



JANUARY 13, 2023

PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC AGENDA

TUESDAY, JANUARY 17, 2023

8:00 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

APPROVAL OF AGENDA:

“That the Agenda for this meeting be approved, as presented.”

READING MINUTES:

1. Minutes of the Board of Police Commissioners Meeting held October 18, 2022.

Page No.

A-1

Public
BOC

Recommendation:

Minutes be taken as read and adopted; and, that the Board Chairperson and the Board Secretary be authorized to execute the Minutes.

PRESENTATION: N/A

FINANCIAL REPORTS: N/A

STATISTICS:

2. 2022 Year-End Statistical Report

Page No.

A-6

Public
BOC

Recommendation:

Be received as information and filed.



JANUARY 13, 2023

PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC AGENDA

TUESDAY, JANUARY 17, 2023

8:00 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

3. Community Safety Officer (CSO) Report for October 2022

Recommendations:

- 1. That the Board receives the report as information and filed; and,***
- 2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.***

Page No.

A-24

Public
BOC

4. Community Safety Officer (CSO) Report for November 2022

Recommendations:

- 1. That the Board receives the report as information and filed; and,***
- 2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.***

Page No.

A-27

Public
BOC

5. Community Safety Officer (CSO) Report for December 2022

Recommendations:

- 1. That the Board receives the report as information and filed; and,***
- 2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.***

Page No.

A-30

Public
BOC

REPORTS:

6. Online Criminal Record Checks

Recommendation:

Be received as information and filed.

Page No.

A-33

Public
BOC



JANUARY 13, 2023

PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC AGENDA

TUESDAY, JANUARY 17, 2023

8:00 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

7. Online Reporting (COPLOGIC)

Recommendations:

Be received as information and filed.

Page No.
A-39

Public
BOC

CORRESPONDENCE:

8. Correspondence from City Clerk regarding Implementing Bylaw to Require the Pre-Payment of Fuel

Recommendations:

Be received as information and filed.

Page No.
A-44

Public
BOC

DISCUSSION ITEMS:

9. Deputy Chief Prince – Verbal Update on status of Strategic Plan for Prince Albert Police Service

NEXT MEETING:

Tuesday, April 25, 2023

8:00 a.m.

Main Boardroom, City Hall

MOTION TO AJDOURN:

Recommendation:

That this Board do now adjourn the Public meeting.



PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC MINUTES OF MEETING

TUESDAY, OCTOBER 18, 2022

8:00 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

Present in Boardroom:

Darcy Sander, Chairperson
Mayor G. Dionne, Vice-Chairperson
Councillor C. Miller
Councillor B. Edwards
Blaine Broker
Sheryl Kimbley

J. Bergen, Chief of Police
F. Prince, Deputy Chief of Police
A. Dumont, Finance and Human Resources Manager
C. Tebbutt, Public Relations and Media Coordinator
S. Hayes, Inspector
D. Simonson, Sergeant
A. Cannon, Chair of Crime Stoppers Board

R. Noble, Acting Board Secretary

Meeting convened at 8:00 a.m.

APPROVAL OF AGENDA:

051. Moved by Councillor C. Miller, AND RESOLVED:

That the October 18, 2022 Board of Police Commissioners Public Meeting Agenda be approved as presented.

READING MINUTES:

1. Minutes of the Board of Police Commissioners Meeting held June 22, 2022.

052. Moved by Mayor G. Dionne, AND RESOLVED:

That the Minutes of the Board of Police Commissioners Meeting held June 22, 2022, be taken as read and adopted; and, that the Board Chairperson and Acting Board Secretary be authorized to execute the minutes on behalf of the Board of Police Commissioners.

PRESENTATION:

2. Crime Stoppers Presentation by Alan Cannon and Sergeant Simonson

053. Moved by B. Broker, AND RESOLVED:

That the presentation provided by Alan Cannon and Sergeant Simonson regarding Crime Stoppers be received as information and filed.

S. Kimbley joined the meeting at 8:30 am

Sgt. Simonson and Alan Cannon were excused from the meeting at 8:35 am

FINANCIAL REPORTS:

3. Third Quarter Financial Report

054. Moved by S. Kimbley, AND RESOLVED:

That the Report from Finance and Human Resources Manager dated October 18, 2022, regarding Third Quarter Financial Report be received as information and filed.

STATISTICS:

4. August 2022 Statistical Report

055. Moved by B. Broker, AND RESOLVED:

That the Report from Deputy Chief of Police dated September 15, 2022, regarding August 2022 Statistical Report be received as information and filed.

5. September 2022 Statistical Report

056. Moved by Councillor B. Edwards, AND RESOLVED:

That the Report from Deputy Chief of Police dated October 11, 2022, regarding September 2022 Statistical Report be received as information and filed.

6. June 2022 Community Safety Officer (CSO) Report

057. Moved by Councillor C. Miller, AND RESOLVED:

That the Report from Acting Staff Sergeant Mudry dated July 10, 2022, be received; and that the following be approved:

1. That the Board receives the report as information and filed; and,
2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.

7. July 2022 Community Safety Officer (CSO) Report

058. Moved by Councillor C. Miller, AND RESOLVED:

That the Report from Sergeant Simonson dated September 8, 2022, be received; and that the following be approved:

1. That the Board receives the report as information and filed; and,
2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.

8. August 2022 Community Safety Officer (CSO) Report

059. Moved by Councillor C. Miller, AND RESOLVED:

That the Report from Sergeant Simonson dated September 9, 2022, be received; and that the following be approved:

1. That the Board receives the report as information and filed; and,
2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.

9. September 2022 Community Safety Officer (CSO) Report

060. Moved by Councillor B. Edwards, AND RESOLVED:

That the Report from Sergeant Simonson dated October 6, 2022, be received; and that the following be approved:

1. That the Board receives the report as information and filed; and,
2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.

REPORTS:

10. Appointment of Board Secretary and Acting Board Secretary

061. Moved by B. Broker, AND RESOLVED:

That the Report from City Manager dated October 5, 2022, regarding Appointment of Board Secretary and Acting Board Secretary be received; and, that the Executive Assistant to the City Manager be appointed as the Board Secretary and the Confidential Secretary to the City Manager be appointed as the Acting Board Secretary for the Prince Albert Board of Police Commissioners effective immediately.

11. 2023 Prince Albert Board of Police Commissioners Meeting Schedule

062. Moved by Mayor G. Dionne, AND RESOLVED:

That the Report from Acting Board Secretary dated October 7, 2022, regarding 2023 Prince Albert Board of Police Commissioners Meeting Schedule be approved as attached to the Report.

12. Updated Terms of Reference for Board of Police Commissioners

063. Moved by Mayor G. Dionne, AND RESOLVED:

That the Report from Acting Board Secretary dated October 7, 2022, regarding Updated Terms of Reference for Board of Police Commissioners be approved as attached to the Report.

13. Saskatchewan Police Commission Annual Report 2021-22

064. Moved by Councillor B. Edwards, AND RESOLVED:

That the Saskatchewan Police Commission Annual Report for 2021-22 be received as information and filed; and, that the Board prepare a letter for review at the next Board meeting addressed to the Federal Minister of Corrections and Policing providing the statistics for the Prince Albert Police Service for their information.

CORRESPONDENCE:

14. Correspondence from City Clerk, City of Prince Albert regarding School Zone and Area Review

065. Moved by S. Kimbley, AND RESOLVED:

That the Correspondence from City Clerk, City of Prince Albert regarding School Zone and Area Review be received as information and filed.

15. Correspondence from Operations Manager, City of Prince Albert regarding Theft of Shopping Carts

066. Moved by S. Kimbley, AND RESOLVED:

That the Correspondence from Operations Manager, City of Prince Albert regarding Theft of Shopping Carts be received as information and filed.

DISCUSSION TOPICS:

16. Councillor B. Edwards – Semi-Annual Report on Convictions

That the Police Service explore receiving data semi-annually from the Courts on the charges, rates of convictions, fines, and other related data as is relates to charges generated from the Prince Albert Police Service.

Motion Withdrawn

NEXT MEETING:

Tuesday, January 17, 2023
8:00 a.m.
Main Boardroom, City Hall

MOTION TO ADJOURN:

17. Adjournment – 10:09 a.m.

067. Moved by Mayor G. Dionne, AND RESOLVED:

That this Board do now adjourn.

CHAIRPERSON

ACTING BOARD SECRETARY



PRINCE ALBERT POLICE SERVICE

2022 Year End Crime Statistics

TITLE: 2022 Year-End Statistical Report

DATE: 2023-Jan-10

TO: Chief of Police

Board of Police Commissioners

PUBLIC

IN CAMERA

RECOMMENDATION:

That the Board of Police Commissioners receive this report as information and file.

TOPIC & PURPOSE:

This report reviews the total statistics related to crime and calls. This public report is to keep our community and the Prince Albert Board of Police Commissioners, informed on statistics.

BACKGROUND:

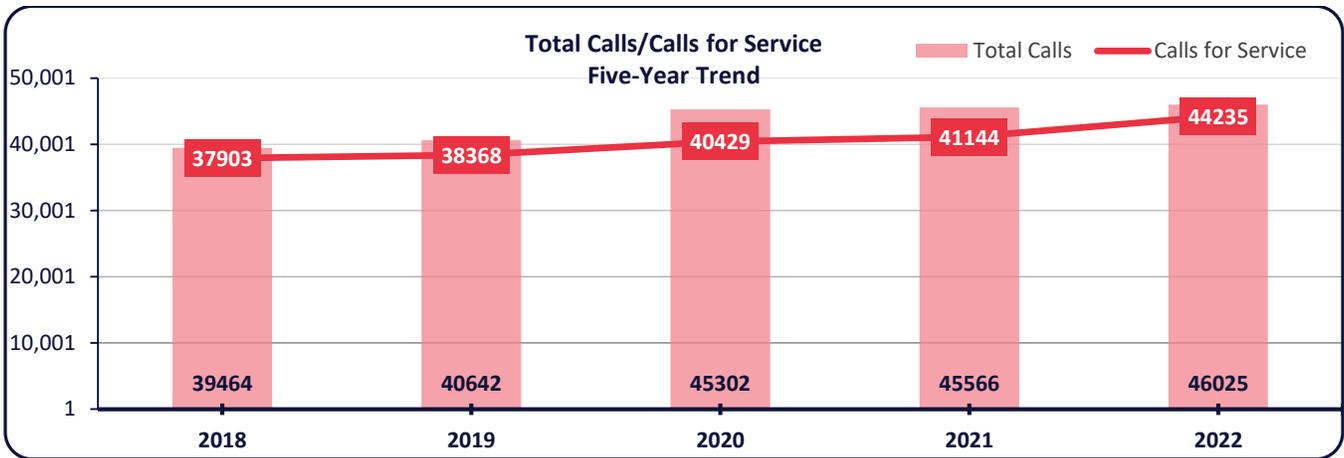
2022 year-end statistics related to crime and calls are captured, reviewed, and released to the Board and public. The information in this report is measured and compared to previous years and is provided to identify anomalies or trends. This information can be used to determine community and organizational needs, and support decisions on resource deployment.

Calls

The **total** calls for 2022 year-end was 46025. This is a 1.01% increase from the previous year.

The **proactive calls** or “neighbourhood strengthening” efforts at year end was 1649. This is an 60.54% decrease over the previous year.

The **calls for service** received to 2022 year-end was 44235. That is an increase of 7.51% over the previous year. Eviction calls increased by 58.39% from 4744 (2021) to 7514 (2022); missing persons increased by 35.24%, from 925 (2021) to 1251 (2022); and assaults increased by 26.35% from 520 (2021), to 657 (2022).



Appendix 1: five-year trend

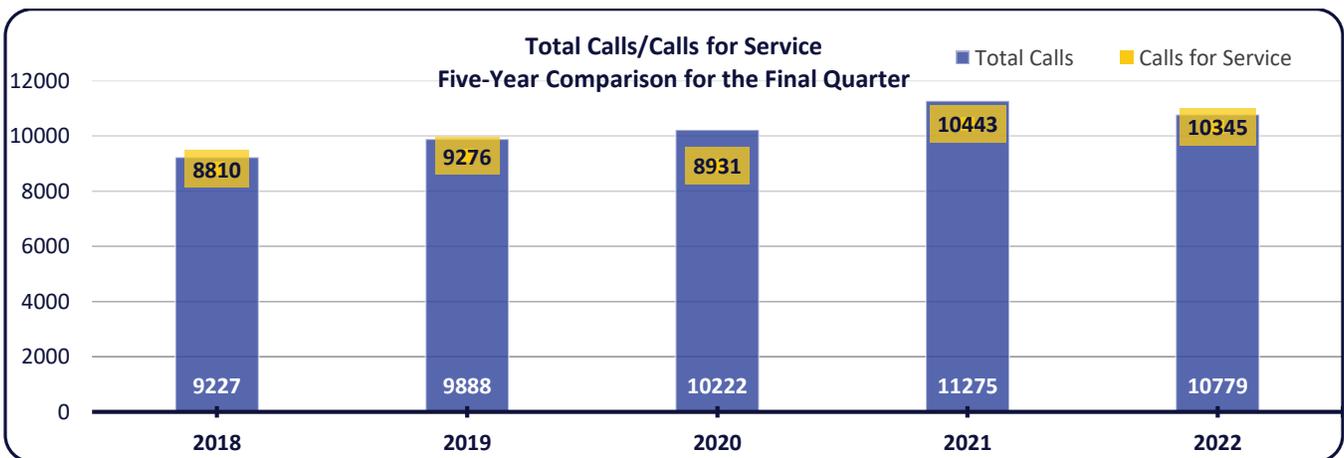
In addition to the 2022 year-end statistics, is the data for the final quarter of 2022; October, November and December 2022.

There were 10779 **total** calls. This is a 4.4% decrease from the previous year.

The **proactive calls** or “neighbourhood strengthening” efforts in the final quarter of 2022 was 416. This is a 44.39% decrease over the previous year.

There were 10345 **calls for service** in the final quarter of 2022. That is a 0.94% decrease from the previous year when there were 10443.

Eviction calls in the final quarter of 2022 increased by 38.72% from 1565 (2021) to 2171 (2022). Missing persons decreased by 21.81% from 298 (2021) to 233 (2022). Assaults increased 25.98% from 127 (2021) to 160 (2022).



