



FEBRUARY 22, 2023

**PRINCE ALBERT BOARD OF POLICE COMMISSIONERS**  
**PUBLIC AGENDA**

**TUESDAY, FEBRUARY 28, 2023**

**8:00 A.M.**

**POLICE SUBSTATION BOARDROOM, 40-10<sup>TH</sup> STREET EAST**

**APPROVAL OF AGENDA:**

*“That the Agenda for this meeting be approved, as presented.”*

**READING MINUTES:**

1. Minutes of the Board of Police Commissioners Meeting held January 17, 2023.

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Public  
BOC

**Recommendation:**

*Minutes be taken as read and adopted; and, that the Acting Board Chairperson and the Board Secretary be authorized to execute the Minutes.*

**PRESENTATION:** N/A

**FINANCIAL REPORTS:**

2. Prince Albert Police Service Proactive Policing Strategy Costs for 2022

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Public  
BOC

**Recommendations:**

1. *That the 2022 operational and capital costs of the Prince Albert Police Service Multi-Year Proactive Policing Strategy in the amount of \$662,241.26 be funded from the Proactive Policing Reserve for Year 2022;*
2. *That the amount of \$662,241.26 be transferred from Proactive Policing Reserve for Year 2022 to fund the costs of the Prince Albert Police Service Proactive Policing Unit charged to the Police Service Operating Budget; and*



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**PRINCE ALBERT BOARD OF POLICE COMMISSIONERS**  
**PUBLIC AGENDA**

**TUESDAY, FEBRUARY 28, 2023**

**8:00 A.M.**

**POLICE SUBSTATION BOARDROOM, 40-10<sup>TH</sup> STREET EAST**

**3. That the 2022 Police Special Tax Revenue collected in the amount of \$554,600, as per Bylaw No. 10 of 2022, be credited in full to the Proactive Policing Reserve for 2022 to offset the costs of the Proactive Policing Unit.**

3. 2022 Police Service Capital Spending

**Recommendation:**

***Be received as information and filed.***

**STATISTICS:** N/A

**REPORTS:** N/A

**CORRESPONDENCE:** N/A

**DISCUSSION ITEMS:** N/A

**NEXT MEETING:**

Tuesday, April 25, 2023  
8:00 a.m.  
Main Boardroom, City Hall

**MOTION TO AJDOURN:**

**Recommendation:**

***That this Board do now adjourn the Public meeting.***

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Public  
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**PRINCE ALBERT BOARD OF POLICE COMMISSIONERS**  
**PUBLIC MINUTES OF MEETING**

TUESDAY, JANUARY 17, 2023

8:00 A.M.

MAIN BOARDROOM, 2<sup>ND</sup> FLOOR, CITY HALL

**Present in Boardroom:**

**Mayor G. Dionne, Acting Chairperson**  
**Councillor C. Miller**  
**Councillor B. Edwards**  
**Sheryl Kimbley**  
**Janet Carriere**  
**Blaine Broker**

**J. Bergen, Chief of Police**  
**F. Prince, Deputy Chief of Police**  
**A. Dumont, Finance and Human Resources Manager**  
**C. Tebbutt, Public Relations and Media Coordinator**

**R. Noble, Board Secretary**  
**L. Phan, Alternate Board Secretary**

**Bailey Sutherland, Prince Albert Daily Herald**

Meeting convened at 8:05 a.m.

**APPROVAL OF AGENDA:**

001. Moved by Councillor C. Miller, AND RESOLVED:

That the January 17, 2023 Board of Police Commissioners Public Meeting Agenda be approved as presented.

**READING MINUTES:**

1. Minutes of the Board of Police Commissioners Meeting held October 18, 2022.

002. Moved by J. Carriere, AND RESOLVED:

That the Minutes of the Board of Police Commissioners Meeting held October 18, 2022, be taken as read and adopted; and, that the Board Chairperson and Board Secretary be authorized to execute the minutes on behalf of the Board of Police Commissioners.

**PRESENTATION:** N/A

**FINANCIAL REPORTS:** N/A

**STATISTICS:**

2. 2022 Year-End Statistical Report

003. Moved by Councillor B. Edwards, AND RESOLVED:

That the Report from Deputy Chief of Police dated January 10, 2023 regarding 2022 Year-End Statistical Report be received as information and filed.

