



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

AGENDA

**MONDAY, JANUARY 9, 2023, 4:00 PM
COUNCIL CHAMBER, CITY HALL**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

- 4.1 November 14, 2022 Executive Committee Meeting Minutes for Approval (MIN 22-94)

5. DELEGATIONS

6. CONSENT AGENDA

- 6.1 Prince Albert Downtown Business Improvement District Bylaw Amendment (CORR 23-1)
- 6.2 2023 Subsidized Shelterbelt Program Launch (CORR 23-2)
- 6.3 Implementing a Bylaw to Require the Pre-Payment of Fuel (CORR 23-4)
- 6.4 2022 Property Tax Abatements and Exemptions (RPT 22-463)
- 6.5 Response to September 2022 Accounts Payable Payments Inquiries (RPT 22-478)

6.6 October 2022 Accounts Payable Payments (RPT 22-477)

6.7 November 2022 Accounts Payable Payments (RPT 22-488)

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 School Zone Safety Update (RPT 22-485)

Verbal Presentation: Evan Hastings, Transportation and Traffic Manager

7.2 Hiring of Economic Development Manager (RPT 22-482)

PowerPoint Presentation: Craig Guidinger, Director of Planning and Development Services

7.3 Action Items from City Council, Executive Committee and Budget Committee (RPT 22-474)

Verbal Presentation: Terri Mercier, City Clerk

7.4 Privacy, Confidentiality and Access to Information Policies (RPT 22-480)

Verbal Presentation: Terri Mercier, City Clerk

8. UNFINISHED BUSINESS

9. ADJOURNMENT



City of
Prince Albert

MIN 22-94

MOTION:

That the Minutes for the Executive Committee Regular and Incamera Meetings held November 14, 2022, be taken as read and adopted.

ATTACHMENTS:

1. Regular Minutes
2. Incamera Minutes



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, NOVEMBER 14, 2022, 4:01 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Wes Hicks, Director of Public Works
Mitchell J. Holash, K.C., City Solicitor
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Vanessa Vaughan, Acting Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor Lennox-Zepp, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0265. **Moved by:** Councillor Head

That the Agenda for this meeting be approved, with the following amendments, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair:

1. That the revised Schedule A – Priority Snow Route Map replace the current map from Item No. 7.2;
2. That Item No. 7.8 be moved forward for consideration before Item No. 7.1; and,
3. That Damien Fenez, Prairie Architects Inc. be allowed an extension of time of approximately 20 minutes to make his presentation with respect to Item No. 7.1.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

3.1 Councillor Edwards – Item 7.4 – Member of the Carlton Park Community Club Board.

4. ADOPTION OF MINUTES

0266. **Moved by:** Councillor Miller

That the Minutes for the Executive Committee Public and Incamera Meetings held October 24, 2022, be taken as read and adopted.

CARRIED

5. DELEGATIONS

5.1 Social Justice and Advocacy in Mental Health (CORR 22-111)

Verbal Presentations were provided by Amber Thomas, Jan Thomas, Megan Pickard, Kennedy Allen, Talin Romanchuk, Tessa Sommerfeld Riel, 2nd Year Nursing Students, University of Saskatchewan.

0267. **Moved by:** Mayor Dionne

That CORR 22-111 be received as information and filed.

CARRIED

5.2 Technology, Innovation and Future Nursing (CORR 22-112)

Verbal Presentations were provided by Mildred Aigbokhan, Maria Ubaldo, Chanisse Centeno, Angela Addo, Carmen Orellana Carmona, Christian Hare, 2nd Year Nursing Students, University of Saskatchewan.

0268. **Moved by:** Councillor Kilmer

That CORR 22-112 be received as information and filed.

CARRIED

5.3 Restrictions on Methadone Dispensaries in Certain Zoning Districts (CORR 22-113)

Verbal Presentation was provided by Amy Lamb, Co-Chair, Indigenous Pharmacy Professionals of Canada.

Councillor Kilmer assumed the Chair.

0269. **Moved by:** Councillor Lennox-Zepp

That CORR 22-113 be received and referred to the Planning and Development Services Department for review and report.

CARRIED

Councillor Lennox-Zepp resumed the Chair.

5.4 Homelessness Action Initiative (CORR 22-115)

Verbal Presentation was provided by Dr. Chad Nilson, Social Researcher and Program Evaluator, Living Skies Centre for Social Inquiry.

0270. **Moved by:** Councillor Edwards

1. That Administration move forward on the establishment of a Chronic Risk Solution Forum;
2. That the City provide coordinating support to our community organizations and other levels of government to immediately being action on solution to problems identified in the Homelessness Action Initiative; and,
3. That the Mayor's Office consider establishing a Housing Committee.

CARRIED

6. CONSENT AGENDA

6.3 General Fund Financial Reporting ending September 30, 2022 (RPT 22-433)

That RPT 22-433 be received as information and filed.

6.4 Other Funds Financial Reporting ending September 30, 2022 (RPT 22-440)

That RPT 22-440 be received as information and filed.

6.5 Planning Advisory Committee update (RPT 22-415)

That RPT 22-415 be received as information and filed.

6.6 October 18, 2022 City/School Boards Liaison Committee Meeting Minutes (MIN 22-89)

That MIN 22-89 be received as information and filed.

6.7 October 25, 2022 Planning Advisory Committee Meeting Minutes (MIN 22-91)

That MIN 22-91 be received as information and filed.

0271. **Moved by:** Mayor Dionne

That the Consent Agenda Item Nos. 6.3 to 6.7 be received as information and referred, as indicated.

CARRIED

6.1 2021 Settlement Municipal Share – Housing Projects (CORR 22-114)

0272. **Moved by:** Mayor Dionne

That CORR 22-114 be received and referred to the Financial Services Department to request a response from Saskatchewan Housing Corporation to the following questions:

1. In the years 2020 and 2021, what were the house sales and The City's share of house sales;
2. Can we get a vacancy report and are any of those vacancies boarded up properties. If so, can we get a report on the status in the future; and,
3. Do they have an active plan on how to address vacancies and if there are any hurdles such as the Saskatchewan Income Support Program.

CARRIED

6.2 September 2022 Account Payable Payments (RPT 22-428)

0273. **Moved by:** Councillor Head

That the Financial Services Department forward a report providing details of payables for the following Vendors for consideration by members of Council at an upcoming Executive Committee meeting:

1. Vender No. 89 – Auto Rescue Towing – \$7,776.20;
2. Vender No. 114 – Capstone Community Marketing – \$5,208.24;
3. Vendor No. 126 – Nicole A. Sawchuk Barrister and Solicitor – \$4,356.11;
4. Vendor No. 136 – Redhead Equipment Ltd. – \$3,890.30;
5. Vendor No. 140 – Versaterm Public Safety Inc. – \$3,488;
6. Vendor No. 197 – Mr. Plumber – \$1,516.67; and,
7. Vendor No. 207 – Flocor – \$1,368.63.

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.8 Request for 2021 Tax Relief – 67 13th Street East (RPT 22-427)

Verbal Presentation was provided by Vanessa Vaughan, Acting Director of Financial Services.

0274. **Moved by:** Councillor Head

That the following be forwarded to an upcoming City Council meeting for consideration:

That the request for Tax Relief relating to 2021 Property Taxes and Interest/Penalties at 67 – 13th Street East be approved in the amount of:

1. \$179,365.72 relating to 2021 Property Taxes; and,
2. \$53,418.77 relating to 2021 Interest/Penalties.

CARRIED

7.1 Airport Terminal 33% Preliminary Design Presentation (RPT 22-424)

PowerPoint Presentation was provided by Damien Fenez, Prairie Architects Inc.

0275. **Moved by:** Councillor Cody

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Architect's thirty three percent (33%) Airport Terminal Preliminary Design, as attached to RPT 22-424, be approved, and that the Architect be directed to continue with the Detailed Design.

CARRIED

7.2 Updated Snow and Ice Control Policy Review (RPT 22-425)

Verbal Presentation was provided by Jeff Da Silva, Operations Manager.

0276. **Moved by:** Mayor Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Snow and Ice Control Policy, as attached to RPT 22-425 as amended, be approved with the following amendments:

1. That Section 7.10 include notifications being posted on Social Media; and,
2. That the language be amended from the word "will" to "may" throughout the Policy when it references towing.

CARRIED

7.3 Grand Slam Ball Park Rebuild Update (RPT 22-422)

Verbal Presentations were provided by Curtis Olsen, Sport and Recreation Manager and Duane Krip, President, Prince Albert Minor Baseball Association.

0277. **Moved by:** Councillor Edwards

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Prince Albert Minor Baseball Association continue to be authorized to formalize Sponsorship Agreements with the Sponsors, as outlined in RPT 22-422, in accordance with Section 2(d) of their Agreement with The City to fund improvements at the Kinsmen Baseball Complex at Crescent Acres.

CARRIED

7.4 Carlton Park Community Club Pave the Way Fundraiser Update (RPT 22-421)

Verbal Presentation was provided by Curtis Olsen, Sport and Recreation Manager.

0278. **Moved by:** Councillor Head

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Carlton Park Community Club be authorized to formalize a Sponsorship Agreement with Diamond North Credit Union as part of their Pave the Way Fundraiser.

Absent: Mayor Dionne

Absent – Declared Conflict of Interest: Councillor Edwards

CARRIED

7.5 2nd Avenue Banner Project (RPT 22-402)

PowerPoint Presentation was provided by Judy MacLeod Campbell, Arts and Culture Coordinator.

0279. **Moved by:** Councillor Edwards

That the following be forwarded to an upcoming City Council meeting for consideration:

That the 2nd Avenue Banner Project for Phase 1, as outlined in RPT 22-402, be approved at a total cost up to \$14,000 from the Municipal Cultural Action Plan 2022 budget.

CARRIED

7.6 2023 Waiving of Fees Requests (RPT 22-413)

Verbal Presentation was provided by Jody Boulet, Director of Community Services.

0280. **Moved by:** Mayor Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

That the 2023 Waiving of Fees Requests, as outlined in RPT 22-413, be approved.

CARRIED

7.7 Lead Services Replacement Program (RPT 22-404)

PowerPoint Presentation was provided by Wes Hicks, Director of Public Works.

0281. **Moved by:** Councillor Zurakowski

That Administration proceed with developing an amended Water Services Bylaw to reflect the mandatory replacement of the privately-owned Lead Service Connections, with the cost of the private portion to be incurred by the property owner, with funding available through a City deferred payment plan.

CARRIED

7.9 SUMA – IPTI "Review of the Property Tax System in Saskatchewan" Update (RPT 22-434)

Verbal Presentation was provided by Vanessa Vaughan, Acting Director of Financial Services.

0282. **Moved by:** Councillor Kilmer

That the Mayor and Administration work with Saskatchewan Urban Municipalities Association, City Mayors' Caucus, and City Managers to advocate for the implementation for the International Property Tax Institute Proposed Options three (3), four (4) and five (5) for the First Step in Change and proactively advocate for Option 1 as a Second Step in Change.

CARRIED

8. UNFINISHED BUSINESS

9. ADJOURNMENT – 8:14 P.M.

0283. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

CARRIED

COUNCILLOR DON CODY
CHAIRPERSON

CITY CLERK

MINUTES ADOPTED THIS 9TH DAY OF JANUARY, A.D. 2023.



CORR 23-1

TITLE: Prince Albert Downtown Business Improvement District Bylaw Amendment

DATE: January 3, 2023

TO: Executive Committee

PUBLIC: X

INCAMERA:

SUGGESTED DISPOSITION:

That the Correspondence be received and referred to the Planning and Development Services Department for review and report.

PRESENTATION: NONE

ATTACHMENTS:

1. Email dated November 10, 2022

Written by: Rhonda Trusty, Executive Director, Prince Albert Downtown Business Improvement District

RECEIVED
NOV 10 2022
CITY CLERK

Executive Committee

Terri Mercier

From: discover@princealbertdowntown.ca
Sent: Thursday, November 10, 2022 4:25 PM
To: City Clerk
Subject: PADBID Bylaw Amendment
Attachments: Letter to CC Bylaw Board Term.docx

You don't often get email from discover@princealbertdowntown.ca. [Learn why this is important](#)

Hello Terri:

Please see attached letter for council review.

Kind regards,

Rhonda Trusty
Executive Director
Prince Albert Downtown BID
306-763-1802



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*1109 Central Avenue
2nd Floor
Prince Albert, SK S6V 4V6*

Recommended Disposition:

Refer to Planning & Dev for review and report.



November 10, 2022

City Clerk's Office

Dear Terri:

It was discussed at our last board meeting to consider changing Bylaw 4 of 2005 – and extend the Board Member's length of term.

The reason for this recommendation is the Board terms can align with City Council terms and due to turnover with the Executive Director position, it allows for continuity for the organization, especially those who have past knowledge and experience of the organization. It is difficult to attract Board members and this way, by extending the terms, those members who are currently willing to continue being an active Board member, may do so.

Motion:

1. That Bylaw 4 of 2005 be amended to increase the appointment term to four years and the maximum to 4 consecutive four year terms.
2. That if any member is absent for 2 meetings in a calendar year, the Executive Director forwards a written warning to the member. If the member misses 3 meetings in a calendar year, the member is removed from the Board.

The motion has passed.

Please add this to the agenda for review.

Kind regards,

Rhonda Trusty

Executive Director, PADBID



CORR 23-2

TITLE: 2023 Subsidized Shelterbelt Program Launch

DATE: January 3, 2023

TO: Executive Committee

PUBLIC: X

INCAMERA:

SUGGESTED DISPOSITION:

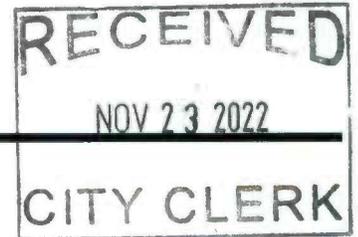
That the Correspondence be received and referred to the Community Services Department.

ATTACHMENTS:

1. Email dated November 23, 2022

Written by: Rodney Sidloski, Chief Executive Officer and Lead Researcher, HELP International

Terri Mercier



From: Rodney Sidloski <rsidloski@help-international.com>
Sent: Wednesday, November 23, 2022 9:33 AM
To: town_dministrator@yahoo.com
Subject: 2023 Subsidized Seedlings and Potted Trees for Towns
Attachments: Announcement 2023 Subsidized Shelterbelt Program Launch for Towns.docx; Announcement 2023 Subsidized Shelterbelt Program Launch for Towns.pdf; HELP 2023 Spring Tree Order Form.docx; HELP 2023 Spring Tree Order Form.pdf

You don't often get email from rsidloski@help-international.com. [Learn why this is important](#)

Dear Mayor, Councilors, and Town Administrator;

Please find in attachment our 2023 Spring Shelterbelt Program Announcement and Application Form.

Please note that our program is not only available for town plantings and for towns who wish to distribute tree seedlings to town residents but also for parks, resorts, and hamlets under your jurisdiction. In addition to aesthetic plantings we have trees that are adapted for environmental protection plantings associated with municipal waste water, salinity control, and landfill lechate control. HELP was the first in Western Canada to develop strategies and protocols for these types of plantings.

HELP is available on a contract basis to carry out on-site assessment and planning sessions as well as carrying out contract plantings and drip irrigation installations.

HELP's current tree crop is larger with each passing year. In addition to seedlings towns will like to know that we now carry 10,000 potted saplings as well.

Action Request:

I thank you for your cooperation in the past and ask that you once again get this tree information onto your council's agenda.

Please contact me should you require more information or clarification.

Rodney Sidloski,
CEO & Lead Researcher
HELP International And
Green Research & Discovery Corp
Tel: 306-842-2433
Cell:306-861-0814
<http://www.help-international.com>
www.help-shelterbelts.com

**Recommended
Disposition:**

Refer to
Community
Services

*****Caution:** This email originated from outside the City of Prince Albert email system.

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HELP International Shelterbelt Program

Tree Production, Research and Training Center
P.O. Box 181, Weyburn, SK, Canada S4H 2J9
Tel: (306) 842-2433 Cell: (306) 861-0814
Fax: (306) 848-0902 Email: helpint@sasktel.net



2023 Subsidized Shelterbelt Program Launch

November 21, 2022

I am proud to announce the launch of HELP's 2023 Subsidized Shelterbelt Program

The program is open to any urban or rural municipality, local or regional park, farm, acreage owner, or other private or public landowner or community group for any purpose in tree planting including but not limited to:

- Shelterbelts, Stream Margin Forest Buffers, Wildlife Habitat Plantings
- Parks
- Street Boulevards
- Tree distributions by municipalities, non-for-profits or companies to the public
- Phytoremediation applications including but not limited to:
 - salinity control around lagoons
 - tree caps for decommissioned landfill for leachate control
 - forest filters on flood plains below landfills
 - effluent irrigation woodlots and much more

Great News About HELP Current Crop of Tree Seedlings

In response to supply chain concerns during Covid HELP embarked on a new strategy of over-producing tree stock and holding over more green house produced tree seedlings into their second year prior to sale. This ensures hardier stock than ever and means that for many varieties you are getting two year old seedlings for the price of one year olds.

New Sapling Production

In addition to 1,000,000 seedlings of diverse poplar, willow, evergreen and shrub varieties, HELP now has saplings available in one liter to one gallon pots including: Tristis Poplar, Okanese Poplar, Prairie Sky Poplar and the majestic North West Poplar (up to 7 feet potted saplings) in addition to Laurel Leaf Willow, Golden Willow as well as three year old Scot's Pine.

Three ways to order:

- On Line: www.help-shelterbelts.com and click on 'store'
- Mail in paper order with cheque payment
- By phone to 306-861-0814

Keeping Tree Price Low

HELP continues to keep its tree prices lowest in Canada of any private or non-subsidized social enterprise. Our patented tree production system and HELP volunteers are key in keeping tree pricing low. In addition to low cost seedlings, our charity provides early bird discounts up to 6 %, plus 5% bonus trees over top of what you order and an additional 10% (payable in large generic willow) for pick up customers. So potentially 21 percent in bonuses and/or discounts.

HELP also provides free trees exclusively for habitat plantings (to Saskatchewan residents only) in collaboration with Game Bird Trust and Shand Greenhouse. These are only available for Saskatchewan pick up customers and can only be provided at the time of pick up. No pre-ordering is available for these free habitat trees.

Uber-like Tree Deliveries

HELP pays pick up customers to carry and hand over shipping customer trees at or within 50 km of shipping customer destination. This allows trees to be delivered same day and allows full leaf trees to be transported in open container.

Our research unit continues production of longer root willows to enhance drought resistance.

Shelterbelt Planting Assistance

In addition to free website and telephone advice on shelterbelt planning, on a contract basis provides leading edge field assistance in shelterbelt planting, plastic film mulching with funnels at each tree, and turf grass installation. HELP also installs drip irrigation on a contract basis across the three Prairie Provinces.

HRD News

I am proud to announce that, in addition to our volunteers, HELP International has added eight full time professional technicians possessing PhDs, MAs and B.Sc.s. These fine workers will help lead important research and meet rising demand for trees and tree planting services across the prairies.

In response to ever increasing demand for trees, HELP is increasing its tree stock with each passing year.

HELP is extremely thankful to all Towns, RMs, and Prairie residents who continue to collaborate with us in vital tree planting. This is an activity that increases the quality of life on the prairies for everyone.

Rodney Sidloski, CEO
HELP International



Applicant # _____

HELP International SHELTERBELT TREE PROGRAM



For 2023 Spring Planting (Tree Order Form)

Applicant Information

Applicant Name(s)			Home Phone		
Street and/or Postal Box Address			Cell Phone		
City	Province	Postal Code	Email Address		
RM/District/County	Comments			Date of Application:	
<ol style="list-style-type: none"> All customers receive 5% extra of each tree they order in lieu of other guarantees 10 % bonus payable in large generic willow (Up to 1 meter stem length) for all pick up customers. We pay pick up customers for each package of trees they carry and hand over to shipping customers at convenient fuel stations enroute. Early Bird Discounts: Nov 5%; Dec 4%; Jan 3%; Feb 2.5%; March 2%; April 1%. Shipping: \$40 (mi. Charge for SK/MB/AB) or 30 cents per seedling (whichever is more) for any location In Prairie Provinces, for Ontario and B.C: \$80(min charge for BC/ONTARIO) or 60 cents per seedling (whichever is more) for any location in Ontario or British Columbia. Tree Seedling Prices 10 to 49 trees: \$5 each, 50 to 149 trees: \$2.50 each, 150 or more of one tree variety: \$2.10 each. For online ordering, catalogue photos and online purchase go to website www.help-shelterbelts.com Trees will be shipped out in last week of May through 1st ten days of June unless arranged otherwise. Sapling trees in one liter to one-gallon pots are for pick up customers only (no shipping available for sapling trees). 					

Payment Options (check off only one of following choices & circle sub-options that apply)

Payment by: Cheque Credit Card (circle one) If by cheque please enclose cheque with application form.

If by Credit Card (not using on-line electronic shopping basket) please provide credit card information to effect payment: Type of Card: MC VISA (circle one)

Card # Full Name on Credit Card:

Credit Card Expiry Date: 3 Digit Credit Card Security Code:

Shipping Option

HELP will call shipping customers with pick up locations at or near your destination town prior to delivery.
Please indicate your shipping option below: Check one option!

I will pick up my trees at Weyburn.

I am also willing to provide Uber-like service by delivering one or more customer tree orders to hand over enroute at a major truck stop of other agreed locations. HELP will pay you for providing this service.

Please ship my trees to my destination town or within 50 km for me to fetch them at a cost of 30 cents per seedling or \$40 (whichever is more). Ontario and BC customers customer agree to pay \$80 or 60 cents per seedlings for shipping (whichever is more)

Other Customer Tree Planning or Planting Assistance

Please contact me to discuss forestry design (or \$400 plus mileage for on-site visit for forestry design service)

I would like a quote for HELP contract planting including equipment, trees and materials and assisting with planting, plastic mulching, grassing and possibly drip irrigation

I really want to plant trees but don't know where to start. Please go to HELP website and click on planting and mulching instructions, shelterbelt design examples, and frequently asked questions. If you still need help please call HELP for phone advice.