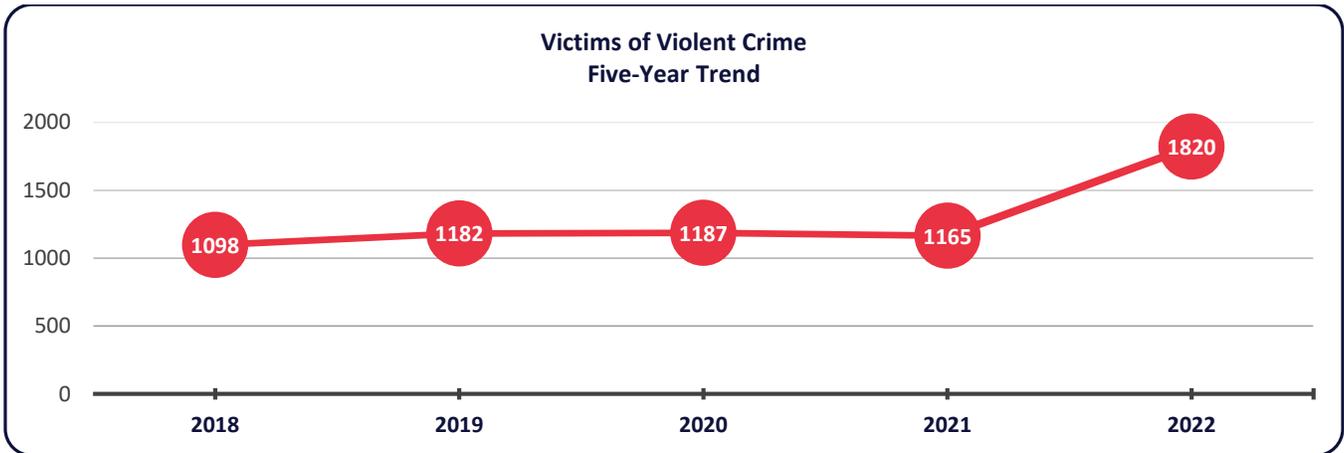
Appendix 2: five-year comparison for final quarter

Victims of Violent Crime

In 2022, there were 1820 victims of violent crime. This is a 56.22% increase from the previous year when there were 1165 victims.

The five-year average of victims of violent crime is 1290.

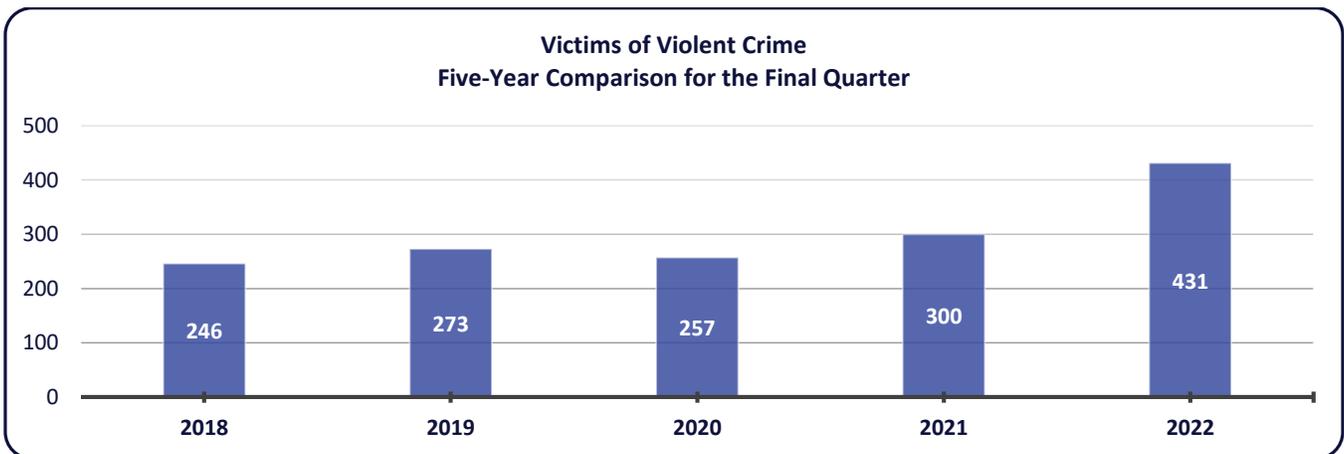
Use of weapons in violent crimes has increased. Top five weapons used; physical force was used 873 times, a knife was used/brandished 186 times, bear spray was used/brandished 111 times, threats occurred 100 times, and a firearm was used/brandished 72 times.



Appendix 3: five-year trend

In the final quarter of 2022, there were 431 victims of violent crime, which is a 43.67% increase from the previous year, when there were 300.

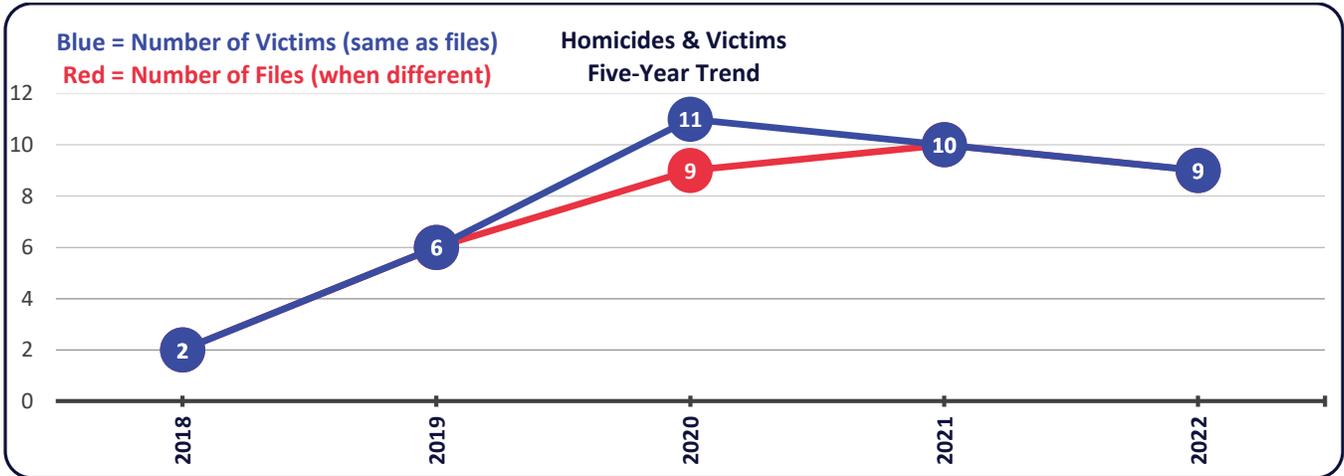
The five-year average of victims of violent crime, in the final quarter is 301.



Appendix 4: five-year comparison for final quarter

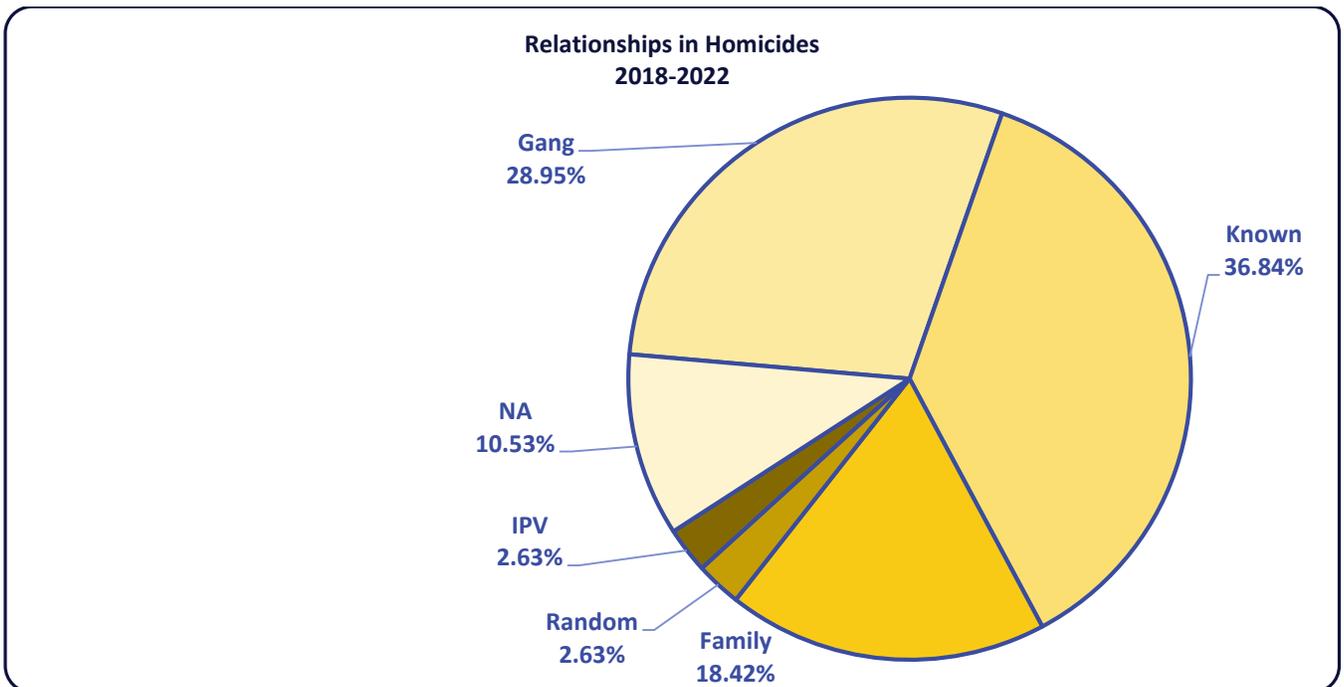
Homicides

In 2022, there were nine (9) homicide victims, which is one (1) less than the previous year. Five (5) homicides have resulted in charges, two (2) are active investigations, and two (2) are concluded with no charges.



Appendix 5: five-year trend

Relationships between victims and accused from 2018-2022; four (4) are unknown or ongoing investigations, 14 were known associates, seven (7) were family, 11 were gang affiliation, one (1) was intimate partner, one (1) was random.

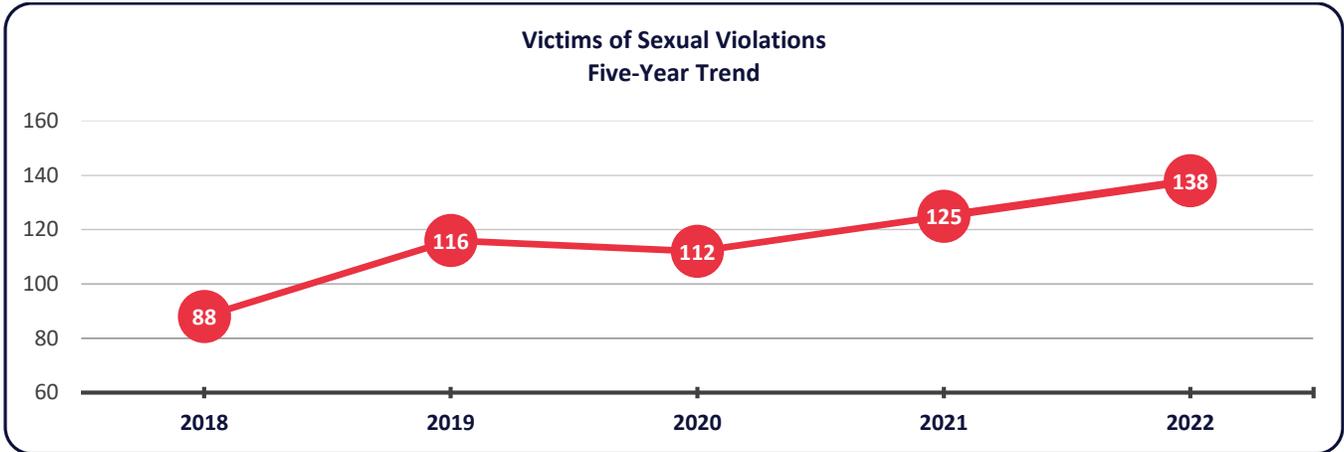


Appendix 6: relationship types in homicides

Victims of Sexual Violations

In 2022, there were 138 victims of sexual violations. This is a 10.4% increase over the previous year when there were 125 victims.

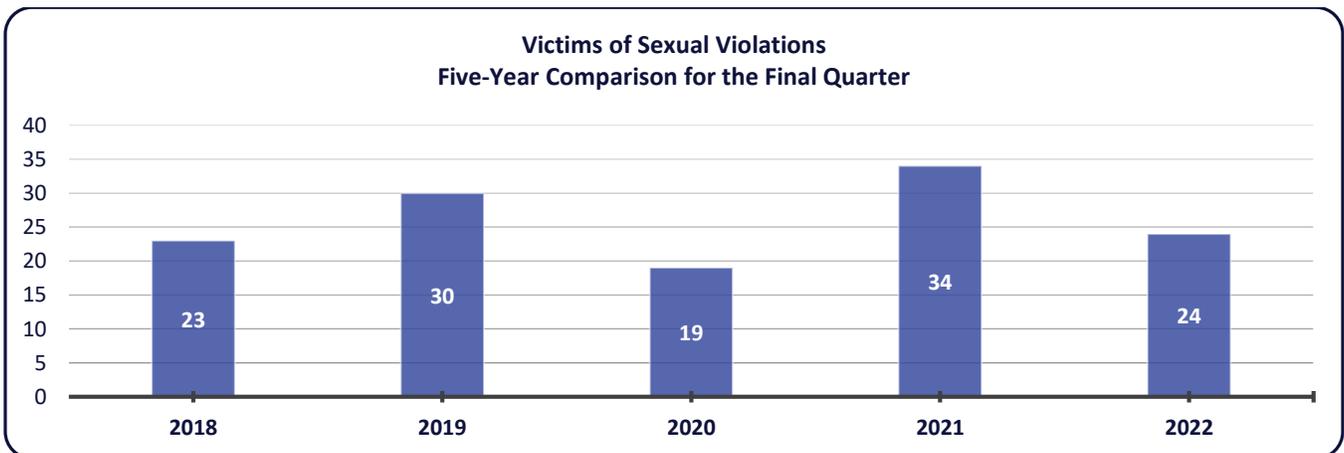
The five-year average for victims of sexual violations is 116.



Appendix 7: five-year trend

In the final quarter of 2022, there were 24 victims of sexual violations, which is 10 less than the previous year.

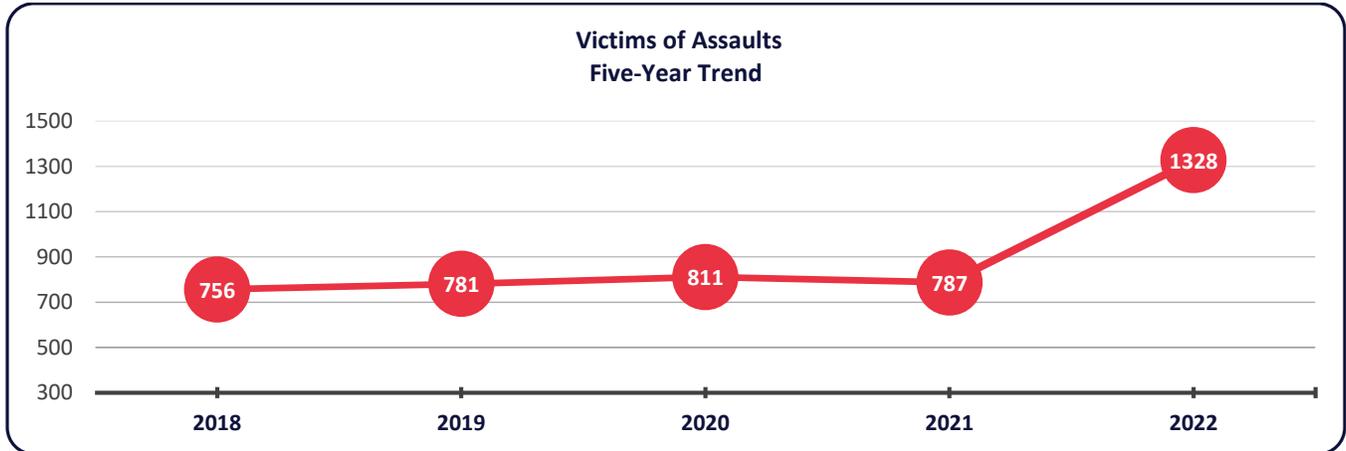
Six (6) investigations have led to charges and 16 are concluded, with no charges.



Appendix 8: five-year comparison

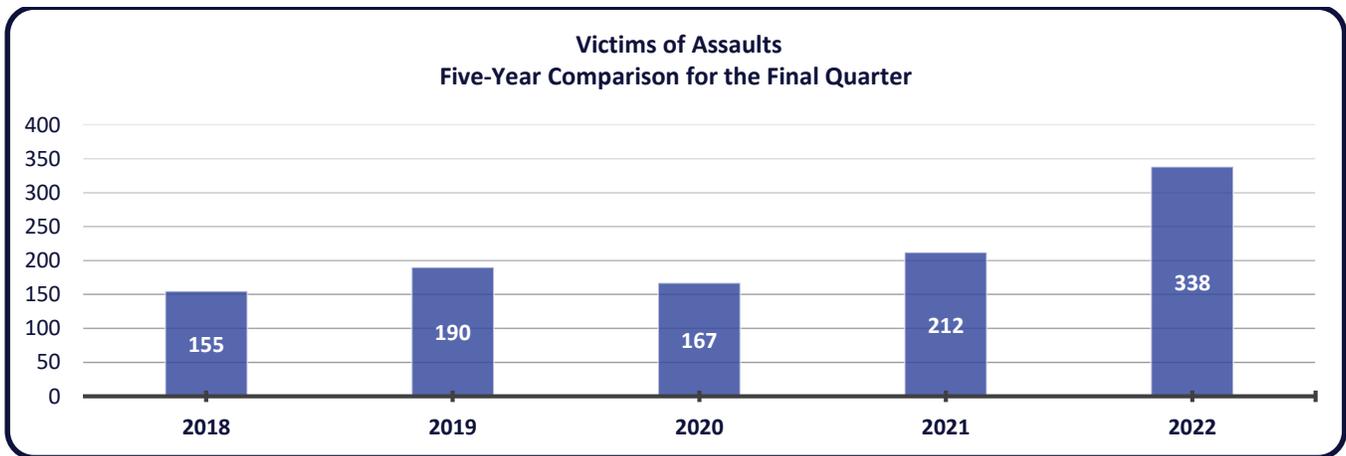
Victims of Assault

In 2022, there were 1328 victims of assault, which is 68.74% increase from 2021, when there were 787. This is an increase of 48.71% over the five-year average of 893. 2022 is the highest number of victims of assault in five (5) years.

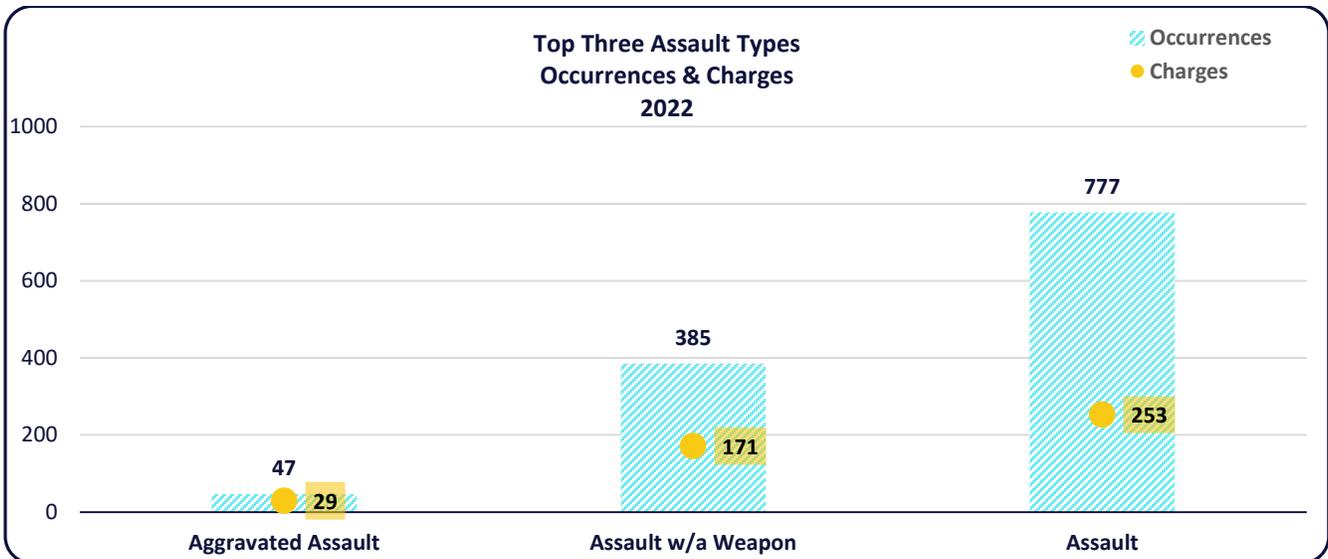


Appendix 9: five-year trend

In the final quarter of 2022, there were 338 victims of assault, which is a 59% increase from 2021. This is also 59.43% higher than the five-year average of 212.

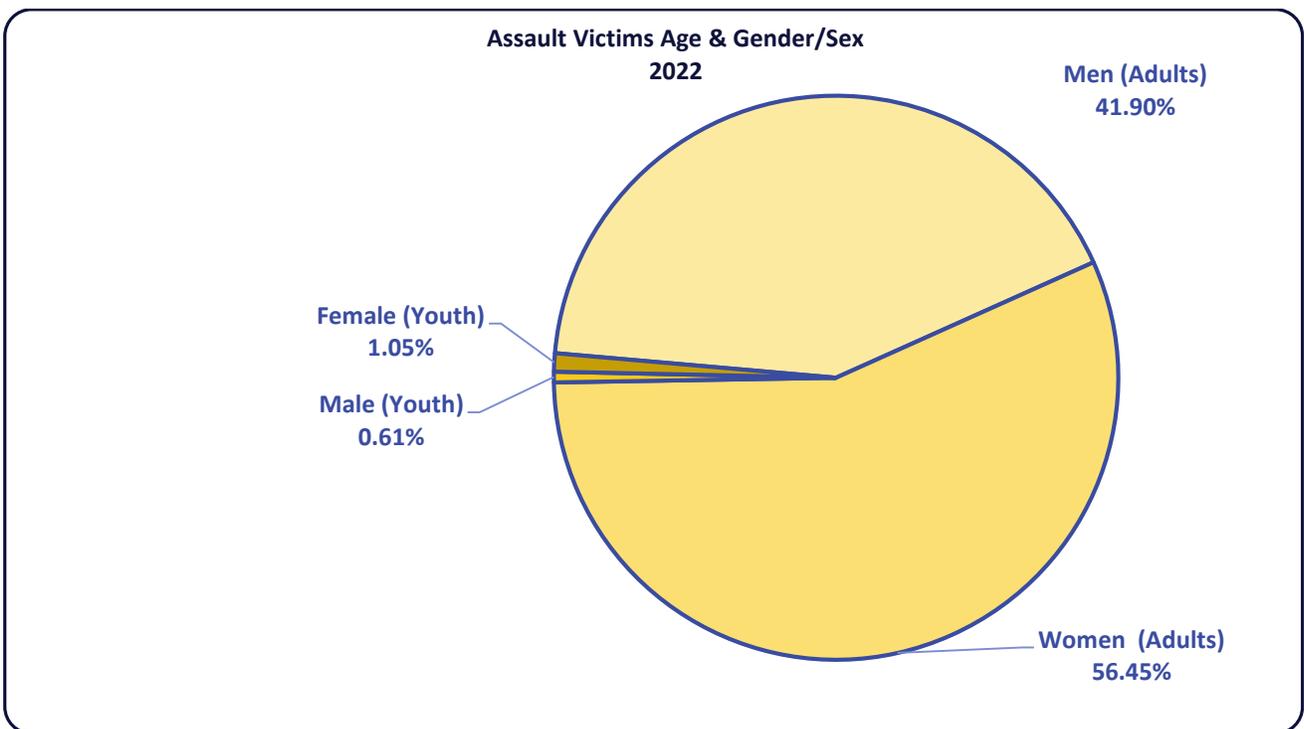


Appendix 10: five-year comparison



Appendix 11: top three (3) assault types

56.45% of assault victims were adult women, 41.90% were adult men, .61% male youths, and 1.05% were female youths.

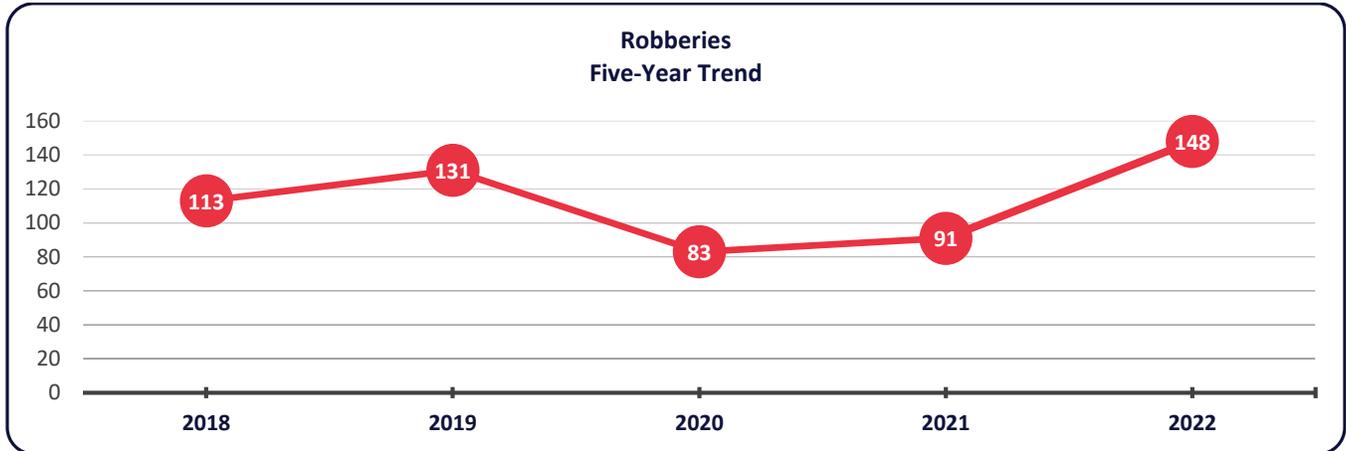


Appendix 12: age & gender/sex of victims

In 2022, there were 269 assaults that were intimate partner violence (IPV), 77 led to charges, 21 remain under investigation, 58 victims/complainants declined to proceed and four (4) were unfounded. There were 109 that were concluded with no charges.

Robberies

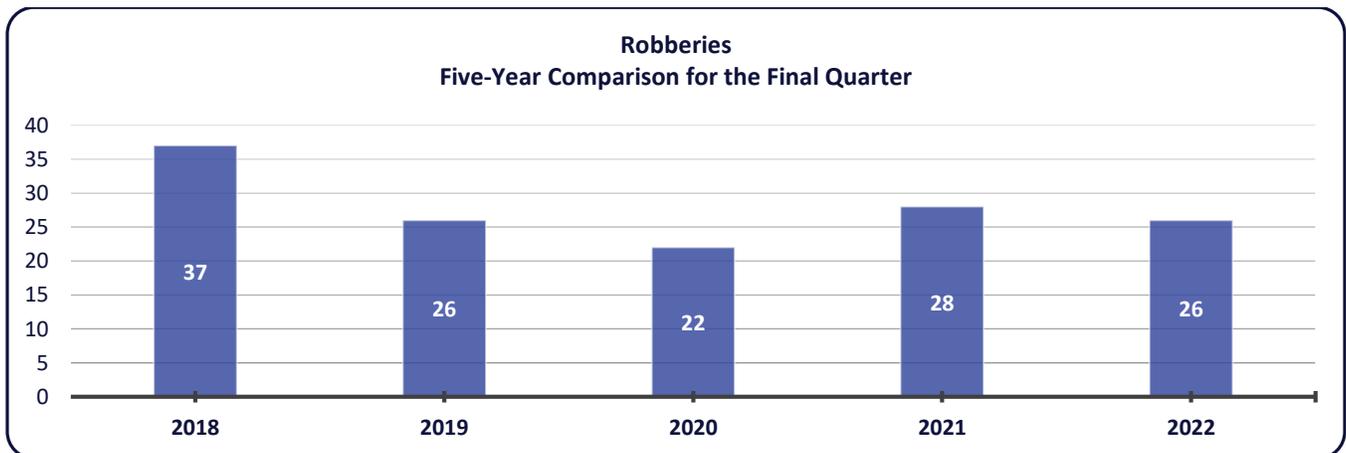
In 2022 there were 148 victims of robbery, which is a 62.64% increase from 2021, when there were 91. In 107 robberies, the suspect was not known to the victim and 36 times the victims were targeted. 20 were at or within businesses and 73 were an “open air”. There are charges for 37 robberies.