3. Community Safety Officer (CSO) Report for October 2022

004. Moved by Councillor C. Miller, AND RESOLVED:

That the Report from Sergeant Simonson dated November 10, 2022, be received; and that the following be approved:

1. That the Board receives the report as information and filed; and,
2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.

4. Community Safety Officer (CSO) Report for November 2022

005. Moved by Councillor C. Miller, AND RESOLVED:

That the Report from Sergeant Simonson dated December 9, 2022, be received; and that the following be approved:

1. That the Board receives the report as information and filed; and,
2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.

5. Community Safety Officer (CSO) Report for December 2022

006. Moved by Councillor C. Miller, AND RESOLVED:

That the Report from Sergeant Simonson dated January 4, 2023, be received; and that the following be approved:

1. That the Board receives the report as information and filed; and,
2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.

**REPORTS:**

6. Online Criminal Record Checks

007. Moved by Councillor B. Edwards, AND RESOLVED:

That the Report from Office and IT Project Manager dated January 6, 2023, regarding Online Criminal Record Checks be received as information and filed.

7. Online Reporting (COPLOGIC)

008. Moved by S. Kimbley, AND RESOLVED:

That the Report from Office and IT Project Manager dated January 6, 2023, regarding Online Reporting (COPLOGIC) be received as information and filed.

**CORRESPONDENCE:**

8. Correspondence from City Clerk regarding Implementing a Bylaw to Require the Pre-Payment of Fuel

009. Moved by J. Carriere, AND RESOLVED:

That the Correspondence from City Clerk dated January 11, 2023, regarding Implementing a Bylaw to Require the Pre-Payment of Fuel be received as information and filed.

**DISCUSSION TOPICS:**

9. Deputy Chief Prince – Verbal Update on status of Strategic Plan for Prince Albert Police Service
10. ADDITION: Chief of Police – January 16, 2023 10:40 pm Incident Update regarding officer involved shooting which resulted in a deceased male at a South Industrial Drive location.

**NEXT MEETING:**

Tuesday, April 25, 2023  
8:00 a.m.  
Main Boardroom, City Hall

**MOTION TO ADJOURN:**

11. Adjournment – 9:17 a.m.
010. Moved by Councillor B. Edwards, AND RESOLVED:  
That this Board do now adjourn.

**ACTING CHAIRPERSON**

**BOARD SECRETARY**



# PRINCE ALBERT POLICE SERVICE

## Board Report

**TITLE: Prince Albert Police Service Proactive Policing Strategy Costs for 2022**

**DATE: February 15, 2023**

**TO: Chief of Police**

**Board of Police Commissioners**

**PUBLIC:**

**INCAMERA:**

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### RECOMMENDATION:

That the Board forwards the following recommendations to City Council for approval:

1. That the 2022 operational and capital costs of the Prince Albert Police Service Multi-Year Proactive Policing Strategy in the amount of \$662,241.26 be funded from the Proactive Policing Reserve for Year 2022.
2. That the amount of \$662,241.26 be transferred from the Proactive Policing Reserve for Year 2022 to fund the costs of the Prince Albert Police Service Proactive Policing Unit charged to the Police Service Operating Budget.
3. That the 2022 Police Special Tax Revenue collected in the amount of \$554,600, as per Bylaw No. 10 of 2022, be credited in full to the Proactive Policing Reserve for 2022 to offset the costs of the Proactive Policing Unit.

### TOPIC & PURPOSE:

To provide for information the spending of the Prince Albert Police Service Proactive Policing Unit for Year 2022.

To request approval for the transfer in the amount of \$662,241.26 from the Proactive Policing Reserve to fund the 2022 costs charged to the Prince Albert Police Service Operating Budget.

To request approval that the 2022 Police Special Tax Revenue collected in the amount of \$554,600, as per Bylaw No. 10 of 2022, be credited in full to the Proactive Policing Reserve for 2022 to offset the costs of the Proactive Policing Unit.

**BACKGROUND:**

Multi-Year Proactive Policing Strategy – Prince Albert Police Service

City Council on May 3, 2021, approved the following motion:

*“That the City transfers to the Prince Albert Board of Police Commissioners the funding amount of \$554,000 annually to be directed to the Proactive Policing Strategy for the Prince Albert Police Service; and,*

*That the unspent funds from the City transfer of \$554,000 annually be forwarded to the Police Service Proactive Policing Reserve created specifically to fund the proposed six (6) year Multi-Year Proactive Policing Strategy for the Prince Albert Police Service.”*

Bylaw No. 10 of 2022

City Council approved Bylaw No. 10 of 2022, a bylaw of the City to raise the revenue for police services in 2022.

