

Call for Indigenous Artists - Transit Shelter Art Designs

Submissions will be received by the City of Prince Albert, Arts & Cultural Manager until 5:00pm, **Saskatchewan Time, Tuesday, September 30th, 2025.**

City of Prince Albert
Parks, Recreation & Culture Department
1010 Central Avenue
Prince Albert, SK S6V 4V5



City of
Prince Albert



City of Prince Albert

Call for Indigenous Artists – Transit Shelter Art Designs

1 Background

The Parks, Recreation & Culture Department working with the Community Development Department have created a Transit Shelter Art project.

- Prince Albert has one of the highest Indigenous (First Nations, Metis and Inuit) population ratios in any Canadian City at 46% (2021 Census).
- This is an opportunity for our Indigenous population to see themselves in our city and to help with reconciliation in our community for a better future.
- This initiative links to the City's Municipal Cultural Action Plan, specifically Cultural Goal #5: Promote and communicate cross cultural understanding and learnings across nations, communities, newcomers and individuals. It also connects to the Public Art Plan goals and beautification of our city.
- There is a call to action from the Truth and Reconciliation commission for a strategy to recognize Indigenous history.
- The transit shelters have been the target of vandalism. Adding art to the shelters will provide a more welcoming environment and deter vandalism.

2 Objective(s)

The City of Prince Albert is seeking Indigenous Artists to create local designs for transit shelters in Prince Albert. The designs will depict Indigenous cultures and foster community pride.

Our transit system is an important service in our city. Public art in and around transit routes can have a positive impact on the transit users and community. This project aims to:

- **Engage local Indigenous artists;**
- **Celebrate our City's Indigenous people and culture, and contributes to reconciliation for our city;**
- **Provide a transit experience that is bright, welcoming and meaningful;**
- **Build and celebrate our City's identity through art, culture, and history;**
- **Promotes positivity and pride in our City, also known as Kistapinanihk, *the great meeting place*.**

3 Eligibility

This call is open to Indigenous Artists in Saskatchewan with preference to those residing in Prince Albert or surrounding communities. We encourage submissions from artists that are typically underrepresented including LGBTQIA2S+ identifying individuals, deaf persons, and persons with disabilities. We also encourage submissions from youth. If assistance is required, please contact Judy MacLeod Campbell at jmacleodcampbell@citypa.com or 306-765-1275.

4 Instructions to Artists

Expressions of Interest (EOI) must be received by **5:00 pm, Wednesday, September 30th, 2025**.

City of Prince Albert
Parks, Recreation and Culture Department
Attention: Judy MacLeod Campbell
1010 Central Avenue
Prince Albert, SK S6V 4V5
Email: jmacleodcampbell@citypa.com

Incomplete submissions will not be accepted. Please email or drop off submissions to the above-mentioned address.

4 Inquiries

Inquiries, interpretations, and questions regarding this Expression of Interest (EOI) are to be directed to Judy MacLeod Campbell, Arts & Culture Coordinator, at 306-765-1275 or by email at jmacleodcampbell@citypa.com.

5 Submission Process and Timelines

Artist submissions received **after 5:00 pm, Saskatchewan Time, Wednesday, September 30th, 2025** will not be considered.

Call for Indigenous Artists Release Date: Wednesday, September 10th, 2025.

Closing Date: Wednesday, September 30th, 2025.

Anticipated Approval: Tuesday, October 7th, 2025.

Notification

Upon closing of the Call for Indigenous Artists – Transit Shelter Art Designs, the City of Prince Albert may contact potential artists to request additional information for clarification prior to final selection.

Rejection of Submissions

The City of Prince Albert reserves the right to accept or reject in whole or in part any or all submissions.

6 Requirements | Scope of Work

- Keeping the objectives (section 2) and intended benefits to our city in mind, in 2025, three designs will be chosen for the back side of three transit shelters (2 metal and 1 vinyl wrap). The Indigenous Artists will provide the designs in a digital rendering(s). Chosen designs will be placed on the back side of Transit Shelter Stations as described below. Chosen artists will be compensated \$1000 for their design. Other designs may be selected and filed for potential future use. Each artist can submit up to 6 designs. We expect the shelter backs to last 5-10 years. The Transit Shelter backs are eight feet wide by seven feet high. The bottom 6 inches may have the City of Prince Albert logo added.

The locations of the three designs to be chosen are:

Metal:

- Carlton High School
- 2nd Avenue West and 34th Street West

Vinyl Wrap (for glass):

- Sask Polytech (15th Street East)

Technical Requirements/Specifications:

- All artwork must be original to the artist and created for the purpose of this call.
- Final artwork design should contain appropriate levels of details and scale for viewing.
- Artwork should be provided as a digital rendering (jpeg format).
- The designs should be relatively simple (see examples attached).
- The design must all be connected. There cannot be any floating elements of the banner design as it will be cut into aluminum (3/16 inch).
- The designs will not include text, political or religious figures, and/or logos.
- The metal designs must have no more than 30% negative space. Please recommend one colour for powder coating of the metal.
- The vinyl wrap (for shelters with glass backs) designs must have no more than 50% art space and while they can have multiple colours, they must be transparent.
- The design must note the location that it is suggested for.