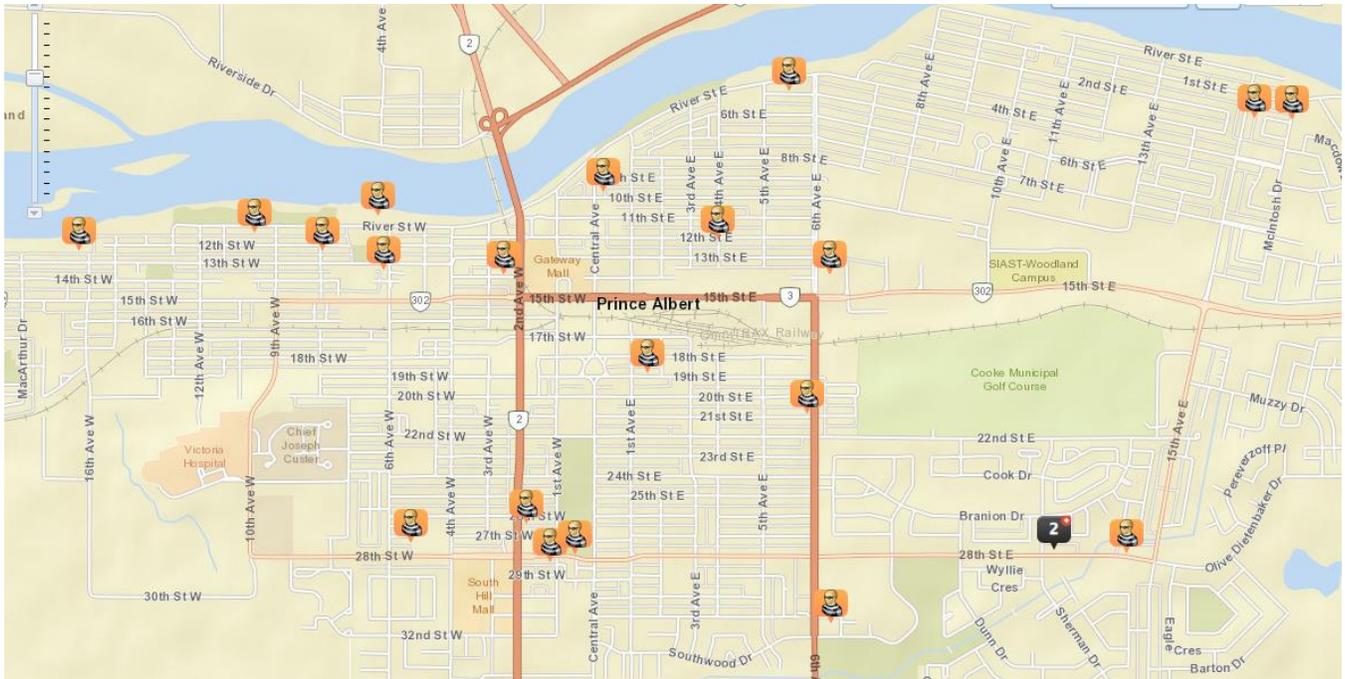
Appendix 13: five-year trend

In the final quarter of 2022, there were 26 victims of robbery in 22 occurrences. This is two (2) below the average for the final quarter, which is 28.

Victims were targeted five (5) times, 17 were open air and there were no robberies to businesses. 14 robberies involved a vehicle being taken (carjacking), four (4) of those have resulted in charges.



Appendix 14: five-year comparison



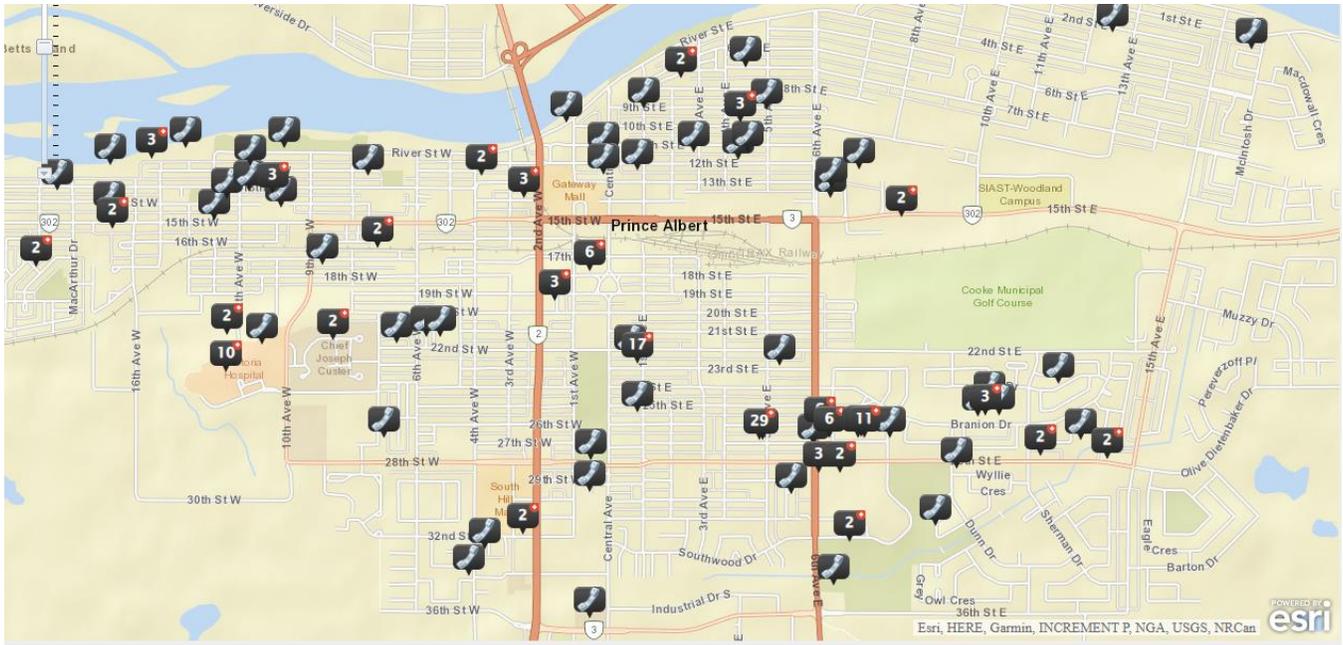
Appendix 15: heat map of robberies in final quarter of 2022

Missing Persons

In 2022 there were 1451 missing persons reported. Currently there are five (5) outstanding missing persons. Three (3) are men, one (1) female youth, and one (1) male youth.



Appendix 16: five-year trend



Appendix 17: heat map of where missing persons were reported from for the final quarter of 2022

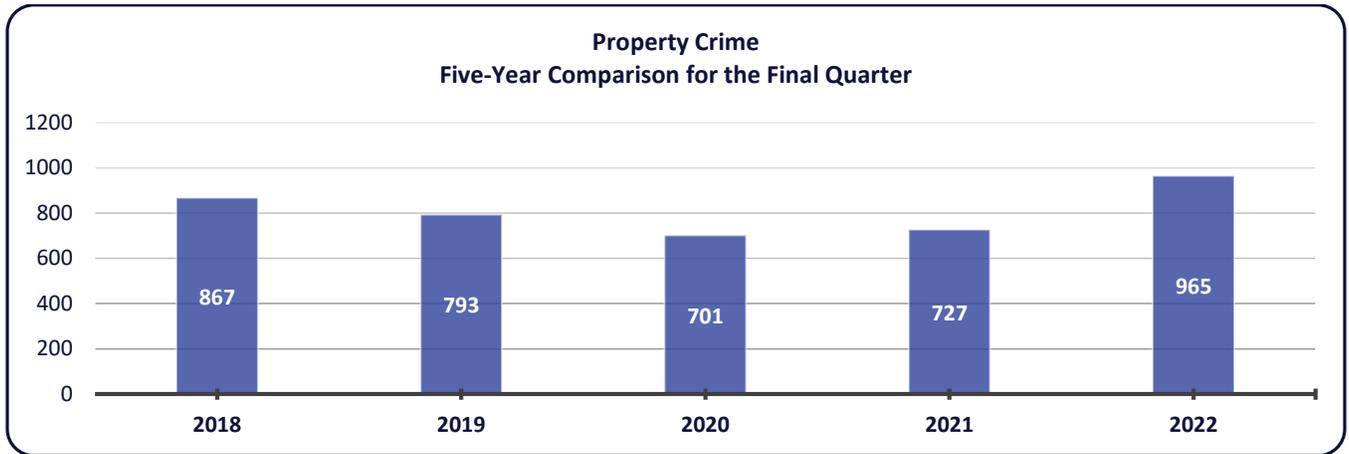
Property Crime

In 2022 there were 3928 reports of property crime. This is a 17.23% increase from 2021, when there were 3348.



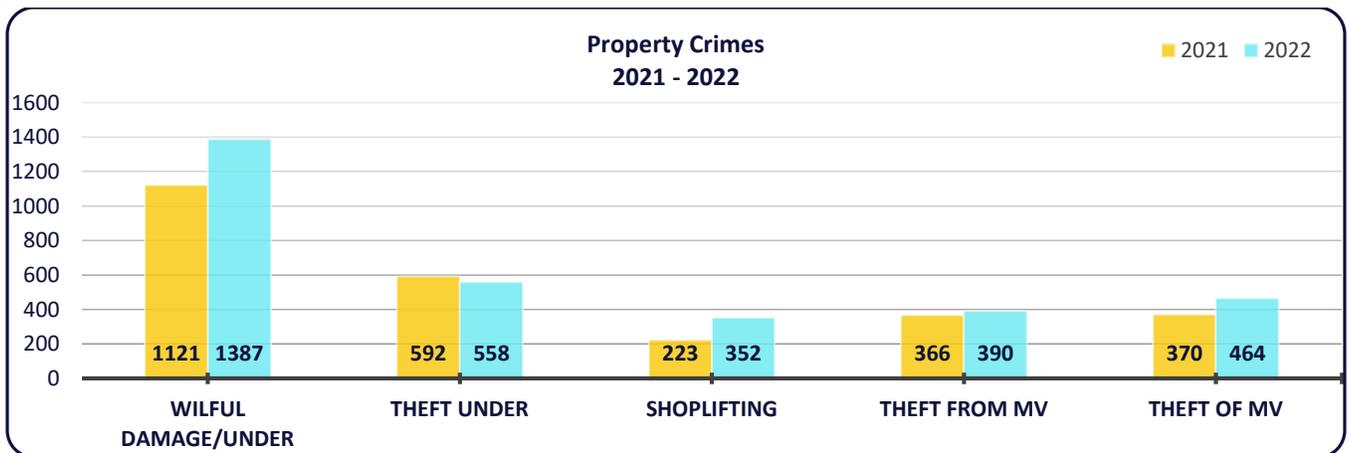
Appendix 18: the five-year trend

In the final quarter of 2022, there were 965 reports of property crime, which is 238 more than the previous year and higher than the five-year average of 811.



Appendix 19: five-year comparison

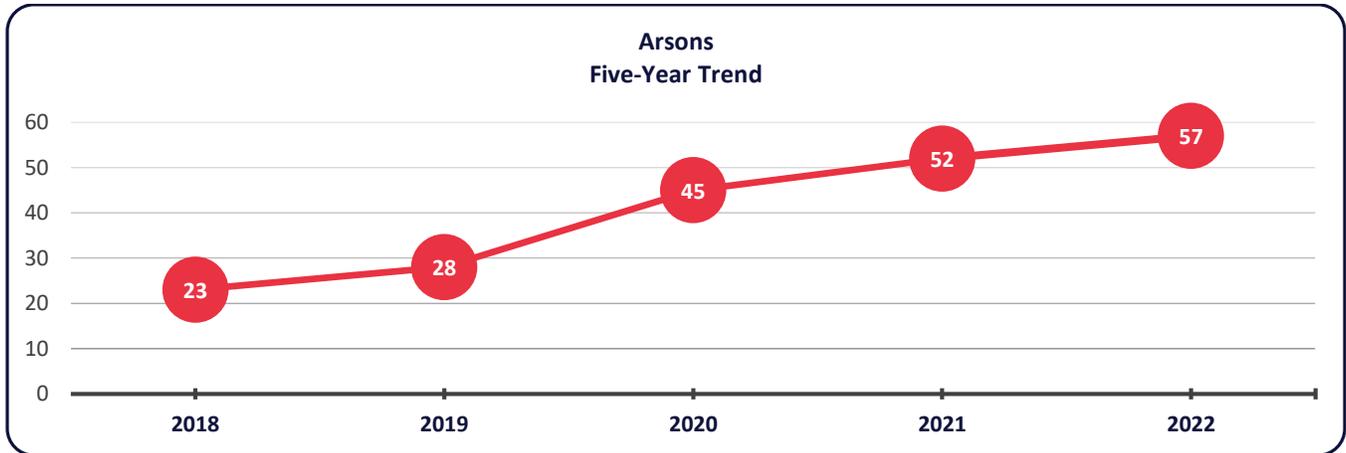
The top five (5) property crimes remain the same, with 1387 reports of willful damage in 2022. This is an increase from 2021.



Appendix 20: top five property crimes

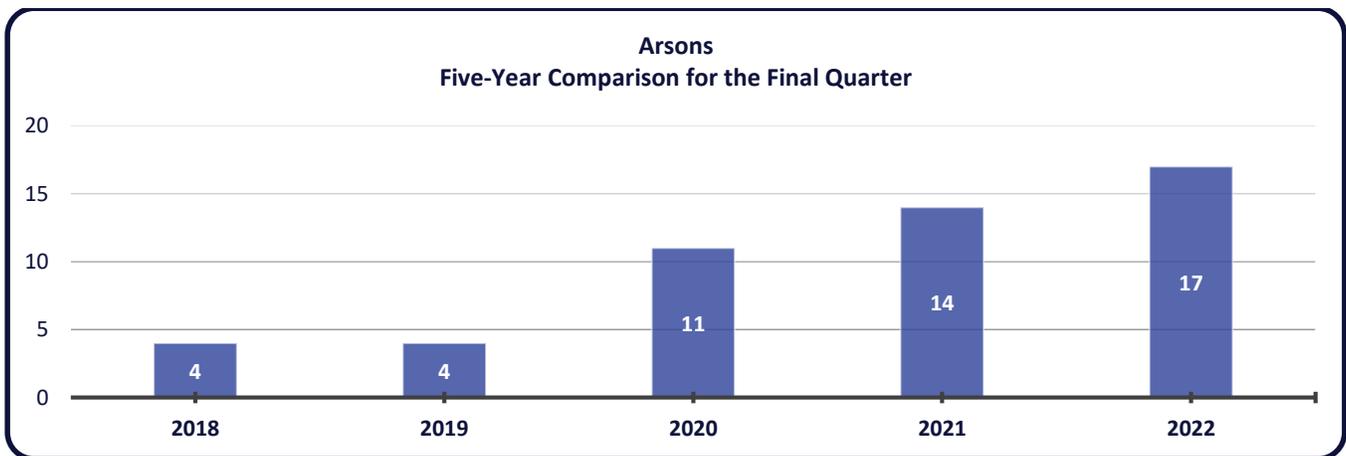
Arsons

In 2022 there were 57 arsons; one (1) business, two (2) apartment buildings, 14 outbuildings, nine (9) residences, 11 vehicles, one (1) gym/centre and 19 garbage bins.



Appendix 21: five-year trend

In the final quarter of 2022, there were 17 arsons. They include one (1) residence, three (3) vehicles, three (3) were grass and 10 garbage bins.

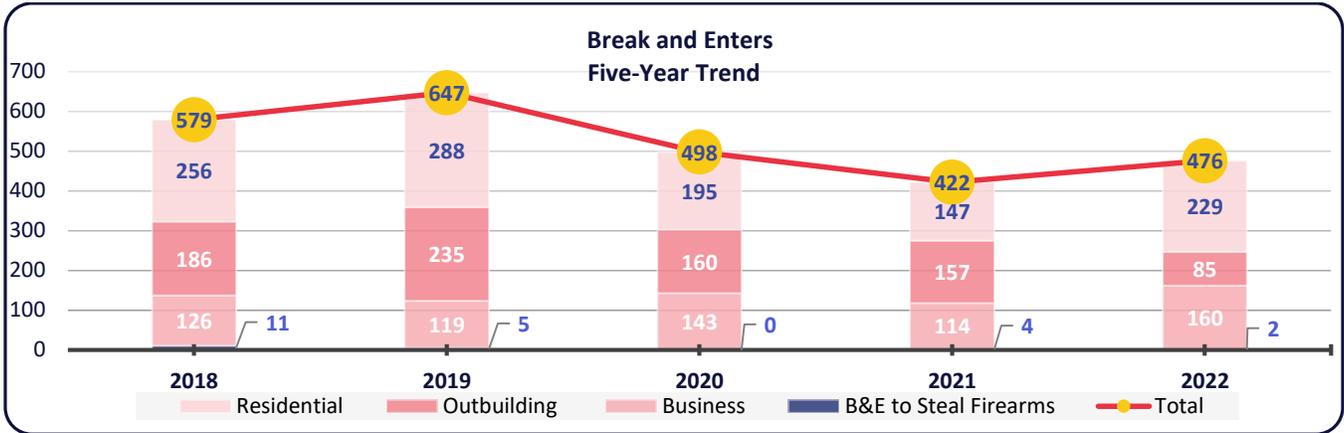


Appendix 22: five-year comparison

Break and Enters

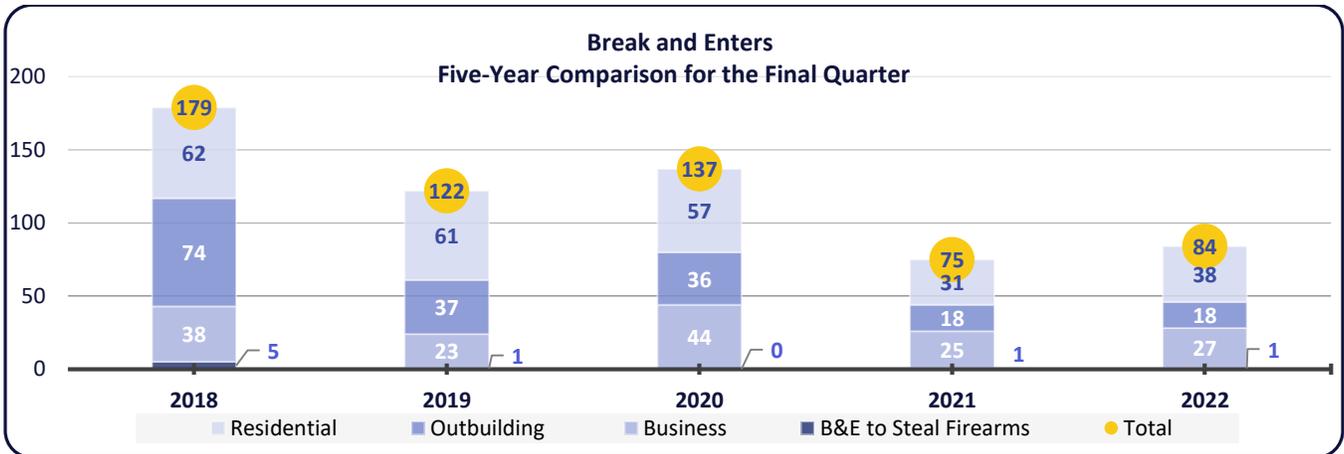
In 2022 there were 476 break and enters, which is lower than the yearly average of 524.

The five-year trend for break and enters is separated into types; residential, outbuilding, business and break and enter to steal firearms.

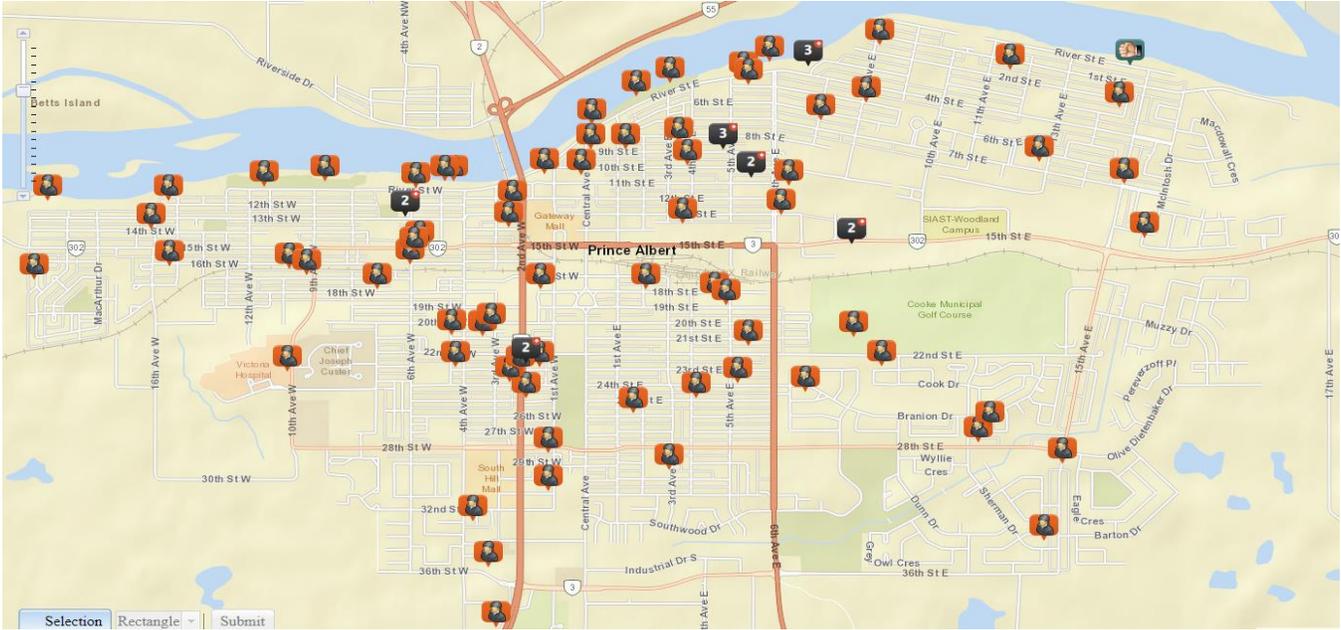


Appendix 23: five-year trend

In the final quarter of 2022 there were 84 break and enters, 38 of those were to residences and 27 to businesses.



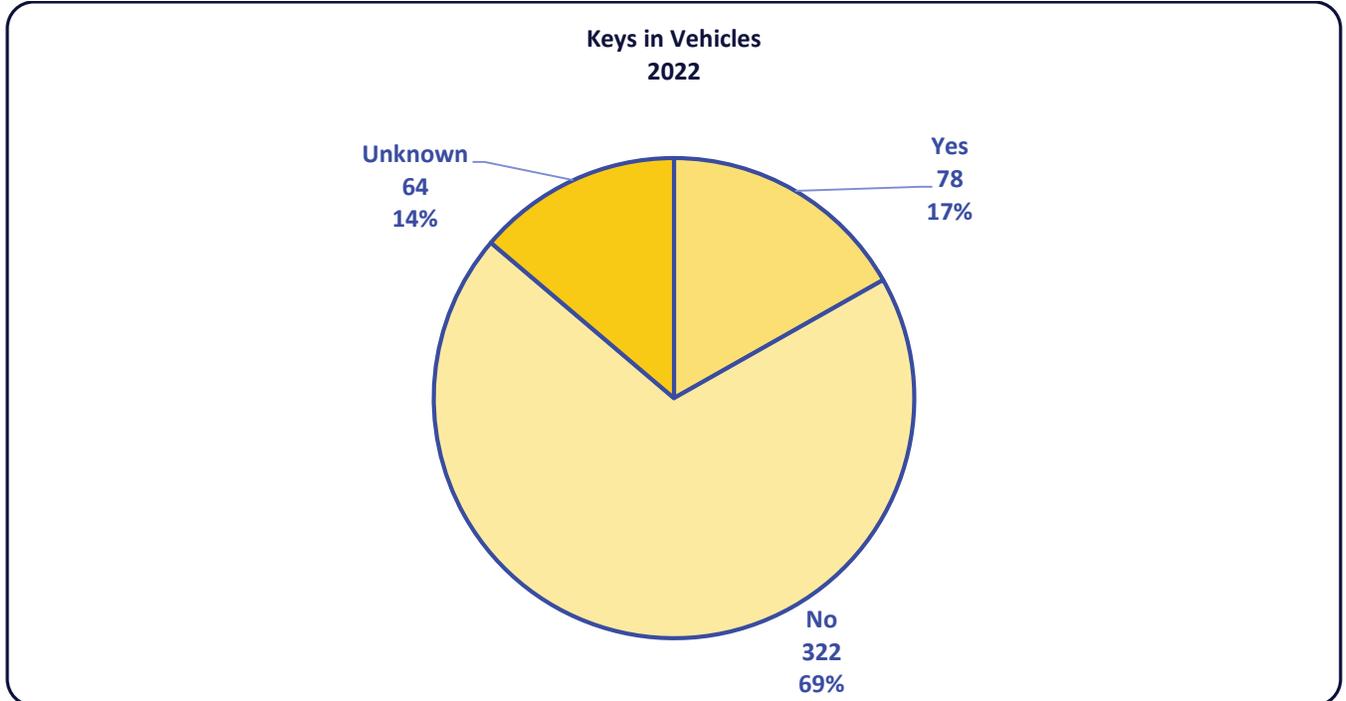
Appendix 24: five-year comparison



Appendix 25: heat map of all break and enters final quarter

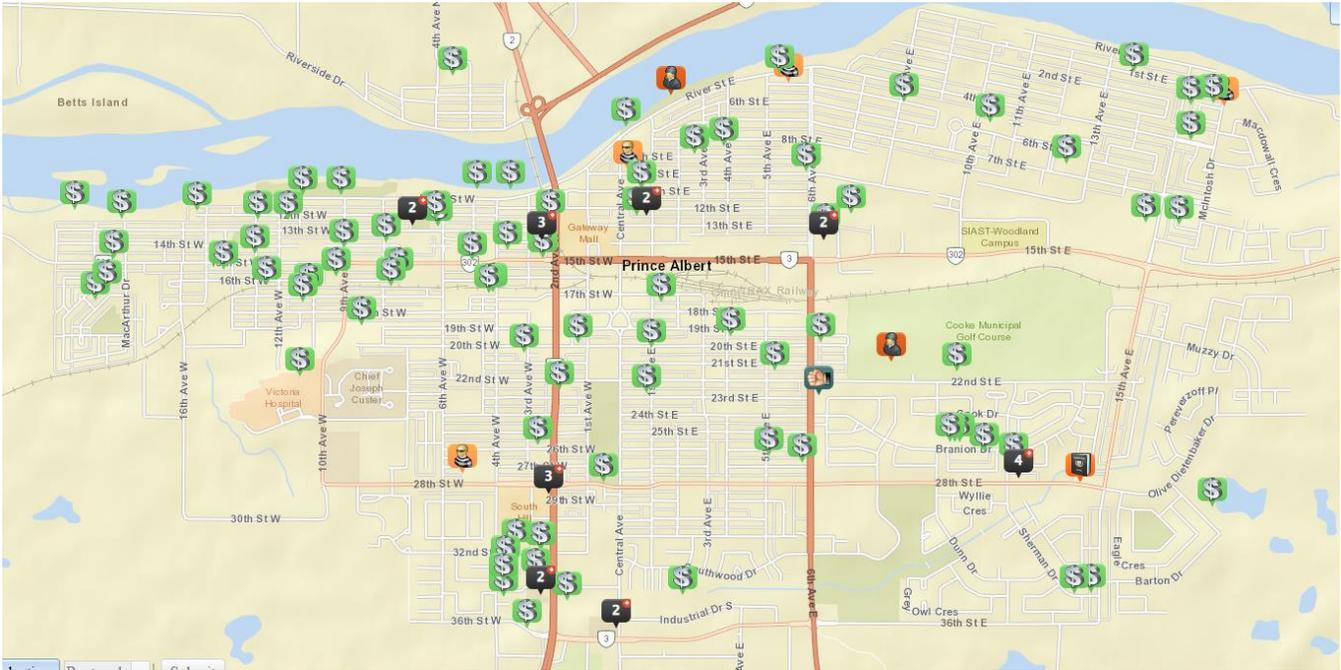
Theft of Motor Vehicle

In 2022 there were 464 theft of vehicles which is a 25.41% increase from 2021, when there were 370.



Appendix 26: keys left in vehicle for 2022

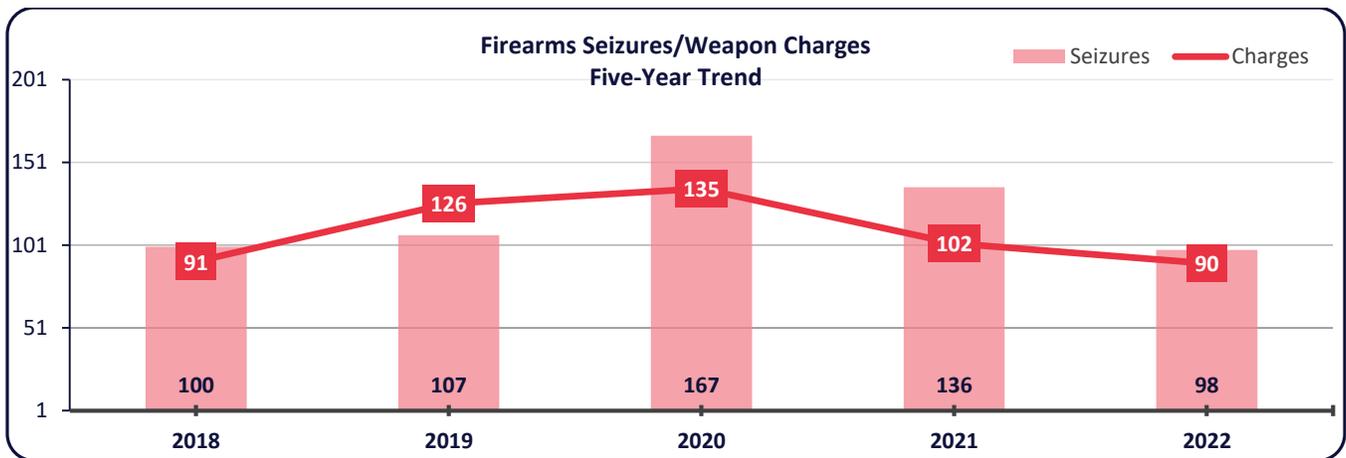
In the final quarter of 2022 there were 107 vehicle thefts, 22 had keys in the vehicle, 77 were unlocked and eight (8) are unknown. This is a 16.3% increase from 2021, when there were 92.



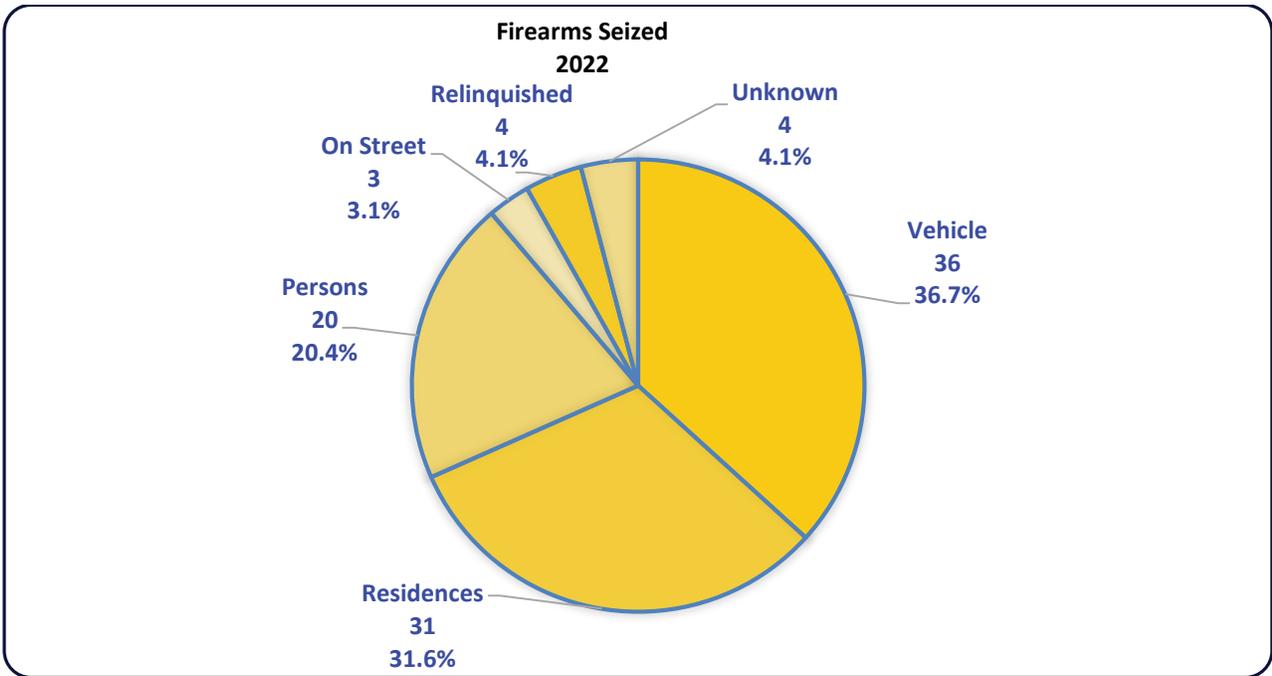
Appendix 27: heat map of vehicle thefts final quarter 2022

Firearms Seizures

In 2022 there were 98 firearms seized, which is lower than the five-year average of 109; 30 rifles, 15 restricted weapons, 16 shotguns, 7 sawed off rifles, 5 sawed off shotguns and 25 other (airguns or bb guns).



Appendix 28: five-year trend

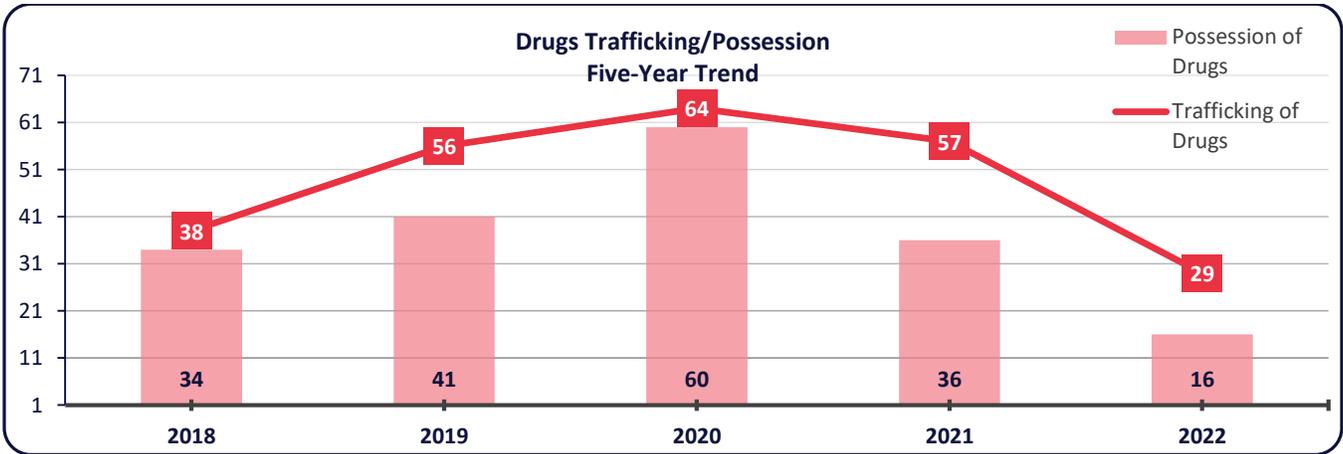


Appendix 29: how/where firearms were seized 2022

Controlled Drugs and Substances

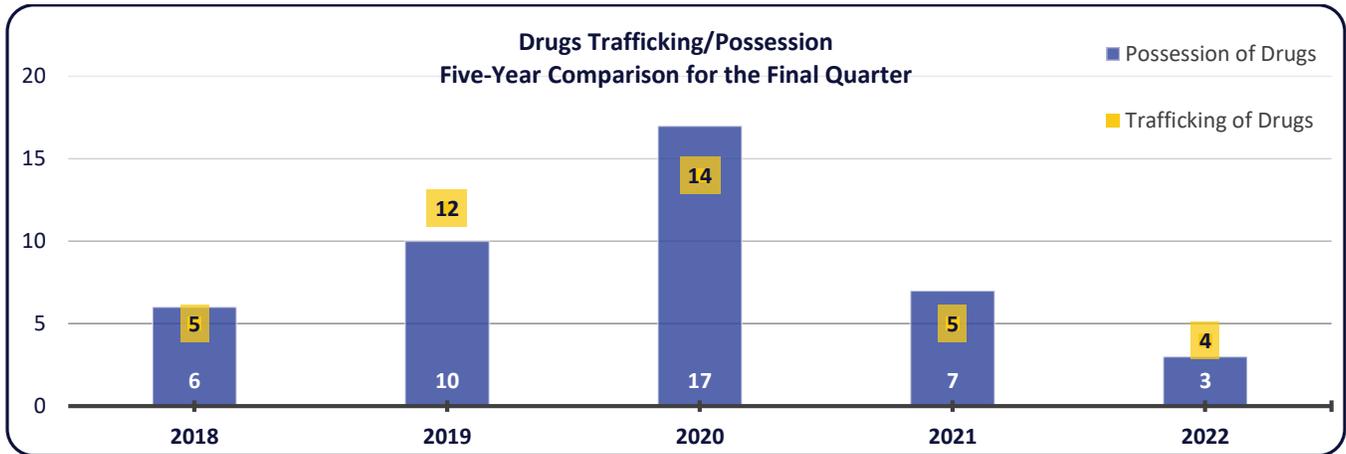
In 2022, there were 29 drug trafficking investigations and 16 for possession. Of the 29 trafficking investigations, 20 led to charges. Of the 16 possession investigations, nine (9) led to charges.

The five-year average for drug occurrences is 86 (combined).



Appendix 30: five-year trend

In the final quarter of 2022, there were four (4) drug trafficking investigations which resulted in four (4) charges. There were three (3) possession investigations, resulting in three (3) charges.

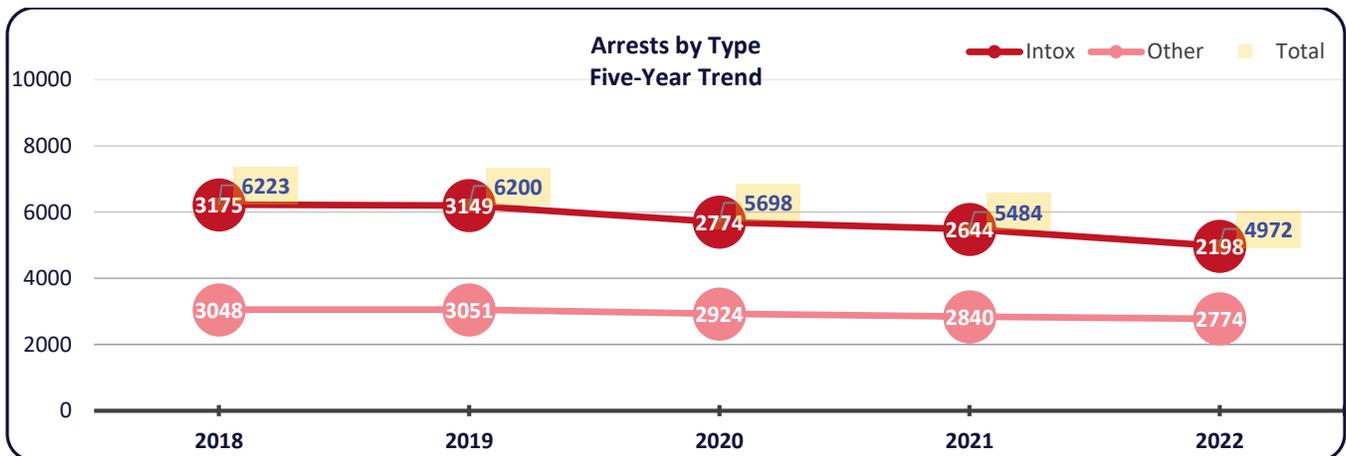


Appendix 31: five-year comparison

Arrests

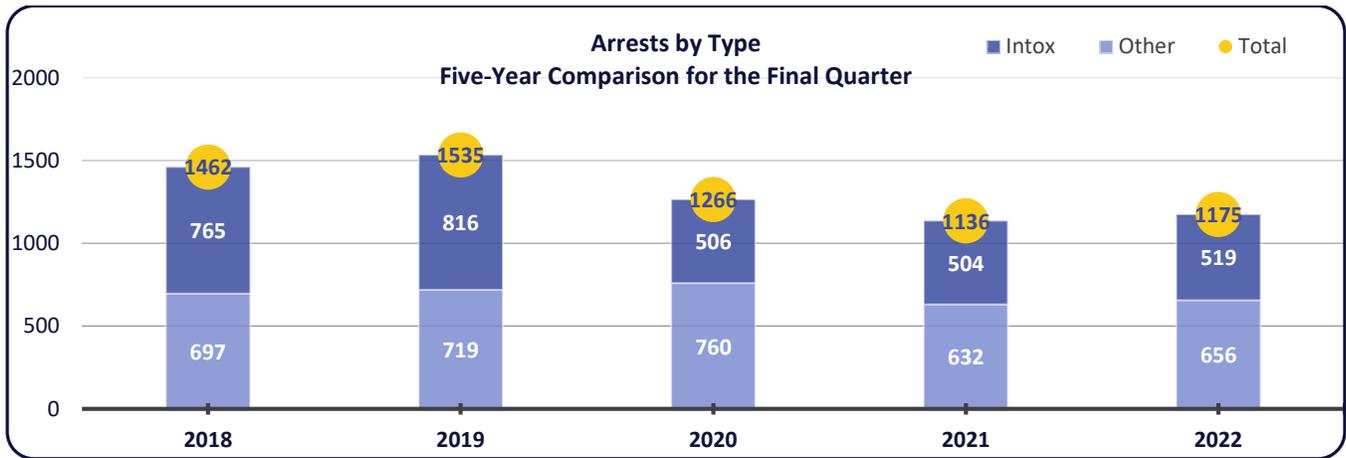
In 2022 there were 4972 arrests, 2198 of those were for intoxication. The top “other” reasons for arrest are outstanding warrants and new charges.

Arrests made in 2022 are the lowest in five (5) years.



Appendix 32: five-year trend

In the final quarter of 2022, there were 1175 arrests, 519 of those were for intoxication.



Appendix 33: five-year comparison

Tickets

In 2022 there were 6125 ticket violations which is a 29.64% decrease from 2021. Combined Traffic Services Saskatchewan (CTSS) issued 70.5% of those.

The top three violations continue to be speeding, unregistered motor vehicle and intoxication in public.

ATTACHMENTS: Prince Albert Police Service Crime Statistics

PRESENTATION: **VERBAL** **AUDIO/VISUAL** **NONE**

Written by: Deputy Chief Farica Prince

Approved by: Chief of Police Jon Bergen



PRINCE ALBERT POLICE SERVICE

Board of Police Commissioners Report

TITLE: CSO Report for October 2022

DATE: November 10thth, 2022

TO: Chief of Police

Board of Police Commissioners

PUBLIC:

INCAMERA:

RECOMMENDATION:

That this report be received as information and filed.

That the Board forwards this information to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO policy manual.

BACKGROUND:

Four total CSOs are currently assigned to support patrol operations at the Prince Albert Police Service. Two CSO positions are approved as permanent assignments, one CSO is awaiting to attend police college and one CSO position is currently over strength from the mentorship program.

The Ministry of Justice, Corrections and Policing, require updated reporting of CSO activities in support of the program.

In addition to their primary duties, the CSO's continue to support Bylaw calls and backfill the Court Liaison duties as required.

REPORTS:

To provide an overview of the operational activities of the Community Safety Officers for the month of **October** and highlight emerging trends or areas of focus as required. The data table that follows provides a breakdown of the CSO activities.

CSO REPORT, MONTH OF October, 2022	
Description	Number of Calls/Reports/Tickets
Crime Prevention Educational Programs & Public Events Attended	4
SOTI's Issued	22
Bylaw Tickets Issued	5
Warnings Issued	31
Calls CSOs attended to support local police (Mischiefs, Theft Under 5000, Curfew Checks)	329
Proactive Calls/Initiatives	110
Number of Bylaws Calls/First Nation Laws Enforced	9
Court Days Attended	0
Vehicle Seizures	8
Number of assists to other Agencies (Social Services, Health)	0
Number of Times an ASD has been used	0
Traffic Stops	* 215
Number of Transports (Public Safety and Youth Detox)	0

CRIME TRENDS & FOCUSED ENFORCEMENT INITIATIVES:

As per direction CSO Program Manager, the statistical data was amended at the request of the Ministry for September 2022 moving forward. In the month of October, the CSO unit demonstrated continued support to our front-line patrol seen by the 329 Calls Attended to Support Patrol.

Specific categories such as Theft Under 5000 (23) and Willful Damages (40) has not been included in the new data table, however the October numbers have been listed in brackets.

It is clearly evident that the CSO's conduct a large number of vehicle queries (213), which result in Public Safety education, awareness & enforcement. It is difficult to determine actual Officer to driver contacts, however vehicle seizures, SOTI's, Inspection Warnings & Bylaw tickets provide insight into those queries. Another critical component to these numbers is the actual High Visibility within our community which increases overall community safety.

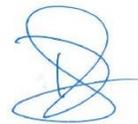
Two CPTED reports were also authored in response to community concerns of two separate locations. These CPTED reports included recommendations with the intent to mitigate some of the issues experienced within those specific locations.

The CSO program continues to play a vital role within our community as it relates to public safety, crime prevention, enforcement, education and awareness!

PRESENTATION: **VERBAL** **AUDIO/VISUAL** **NONE**

Written By: SGT Derek Simonson

Signature:



Approved by: Jon Bergen Chief of Police

Signature:

January 10th, 2023




PRINCE ALBERT POLICE SERVICE

Board of Police Commissioners Report

TITLE: CSO Report for November 2022

DATE: December 09thth, 2022

TO: Chief of Police

Board of Police Commissioners

PUBLIC:

INCAMERA:

RECOMMENDATION:

That this report be received as information and filed.

That the Board forwards this information to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO policy manual.

BACKGROUND:

Four total CSOs are currently assigned to support patrol operations at the Prince Albert Police Service. Two CSO positions are approved as permanent assignments, one CSO is awaiting to attend police college and one CSO position is currently over strength from the mentorship program.

The Ministry of Justice, Corrections and Policing, require updated reporting of CSO activities in support of the program.

In addition to their primary duties, the CSO's continue to support Bylaw calls and backfill the Court Liaison duties as required.

REPORTS:

To provide an overview of the operational activities of the Community Safety Officers for the month of **November 2022** and highlight emerging trends or areas of focus as required. The data table that follows provides a breakdown of the CSO activities.

CSO REPORT, MONTH OF November, 2022	
Description	Number of Calls/Reports/Tickets
Crime Prevention Educational Programs & Public Events Attended	8
SOTI's Issued	26
Bylaw Tickets Issued	3
Warnings Issued	15
Calls CSOs attended to support local police (Mischiefs, Theft Under 5000, Curfew Checks)	240
Proactive Calls/Initiatives	109
Number of Bylaws Calls/First Nation Laws Enforced	14
Court Days Attended	1
Vehicle Seizures	4
Number of assists to other Agencies (Social Services, Health)	0
Number of Times an ASD has been used	0
Traffic Stops	83
Number of Transports (Public Safety and Youth Detox)	0

CRIME TRENDS & FOCUSED ENFORCEMENT INITIATIVES:

The CSO unit continue support to front-line patrol, as seen by the 234 Calls attended. The slight decline in the CSO's overall numbers is likely attributed to 9 total working days off due to vacation & time bank days used.

Specific categories such as Theft Under 5000, Willful Damages & Break and Enters (45) has not been included in the new data table, however the numbers have been listed in brackets.

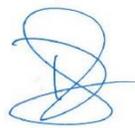
The CSO's proactive work through Neighbourhood Strengthening duties (104) & Traffic Stops (83) continues to provide high visibility throughout the community. Results of these proactive initiatives are captured in vehicle seizures, SOTI's, Inspection Warnings & Bylaw tickets. As indicated last month, the officer to citizen contacts combined with high visibility within our community is recognized as a strong crime prevention tool with the intention of increasing overall community safety.

In addition, our CSOs were involved in several Community & Public Events this month, including this years Santa Day Parade which resulted in many positive connections with the community.

The CSO program continues to play a vital role within our community as it relates to public safety, crime prevention, enforcement, education and awareness!

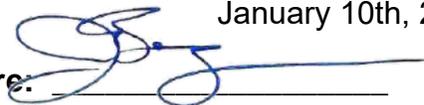
PRESENTATION: **VERBAL** **AUDIO/VISUAL** **NONE**

Written By: SGT Derek Simonson

Signature: 

January 10th, 2023

Approved by: Jon Bergen Chief of Police

Signature: 



PRINCE ALBERT POLICE SERVICE

Board of Police Commissioners Report

TITLE: CSO Report for December 2022

DATE: January 04th, 2023

TO: Chief of Police

Board of Police Commissioners

PUBLIC:

INCAMERA:

RECOMMENDATION:

That this report be received as information and filed.

That the Board forwards this information to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO policy manual.

BACKGROUND:

Four total CSOs are currently assigned to support patrol operations at the Prince Albert Police Service. Two CSO positions are approved as permanent assignments, one CSO is awaiting to attend police college and one CSO position is currently over strength from the mentorship program.

The Ministry of Justice, Corrections and Policing, require updated reporting of CSO activities in support of the program. In addition to their primary duties, the CSO's continue to support Bylaw calls and backfill the Court Liaison duties as required.

REPORTS:

To provide an overview of the operational activities of the Community Safety Officers for the month of **December 2022** and highlight emerging trends or areas of focus as required. The data table that follows provides a breakdown of the CSO activities. * *Recently added to the table is the previous year's comparable numbers for the same month.*

CSO REPORT, MONTH OF December, 2022		
Description	Number of Calls/Reports/Tickets	December 2021
Crime Prevention Educational Programs & Public Events Attended	2	n/a
SOTI's Issued	15	7
Bylaw Tickets Issued	4	3
Warnings Issued	1	7
Calls CSOs attended to support local police (Mischiefs, Theft Under 5000, Curfew Checks)	257	129
Proactive Calls/Initiatives	84	92
Number of Bylaws Calls/First Nation Laws Enforced	6	1
Court Days Attended	0	0
Vehicle Seizures	3	4
Number of assists to other Agencies (Social Services, Health)	0	0
Number of Times an ASD has been used	0	0
Traffic Stops	64	42
Number of Transports (Public Safety and Youth Detox)	0	0

CRIME TRENDS & FOCUSED ENFORCEMENT INITIATIVES:

In the month of December, the CSO unit continued support to our front-line patrol, as seen by the 257 Calls Attended to Support Patrol. There was 18 total working days scheduled off due to vacation, time bank & compassionate leaves.

Specific categories such as Theft Under 5000, Willful Damages & Break and Enters (82) has not been included in the new data table, however the numbers listed in brackets above are included in the 257 totals for Calls Attended to Support Patrol. Of significance, the CSO's played a significant role in the initial investigations & evidence collection of a rash of Willful Damages & Thefts from Motor vehicles that resulted in over 30 criminal code charges on 2 individuals.

The CSO's proactive work through Neighbourhood Strengthening duties (84) & Traffic Stops (64) continue to support Public Safety education, awareness & enforcement. Additional results of these proactive duties are seen in vehicle seizures, SOTI's, Inspection Warnings & Bylaw tickets.

In comparing the data between 2021 and 2022, it is imperative to note that there were only two members assigned to the unit in 2021 compared to four in 2022.

The CSO program continues to play a vital role within our community as it relates to public safety, crime prevention, enforcement, education and awareness!

PRESENTATION: **VERBAL** **AUDIO/VISUAL** **NONE**

Written By: SGT Derek Simonson

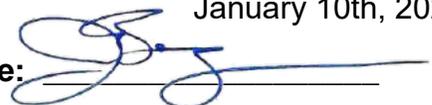
Signature:



January 10th, 2023

Approved by: Jon Bergen Chief of Police

Signature:





PRINCE ALBERT POLICE SERVICE

Board of Police Commissioners Report

TITLE: On-Line Criminal Record Checks

DATE: 2023-January-06

TO: Chief of Police

Board of Police Commissioners

PUBLIC:

INCAMERA:

RECOMMENDATION:

That this report be received as information and filed.

TOPIC & PURPOSE:

To update and inform the Board of Police Commissioners on the online option to complete a criminal record check and to report the annual online stats.

BACKGROUND:

Prince Albert Police Service signed a Master Service Agreement on May 15th, 2017 with Forrest Green solutions Ltd, a federally incorporated entity, to provide Royal Canadian Mounted Police (RCMP) Canadian Police Information Centre (CPIC) and Canadian Criminal Real Time Identification Services (CCRTIS) compliant solutions to enable online police background checks.

On January 15th, 2018 the Prince Albert Police Service implemented online Criminal Record option for the public.

PROPOSED APPROACH AND RATIONALE:

On line Criminal Record checks is available 24/7 for the public on www.papolice.ca. The only requirements are to be a city resident and 21+. Forrest Green accepts on line payments accepting major debit and credit cards. Forrest Green charges an additional \$9.95 to the applicant. There is no costs incurred by the Prince Albert Police Service. Our service will receive monthly payments from Forrest Green for our Criminal Record service fee.

PAPS Criminal Record Fees:

- \$35.00 for Regular Check
- \$70.00 for a Vulnerable Sector

When applicants apply online, the application is processed by civilian members of the Prince Albert Police Service. Pre-filled application is then downloaded to our secure network and if no fingerprints are required, the criminal record check is mailed directly to the applicant.

In 2022 our organization completed a total of **3448** Criminal Record Checks out of this total **839** came in through Online Criminal Record Checks.

In 2021 our organization completed a total of **2892** Criminal Record Checks out of this total **1287** came in through Online Criminal Record Checks.

In 2022 we seen a 19% increase in total Criminal Record checks however a 34% decrease with reporting online Criminal Record Checks.

Below statistics reflects the 2022 and 2021 Criminal Record Checks.

- PIC = Police check only
- PICVS = Police check with Vulnerable Sector Check
- Walk In Data (attending PAPS Front Office)

2022 Online Criminal Record Statistics

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
PIC	20	18	28	16	22	24	13	21	22	19	17	18	238
Employment	18	15	28	14	21	21	12	18	13	14	15	15	204
Student Practicums and/or Work Placements	-	1	-	1	1	3	-	2	2	2	1	1	14
Volunteer	2	2	-	1	-	-	1	1	7	3	1	2	20
PICVS	56	56	53	50	59	69	39	49	36	57	43	34	601
Employment	41	32	43	36	48	53	25	35	26	35	28	23	425
Student Practicums and/or Work Placements	8	11	6	10	9	8	9	13	6	13	9	5	107
Volunteer	7	13	4	4	2	8	5	1	4	9	6	6	69
TOTAL	76	74	81	66	81	93	52	70	58	76	60	52	839

2022 Walkins (Attended PAPS Front Office)

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
PIC	26	47	43	27	51	53	40	39	52	28	44	38	488
Employment	25	41	37	26	49	50	39	38	52	28	43	37	465
Student Practicums and/or Work Placements	-	4	-	-	1	-	-	1	-	-	-	-	6
Volunteer	1	2	6	1	1	3	1	-	-	-	1	1	17
PICVS	125	107	141	150	157	234	158	220	208	239	224	158	2121
Employment	80	76	114	116	122	194	133	177	168	155	142	111	1588
Student Practicums and/or Work Placements	6	13	8	5	2	10	2	20	14	30	19	5	134
Volunteer	39	18	19	29	33	30	23	23	26	54	63	42	399
TOTAL	151	154	184	177	208	287	198	259	260	267	268	196	2609

2021 Online Criminal Record Statistics

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
PIC	42	35	49	53	47	41	26	26	26	23	23	22	413
Employment	24	29	38	44	42	34	22	24	22	18	18	16	331
Student Practicums and/or Work Placements	4	3	4	5	4	7	1	1	2	4	1	-	36
Volunteer	14	3	7	4	1	-	3	1	2	1	4	6	46
PICVS	88	72	117	113	101	79	48	55	50	61	43	47	874
Employment	61	53	90	93	78	66	33	38	31	37	30	32	642
Student Practicums and/or Work Placements	16	14	19	17	15	9	12	15	13	12	9	9	160
Volunteer	11	5	8	3	8	4	3	2	6	12	4	6	72
TOTAL	130	107	166	166	148	120	74	81	76	84	66	69	1287

2021 Walkins (Attended PAPS Front Office)

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
PIC	7	15	23	23	34	40	35	18	31	39	44	22	331
Employment	6	15	23	23	33	39	34	18	28	36	39	21	315
Student Practicums and/or Work Placements	1	-	-	-	-	1	-	-	1	-	4	-	7
Volunteer	-	-	-	-	1	-	1	-	2	3	1	1	9
PICVS	49	58	80	74	86	78	114	121	132	180	135	167	1274
Employment	44	52	71	65	79	69	102	93	100	144	73	103	995
Student Practicums and/or Work Placements	-	2	2	2	4	2	2	8	8	9	31	11	81
Volunteer	5	4	7	7	3	7	10	20	24	27	31	53	198
TOTAL	56	73	103	97	120	118	149	139	163	219	179	189	1605

Online reporting web site has a dashboard feature that allows our agency to capture statistical information. (Charts above from the dashboard shows the different types of Criminal Record Checks completed per month).