The Bylaw states that a Special Tax shall be levied against all properties listed in the Bylaw that benefit from policing services within the current year. The Bylaw states the estimated cost of the purpose or service is \$554,600, pursuant to the approved Budget.

The Police Special Tax is \$35.00 per door.

Special Tax

A municipality may pass a special tax bylaw to raise revenue for a specific service or purpose. Public notice is required. The service or purpose must be completed within the taxation year. Special taxes are added to the tax roll and collected with property taxes.

Subsection 278(1) of the *Cities Act* provides that the use of the revenue raised by a special tax **must be used for that specific service or purpose stated in the bylaw**. Subsection 278(2) of the *Cities Act* then states that when there is excess revenue generated from the special tax (i.e. actual expenses are less than the actual revenue from the special tax), the City shall give public notice of the use to which it proposes to put the excess revenue. This requirement in subsection 278(2) will allow for transparency between the City and residents as to what their tax dollars are being used for.

The 2022 spending of the Proactive Policing Unit exceeds the 2022 revenue generated from the Police Special Tax as follows:

Police Special Tax Revenue for 2022	(\$554,600.00)
2022 Spending for Unit	\$662,241.26
<b>Spending in excess of revenue generated by Special Tax</b>	<b>\$107,641.26</b>

As such, this report is recommending that the 2022 Police Special Tax Revenue collected in the amount of \$554,600, as per Bylaw No. 10 of 2022, be credited in full to the Proactive Policing Reserve for 2022 to offset the costs of the Proactive Policing Unit.

#### **PROPOSED APPROACH AND RATIONALE:**

##### Proactive Policing Strategy

Proactive Policing will better address issues of violence and crime stemming from chronic addictions and mental health crisis, especially those affecting some of our most vulnerable residents. The Proactive Policing Strategy will equip the Police Service to deploy members to more proactive and preventive policing initiatives that better balance the work load of our front-line members and enhance our overall service to the community.

The additional resources to address the high calls for service that our members respond to with a plan to work towards proactive enforcement to address the increased crime and violence in our community and the major crimes that require extensive commitment and dedication from the Criminal Investigations Unit.

The Proactive Policing Strategy supports frontline officers; at the discretion of the Chief of Police, new resources create a focused task force with a specific mandate that would include, but not limited to, the top addresses attended (residential, business, multidwelling); problem addresses, and focused proactive enforcement initiatives identified through crime trends and analytics.

Previous consultations with all PAPS supervisors recognize gangs, drugs, violence, addictions, and poverty as root cause issues that continue to be the top priorities of the police service to the community. Reactive policing is inclusive to thorough/comprehensive investigations resulting from a crime occurring. It is essential to maintain public confidence in protecting the public and holding responsible parties accountable for illegal acts. As such, deployment of the majority of resources are on a reactive basis.

Resources 2022

The Proactive Policing Unit budget includes salaries and benefits for four (4) sworn police officers. The Police Service has deployed staff into the Unit that serves primarily as a proactive uniform support team since 2021. January 1, 2022, PPU was fully staffed with one (1) sergeant and three (3) constables.

Prince Albert Police Service managed staffing challenges throughout 2022. Vacancies occurred due to retirements, relocations, and other leave. On April 4, 2022 a PPU constable was reassigned to Patrol and on April 26, 2022 another PPU constable was reassigned to Patrol.

The Proactive Policing Unit supports all areas of the service. Administration worked towards staffing additional resources to better staff PPU in support of their mandate. On August 9, 2022 an experienced Community Safety Officer (CSO), was assigned to PPU and a PAGC Mentee completed her program and was sworn in as a CSO on August 29, 2022, and was also assigned to PPU. The PPU salary dollars were offset by other vacancies throughout the year and the CSO salaries were not charged to the PPU fund. The Proactive Policing Unit benefited from the CSO's at no cost to the Special Tax.

The Proactive Policing Unit Fund continues to better equip the Police Service and support the deploy of members to more proactive and preventive policing initiatives, crime trends and problematic addresses. The PPU better balances the work load of our members and enhances our overall service to the community.

2022 Spending - Prince Albert Police Service Multi-Year Proactive Policing Strategy

The Police Special Tax approved by Council illustrated a funding model to support the hiring of four (4) new police officers. The Police Service deployed the staff into a patrol support shift that serves primarily a proactive uniform support capacity. The budget for the Proactive Policing Unit includes the salaries and benefits for four (4) sworn members.

The Strategy approved by Council included the following annual operational ongoing expenses:

<u>Uniforms</u>	<b>2021</b>
Fleet Expenses	\$59,000
Boot & Glove allowance	\$1,000
Clothing	\$2,000
Supplies	\$4,000
Training	\$5,000
Vests	\$1,000
MDT & Camera Replacement	<u>\$8,000</u>
	<b><u>\$80,000</u></b>

The Strategy approved by Council included the following capital one-time expenses:

<b><u>Vehicle costs</u></b>	<b>2021</b>
3 - AWD V6 Sedans	\$115,000
Outfitting 3 vehicles	\$60,000
MDT/Cameras/Radio	<u>\$75,000</u>
	<b><u>\$250,000</u></b>

### **Year 2021 Costs**

The actual operational costs for 2021 for the Proactive Policing Strategy were as follows:

<b><u>Operational Costs</u></b>	<b><u>ACTUAL COSTS</u></b>
<b>Salaries and Benefits</b>	<b>\$178,871</b>
<b>One-Time Expenses</b>	<b>\$23,938</b>
<b>Police College Expenses</b>	<b>\$5,675</b>
<b>TOTAL PROACTIVE POLICING STRATEGY OPERATING COSTS FOR YEAR 2021</b>	<b>\$208,484</b>

A Board Report was forwarded to the May 16, 2022 City Council meeting requesting that the 2021 operational costs of the Prince Albert Police Service Multi-Year Proactive Policing Strategy in the amount of \$208,484 be absorbed within the 2021 Police Service Yearend Surplus. As such, the operational costs for 2021 would not be funded from the Proactive Policing Reserve.

City Council, at its meeting of May 16, 2022, supported the Board's recommendation and approved the following recommendation:

*"That the remaining \$463,777.05 allocated to the Board of Police Commissioners for the Proactive Policing Strategy for Year 2021 be placed in the Proactive Policing Reserve to fund the approved Multi-Year Proactive Policing Strategy."*

For 2021, the capital costs were \$90,222.95 for the outfitting of the three vehicles.

At the end of 2021, the three Proactive Policing Vehicles were on back order, not received and not expensed. The fleet costs were carried forward into 2022 where budget carried from 2021 absorbed the additional 2022 expense related to delayed fleet orders.

### **FINANCIAL IMPLICATIONS:**

The Strategy approved by Council for Year 2022 included the following Operational Budget:

**2022 Budget:**

Salaries	\$427,000.00
Fleet Expenses	\$59,000.00
Equipment & Operating	\$13,000.00
3 Vehicles & Outfitting	\$159,777.00
<b>Total 2022 Budget for Unit</b>	<b>\$666,777.00</b>

**2022 Costs:**

Salaries and Benefits	\$370,498.00
Fleet Expenses	\$52,860.00
Tasers & Equipment	\$22,999.29
Operational Costs	\$1,211.10
3 Vehicles	\$163,278.10
Outfitting	\$51,394.77
<b>Total 2022 Costs for Unit</b>	<b>\$662,241.26</b>

<b>Unspent Budget</b>	<b>(\$4,535.74)</b>
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As shown above, the 2022 Spending for the Proactive Policing Unit was under-budget by (\$4,535.74).

The three vehicles purchased for the Proactive Policing Unit include two Durangos and a Dodge Ram 1500. The final costs for the capital purchase of vehicles and outfitting is an increased cost of \$54,895.82.

The outfitting of the PPU Vehicles include dash mounts for the MDT's, camera, lights, silent partners, etc.

The additional costs is because the budget was based on purchasing three AWD V6 Sedans. There was a year wait for the sedans to be built. After a year, Administration proceeded with the purchase of the two Durangos and the Dodge Ram for the Proactive Policing Unit to have vehicles and provide service as a Unit to our community:

<b><u>Proactive Policing Reserve - 3 Vehicles</u></b>	
Capital Budget Approved – based on 3 AWD V6 Sedans	(\$250,000.00)
2021 Outfitting Costs	\$90,222.95
2022 Vehicles Purchased & Outfitting	\$214,672.87
<b>ADDITIONAL COSTS</b>	<b>\$54,895.82</b>

As per the 2022 total spending of \$662,241.26, the report is recommending that the transfer from the Proactive Policing Unit for Year 2022 be \$662,241.26 to fund the costs charged to the Prince Albert Police Service Operating Budget for the Proactive Policing Unit.

