



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

AGENDA

**TUESDAY, MAY 23, 2023, 4:00 PM
COUNCIL CHAMBER, CITY HALL**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

- 4.1 May 1, 2023 Executive Committee Meeting Minutes for Approval (MIN 23-47)

5. DELEGATIONS

- 5.1 Passage Home Sculpture and Healing Garden Park Installation Update (CORR 23-33)

PowerPoint Presentation: Mary Longman

6. CONSENT AGENDA

- 6.1 Demolition of the National Hotel (RPT 23-204)
- 6.2 April 25, 2023 Planning Advisory Committee Meeting Minutes (MIN 23-41)

6.3 April 27, 2023 Aquatic & Arenas Recreation Project Steering Committee Meeting Minutes (MIN 23-45)

6.4 May 4, 2023 Airport Advisory Committee Meeting Minutes (MIN 23-49)

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 Little Red River Park Washroom (RPT 23-210)

Verbal Presentation: Timothy Yeaman, Parks and Open Spaces Manager

7.2 Dr. Andre Marais Bequeathal (RPT 23-205)

Verbal Presentation: Kris Olsen, Fire Chief

7.3 SaskTel Mobility Contract Extension (RPT 23-200)

Verbal Presentation: Kiley Bear, Director of Corporate Services

8. UNFINISHED BUSINESS

9. ADJOURNMENT



City of
Prince Albert

MIN 23-47

MOTION:

That the Minutes for the Executive Committee Regular and Incamera Meetings held May 1, 2023, be taken as read and adopted.

ATTACHMENTS:

1. Regular Minutes
2. Incamera Minutes



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, MAY 1, 2023, 4:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT: Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp (Attended via video conferencing)
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Stacey Slater, Confidential Secretary
Mitchell J. Holash, K.C., City Solicitor
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Ramona Fauchoux, Director of Financial Services
Mohammad Kraishan, Engineering Services Manager
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor Miller, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0094. **Moved by:** Councillor Kilmer

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0095. **Moved by:** Councillor Head

That the Minutes for the Executive Committee Public and Incamera Meetings held April 3, 2023, be taken as read and adopted.

CARRIED

5. DELEGATIONS

5.1 Request for Zoning Bylaw Exemption (CORR 23-30)

Verbal Presentation was provided by Jared Devers.

0096. **Moved by:** Councillor Edwards

That CORR 23-30 be received and referred to the Planning and Development Services Department for approval.

CARRIED

5.2 Concerns Regarding Allowing Chickens in the City (CORR 23-26)

Verbal Presentation was provided by Lance McDougald.

0097. **Moved by:** Mayor Dionne

That CORR 23-26 be received as information and filed.

MOTION DEFEATED

0098. **Moved by:** Councillor Lennox-Zepp

That CORR 23-26 be received and referred to the Planning & Development Services Department for review and report.

MOTION DEFEATED

0099. **Moved by:** Councillor Lennox-Zepp

That CORR 23-26 be received and referred to the Planning Advisory Committee for discussion.

MOTION DEFEATED

0100. **Moved by:** Councillor Lennox-Zepp

That CORR 23-26 be postponed for further consideration at the next Executive Committee meeting.

MOTION WITHDRAWN

Councillor Ogradnick rose on a Point of Order stating that the Councillor's motion is Out of Order, as the motion to consider the correspondence has already been defeated.

Councillor Miller, Chairperson, ruled **IN FAVOR** of the Point of Order and the motion was withdrawn.

0101. **Moved by:** Councillor Lennox-Zepp

That CORR 23-26 be referred to the Budget Committee for consideration.

MOTION DEFEATED

0102. **Moved by:** Councillor Lennox-Zepp

That the issue of chickens allowed in the City be brought forward for discussion at an upcoming Community Meeting.

MOTION DEFEATED

6. CONSENT AGENDA

6.1 Waiving of Bus Fees for Downtown Street Fair - June 17, 2023 (CORR 23-28)

That CORR 23-28 be received and referred to the Public Works Department.

6.2 Forestry Management Plan Update 2023 (RPT 23-155)

That RPT 23-155 be received as information and filed.

6.3 Rose Garden Hospice 2023 Property Tax (CORR 23-27)

That CORR 23-27 be received and referred to the Financial Services Department for review and report.

6.4 2023 Education Property Tax Mill Rates (CORR 23-25)

That CORR 23-25 be received and referred to the Financial Services Department.

6.5 Response to February 2023 Accounts Payable Payments Inquiry (RPT 23-165)

That RPT 23-165 be received as information and filed.

6.6 March 2023 Accounts Payable Payments (RPT 23-171)

That RPT 23-171 be received as information and filed.

6.7 April 5, 2023 Community Services Advisory Committee Meeting Minutes (MIN 23-36)

That MIN 23-36 be received as information and filed.

6.8 April 6, 2023 Golf Course Advisory Committee Meeting Minutes (MIN 23-39)

That MIN 23-39 be received as information and filed.

6.9 March 28, 2023 Planning Advisory Committee Meeting Minutes (MIN 23-28)

That MIN 23-28 be received as information and filed.

6.10 April 3, 2023 Management Committee Meeting Minutes (MIN 23-32)

That MIN 23-32 be received as information and filed.

0103. **Moved by:** Councillor Cody

That the Consent Agenda Item Nos. 6.1 to 6.10 be received as information and referred, as indicated.

Absent: Mayor Dionne

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 Police Substation Parking (RPT 23-173)

Verbal Presentation was provided by Evan Hastings, Transportation and Traffic Manager.

0104. **Moved by:** Councillor Head

That the following be forwarded to an upcoming City Council meeting for consideration:

That the five (5) paid parking meters, located behind the Prince Albert Police Service Substation on the Unit Block of 10th Street East, be removed and designated as Police Parking Only.

CARRIED

7.2 Beautification Report 2023 (RPT 23-154)

Verbal Presentation was provided by Timothy Yeaman, Parks and Open Spaces Manager.

0105. **Moved by:** Councillor Ogradnick

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the Beautification Initiatives, as outlined in RPT 23-131, be approved for the 2023 season;
2. That the Installation and Maintenance Agreement between The City and Prince Albert Downtown Business Improvement District Board be approved; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

CARRIED

7.3 Grand Slam Ball Park Rebuild Update (RPT 23-170)

Verbal Presentation was provided by Curtis Olsen, Sport & Recreation Manager.

0106. **Moved by:** Councillor Edwards

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the amended Grand Slam Ball Park Rebuild Sponsorship Package, as attached to RPT 23-170, be approved; and,
2. That Prince Albert Minor Baseball Association be authorized to continue to formalize Sponsorship Agreements with the following four (4) Sponsors as part of their Grand Slam Ball Park Rebuild Campaign:
 - a. Canadian Factory Direct Sunrooms - \$16,000 In Kind;
 - b. Prince Albert Daily Herald - \$5,000 over 3 years;
 - c. Madsen Fence - \$3,000 In Kind; and,
 - d. Anderson Pump House - \$1,500 In Kind.

CARRIED

7.4 Assessment Consultant Services (RPT 23-144)

Verbal Presentation was provided by Vanessa Vaughan, City Assessor.

0107. **Moved by:** Mayor Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the services of TJ Ewert Professional Services, to assist in the implementation of the Income Approach for Commercial Assessments for the 2025 Revaluation, be approved;
2. That \$40,000 be funded from the savings in Financial Services' Salaries for 2023; and,
3. That the Mayor and City Clerk be authorized to execute any necessary documents, in consultation with the City Solicitor, if required.

CARRIED

7.5 Review and Regulation of Communication Towers (RPT 23-169)

Verbal Presentation was provided by Craig Guidinger, Director of Planning & Development Services.

0108. **Moved by:** Mayor Dionne

That RPT 23-169 be received as information and filed.

CARRIED

7.6 2023 Community Meeting (RPT 23-164)

Verbal Presentation was provided by Kiley Bear, Director of Corporate Services.

0109. **Moved by:** Councillor Head

1. That a Community meeting be scheduled in June 2023 at the Art Hauser Centre Ches Leach Lounge; and,
2. That a “come and go” format be used for the meeting.

CARRIED

8. UNFINISHED BUSINESS

9. ADJOURNMENT – 5:33 P.M.

0110. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

CARRIED

COUNCILLOR BLAKE EDWARDS
CHAIRPERSON

CITY CLERK

MINUTES ADOPTED THIS 23rd DAY OF MAY, A.D. 2023.



City of
Prince Albert

CORR 23-33

TITLE: Passage Home Sculpture and Healing Garden Park Installation Update

DATE: **May 17, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

SUGGESTED DISPOSITION:

That the Correspondence be received and referred to the Community Services Department.

PRESENTATION: PowerPoint Presentation by Mary Longman

ATTACHMENTS:

1. Letter Received April 27, 2023

Written by: Mary Longman



To: Executive- City Council and Public Art Working Group, Prince Albert

Date: June 26, 2023

Re: Progress Report: *Passage Home* sculpture and *Healing Garden* park installation

Dear Executive Council Members and Public Art Working Group,

I would like to provide a summary of progress for the public sculpture, *Passage Home* and the park installation, *Healing Garden*. As you are aware, in my initial Canada Council proposal, the scheduled date of unveiling was September 30, 2022, however, grant money did not arrive until February 1, 2023, though I was optimistic that I could still get both works completed in an 8-month span and it proved to be unrealistic. I accept full responsibility that I was overly ambitious with the timeline, focusing on a specific unveiling dates, rather than considering all aspects of the work involved with designing 3 works (sculpture, park, benches), build and delays and changes with contractors, and challenges of learning a new technology of 3-D Printing. Additionally, my time was limited due to my own full-time employment, though as a professor, classes have now ended, and I can get back to the work full-time.

A more realistic time frame would be to consider that the average time for a public sculpture to fully complete and install is usually 1 1/2 -2 years depending on scale and complexity. The custom designed park should have had an additional timeline of 8-12 months especially given the restrictions of a long winter. Overall, a 2-year timeline would have been a safe option, though I am aiming for a 1 year and 8-month time frame. Below is the new timeline with notes:

May-June, 2023	Metal Man will be building benches
May 1-26	Photogrammetry
	3-D Mesh designing
	3-Printing
May 29	Delivery 3-D prints to foundry
June 15, 2023	Delivery of benches for city install
June 21, 2023	Unveiling of park
June-Sept	Casting of works at foundry. They need 4 months, with a possibility of completion by Sept. 30, however, to be safe, I have provided an alternate unveiling date just in case.
Oct 30	Install of sculpture and unveiling.

Overall, many lessons were learnt from dealing with contractors, to researching new cutting-edge technical processes of photogrammetry, mesh and 3-D Printing and of course, to being realistic and not overly ambitious with timelines.

In conclusion, I want to thank the Public Art Committee and City Council for their patience and support. I promise you, the city will ultimately have a work and park that they will be proud to share with Canada.

In partnership and shared vision,

Mary Longman

Recommended Disposition:

Refer to
Community
Services



PASSAGE HOME



PASSAGE HOME Submitted y Mary Longman

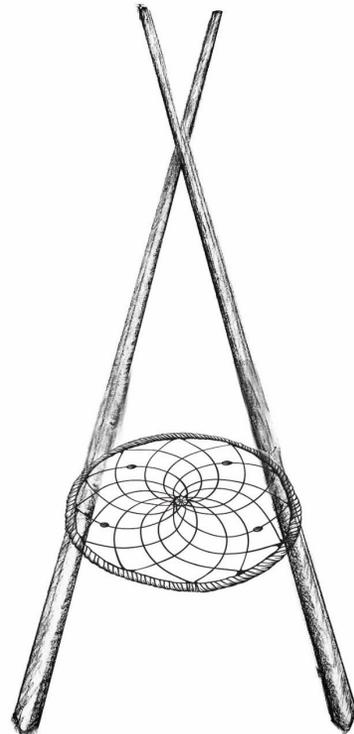


Poles: H-15' x W -7'

Seat base: W- 5' x 3.5'

Moccasin Bundle: H- 2' x W- 5' D-3.5

Carriage: H- 4.5' x W- 5' x D-3.5



CASTING: Ceramic shell. Direct burn out of wooden travois, seat and carriage
Moccasin bundle will be hand built with J-Mac classic clay. Molds made of everything
For the potential recast.