Prince Albert Police Service continues to promote online criminal records through the papolice web site and brochures. Online Criminal Records is a convenient way for the public to apply for their Criminal Record Check 24/7. It also reduces traffic in our front office.

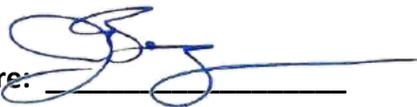
PRESENTATION: **VERBAL** **AUDIO/VISUAL** **NONE**

ATTACHMENTS: Online Criminal Record Checks brochure

Written By: **Josie Hemsworth**

Signature:  _____

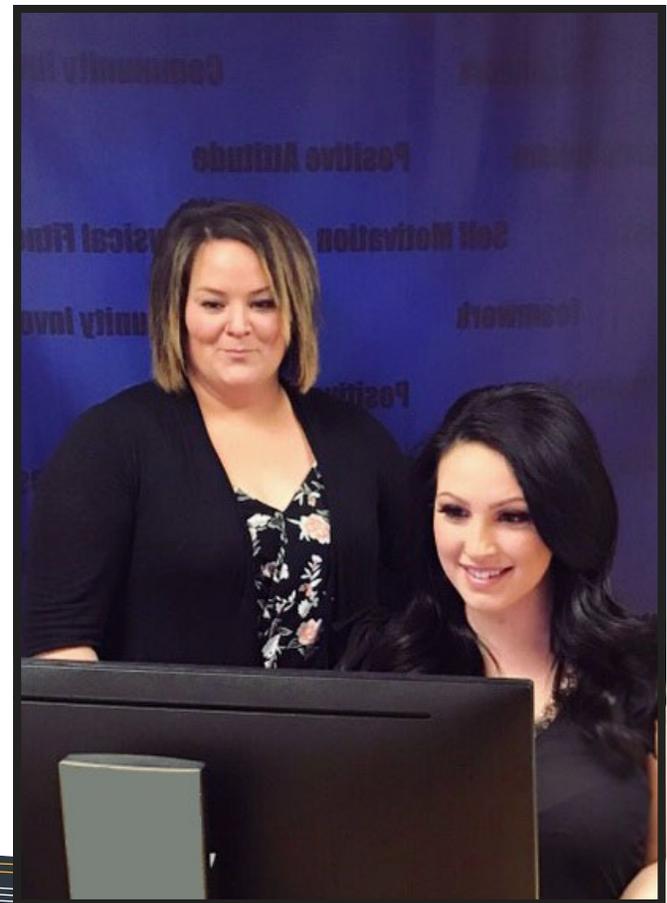
Approved by: **Chief Bergen**

Signature:  _____



Prince Albert

Police Service



Benefits of Online Criminal Record Checks

- Available 24/7 from the comfort of your home on www.papolice.ca. The only requirements are to be a city resident and 21 +.
- Easy online payments accepting major debit and credit cards.
- Fees: \$35 for a Regular Check
\$70 for a Vulnerable Sector
+ \$9.95 processing fee
- A tracking number is provided to track the status of your application. The completed application is mailed directly to your household..
- In person option available at the Prince Albert Police Service - Monday to Friday — 8 a.m. to 4:30 p.m.

ONLINE CRIMINAL RECORD CHECKS



Prince Albert
Police Service

45 15th Street West
Prince Albert, SK
S6V 3P4
Emergent: 911
Non-emergent 306-953-4222
www.papolice.ca



Prince Albert
Police Service

Visit www.papolice.ca for Criminal Record Checks, Report a Crime, Crime Map & other features.

ONLINE CRIMINAL RECORD CHECKS

www.papolice.ca/

WHO CAN FILE AN ONLINE CRIMINAL RECORD CHECK?

- **MUST BE 21 +.**
- **MUST BE A PERMANENT RESIDENT OR CANADIAN CITIZEN LIVING IN CANADA.**
- **HAVE DEBIT OR CREDIT CARD FOR ONLINE PAYMENT.**
- **MUST BE THE ACTUAL APPLICANT TO APPLY.**

GETTING STARTED

The Prince Albert Police Service Online Criminal Record Check can be found on the home page of www.papolice.ca. Go to <http://papolice.ca/resources/crc/> and click Apply Online to begin. Set up an account with username and password then click on the link to “Register for Your Police Background Check” and follow the steps to complete the application.

In-PERSON APPLICATION

- In-person application at the Prince Albert Police Service is available Monday - Friday, 8:30 a.m. - 4:30 p.m. (statutory holidays excluded).
- If you require fingerprints you must attend to the police station in person.
- If you don't meet the online requirements (left panel) please apply in person.

PAYMENT

\$35 for a Regular Check

\$70 for a Vulnerable Sector

+ \$9.95 processing fee



WHAT HAPPENS NEXT?

Once your Criminal Record Check is finished click “submit”.

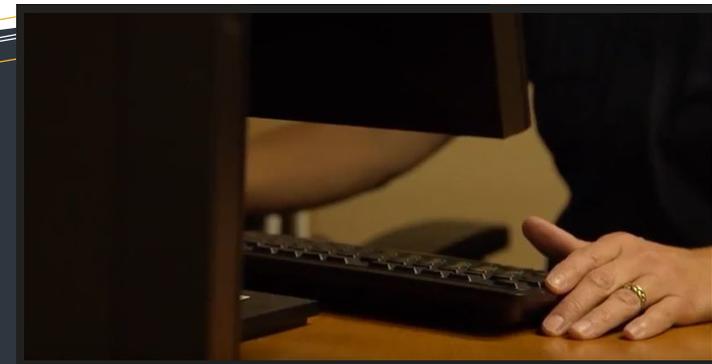
You will receive a confirmation number.

All Record Checks filed through the online service are processed by members of the Prince Albert Police Service.

If no fingerprints are required your criminal record check will be mailed directly to your household.



With Integrity and Innovation We Deliver Professional Service to Our Citizens.





PRINCE ALBERT POLICE SERVICE

Board of Police Commissioners Report

TITLE: ON LINE REPORTING (COPLOGIC)

DATE: 2023-January-06

TO: Chief of Police

Board of Police Commissioners

PUBLIC:

INCAMERA:

RECOMMENDATION:

That this report be received as information and filed.

TOPIC & PURPOSE:

To update and inform the Board of Police Commissioners of the online option to file a police report online and to report the annual online statistics.

BACKGROUND:

February 2016 the Prince Albert Police Service implemented an online police reporting option for the public. This web based reporting system allows the public to file certain incident types over the internet at their convenience. The incident types are:

- Fraudulent Scams
- Lost Property Under \$5000
- Mischief / Wilful Damage / Graffiti to Property or Vehicle
- Theft from vehicle under \$5000
- Theft under \$5,000.

This service allows the public to file a report at a time that is best for them without having to wait for an officer to respond or call them back. Police personnel review the police report and once approved the

filing person will receive an email with a copy of the report attached without cost. The report transfers into the Prince Albert Police Service Records Management System and receives the same investigation and statistical analysis ability as if a police officer had filed the report.

Effective October 2019 the Prince Albert Police Service enhanced our online police reporting to include “Secure report writing”. This allows our service to give a secure login to loss prevention officers. Loss prevention officers, who deal with an incident where the suspect is unknown or who is no longer in the store, can report the shoplifting incident online and include any documents for follow up investigation (ie photo of suspect).

Year 2022 the Prince Albert Police Service further enhanced our online policing reporting with the addition of the following incident types:

- Break and Enter – Attempt To
- Break and Enter – Into Outbuilding
- Gas and Go

PROPOSED APPROACH AND RATIONALE:

COPLOGIC (ONLINE REPORTING STATISTICS)					
Incident	Year 2018	Year 2019	Year 2020	Year 2021	Year 2022
Theft Under \$5000	74	70	114	130	109
Theft from Vehicle Under \$5000	154	140	140	152	153
Fraud Scams	56	26	44	38	44
Mischief/Wilful Damage	51	46	60	79	97
Mischief/Wilful Damage – Vehicle	209	179	195	226	279
Lost Property under \$5000	34	44	70	59	54
Supplement report (Follow-up)	5	1	9	7	8
Shoplifting (new Oct 13, 2019)	0	42	47	64	123
Break and Enter – Attempt To	NA	NA	NA	NA	2
Break and Enter – Outbuilding	NA	NA	NA	NA	38
Gas and Go	NA	NA	NA	NA	12
TOTAL Online Reports	583	548	679	755	919

Prince Albert Police Service continues to promote online police reporting through the papolice.ca web site, brochures, and Communication Operators. On-line reporting allows police officers to be available for other emergencies and other high-priority situations.

FINANCIAL IMPLICATIONS

DeskOfficer Online Reporting System (DORS) Annual License Support Fee

2022/06/01 – 2023/05/31 Costs = \$8,794.38 USD

Below is an estimated time and cost savings report completed from Coplogic (on line reporting)

Cost saving report from 2022/01/01 to 2022/12/31

ESTIMATED TIME AND COST SAVINGS				
Total Reports	Estimated Hours Per Report if Taken By an Officer	Estimated Cost Per Report if Taken By an Officer (\$)	Total Hours Saved	Total Savings (\$)
922	1.50	55.00	1383.00	50,710

****note actual report number is 919 (3 rejected reports)**

ATTACHMENTS: (Online Brochure)

PRESENTATION: **VERBAL** **AUDIO/VISUAL** **NONE**

Written By: Josie Hemsworth

Signature:  _____

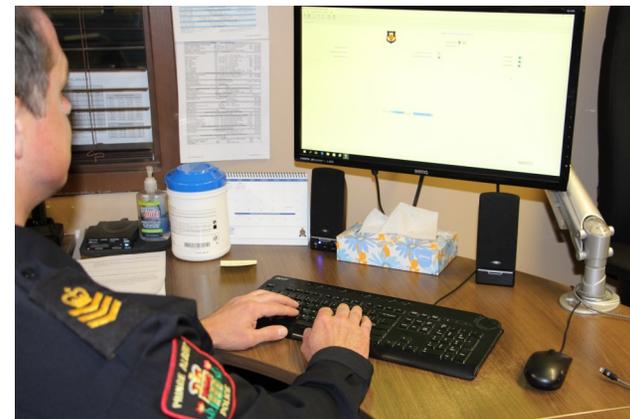
Approved by: **Chief Bergen**

Signature:  _____



OTHER SERVICES OFFERED

Police and Crisis Team, Family Safety Unit, Crime Stoppers, Victim Services, Indigenous Resource Officer, Missing Persons Liaison, HUB, Crime Reduction Team, ICE



Online Reporting

Benefits of Online Police Reports

- Filing online police reports is convenient. You do not have to wait for an officer to be available.
- Online filing is easy, safe and secure.
- Online reporting allows police officers to be available for emergencies and other high-priority situations. It also gives them more time for proactive police work.
- Statistics will more accurately reflect crime activity and trends in our area.



Prince Albert
Police Service

45 15th Street West
Prince Albert, SK
S6V 3P4
Emergent: 9-1-1
Non-emergent 306-953-4222
www.papolice.ca



Prince Albert
Police Service

For any Emergency, Always call 9 - 1 - 1

A GUIDE TO ONLINE REPORTING

www.papolice.ca

WHO CAN FILE AN ONLINE POLICE REPORT?

Reports must be filed by the actual complainant, owner or authorized representative.

- THE INCIDENT OCCURRED WITHIN THE CITY LIMITS OF PRINCE ALBERT
- THE INCIDENT DOES NOT INVOLVE PERSONAL VIOLENCE OR A HATE CRIME
- THERE ARE NO KNOWN SUSPECTS - EITHER PERSON OR VEHICLE - AND THERE IS NO VISIBLE, PHYSICAL EVIDENCE AT THE SCENE

GETTING STARTED

The Prince Albert Police Service Online Police Reporting system will help guide you through the police report process. Go to www.papolice.ca and click on the "[Select Incident](#)" link to begin. Select the Crime Type and then follow the online screen instructions.

KNOWINGLY FILING A FALSE POLICE REPORT IS A CRIME!

INFORMATION TO INCLUDE

Please be sure we can contact you if needed. Accurate e-mail addresses and phone numbers are important.

Be as descriptive as you can in your report. It is better to include too much information rather than not enough.

If possible, include all the serial numbers of stolen property.

INCIDENT TYPES

- Fraudulent scams
- Lost property under \$5000
- Mischief/Wilful Damage/Graffiti to Property
- Mischief/Wilful Damage/Graffiti to Vehicle
- Theft from vehicle under \$5000
- Theft under \$5000
- Break & Enter - Attempt to
- Break & Enter - Outbuilding
- Gas and Go

WHAT HAPPENS NEXT?

Once your police report is finished click "submit".



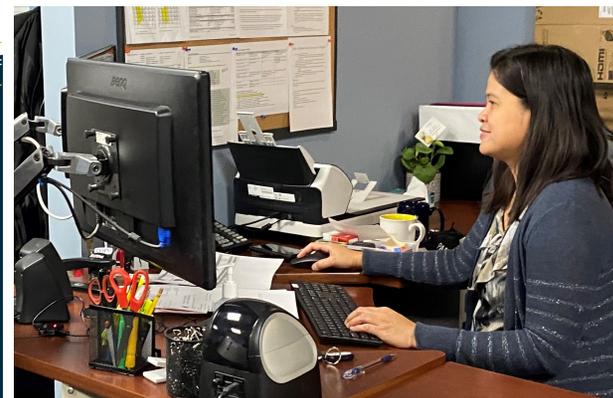
You will see the words "your online police report has been submitted" to confirm that your report is complete.

You will be given a temporary case number. Once the file has been approved you will receive a permanent case number via email.



You will be able to print a copy of the police report for your records or insurance company.

All reports filed through Prince Albert Police Service Online Reporting are reviewed by members of the Prince Albert Police Service. Upon review, if further investigation of your case is needed, you will be contacted.



With Integrity and Innovation We Deliver Professional Service to Our Citizens



City of
Prince Albert

January 11, 2023

Prince Albert Board of Police Commissioners
c/o 1084 Central Avenue
Prince Albert, SK S6V 7P3
Attention: Rena Noble, Secretary

Dear Rena:

RE: Implementing a Bylaw to Require the Pre-Payment of Fuel

Thank you for your correspondence dated December 22, 2022, regarding Implementing a Bylaw to Require the Pre-Payment of Fuel.

As you may be aware, Executive Committee, in considering your correspondence, at its meeting held on January 9, 2023, defeated the recommended Motion and no further action by Administration regarding this matter will be undertaken.

Once again, on behalf of Mayor Dionne and members of Executive Committee, thank you for forwarding your correspondence.

Yours truly,

Terri Mercier
City Clerk

SENT VIA EMAIL: rnoble@citypa.com