Applicant's signature: _____ Date: _____

For assistance in completing this application please call 306-842-2433 (Office hour: at customer convenience, Mon – Sat)

Or email helpint@sasktel.net

Please Fax or Email your signed application to:

HELP International Shelterbelt Program

Fax: 1(306) 848-0902 Or Mail to HELP Shelterbelt Program, P.O. Box 181, Weyburn, SK. S4H 2J9

QUANTITY OF TREES REQUIRED

See actual photos and size of seedlings in 'catalogue' on HELP website: www.help-shelterbelts.com

Note: All poplar varieties below are hybrid poplars. They are listed in order by highest recommendation by growth rate.

Tree Variety Trees are priced according to quantities of each tree varieties (We no longer combine quantities)	QTY
Seedling Price: 10 to 49: \$5/ea ; 50-150=\$2.50 ea ; 150 or more =\$2.10 ea ; Potted Saplings: \$20/each 5 to 6 feet	
Okanese Poplar	
Hill Poplar	
Tristis Poplar	
Walker Poplar	
Mixed Poplar	
Potted North West Poplar (Saplings only)	
Potted Okanese Saplings	
Potted Tristis Saplings	
Potted Prairie Sky Saplings	
Other Potted Saplings: Pick and Pay at time of pick up	
Golden Willow	
Silver Leaf Willow	
Acute Willow	
Common Shrub Willow	
Laurel Leaf Willow	
Potted Laurel Leaf willow	
Common Lilac	
Velosa Lilac	
Large Generic Willow (2 – 4 years) Flat costs of \$1.00 each and based upon pick up only.	
TOTAL QTY OF TREES	

ORDER SUMMARY

Order Summary

Seedlings:

150 trees or more of each variety: _____ x \$2.10 = \$ _____

50 - 149 trees of each variety: _____ x \$2.50 = \$ _____

Order of 10 - 49 trees: _____ x \$5.00 = \$ _____

Generic Large Willow: _____ x \$1.50 = \$ _____

5-6 Ft Saplings: _____ @ \$20 = \$ _____

Common Creeping Red Fescue Grass Seed

50 lb bag: _____ x \$125 = \$ _____

Plastic Mulch Film (ONLY FOR PICK UP)

Rolls of plastic mulch (4ft x 1500ft):

2.5 mil: _____ Rolls @ \$200 each = \$ _____

3.0 mil: _____ Rolls @ \$220 each = \$ _____

10 mil Plastic Mulch Pads for single trees (2ft x 2ft)

_____ Mulch Pads x \$1.75 ea = \$ _____

(Field research shows these mulch pads promote plant establishment & growth better than the \$20 shredded Tire mulch pads. HELP's mulch pads utilize less than 1% the energy during recycling than the shredded tire pads use mechanical and heat energy in recycling)

Discount: \$ _____

(Nov: 5%; Dec: 4%; Jan: 3%; Feb: 2.5%; March: 2%; April: 1%)

Sub-Total: \$ _____

Shipping: _____ Seedlings and mulch pads @ 30 cents or \$40 whichever is more for any location in Prairies: \$ _____

_____ Seedlings or mulch pads @\$80 or 60 cents (whichever is more for any location in Ontario or B.C.) = \$ _____

Grass Seed and Mulch Rolls for pick up customers only unless customer provides their own shipping means.

New Sub-total: \$ _____

GST: \$ _____

SK PST 6%: \$ _____
(SK Residents Only)

GRAND TOTAL TO PAY: \$ _____



CORR 23-4

TITLE: Implementing a Bylaw to Require the Pre-Payment of Fuel

DATE: January 4, 2023

TO: Executive Committee

PUBLIC: X

INCAMERA:

SUGGESTED DISPOSITION:

That the Correspondence be received and referred to Police Services to consult with business owners for response.

ATTACHMENTS:

1. Letter dated December 22, 2022

Written by: Rena Noble, Secretary, Prince Albert Board of Police Commissioners

Prince Albert Board of Police Commissioners

1084 Central Avenue
 Prince Albert, SK S6V 7P3
 PHONE: (306) 953-4303 FAX: (306) 953-4396
 WEB: www.papolice.ca



December 22, 2022

Mayor and City Council
 City Clerk's Office
 1084 Central Avenue
 Prince Albert, SK S6V 7P3

RECEIVED
 DEC 23 2022
CITY CLERK

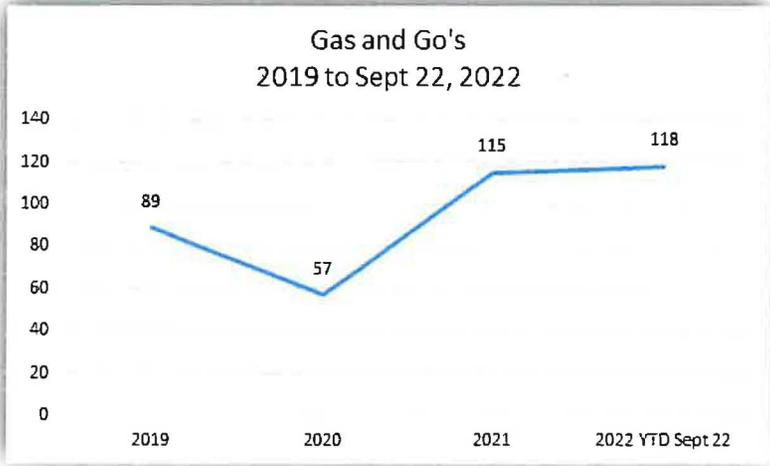
Executive Committee
Recommended Disposition:
Refer to Police Service to consult with business owners for response.

Dear Mayor and Council,

RE: Bylaw Recommendation – Pay at the Pump

At the November 21, 2022 Board of Police Commissioners meeting, the Board reviewed information regarding the high number of theft of fuel complaints being received by the Service and resolved to send a letter to City Council to consider implementing a municipal bylaw requiring the pre-payment of fuel within the City of Prince Albert.

Between 2019 and September 2022, Prince Albert has seen a considerable increase in the number of thefts which involved fuel being stolen. The average loss for each theft of fuel is approximately \$60 but ranges anywhere from \$20 to \$110. There are a number of reasons for the upturn; however, the rising price of fuel has certainly contributed to this increase. The graph below depicts the actual number of complaints received by police between 2019 and September 2022.



The Prince Albert Police Service responds to a high number of fuel theft complaints which require a significant amount of time to conduct an investigation. This offence could be prevented by mandating local business to require payment for fuel upfront. There are other

provinces / jurisdictions that have adopted legislation or a local bylaw to reduce the number of theft complaints. This has resulted in savings for the business while also taking a proactive approach in violence prevention as staff are less likely to be victimized during a theft or attempted theft.

- The Province of British Columbia was the first in Canada to implement a pre-pay law which took effect in February 2008 as a result of the death of a gas station worker.
- In 2018, the Province of Alberta passed legislation (Bill 19) which requires customers to pay for fuel beforehand in an attempt to prevent gas and go injuries while increasing employers' obligation concerning staff safety. This was in response to convenience store robberies and gas and dash incidents which led to five worker deaths and three serious injuries to workers over three years.
- In 2020, the Province of Ontario passed Bill 231 short titled *Protecting Ontarians by Enhancing Gas Station Safety to Prevent Gas and Dash Act, 2020* requiring customers to prepay before being given gasoline.

Fuel theft is a growing concern due to the financial losses experienced by the business, the significant amount of police resources required due to the investigative work involved and, most importantly, the overall safety of the workers.

Accordingly, the Board respectfully requests that City Council consider steps to implement a bylaw for all fuel stations within City limits to require that fuel be pre-paid.

Thank you for taking the Board's request into consideration.

Regards,



Rena Noble
Board Secretary
Prince Albert Board of Police Commissioners

Cc: *Prince Albert Board of Police Commissioners*
Jonathan Bergen, Chief of Police



RPT 22-463

TITLE: 2022 Property Tax Abatements and Exemptions

DATE: **November 29, 2022**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That this report be received as information and filed.

TOPIC & PURPOSE:

This report provides a summary to Executive Committee on all the properties that received a property tax abatement or exemption for 2022.

PROPOSED APPROACH AND RATIONALE:

Financial Services has compiled a list of properties for Executive Committee's information to review all of the Abated and Exempted properties for 2022. A property can only receive an abatement or an exemption, but not both.

Property Tax Abatements

An abatement is approved as a one-time adjustment to property taxes. The owner requests this each year, and Council approves a new abatement each year. Some of the properties on the list are reoccurring properties, but a new abatement request is presented for Council approval annually.

The following properties were approved in 2022:

Roll No.	Civic Address	Abatement Amount	Subject of Abatement	Original Report to Council
020003030	1125 North Industrial Dr.	\$ 8,362.59	SPCA abatement equivalent to the difference between actual taxes and twice the taxes for a residential value	RPT 22-263
260001400	292 15th Avenue E	\$ 907.60	Masonic Temple Corp. abatement equivalent to the difference between actual taxes and twice the taxes for a residential value	RPT 22-301
010021940	1200 Riverside Drive	\$ 772.65	Country Residential abatement for the difference between RM taxes and City taxes	RPT 17-334
020022910	3600 Highway 55 E	\$ 4,057.14	2021 Property Tax Reimbursement	RPT 22-339
173 Roll No's	Various	\$ 111,775.94	One Time Abatement for the 2021 Property Tax Increase over \$700	RPT 22-148
15 Roll No's	Various	\$ 7,068.00	Unserviced and Undeveloped Land	RPT 22-264
16 Roll No's	Various	\$ 12,307.70	Council suggested Care Home Abatement - Difference between Commercial and Residential	RPT 22-261
Total Abatements:		\$ 145,251.62		

The 2022 budgeted amount for abatements is \$100,000. The abatements of \$111,775.94 is funded through Fiscal Stabilization, as approved by Council in April. Excluding the abatements funded from Fiscal Stabilization, to date there has been a total of \$33,475.68 in abatements approved in 2022.

Tax Forgiveness

Council also approved the forgiveness of 2021 property taxes for 67 13th Street E at their November 28, 2022 Council meeting. As provided in RPT 22-427, this amounted to \$232,784.49 in forgiveness.

Property Tax Exemptions

An exemption can make a property fully exempt with a signed agreement for no more than five (5) years as indicated in Section 262 of the Cities Act. The City has two different exemption agreements they are currently honouring:

1. New Home Construction Tax Incentive Agreements.
2. 5 Year Exemption Agreements.

The City also entered into an agreement with the property located at 300 15th Street E as indicated in RPT 20-268. This agreement is only a partial exemption on the property which amounted to \$104,077.86 in municipal taxes being exempt in 2022.

New Home Construction Tax Incentive Agreement

The Planning & Development Department offers a three (3) year property tax exemption to any newly constructed, single-family dwelling within the City of Prince Albert. This does not make them exempt from any Local Improvements or any Business Improvement District levies charged against the property.

The following are currently the properties receiving the Exemption:

Roll No.	Civic Address	Taxable Value	2022 Municipal Taxes Exempted	Years of Agreement
101005100	415 19th Street W	274,000	\$ 3,332.07	2020-2022
121006519	736 19th Street W	237,200	\$ 2,928.06	2021-2023
121006520	732 19th Street W	237,200	\$ 2,928.06	2021-2023
121006560	690 19th Street W	236,400	\$ 2,919.28	2022-2024
121006563	686 19th Street W	236,400	\$ 2,919.28	2022-2024
121006565	664 19th Street W	285,200	\$ 3,455.02	2021-2023
121006570	660 19th Street W	301,000	\$ 3,628.48	2021-2023
122001130	3040 Lakeview Dr.	326,100	\$ 3,904.04	2022-2024
122001440	845 Kerr Cove	443,400	\$ 5,191.80	2020-2022
122001450	842 Kerr Cove	498,300	\$ 5,794.51	2020-2022
200002360	433 6th Street E	184,600	\$ 2,350.61	2021-2023
220007154	885 6th Street E	233,000	\$ 2,881.96	2021-2023
240002905	1165 2nd Street E	538,500	\$ 6,235.84	2022-2024
240002910	1167 2nd Street E	467,900	\$ 5,460.77	2022-2024
241025220	36 Greenshields Lane	345,400	\$ 4,115.92	2020-2022
241025330	9 Wilson Bay	359,200	\$ 4,267.42	2020-2022
241025340	12 Wilson Bay	360,600	\$ 4,282.80	2022-2024
241025510	26 Wickens Place	487,700	\$ 5,678.14	2020-2022
241025600	47 Hadley Road	344,700	\$ 4,108.24	2022-2024
241025810	90 Hadley Road	400,800	\$ 4,724.13	2022-2024
Total Exemptions:			\$ 81,106.43	

There are six (6) properties on this list whose agreements expire in 2022. In 2023 they will begin to pay the full property tax amount which will amount to approximately \$28,379.86.

5 Year Exemption Agreements

When a property is approved for these agreements, their tax class is adjusted to Exempt, allowing them to be property tax free for up to five (5) years, depending on the length of the agreement approved by Council. Unless otherwise identified, these properties have all applied through Policy 51 – Application for Tax Relief Policy.

Roll No.	Civic Address	Taxable Value	2022 Municipal Taxes Exempted	Years of Agreement
100001240	64 11th Street E	203,000	\$ 5,720.03	2019-2023
100005090	1150 3rd Avenue W	626,200	\$ 17,445.64	2020-2024
101000020	15 15th Street W	294,700	\$ 7,812.88	2021-2025
101000410	101 15th Street W	525,700	\$ 14,597.95	2021-2025
102001110	2805 1st Avenue W	92,300	\$ 2,808.54	2019-2023
200002620	199 6th Street E	69,800	\$ 2,295.03	2019-2023
200004560	139 8th Street E	44,600	\$ 1,989.24	2019-2023
200004670	196 9th Street E	243,700	\$ 6,648.92	2019-2023
200005840	202 10th Street E	49,300	\$ 1,827.16	2019-2023
203004620	457 40th Street E	1,204,500	\$ 33,981.06	2021-2025
203025000	911 Marquis Road E	1,104,000	\$ 30,802.37	2019-2023
220000902	93 8th Avenue E	370,100	\$ 10,365.71	2019-2023
260001410	300 15th Avenue E	1,548,900	\$ 44,571.24	2021-2025
020017810*	Veteran's Way	128,100	\$ 1,607.39	2021-2024
020017810*	Veteran's Way	212,500	\$ 2,656.90	2021-2024
201011430**	128 25th Street E	487,600	\$ 7,324.49	-
201014180**	161 26th Street E	731,400	\$ 10,986.73	-
Total Exemptions:			\$ 203,441.28	

*This roll has a Fixed Farm Agreement signed for 4 years.

**These properties have a Lifetime Exemption Agreement. These are the only properties that receive this as they are dating back before a limit was set on the number of years that you can qualify for an exemption.

The total amount of taxes foregone through exemption agreements in 2022 is \$284,547.71, excluding the partial exemption previously noted.

PUBLIC NOTICE:

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

2022 Abatement Reports

Written by: Briane Vance, Senior Accounting Manager

Approved by: Director of Financial Services & City Manager



RPT 22-263

TITLE: 2022 Request for Tax Relief

DATE: **June 21, 2022**

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That the tax abatement of \$2,744.00, for the portion of the 2022 taxes attributable to the Prince Albert Roman Catholic School Division No. 6 for the Catholic Family Services of Prince Albert Inc. property located at 1008 – 1st Avenue West, be approved.
2. That the tax abatement of \$8,697.02 for the Prince Albert Society for the Prevention of Cruelty to Animals for the property located at 1125 North Industrial Drive, be approved.

TOPIC & PURPOSE:

Request that approval be given for the tax abatement for the two mentioned properties in the report for a total of \$11,441.02.

BACKGROUND:

The recommendation for tax relief is based on the formula Council approved in 2011 for the difference between commercial property tax and two (2) times residential property tax.

The Cities Act requires Council approval for tax abatements.

1. Catholic Family Services

- a) Catholic Family Services of Prince Albert Inc. is a non-profit charitable organization, operating under a volunteer Board of Directors. The organization has received tax relief for the past seven years.
- b) The abatement amount of \$2,744.00 is the full portion of the 2022 taxes attributable to the Prince Albert Roman Catholic School Division No. 6.

2. Prince Albert Society for the Prevention of Cruelty to Animals (SPCA)

- a) Administration considers the objective of the SPCA to be a benefit to the citizens of Prince Albert, however, they have a service agreement to provide the City with humane and safe treatment and shelter to animals. Because of the contractual arrangement to provide animal welfare services, the net benefit is indirect rather than direct. At this time, the SPCA merits Council’s consideration in its tax relief request for the Shelter building and related land only.
- b) Administration recommends Council approve tax relief for the shelter building and related land only. Other SPCA operations openly compete with other commercial and retail operations in the City. For that reason, Administration does not believe that there should be a tax relief on these areas.
- c) In summary, Administration’s review of this organization meets the requirements of the Tax Relief Policy in part. Consistent with past practice for this property, tax relief is calculated as the amount required to bring taxes to a level which represents twice what the taxes would be if the property were taxed residentially.

<u>2022 Taxes</u>	<u>Taxes at 2x Resi</u>	<u>Abatement Total</u>
\$23,691.32	\$14,994.30	\$8,697.02

PROPOSED APPROACH AND RATIONALE:

The City of Prince Albert has a statement of Policy and Procedure for Applications for Tax Relief. This policy provides qualifying criteria when evaluating applications.

The qualifying criteria includes:

- o Is the applicant registered as a non-profit or acceptable equivalent?
- o Does the applicant organization have objectives of enhancing health, safety or welfare of the citizens of Prince Albert?
- o Is the property owned and occupied by the organization?
- o Are the taxes more than 5% of the total expense?
- o Is the organization dependent largely on fundraising? With less than 50% of revenue coming from government support or sales of product or services?
- o Do salaries, wages and benefits make up less than 50% of the expenditures?

CONSULTATIONS:

The listed abatements are reviewed by the Finance Manager and Director of Financial Services to determine if the application meets all requirements. This initial review is conducted to ensure the requirements approved by Council have been met. This process streamlines the approval process and reduces the number of reports to Council.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Financial Services Department will notify all parties on the amount of tax relief that was approved.

POLICY IMPLICATIONS:

1. Policy and Procedure for Application for Tax Relief, Policy No. 51
2. *The Cities Act.*

FINANCIAL IMPLICATIONS:

The financial implications to the City is \$10,245.94. The total amount of the proposed abatement is \$13,417.31. Of this total, \$10,245.94 makes up the municipal portion, \$340.12 is the Public School share and \$2,831.25 is the Separate School Board share.

The municipal portion of this abatement in the amount of \$10,245.94 can be accommodated through the tax refund and abatement account that has been budgeted for 2022.

OTHER CONSIDERATIONS/IMPLICATIONS:

There is no privacy implications, Strategic Plan or Official Community Plan.

OPTIONS TO RECOMMENDATION:

1. Approve abatements in the amounts other than those listed in this report. This is not recommended as it is contrary to previous year processes.
2. Approve abatements for some, but not all, of the properties listed. This option is not recommended as it could result in similar properties being treated differently.
3. Do not approve any abatement amounts. This option is not recommended as this would be contrary to the City's Tax Relief policy to provide tax relief based on the social benefit that the organization provides.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: NONE

ATTACHMENTS: NONE

Written by: Milan Walters, Chief Clerk

Approved by: Acting Director of Financial Services & City Manager



RPT 22-301

TITLE: 292 15th Avenue East Tax Relief

DATE: July 26, 2022

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the tax abatement of \$907.60 for the Masonic Temple Corp. for the property located at 292 15th Avenue East be approved.

TOPIC & PURPOSE:

Request that approval be given for the tax abatement of \$907.60 for the property located at 292 15th Avenue East.

BACKGROUND:

The recommendation for tax relief is based on the formula Council approved in 2011 for the difference between commercial property tax and two (2) times residential property tax.

The Cities Act requires Council approval for tax abatements.

A tax abatement for Masonic Temple Corp. was first introduced in 1997 and each year from 1997 to 2010, Administration provided a report suggesting an abatement based on the past treatment and treatment of other properties. In 2011, Council endorsed an updated Tax Relief Policy in which the applicant received an abatement in an amount that resulted in the taxes paid equaling two (2) times that of the residential tax rate. In 2012 and 2013, no application was received for tax relief. From 2014-2021, tax relief based on this two (2) times residential tax rate approach has been approved.

PROPOSED APPROACH AND RATIONALE:

Masonic Temple Corp. has provided the details required as outlined in section (7) of the Tax Relief Policy including:

1. Proof of not-for-profit corporate status,
2. 2021 Financial Statements,
3. 2022 Budget,
4. Governance structure, objectives of the organization, statistics illustrating community benefit, and, demographics of current client base

Based on the information provided, Masonic Temple Corp. meets the minimum requirements to apply for tax relief as outlined in section (7.07) of the Tax Relief Policy. They are a not-for-profit entity, their objectives aim to enhance the welfare of Prince Albert citizens, and they own and occupy the property for which relief is being requested.

Consistent with past practices for this property, tax relief is calculated as the amount required to bring taxes to a level which represents twice what the taxes would be if the property were taxed residentially:

2022 Taxes	Taxes at 2x Residential	Abatement
\$6,560.51	\$5,652.91	\$907.60

CONSULTATIONS:

Masonic Temple Corp. provided the aforementioned documents which were reviewed by the Finance Manager and Director of Financial Services to determine if the applicant met all of the requirements. This initial review is conducted to ensure the requirements are met before providing to Council. This process streamlines the approval process and reduces the number of reports to Council.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Financial Services Department will notify Masonic Temple Corp. of the amount of tax relief approved.