PATINA:
Overall patina: poles, seat and carriage are with two-tone patinas that brings out texture. Texture with dark brown, highlights with turquoise (aged copper) look. Bison fur is brown to contrast turquoise
Moccasins are tinted, multi-colored with powder coating per the designs I will provide.







Moccasins Designs

Moccasin vamps will have various designs and colors associated with the Indigenous nations of Saskatchewan.

Moccasin colors will be achieved by a unique process that bakes powder coating.



SITE SPECIFICATIONS: *Passage Home*
River St. W / 11 St. W



Alternate Path Type:
Compressed River Pebble



Sculpture Dimensions

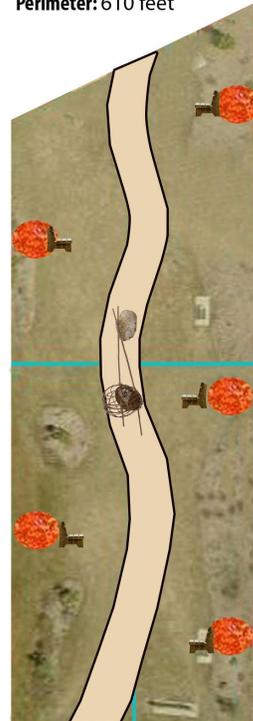
- Poles:** L-15' x W-6'
- Seat base:** W-5' x 3.5'
- Bison Bundle:** H-2' x W-5' D-3.5
- Carriage:** H-4.5' x W-5' x D-3.5
- Stone Boulder:** H-3' x W-3'
- Concrete pilings for each pole:**
 2 @ 6' apart. 3rd mount in Boulder

- Center:** 110.5' (10% = 11.00)
- Path:** W- 15' (10% = 1.5) x
 L: 240' (10% = 24.0)

- Trees:** Northwood Maple. Zone 3,
 10 m/33 ft High, 20' spread.
 Small red floweres
 Alternate: Inferno Sugar Maple

- Benches:** Wood and cast
 pebble concrete. City benches.
 Aprox. W-5' x D-24"

Site Dimensions: 10% - 1 inch =
 L: 221.2' (10% = 22.12)
 W: 74.7' (10% = 7.47)
Area: 16707.6 sq feet
Perimeter: 610 feet



SITE SPECIFICATIONS: *Passage Home*
River St. W / 11 St. W



Site Dimensions: 10% - 1 inch = 10 feet
 L: 221.2' (10% = 22.12)
L: Short side: 185' (10%=18.5)
W: 74.7' (10% = 7.47)
Area: 16707.6 sq feet
Perimeter: 610 feet

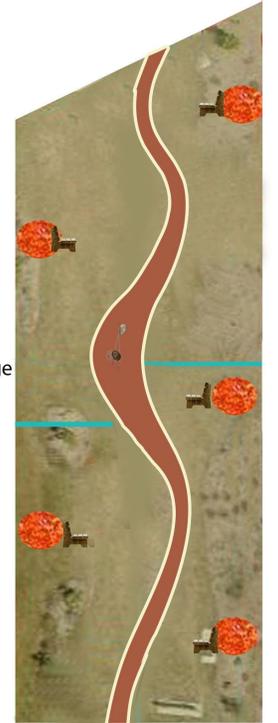
Center long side: 110.5' (10% = 11.00)
Center short side: 92.5' -10% = 9.25)
Center Width: 37.35 (10% = 3.7)
Path: W: 5' = 60" (10% = .50)
 L: 240' (10% = 24).

- Trees:** Northwood Maple. Zone 3,
 10 m/33 ft High, 20' spread.
 Small red floweres
 Alternate: Inferno Sugar Maple
- Brick circles** at base of tree with white sage

- Benches:** Wood and cast iron
 Aprox. W-5' x D-24"
- Concrete pads:** L-18" x W -10" x D -7.5"
 (2 per bench)

Sculpture Dimensions

- Poles:** L-15' x W -5'
- Seat base:** W- 5' x 3.5'
- Bison Bundle:** H-2' x W- 5' D-3.5
- Carriage:** H- 4.5' x W- 5' x D-3.5
- Stone Boulder:** H- 3' x W-3'
- Mounting:** Helical pier screw pile for
 two poles: 2 @ 6' apart below frost line.
 3rd mount in Boulder



Original Park Design, August 13, 2021

Final Park Design, April 13, 2023





Trees: Northwood Maple with sage in tree rings.
Trees are zone 3 and grow to 33 feet high with a 20' spread.



Give Children Roots, Love and Wings

and they will Find their Passage Home



Give Children Roots, Love and Wings

and they will Find their Passage Home



Video: 3D Printers Allow Home Replication of Famous Sculptures. 4.45 min.
<https://www.youtube.com/watch?v=QX4ub-Kqkjk>

3D Printing Process

1. Document all sides of image in high resolution with a laser scanner, or photographs or video.
2. Upload images into 3-D model software. Integrate images into a 3-D model. Clean up and fix problem areas.
3. Import 3D model into 3-D printer software and print. Large sculptures can take 1-3 days to print. A plastic filament is used for bronze sculptures so it can be burned out.
4. Clean up supports from 3-D print.
5. Send parts to foundry.

Bronze Casting Steps

1. Foundry makes ceramic shells on sculpture parts.
2. Ceramic shells are put in the kiln to burn out filament.
3. Negative space is filled with molten bronze.
4. Vents are cut off the Bronze positives and pieces are reassembled by welding parts.
5. Moccasins are repeatedly put in kiln to melt and embed each of color powder.
6. Finishing work involves grinding welds and apply overall patina



New Schedule

May-June, 2023	Metal Man will be building benches
May 1-26	Photogrammetry
	3-D Mesh designing
	3-D Printing
May 29	Delivery 3-D prints to foundry
June 15, 2023	Delivery of benches for city install
June 21, 2023	National Indigenous Day
TBD	Unveiling of park
June-Sept	Casting of works at foundry. They need 4 months, with a possibility of completion by Sept. 30, however, to be safe, I have provided an alternate unveiling date just in case.
Oct 30	Install of sculpture and unveiling.



RPT 23-204

TITLE: Demolition of the National Hotel

DATE: **May 11, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That this report regarding the demolition of the National Hotel, located at 906 1st Avenue West and legally described as Lot 39, Block A, Plan 102373107 Ext 0, be received as information and filed.

TOPIC & PURPOSE:

To provide information regarding the demolition of the National Hotel.

PROPOSED APPROACH AND RATIONALE:

The demolition of a building does not typically require notice to City Council, however, for properties located in the C1 – Downtown Commercial District, notice may be provided as per Bylaw No. 1 of 2019, the Zoning Bylaw. Information regarding the demolition of the National Hotel is being provided to City Council as it is a historic building in Prince Albert. It should be noted that while it is a historic building, it is not a designated municipal heritage property under the *Heritage Property Act*.

Timeline

Although the schedule is subject to change, it is estimated that the hotel will start to be demolished the first week of July, with anticipated completion the second week of August. The demolition will take place in stages, as the adjacent building housing Georgie’s Beer & Wine will remain on site, and precautions need to be taken to ensure the integrity of the building is not compromised during the demolition. It is anticipated that Georgie’s will be closed during the demolition of the top two stories of the hotel, and once those have been safely removed, it will be determined whether it is safe to re-open the business for the remainder of the demolition.

Traffic Impacts

During the demolition process, there will be road closures that will impact 1st Avenue West from the intersection of River Street West to 10th Street West, and from 1st Avenue West to the alley access between the hotel and the Checker Taxi stand. During this time there will be heavy haul trucks hauling demolition debris away from the site.

Public Health & Safety

Over the course of demolition, there will be construction fence in place around the entire hotel perimeter. In addition, water will be applied to the structure and debris to help eliminate construction dust from the area. Once the hotel is demolished and final grading has been completed, the damaged sidewalk around the hotel will be replaced.

PUBLIC NOTICE:

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. Location Plan

Written by: Ellen Pearson, Planner

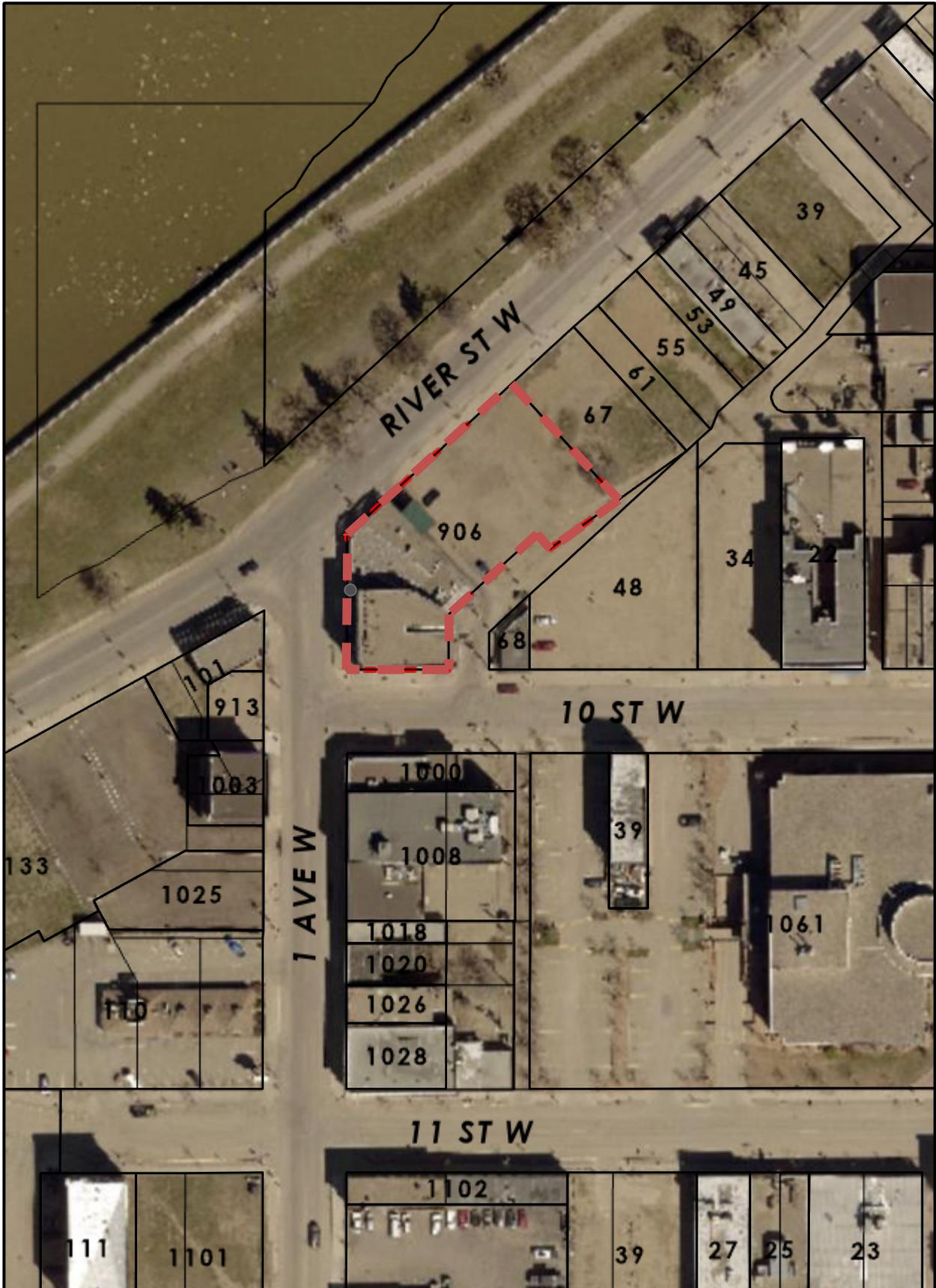
Approved by: Director of Planning and Development Services & City Manager



S-12

S-12

PLANNING & DEVELOPMENT



Subject Property Identified With A Bold Dashed Line

May 11, 2023



City of
Prince Albert

MIN 23-41

TITLE: April 25, 2023 Planning Advisory Committee Meeting Minutes

DATE: April 26, 2023

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

Be received as information and filed.