Proactive Policing Reserve

As per the new Special Tax Bylaw, when there is excess revenue generated from the special tax (i.e. actual expenses are less than the actual revenue from the special tax), the City shall give public notice of the use to which it proposes to put the excess revenue. For Year 2022, the spending exceeds the revenue generated from the Police Special Tax.

For Year 2022, the spending for the Proactive Policing Unit needs to be funded from the Proactive Policing Reserve. As such, the report is recommending that the total revenue collected from the Police Special Tax in the amount of \$554,600 be credited to the Reserve to fund the 2022 costs.

Based on the recommendations, the 2022 ending balance of the Proactive Policing Reserve is as follows:

<b>POLICE SERVICE PROACTIVE POLICING RESERVE</b>	
<b>BEGINNING BALANCE</b>	<b>\$0.00</b>
<b><u>Year 2021</u></b>	
Council Approval for Multi-Year Proactive Policing Strategy <i>(Council Resolution #191 dated May 3, 2021)</i>	(\$554,000.00)
Proactive Police Strategy Spending for 2021	
Capital Spending	\$90,222.95
<b>Reserve Ending Year 2021</b>	<b>(\$463,777.05)</b>
<b><u>Year 2022</u></b>	
- Police Special Tax - Bylaw No. 10 of 2022	(\$554,600.00)
Proactive Police Strategy Spending for 2022	
Operational Spending	\$447,568.39
Capital Spending	\$214,672.87
<b>Reserve Ending Year 2022</b>	<b>(\$356,135.79)</b>

Attached to this Report is the original Multi-Year Proactive Policing Strategy approved by City Council on May 3, 2021 for the term of six years.

Also attached is the **Revised** Multi-Year Proactive Policing Strategy with the actual spending year to date. The revised Policing Strategy funds the Unit beyond the previously approved term of six (6) years.

**CONSULTATIONS:**

Police Administration has consulted with the Financial Services Management in relation to the new Police Special Tax Bylaw.

**COMMUNICATION AND/OR ANNOUNCEMENT PLAN:**

Once approved by the Board, a Board report will be forwarded to City Council for consideration.

**STRATEGIC PLAN:**

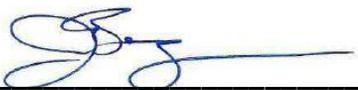
Police Service Strategic Plan #2 – Professional Service ~ Financial Accountability.

**ATTACHMENTS:**

1. Revised Police Service Multi-Year Proactive Policing Strategy.
2. Council Approved Multi-Year Proactive Policing Strategy.
3. Police Special Tax – Bylaw No. 10 of 2022.

**Written by:** Chief of Police Jonathan Bergen

**Approved by:** Chief of Police

**Signature:**  \_\_\_\_\_

**REVISED Multi - Year Proactive Policing Strategy - Prince Albert Police Service - Amended February 2023**

<b>Salaries and Benefits</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>2027</b>	<b>2028</b>	<b>2029</b>	<b>9 yr. total</b>
Salary for Officers		370,498	436,000	487,000	538,000	538,000	538,000	538,000	538,000	<b>3,983,498</b>
<b>Total Salaries &amp; Benefits</b>	<b>0</b>	<b>370,498</b>	<b>436,000</b>	<b>487,000</b>	<b>538,000</b>	<b>538,000</b>	<b>538,000</b>	<b>538,000</b>	<b>538,000</b>	<b>3,983,498</b>
<b>Ongoing Expenses</b>										
Fleet Expenses (3 vehicles)		52,860	59,000	59,000	59,000	59,000	59,000	59,000	59,000	<b>465,860</b>
MDT and Camera replacement			8,000	8,000	8,000	8,000	8,000	8,000	8,000	<b>56,000</b>
Tasers & Equipment		22,999								<b>22,999</b>
Operational Costs		1,211	13,000	13,000	13,000	13,000	13,000	13,000	13,000	<b>92,211</b>
<b>Total Ongoing Expenses</b>	<b>0</b>	<b>77,070</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>80,000</b>	<b>637,070</b>
<b>Capital Costs - Vehicles</b>										
Capital Costs - Vehicles <i>* outfitting costs</i>	90,223	214,673								<b>304,896</b>
<b>Total Capital Costs</b>	<b>90,223</b>	<b>214,673</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>304,896</b>
<b>Total Costs</b>	<b>90,223</b>	<b>662,241</b>	<b>516,000</b>	<b>567,000</b>	<b>618,000</b>	<b>618,000</b>	<b>618,000</b>	<b>618,000</b>	<b>618,000</b>	<b>4,925,464</b>
Police Special Tax	(554,000)	(554,600)	(554,600)	(554,600)	(554,600)	(554,600)	(554,600)	(554,600)	(554,600)	<b>(4,990,800)</b>
Running Surplus	(463,777)	(463,777)	(356,136)	(386,736)	(365,336)	(292,936)	(220,536)	(148,136)	(75,736)	
Inflation estimate at 1.5%			8,000	9,000	9,000	9,000	9,000	9,000	9,000	<b>62,000</b>
<b>5 year running surplus (deficit)</b>	<b>(463,777)</b>	<b>(356,136)</b>	<b>(386,736)</b>	<b>(365,336)</b>	<b>(292,936)</b>	<b>(220,536)</b>	<b>(148,136)</b>	<b>(75,736)</b>	<b>(3,336)</b>	<b>(3,336)</b>

**COUNCIL APPROVED Multi-Year Proactive Policing Strategy - Prince Albert Police Service**

<b>Salaries &amp; Benefits</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>2025</b>	<b>2026</b>	<b>6 yr total</b>
Salary for officers	180,000	411,000	436,000	487,000	538,000	538,000	2,590,000
Field training officer estimate		16,000					16,000
<b>Total Salaries</b>	<b>180,000</b>	<b>427,000</b>	<b>436,000</b>	<b>487,000</b>	<b>538,000</b>	<b>538,000</b>	<b>2,606,000</b>
<b>One-time expenses</b>							
Uniforms							
General clothing	3,000						3,000
Boot & Glove allowance	1,000						1,000
Vest	7,000						7,000
Jacket	2,000						2,000
Gun	2,000						2,000
Baton & Cuffs	1,000						1,000
radios	3,000						3,000
	19,000	0	0	0	0	0	19,000
Police College							
Accommodations	10,000						10,000
Books and gym fees	5,000						5,000
Meals	17,000						17,000
	32,000	0	0	0	0	0	32,000
Vehicle costs (end of year)							
3 - AWD V6 Sedans	115,000						115,000
Outfitting 3 vehicles	60,000						60,000
MDT/Cameras/Radio	75,000						75,000
	250,000	0	0	0	0	0	250,000
<b>Ongoing expenses</b>							
3 vehicles		59,000	59,000	59,000	59,000	59,000	295,000
MDT and Camera replacement		8,000	8,000	8,000	8,000	8,000	40,000
Boot & Glove allowance		1,000	1,000	1,000	1,000	1,000	5,000
Clothing		2,000	2,000	2,000	2,000	2,000	10,000
Supplies		4,000	4,000	4,000	4,000	4,000	20,000
Training		5,000	5,000	5,000	5,000	5,000	25,000
Vests		1,000	1,000	1,000	1,000	1,000	5,000
	0	80,000	80,000	80,000	80,000	80,000	400,000
<b>Total cost per year</b>	<b>481,000</b>	<b>507,000</b>	<b>516,000</b>	<b>567,000</b>	<b>618,000</b>	<b>618,000</b>	<b>3,307,000</b>
Estimated revenue	554,000	554,000	554,000	554,000	554,000	554,000	3,324,000
5 year running surplus	73,000	120,000	158,000	145,000	81,000	17,000	17,000
Inflation estimate at 1.5%		8,000	8,000	9,000	9,000	9,000	43,000
<b>5 year running surplus (deficit)</b>	<b>73,000</b>	<b>112,000</b>	<b>142,000</b>	<b>120,000</b>	<b>47,000</b>	<b>(26,000)</b>	<b>(26,000)</b>

# CITY OF PRINCE ALBERT BYLAW NO. 10 OF 2022

*A Bylaw of The City of Prince Albert to raise revenue for police services in 2022.*

WHEREAS pursuant to Section 275(1) of *The Cities Act* a Council may pass a special tax bylaw to raise revenue to pay for any specific service or purpose to be completed within the taxation year;

AND WHEREAS pursuant to Section 275(2) of *The Cities Act* a special tax bylaw must be passed annually;

AND WHEREAS pursuant to Sections 275(3) of *The Cities Act* public notice has been given.

NOW THEREFORE THE COUNCIL OF THE CITY OF PRINCE ALBERT IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

## **Police Special Tax:**

1. A Special Tax shall be levied against all properties as listed in Section 3, all such properties benefiting from police services within the current year.
2. The estimated cost of the purpose or service referred to in Section 1 is \$554,600, pursuant to the approved budget.
3. The rate of special tax to be charged against each parcel is:

a. Residential	\$35
b. Agriculture	\$35
c. Condominium	\$35
d. Care Home and Group Home	\$35
e. Multi-Family per Apartment	\$35
f. Commercial, Railway and Vacant Multi-Family	\$35

4. Any person who considers that an error or omission was made in the application or calculation of the special tax on his or her property may notify the municipality in writing by June 30<sup>th</sup>, 2022, requesting the Council to review the application or calculation of the tax rate regarding the property in question.
5. The administrator will notify the persons, who have requested a review, of the time and date the Council will meet to hear and review the requests.
6. The taxes that are levied will be added to the tax roll as a special assessment against the property, when they become due and payable, and are recoverable in the same manner as other taxes.

**Coming Into Force**

1. This Bylaw shall come into force and take effect on, from and after the 1<sup>st</sup> day of January, 2022. The rates imposed for 2022 are deemed to be imposed from January 1, 2022.

INTRODUCED AND READ A FIRST TIME THIS 28<sup>th</sup> DAY OF March , AD 2022.  
 READ A SECOND TIME THIS 28<sup>th</sup> DAY OF March , AD 2022.  
 READ A THIRD TIME AND PASSED THIS 29<sup>th</sup> DAY OF March , AD 2022.



MAYOR



A/CITY CLERK



# PRINCE ALBERT POLICE SERVICE

## Board Report

**TITLE:** 2022 Police Service Capital Spending

**DATE:** February 15, 2023

**TO:** Chief of Police

Board of Police Commissioners

**PUBLIC:**

**INCAMERA:**

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### RECOMMENDATION:

That this report be received as information and filed.

### TOPIC & PURPOSE:

To provide a breakdown of the 2022 Police Service capital spending.

### BACKGROUND:

The Board approved the 2022 Capital Project at \$263,040. At the end of Year 2021, the amount of \$73,880.44 was transferred to the Police Service Capital Reserve to fund approved capital projects that were not yet completed.

Total Capital Funding for 2022 was follows:

2022 Approved Police Capital - Capital Reserve Funding	\$263,040.00
2021 Carry Forward Projects - Capital Reserve Funding	\$73,880.44
<b>TOTAL CAPITAL FOR 2022</b>	<b>\$336,920.44</b>

### PROPOSED APPROACH AND RATIONALE:

The Police Service Capital Reserve was a reserve that was established in 2009 to fund Police Capital projects and purchases **not completed**. The funding level of the reserve was established with the intent of mitigating fluctuations in year to year budgeting of capital projects. The funding is an allocation within the Police Budget each year.

Projects that are not “completed” within the approved year are allocated to the Police Service Capital Reserve. As such, the Police Service Capital Reserve is the listing of Police Service approved Capital Projects to be completed. They are considered “Police Service Carry Forward Projects” similar to the wording used for City Department Capital Carry Forward Projects.

That funding sits in the Police Service Capital Reserve to fund the project when spent.

Total Capital Spending for 2022 is as follows:

<b>POLICE SERVICE CAPITAL FUNDING</b>	<b>2021 C/F</b>	<b>2022 Budget</b>	<b>TOTAL BUDGET</b>	<b>2022 Spending</b>	<b>Variance</b>
9mm Glock Firearm transition (re-allocated)		\$75,040.00	<b>\$75,040.00</b>	\$75,040.00	<b>\$0.00</b>
Computer Allocation		\$26,000.00	<b>\$26,000.00</b>	\$25,313.93	<b>(\$686.07)</b>
MDT Replacement	\$2,896.34	\$39,000.00	<b>\$41,896.34</b>	\$4,871.54	<b>(\$37,024.80)</b>
In Car Camera Replacement	\$29,824.10	\$15,000.00	<b>\$44,824.10</b>	\$18,081.31	<b>(\$26,742.79)</b>
Firewall and Security Software Replacement			<b>\$0.00</b>	\$6,722.80	<b>\$6,722.80</b>
Virtual Server Replacement		\$20,000.00	<b>\$20,000.00</b>	\$6,721.95	<b>(\$13,278.05)</b>
Building Repairs - Facility Reserve	\$16,120.27		<b>\$16,120.27</b>		<b>(\$16,120.27)</b>
Taser 7 Conductive Energy Weapon (re-allocated)	\$42,129.20		<b>\$42,129.20</b>	\$39,922.21	<b>(\$2,206.99)</b>
In Cell Video Management Replacement	-\$17,089.47	\$61,500.00	<b>\$44,410.53</b>	\$42,298.24	<b>(\$2,112.29)</b>
Police Service Dogs		\$26,500.00	<b>\$26,500.00</b>		<b>(\$26,500.00)</b>
<b>TOTAL CAPITAL SPENDING – YEAR 2022</b>	<b>\$73,880.44</b>	<b>\$263,040.00</b>	<b>\$336,920.44</b>	<b>\$218,971.98</b>	<b>(\$117,948.46)</b>

The Chief of Police forwarded a Board Report to the June 22, 2022 Public Board Meeting regarding the need for 9mm Glocks and Tasers for the Police Service. The Chief requested Board approval to re-allocate Police Service capital project funding to fund the other emerging priority projects at the Prince Albert Police Service.

The Board, at its meeting of June 22, 2022, re-allocated funding as follows for the emerging priority projects:

047. Moved by Mayor G. Dionne, AND RESOLVED:

1. That the Downtown Substation Loan Payment capital funding in the amount of \$75,040 be re-allocated to fund the 9mm Glock Firearm transition; and,
2. That the Radio Upgrades capital funding in the amount of \$42,129.20 be re-allocated to fund the Taser 7 Conductive Energy Weapon transition.

Any overages as shown above are balanced against other capital savings. The unspent Virtual Server funding covered the overages on other IT capital costs.

Vehicle purchases are related to a separate Fleet Reserve and separate approved Board budget.

**FINANCIAL IMPLICATIONS:**

At the end of Year 2022, the amount of \$117,948.68 will be transferred to the Police Service Capital Reserve to fund the projects in Year 2023.

The total Capital Funding for 2023 is as follows:

<b>Carry Forward to Capital Reserve</b>	<b>\$117,948.46</b>
<b>2023 Capital Funding Approved</b>	<b>\$263,040.00</b>
<b>Total Capital Funding for Year 2023</b>	<b>\$380,988.46</b>
<b><u>2023 Approved Projects:</u></b>	
Computer Replacement	\$34,032.00
MDT Replacement	\$32,500.00
Firewall & Security Upgrade and Replacement	\$63,000.00
In Car Camera Replacement	\$20,000.00
Virtual Server and Storage	\$20,000.00
Security Information and Event Management (SIEM)	\$15,000.00
Taser 7 Conductive Energy Weapons	\$78,508.00
	<b>\$263,040.00</b>
<b><u>2022 C/F Projects:</u></b>	
MDT Replacement	\$37,024.80
In Car Camera Replacement	\$26,742.79
Virtual Server	\$9,353.61
Building Repairs - Facility Reserve	\$16,120.27
Taser 7 Conductive Energy Devices	\$2,206.99
Police Service Dogs	\$26,500.00
	<b>\$117,948.46</b>
<b>TOTAL PROJECTS FOR 2023 - CAPITAL</b>	<b>\$380,988.46</b>

**CONSULTATIONS:**

Police Administration has consulted with the Financial Services Management in relation to the Police Service 2022 Capital Spending.

**STRATEGIC PLAN:**

Police Service Strategic Plan #2 – Professional Service ~ Financial Accountability.

**OTHER CONSIDERATIONS:**

A transfer of the 2022 Gun Range operating fund in the amount of \$10,000 dollars to the capital fund for multi-year balanced spending has been approved by the Board in 2022. Work is occurring with City Finance to determine process for this approved transfer. Additionally, the annual ballistic armour replacement operating fund will be recommended to move into the capital fund for multi-year balanced funding.

**Written by:** Chief of Police Jonathan Bergen

**Approved by:** Chief of Police

**Signature:**  \_\_\_\_\_