POLICY IMPLICATIONS:

1. Policy and Procedure for Application for Tax Relief, Policy No. 51
2. *The Cities Act*

FINANCIAL IMPLICATIONS:

The \$907.60 abatement provided relates to the municipal portion of taxes and can be accommodated through the tax refund and abatement account that has been budgeted at

\$100,000 for 2022.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no privacy implication, Strategic Plan, or Official Community Plan.

OPTIONS TO RECOMMENDATION:

1. Approve abatement in an amount other than that listed. This is not recommended as it is contrary to previous year processes.
2. Do not approve the abatement. This option is not recommended as this would be contrary to the Tax Relief Policy.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: NONE

ATTACHMENTS:

1. Policy No. 51

Written by: Briane Vance, Finance Manager

Approved by: Director of Financial Services & City Manager

§ On a \$315,680 taxable property, the municipal tax difference between the RM of Buckland and the City would be:

- City taxes would be \$2,916.50
 - RM of Buckland taxes would be \$1,922.49
 - Difference is \$994.01
- All water and garbage costs are charged back to the appropriate fund in City operations, there is no approved subsidy from general taxation.

In regards to key services provided to country residential versus in City residents:

Service	In City	Country Residential	Funding Source
Policing ¹	Yes	Yes	Property Taxes
Fire Services	Yes	Yes	Property Taxes
Garbage Pickup	Yes	Yes	Utility Fees
Water Service	Yes	No ²	Utility Fees
Sewer Service	Yes	No ³	Utility Fees
Recreational Services	Yes	Yes	Property Taxes
Planning Services	Yes	Yes	Property Taxes
Public Works	Yes	Yes	Property Taxes

Notes:

1. Policing level of service is noticeably different between the RM of Buckland and the City of Prince Albert. The City spends approximately \$412.10 per person on policing whereas the RM of Buckland spends \$54 per person on policing. With respect to Fire Services, the City spends approximately \$189 per person on fire whereas the RM of Buckland spends \$38.21 per person. Of note, RM of Buckland property owners also pay an annual voluntary charge of \$125 to Buckland's on call fire department.

REPORT:

The proposal to reduce property tax levels for country residential north of the river would use new property taxation from developments (ie) new construction to offset the reductions to the existing taxes generated from the general mill rate on country residential properties. This would make any reductions to existing taxes revenue or cost neutral.

There are some immediate private properties available for sale in Brown Bay as well there is approximately 8 City lots available in the Nordale area that could be developed by a private developer. The City does own approximately 600 acres north of the City, which at 5 acre parcels would be about 20 lots. A couple of challenges with these parcel of land is:

- § Some of the land is in and around the Pehonan Parkway
- § Some of the land will need adjacent developers to develop their properties.

This plan is all dependent on how quickly the market will pick up the new properties, if they move quick, the tax reduction will be immediate. Should the properties take a while to develop, the tax reductions will take a while to materialize.

OPTIONS TO RECOMMENDATION:

Continue to develop existing properties north of the river in a similar manner to those south of the river where new taxation is put towards increasing operational expenses. This option is not recommended as it does not deal with the immediate need to decrease taxation levels north of the river for country residential properties.

PUBLIC AND/OR STAKEHOLDER INVOLVEMENT:

- Country residents north of the City in Nordale and around the Airport

COMMUNICATION PLAN:

Communication will be provided to the residents should the abatements be approved by Council.

STRATEGIC PLAN:

No identifiable item within the strategic plan found

FINANCIAL IMPLICATIONS:

No net impact to the property taxation as new property generated will offset any decreases to existing country residential property taxes.t

OTHER CONSIDERATIONS/IMPLICATIONS:

As the City continually seeks new development to expand its tax base, using new taxation to reduce the existing taxes paid reduces the impact of new development.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: VERBAL

ATTACHMENTS:

1. Country Residential East – Undeveloped properties
2. Country Residential East – Developed properties
3. Country Residential West – Developed properties

Written by: Steve Brown, Director of Financial Services

Reviewed by: City Manager



RPT 22-339

TITLE: 2021 Property Taxes for 3600 - Highway 55 East

DATE: **August 30, 2022**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the request to reimburse portion of 2021 Property Taxes for 3600 – Highway 55 East be denied.

TOPIC & PURPOSE:

The purpose of this report to provide information regarding the property located at 3600 Highway 55 East in response to the correspondence from the property owner dated July 27, 2022 (CORR 22-84) from the August 15, 2022 Executive Committee Meeting.

BACKGROUND:

The subject property had a Fixed Farmland Assessment Agreement prior to the 2021 Revaluation. Upon a review and inspection of all the properties with a Fixed Farmland Assessment Agreement, it was determined that this property did not qualify for this type of agreement as per section 168(1) of *The Cities Act*.

An inspection of this property was completed on October 22, 2020 to confirm the physical data information on record. A review was done with the City Solicitor to ensure the application of a Fixed Farmland Assessment Agreement was correctly applied and follows legislation. The assessment valuation and property classifications applied to this property was discussed with the City Assessors from the other Cities (Regina, Saskatoon and Swift Current) to ensure the method of valuation resulting in the assessment change is consistent across the province.

The greenhouse buildings are costed as commercial buildings according to the Marshall & Swift Valuation Service manual. This is the same costing method that is applied to all greenhouse buildings within Saskatchewan.

The Classification of Property was reviewed in *The Cities Regulations*. The following classes are:

Classes of property

12 The following classes of property are established pursuant to clause 166(1)(a) of the Act:

(b) **Other Agricultural Land and Improvements**, which includes only land and improvements, other than occupied dwellings:

(i) for which the predominant potential use is cultivation, determined as the best use that could reasonably be made of the majority of the surface area;

(ii) used for dairy production, raising poultry or livestock, producing poultry or livestock products, bee keeping, seed growing or growing plants, other than cannabis plants, in an artificial environment; or

(iii) used for other agricultural purposes, except for land and improvements classified as Non-arable (Range) Land and Improvements;

(c) **Residential**, which, except for land and improvements classified as Multiunit Residential or Seasonal Residential, includes only land and improvements used or intended to be used for or in conjunction with a residential purpose, including vacant land subdivided into lots for residential use, provided that if land is used as a yardsite in conjunction with a purpose mentioned in clause (a) or (b), three acres of that land is to be classified as Residential;

(f) **Commercial and Industrial**, which includes only land and improvements:

(i) **used or intended to be used for business purposes, including land and improvements for office, wholesale, retail, service, hotel, motel, industrial and manufacturing activities, transportation, communications and utilities;**

(ii) used or intended to be used for institutional, government, recreational or cultural purposes;

(iii) used or intended to be used for mines or petroleum oil wells and gas wells;

(iii.1) used or intended to be used to grow cannabis plants in an artificial environment; or

(iv) not specifically included in another class of property;

The other Agricultural Land and Improvements property classification pertains to land that is being used for the growing of seed or plants on the land and the buildings are used for the purpose of storing that seed or plants. The product sold within the greenhouse buildings are not produced on the land of the property in question.

The residential property classification is applied to the residential improvements (buildings) and the land area associated with the acreage area of the property.

The Commercial and Industrial property classification pertains to properties used for business purposes such as retail. This property is retail as product is sold within the greenhouse building area.

To put this simply, a greenhouse property used only to manufacture the product would be classified as Agricultural, but once the retail business of selling the product is established at the property, then a Commercial and Industrial property classification is applied.

Again, this has been reviewed to ensure the City of Prince Albert's application of valuation and property classification is consistent with the other Cities in Saskatchewan.

PROPOSED APPROACH AND RATIONALE:

In 2021, the property owner did not file a notice to appeal the 2021 Valuation or Classification applied to the property. They did receive a 2021 Notice of Assessment with the Notice to Appeal form included. No notice to appeal was filed with the Secretary of the Board of Revision.

In 2022, the property owner did file a Notice to Appeal form along with the fee. The appeal proceeded to a Board of Revision hearing on May 11, 2022. The Board decision resulted in a change of property classification for the greenhouse buildings and land associated with it from commercial and industrial to agricultural. The assessor shall make any changes to its assessment roll for that year that are necessary to reflect the decision of a board of revision. This change was applied to the 2022 assessment roll.

Since the property assessment was not appealed in 2021 and the 2021 assessment roll has been closed and confirmed, any 2022 board of revision decision changes cannot be applied retroactively. The appeal decision applies to 2022 and the subsequent years. Administration does not have the authority to adjust the taxation amount for the 2021 taxation roll.

Based on *The Cities Act*, only Council has the authority to cancel or reduce tax arrears. In *The Cities Act*, section 244(1):

With respect to any year, if a council considers it equitable to do so in any of the circumstances set out in subsection (2), it may, generally or with respect to a particular taxable property, do one or more of the

following, with or without conditions:

- (a) cancel or reduce tax arrears;*
- (b) cancel or refund all or any part of a tax;*
- (c) defer the collection of a tax.*

(2) A council may act pursuant to subsection (1) if:

- (a) there has been a change in the property, to the extent that the council considers it inappropriate to collect the whole or a part of the taxes;*
- (b) a lease, licence, permit or contract has expired or been terminated with respect to property that is exempt from taxation;*
- (c) in the council's opinion, the taxes owing are uncollectable;*
- (d) in the council's opinion, the taxes owing have become uncollectable due to unforeseen hardship to the taxpayer; or*
- (e) in the council's opinion, the compromise or abatement:*

- (i) is in the best interests of the community; and*
(ii) is the result of a policy or program passed by bylaw or resolution for which public notice has been given in accordance with section 102.

It is the recommendation from administration to not approve a refund on this property. The property was not appealed for 2021 and the classification was applied to the property correctly and consistently in accordance with the other Cities in Saskatchewan. A decision to approve a refund for part of the taxation could potentially impact other properties that may also want to seek a reduction in taxation due to unforeseen hardship they have encountered. Assessment division did have other property owners that appealed their property assessments in 2022 and those decisions have not been applied retroactively so doing so in this case would set a precedence.

CONSULTATIONS:

The City of Prince Albert Assessment Division consulted on this property's valuation and property classification to ensure consistency in the application across the province with the City of Regina, City of Saskatoon, City of Swift Current and Saskatchewan Assessment Management Agency.

Legislation was also reviewed with the City Solicitor at the same time as all other fixed farmland assessment agreements in 2020.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

The property owner will be notified of the Council decision and if approved the amount of the refund.

FINANCIAL IMPLICATIONS:

The impact of the assessment property classification change from commercial and industrial to agricultural would result in a refund for 2021 based on the 2021 tax tools of \$5,284.70.

The taxation impact of the result of the 2022 Board decision was a refund of \$5,423.17.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no impacts to the policy implications, strategic plan, official community plan, or privacy implications at this time.

OPTIONS TO RECOMMENDATION:

The other option to the recommendation is to approve the request from the property owner for a reimbursement which would result in a refund of \$5,284.70. Since the property was not appealed in 2021, this refund can impact the application of Board decisions for other property

appeals as provided in legislation.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal by Vanessa Vaughan, City Assessor

Written by: Vanessa Vaughan, City Assessor

Approved by: Director of Financial Services & City Manager



RPT 22-148

TITLE: 2021 Revaluation One-Time Property Tax Abatement

DATE: **March 31, 2022**

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That a one-time abatement be granted to residential properties that received a tax increase exceeding \$700 in 2021, excluding properties with substantial renovations or a change in classification, for a total abatement of \$111,775.94, to be funded from the Fiscal Stabilization Reserve.

TOPIC & PURPOSE:

The purpose of this report is to propose a one-time abatement for residential properties who saw a property tax increase in 2021 of over \$700.

BACKGROUND:

Every four years municipalities in Saskatchewan must revalue properties and update the assessed values. In 2021, the City faced a revaluation year. This revaluation created shifts in assessed values between properties, and decreased the overall assessed value in the City. This decrease in assessed value caused a decrease in projected taxation revenue.

The system is designed to be revenue neutral which means the City will not receive more or less revenue as a result of revaluation. In order to generate the same taxation revenue as 2020 and remain revenue neutral, the City increased the mill rate factor on residential properties from 0.810 in 2020 to 0.938 in 2021. This increase impacted the overall property taxes on residential properties differently; some properties saw an increase in their property taxes, some saw a decrease, and some stayed relatively neutral, depending on how their taxable assessed value changed from the revaluation. Because of the particular market changes in Prince Albert, the overall impact was that middle value homes decreased in value causing fewer higher valued properties to carry a larger portion of the tax burden.

In 2021, there were 202 residential tax rolls who saw an increase in property taxes of over \$700. Of these properties, increases ranged from \$780 to \$5,999 (see attached for a detailed list). While it was known that there was the potential for increases as a result of revaluation, the extent of the impact was not clear. Since the delivery of property tax notices last year, City Council has expressed a desire to explore options that would correct this oversight at the time of implementation.

One method implemented for the 2022 tax year that addresses the shift that occurred was the use of a base tax. A base tax is one tool cities use to reduce the difference in property taxes between the lower and higher valued homes by applying a flat rate across all properties. This approach incrementally addresses the issue going forward, but does not correct the impact experienced last year.

One option proposed, and which is being presented for City Council's consideration, is a one-time abatement for property owners that saw an increase in property taxes over \$700 in 2021.

PROPOSED APPROACH AND RATIONALE:

The proposed abatement would provide properties owners that experienced the most dramatic increases with one-time tax relief.

Residential Impact & Criteria

Of the 202 properties that saw an increase in property taxes of over \$700, 29 properties were removed as they met one of the following criteria:

1. The increase was due to a change in property classification, for example:
 - a. Change from vacant residential to residential (i.e. an improvement was built)
 - b. Change in exempt to taxable

2. The increase was due to a significant renovation or improvement to the property, specifically:
 - a. Major renovations that impacted the assessed value by \$50,000 or greater, for example:
 - i. Interior and exterior renovations
 - ii. An addition to the property

It should be noted that while 29 properties were identified to be removed from the list, there are limitations when reviewing these properties. For example, if a property did not take out a permit and/or was not re-inspected, it would be difficult to identify such a property as having an increase in assessed value due to renovations.

Abatement Values

The chart below shows the number of residential properties that saw an increase in their property taxes of over \$700 in 2021, the total dollar value of that increase, and the amount in

excess of the \$700 (i.e. the amount that would be a one-time abatement). The attachment entitled *2021 Residential Property Tax Increase over \$700* provides further details.

AMOUNT OF INCREASE	NO. OF PROPERTIES	TOTAL AMOUNT OF INCREASES	TOTAL AMOUNT OF ABATEMENT
OVER \$700	173	\$232,875.94	\$111,775.94

It should be noted that this information represents the amount of a one-time abatement in response to the impact of 2021. This abatement is a one-time reduction to address the sudden increase in property taxes following the 2021 revaluation. It would not impact assessed values and therefore it should be noted that this is not a permanent reduction in property taxes going forward. The table below illustrates this point for a property who saw an increase of \$1,468.13 in 2021 and would receive a \$768.13 one-time abatement.

	2020	2021	2022*
Assessed Value	\$515,800	\$572,000	\$572,000
Taxable Value	\$412,600	\$457,600	\$457,600
Total Property Taxes	\$5,789.93	\$7,258.06	\$7,388.59
One-Time Abatement	-	\$(768.13)	-
Net Property Taxes	\$5,789.93	\$6,489.93	\$7,388.59

**2022 amounts are based on Bylaws No. 7, 8, 9, and 10 of 2022 and do not include any potential changes to the Education Property Tax mill rates.*

CONSULTATIONS:

Consultations have been held with Administration regarding this matter.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

The Communication Office will coordinate the release of communications materials upon the approval of the abatement. The keys dates are as follows:

Key Dates:	Council Meeting: April 25, 2022 Media Release: April 26, 2022 Letters to impacted property owners: May 13, 2022 Property Tax Notices delivered: May 20, 2022
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Delivery of One-Time Abatement

The one-time abatement will be delivered to the impacted property owners in one of two ways:

1. If they are currently enrolled in the Tax Installment Payment Plan (TIPPS), a cheque will

be mailed for the amount they are entitled to.

2. If they are not currently enrolled in TIPPS, the one-time abatement will be credited to their property tax account.

This method is chosen as applying the one-time abatement to an individual enrolled in TIPPS would impact the amount of their monthly payment. Issuing a cheque will allow for more uniform monthly payments.

Individuals not currently enrolled in TIPPS pay on an annual basis. Due to the timing of the one-time abatement (i.e. preceding the 2022 Tax Notice delivery), it is preferable to credit the account of the impacted individuals. If a cheque was instead issued for these annual payers, they would receive a cheque for the one-time abatement on May 13, 2022 and then receive their tax notice one week later indicating their 2022 amount owing. Instead, the credit for the one-time abatement will be applied to their 2022 tax levy.

FINANCIAL IMPLICATIONS:

The one-time abatement will be a total cost of \$111,775.94 to the City. This abatement was not included in the 2022 budget, therefore it is being recommended that the abatement be funded from the Fiscal Stabilization Reserve.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no options to recommendation, policy implications, community plan, or privacy implications at this time.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. 2021 Residential Property Tax Increases Over \$700

Written by: Briane Vance, Finance Manager

Approved by: Acting Director of Financial Services & Acting City Manager



RPT 22-264

TITLE: 2022 Base Tax Abatement on Unserviced Land

DATE: June 20, 2022

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That:

1. The Snow Management and Roadways Special Tax portions of the 2022 taxes on the properties listed in this report, for a total of \$5,818.00, be abated due to being unserviced and vacant property, and;
2. The Snow Management and Roadways Special Tax portions of the 2022 taxes on the airport parking properties listed in this report, for a total of \$1,250.00, be abated due to being unserviced and with development limited to temporary structures.

TOPIC & PURPOSE:

Requesting that an abatement be approved for the Snow Management Special Tax and the Roadways Special Tax ("Special Tax") portion of the 2022 taxes on unserviced properties.

BACKGROUND:

With the establishment of Minimum Tax and the Base Tax rates, Council has approved previous recommendations to refund the Special Tax portion of current year taxes on specific properties due to the fact that they are vacant and unserviced.

PROPOSED APPROACH AND RATIONALE:

The Special Tax is a tax dedicated to specific projects that Council has deemed to be shared among all assessed owners.

Although the topic of taxation levels for unserviced property and airport parking stalls are similar, each circumstance is discussed separately below.

1. Unserviced & Vacant Properties

The Special Tax is a tax tool Council has implemented to fund a snow and roadway program rather than increasing the municipal mill rate to generate this revenue. These identified properties do not have physical roads and are currently unserviceable for water and sewer.

This recommendation is consistent with Council’s treatment of these lots in previous years which were approved for abatements for the years 2015 to 2021 inclusive.

The tax impact of the recommendation for vacant and unserviceable and land is tabled below:

Zoning	Roll Number	2022 Levy	Recommended Tax Refund	Proposed 2022 Levy
M1	203006330	\$ 2,656.00	\$ 625.00	\$ 2,031.00
M1	203008210	\$ 2,620.27	\$ 625.00	\$ 1,995.27
M1	203006510	\$ 2,756.05	\$ 625.00	\$ 2,131.05
M1	203006610	\$ 2,455.96	\$ 625.00	\$ 1,830.96
M1	203008050	\$ 2,434.51	\$ 625.00	\$ 1,809.51
M1	203007110	\$ 10,660.49	\$ 950.00	\$ 9,710.49
R3	120001910	\$ 1,162.12	\$ 249.00	\$ 913.12
FUD	122005400	\$ 4,812.51	\$ 249.00	\$ 4,563.51
FUD	122027600	\$ 1,096.72	\$ 249.00	\$ 847.72
FUD	142012810	\$ 1,356.92	\$ 249.00	\$ 1,107.92
CR1	020010730	\$ 1,262.99	\$ 249.00	\$ 1,013.99
CR1	020010680	\$ 1,210.32	\$ 249.00	\$ 961.32
CR2	010006420	\$ 1,220.41	\$ 249.00	\$ 971.41
		TOTAL:	\$ 5,818.00	

Administration reviews each property annually and also responds to ratepayer inquiries with regard to the conditions under which properties are brought before Council for vacant and unserviceable abatement consideration.

2. Airport Parking Stalls

The City of Prince Albert owns airport land and enters into monthly and annual aircraft parking agreements where owners park their aircraft. The occupants of the following identified aircraft parking stalls have aircraft shelters that are very similar to open end tent garages and quonsets. Administration recommends that the Special Tax be abated for the affected properties.

This recommendation will recognize that aircraft parking agreements involve unserviced municipal land with temporary building structures.

The tax impact of the recommendation for airport land is tabled below:

Roll Number	Address	Lot	2022 Tax Levy	Recommended Tax Refund	Proposed 2021 Tax
045018810	Airport Parking	Stall 7	\$ 986.95	\$ 625.00	\$ 361.95
045018830	Airport	N/A	\$ 995.85	\$ 625.00	\$ 370.85
TOTAL:				\$ 1,250.00	

CONSULTATIONS:

Assessment provides a list of properties that are undeveloped and unserviced in the City. That information is combined into this annual report which streamlines the approval process and reduces the number of reports to Council.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

The Financial Services Department will send notifications to all affected properties to advise them of the decision made by Council.

POLICY IMPLICATIONS:

Policy & Procedure for Applications for Tax Relief, Policy No. 51.

FINANCIAL IMPLICATIONS:

The City has a 2022 budget for miscellaneous refunds of taxes due to causes that are discretionary to Council. The approval of the abatement recommendation total amount of \$7,068.00 can be accommodated within this limit.

Ministry of Education and Separate School Board approval is not required as special tax and/or minimum tax abatements do not impact the amount collected for education property taxes.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no privacy implications, options to recommend, or official community plan.

STRATEGIC PLAN:

Fiscal Management and Accountability.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: NONE

ATTACHMENTS: NONE

Written by: Milan Walters, Chief Clerk

Approved by: Acting Director of Financial Services & City Manager



RPT 22-261

TITLE: 2022 Care Home Abatements

DATE: June 16, 2022

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That the municipal property tax abatement for fifteen (15) Personal Care Homes in the amount of \$12,307.72, be approved.
2. That the education property tax abatement portion for fifteen (15) Personal Care Homes be based on approval from the Saskatchewan Ministry of Government Relations, if required, and the Prince Albert Catholic Separate School Division.

TOPIC & PURPOSE:

To provide the recommendation to abate a portion of the municipal tax levy for the businesses that operate as Care Homes. The abatement is the difference between the residential and commercial municipal tax levy.

For 2022, the abatement will provide businesses that operate as Care Homes a lower municipal tax levy to offset the provincial percentage of value from Commercial at 85% versus Residential at 80%. The total municipal amount for the 15 Care Homes for 2022 is \$12,307.72.

BACKGROUND:

In 2017, it was discovered that businesses operating as Personal Care Homes in Prince Albert that were previously taxed as residential property were moved to the Commercial Class. The Commercial property classification has been supported through the appeal process at the Board of Revision for the City of Prince Albert and at the Saskatchewan Municipal Board within the province.

In 2018, the City established a new sub-class for care homes and the municipal tax levy was set to the equivalent of the residential class municipal tax levy. Base taxes were also adjusted to the equivalent to residential property. The proposed abatement is to offset the difference in the provincial percentage of value between commercial and residential. At that time the difference was 100% for commercial and 80% for residential.

In 2021, the Province of Saskatchewan changed the percentage of value for Commercial property from 100% taxable to 85% taxable.

PROPOSED APPROACH AND RATIONALE:

The abatement for the 15 businesses operating as Care Homes was determined by taking the current calculated municipal levy, which uses the commercial percentage of value of 85%, and then recalculating using the residential percentage of value of 80%. The abatement is the calculated difference of \$12,307.72.

In 2021, the Province of Saskatchewan changed the percentage of value for Commercial property from 100% taxable to 85% taxable. Therefore, the total abatement amount for 2022 has decreased in comparison to prior years.

The abatement amount does not include Public School or Separate School property tax. Since the City of Prince Albert does not have the authority to abate school taxes, the amounts to offset the provincial percentage of value from Commercial at 85% to Residential at 80% would require approval from the school divisions. A request will be submitted for approval and the property owner will be notified upon approval being received.

CONSULTATIONS:

In 2019, the Care Home Tax Tool Options report (Report 19-206) was brought forward to the Executive Committee meeting on May 27, 2019. At that meeting it was recommended that Care Homes receive an abatement for the percentage difference between the commercial and residential rates based on the percentage of value.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Financial Services Department will send a letter to all the Care Home property owners advising them of the abatement amount. Correspondence will be sent to School Divisions for approval on education taxes.

FINANCIAL IMPLICATIONS:

These properties were included in the 2022 budgeted amount for abatements based on the previous years' approval amounts.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no policy or privacy implications or official community plan.

STRATEGIC PLAN:

Fiscal Management and Accountability.

OPTIONS TO RECOMMENDATION:

An alternative to the recommendation would be for the abatement to be offered through an application process. This process would be consistent with other tax relief provided by the City such as Policy 51 *The Policy and Procedure for Applications for Tax Relief* (attached). Policy 51 provides relief based on the social benefit an organization provides and requires such an organization to apply to the City and submit information supporting their request. This information includes items such as governance structure, organization objectives, financial statements, statistics illustrating the benefits to the community, etc. The Care Homes would likely not qualify under Policy 51 as they do not meet all of the requirements. Specifically, not all Care Homes are structured as non-profit or equivalent entities.

Requiring the Care Home abatement to go through an approval process would assist in understanding what financial strains exist to the businesses in order to further support the tax relief provided. However, such an approval process would require additional administrative time to create a policy and review applications.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: NONE**ATTACHMENTS:**

1. 2022 Res vs. Comm Care Home Totals
2. Report 19-206
3. Policy No. 51

Written by: Milan Walters, Chief Clerk

Approved by: Acting Director of Financial Services & City Manager



RPT 22-427

TITLE: Request for 2021 Tax Relief - 67 13th Street East

DATE: **November 3, 2022**

TO: Executive Committee

PUBLIC: X **INCAMERA:**

RECOMMENDATION:

That the request for tax relief relating to 2021 property taxes and interest/penalties at 67 13th Street East be approved in the amount of:

1. \$179,365.72 relating to 2021 property taxes
2. \$53,418.77 relating to 2021 interest/penalties

TOPIC & PURPOSE:

The purpose of this report is to assess the request dated August 5, 2022 from Cumberland House Cree Nation regarding relief of taxes for the property located at 67 13th Street East.

BACKGROUND:

At the August 15, 2022 Executive Committee meeting, the correspondence attached to this report was received and referred to Financial Services.

Cumberland House Cree Nation (CHCN) has requested, on behalf of Saskatchewan River Business Corporation (SRBC), to have the 2021 taxes and related penalties for the property located at 67 13th Street East (Cumberland Crossing) be forgiven/waived. This property had been acquired by SRBC (a business development corporation for CHCN) in 2021 through the tendering process.

As discussed in Report 20-365 (attached), the property located at 67 13th Street East had been previously acquired by the City in July 2020 through the tax enforcement process. Prior to the purchase of the property by SRBC, the City had been responsible for maintaining the site along with payments for SaskPower, SaskEnergy, security, cleaning, and other applicable costs.

Cumberland Crossing provided the highest bid with no conditions at \$900,000. The City considered this price to be a fair amount considering the state of the building which required numerous upgrades.

At the time of the purchase, CHCN's intention had been to request an exemption from taxes for the first year, while upgrades to the property were performed to get it to a point of being operational. CHCN has indicated they were not aware that the final agreement did not contain this request.

PROPOSED APPROACH AND RATIONALE:

Building Improvements & Use

Upon acquiring the property, numerous upgrades have been made including upgrading the heating system, removal of old/damaged ceilings, plumbing for the daycare, and currently they are adding in ten large windows for the daycare. Report 20-365 outlines the numerous benefits the property is intended to have for the community including, but not limited to:

- Affordable housing and accommodations for students and families with sick or dying loved ones in hospital care,
- A public daycare facility with priority to students,
- Safe and secure environment for single parents,
- Community kitchen for students/guests to prepare meals.

The transformation of an abandoned hotel to a new affordable student housing complex with medical accommodations is a great addition to the downtown core of Prince Albert.

Payment History

Upon the closing of the sale of 67 13th Street East in 2021, without an exempting agreement in place, the property became fully taxable, with net taxes owing of \$179,365.72. The City did not receive payment for these taxes by the required due date of June 30, 2021 and began charging interest/penalties. In 2022, taxes totaled \$215,328.03, which were also not paid by the June 30, 2022 deadline and began incurring interest/penalties.

CHCN has indicated they were not aware that these amounts were outstanding for this period of time. This could be due to differences in working groups – the building is held under Saskatchewan River Business Corporation which is a business development incubator for CHCN. CHCN became aware of the unpaid balance upon application for a development permit for a daycare in July 2022. When they became aware of the outstanding amount, they arranged a meeting with Administration to discuss a payment plan arrangement. As provided in their correspondence dated August 5, 2022, CHCN agreed to make an initial \$100,000 payment and installments of \$50,000 bi-weekly until their balance was paid, with the intention of requesting relief for the 2021 portion. As of October 17, 2022, the City has received a total of \$227,906.11 in cash payments which fully covers the 2022 levy and the 2022 interest/penalties. Overall, the property at 67 13th Street E has fully paid their taxes and related penalties for the 2022 year, with only the 2021 portion currently outstanding.

CONSULTATIONS:

Administration consulted with the Chief of Cumberland House Cree Nation along with the staff and developers involved with the property at 67 13th Street East. Financial Services and Planning & Development have also held numerous discussions regarding the property's payment history and development plans.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Administration will communicate the outcome of this request with CHCN and SRBC.

FINANCIAL IMPLICATIONS:

In July 2022 when CHCN became aware of the outstanding balance, they committed to paying off the 2022 amount and requesting relief for the 2021 portion while development was in process. Since the payments have been made, CHCN went from owing the City a total of \$460,690.60 in taxes and penalties, to only \$232,784.49. The remaining \$232,784.49 represents \$179,365.72 in 2021 property taxes and \$53,418.77 in 2021 interest/penalties. The commitment to pay the 2022 balance in a timely manner was appreciated and upheld. Once CHCN became aware of the outstanding balance, they immediately worked to remedy the situation and open lines of communication.

Collecting on the 2021 balance would supply cash flow to the City. However, the development of the building is seen as adding a much needed service to the community and downtown area.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no impacts to the policy implications, strategic plan, official community plan, or privacy implications at this time.

OPTIONS TO RECOMMENDATION:

The other option to the recommendation is to deny the request. This option is not being suggested due to CHCN's commitment to pay the 2022 balance, the development progression of the building, and the community benefit the building is intended to provide.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal presentation by Briane Vance, Senior Accounting Manager

ATTACHMENTS:

1. Tax Relief Request
2. RPT 20-365

Written by: Briane Vance, Senior Accounting Manager
Approved by: Director of Financial Services, City Manager



RPT 20-268

TITLE: Prism Holdings Ltd. - Request for Tax Exemption - Amendment

DATE: June 22, 2020

TO: City Council

PUBLIC: X

INCAMERA:

RECOMMENDATIONS:

1. That Council approves granting an amended tax exemption as follows in relation to a new 30,240 square feet construction of a brand new development on 15th Street East to Prism Holdings Ltd. as follows:

January 1, 2022	100% tax abatement (conditional on 100% construction completed)
January 1, 2023	75% tax abatement
January 1, 2024	50% tax abatement
January 1, 2025	25% tax abatement
January 1, 2026	0% tax abatement

2. That the amended Tax Exemption Agreement with Prism Holdings Ltd. be applied to the improvement valuation assessment, be approved that includes:

1. Municipal taxes and levies be exempt for four (4) years, except local improvement levies.
2. That correspondence be forwarded relating to the tax exemption for public and separate school taxes to the Saskatchewan Ministry of Government Relations and the Prince Albert Catholic Separate School Division, if necessary.
3. That the land valuation continue to be taxed during the term of the Agreement.

3. That the Mayor and City Clerk be authorized to execute the amended Tax Exemption Agreement on behalf of the City, once finalized by the City Solicitor.

TOPIC & PURPOSE:

That Council approves granting an amended tax exemption as follows in relation to a new 30,240 square feet construction of a brand new development on 15th Street East to Prism Holdings Ltd. as follows:

January 1, 2022	100% tax abatement (conditional on 100% construction completed)
January 1, 2023	75% tax abatement
January 1, 2024	50% tax abatement
January 1, 2025	25% tax abatement
January 1, 2026	0% tax abatement

BACKGROUND:

A Report was forwarded to the April 6, 2020 City Council meeting regarding a tax exemption request from Prism Holding. Attached is the Report to City Council dated April 1, 2020. The City Manager had been approached by Prism Holdings Ltd. in regards to a proposal for a 30,240 square foot brand new retail/agricultural development to be constructed in the City of Prince Albert on 15th Street East.

The attached correspondence dated March 30, 2020 from the President of Prism Holding Ltd. was forwarded to City Council requesting a property tax exemption. Their correspondence stated that the tax exemption would greatly offset the initial investment in the property.

City Council, at its meeting of April 6, 2020, approved the following tax exemption:

“That a Tax Exemption in relation to a new 30,240 square feet construction of a brand new development on 15th Street East to Prism Holdings Ltd., be approved, as follows:

<i>a. January 1, 2021</i>	<i>100% tax abatement (conditional on 100% construction completed);</i>
<i>b. January 1, 2022</i>	<i>75% tax abatement;</i>
<i>c. January 1, 2023</i>	<i>50% tax abatement;</i>
<i>d. January 1, 2024</i>	<i>25% tax abatement; and,</i>
<i>e. January 1, 2025</i>	<i>0% tax abatement”</i>

PROPOSED APPROACH AND RATIONALE:

Prism Holdings has contacted the City Manager in regards to the construction for the brand new development. The construction will not be concluded until Summer of Year 2021. As such, they are requesting that the tax exemption commence January 1, 2022 to allow the construction to be fully completed. They are requesting that the tax exemption be pushed back a year to commence January 1, 2022 rather than January 1, 2021, as construction will not be completed.

This report is requesting approval to amend the tax exemption to reflect the construction as follows:

January 1, 2022	100% tax abatement (conditional on 100% construction completed)
January 1, 2023	75% tax abatement
January 1, 2024	50% tax abatement
January 1, 2025	25% tax abatement
January 1, 2026	0% tax abatement

Attached is a copy of the previous Tax Exemption Agreement that if approved, will be amended to reflect the change in years.

CONSULTATIONS:

The City Manager has discussed this proposal with Administration in relation to the economic benefit to the community relating to brand new construction and the additional employment in our community, along with future tax revenues to the City.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

If approved by City Council, Administration will finalize the amended Tax Exemption Agreement with the City Solicitor.

FINANCIAL IMPLICATIONS:

The attached April 1, 2020 Report to City Council illustrated the assessed value and taxation estimate.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no policy, privacy implications or official community implications at this time.

STRATEGIC PLAN:

Sustainable Growth – This incentive supports and conforms to the core value providing an efficient and effective service to help foster long term investment in the City, while also broadening the City's tax base.

OPTIONS TO RECOMMENDATION:

That City Council denies the amended tax exemption to Prism Holdings Ltd. as requested. That is not being recommended as this brand new construction brings economic and employment benefits to our community. As well, this brand new development will provide future tax revenues to the City.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: NONE

ATTACHMENTS:

1. Report to City Council dated April 1, 2020, regarding Prism Holdings Ltd. – Request for Tax Exemption.
2. Correspondence from Prism Holdings Ltd. dated March 30, 2020 requesting a tax exemption.
3. Previous Approved Tax Exemption Agreement.

Written by: Jim Toye, City Manager

Approved by: City Manager

RPT 22-478

TITLE: Response to September 2022 Accounts Payable Payments Inquiries

DATE: December 16, 2022

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That this report be received and filed.

TOPIC & PURPOSE:

To provide details for vendor No. 89, 114, 126, 136, 140, 197, and 207.

PROPOSED APPROACH AND RATIONALE:

At the November 14, 2022 Executive Committee meeting, administration provided Council with RPT 22-428 “September 2022 Accounts Payable Payments”, Council made the following Motion 0273:

“That the Financial Services Department forward a report providing details of payables for the following Vendor for consideration by members of Council at an upcoming meeting”

The following are the details of payments made in the month of September 2022 in response to the Council Motion.

No.	Vendor Name	From 9/1/2022 to 9/30/2022	From Start of Year to 9/30/2022	Purpose of Payment
89	Auto Rescue Towing	\$7,776.20	\$71,444.23	Payment for 75 tows for the month of September. Cost of 65 tows were added to impound fines. 10 tows were related to City equipment.

114	Capstone Community Marketing	\$5,208.24	\$35,072.38	Monthly Payment for PADBID executive director salary.
126	Nicole A Sawchuk Barrister and Solicitor	\$4,356.11	\$18,432.15	Payment for 7 invoices in relation to Bylaw enforcement. Most of these amounts are offset through the recovery of court ordered fines and charges.
136	Redhead Equipment Ltd.	\$3,890.30	\$215,120.02	Payment for 12 invoices related to parts purchases.
140	Versaterm Public Safety Inc.	\$3,488.00	\$224,178.33	Payment for 3 invoices related to the purchase of 2 VCAD licence and training for Police department.
197	Mr. Plumber	\$1,516.67	\$216,034.74	Payment for 3 invoices related to work performed for Utility Capital Project.
207	Flocor	\$1,368.63	\$388,347.21	Payment for 1 invoice related to the purchase of 9 valve extension risers.

PUBLIC NOTICE:

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

Written by: Sahil Syal, Asset Manager

Approved by: Director of Financial Services & City Manager



RPT 22-477

TITLE: October 2022 Accounts Payable Payments

DATE: December 15, 2022

To: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the October 2022 accounts payable payments report be received as information and filed.

TOPIC & PURPOSE:

To provide a year to date list of all payments made by the City to vendors and contractors.

PROPOSED APPROACH AND RATIONALE:

Administration committed to provide Council with a list of accounts payable payments on a monthly basis (RPT# 19-42), therefore the following information is being reported to Council:

1. A list of payments made to vendors and contractors from October 1 – 31, 2022.
2. A list of payments made to vendors and contractors from January 1 – October 31, 2022.

PUBLIC NOTICE:

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. October 2022 Accounts Payable Payments

Written by: Sahil Syal, Asset Manager

Approved by: Director of Financial Services & City Manager

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1	Graham Construction and Engineering LP	\$1,626,729.65	\$5,663,003.82
2	B & B Construction Group Inc.	\$1,127,794.89	\$4,454,494.40
3	Municipal Employees Pension Plan	\$660,469.40	\$7,024,040.06
4	Wheatland Builders & Concrete Ltd.	\$331,488.14	\$1,288,406.85
5	SaskPower	\$273,049.40	\$2,703,193.19
6	Bank of Montreal - Mastercard	\$226,296.32	\$2,320,178.71
7	BBB Architects Toronto Inc	\$191,413.49	\$1,920,243.77
8	PCL Construction Management Inc.	\$182,565.32	\$5,527,915.83
9	Sask Rivers School Div #119	\$148,129.30	\$322,366.52
10	Finning International Inc.	\$133,809.09	\$564,015.98
11	Federated Co-Operatives Ltd.	\$132,602.49	\$1,301,513.14
12	FirstCanada ULC	\$121,479.78	\$972,442.80
13	Anderson Motors Ltd.	\$108,714.57	\$521,490.76
14	Rampart International Corp	\$103,135.20	\$108,713.57
15	Mr Plumber	\$89,954.03	\$305,988.77
16	Saskatoon Police Service	\$87,178.61	\$87,178.61
17	CentralSquare Canada Software Inc.	\$84,897.10	\$135,938.71
18	Guillevin International Inc.	\$81,340.00	\$86,321.23
19	Metalman Art & Design	\$68,282.06	\$145,554.01
20	Canadian Recreation Solutions Inc.	\$67,690.58	\$146,662.92
21	Flocor	\$53,997.87	\$442,345.08
22	Thorpe Bros. Ltd.	\$53,299.01	\$144,020.39
23	Communications Group (Fort McMurray) Ltd o/a Tridon Communicatio	\$49,162.79	\$49,162.79
24	Group2 Architechture Engineering Inc	\$47,168.63	\$1,703,005.87
25	Arctic Refrigeration Inc.	\$47,028.40	\$225,596.52
26	Line West Ltd.	\$45,772.36	\$45,772.36
27	PA Separate School Board	\$45,027.93	\$3,438,017.57
28	Cornerstone Insurance	\$37,773.38	\$1,222,651.22
29	Redhead Equipment Ltd.	\$36,265.65	\$260,065.02
30	Green For Life Environmental	\$36,195.25	\$44,450.81
31	Delco Automation Inc.	\$33,894.59	\$315,255.29
32	Westar Ventures Ltd	\$29,511.20	\$74,244.20
33	Madsen Fence Ltd.	\$27,667.13	\$46,629.00
34	Klearwater Equip & Technologies	\$26,304.62	\$549,833.20
35	GL Mobile Communications	\$25,079.20	\$178,654.29
36	Snake Lake Construction Ltd	\$24,800.01	\$83,229.50
37	DMM Energy	\$23,977.30	\$243,684.79
38	Fox Signs	\$22,921.50	\$33,315.27
39	Paquette Productions	\$22,387.93	\$22,387.93
40	Saskatchewan Public Safety Agency	\$22,111.20	\$1,143,933.64
41	NSC Minerals Ltd.	\$21,551.37	\$58,974.95
42	Tenco Inc	\$21,349.39	\$27,300.71
43	AECOM Canada Ltd.	\$21,157.50	\$660,024.63

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
44	Nagy Holdings Ltd.	\$20,835.40	\$58,111.78
45	Hub City Contracting Services	\$20,651.55	\$20,651.55
46	Production Lighting Ltd	\$20,501.53	\$22,952.96
47	Sysco Food Services	\$19,454.10	\$144,380.02
48	Cimco Refrigeration	\$19,425.00	\$29,137.50
49	Wolseley Waterworks	\$18,526.96	\$446,240.34
50	Clear Tech Industries Inc.	\$18,253.31	\$165,519.90
51	Novus Law Group	\$16,975.97	\$446,341.44
52	2022 Candian Mixed Curling Championship	\$16,800.00	\$16,800.00
53	Overhead Door of Prince Albert Ltd.	\$16,087.23	\$26,966.93
54	Can Union of Public Employees Assoc Local 160	\$15,919.05	\$171,701.39
55	Rocky Mountain Phoenix	\$15,333.99	\$36,064.69
56	Prince Albert Policemen's Association	\$14,856.93	\$147,012.78
57	Borysiuk Contracting Inc.	\$13,773.38	\$43,230.38
58	12 Hit Wonder Canada LTD.	\$13,697.50	\$13,697.50
59	Darcy's Golf Shop Ltd.	\$13,473.60	\$220,950.68
60	All Jacked Up Mudjacking	\$12,784.38	\$12,784.38
61	Canadian Corps of Commissionaires (North Saskatchewan) Inc.	\$12,769.81	\$209,930.40
62	101100203 Saskatchewan Ltd.o/a TLS Lawn	\$12,245.64	\$177,952.78
63	SaskTel	\$12,059.87	\$233,798.75
64	Iconix Waterworks LP	\$11,991.22	\$34,042.86
65	Colored Shale Products Inc	\$11,676.76	\$11,676.76
66	Aquifer Group of Companies	\$11,558.50	\$110,365.19
67	Sask Energy Inc.	\$11,386.37	\$575,682.88
68	Prince Albert Police Association (Health Premiums)	\$11,118.64	\$98,903.35
69	Brett Young	\$10,848.00	\$18,572.33
70	Kal Tire Ltd.	\$10,806.89	\$25,625.78
71	RNF Ventures Ltd.	\$10,731.45	\$277,387.53
72	Prince Albert Firefighter's Association Local 510	\$9,958.96	\$86,175.96
73	Halliday's Trucking	\$9,786.00	\$79,135.88
74	Darcy Oake Productions Inc.	\$9,493.00	\$9,493.00
75	NexGen Mechanical Inc.	\$9,229.58	\$78,919.89
76	Greenland Waste Disposal Ltd.	\$9,160.17	\$62,054.30
77	Kleen-Bee (P.A.)	\$9,092.19	\$105,326.05
78	Bandet Holdings Ltd.	\$8,990.63	\$28,690.47
79	SMG Operating Ltd O/A See More Green Landscaping	\$8,937.35	\$8,937.35
80	Eecol Electric (Sask) Ltd.	\$8,610.25	\$101,888.15
81	Leon's Furniture	\$7,919.85	\$10,585.59
82	Strategic Steps Inc.	\$7,770.00	\$29,850.67
83	Superior Infrastructure Restoration	\$7,296.00	\$133,044.60
84	PR Septic Services 1997 Ltd.	\$7,242.15	\$26,712.53
85	102139847 Sask Ltd o/a Prince Albert Security Services	\$7,072.92	\$29,765.21
86	Auto Rescue Towing	\$7,045.57	\$78,489.80

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
87	HBI Brennan Office Plus Inc.	\$6,826.02	\$112,306.23
88	Frontline Outfitters Ltd	\$6,625.55	\$63,027.09
89	Can Union of Public Employees Assoc Local 882	\$6,268.12	\$80,735.36
90	Prairie Oasis Landscaping Inc	\$6,232.65	\$65,717.03
91	Prince Albert Multicultural Council	\$6,185.00	\$7,940.00
92	Clip & Trim Tree Service & Yard Maintenance	\$6,090.00	\$6,090.00
93	Levitt Safety Limited	\$6,085.58	\$11,894.48
94	Prairie Wild Consulting Co.	\$6,037.50	\$7,192.50
95	United Rentals of Canada Inc	\$6,025.85	\$24,291.86
96	Pronde Technologies Ltd	\$5,821.95	\$5,821.95
97	DMC Cleaning Inc	\$5,790.31	\$12,513.02
98	Avia NG Inc.	\$5,781.83	\$261,375.19
99	Dmyterko Enterprises Ltd.	\$5,651.10	\$65,520.00
100	OK Tire & Auto Service	\$5,402.91	\$41,485.03
101	Richard Pytlak	\$5,328.00	\$53,946.00
102	RKX Craftwood Service	\$5,226.32	\$13,017.05
103	Capstone Community Marketing	\$5,208.24	\$40,280.62
104	Christopherson's Industrial Supplies	\$5,193.58	\$74,826.49
105	UniTech Office Solutions, Ltd.	\$5,163.20	\$51,367.15
106	Ram Excavation	\$5,161.50	\$62,482.13
107	ALS Environmental	\$5,156.97	\$32,006.50
108	KLE Canada Inc	\$5,029.50	\$5,029.50
109	Anaquod Videography	\$4,961.70	\$4,961.70
110	Dell Canada Inc	\$4,951.43	\$4,951.43
111	Amazon.ca	\$4,831.72	\$35,779.63
112	Share	\$4,725.00	\$25,164.60
113	Associated Fire Safety Equipment	\$4,655.34	\$4,655.34
114	Acklands Ltd.	\$4,644.69	\$57,226.57
115	SaskTel CMR	\$4,547.09	\$103,581.74
116	Lifesaving Society - SK Branch	\$4,501.38	\$7,777.24
117	Campfire Stories	\$4,384.50	\$4,384.50
118	4IMPRINT	\$4,311.45	\$7,244.65
119	TBS Collision & Auto Glass Ltd.	\$4,252.08	\$6,660.89
120	Sakamoto Promotions Inc.	\$4,229.13	\$118,037.84
121	Prince Albert Beverages	\$4,223.00	\$39,602.63
122	Westjet	\$4,003.32	\$20,446.81
123	First General Services (PA) Ltd.	\$4,001.85	\$28,112.17
124	Gray's Funeral Chapel Ltd.	\$3,984.75	\$3,984.75
125	Dresswell Dry Cleaners (2013) Ltd	\$3,968.26	\$22,539.55
126	SPCA	\$3,873.26	\$324,997.21
127	The Bolt Supply House Ltd	\$3,863.62	\$38,953.10
128	Tash's Flooring Outlet/Window Coverings	\$3,784.60	\$23,946.70
129	Econo Lumber	\$3,768.62	\$24,280.33

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
130	Purolator Courier Ltd.	\$3,756.97	\$28,131.43
131	Sutherland Automotive	\$3,753.14	\$41,429.83
132	Expedia. ca	\$3,655.95	\$3,655.95
133	Canadian Tactical Cowboy Supplies, Ltd	\$3,585.70	\$3,585.70
134	Harlan Fairbanks	\$3,582.75	\$28,635.03
135	Madbull Stump Grinding & Tree Removal	\$3,559.50	\$3,559.50
136	ULS Maintenance & Landscaping Inc.	\$3,535.47	\$363,425.78
137	Delta Hotels	\$3,378.66	\$14,686.74
138	Line of Fire Defence Systems Ltd	\$3,329.11	\$3,329.11
139	DMA Building Services Ltd.	\$3,303.36	\$12,044.14
140	Tyrone Enterprises Inc	\$3,297.01	\$26,287.36
141	Fer-Marc Equipment Ltd.	\$3,242.23	\$55,324.34
142	Stockdales Electric Motor Corp.	\$3,219.00	\$3,489.59
143	Vermette Wood Preservers Ltd.	\$3,191.54	\$5,991.44
144	CRL Engineering Ltd.	\$3,180.15	\$26,987.43
145	Full Line Electric and General Contracting	\$3,085.80	\$84,455.13
146	Best Buy	\$3,080.20	\$12,855.77
147	B A Robinson Co. Ltd.	\$3,040.97	\$49,128.58
148	Saskatchewan Water & Wastewater Association	\$3,018.75	\$5,061.25
149	Complete Distribution Services	\$3,009.26	\$25,041.52
150	Superior Propane Ltd	\$3,008.58	\$16,425.11
151	CPR Depot	\$3,008.52	\$3,008.52
152	NLC/PAGC Golf Tournament	\$3,000.00	\$5,000.00
153	Napa Auto Parts	\$2,937.12	\$27,166.10
154	Brandt Tractor Ltd.	\$2,929.43	\$57,863.50
155	Backupify Inc.	\$2,914.23	\$7,315.19
156	Brick N Block Masonry Construction	\$2,913.75	\$46,414.04
157	A1 Locksmithing	\$2,911.53	\$14,322.55
158	Rona Inc. - Prince Albert	\$2,908.56	\$28,902.66
159	Lewis Instruments Ltd	\$2,886.00	\$2,886.00
160	Prairie Meats	\$2,874.30	\$21,541.63
161	CPKN Network Inc.	\$2,861.25	\$6,707.40
162	Triple R Contracting Ltd	\$2,685.40	\$7,625.69
163	Lake Country Co-operative Ltd.	\$2,627.11	\$58,934.34
164	Canadian Imperial Bank of Commerce	\$2,618.64	\$28,789.44
165	Paquin Entertainment	\$2,500.00	\$25,000.00
166	Prince Albert Youth Travel Club	\$2,457.00	\$2,457.00
167	Marriott Hotels & Resorts	\$2,452.29	\$6,779.52
168	Eso Solutions Inc.	\$2,420.25	\$2,420.25
169	MacAngus & Associates Ltd	\$2,415.00	\$5,355.00
170	Clark's Supply & Service Ltd.	\$2,332.83	\$53,619.37
171	Fountain Tire Prince Albert Ltd	\$2,329.65	\$24,261.28
172	Cypress Sales Partnership	\$2,292.15	\$7,331.77

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
173	Canadian Tire	\$2,289.96	\$25,868.95
174	Nicole A Sawchuk Barrister and Solicitor	\$2,256.67	\$20,688.82
175	Maxim Transportation Services Inc.	\$2,193.63	\$82,474.09
176	Westlund	\$2,164.50	\$2,164.50
177	National Tactical Officers Association	\$2,129.16	\$2,129.16
178	Fastenal	\$2,102.30	\$30,582.84
179	Cansel	\$2,063.47	\$87,346.84
180	Waldheim Specialty Sand Products	\$1,995.78	\$1,995.78
181	Schneider Electric Canada Inc	\$1,984.50	\$1,984.50
182	BGE Service & Supply	\$1,924.95	\$3,598.65
183	Canadian Airport Council	\$1,895.25	\$1,895.25
184	Asiil Enterprises Ltd.	\$1,893.26	\$81,028.44
185	Justice Institute of British Columbia	\$1,826.20	\$12,643.52
186	Appliance Clinic	\$1,798.20	\$2,913.75
187	Applied Industrial Technologies	\$1,668.27	\$34,274.84
188	PA Markit Signs Ltd.	\$1,627.97	\$37,551.34
189	Emco Corporation	\$1,620.60	\$188,969.38
190	Shananigans Coffee & Desert Bar	\$1,609.50	\$20,883.59
191	P A Fast Print Inc.	\$1,607.85	\$27,385.65
192	AG World Equipment	\$1,602.03	\$1,602.03
193	Information Services Corporation	\$1,544.76	\$13,138.11
194	Aspen Films	\$1,530.69	\$6,821.45
195	Shred-it International ULC	\$1,494.30	\$15,226.60
196	D.F.G. Management Ltd.	\$1,488.73	\$16,775.73
197	Xylem Canada Company	\$1,453.31	\$64,861.83
198	Exact Fencing Ltd.	\$1,438.92	\$8,701.84
199	Fairmont Hotels	\$1,429.56	\$1,429.56
200	Thor Security Ltd.	\$1,417.47	\$18,202.89
201	CTV Television Inc.	\$1,389.15	\$10,843.35
202	Mark's Work Wearhouse	\$1,384.10	\$3,963.63
203	PA Paw Print Inn	\$1,366.80	\$6,962.64
204	Aaction Transmission Ltd.	\$1,360.17	\$10,130.47
205	My Place Catering	\$1,333.95	\$13,885.12
206	Sir Lines a Lot - Painting Services	\$1,332.00	\$1,332.00
207	Tsawwassen Inn	\$1,309.00	\$1,309.00
208	Cherlock & Safe	\$1,284.27	\$6,114.72
209	Prince Albert Shopper	\$1,277.85	\$3,734.61
210	ISL Engineering and Land Services Ltd.	\$1,254.23	\$45,463.59
211	Dee-Jacks Custom Metal and Welding	\$1,226.51	\$9,566.02
212	MSC Industrial Supply ULC	\$1,217.91	\$14,789.14
213	Prince Albert Northern Bears	\$1,200.00	\$1,200.00
214	Crystal McKenna	\$1,161.17	\$1,161.17
215	Konica Minolta Business Solutions Canada Ltd.	\$1,159.01	\$8,627.72

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
216	Entandem Inc	\$1,133.41	\$7,894.58
217	GardaWorld Cash Services Canada Corp	\$1,132.23	\$11,054.28
218	North Star Trophies & Screen Printing	\$1,109.95	\$9,650.54
219	Frontline Truck & Trailer	\$1,097.80	\$16,405.66
220	PyroCom Fire and Safety Equipment	\$1,091.76	\$12,419.55
221	Triod Supply Ltd.	\$1,043.96	\$4,823.51
222	Gregg Distributors	\$1,041.13	\$24,445.19
223	City of Saskatoon	\$1,000.00	\$59,333.43
224	Elizabeth M. Settee	\$1,000.00	\$1,900.00
225	Leonard Ermine	\$1,000.00	\$1,600.00
226	Old Dutch Foods Ltd.	\$993.24	\$6,344.02
227	Zogics	\$992.42	\$2,680.80
228	Holiday Inn Hotel	\$963.19	\$6,059.56
229	Saunders Electric Ltd.	\$958.01	\$42,224.56
230	Jump.ca	\$953.52	\$10,213.15
231	Clear View Glass Ltd.	\$931.63	\$8,688.43
232	CDW Canada Inc	\$922.97	\$35,537.89
233	Facebook Inc.	\$914.39	\$4,591.64
234	Princess Auto	\$910.28	\$19,283.84
235	Williams Scotsman Canada	\$894.66	\$8,946.60
236	The Hotel Saskatchewan	\$888.88	\$888.88
237	RCMP	\$875.00	\$9,274.98
238	Eventbrite	\$875.00	\$5,753.02
239	Jason Van Otterloo	\$871.67	\$871.67
240	Toshiba Business Solutions	\$844.87	\$8,050.11
241	Glenmor Equipment LP	\$843.10	\$111,444.70
242	Staples	\$839.12	\$12,927.04
243	Sherwin Williams	\$824.12	\$39,437.77
244	Neuman Thompson	\$787.19	\$1,580.26
245	Shaun Warkentin	\$777.78	\$1,495.74
246	Prince Albert Rent A Car	\$777.00	\$42,180.00
247	South Fort Inn	\$776.08	\$776.08
248	Direct Dial. com	\$761.46	\$1,346.43
249	Brent Pillipow	\$757.73	\$54,723.54
250	Fire Fighters Entertainment Fund	\$750.00	\$7,425.00
251	Graffiti Boulevard	\$736.52	\$879.61
252	University of Regina	\$729.75	\$59,913.29
253	Lannie Muggleston	\$720.00	\$4,440.00
254	The Canadian Payroll Association	\$714.00	\$714.00
255	Canadian Linen and Uniform Service	\$713.90	\$9,408.48
256	Enterprise Rent a car	\$709.95	\$4,214.50
257	Halcro Metals Inc.	\$702.64	\$23,797.04
258	Living Skies Window Tint	\$701.52	\$3,405.48

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
259	Adrian Vermette	\$701.25	\$6,611.46
260	SMS Equipment Inc	\$700.37	\$700.37
261	Jesse Campbell	\$700.00	\$6,169.39
262	Canada Ticket Inc	\$695.10	\$1,975.60
263	Troy Life & Fire Safety Ltd	\$682.50	\$5,287.92
264	Coronet Hotel	\$680.26	\$3,938.76
265	Wajax Industries Ltd	\$676.30	\$1,941.16
266	Waterplay Solutions Corp	\$664.89	\$11,279.64
267	Tanya Sinclair	\$630.00	\$2,495.01
268	TicketPro Inc	\$630.00	\$630.00
269	R.S. Management Services Inc.	\$621.60	\$3,150.18
270	Victoria Inn Winnipeg (1882)	\$619.08	\$619.08
271	Sea Hawk	\$603.29	\$2,267.69
272	Miranda Ironstand-Baxter	\$600.00	\$2,050.00
273	Pamela Nelson	\$587.50	\$1,387.50
274	BH PhotoVideo.com	\$578.03	\$1,519.48
275	Secur Tek	\$574.38	\$4,464.00
276	Kindersley Transport Ltd.	\$565.11	\$3,759.38
277	ClaimsPro Inc.	\$560.00	\$1,400.00
278	Cherry Insurance	\$555.00	\$2,775.00
279	Oak Creek Golf & Turf Inc.	\$552.87	\$31,335.04
280	Roy Klein	\$546.00	\$1,076.25
281	P A Battery & Truck Accessories	\$544.56	\$14,368.82
282	Joyce Hamilton	\$510.00	\$510.00
283	Canva Pty Ltd	\$506.28	\$726.77
284	Ben's Auto Glass	\$502.93	\$2,931.29
285	West Flat Citizens Group Inc.	\$500.00	\$5,000.00
286	Victoria Hospital Foundation	\$500.00	\$500.00
287	Safeway Canada Ltd.	\$495.45	\$2,157.96
288	Park N Play Design Co. Ltd.	\$491.77	\$491.77
289	TK Elevator (Canada) Ltd.	\$489.11	\$17,730.84
290	Source For Sports	\$486.84	\$11,266.59
291	Trudel Auto Body Collision Centre Ltd	\$485.14	\$1,484.70
292	B & P Water Shop Inc	\$485.00	\$5,374.90
293	Cindy Gallegos	\$480.00	\$4,685.00
294	Total Service & Contracting Ltd.	\$475.58	\$1,583.62
295	ISA - Prairie Chapter	\$463.28	\$1,925.29
296	Mann-Northway AutoSource	\$461.42	\$3,595.54
297	Mathew Lypchuk	\$457.11	\$1,974.40
298	Zirkia Grobler	\$450.00	\$3,390.00
299	Costco.ca	\$443.89	\$9,199.12
300	Saskatchewan Safety Council	\$440.00	\$2,636.28
301	Tree Pottery Supply Ltd	\$438.62	\$4,024.11

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
302	Minister of Finance	\$437.55	\$1,980.55
303	Doug Allen	\$435.76	\$435.76
304	Latent Forensic Services Inc.	\$435.00	\$3,037.38
305	Reed Security Group	\$431.54	\$4,236.50
306	Google	\$425.32	\$2,113.62
307	MacKenzie Funeral Home	\$425.25	\$425.25
308	Light in the Box .com	\$423.27	\$513.47
309	Thorpe Industries Ltd	\$420.69	\$52,439.84
310	Kelly Kovar	\$416.25	\$416.25
311	Loraas Disposal North Ltd	\$403.95	\$7,107.20
312	Nora Vedress	\$400.00	\$400.00
313	Peavey Mart	\$399.54	\$4,569.42
314	Puetz Enterprises Ltd.	\$397.73	\$11,105.07
315	Suzanne Stubbs	\$395.00	\$4,795.00
316	Provincial Home Oxygen	\$395.00	\$395.00
317	Lindsay Urquhart	\$390.87	\$1,693.92
318	WFR Wholesale Fire & Rescue	\$388.38	\$2,734.20
319	Steve's Auto Electric	\$376.85	\$3,010.75
320	Jay's Transportation Group Ltd.	\$371.42	\$9,793.65
321	Image Computer Services	\$370.74	\$592.74
322	Sask Ergonomics	\$367.50	\$1,102.50
323	Peerless Engineering Sales Ltd.	\$365.69	\$16,646.69
324	Reitmans	\$365.59	\$365.59
325	Gloria Bell	\$365.00	\$3,730.00
326	Rogers Wireless Inc.	\$360.98	\$1,366.84
327	Alt Hotels	\$357.85	\$1,138.11
328	Renaissance Hotels	\$357.52	\$357.52
329	Bureau Veritas Canada (2019) Inc.	\$357.00	\$1,785.00
330	Dave Henson	\$354.00	\$1,062.88
331	JonLao Photography & Graphic Design	\$350.00	\$1,900.00
332	Shari Ilinsky	\$350.00	\$350.00
333	Clunie Consulting Engineers Ltd.	\$346.50	\$4,597.95
334	Solid Waste Assoc. of North America	\$343.18	\$343.18
335	Tisdale Motor Rewinding (1984) Ltd.	\$326.34	\$3,313.03
336	Kingfisher Inn	\$326.34	\$326.34
337	Perfect Print	\$324.19	\$324.19
338	Pet Planet	\$320.75	\$3,016.03
339	Ed Urbaniak	\$314.75	\$1,260.62
340	Van Houtte Coffee Services Inc	\$310.50	\$10,733.09
341	Wolseley Mechanical Group-Midwest Region	\$309.17	\$395.02
342	Spartan Controls Ltd.	\$306.80	\$6,032.46
343	Superstore	\$298.06	\$1,947.25
344	Duane Herperger	\$296.93	\$296.93

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
345	PC Canada.com	\$295.24	\$295.24
346	Kiri Holizki	\$292.50	\$1,658.75
347	Todd Antaya	\$291.90	\$999.60
348	Charles Repair & Service Co. Ltd.	\$277.91	\$8,665.12
349	Mr. Mikes Steakhouse	\$274.99	\$478.40
350	West Hill Medical Clinic	\$260.00	\$1,290.00
351	National Energy Equipment Inc.	\$258.46	\$8,340.41
352	Shaw Cable	\$255.20	\$4,723.19
353	Hawood Inn	\$252.75	\$252.75
354	Canoe Procurement Group of Canada	\$252.48	\$17,608.80
355	Canada Bread Co Ltd	\$243.44	\$436.34
356	UDocs Film	\$239.40	\$239.40
357	Jamie Chartrand	\$237.50	\$461.90
358	Mother Earth Tobacco	\$235.97	\$235.97
359	California State University	\$233.57	\$3,339.66
360	Travelodge	\$231.08	\$231.08
361	Nicola Sherwin- Roller M.A.,C.C.C.	\$231.00	\$94,055.60
362	Accra Lock & Safe Co. Ltd.	\$230.06	\$3,526.00
363	Share Canada	\$229.95	\$229.95
364	Shoppers Drug Mart a/o 102141239 Sask Ltd.	\$227.26	\$4,804.82
365	Jordair Compressors Inc.	\$224.51	\$872.36
366	Everguard Fire and Safety	\$222.28	\$1,484.21
367	Saskatoon Airport Authority	\$220.00	\$1,117.00
368	Pattison Media Ltd	\$210.00	\$9,325.52
369	Spectrum Sound Systems	\$210.00	\$1,926.00
370	Powerland Computers	\$203.33	\$203.33
371	Ou Bavo Inc.	\$201.47	\$201.47
372	Stephanie Lokinger	\$200.00	\$5,400.00
373	Lauren Lohneis	\$200.00	\$3,900.00
374	Central Security B.P.G	\$200.00	\$675.00
375	Aaron Sayese	\$200.00	\$200.00
376	Liam Slingerland	\$200.00	\$200.00
377	City Hall Social Club	\$199.00	\$3,520.00
378	AED Advantage	\$196.47	\$5,784.41
379	Wholesale Club	\$196.32	\$8,523.21
380	Mark Ruszkowski	\$194.25	\$616.05
381	Heather Nielsen	\$194.25	\$194.25
382	Wade Connolly	\$193.50	\$927.08
383	IFIDS	\$187.17	\$1,824.70
384	P A Express Ltd.	\$182.33	\$1,722.91
385	Victoria N Braaten	\$179.80	\$179.80
386	Tim Hortons	\$177.59	\$1,918.75
387	Carol Shipley	\$175.38	\$175.38

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
388	Indeed Ireland Operations Ltd	\$175.37	\$202.88
389	Michael/Karen Klein	\$173.08	\$894.61
390	Janice Lawrie-Curry	\$169.83	\$169.83
391	Warren's Parcel Express Inc.	\$169.59	\$397.48
392	Windsor Plywood	\$168.50	\$4,314.49
393	Saskatchewan Polytechnic-Prince Albert Campus	\$168.00	\$21,405.68
394	Saskatchewan Liquor & Gaming Authority	\$168.00	\$1,206.36
395	Dropbox Inc.	\$165.23	\$330.46
396	Saskatchewan Building Officials Association	\$165.00	\$585.00
397	Saskatchewan Professional Planners Institute	\$164.24	\$164.24
398	Nicolle Degagne	\$160.00	\$440.00
399	Etsy.com	\$159.77	\$159.77
400	Starlink	\$155.40	\$2,080.14
401	SignUpGenius	\$152.19	\$152.19
402	Baton Rouge Restaurant	\$150.10	\$150.10
403	Don Bendig	\$150.00	\$600.00
404	Dollarama	\$146.50	\$1,095.00
405	Governance Solutions	\$143.19	\$143.19
406	East Hill Esso	\$143.11	\$1,068.05
407	Wal-Mart Canada Corp.	\$142.62	\$4,960.00
408	Alcohol Countermeasure Systems	\$138.53	\$138.53
409	Bonnie Bailey	\$137.86	\$2,236.75
410	Folio Jumphline Publishing Inc.	\$136.50	\$8,407.20
411	Manitoulin Transport Inc.	\$136.39	\$1,931.54
412	Kerri MacLeod	\$135.00	\$1,460.00
413	Christine Tarry	\$131.25	\$131.25
414	Adobe Systems	\$129.84	\$1,131.87
415	Colby Lavigne	\$124.27	\$239.72
416	Jean Markowsky	\$121.67	\$121.67
417	Funky Fresh Bistro	\$121.61	\$1,298.16
418	Earthworks Equipment	\$120.30	\$32,723.69
419	Ruth Griffiths	\$120.00	\$2,485.00
420	Grace Vedress	\$117.00	\$561.00
421	One Stop Auto Care and Carpet Cleaning	\$116.67	\$842.92
422	Red Swan Pizza	\$114.46	\$712.27
423	Custom Covers	\$114.33	\$2,167.21
424	Steel Craft Door	\$111.89	\$596.42
425	Christine Delorme	\$107.59	\$366.29
426	ALSCO Canada Corp - Saskatoon	\$106.34	\$2,569.78
427	Mail Chimp .com	\$104.65	\$974.85
428	Virginia German	\$101.58	\$575.12
429	Greg Podjan	\$100.50	\$402.00
430	Technical Safety Authority of Saskatchewan	\$100.00	\$7,391.75

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
431	Raylene Melnyk	\$100.00	\$1,710.00
432	Scentiments Floral Ltd.	\$100.00	\$860.14
433	Securitas Elect Security	\$100.00	\$375.00
434	Telus Security	\$100.00	\$200.00
435	Counterforce Corp	\$100.00	\$125.00
436	P.A.P.S. Stores	\$100.00	\$100.00
437	Vivint Canada	\$100.00	\$100.00
438	Donna Rondeau	\$98.00	\$555.80
439	ESTI Consulting Services	\$97.13	\$4,739.71
440	Superior Truck Equipment Inc./North America	\$96.31	\$10,168.02
441	Arts Touring Alliance of Alberta	\$94.50	\$94.50
442	Boston Pizza	\$94.34	\$191.40
443	Air Liquide	\$93.53	\$896.01
444	Success Office Systems Inc	\$92.10	\$6,154.37
445	Percy H. Davis Limited	\$91.41	\$3,134.35
446	Infosat Communications Inc.	\$89.44	\$894.40
447	Prince Albert Golf and Curling Club	\$87.88	\$787.42
448	Jasper East Gate (Parks Canada)	\$84.00	\$84.00
449	Ukreations	\$83.14	\$101.46
450	Softchoice Corporation	\$81.12	\$137,256.94
451	Hillside Physical Health & Fitness	\$80.00	\$430.00
452	Blueline Taxi	\$79.12	\$182.79
453	Dan Hayduk	\$78.75	\$78.75
454	Pat Leach	\$78.75	\$78.75
455	Morgan Burns	\$78.00	\$450.00
456	Aiden Edwards	\$78.00	\$372.00
457	Sask Assoc of Fire Chiefs	\$75.60	\$453.60
458	CP Distributors Ltd.	\$75.04	\$6,296.59
459	Team Mfg, Inc	\$74.24	\$74.24
460	Brad Dent	\$73.50	\$147.00
461	Sask Urban Municipalities Assoc (SUMA)	\$68.25	\$33,207.54
462	Zoom Canada	\$66.60	\$821.40
463	Prairie Mobile Communications	\$61.01	\$2,677.60
464	Shelly Linger	\$55.00	\$1,305.00
465	T.J.s Pizza	\$52.12	\$944.53
466	Darrin Bergstrom	\$50.79	\$639.38
467	Jason Reichle	\$50.79	\$196.86
468	Gail Carlson Pottery	\$50.00	\$50.00
469	Perlitz & Sons Trucking Ltd	\$49.17	\$98.34
470	SMTP2GO. Com	\$47.06	\$291.26
471	Westcrest Embroidery Corp	\$46.63	\$2,187.27
472	Aaliyah Alexander	\$45.00	\$45.00
473	Dana Ismail	\$45.00	\$45.00

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
474	Fuddruckers	\$40.16	\$99.03
475	Prince Albert Orthopedic Clinic	\$40.00	\$40.00
476	Jordan Gabriel-Cannon	\$39.00	\$890.80
477	Riley Clarke	\$37.50	\$37.50
478	J2 Efax	\$37.47	\$374.70
479	Riverview Mechanical Ltd.	\$37.41	\$1,314.46
480	Lucid Software Inc.	\$34.41	\$437.64
481	Crown Cleaners	\$33.25	\$718.91
482	Save on Foods	\$31.50	\$839.48
483	Flaman Sales & Rentals Prince Albert	\$29.96	\$27,917.16
484	Ninety Three Tools	\$29.78	\$82.85
485	Kevin Seymour	\$28.85	\$28.85
486	Go Daddy.com Inc.	\$28.59	\$49.58
487	Bison Cafe	\$28.00	\$162.00
488	Arnie's Guns & Archery	\$27.64	\$111.59
489	Saskatchewan Construction Safety Assoc. Inc.	\$26.25	\$551.25
490	Saskatchewan Women In Policing	\$25.00	\$3,890.00
491	South Hill Medical Practice	\$25.00	\$105.00
492	Marilyn Peterson	\$25.00	\$25.00
493	Wix.com	\$20.98	\$185.21
494	SIGMA Assessment Systems, Ltd	\$20.21	\$687.75
495	Shoppers Drug Mart - JASH RX Enterprises Ltd.	\$19.61	\$11,423.76
496	UPS Canada LTD.	\$18.61	\$152.02
497	Crossrider Sport Ltd	\$18.38	\$36.14
498	Scan Tech Alarm Systems Ltd.	\$16.56	\$16.56
499	Apple	\$15.52	\$159.49
500	Alberta Transportation	\$15.00	\$15.00
501	Integromat LLC	\$12.59	\$119.98
502	Extreme Technology	\$11.10	\$1,412.57
503	Spotify	\$11.09	\$110.90
504	Subway	\$9.36	\$35.64
505	Michael's Store	\$2.76	\$448.60
506	The Wall Street Journal	\$2.10	\$2.10
507	Torstar Group	\$1.05	\$5.25
508	Signal Electric Ltd		\$2,524,372.42
509	Secure Energy Services Inc.		\$1,613,315.00
510	JM Cuelenaere Library		\$1,273,008.50
511	Saskatchewan Workers Compensation Board		\$707,282.28
512	Acme Infrastructure Services Inc.		\$692,987.22
513	The City Of Prince Albert Public Library Board		\$550,488.90
514	WestVac Industrial Ltd		\$540,106.32
515	Community Service Centre		\$533,848.40
516	Prince Albert Regional Economic Dev Alliance		\$251,668.03

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
517	Versaterm Public Safety Inc		\$224,978.33
518	Uni-Jet Industrial Pipe Ltd		\$146,928.08
519	NCSWM Corporation		\$142,100.00
520	Lakeland Ford Sales (2009) Ltd.		\$124,594.50
521	ESRI Canada		\$115,258.32
522	ZIRCO (1989) Ltd		\$112,358.85
523	Brenntag Canada Inc		\$111,233.39
524	Mann Art Gallery		\$107,000.00
525	Tetra Tech Canada Inc		\$101,952.36
526	Ruszkowski Enterprises Ltd		\$98,598.93
527	Musco Sports Lighting Canada Co.		\$97,125.00
528	Mary Longman		\$95,000.00
529	Lajcon Distributors		\$90,626.60
530	Tom Beal		\$88,022.18
531	M D Charlton Co. Ltd.		\$87,456.77
532	Eda Environmental Ltd.		\$86,572.95
533	Prairie Architects Inc.		\$84,845.60
534	Regina Police Service		\$77,074.46
535	Early's Farm & Garden Centre		\$74,519.48
536	Prince Albert Historical Society		\$72,080.00
537	Earth Drilling		\$71,565.78
538	Mequipco Ltd.		\$68,557.32
539	AquaCoustic Remote Technologies Inc		\$63,216.14
540	MNP LLP		\$62,711.06
541	Highline Electric P.A. Ltd		\$62,384.46
542	Toter, LLC c/o Wastequip		\$59,056.11
543	Prince Albert Golf & Curling Club		\$54,166.70
544	Knotty Pine Bistro		\$54,011.89
545	Prism Holdings Ltd.		\$53,013.52
546	1823625 Alberta Ltd. OA Marshall Lines 2014		\$51,892.50
547	Playgrounds-R-Us		\$51,060.00
548	Prince Albert Toyota		\$50,498.34
549	Pete's Mobile Mechanical Service		\$49,246.20
550	Crescent Heights Community Club		\$45,824.90
551	Aqua-Aerobic Systems, Inc.		\$44,362.50
552	Davtech Analytical Services (Canada) Inc.		\$43,870.90
553	Daytech Limited		\$43,835.01
554	Engineered Pipe Group		\$43,640.21
555	Prince Albert Mobile Crisis Unit		\$43,600.00
556	Automated Aquatics Canada Ltd.		\$39,927.88
557	SportFactor		\$39,240.72
558	Precision Electro Mechanical		\$38,658.51
559	DMC Cleaning Inc.		\$38,487.00

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
560	Korth Group Ltd.		\$36,079.48
561	Certified Laboratories		\$35,561.68
562	Impact Mechanical Service Ltd.		\$35,291.44
563	Sigma Safety Corp.		\$34,201.96
564	East Hill Community Club		\$34,141.20
565	AAA Striping & Seal Coating Service		\$33,944.78
566	Hazeldell Community Club		\$33,781.00
567	DD West LLP		\$33,602.51
568	Midtown Community Club		\$32,700.00
569	Canadian Police College		\$31,300.17
570	Lenovo Canada Inc.		\$31,169.29
571	Evolution AV Ltd.		\$30,706.05
572	ATS Traffic Ltd		\$30,262.09
573	AON Parizeau Inc.		\$29,979.98
574	G.E. Environmental Solutions Inc		\$29,571.80
575	Site One Landscape Supplies		\$29,437.94
576	Lafarge Canada Inc.		\$29,028.72
577	PA Arts Board		\$28,376.84
578	Raymax Equipment Sales Ltd.		\$28,349.29
579	Johnson Controls Ltd.		\$28,105.59
580	SRNet Inc.		\$26,775.00
581	East End Community Club		\$26,579.23
582	K & D Equipment Services		\$26,278.91
583	Info Tech Research Group		\$26,180.00
584	United Chemical Limited		\$26,173.55
585	Econolite Canada Inc.		\$24,744.98
586	Action Printing Company Ltd.		\$24,431.74
587	AODBT Architects Ltd		\$23,140.20
588	Millbrook Tactical Inc		\$23,073.75
589	DCG Philanthropic Services Inc		\$22,711.50
590	Barricades and Signs Ltd.		\$22,205.99
591	West Hill Community Club		\$21,736.30
592	R & W Custom Collision		\$21,139.95
593	Prince Albert Grand Council		\$20,681.32
594	WaterTrax o/a Aquatic Informatics Inc.		\$20,455.84
595	101290873 Saskatchewan Ltd.		\$20,410.05
596	Sask Research Council		\$20,367.64
597	Music Theatre International		\$20,314.82
598	Receiver General of Canada		\$19,947.25
599	Nemco Resources Ltd.		\$18,823.31
600	Zoho Canada Corporation		\$18,810.08
601	Living Tree Enviromental		\$18,291.00
602	Paulsen & Son Excavating Ltd.		\$17,894.90

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
603	Sask Housing Corporation		\$17,388.66
604	Air Canada		\$17,068.08
605	Danger Sandblasting & Painting 2009 Ltd.		\$17,043.98
606	Carlton Park Community Club		\$16,540.00
607	Crescent Acres Community Club		\$16,518.40
608	Nordale Community Club		\$16,318.86
609	Federation of Canadian Municipalities		\$16,128.52
610	Nudawn Sparkle Cleaners & Laundry Ltd.		\$16,071.36
611	Veolia Water Solutions Canada		\$15,786.70
612	George Belanger		\$15,750.00
613	CTOMS		\$15,672.72
614	Stantec Consulting Ltd.		\$15,462.11
615	Trans-Care Rescue		\$15,413.08
616	A Cut Above Tree Removal		\$15,096.00
617	Boulevard Real Estate Equities Ltd		\$14,986.33
618	Consortech Solutions Inc		\$14,836.50
619	Benjamin Schneider		\$14,341.24
620	Promotional Marketing		\$14,269.24
621	Ground Cubed Landscape Architects		\$14,072.63
622	Concord Theatricals		\$14,072.40
623	Dr. Lindsay Robertson		\$14,007.51
624	Bold Dance Productions		\$13,922.17
625	Pineland Metal Products Inc.		\$13,917.81
626	ASL Paving Ltd.		\$13,809.67
627	The Feldman Agency Inc.		\$13,575.00
628	Saskatoon Boiler Mfg. Co. Ltd.		\$13,568.17
629	City of Prince Albert SSFA 55+ Games		\$13,500.00
630	Grayshift LLC		\$13,412.93
631	Consolidated Supply Ltd.		\$13,351.97
632	Badger Meter		\$13,206.14
633	Pitney Bowes		\$13,199.61
634	Ace of Carts Ltd		\$12,954.80
635	LexisNexis Risk Solutions		\$12,687.36
636	Hach Sales & Service Canada Ltd		\$12,664.08
637	Turf Care Products Canada Ltd.		\$12,600.00
638	Canadian Ramp Company		\$12,364.08
639	Ticket Tracer Corporation		\$12,243.00
640	Winterhalt Mechanical Ltd.		\$12,072.80
641	Imprivata		\$12,019.95
642	Mikkelsen-Coward & Co Ltd.		\$11,990.83
643	Stokes International		\$11,803.19
644	Cellebrite Inc.		\$11,689.34
645	911 Supply and Adventure		\$11,523.91

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
646	Brandon Mayer		\$11,473.00
647	B2B Bank of Canada		\$11,404.25
648	RCMP "K" Division F.S.S.B.		\$11,383.18
649	Uline Canada Corporation		\$11,369.23
650	Ministry of Corrections and Policing		\$11,275.56
651	FireHouse Training		\$11,250.00
652	University of Saskatchewan		\$11,229.75
653	Basler Construction Ltd.		\$10,961.25
654	Cloverdale Paint		\$10,745.69
655	Ballet "N" All That Jazz Dance Centre Inc.		\$10,513.82
656	Dove Holdings Inc		\$10,500.00
657	Living Skies Centre for Social Inquiry		\$10,500.00
658	ADB Safegate Canada Inc		\$10,425.14
659	Concept 3 Business Interiors		\$10,382.29
660	Lite-Way Electric Ltd.		\$10,176.00
661	PAGC Sports & Recreation		\$9,900.00
662	Garland Canada Inc		\$9,879.00
663	P.A. Auto Body (1983) Ltd.		\$9,634.52
664	Superior LLC, a CentralSquare Company		\$9,514.91
665	Prince Albert Minor Softball Association		\$9,500.00
666	Paradise Pools		\$9,485.44
667	Univar Canada		\$9,353.05
668	Today's Technology Marketing Group		\$9,317.74
669	Vipond Inc.		\$9,303.45
670	T & T Power Group		\$9,290.70
671	Sign Universe		\$9,269.61
672	Dive Rescue International, Inc.		\$9,243.68
673	Big A Contracting		\$9,102.00
674	Blue Moose Media Inc		\$9,010.50
675	Prince Albert U14A Aces		\$9,000.00
676	DBP Entertainment		\$8,925.00
677	W. R. Meadows of Western Canada		\$8,786.04
678	Prairie Energy Resources Inc.		\$8,766.23
679	Donna Strauss		\$8,724.84
680	Indoc Crane Services Ltd		\$8,688.19
681	Cummins Western Canada		\$8,667.97
682	Industrial Machine Inc		\$8,661.27
683	Meridian Surveys Ltd.		\$8,557.50
684	Pictometry Intelligence Images		\$8,509.93
685	Coast Storage & Containers Ltd		\$8,491.50
686	SGL Canada		\$8,471.05
687	Prince Albert Raiders Hockey Club Inc.		\$8,439.00
688	Lexcom Systems Group Inc.		\$8,414.65

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
689	Bluebear LES		\$8,400.00
690	Questica Software Inc.		\$8,400.00
691	Athfort Holdings Ltd		\$8,381.91
692	Clear Water Controls Inc		\$8,259.84
693	Aqua Data Atlantic		\$8,236.20
694	Lafrentz Road Services Ltd.		\$8,182.92
695	i2 Inc.		\$8,120.01
696	Arts Management Systems		\$8,027.25
697	Charles Sturt University		\$7,989.55
698	Honda Canada Finance Inc		\$7,985.78
699	Select Entertainment		\$7,954.28
700	VWR International Co		\$7,952.02
701	WJF Instrumentation (1990) Ltd.		\$7,932.75
702	Kova Engineering Saskatchewan Ltd		\$7,901.25
703	Locke Electric		\$7,890.91
704	Big Drum Media		\$7,881.43
705	1215404 BC Ltd.		\$7,865.75
706	Anderson Pump House Ltd.		\$7,840.53
707	Canadian Assoc of Police Governance		\$7,830.00
708	E.T. Flooring Canada		\$7,825.45
709	Satya Inc.		\$7,770.00
710	Millsap Fuel Distributors		\$7,757.34
711	Westburne		\$7,687.13
712	Denson Commercial Food Equipment Inc.		\$7,394.43
713	Anixter Canada Inc.		\$7,394.25
714	Bluebeam, Inc.		\$7,303.61
715	The Backyard and Compost Corner		\$7,283.75
716	Alan Ruder		\$7,273.46
717	Linde Canada Inc		\$7,265.83
718	Prince Albert Pikes Synchronized Swimming Club		\$7,200.00
719	Prince Albert Skating Club		\$7,200.00
720	P & F Heating & Cooling Inc.		\$7,018.74
721	Harvey Anderson		\$7,000.00
722	Prince Albert Metis Nation Local 7 Inc.		\$7,000.00
723	Hilton Garden Inn		\$6,985.18
724	Amy Honch		\$6,964.33
725	D & J Smitty's Ice Cream Vending		\$6,921.60
726	Prince Albert Alarm Systems Ltd		\$6,882.00
727	Double Tree Hotel		\$6,825.87
728	High Q Greenhouses Inc.		\$6,771.21
729	eSolutions Group Limited		\$6,615.00
730	Rawlco Radio Ltd.		\$6,600.00
731	Vallen Canada Inc.		\$6,582.67

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
732	Prince Albert Council for the Arts		\$6,500.00
733	MLT Aikins LLP in trust		\$6,472.50
734	Centaur Products (Sask) Inc.		\$6,371.40
735	International Association of Airport Executive Canada		\$6,267.44
736	Mr J's Maintenance Ltd.		\$6,263.19
737	E.B. Horsman & Son		\$6,206.88
738	C & C Accounting Services		\$6,200.00
739	Prince Albert Branch of Inclusion Saskatchewan		\$6,200.00
740	Lynda Monahan		\$6,193.00
741	Performing Arts Warehouse		\$6,187.59
742	Jackie Packet		\$6,128.12
743	Prince Albert Dance Company		\$6,118.53
744	Paradigm Software		\$6,113.95
745	AG Sports Inc		\$6,105.00
746	YWCA		\$6,100.00
747	Beth Gobeil		\$6,079.15
748	Birch Hills Dance		\$6,078.99
749	Favored Nations Touring Inc		\$6,050.00
750	CGI Information Systems & Mgt Consultants Inc		\$6,012.50
751	Eagles Nest Youth Ranch		\$6,000.00
752	La Co-operative L'Ecole Des Petits		\$6,000.00
753	Prince Albert Gymnastics Club		\$6,000.00
754	Prince Albert Men's Golf Club		\$6,000.00
755	TRI4KIDS4CAMP		\$6,000.00
756	Paul Clemens		\$5,994.00
757	Prince Albert Winter Festival		\$5,978.48
758	Mera Development Corp.		\$5,952.38
759	Timberland Bow Benders		\$5,880.00
760	Compass Municipal Services Inc.		\$5,860.80
761	Innovation, Science and Economic Development Canada		\$5,858.94
762	Allen Ponak Consulting Ltd.		\$5,725.38
763	Habitat for Humanity Inc.		\$5,645.10
764	BCL Engineering Ltd.		\$5,620.39
765	Classic Albums Live Corporation		\$5,400.00
766	Travis Kenney		\$5,398.13
767	Snap on Tools		\$5,394.60
768	Chartered Professional Accountants of Saskatchewan		\$5,381.25
769	Chartered Professional Accountants of Alberta		\$5,355.00
770	GCL Diesel Injection Service		\$5,350.80
771	IBM Canada Ltd.		\$5,331.33
772	Malachi T McKenzie		\$5,218.00
773	R & R Products Inc		\$5,217.05
774	Christie Lites Sales		\$5,122.54

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
775	Canadian BDX Inc.		\$5,118.75
776	North Shield Services Ltd		\$5,109.17
777	Skyview Cleaning Inc.		\$5,094.90
778	Aallcann Wood Suppliers Inc.		\$5,070.70
779	Riverbank Development Corporation		\$5,070.50
780	gtechna Mobile Enforcement Solutions		\$5,063.11
781	Canadian Association of Chiefs of Police		\$5,058.71
782	Shercom Industries Inc		\$4,992.51
783	KingFisher Boats Inc		\$4,984.99
784	Lakeshore Tree Farms Ltd.		\$4,983.20
785	Anthratech Western Inc.		\$4,937.50
786	Kelvin McGunigal		\$4,904.73
787	Transportation Association of Canada		\$4,893.49
788	Joesoftware Inc.		\$4,830.00
789	Croatia Industries Ltd.		\$4,828.50
790	Agence Station Bleue		\$4,800.00
791	102041427 Saskatchewan Ltd c/o The roxy Sk		\$4,782.25
792	Acuvec Geospatial		\$4,777.50
793	Helen Sayazie		\$4,750.00
794	Crown Shred & Recycling (PA) Inc.		\$4,749.48
795	Ennis Sisters		\$4,725.00
796	Ramada Hotel		\$4,637.01
797	Prince Albert Photocopier Ltd.		\$4,625.31
798	Elderhorst Bells Inc.		\$4,580.10
799	Kristin Arpin & Devin Gorder		\$4,560.96
800	Prakash Consulting Ltd.		\$4,509.75
801	Tri Sonic Sound		\$4,506.01
802	Prince Albert Female Hockey Tournament		\$4,500.00
803	Northern Strands Co. Ltd.		\$4,495.70
804	Provox Systems Inc.		\$4,463.82
805	Hyatt Regency Calgary		\$4,352.36
806	Ralph Boychuk		\$4,317.66
807	Absolute Fire Protection		\$4,287.02
808	Prince Albert Community Basketball Assoc Inc.		\$4,285.00
809	Saskatoon Cylinder Exchange Ltd		\$4,256.85
810	Dan Christakos		\$4,250.00
811	Karen Langlois		\$4,200.00
812	Heidi Munro		\$4,200.00
813	Comairco Equipment Ltd.		\$4,199.25
814	Brock White Canada		\$4,189.14
815	Randy Hurd		\$4,091.02
816	Flying Colours International		\$4,074.21
817	Saskatchewan Assessment Appraisers Association		\$4,042.50

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
818	First Student Canada		\$4,035.67
819	Wood Environment & Infrastructure Solutions		\$4,028.26
820	Prince Albert Slo Pitch League		\$4,000.00
821	Riverside School		\$4,000.00
822	Dan Plaquin		\$3,972.05
823	Minto Rec Centre & Lounge		\$3,912.30
824	Off The Cuff Improv & Interactive		\$3,880.00
825	101065932 Saskatchewan Ltd		\$3,866.10
826	Brian McNabb		\$3,865.94
827	Integra Construction Ltd		\$3,827.28
828	Mac Tools		\$3,756.93
829	Mike Langlois		\$3,750.00
830	605632 Saskatchewan Ltd		\$3,702.73
831	TG Graphics SM Inc.		\$3,680.33
832	Jen's Book-Keeping Services		\$3,663.00
833	Dana Strauss		\$3,651.10
834	Leanne Brown		\$3,586.85
835	K-9 Dynamics		\$3,582.80
836	Nozzle Forward LLC		\$3,530.00
837	BMR Mfg Inc		\$3,528.00
838	Margaret Morgan		\$3,522.60
839	Best Western Hotels		\$3,474.23
840	WD Industrial Group		\$3,442.95
841	Lloyd Libke Law Enforcement Sales Inc.		\$3,360.00
842	National Fire Codes		\$3,316.93
843	Buffalo Inspection Services		\$3,311.18
844	Prince Albert Sharks Swim Club		\$3,300.00
845	Saskatchewan Digital Forensics Services		\$3,300.00
846	Gallus Golf LLC		\$3,279.56
847	Western Canada Water & Wastewater Association & Constituent Orga		\$3,265.50
848	Lawson Products Inc		\$3,260.72
849	Dafco Filtration Group		\$3,259.66
850	Porter Music Management		\$3,250.00
851	R&B Skidsteer Services		\$3,246.75
852	Alpha Technologies Inc.		\$3,169.83
853	Target Specialty Products		\$3,166.80
854	OCR Canada		\$3,152.40
855	J.A. Larue Inc.		\$3,144.85
856	CWB National Leasing		\$3,116.64
857	Ina Holmen		\$3,106.31
858	Adcom Solutions		\$3,083.03
859	Vanko Analytics		\$3,074.70

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
860	Wildernook Fresh Air Learning		\$3,073.54
861	Tee-on Golf Systems Inc.		\$3,051.73
862	Fresh Air Experience		\$3,046.84
863	Vicki Gauthier		\$3,020.00
864	ABC Fire & Safety Equipment		\$3,012.37
865	Steven Gevenich		\$3,000.00
866	Graffiti Music Company		\$3,000.00
867	Townfolio Inc o/a Munisight Ltd.		\$2,997.00
868	AlphaCard		\$2,977.49
869	Hard Drives Direct		\$2,974.89
870	Van Lieshout Music Services		\$2,937.50
871	SOS Electrical Ltd.		\$2,916.95
872	S & K Mechanical Ltd.		\$2,907.47
873	Technology Professionals Saskatchewan		\$2,890.00
874	Guardian Equipment Limited		\$2,887.11
875	PAYPAL		\$2,883.64
876	Reflections Auto & Window Glass		\$2,881.38
877	Udemy Inc		\$2,874.17
878	Municipal Media Inc.		\$2,835.00
879	TeamViewer GmbH		\$2,819.40
880	Jet Ice Limited		\$2,814.47
881	Harpreet Kaur		\$2,807.38
882	Fort Garry Industries Ltd.		\$2,806.60
883	P.A. Radiator Shop		\$2,790.94
884	Aboriginal Consulting Services		\$2,765.76
885	Big Sisters/Big Brothers Prince Albert & District Inc.		\$2,750.00
886	Canadian Urban Transit Association		\$2,727.86
887	Conexus Credit Union		\$2,704.52
888	Altec Industries Ltd.		\$2,700.61
889	Marcy Friesen		\$2,692.52
890	Mini Tune Lawn & Landscape Depot		\$2,691.36
891	Stormwind Studios		\$2,687.93
892	MCAP Service Corporation		\$2,682.80
893	ESI Elevator Solutions Inc		\$2,662.11
894	Secure Choice Moving & Storage		\$2,656.63
895	Heather GM Mercredi		\$2,627.50
896	Robert Haakenson		\$2,625.00
897	Vermeer Equipment		\$2,606.68
898	Texcan Cable Ltd		\$2,583.28
899	R. Peters JR. Contracting		\$2,575.20
900	OTIS Canada Inc		\$2,566.37
901	Hotel Grand Pacific		\$2,564.65
902	Morris Hargreaves McIntyre		\$2,550.00

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
903	P A Minor Baseball Association		\$2,550.00
904	The Floor Store of Prince Albert Ltd.		\$2,547.96
905	BDI Canada Inc.		\$2,537.54
906	Ashly Cabinets & Windows		\$2,525.25
907	Cole-Parmer Instrument Co.		\$2,522.99
908	Select Classic Carriers		\$2,520.00
909	Canadian Institute of Planners		\$2,510.07
910	Canada Post Corporation		\$2,506.48
911	Erin Brophy		\$2,500.00
912	Firebird North Sistema Music Project		\$2,500.00
913	Jenna Strauss		\$2,500.00
914	Hero Products Group		\$2,498.27
915	Heartland Kitchens Ltd.		\$2,486.40
916	Truck Outfitters Prince Albert Inc.		\$2,462.30
917	Impact Marketing Services Ltd		\$2,456.29
918	Elizabeth Chamberlain		\$2,450.00
919	Hi Pro Recreation Services		\$2,447.55
920	Emsco Equipment Maintenance & Supply Co.		\$2,445.32
921	Roxanne Dicke		\$2,434.54
922	Eaton Industries (Canada) Company		\$2,405.37
923	Total Truck Training		\$2,400.00
924	Pro-Tech Alarm System Services		\$2,395.05
925	Prince Albert Chamber of Commerce		\$2,370.90
926	Landel Controls Ltd.		\$2,368.86
927	Misc Mastercard Vendors		\$2,360.91
928	Express It More Promotional Products		\$2,351.14
929	Comprehensive Chemical & Water Treatment Inc.		\$2,317.08
930	Matkowski Law Office		\$2,311.05
931	Homewood Health Inc.		\$2,310.00
932	National Golf Course Owners Association Canada		\$2,304.75
933	K-Light Recycling		\$2,255.77
934	Receiver General of Canada		\$2,250.60
935	Comtech (Communication Technologies) Ltd.		\$2,239.09
936	CTC Supplies		\$2,217.57
937	TNT Work & Rescue Inc		\$2,203.17
938	Neighborhood Caterers		\$2,174.81
939	Shellbrook Home Hardware		\$2,162.01
940	The Lawnmower Hospital		\$2,140.87
941	Humanity Inc.		\$2,132.89
942	Super 8 Motel		\$2,125.74
943	The Slokan Ramblers Ltd.		\$2,125.00
944	Invarion Inc.		\$2,123.91
945	Dr Java's Coffee House		\$2,104.93

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
946	Operator Certification Board		\$2,100.00
947	Anton Stefanowich		\$2,084.58
948	The Backyard		\$2,070.32
949	Speedy Auto Glass		\$2,066.88
950	Carrie Bannerman		\$2,059.27
951	Winn 911 Software		\$2,036.62
952	Your Lifes Path		\$2,031.08
953	SOS Children's Safety Magazine		\$2,016.00
954	Tru North RV, Auto & Marine		\$2,002.33
955	Art Gordon		\$2,000.00
956	Brooke Wozniak		\$2,000.00
957	Noregon Systems Inc.		\$1,995.28
958	Team Power Solutions		\$1,995.00
959	Kin Enterprises Inc.		\$1,934.22
960	Debbie Fremont		\$1,928.36
961	R.M. of Prince Albert #461		\$1,924.63
962	Aquam Inc		\$1,911.74
963	Ian Dickson		\$1,910.00
964	Mick Gratias		\$1,900.00
965	Gary Ostafichuk		\$1,900.00
966	4 Horsemen Fitness		\$1,885.68
967	Jarrett Tupper		\$1,850.00
968	Mad Rock Climbing Canada		\$1,845.90
969	Genelle Amber Studios		\$1,837.94
970	Crestline Coach Ltd.		\$1,827.22
971	Lisa Larocque		\$1,820.70
972	Ryan ULC		\$1,818.00
973	Niagara Regional Police Service		\$1,800.00
974	Telus Mobility		\$1,788.21
975	Wingate by Wyndham		\$1,757.85
976	Commercial Truck Equipment Corp		\$1,745.82
977	Receiver General of Canada		\$1,733.54
978	Prince Albert Umpires Association		\$1,720.00
979	ITM Instruments Inc		\$1,684.88
980	A & L Laundromat Ltd.		\$1,665.98
981	Prince Albert Northern Bus Lines Ltd.		\$1,665.00
982	Carfinco Inc.		\$1,663.50
983	Canadian Trainers Collective		\$1,653.75
984	Weber Supply Distributors		\$1,646.57
985	Magikist Ltd		\$1,642.55
986	Vista Print. ca		\$1,617.93
987	Park Range Veterinary Services		\$1,614.36
988	The Fire Place Hut		\$1,609.50

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
989	Alex Powalinsky o/a All my Relations Photography		\$1,600.00
990	Sask Emergency Planners Association		\$1,600.00
991	Campbell Printing Ltd.		\$1,599.68
992	Cabela's		\$1,598.33
993	Darcy Dubuque		\$1,593.68
994	Rideau Recognition Solutions Inc.		\$1,585.50
995	A.V.O. Systems Ltd.		\$1,574.47
996	The Welding Shop		\$1,570.15
997	Thomson Carswell		\$1,562.40
998	Tia Furstenberg		\$1,550.00
999	Saskatoon Media Group		\$1,549.80
1000	Wounded Warriors Magazine		\$1,548.75
1001	Marsollier Petroleum		\$1,534.85
1002	Garry Vermette		\$1,534.00
1003	Shania Cabilao		\$1,500.00
1004	Katelyn Lehner		\$1,500.00
1005	Joel Miedema		\$1,500.00
1006	Prince Albert and Area Athletic Association		\$1,500.00
1007	Domremy Memorials-Monuments		\$1,497.50
1008	Greg Pilon (Lucien)		\$1,492.50
1009	A2Z Safety & Training Ltd.		\$1,491.00
1010	Gordon Stewart		\$1,466.87
1011	626963 Saskatchewan Ltd.		\$1,453.90
1012	Folk Consulting Inc.		\$1,447.56
1013	Anthony Pederson		\$1,445.00
1014	Shell Canada		\$1,425.92
1015	Robert MacDonald		\$1,420.81
1016	Bob Reed		\$1,420.81
1017	Camions Carl Thibault Inc.		\$1,419.46
1018	University of Calgary		\$1,411.12
1019	Shelly Bird		\$1,410.00
1020	Special Event Tents		\$1,401.37
1021	Lacey J Monias		\$1,400.50
1022	Mike Zaparaniuk		\$1,400.00
1023	Cyndi Alexander		\$1,393.38
1024	Comfort Inn		\$1,390.64
1025	Home Inn & Suites		\$1,375.66
1026	Dakota Dunes Resort		\$1,375.39
1027	Ranjitt Mann		\$1,369.20
1028	Saskatchewan Association of Chiefs of Police		\$1,355.00
1029	Richard Caron		\$1,354.32
1030	Berk Jodoin		\$1,350.00
1031	Parkland Emergency Medical Services		\$1,344.00

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1032	Motion Industries Canada Inc.		\$1,326.62
1033	The International Assoc of Assessing Officers		\$1,313.08
1034	Othram Inc		\$1,287.68
1035	Helgason Contracting		\$1,276.50
1036	Needham Promotions Inc		\$1,276.50
1037	The Diving Center		\$1,270.66
1038	Darcy Sander		\$1,270.63
1039	Vince Herzog		\$1,261.25
1040	Johnston Group		\$1,260.00
1041	Currentware		\$1,256.86
1042	Heather Derworiz		\$1,250.00
1043	Global Sign Inc.		\$1,221.15
1044	Cludo Inc		\$1,220.00
1045	BIOMED Recovery & Disposal		\$1,218.04
1046	Intuiface		\$1,217.45
1047	Murrays Appliance Service		\$1,214.90
1048	The Municipal Information Network		\$1,212.75
1049	Don's Photo Shop		\$1,212.06
1050	Prince Albert Special Olympics		\$1,200.00
1051	Shermco Industries Canada Inc.		\$1,199.63
1052	Canadian Association of Fire Chiefs		\$1,195.00
1053	Tenaquip Ltd.		\$1,191.66
1054	Al Dyer		\$1,188.86
1055	Stacey Friesen		\$1,174.04
1056	Industrial Fluid Consultants		\$1,163.46
1057	Relan Meeks		\$1,150.00
1058	Vimeo Inc.		\$1,140.00
1059	Mumby Manufacturing Ltd & Northland Rec Supply		\$1,135.53
1060	Postmedia Network Inc.		\$1,123.39
1061	JYSK		\$1,122.06
1062	Flir Ca		\$1,121.10
1063	Linkedin		\$1,109.87
1064	Business Furnishing (Sask) Ltd		\$1,105.56
1065	Dennis Adams		\$1,100.00
1066	John Crane Canada Inc		\$1,097.80
1067	Markland Specialty Engineering Ltd		\$1,092.00
1068	Global Industrial Canada		\$1,067.36
1069	YasTech Developments Inc.		\$1,065.60
1070	Joe Johnson Equipment Inc		\$1,065.43
1071	Black Laser Learning Inc.		\$1,064.77
1072	Grant Hall Hotel		\$1,058.34
1073	Roger Boucher		\$1,050.00
1074	Golf Saskatchewan		\$1,050.00

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1075	Adnet Agency		\$1,039.50
1076	Lakeview Aquatic Consultants Ltd		\$1,039.50
1077	TES Instruments		\$1,039.50
1078	Slow Burn Recycling Services		\$1,027.32
1079	Dufresne - Prince Albert		\$1,025.47
1080	Caseware International Inc.		\$1,023.75
1081	Services Techniques Claude Drouin		\$1,015.65
1082	Practica Ltd		\$1,015.26
1083	Handcuff Warehouse		\$1,009.60
1084	Verge Metal Works Cutting & Design		\$1,007.33
1085	Athens Technical Specialists Inc.		\$1,005.34
1086	Professional Security Products Corp		\$1,003.80
1087	Aaron Arcand		\$1,000.00
1088	Barry Mihilewicz Audio Contracting		\$1,000.00
1089	Calvary United Church		\$1,000.00
1090	Ecole St. Mary High School		\$1,000.00
1091	Moth Vintage		\$1,000.00
1092	Plaza 88 Event Centre Inc.		\$1,000.00
1093	Red Wolf Boxing Club		\$1,000.00
1094	Bruce Rusheleau		\$1,000.00
1095	Saskatchewan Country Music Awards		\$1,000.00
1096	The Roman Empire Production Corp		\$1,000.00
1097	U15 Astros		\$1,000.00
1098	Bell Mobility Inc.		\$998.08
1099	Bruce Gibson		\$987.90
1100	Source Office Furnishings		\$982.20
1101	Yodeck.com		\$970.64
1102	Elkridge Resort Hotel		\$969.70
1103	Challenges Unlimited Inc.		\$966.00
1104	Event Pro Software		\$964.98
1105	P A Janitorial Services 1983		\$962.37
1106	TMG Industrial		\$957.54
1107	Western Recreation & Development Inc		\$950.02
1108	Blue Spruce Enterprises Ltd.		\$950.00
1109	Shellview Sod Farms Ltd.		\$948.39
1110	AVSHop.ca		\$944.52
1111	Northern Elite Firearm		\$936.76
1112	Kushal P. Dave		\$936.21
1113	Party City		\$935.71
1114	Gordon Hood		\$932.05
1115	CSIpix / iSYS - Intelligent System Solutions Corp		\$926.17
1116	Linda Lawrence		\$925.00
1117	Glen Huffman		\$902.25

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1118	City of Calgary		\$890.00
1119	Executive Convention Management		\$882.00
1120	Hootsuite		\$881.20
1121	Debra Stoger		\$880.65
1122	Harley Davis		\$877.80
1123	ThreatTrack Security Inc dba VIPRE Security		\$863.67
1124	Rod's Decorating Centre Ltd.		\$863.47
1125	Bell Media Inc		\$861.00
1126	Kim Janvier		\$855.00
1127	Survey Monkey		\$852.48
1128	Auto Details on 6th Ltd.		\$850.81
1129	Teegan Jeffers		\$850.00
1130	Yeti Canada Ltd		\$848.95
1131	Sask Health Authority		\$846.00
1132	Big Hill Services Ltd.		\$841.72
1133	Lake Land Towing		\$840.00
1134	Municipal Information Systems Assoc. Prairies Chapter		\$840.00
1135	Petticoat Creek Press Inc.		\$840.00
1136	Labour Law Online.ca		\$834.75
1137	Gabrielle Giroux		\$832.50
1138	Kayanna Rae Wirtz		\$832.50
1139	Food & Fuel c/o 101212525 Sk Ltd.		\$832.00
1140	Fabricland		\$829.12
1141	Ethan Waldner		\$827.44
1142	Recycling Council of Alberta		\$825.00
1143	Les Entreprises Denis Ringuette Inc.		\$824.25
1144	Constant Contact		\$818.97
1145	Albert Braaten		\$814.05
1146	Debbie MacKenzie		\$809.25
1147	Hampton Inn		\$800.16
1148	Camrose Police Association		\$800.00
1149	High Risk Course		\$800.00
1150	Canadian Golf Superintendents Association		\$798.80
1151	Crown Vacuum Sales & Service		\$794.51
1152	Grammarly Inc.		\$794.18
1153	Town of Rosthern		\$791.66
1154	Town of Duck Lake		\$791.66
1155	Town of Shellbrook		\$791.66
1156	Prinoth Ltd.		\$790.08
1157	Portapay.com		\$788.09
1158	Fall Protection Group		\$787.50
1159	Carrie Ikert		\$787.50
1160	Rhonda Trusty		\$783.19

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1161	Sask Auto Fund		\$775.83
1162	API Alarms Inc.		\$775.00
1163	Madelyn Ouellett		\$775.00
1164	Dorlen Products Inc		\$768.50
1165	Darlene Cook		\$766.50
1166	Dale Anderson		\$761.85
1167	Denham Awning Makers		\$759.24
1168	Bethany Leachman		\$750.00
1169	David Lokinger		\$750.00
1170	Rebecca Strong		\$750.00
1171	Donald Beuker		\$749.70
1172	True North Photo Booth Co.		\$748.86
1173	Bev Amonson		\$731.01
1174	MVP Media Network, Inc.		\$722.69
1175	T-R Spring & Align Ltd.		\$719.08
1176	Government Finance Officers Association		\$713.98
1177	Carpet World		\$710.40
1178	Paul Walker		\$705.73
1179	Greg Siegel		\$701.50
1180	Colin Klassen		\$700.00
1181	Went to Work Inc		\$697.17
1182	Saskatchewan Federation of Police Officers		\$690.00
1183	Perry Hulowski		\$678.13
1184	ATAP Infrastructure Management Ltd		\$672.00
1185	Canalta Hotel		\$668.00
1186	WIKI Instruments Ltd.		\$666.02
1187	Opening Doors to Tomorrow		\$660.00
1188	I.C.E. Marketing & Consulting		\$658.60
1189	Home Depot		\$655.11
1190	Carrie Martel		\$651.53
1191	Wurth Canada Ltd.		\$647.16
1192	Michelle Patricia Hoehn		\$643.14
1193	Chad C Norris		\$643.00
1194	Direct Collect Inc.		\$637.88
1195	Future Electronics		\$636.11
1196	Sask Economic Developers Assoc.(seda)		\$630.00
1197	Sport Tourism Canada		\$630.00
1198	E Z Texting		\$625.29
1199	Sport Chek		\$620.99
1200	Merv Gunville		\$619.00
1201	Twilight Framing & Gallery		\$611.96
1202	Montana's		\$604.08
1203	Merasty Media Services Inc.		\$603.75