ATTACHMENTS:

1. Unofficial Regular Minutes
2. Unofficial Incamera Minutes

Written by: Planning Advisory Committee



CITY OF PRINCE ALBERT

PLANNING ADVISORY COMMITTEE REGULAR MEETING

MINUTES

**TUESDAY, APRIL 25, 2023, 4:13 P.M.
MAIN BOARDROOM, 2ND FLOOR, CITY HALL**

PRESENT: Councillor Dawn Kilmer
Sherry Bates
Hannah Buckie
Marcel Hallé
Danielle Makari
Rishi Sankhla

Terri Mercier, City Clerk
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor Kilmer, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0013. **Moved by:** Sankhla

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0014. **Moved by:** Hallé

That the Minutes for the Planning Advisory Committee Regular Meeting held March 28, 2023, be taken as read and adopted.

Absent: Councillor Lennox-Zepp, Leanne Bear and Carmen Plaunt

CARRIED

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

6.1 Property Amenities Bylaw and Processes (RPT 23-159)

Verbal Presentation was provided by Tim Maier, Bylaw Enforcement Supervisor.

0015. **Moved by:** Hallé

That the feedback given by the Planning Advisory Committee at the April 25, 2023 meeting regarding RPT 23-159 be considered in future amendments to the Property Amenities Bylaw.

Absent: Councillor Lennox-Zepp, Leanne Bear and Carmen Plaunt

CARRIED

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 5:17 P.M.

0016. **Moved by:** Buckie

That this Committee do now adjourn.

Absent: Councillor Lennox-Zepp, Leanne Bear and Carmen Plaunt

CARRIED

COUNCILLOR DAWN KILMER
CHAIRPERSON

SAVANNAH PRICE
SECRETARY

MINUTES ADOPTED THIS 24th DAY OF MAY, A.D. 2023.

UNOFFICIAL



City of
Prince Albert

MIN 23-45

TITLE: April 27, 2023 Aquatic & Arenas Recreation Project Steering Committee Meeting Minutes

DATE: **May 2, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

Be received as information and filed.

ATTACHMENTS:

1. Unofficial Regular Minutes
2. Unofficial Incamera Minutes

Written by: Aquatic & Arenas Recreation Project Steering Committee



CITY OF PRINCE ALBERT
AQUATIC & ARENAS RECREATION PROJECT
STEERING COMMITTEE
REGULAR MEETING

MINUTES

THURSDAY, APRIL 27, 2023, 4:00 P.M.
COUNCIL CHAMBER, CITY HALL

PRESENT: Mayor Greg Dionne
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer

Terri Mercier, City Clerk
Sherry Person, City Manager
Michael Nelson, Chief Building Official
Nykol Miller, Capital Projects Manager
Jody Boulet, Director of Community Services
Wilna Furstenberg, Communications Coordinator
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0001. **Moved by:** Councillor Kilmer

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Councillors Head and Lennox-Zepp

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0002. **Moved by:** Councillor Edwards

That the Minutes for the Aquatic & Arenas Recreation Project Steering Committee Regular Meeting and Incamera Meeting held November 21, 2022, be taken as read and adopted.

Absent: Councillors Head and Lennox-Zepp

CARRIED

5. CORRESPONDENCE & DELEGATIONS

5.1 Aquatic and Arenas Recreation Centre Construction Update – January, February & March 2023 (CORR 23-18, CORR 23-19 & CORR 23-24)

Verbal Presentation was provided by Nykol Miller, Capital Projects Manger.

0003. **Moved by:** Councillor Cody

That CORR 23-18, CORR 23-19 and CORR 23-24 be received as information and filed.

Absent: Councillors Head and Lennox-Zepp

CARRIED

6. REPORTS OF ADMINISTRATION & COMMITTEES

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 4:10 P.M.

0004. **Moved by:** Councillor Ogradnick

That this Committee do now adjourn.

Absent: Councillors Head and Lennox-Zepp

CARRIED

MAYOR GREG DIONNE
CHAIRPERSON

CITY CLERK

MINUTES ADOPTED THIS 11TH DAY OF MAY, A.D. 2023.



MIN 23-49

TITLE: May 4, 2023 Airport Advisory Committee Meeting Minutes

DATE: **May 9, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

Be received as information and filed.

ATTACHMENTS:

1. Unofficial Minutes

Written by: Airport Advisory Committee



CITY OF PRINCE ALBERT

AIRPORT ADVISORY COMMITTEE REGULAR MEETING

MINUTES

**THURSDAY, MAY 4, 2023, 4:04 P.M.
3RD FLOOR, CONFERENCE ROOM, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Don Cody
Martin Dolny
Brent Pillipow
Dave Webster

Terri Mercier, City Clerk
Sherry Person, City Manager
Corey Nygaard, Airport Manager
Jeff Da Silva, Acting Director of Public Works
Nykol Miller, Capital Projects Manager, Public Works
Mohammad Kraishan, Engineering Services Manager

1. CALL TO ORDER

Mayor Dionne, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0001. **Moved by:** Webster

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Andre Grobler and Curtis Lemieux

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0002. **Moved by:** Pillipow

That the Minutes for the Airport Advisory Committee Regular Meeting held May 19, 2022, be taken as read and adopted.

Absent: Andre Grobler and Curtis Lemieux

CARRIED

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

7. UNFINISHED BUSINESS

7.1. Airport Terminal Detail Design Budget Adjustment (RPT 23-128)

Verbal Presentation was provided by Nykol Miller, Capital Projects Manager.

0003. **Moved by:** Webster

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the cost for the Detailed Design of the new Airport Terminal with Prairie Architecture Incorporated be increased by \$854,718 for a total design fee of \$1,489,758 to date including Provincial Sales Tax to pay the outstanding invoices;

2. That the remaining 30% Detailed Design of the new Airport Terminal with Prairie Architecture Incorporated be placed on hold temporarily until the Airport Advisory Committee has an opportunity to review the design proposal;
3. That the cost increase be funded from the Passenger Facility Fee Reserve; and,
4. That the Mayor and City Clerk be authorized to execute the necessary documents, on behalf of The City, once prepared.

Absent: Andre Grobler and Curtis Lemieux

CARRIED

8. ADJOURNMENT – 5:11 P.M.

0004. **Moved by:** Councillor Cody

That this Committee do now adjourn.

Absent: Andre Grobler and Curtis Lemieux

CARRIED

MAYOR GREG DIONNE
CHAIRPERSON

CITY CLERK

MINUTES ADOPTED THIS DAY OF , A.D. 2023.

TITLE: Little Red River Park Washroom

DATE: **May 15, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That the city proceed with awarding and providing the contract services of supply, construction and install of a year-round washroom to Container Guy Ltd.
2. That the City provide a purchase order to Container Guy Ltd. in the amount of \$125,263.17 plus applicable taxes.

TOPIC & PURPOSE:

To provide information on a year-round washroom concept for Little Red River Park.

BACKGROUND:

Over the last few years there has been considerable headway on work to bring improvements to Little Red River Park beginning with the introduction of the Little Red River Masterplan in 2019. The document has been a template to guide discussion on development/infrastructure work and programming needs within the park. The document is reviewed each calendar year and is used as a living document in which to work and guide the Departments efforts to communicate with Council the opportunities for investment to help enhance on service delivery.

To help support these ongoing conversations the 'Stages of Development' for Little Red River Park were brought to and adopted by Council in 2019. This document has helped to guide the vision of the park and the required capital and operational investment(s) required within each year of the 5-year plan.

Washrooms were identified as one of the supported priorities in the 'Stages of Development' for the 2023 operating season and are the reason for this report.

PROPOSED APPROACH AND RATIONALE:

The Little Red River Park is a one of a kind Municipal Urban Park that covers just over 1200 acres within the limits of the City of Prince Albert. There is no other Urban Park that the department is aware of in Canada of this size and solely supported through municipal funding. Most parks of this size or larger are funded through Provincial or Federal funds and fall within a Regional or National Park operating/governance model.

What the City has been able to accomplish in the last several years by engaging through partnerships with Service Clubs, Local Business, User Groups, Federal and Provincial Grants and the generous support and enthusiasm of Council through the budgeting process has been nothing short of building a wonderful legacy and cementing the future of Little Red River Park for generations to come.

Although Little Red River Park does not serve as large an urban population as Winnipeg or Vancouver, Saskatchewan's park tourism has traditionally drawn visitors from the whole province, and not just the nearest urban centres. Because of its large size and natural setting, Little Red River Park continues to prove to be a positive force and influence in the parks category offering a broad range of potential visitor experiences each year and we continue to build upon that. The site has offered appeal to people from across the province of Saskatchewan and Canada through the years, for a variety of human activities.

In 2019, HTFC Planning, Design, and Oxbow Architecture undertook the tasks of collecting data, engaging the local community, and analyzing findings on the park in order to offer recommendations for moving forward through a 10-year Master Plan. The 'Stages of Development' report compliments the Master Plan and both are there to guide future operations, development, partnerships, governance and funding of the park to ensure that it remains a valued place in the Prince Albert region.

As identified in the priorities and given budget approval the following areas will be completed in the 2023 operating year.

2023 Priorities

1. New washroom(s) within the park.
2. A 16 X 24 warm-up shelter used in the park for four season programming and winter warm-up. This would be a green initiative with solar panels for lighting and electrical power, and a wood stove for heating purposes.

3. Total improvements for consideration during 2023 budget deliberations - **\$210,000**

Council has made mention and encouraged the department to continue its search for different washrooms concepts that would provide for year-round use. In order to provide this, other options and out-of-the-box thinking would need to guide that discussion noting complex issues and challenges we are faced with at Little Red. Some of the hurdles to overcome are as follows:

- Most of the core area of the park is prone to flooding in any given year
- Lack of supporting infrastructure such as water, sewer, power
- Environmental concerns with septic and the close proximity to the Spruce River with which the washrooms would be placed to service current demand.
- Increased park user base
- The ability to offer a year-round concept
- Security and vandalism concerns with any structure introduced

The department has listened to Councils concerns and desires for year-round washrooms and today we are happy to provide what we believe is a concept that meets or exceeds the needs for the park and the many concerns noted above.

Community Services started an aggressive effort in February/March of 2023, researching and reaching out to other communities and companies that may offer up something different in washroom concept for consideration. We began our search, reached out to different companies with limited response and in the end success was found in a connection with a particular company that specializes in converting Sea-Can's into useable space, The Container Guy, Mr. Channing McCorriston. Mr. McCorriston was featured on Dragons Den, Season 5 (12 years ago), looking for an investment into their company '3Twenty Modular' which was started by three students from Saskatoon, SK creating durable temporary office solutions. Since that time, Mr. McCorriston has moved on from '3Twenty Modular' and forged ahead with the creation of The Container Guy, expanding on those early days and taking the container modification industry to new heights by inventing state-of-the-art modular systems, modification techniques, and accessory products. They are an industry leader and have completed thousands of modification projects in virtually every major industry and their methods are being adopted by people all over the world as the industry standard.

The company has offered up their expertise and has worked hard alongside the City over the last couple of months to come up with a concept that represents and addresses the City's unique challenges in the park and the department believes this is the best concept that addresses all of the concerns and brings a workable solution for implementation.