Potential Future Phases

This project has the potential for expansion and more designs chosen for Transit Shelters and Stations in future phases.

About Prince Albert

- Prince Albert is a vibrant and innovative municipality that prides itself on being a family focused community. Situated just minutes from lake country the City of Prince Albert is a recreational paradise that offers all the benefits of big city amenities including access to arts, entertainment and unique cultural experiences. Prince Albert is the proud home of a diverse offering of highly skilled professional sports and recreation organizations, an engaged and growing arts and cultural community and committed and passionate non-profit organizations.
- Prince Albert is the third largest City in Saskatchewan and a hub of health care, education, retail and infrastructure servicing upwards of 195,000 people in Prince Albert and central and northern Saskatchewan. We are in the broad valley of the North Saskatchewan River near the geographical center of the province, where the agricultural prairie of the south and the rich forest belt of the north meet. Much of Prince Albert is built on the sloping south bank of the North Saskatchewan River while the north bank provides a spectacular view of mixed forest, typical of northern Saskatchewan.
- Located in the heartland of northern Saskatchewan, Prince Albert is in Treaty 6 territory and the homeland of groups who have called the Prince Albert area home for thousands of years. These Indigenous groups are the Woodland Cree, Plains Cree, Swampy Cree, Dene and the Dakota and Métis Nations. Prince Albert has one of the highest Aboriginal (First Nations, Métis and Inuit) population ratios in any Canadian City (44.65% Census 2021).
- We are a diverse community with a large Indigenous population, several unique and celebrated cultures, and a growing immigrant population.

7 Submission Requirements

A completed application form must include the support material listed below. Support material must be in a recognized DOC, DOCX, or PDF file format. Please write your name and contact information on the file.

1. **AUTHORIZATION/SUBMISSION FORM:** Complete, including a signature, the authorization form included in this document.
2. **EXPRESSION OF INTEREST:** 1 page maximum. Please provide a concise synopsis of your interest in the project and knowledge about the subject.
3. **RESUME / CURRICULUM VITAE:** Three (3) page maximum. Detail your experience as an artist, prior design or public art experience, and/or other relevant information. Include your name, mailing address, telephone number, and email address. If multiple artists are involved, include each artist's resume and indicate the artist team lead.

4. VISUAL DOCUMENTATION

- **Images:** A maximum of five (5) digital image files of previous designs or artworks which best illustrate a body of artwork related to the project.

8 Evaluation of Submission

	Maximum Points
Quality of Artwork/Design (artistic merit, composition, theme, artist statement)	65
Qualifications, Experience, and Expertise	15
Completeness of Expression of Interest – Submission of all required documentation	20
Total Points	100

9 Terms and Conditions

1. The Call for Indigenous Artists submission must be signed in the space provided on the *Authorization Form* with the signature of a signing officer.
2. The City of Prince Albert reserves the right to change or cancel the Call for Indigenous Artists without notice.
3. Should a dispute arise from the Terms and Conditions of this Call for Indigenous Artists regarding meaning, intent or ambiguity, the decision of the City of Prince Albert shall be final.
4. Any submission is not necessarily accepted.
5. The rights of the parties shall be governed by, and the contractual terms shall be interpreted in accordance with the laws of the Province of Saskatchewan.
6. The City of Prince Albert is governed by *The Cities Act* and designated as a Local Authority pursuant to *The Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP)*. Therefore, all information collected during the *Expression of Interest* Process, including executed contracts and agreements may be subject to inspection through a Freedom of Information and Access Request in accordance with those regulations.

Section 91(1)(a) of the Cities Act states the following:

“91(1) Any person is entitled at any time during regular business hours to inspect and obtain copies of:

(a) Any contract approved by the council, any bylaw or resolution and any account paid by the council relating to the City”

7. City determination of the successful Artist(s) shall be final.

Call for Indigenous Artists – Transit Shelter Art Designs *Authorization Form*

NAME (please print)

ADDRESS

CITY

PROVINCE

POSTAL CODE

PHONE#

EMAIL

AUTHORIZED SIGNATURE

LAFOIP Consent (check one)

Yes _____ (City is Authorized to Release Bid Documents for LAFOIP Requests)

No _____ (Confidential Information Included)

Agree to Rules and Regulations (must be checked):

- ☐ I have read the rules and regulations of the banner project and agree to be bound by its terms and conditions.

Confirm Original Artwork (must be checked):

- ☐ I confirm that the submitted piece is of original artwork and hereby give the City of Prince Albert exclusive rights to use the artwork named above, and submitted in the banner project, to reproduce onto a banner, and to be included on the City's website and for promotional purposes.
- ☐ I hereby give permission for photographs and for the facts hereinafter set out to be used for promotion/publication purposes of the banner project. The City of Prince Albert may release my name, and/or team member names as listed above if selected as a winning entry.

DATED THIS, _____ DAY OF _____, 2025.

Examples:



