



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, JUNE 19, 2023, 4:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Darren Solomon

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Mitchell J. Holash, K.C., City Solicitor
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Jeff Da Silva, Acting Director of Public Works
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor Edwards, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0131. **Moved by:** Councillor Miller

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Councillors Cody and Ogrodnick

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0132. **Moved by:** Mayor Dionne

That the Minutes for the Executive Committee Public and Incamera Meetings held May 23, 2023, be taken as read and adopted.

Absent: Councillors Cody and Ogrodnick

CARRIED

5. DELEGATIONS

5.1 Accessibility, Mobility and Accommodations in Prince Albert (CORR 23-37)

Verbal Presentation was provided by Don Horncastle, PA Support Group for Blind & Low Vision Community.

0133. **Moved by:** Councillor Kilmer

That CORR 23-37 be received and referred to the Public Works Department.

Absent: Councillors Cody and Ogrodnick

CARRIED

6. CONSENT AGENDA

6.1 Saskatchewan Housing Corporation - 2022 Annual Report (CORR 23-39)

That CORR 23-39 be received as information and filed.

6.2 Bid to Host - 2026 Saskatchewan Winter Games (CORR 23-38)

That CORR 23-38 be received and referred to the Community Services Department.

6.4 Concerns Regarding Property Taxes for 2022 (CORR 23-42)

That CORR 23-42 be received and referred to the Financial Services Department.

6.5 April 2023 Accounts Payable Payments (RPT 23-242)

That RPT 23-242 be received as information and filed.

6.6 Request to Amend Zoning Bylaw Regarding Cannabis Retail Stores (RPT 23-233)

That RPT 23-233 be received as information and filed.

6.8 May 10, 2023 City/School Boards Liaison Committee Meeting Minutes (MIN 23-53)

That MIN 23-53 be received as information and filed.

6.9 June 5, 2023 Airport Advisory Committee Meeting Minutes (MIN 23-56)

That MIN 23-56 be received as information and filed.

0134. **Moved by:** Councillor Miller

That the Consent Agenda Item Nos. 6.1, 6.2, 6.4 to 6.6, 6.8 and 6.9 be received as information and referred, as indicated.

Absent: Councillors Cody and Ogrodnick

CARRIED

6.3 Donation of Family Passes - Prince Albert Safe Shelter for Women & Children (CORR 23-41)

0135. **Moved by:** Councillor Lennox-Zepp

That Administration provide a report on a proposed Policy to provide Recreation Facility Passes to vulnerable sector organizations.

Absent: Councillors Cody and Ogrodnick

CARRIED

6.7 Review of Third Party Signs on Private Property (RPT 23-234)

0136. **Moved by:** Councillor Kilmer

That Administration provide a report to amend the Zoning Bylaw's Digital Sign Permit Fee to cover the City's cost of that permit, for consideration at an upcoming City Council meeting.

Absent: Councillors Cody and Ogrodnick

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 Airport Terminal - Tender Ready Detailed Design (RPT 23-240)

Visual Presentation was provided by Nykol Miller, Capital Projects Manager.

0137. **Moved by:** Councillor Lennox-Zepp

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the cost for the Detailed Design of the Airport Terminal with Prairie Architecture Incorporated be increased by \$452,982 for a total Design Fee of \$1,942,740 including Provincial Sales Tax to complete the remaining thirty percent (30%) Detailed Design, bringing the design to Tender ready;
2. That the cost increase be funded from the Passenger Facility Fee Reserve; and,
3. That the Mayor and City Clerk be authorized to execute any necessary documents on behalf of The City, if required.

Absent: Councillors Cody and Ogrodnick

CARRIED

7.2 Request for Change in Mobile Food Vendor Policy (RPT 23-241)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0138. **Moved by:** Mayor Dionne

That RPT 23-241 be received as information and filed.

Absent: Councillors Cody and Ogradnick

CARRIED

8. UNFINISHED BUSINESS

9. ADJOURNMENT – 4:53 P.M.

0139. **Moved by:** Councillor Kilmer

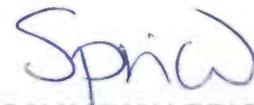
That this Committee do now adjourn.

Absent: Councillors Cody and Ogradnick

CARRIED



COUNCILLOR BLAKE EDWARDS
CHAIRPERSON



SAVANNAH PRICE
ACTING CITY CLERK

MINUTES ADOPTED THIS 17th DAY OF JULY, A.D. 2023.