The City did after going through the process of working to find a solution for year-round washrooms realized that there was a considerable cost to be had. As a result we proceeded with completing an RFP (Request for Proposal) process to see if we could garner interest from other vendors/contractors and to have them supply their vision and pricing. An RFP was sent out at the beginning of May requesting proposals to supply Little Red River Park with an accessible washroom concepts noting the challenges. Two other vendors/contractors did come forward and provided concepts and pricing. The pricing provided by the other two vendors/contractors exceed \$200,000 per proposal, putting those two options well out of reach for this particular project. After completing the evaluation process of each proposal submitted, the department is recommending Container Guy Ltd. for their innovative design, meeting all the criteria, and providing pricing for a comparable product as the other two proposals that does not put a financial strain on the project and allows the City to achieve the goal of bringing a year-round washroom concept to the park.

The Container Guy Ltd. concept offered up for consideration is that of a 40 foot Sea-Can that is to be converted with the following:

- A fully enclosed steel structure
- 3 inches of 2lb closed cell CCMC approved spray foam to insulate the interior and underside of the unit
- Two fully accessible washrooms that meet or exceed current code requirements
- Change Tables
- Coat hook(s), Soap Dispenser(s), Hand Dryer(s),
- SANIFLO Macerator toilets
- Stainless Steel sinks with metering valves for the taps

- 13 foot – 5 3/8 inch Storage Bay
- 8 foot – 9 13/16 inch Utility/Mechanical Room
- Waste water tank and clean water tank both (710 gallons)
- Cam-Lock connection for auto fill of the water tank
- Engineered stamped product
- 200 Amp Single Phased Power
- Motion sensor LED lights and exhaust fans
- Heat and air cooled washrooms
- High security locks
- Dusk to Dawn exterior LED lighting
- The container will come with a Structural Engineer Services stamp of approval.
- The container when complete would be powder coated (color to be determined) and vinyl wrapped (concept provided in attachments) to make it blend in with the surrounding park environment. The container wrap would be a relevant nature scene similar to the 2nd Avenue digital sign board and would also look to include the City Logo and acknowledgement to Pehonan Parkway/Little Red River Park.

The concept as presented is for use at the toboggan hill location and would replace the outhouse, servicing both the playground and toboggan hill moving forward in a year-round capacity. As this will be a busy area the department is recommending the introduction of the 40 foot container (2) washroom concept to meet what we anticipate is to be high demand.

The department does see three to four smaller versions of this concept introduced within the park in the future:

- **Swinging Bridge/Horse Shoe** location where (2) **Seasonal use**, this area is closed to the majority of the public to open it up to Cross-Country Skiing, Mountain Biking, Hiking and Show Shoeing. As this area is closed to vehicular traffic we would have no means to service the washrooms making these seasonal only.
- **Northwest Parking Lot**, north of Lakeland Ford Ball Park (1) **Year-round use**, there is a case to be made to look at working towards bringing power to this location and providing similar features of the larger washroom concept however, on a smaller scale.
- **Upper East Plains** (1) **Seasonal/Year-round use**, some additional work and research would need to be completed to identify hurdles that may exist to bringing year round washrooms to this area, however this would certainly be an area were we would want seasonal consideration.

The toboggan hill would be the largest of the washroom concepts at 40 feet with the Swinging Bridge, Northwest Parking Lot, and Upper East plains concepts possibly reduced down to a 20 foot containers as the demand for the washrooms would not be that of the toboggan hill area.

There is future flexibility in using this concept, as the washrooms could be relocated or moved if required where a permanent structure could not. The concept also significantly reduces or eliminates environmental concerns and permissions as everything is self-contained, it is built off-site, delivered and you simply connect the power and have immediate use. For comparison, the washrooms in Kinsmen Park cost \$232,186 plus tax, back in 2016. To build those same washrooms today would be at least twice the investment making this washroom concept, cost effective and a solid contender.

The washroom would be the first of what could be up to (5) washrooms in the park, secured on screw-piles, with a walking path leading up to a deck surface allowing for easy access by all those that require it.

If approved by Council, the department would work with the company immediately to begin the construction process and look for delivery by the end of August/September 2023.

With power brought to the location at a cost of \$1500, this would allow for year-round capability, it would provide for some additional security considerations to aid in protecting the park entrance, as well as provide the City with options in the near future for snow making at the toboggan hill.

The Department recognizes the time and energy The Container Guy has brought to this project, the willingness for them to reach out and have the conversation on our unique needs. We are asking Council to approve for use of the concept and the company involved to ensure

no further delays are had and that deliver can be seen in this calendar year on what has been an important conversation and need for the park.

Associated Operating Costs

The Department has completed some preliminary work on operating costs for the washroom(s) and we believe that once the washroom(s) are established and operating for an entire year that those costs should become more finite and be incorporated into future operational models for budgeting purposes. The numbers below are estimated to the best of our ability.

- Annual pump outs and water supply - \$20,000
- Annual cleaning of the washrooms including twice a day service during the peak season (June – September) - \$25,000

CONSULTATIONS:

Extensive consultation was completed and continues internally with Planning and Development, our Chief Building Inspector and our Building Facilities Coordinator to ensure the product as proposed meets current engineering, structural and code standards, energy efficiency, electrical and mechanical design and foundation considerations.

The Director of Planning and Development has been consulted on the use of a disguised sea-can within the Little Red River Park system to ensure hurdles are overcome and consideration is given.

Ongoing consultation with User Groups needs has continued through the development of Little Red River Park noting that washrooms and year-round consideration are a high priority.

Consultations will continue with the local Health Authority and Crown Corporations to ensure all permitting is in place and that final inspections of the finished product meet or exceed current code standards.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Administration is committed to and will continue to communicate internally to involve all required departments to ensure timely updates are provided regarding the project and required information is provided to the public and user groups where necessary.

FINANCIAL IMPLICATIONS:

Little Red River Stages of Development funding for improvements for 2023 taken from the Pehonan Parkway Reserve Fund which will see a surplus balance of \$23,225 at the end of

2023 with the following projects completed.

Total budget approved for in 2023 - \$210,000.00

1. Year-round washroom - \$132,778.96 (PST included in the price)
2. Warm-up Shelter - \$53,530 (PST included in the price)
3. The difference of - \$23,691.04 will used to complete landscape finishing in and around the two buildings and provide a small buffer for unexpected costs in relation to both projects.

Both projects have been confirmed within this calendar year, contractors are organized and have committed to dates for construction and completion of both projects.

OTHER CONSIDERATIONS/IMPLICATIONS:

There is no policy, privacy implications or other considerations

STRATEGIC PLAN:

The proposed project(s) align with the Strategic Goal(s) within the City's 2023-2025 Strategic Plan as follows:

Investing in Infrastructure through 'Nature Area Planning' with continued prioritization and support of recommendations identified through the annual reporting of the State of the Parks & Playgrounds Improvement Plan, Little Red River Park Master Plan, and the Urban Forestry Management Plan.

And,

Delivery Professional Governance through 'Engaged Government' by 'Identifying' sensitive issues in advance and implement thorough quality communication as well as 'Strengthen' relationships with external organizations to share information and collaborate on project and services.

OFFICIAL COMMUNITY PLAN:

This report supports the Community Services Master Plan initiatives and addresses the goal of contributing to infrastructure and sustainability efforts through proper planning which can help preserve and maintain the natural and built environments. Our connection to the natural works is important and must be, considered in the delivery of community services.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

Verbal/visual - Timothy Yeaman, Parks and Open Spaces Manager

ATTACHMENTS:

1. Container Wrap Concept
2. Estimate Container Guy's Ltd.
3. Rendering 1
4. Rendering 2
5. Rendering 3
6. Rendering 4
7. Rendering 5
8. Rendering 6
9. Rendering 7
10. Washroom construction drawings
11. Proposed Future Washroom Locations

Written by: Timothy Yeaman, Parks and Open Space Manager

Approved by: Director of Community Services and City Manager



480" (40')

Shipping Container - Full Wrap
 3M IJ 180mC-10 Digital Print Wrap Film w/3M 8518 UV Gloss Protective Overlaminat
 1 Side

Please note: After this proof is approved, client is responsible for all costs associated with any subsequent changes. This includes changes to spelling, colour and layout - please review this proof carefully!

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 Prince Albert SK S6W 0A5
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 info@markitsigns.ca
 www.markitsigns.ca

Markit
 SIGNS WRAPS DESIGN



Estimate

Site 414 Comp 20 RR4 LCD Main
Saskatoon, SK, S7K 3J7

Date	Estimate #
4/6/2023	14992

Name / Address
City of Prince Albert 1084 Central Ave Prince Albert, SK S6V 7P3

Ship To

Delivery Contact	Customer E-mail	Customer Phone	Terms
Mike	tyeaman@citypa.com	306.953.4802	

MPN	Description	Qty	Cost	Total
	40' High Cube Double Ended One Time Used Container	1	11,400.00	11,400.00
	-- DOORS/SECURITY --			
GALV Man Door	Steel Insulated Entry Door	2	1,350.00	2,700.00
Panic Bar with Lever Trim	Panic Hardware W/ Privacy Indicating Lever Trim	2	816.25	1,632.50
	Labour to Install Man Door W/ Corresponding Hardware	2	530.00	1,060.00
Safe Box 5340	Universal Lock Box (Installed on Entry Door(s), Access Hatch)	3	125.00	375.00
	Labour to Install Lock Box	3	25.00	75.00
CMW- SK- KA	CMW 80mm Shackle Block Lock - Keyed Alike	5	35.00	175.00
	-- INTERIOR STRUCTURE --			
	1-5/8" x 1-5/8" Galvanized Strut Channel (12 Ga.)	34	65.00	2,210.00
SS-01-HC	Strut Strap - High Cube Side Wall	24	45.00	1,080.00
SS-01-ROOF	Strut Strap - Roof	10	45.00	450.00
CSM-RCT-01	Container Strut Mount Bracket (Single Mount)	24	12.50	300.00
CSM-03_R2	Container Strut Mount Bracket (Insulated Mount)	24	22.50	540.00
90DG-01	Container Strut Mount Bracket (90 Degree Angle)	20	10.50	210.00
	Labour to Install Unistrut Channel and Corresponding Strut Mount Brackets	1	1,105.00	1,105.00
	Unistrut Hardware	1	196.00	196.00
	1-5/8" Steel Stud(s) W/ Corresponding Track	1	668.24	668.24
SSB-01-R4	Steel Stud Bracket	16	15.00	240.00
	Labour to Install Steel Stud Framing and Corresponding Steel Stud Brackets	1	520.00	520.00
PW-HC-INSR-00A	Partition Wall	3	1,660.00	4,980.00
	Partition Wall Hardware Kit	3	450.00	1,350.00
	Labour to Install Partition Wall	3	350.00	1,050.00

GST/HST No. 855875621

This estimate is valid for 7 days.

Customer Signature

Phone #	306-262-2899	E-mail	sales@thecontainerguy.ca
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Estimate

Site 414 Comp 20 RR4 LCD Main
Saskatoon, SK, S7K 3J7

Date	Estimate #
4/6/2023	14992

Name / Address
City of Prince Albert 1084 Central Ave Prince Albert, SK S6V 7P3

Ship To

Delivery Contact	Customer E-mail	Customer Phone	Terms
Mike	tyeaman@citypa.com	306.953.4802	

MPN	Description	Qty	Cost	Total
	-- SPRAY FOAM RETENTION --			
CDF-HC	Container Door Flashing Kit	2	490.00	980.00
CWF-HC or STD	Container Wall Flashing Kit	2	510.00	1,020.00
	Labour to Install Spray Foam Retention Kit(s)	2	230.00	460.00
	-- SPRAY FOAM INSULATION --			
	3" CCMC Approved Spray Foam Insulation (Interior)	1	9,081.00	9,081.00
	3" CCMC Approved Spray Foam Insulation (Underside)	1	2,358.00	2,358.00
	-- INTERIOR FINISH --			
	Reline PVC Interior Finish	1	7,400.00	7,400.00
	Class A Fire Rating			
	Epoxy Floor Coating (Slip Resistant)	1	1,670.00	1,670.00
	-- EXTERIOR FINISH --			
	Custom Paint (Forrest Green)	1	2,260.00	2,260.00
	Custom Decals - TBD -	1	960.00	960.00
	-- SHELVING --			
SHELF-2x7-00A	Heavy Duty Galvanized Shelving	1	8,235.00	8,235.00
	Labour to Install Shelving	1	977.50	977.50

GST/HST No. 855875621

This estimate is valid for 7 days.

Customer Signature

Phone #	306-262-2899	E-mail	sales@thecontainerguy.ca
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Estimate

Site 414 Comp 20 RR4 LCD Main
Saskatoon, SK, S7K 3J7

Date	Estimate #
4/6/2023	14992

Name / Address
City of Prince Albert 1084 Central Ave Prince Albert, SK S6V 7P3

Ship To

Delivery Contact	Customer E-mail	Customer Phone	Terms
Mike	tyeaman@citypa.com	306.953.4802	

MPN	Description	Qty	Cost	Total
	-- ELECTRICAL --			
	(1) Exterior Junction Box	1	6,277.00	6,277.00
	(1) 200 Amp Panel			
	(4) Light Switch - Motion Sensor/Timer Switches (Bathrooms)			
	(5) Interior LED Light			
	(2) Exterior LED Motion Light			
	(4) Exterior LED Flood Light			
	-- HVAC --			
	Diffuser Vent - Partition Wall Installation	6	410.00	2,460.00
	5000W/240V Blown Air Heater	2	865.00	1,730.00
	1500W Baseboard Heater	2	222.73	445.46
	28000 BTU AC/Heat Pump Mini Split (Tri-Zone C/W 3 Interior Head Units) 22.5 SEER	1	5,433.90	5,433.90
	Recessed Condenser Enclosure	1	1,107.75	1,107.75
WND-SSCRN-40x30	Security Screen For Condenser Box	1	710.00	710.00
T10-EX-00A	T16 Shutter Exhaust Fan	1	675.00	675.00
	10" Louvered Intake Vent	2	250.00	500.00
BFV-0A	Bathroom Vent - Motion Sensor/Timer	2	385.00	770.00
	Labour	1	3,615.00	3,615.00

GST/HST No. 855875621

This estimate is valid for 7 days.

Customer Signature

Phone #	306-262-2899	E-mail	sales@thecontainerguy.ca
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Estimate

Site 414 Comp 20 RR4 LCD Main
Saskatoon, SK, S7K 3J7

Date	Estimate #
4/6/2023	14992

Name / Address
City of Prince Albert 1084 Central Ave Prince Albert, SK S6V 7P3

Ship To

Delivery Contact	Customer E-mail	Customer Phone	Terms
Mike	tyeaman@citypa.com	306.953.4802	

MPN	Description	Qty	Cost	Total
	-- PLUMBING --			
	710 GAL Lobe Tank	2	1,726.32	3,452.64
	Pressure System/High Level Alarm	1	3,380.00	3,380.00
	Saniflo Macerator Toilet/Pump System	2	2,002.05	4,004.10
	Stainless Steel Handwash Sink (Timer Style)	2	1,038.62	2,077.24
	2" Camlock Connection	1	223.30	223.30
FRAME-16X16-00A	Access Hatch Frame	1	228.00	228.00
	Security Access Hatch	1	455.54	455.54
Consumables - Shop Supplies	Consumables	1	3,500.00	3,500.00
	Labour	1	4,170.00	4,170.00
	-- MISC INTERIOR --			
	Koala Kare Changing Station (Stainless Steel)	2	1,220.40	2,440.80
	Labour	1	460.00	460.00
	-- ENGINEERING/DESIGN --			
	CAD Engineering & Design Services	0	5,820.00	0.00
	3D Rendering Services	0	1,740.00	0.00
	Structural Engineer Services	1	980.00	980.00
	-- DELIVERY --			
	Delivery of 40' Container W/ Self-Unloading Trailer	1	889.20	889.20

Sales Tax Summary GST/HST No. 855875621 This estimate is valid for 7 days. Customer Signature	Subtotal CAD 117,703.17
	Sales Tax Total CAD 12,894.00
	Total CAD 130,597.17

Phone #	306-262-2899	E-mail	sales@thecontainerguy.ca
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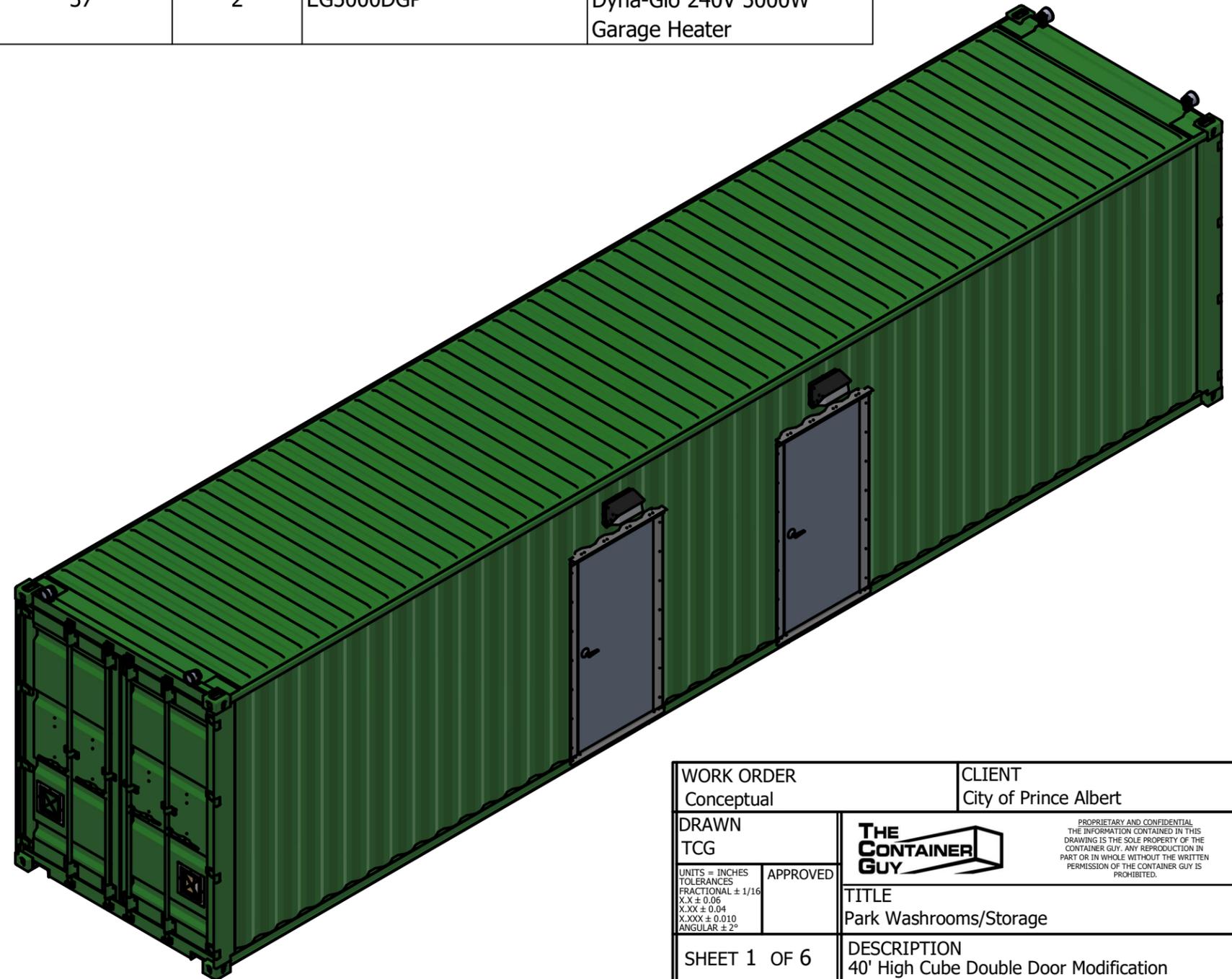




IF IN DOUBT, ASK

PARTS LIST			
ITEM	QTY	PART NUMBER	DESCRIPTION
1	3	PW-HC-INSR-00A	Partition Assembly - Insulated & Reline Position
2	20	CSM-RCT-01	MSS Bracket Single
3	20	CSM-03	Bracket for insutaled wall
4	30	P1000 PG	1-5/8" x 1-5/8", 12 Gage Channel, Solid
5	21	90DG-01	90degree Gussetted
6	12	CMW-4-120-0157	Steel Stud Bracket
7	4	CWF-HC-03	
8	2	CWF-HDR-01	
9	12	STUD TRACK 1 5-8	
10	56	1 5-8 STEEL STUD	
11	20	SS-01-HC	Strut Strap - High Cube Wall
12	10	SS-01-ROOF	Strut Strap - Roof Width
13	8	CDF-HC-02	Container Door Flashing Side - High Cube
14	8	CDF-01	Flashing Top/Bottom - STD & HC
15	1	WFKC-01	WALL FLASHING KIT COVER
16	2	CMW-2A-110-0006	36in Man Door Side Wall Assembly
17	2	Toilet	SANIFLO MACERATOR
18	5	CEILING LIGHT	
19	4	Light Switch	
20	2	LEDHWP-900	WALL PACK LIGHT
21	2	BFV-0A R2	Bathroom Fan Vent
22	2	QMP 60152-1	710 USgal Lobe Tank
23	33	SHLF-24CS-02	24in Strut Mount Bracket
24	3	SHLF-24CS-06	Shelf Top 24in x 48in
25	6	SHLF-24CS-05	Shelf Top 24in x 7' 3-3/4"
26	4	LED25WRE	LED Yard Light
27	2	600HS17DM	Stainless Handwash Sink
28	3	Wall-Mount Air Conditioner	
29	2	LC4015W31	Dimplex 40-Inch 1500W Baseboard Heater
30	8	SHV10-00A	Vent Frame Assembly
31	1	WND-SSCRN-36x30	36x30 Window Security Screen

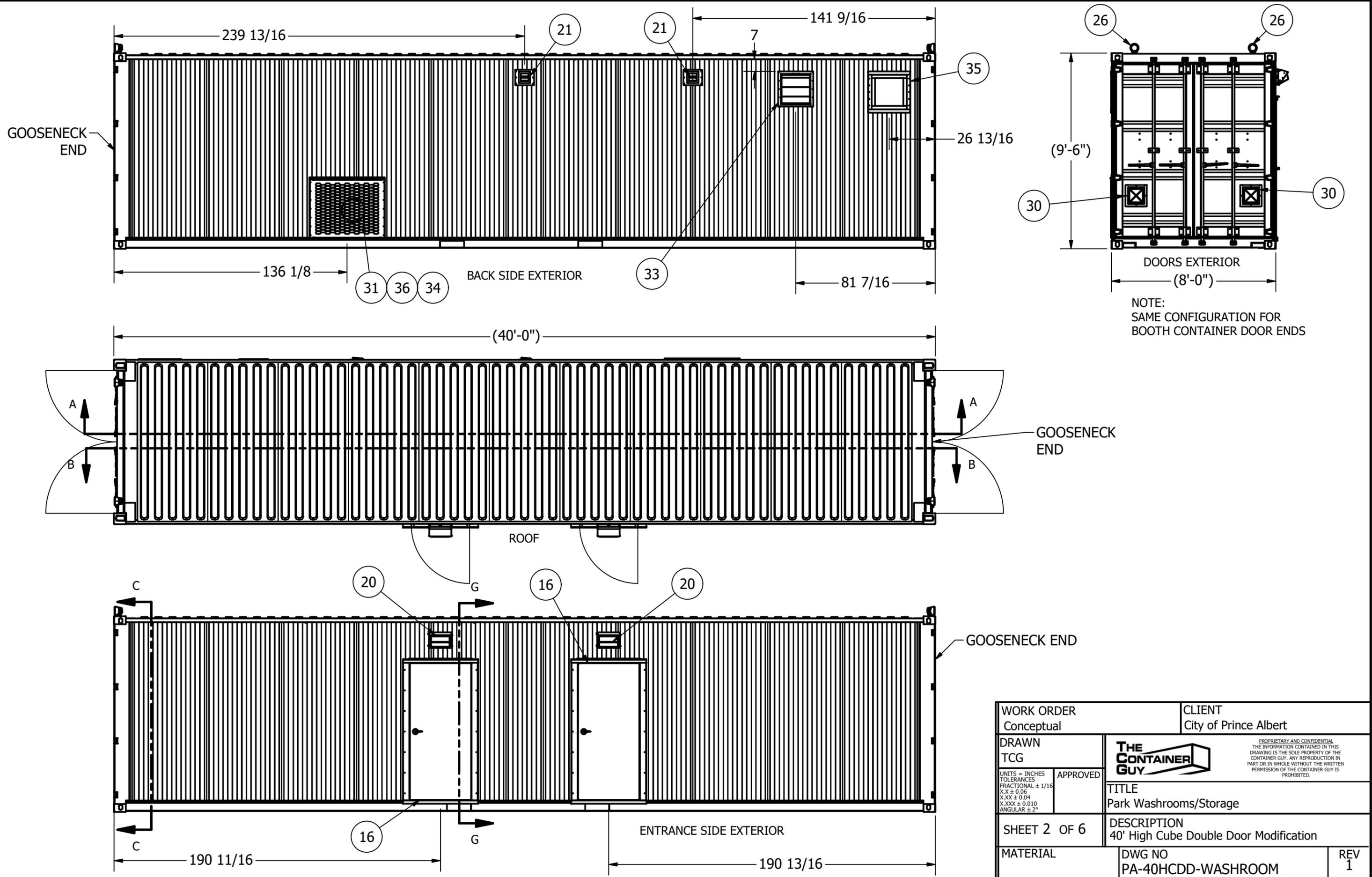
PARTS LIST			
ITEM	QTY	PART NUMBER	DESCRIPTION
32	2	KB200-SS	KOALA KARE Wall Mount Changing Station
33	1	CMW-1A-240-0040	T16 Fan & Frame Assembly
34	1	SENA-30HF-MOQ	Senville 28000 BTU Multi-Zone Heat Pump
35	1	FRAME-16x16-00A	Access Hatch & Frame
36	1	CMW-2A-610-0069	LARGE Air Conditioner Condenser Box Assembly
37	2	EG5000DGP	Dyna-Glo 240V 5000W Garage Heater



THIS DRAWING IS FOR CONCEPTUAL PURPOSES ONLY. ALL DETAILS, AND BOM SUBJECT TO CHANGE BASED ON DESIGN UPDATES AND CLIENT FEEDBACK. ALL LOCATIONS AND DIMENSIONS ARE APPROXIMATE.

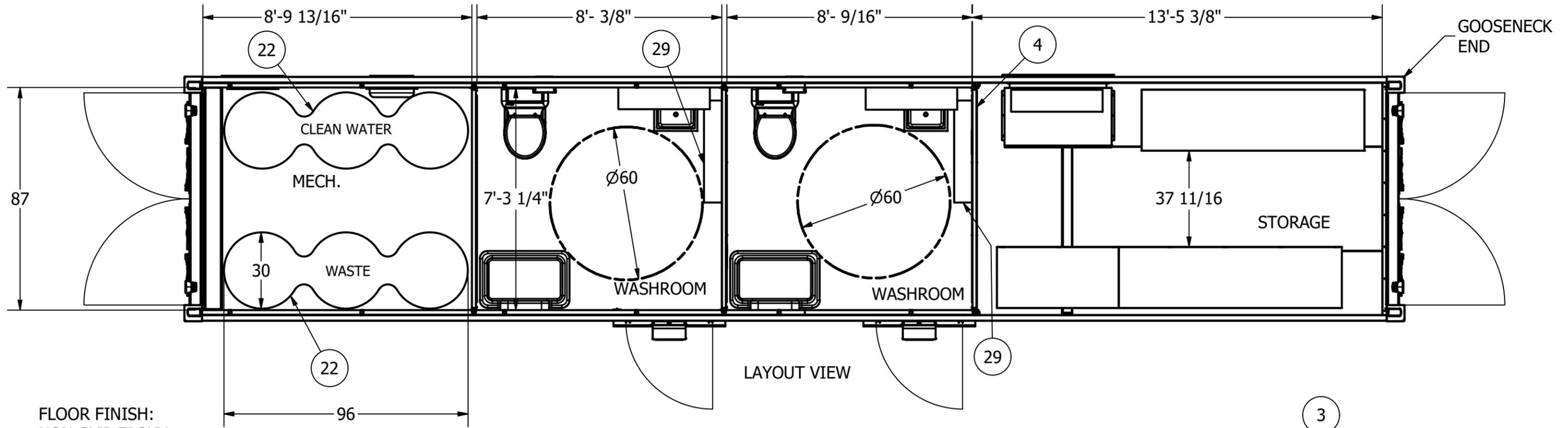
WORK ORDER Conceptual		CLIENT City of Prince Albert	
DRAWN TCG			<small>PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF THE CONTAINER GUY. ANY REPRODUCTION IN PART OR IN WHOLE WITHOUT THE WRITTEN PERMISSION OF THE CONTAINER GUY IS PROHIBITED.</small>
<small>UNITS = INCHES TOLERANCES FRACTIONAL ± 1/16 X.X ± 0.06 X.XX ± 0.04 X.XXX ± 0.010 ANGULAR ± 2°</small>	APPROVED		
SHEET 1 OF 6		DESCRIPTION 40' High Cube Double Door Modification	
MATERIAL		DWG NO PA-40HCDD-WASHROOM	REV 1

IF IN DOUBT, ASK

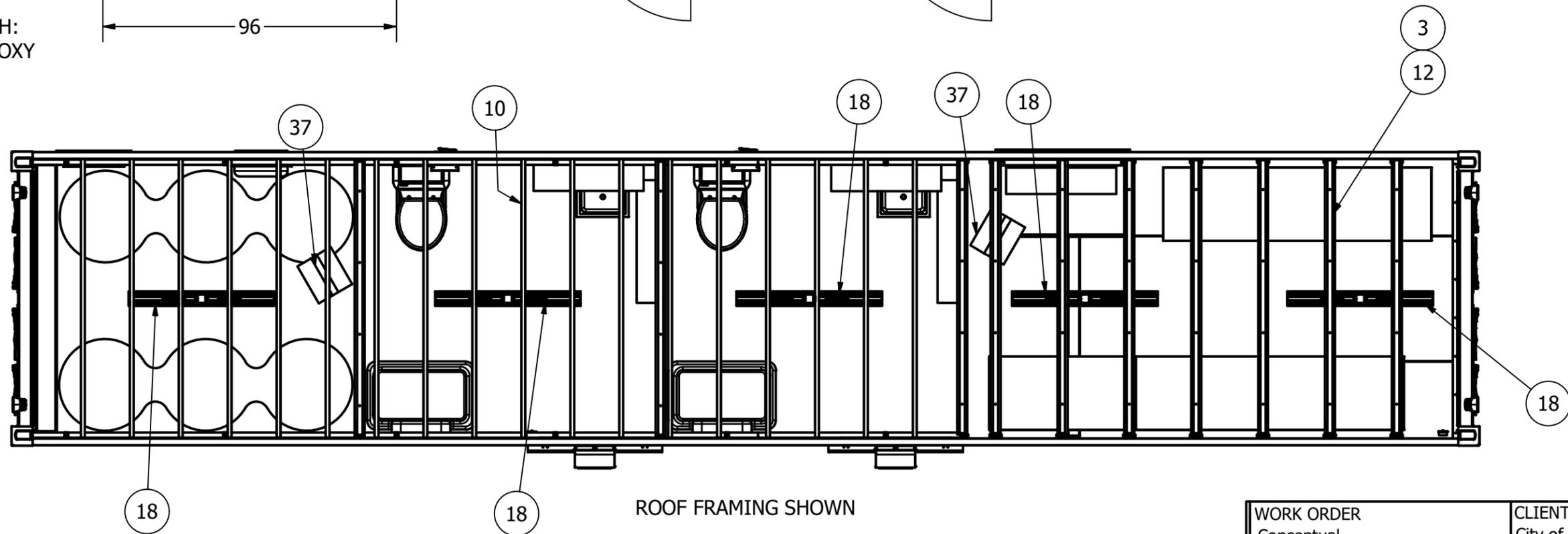


WORK ORDER Conceptual		CLIENT City of Prince Albert	
DRAWN TCG			
<small>UNITS = INCHES TOLERANCES FRACTIONAL ± 1/16 X.X ± 0.06 X.XXX ± 0.04 X.XXXX ± 0.010 ANGULAR ± 2°</small>		<small>PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF THE CONTAINER GUY. ANY REPRODUCTION IN PART OR IN WHOLE WITHOUT THE WRITTEN PERMISSION OF THE CONTAINER GUY IS PROHIBITED.</small>	
APPROVED		TITLE Park Washrooms/Storage	
SHEET 2 OF 6		DESCRIPTION 40' High Cube Double Door Modification	
MATERIAL		DWG NO PA-40HCDD-WASHROOM	REV 1

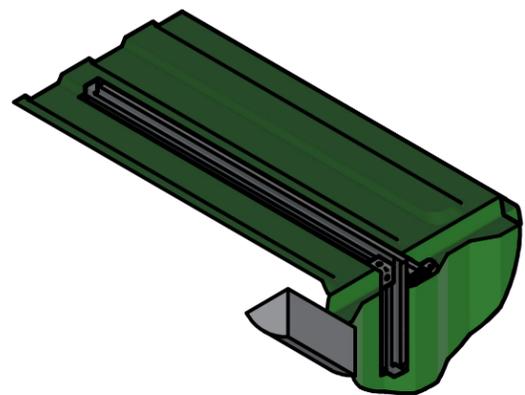
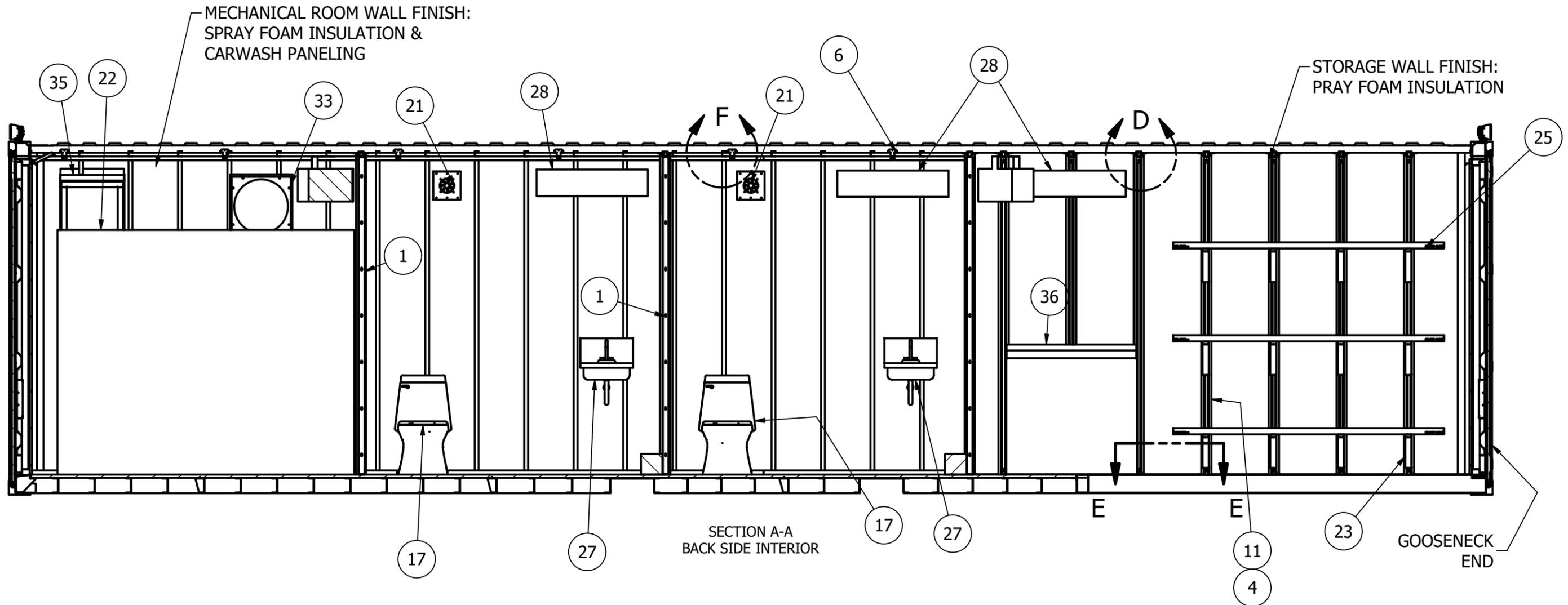
IF IN DOUBT, ASK



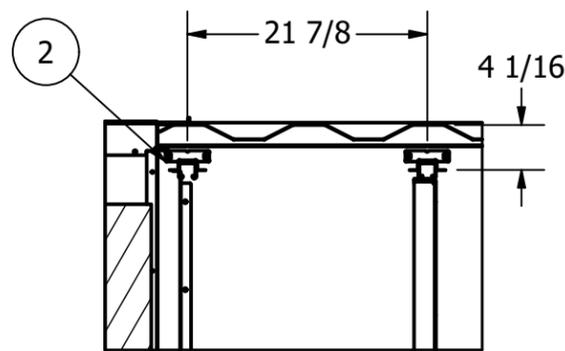
FLOOR FINISH:
NON-SLIP EPOXY



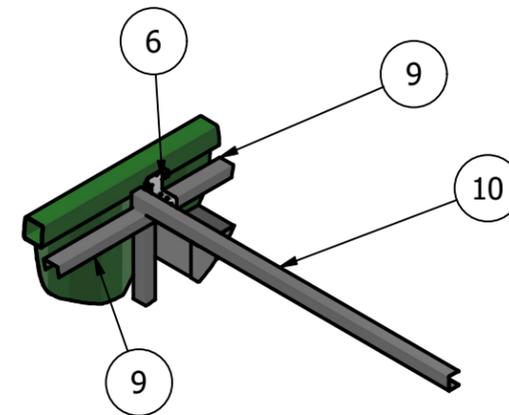
WORK ORDER Conceptual		CLIENT City of Prince Albert	
DRAWN TCG			<small>PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF THE CONTAINER GUY. ANY REPRODUCTION IN PART OR IN WHOLE WITHOUT THE WRITTEN PERMISSION OF THE CONTAINER GUY IS PROHIBITED.</small>
<small>UNITS = INCHES TOLERANCES FRACTIONAL ± 1/16 X.X ± 0.06 X.XXX ± 0.04 X.XXXX ± 0.010 ANGULAR ± 2°</small>	APPROVED		
SHEET 3 OF 6		DESCRIPTION 40' High Cube Double Door Modification	
MATERIAL		DWG NO PA-40HCDD-WASHROOM	REV 1



DETAIL D
SCALE 0.06 : 1

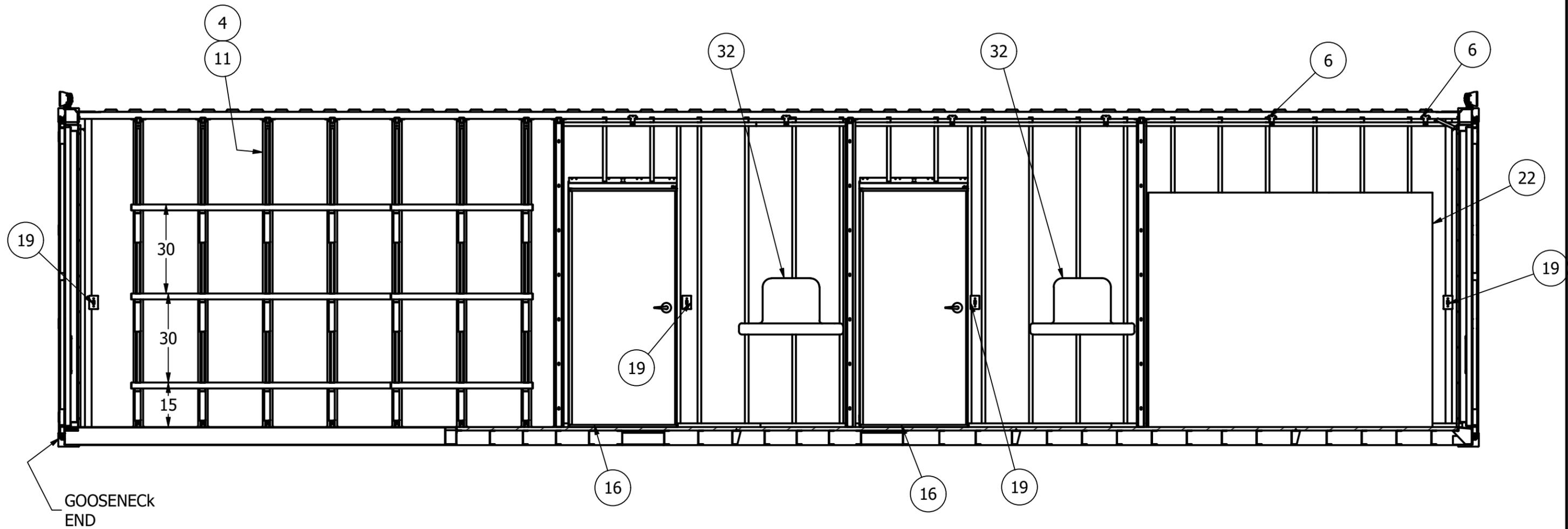


SECTION E-E
SCALE .06



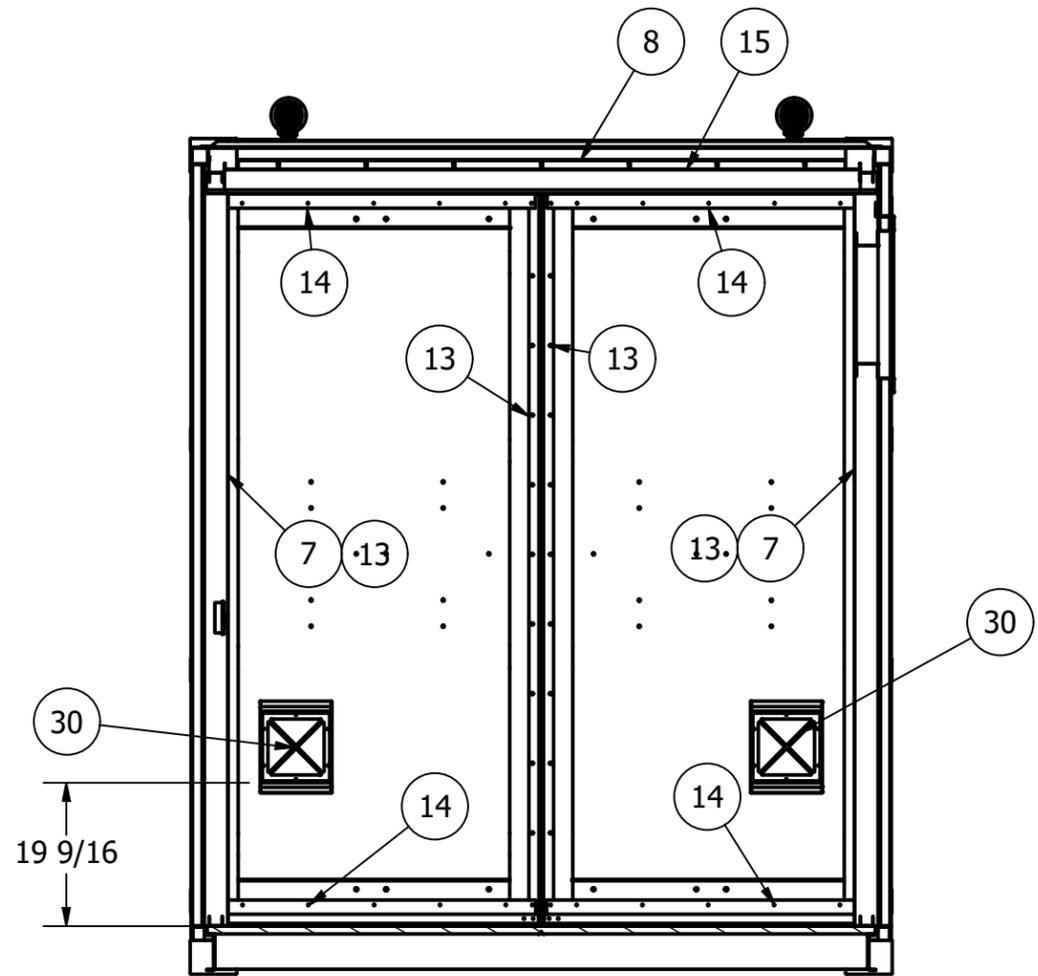
DETAIL F
SCALE 0.06 : 1

WORK ORDER Conceptual		CLIENT City of Prince Albert	
DRAWN TCG			<small>PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF THE CONTAINER GUY. ANY REPRODUCTION IN PART OR IN WHOLE WITHOUT THE WRITTEN PERMISSION OF THE CONTAINER GUY IS PROHIBITED.</small>
<small>UNITS = INCHES TOLERANCES FRACTIONAL ± 1/16 X.X ± 0.06 X.XX ± 0.04 X.XXX ± 0.010 ANGULAR ± 2°</small>	APPROVED		
SHEET 4 OF 6		DESCRIPTION 40' High Cube Double Door Modification	
MATERIAL		DWG NO PA-40HCDD-WASHROOM	REV 1



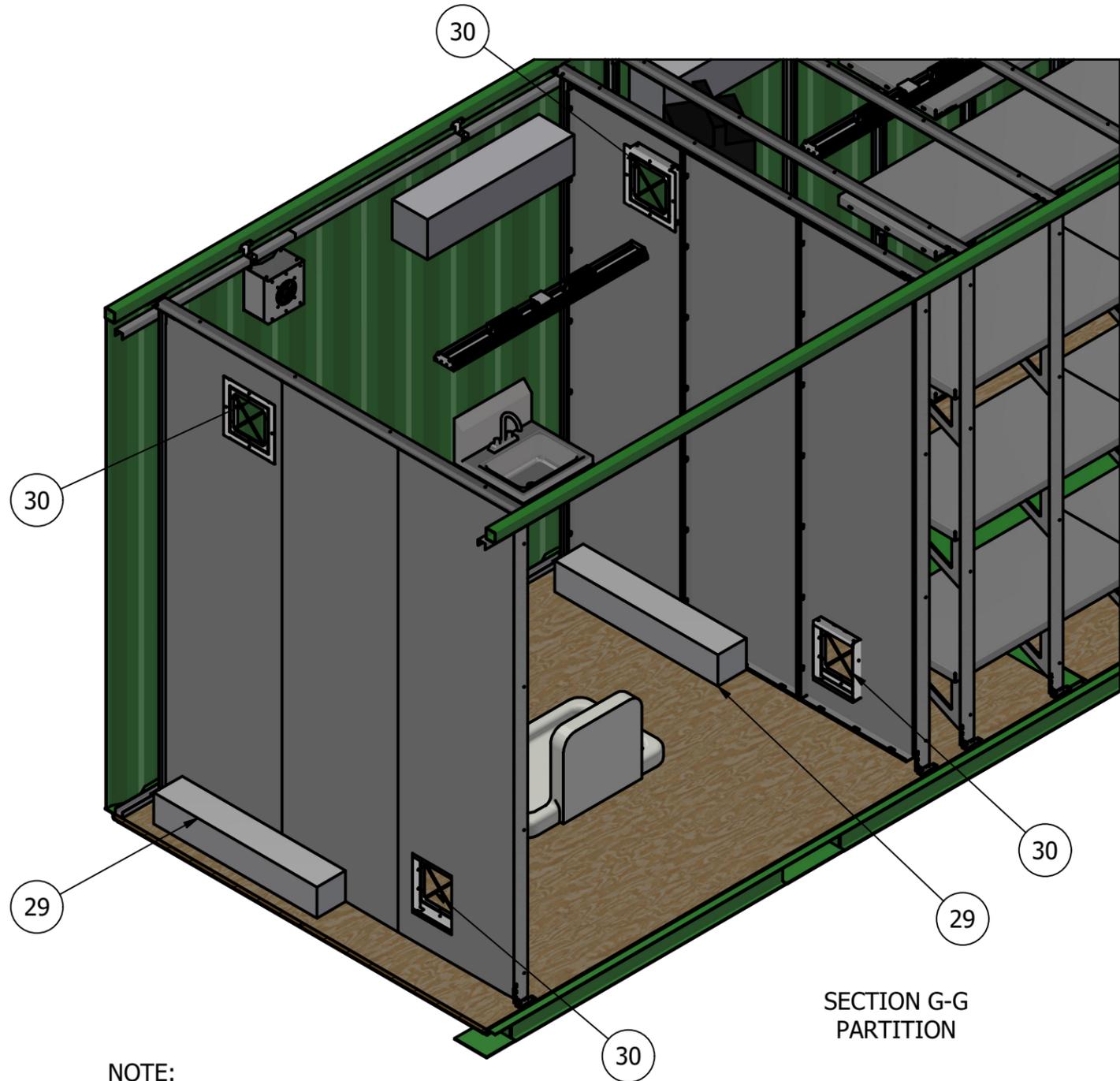
SECTION B-B
ENTRANCE SIDE INTERIOR

WORK ORDER Conceptual		CLIENT City of Prince Albert	
DRAWN TCG			<small>PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF THE CONTAINER GUY. ANY REPRODUCTION IN PART OR IN WHOLE WITHOUT THE WRITTEN PERMISSION OF THE CONTAINER GUY IS PROHIBITED.</small>
<small>UNITS = INCHES TOLERANCES FRACTIONAL ± 1/16 X.X ± 0.06 X.XX ± 0.04 X.XXX ± 0.010 ANGULAR ± 2°</small>	APPROVED		
SHEET 5 OF 6		DESCRIPTION 40' High Cube Double Door Modification	
MATERIAL		DWG NO PA-40HCDD-WASHROOM	REV 1



SECTION C-C
DOORS INTERIOR

NOTE:
Both container door ends have
the same configuration



SECTION G-G
PARTITION

NOTE:
No vents installed on partition
between washroom & Mech. Room

Partition Walls finished W/ Insulation & Reline panels

WORK ORDER Conceptual		CLIENT City of Prince Albert	
DRAWN TCG		APPROVED	 <p>PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF THE CONTAINER GUY. ANY REPRODUCTION IN PART OR IN WHOLE WITHOUT THE WRITTEN PERMISSION OF THE CONTAINER GUY IS PROHIBITED.</p>
<small>UNITS = INCHES TOLERANCES FRACTIONAL ± 1/16 X.X ± 0.06 X.XX ± 0.04 X.XXX ± 0.010 ANGULAR ± 2°</small>			
SHEET 6 OF 6		DESCRIPTION 40' High Cube Double Door Modification	
MATERIAL		DWG NO PA-40HCDD-WASHROOM	REV 1



TITLE: Dr. Andre Marais Bequeathal

DATE: **May 11, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That a Fire Station Reserve Fund be established to fund future Fire Stations; and,
2. That the bequeathal of one hundred thousand dollars (100,000.00) from Dr. Andre Marais's Estate, to the Prince Albert Fire Department be allocated to the Fire Station Reserve Fund to assist with funding future Fire Stations.

TOPIC & PURPOSE:

To provide Council with Administration's recommendations regarding the allocation of one hundred thousand dollars (\$100,000.00) received from the Estate of Dr. Andre Marais.

BACKGROUND:

Administration received written correspondence from the Executrix for the Estate of Dr. Andre Marais stating that Dr. Marais passed away and in his Last Will and Testament had left the sum of one hundred thousand dollars to the City of Prince Albert Fire Department. Dr. Marais did not apply any conditions or stipulations to his bequeathal to Prince Albert Fire Department.

Dr. Andre Marais was born on May 18, 1953 and passed away on February 21, 2019, in Saskatoon, Saskatchewan. Dr. Marais was certified by the Royal College in Diagnostic Radiology in 1995. He earned his medical degree from the University of Stellenbosch (in South Africa) in 1977, and recently practiced medicine at Yorkton, Sk. Regional Health Centre.

Limited information is available in regards to why Dr. Andre Marais bequeathed \$100,000.00 to the Prince Albert Fire Department. Besides his gift to Prince Albert Fire Department, Dr. Marais gave much of his estate to many organizations involved with the health and wellbeing of the

people of Saskatchewan. He also had a love for animals, leaving generous gifts to both the Prince Albert and Saskatoon Society for the Prevention of Cruelty to Animals (SPCA). He owned a condominium in Saskatoon, and an acreage just North of Prince Albert, and it is reasonable to expect that he spent some of his time in and around Prince Albert, which could have resulted in his desire to bequeath money to the Prince Albert Fire Department.

PROPOSED APPROACH AND RATIONALE:

The City of Prince Albert currently has no reserve funding earmarked for future fire stations. The establishment and funding of a fire station reserve is a financially sound way for the City to accumulate funds for future fire station planning and acquisition, while offsetting the amount requiring financing in the foreseeable future.

It is the author's opinion that an established reserve will not cover all of the costs needed for additional fire stations, however an established reserve, in time will cover potential costs associated with lot development, station design and engineering. A typical two bay fire station is currently estimated at 9 to 10 million dollars.

The existing fire station located at 76 15th Street East was constructed in 1975. It is administration's opinion that this building, while in relatively good shape, will require replacement at some point in the future. An established fire station reserve will assist future Council and Administration with the funding required for a timely replacement plan.

CONSULTATIONS:

Consultation was held with the Director of Financial Services and the City Manager's Office.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

No communication plan is required at this time, however, when the planning and construction of future fire station(s) is approved, consideration should be given to honour Dr. Andre Marais generous donation.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no policy, privacy, official community plan implications or other considerations

OPTIONS TO RECOMMENDATION:

Executive Committee may choose to not support the creation of a Fire Station Reserve and/or the allocation of Dr. Andre Marais's one hundred thousand dollar (100,000.00) bequeathal to a Fire Station Reserve as presented. If the recommendations presented are not supported, Administration would explore other options.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

Verbal by Kris Olsen, Fire Chief

Written by: Kris Olsen, Fire Chief

Approved by: City Manager, Director of Financial Services

TITLE: SaskTel Mobility Contract Extension

DATE: **May 8, 2023**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That a 3-year extension of the Mobility Service Agreement with SaskTel and Jump.ca be approved.
2. That the Mayor and City Clerk be authorized to sign the contract extension with SaskTel and Jump.ca once prepared.

TOPIC AND PURPOSE:

To provide a summary of the rationale to support continuing cellular services with SaskTel Mobility.

BACKGROUND:

In 2017, the City of Prince Albert sought bulk competitive pricing for cellular devices through an RFP. Prior to 2017, there was no fixed agreement with a cellular vendor and each mobile device had their own individual contract start and end date.

In 2017 Sasktel was the successful vendor for the contract through Jump.ca. In addition to offering the lowest pricing compared to Telus and Bell, they offered a sponsorship package that included \$10,000 annually and managed through the Community Services department. Jump was also the only supplier to offer a series of discounts on other products and services:

- Discounts - a total discount of \$135 per phone activation (\$50 discount on all new phones and smartphones, \$50 trade in credit and \$35 upgrade/activation fee waived).
- Accessory Discounts – 40% off all standard accessories and 25% off specialty accessories
- Phone repairs – 25% off any out of warranty phone repairs. Jump is the only certified wireless dealer in Saskatchewan to offer Apple Service for in-warranty and out-of-

warranty support.

- Phone protection plans - \$30 discount on the price of AppleCare and \$50 discount on all non-apple devices.
- Cellular unlock fees – no charge
- Data Transfer fees – no charge

In 2020, Jump also created a Family purchase plan offering City employees and their families a purchase plan which saves on the cost of wireless phones and accessories for their personal use. This includes \$25 off the current retail cost of a wireless phone or smartphone, waiving activation/upgrade fees, 25% off wireless accessories and specialty accessories.

The current three-year cellular contract will expire on May 14, 2023. The local Jump.ca dealer has agreed to extend the current rates once a new contract is approved or a new RFP is issued.

PROPOSED APPROACH AND RATIONALE:

After reviewing the extension proposal provided, we do not believe it would yield any worthwhile benefit to send the service out to tender at this time. All current rates with SaskTel Mobility, as well as dealer specific discounts, including employee purchase plans will remain the same as 2017 rates with the exception of an additional cellular plan with a specified discount that will provide more flexibility.

The City of Prince Albert and the Police Service have combined 243 various cellular devices. If the City changes providers, we will need to change the hardware and programming on each of these devices. If we change to Bell or Telus, new phone numbers will need to be issued to City devices. Potential short-term gains from switching providers would be used up in City resources to recall and reprogram all the devices and the operational downtime such as:

- Internet modems for irrigation systems
- digital billboards
- sewage pumping stations
- backup communication for facilities
- Laptops for police and airport
- Smart phones and flip phones
- Survey equipment

The City has been provided great customer service during the contract. Jump.ca's local store in Prince Albert, has significantly cut down on administrative work and time when dealing with cellular devices with prompt communication when prices drop and improved processes when requesting phones or information. Given that pricing remains at 2017 rates, we are confident that the ongoing discounts on devices and accessories remain competitive and these rates balanced against the requirements to change, make potential savings of limited value.

This will also continue our relationship with SaskTel in regards to our SD-Wan project that includes cellular backups for each of our sites.

CONSULTATIONS:

Prince Albert Police service were consulted and are satisfied with the existing services and the new addition of the discounted rate.

Marketing & Sponsorship Coordinator was consulted to discuss the sponsorship portion of the agreement with Jump.ca that is part of this agreement.

The City Solicitor provided review and advice regarding the agreement and revisions were made by SaskTel.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Information Technology will communicate the decisions made to venter as well as to the Marketing & Sponsorship Coordinator and staff.

FINANCIAL IMPLICATIONS:

In 2017 it was reported that the City was spending \$139,922 on cellular devices. The new rate with the contract was \$87,540, an estimated savings of \$52,383 in the first year. Jump.ca continues to offer the rates established in 2017.

Each department is responsible for budgeting for cellular services. Since rates have not changed from 2017, no budget impacts are anticipated.

With the addition of the enhanced rate discounts to specific plans it gives The City the ability to provide more appropriate plans. Jump.ca will provide sponsorship in the form of \$5,000 for 2023.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no OCP privacy or policy implications.

STRATEGIC PLAN:

Delivering Professional Governance by

- partnering with a Saskatchewan based and local dealer that has maintained exceptional service, competitive pricing and that has invested and continues to invest in our community.
- Continuing to ensure the best technology is used for our cellular devices.

OPTIONS TO RECOMMENDATION:

- 1) Send the mobility contract to tender.

This option is not being recommended because while changing providers may yield some short-term financial savings, the administrative process involved in switching over 243 cellular devices (cellular modems, laptops, phones, etc) is a significant undertaking. Given the competitive pricing already provided through Sasktel, there is limited savings forecasted and therefore the additional administrative undertaking does not warrant making a change.

Although Administration is confident this pricing remains competitive, if it is the wish of City Council to issue an RFP for services, it is recommended that the contract be renewed for a one-year term until May 2024. Administration would issue the RFP be completed prior to the next renewal date when the potential change can be resourced and planned for by both City IT and the Police Service.

It is recommended that the RFP be issued in 2023 to ensure resources are allocated appropriately.

PUBLIC NOTICE

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal Presentation: Kiley Bear, Director of Corporate Services

ATTACHMENTS:

Written by: Michelle Schiefner, Innovation and IT Manager

Approved by: Director of Corporate Services & City Manager