



# APPENDIX 'A' - PRINCE ALBERT Crossing Permit Application

OFFICE USE ONLY

No. \_\_\_\_\_

Date \_\_\_\_\_

## APPLICANT INFORMATION

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City Province Postal Code

Contact Information: \_\_\_\_\_  
Phone Number Email

## PRESENT OWNER (skip section if same as applicant)

Name: \_\_\_\_\_ Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
City Province Postal Code

Contact Information: \_\_\_\_\_  
Phone Number Email

## SUBJECT PROPERTY

Civic Address: \_\_\_\_\_  
City Province Postal Code

Legal Address: \_\_\_\_\_  
Lot Block/Parcel Plan

## SITE PLAN REQUIREMENTS - see back of page

A site plan prepared in CAD or by hand must be provided as part of this application and be complete with the information on the back of this page.

## SUBMISSION:

In Person: Public Works | City Hall      or by      Email: publicworks@citypa.com  
1084 Central Avenue  
Prince Albert | SK | S6V 7P3      Questions? 306-953-4900

## TERMS AND CONDITIONS

I, the undersigned, being the owner(s) and/or agent for the owner, of the above property hereby acknowledge that no development will commence without the approval of the City of Prince Albert or without paying the required permit application fee of \$ \_\_\_\_\_. I understand that I must comply with the specifications of the City of Prince Albert and regulations as set forth in Bylaw No. 8 of 2019, as amended.

\_\_\_\_\_  
Applicant Full Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date Signed

## PERMIT TO CONSTRUCT A CROSSING

OFFICE USE ONLY

Permission is hereby granted to the above named applicant to construct and maintain a crossing at the subject property as set out in the plan attached including all mark-ups provided by the City. The crossing is to conform to the City of Prince Albert specifications and regulations as set forth in Bylaw No. 8 of 2019, as amended.

\_\_\_\_\_  
for CITY ENGINEER

\_\_\_\_\_  
Date Signed

Stamp



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## Crossing Permit Application

### SITE PLAN

### SAMPLE PLAN

	<p>The sample plan shows a property bounded by a lane to the north, 123 Avenue to the east, and 123 Street to the south. The property contains an existing house (Civic # 123) and a garage (6 m wide). A proposed driveway (Asphalt) is shown with a width of 4 m. Dimensions include a 10 m driveway length, a 1 m setback from the property line, and a 1.5 m setback from the street. A hydrant and tree are also indicated. A catch basin is located at the street intersection.</p>
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### SITE PLAN REQUIREMENTS

A site plan (CAD or hand sketch) is a requirement of this application and must show the following information:

1. Civic address, property lines. All dimensions in meters.
2. Location and name of all streets, lanes and alleys bordering the subject property.
3. All existing building/structures on the subject property, with dimensions to the curb.
4. Existing and proposed driveway/crossing and on site parking areas (if any) with dimensions.
5. Dimensions relative to the driveway/crossing for any city trees, sidewalks, boulevard curbs, utility poles, manholes, hydrants, light poles or any other service or structure.
6. Proposed driveway type. Asphalt or Concrete?

**CITY REVIEW** - The comments provided by the City of take precedence over any discrepancy from the applicants initial submission.

OFFICE USE ONLY

CC Stamp Elevation: \_\_\_\_\_

Reference Elevation: \_\_\_\_\_ at \_\_\_\_\_