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1204	Name Tag Wizard		\$603.37
1205	Morris Charland		\$601.07
1206	Cherise Arnesen		\$600.00
1207	Canadian Municipal Network on Crime Prevention		\$600.00
1208	Regional Community Airports of Canada		\$600.00
1209	Matthew Remenda		\$600.00
1210	Sum Theatre Corp.		\$600.00
1211	Prairie West Cross Connection Control Training		\$595.00
1212	Eco Management Services Inc		\$590.86
1213	Kathy McMullin		\$580.96
1214	Martin Mayuga		\$577.41
1215	Stapleton's Great Adventure Company		\$577.16
1216	Astro Towing P.A. Ltd.		\$568.53
1217	Royal Reporting Veritext Litigation Solutions Canada Inc.		\$567.00
1218	Minute Muffler		\$566.93
1219	Jane F Goldade		\$566.10
1220	Budget Rent a Car		\$564.99
1221	Dr. E Maciel		\$561.94
1222	Valerie Burns		\$557.78
1223	Culligan Water Conditioning		\$555.83
1224	Garth Valentine Bendig		\$555.06
1225	Clique Hotels		\$552.95
1226	SAP Canada Inc.		\$549.45
1227	Tiny Tot Daycare		\$544.46
1228	101185387 Saskatchewan Ltd		\$543.50
1229	Jeremy Lukan		\$542.72
1230	Sandman Hotels		\$540.45
1231	Melfort Campus		\$540.00
1232	Fred Isayew		\$538.15
1233	Flaman Fitness		\$532.72
1234	Denton Yeo		\$531.04
1235	North Sask Victim Services Inc.		\$525.00
1236	Trimble Inc		\$522.82
1237	The Brick		\$522.64
1238	Future Print		\$521.70
1239	SCMA Saskatchewan		\$519.75
1240	Loring Enterprises Ltd		\$513.81
1241	June Kudel		\$513.38
1242	Petro Canada Inc.		\$513.12
1243	James R Littlechilds		\$512.65
1244	Schmalz Enterprises		\$511.75
1245	MyZone Printing		\$509.67
1246	Brian Garson		\$508.75

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1247	Fisher Scientific Limited		\$507.27
1248	Economic Developers Association of Canada		\$503.29
1249	Alberta Airports Management Association		\$500.00
1250	Cole Assman		\$500.00
1251	City of Red Deer		\$500.00
1252	Jamie Hutchinson		\$500.00
1253	J&L Jensen		\$500.00
1254	Yu Ling Li		\$500.00
1255	Kelly Litzenberger		\$500.00
1256	Derek Melchert		\$500.00
1257	Randy Mihilewicz		\$500.00
1258	Robyn Nagy		\$500.00
1259	Prince Albert & District Community Service Centre		\$500.00
1260	Prince Albert Model Forest Association Inc		\$500.00
1261	Spirit Strong Singers		\$500.00
1262	Robbie Custer		\$499.00
1263	Leavitt Machinery		\$498.75
1264	Commercial Aquatic Supplies		\$498.67
1265	BNI Saskatchewan		\$493.50
1266	Venice House		\$492.73
1267	Ellen Grewcock		\$490.53
1268	EcOzone Water Solutions		\$487.08
1269	Vue It Communication		\$485.85
1270	Irvin Hamilton & Toni Hamilton		\$485.50
1271	Jack Vermette		\$485.01
1272	Ministry of Social Services		\$484.70
1273	Sheraton Cavalier Hotel		\$479.90
1274	Jenson Publishing		\$472.50
1275	Troy R Naytowhow		\$470.50
1276	The Roof Top Bar & Grill		\$467.58
1277	Covert Track Group, Inc		\$466.48
1278	EaseUS		\$464.64
1279	P A Outreach Program Inc.		\$463.59
1280	Canadian Standards Association		\$462.00
1281	Wainbee Ltd		\$459.78
1282	Air Unlimited Inc		\$454.55
1283	Mid Continental Pump Supply		\$451.93
1284	Allyson James-Loth		\$450.00
1285	MLT Aikins LLP		\$448.88
1286	Cenera		\$446.25
1287	Maple Leaf Ropes		\$442.75
1288	Dulux Paints		\$439.55
1289	American Water Works Assoc		\$438.05

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1290	Vibco Vibration Product		\$436.86
1291	Garden of Dreams		\$435.81
1292	Deerfoot Inn & Casino		\$434.46
1293	Bahram Makari		\$433.65
1294	Saskatchewan Aviation Council		\$430.00
1295	GMSI Group		\$429.43
1296	Kien Vu		\$427.35
1297	Original Joes		\$422.19
1298	Iris Kunkel		\$421.80
1299	Jacques Marias		\$421.80
1300	SPI Health and Safety Inc.		\$420.69
1301	Kristy Hoornick		\$420.00
1302	Kassie Svendsen		\$420.00
1303	Albert Sawchuk		\$417.87
1304	Margo Supplies Ltd		\$415.93
1305	Terry Friesen		\$410.70
1306	Kirk Pilon		\$410.00
1307	St. Johns Ambulance		\$400.71
1308	Zachary Kerr		\$400.00
1309	Dean Kushneryk		\$400.00
1310	Josh Rohs		\$400.00
1311	Brock Skomorowski		\$400.00
1312	Cheryl Stevenson		\$400.00
1313	Stephen Williams		\$400.00
1314	NASTT		\$399.53
1315	Mentimeter AB		\$399.16
1316	Niagara Airbus Inc.		\$398.89
1317	Esso		\$395.36
1318	Karen Haubrich		\$393.75
1319	Kelly Dent Clinic		\$388.50
1320	Turf & Soil Diagnostics		\$385.28
1321	Royal Hotel		\$384.75
1322	Dean Dube		\$382.95
1323	Lynette Natomagan		\$382.95
1324	Carlton Honda		\$379.14
1325	ITS Occupational Health Services		\$375.90
1326	Cherrie Vermette		\$370.53
1327	Prince Albert Exhibition		\$370.13
1328	Sask Polytechnic-Moose Jaw Campus		\$370.00
1329	Sawridge, Edmonton South		\$369.30
1330	Arborist Supply Co Inc		\$367.50
1331	Gayle Breiter		\$364.64
1332	Great Northern Equipment		\$364.54

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1333	Weldco-Beales Manufacturing		\$363.89
1334	Canadian Public Procurement Council		\$360.75
1335	UBU Photos		\$360.00
1336	Dale Carnegie and Associates		\$358.31
1337	Battery Boys		\$355.48
1338	Andy Coulic		\$350.00
1339	Lillian Donahue		\$350.00
1340	Mercy Glover		\$350.00
1341	VMware		\$349.00
1342	High Purity Water Services		\$346.50
1343	Charlene Bernard		\$343.57
1344	J & R Investments		\$343.15
1345	Bernice Milligan		\$338.33
1346	FS.Com Inc		\$336.20
1347	MX Toolbox		\$333.54
1348	NordVPN		\$330.24
1349	Igus Inc		\$328.99
1350	Judy McNaughton		\$328.00
1351	Kennedy Erickson		\$327.47
1352	Morris Petruniak		\$326.90
1353	Prince Albert Diesel Injection (2004) Ltd.		\$319.45
1354	Adeline Gunnarson		\$318.70
1355	Entrust Ltd		\$317.59
1356	MADD Canada		\$313.95
1357	SSL.com		\$311.44
1358	Creative City Network of Canada		\$310.00
1359	Courageous K9 (Courageous Companions)		\$309.75
1360	Vitacore Industries		\$307.52
1361	Harold's IGA		\$307.08
1362	Bocian Jewellers		\$305.25
1363	Saskatchewan Parks & Recreation Association		\$305.00
1364	Select Blinds Canada		\$300.94
1365	Jordan Balicki		\$300.00
1366	Melissa Cournoyer		\$300.00
1367	Creative Kids Canada Inc		\$300.00
1368	E. A. Rawlinson Centre for the Arts		\$300.00
1369	Trent N R Gillespie		\$300.00
1370	LJ Tyson		\$300.00
1371	Dan Luesink		\$300.00
1372	Ben Myo		\$300.00
1373	Bryan Roces		\$300.00
1374	Wanda Scissons		\$300.00
1375	Sturgeon Lake First Nation		\$300.00

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1376	Kevin Kasun		\$296.93
1377	RPM Industrial Inc.		\$295.26
1378	Ria Cox		\$295.00
1379	Fas Gas Oil Ltd.		\$293.65
1380	Wendy Lloyd		\$292.94
1381	Community Drug Alert Online		\$288.75
1382	Carissa Listrom		\$288.75
1383	Actionwear Saskatoon Inc.		\$286.38
1384	Karstin Mitchell		\$285.00
1385	Wajax Equipment Saskatoon		\$275.15
1386	Lori L Skiftun		\$270.74
1387	The Star Phoenix		\$268.80
1388	Norcan Fluid Power		\$268.48
1389	Bobby's Place		\$265.07
1390	Karen Anderson		\$262.24
1391	Cindy Fuller		\$260.85
1392	Town of Wakaw		\$260.00
1393	Trane Canada ULC		\$259.73
1394	The Gallery Art Placement Inc.		\$259.12
1395	Kevin Bremner		\$258.70
1396	International Municipal Signal Assoc.		\$258.52
1397	Ervin Blanchard		\$256.01
1398	Dave Kapacila		\$255.30
1399	Elly Mitchell		\$255.00
1400	PetSmart		\$253.00
1401	Jim Kocsis		\$252.00
1402	Silver Screen Canada		\$252.00
1403	Motis Fire Rescue		\$251.58
1404	Dave Arsenault		\$250.00
1405	Avison Young ITF 1540709 Ontario Limited		\$250.00
1406	Canadian Mental Health Assoc - PA Branch		\$250.00
1407	Central Canadian Auto Theft Association		\$250.00
1408	Coldest Night of the Year		\$250.00
1409	Adin Dereniwski		\$250.00
1410	Mansoor Iqbal		\$250.00
1411	Kidsport		\$250.00
1412	Kinsmen Telemiracle Foundation		\$250.00
1413	Make a Wish Canada		\$250.00
1414	Prince Albert Music Festival Association		\$250.00
1415	Prince Albert Ukrainian Barveenok Dancers Inc.		\$250.00
1416	The Terry Fox Foundation		\$250.00
1417	Mark & Rita Geiger		\$249.00
1418	Roy Fremont		\$248.42

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1419	Ivan Blazic		\$245.31
1420	Junk Guys		\$244.20
1421	Dennis Brown		\$241.67
1422	Willie Ermine		\$240.00
1423	North Social		\$240.00
1424	Canada's Association of I.T. Professionals		\$236.25
1425	Wild Rose Co-op		\$235.82
1426	Allan Adam		\$235.20
1427	The Keg Steakhouse		\$232.78
1428	Faith Burke		\$230.65
1429	Microsoftstore. Com		\$229.99
1430	Danielle Henson		\$229.77
1431	Safety Sign		\$229.56
1432	Project Management Institute, Inc.		\$227.65
1433	Chubb Security		\$225.00
1434	Marlene Peterson		\$225.00
1435	102139847 Sask Ltd (Do not use)		\$222.00
1436	Donald Donayre		\$222.00
1437	BulkSMS.com		\$221.79
1438	Flipsnack		\$220.01
1439	Marjorie Davidson		\$216.45
1440	Brycen Brule		\$216.00
1441	Roc Tan Corporation		\$215.45
1442	SaskOutdoors		\$215.00
1443	Leo J. Omani		\$214.40
1444	Great Canadian Oil Change		\$213.58
1445	Fraser Spafford Ricci Art & Archival Conservation Inc.		\$210.00
1446	Terri Lee Royea		\$210.00
1447	Fitness Solutions		\$209.26
1448	Weir Canada Inc.		\$208.66
1449	QuillBot		\$208.48
1450	R.M. of Rosthern		\$204.75
1451	Fedex		\$202.32
1452	Creative Market		\$202.08
1453	Industrial Scale Ltd		\$200.96
1454	Angela Joy Dela Cruz		\$200.00
1455	Leah M Dorion		\$200.00
1456	First Nations Veterans Association of Saskatchewan		\$200.00
1457	Lorne Hradecki		\$200.00
1458	Internet Infinity- Voice Me Up		\$200.00
1459	Taras Kachkowski		\$200.00
1460	Avery McKenzie		\$200.00
1461	Joanna McKay		\$200.00

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1462	Mont St. Joseph Foundation		\$200.00
1463	Kayla Dawn Nateways		\$200.00
1464	Tazana Nilson		\$200.00
1465	Ted Peachy		\$200.00
1466	Maggie Pytlak-Strauss		\$200.00
1467	Joe Rybinski		\$200.00
1468	Mike Rybinski		\$200.00
1469	Derek Sand		\$200.00
1470	Rayna Shez		\$200.00
1471	Saskatchewan Forestry Association		\$200.00
1472	Saskatchewan Justice Corporation Branch		\$200.00
1473	Saskatchewan Turfgrass Association		\$200.00
1474	Wahpeton Dakota Nation		\$200.00
1475	Tatum Young		\$200.00
1476	Gas Plus Station		\$199.47
1477	Precision Design & Manufacturing		\$199.37
1478	Media Made Simple		\$198.75
1479	Dekalam Hire Learning Inc		\$197.00
1480	Salvation Army		\$197.00
1481	Norma Gareau		\$194.65
1482	Jessica Block		\$194.25
1483	Ron Hulowski		\$194.25
1484	Farmtronics Ltd.		\$189.53
1485	Maureen Cable		\$188.70
1486	Garry Edmison		\$188.70
1487	Ronald J Obrigavitch		\$188.70
1488	Fouzia Akram		\$188.18
1489	Click For Savings LLC		\$187.14
1490	Feher Financial		\$183.54
1491	Jamie Baschuk		\$183.15
1492	Nigel Creusot		\$183.15
1493	Richard Curtis		\$183.15
1494	Kendra J Fernie		\$183.15
1495	Brad Holland		\$183.15
1496	John Jinjoe		\$183.15
1497	Tobi Korody		\$183.15
1498	Kim Maier		\$183.15
1499	Chuck Miller		\$183.15
1500	Vaughn Millions		\$183.15
1501	Jiffy Lube		\$182.86
1502	Brad Casavant		\$182.32
1503	Candita R Schellenberg		\$178.74
1504	Fundraising For A Cause		\$176.03

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1505	Eugene Chubak		\$175.38
1506	Trena Close		\$175.38
1507	Les Cragg		\$175.38
1508	Debbie Gola		\$175.38
1509	Daniel Kuchapski		\$175.38
1510	Donna Ostmoen		\$175.38
1511	Smitty's Restaurant & Lounge		\$175.01
1512	Doyle Ironstand		\$175.00
1513	Mike Moog		\$175.00
1514	Strategic Alarms		\$175.00
1515	Kim Villeneuve		\$175.00
1516	Angela R Corrigan		\$174.59
1517	Market Tire Prince Albert		\$173.71
1518	Ethel Mathers		\$173.25
1519	Shirley McLennan		\$171.72
1520	The Atlas Hotel		\$171.44
1521	Eriks Industrial Services		\$170.50
1522	Joshua Stumpf		\$170.00
1523	Dixon Adamson		\$169.83
1524	Magkist		\$168.45
1525	Association of Administrative Professionals		\$168.00
1526	Dale Dubray		\$166.50
1527	Janet Carriere		\$166.18
1528	The Bus Centre		\$166.13
1529	Metis Central Region 2 Council Inc		\$166.00
1530	Tim Bettger		\$163.84
1531	Gordon Vancoughnett		\$162.50
1532	Rally Motors Ltd.		\$162.18
1533	Laurel Lofstrom		\$160.95
1534	Raely Mercredi		\$160.95
1535	Dairy Queen		\$160.39
1536	Blaine Broker		\$160.18
1537	B & E Electronics		\$159.69
1538	Amre Supply Inc		\$159.01
1539	The Master Group Inc.		\$158.96
1540	Belinda Bratvold		\$157.50
1541	Fast Stamps		\$155.40
1542	Bill Innes		\$155.40
1543	Allianz Global Assistance		\$153.22
1544	Selena 's Donair		\$150.96
1545	101049603 Saskatchewan Ltd.		\$150.00
1546	Samantha Bournof		\$150.00
1547	Alex Chisholm		\$150.00

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1548	Donny Corrigan		\$150.00
1549	Family Futures Inc.		\$150.00
1550	Rotche Laserna		\$150.00
1551	Lorne Oliver		\$150.00
1552	Saskatchewan Association of City Clerks		\$150.00
1553	Stephanie Turner		\$150.00
1554	Alyssa Vandevord		\$150.00
1555	Rigat Melake Mebrahtu		\$149.85
1556	Felix Casavant		\$148.50
1557	Bell Canada		\$147.69
1558	Inland Kenworth Partnership		\$147.21
1559	Moore's		\$146.98
1560	George Pistun		\$145.97
1561	Stanley Mission Store		\$142.85
1562	Susan Dixon		\$141.61
1563	Electro Sonic		\$136.86
1564	Ricky's All Day Grill		\$136.07
1565	Bendig & Klassen Law Firm		\$135.56
1566	Varial Technologies Inc.		\$135.40
1567	Colin O'Brian Mens Shop		\$130.98
1568	Canada Safety Council		\$130.59
1569	Heritage Inn		\$130.34
1570	Fastspring		\$130.19
1571	Justin E Bell		\$129.15
1572	Prince Albert Electronics Corp.		\$126.50
1573	Scott Roos		\$125.00
1574	William Yannacoulis		\$125.00
1575	Days Inn		\$124.62
1576	Manchur Pools & Spas (1989)		\$124.44
1577	Wondershare Technology		\$123.80
1578	Jim Bowers		\$121.67
1579	Lorne Courouble		\$121.67
1580	Jeff Fisher		\$121.67
1581	Lana A Folden		\$121.67
1582	John Morrall		\$121.67
1583	Aida Petrovic		\$121.67
1584	Mark Warner		\$121.67
1585	Joel Mihilewicz		\$120.00
1586	Dramanotebook.com		\$119.73
1587	Vadootv Subscription		\$113.55
1588	George Rabut		\$111.00
1589	GMEI Utility		\$109.18
1590	Mega Tech		\$106.94

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1591	Infinite Cables		\$106.16
1592	Organization of Saskatchewan Arts Councils		\$105.00
1593	Connecting Strengths		\$104.00
1594	Elite Medic		\$103.90
1595	Part Select		\$100.68
1596	Leanne Bear		\$100.00
1597	Jerry Demeria		\$100.00
1598	Nancy Hagen		\$100.00
1599	Al Hopkins		\$100.00
1600	International Auction		\$100.00
1601	Kelly Kawula		\$100.00
1602	Parkland Ambulance Care Ltd.		\$100.00
1603	Quizno's Sub		\$100.00
1604	Macs Convenience Store		\$99.13
1605	Buffer Inc.		\$98.26
1606	React & Respond First Aid		\$94.50
1607	National Boating Safety School		\$94.40
1608	Saskatoon Landscape Store		\$94.35
1609	School Specialty Canada		\$91.72
1610	Altus Group Limited		\$90.00
1611	U-Haul		\$89.16
1612	Lowe's		\$88.79
1613	Lakes Edge Retirement Community		\$87.67
1614	Doell Osmak Wealth Management		\$86.94
1615	McDonald's Restaurants of Canada Ltd.		\$85.50
1616	Prince Albert Cornerstone Medical Clinic		\$85.00
1617	Officekeys.ca		\$84.99
1618	North Star Signs		\$84.92
1619	John Theoret		\$84.50
1620	Radioworld Central Inc.		\$80.87
1621	Cheryl Ring		\$80.00
1622	Dollar Tree		\$79.66
1623	Phil Cholodnuik		\$78.75
1624	Ray Littlechilds		\$78.75
1625	Yewr Way Confectionary		\$77.96
1626	Paddle.com Market Ltd		\$76.98
1627	Sootsoap Supply Co.		\$75.60
1628	Jacks Small Engines		\$75.50
1629	ADT Security Services Canada Inc.		\$75.00
1630	Canadian Police Chaplain Association		\$75.00
1631	Carrier Forest Products Ltd.		\$75.00
1632	Ann- Marie Chokani		\$75.00
1633	Dillon Gazandler		\$75.00

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1634	Sask Culture Inc.		\$75.00
1635	Jordan Ambrose		\$73.50
1636	Dennis Jeffries		\$73.50
1637	Michael Ruskowski		\$73.50
1638	Northern Spruce Housing Corporation		\$73.00
1639	Pacific Northwest Division IAI		\$72.57
1640	P A Housing Authority		\$71.35
1641	CAL Holdings Inc		\$71.00
1642	Sask. Association of Rural Municipalities		\$70.00
1643	PizzaTime		\$68.78
1644	Rod Skopyk		\$68.25
1645	Yellow Cab		\$68.00
1646	Value Village		\$67.61
1647	Jam Software		\$67.59
1648	Be Funky		\$66.96
1649	Institute of Transportation Engineers		\$66.56
1650	Cervus Equipment		\$65.80
1651	Halloween Costumes.ca		\$62.96
1652	Canadian Police Canine Association		\$60.00
1653	Pritchard Engineering Co. Ltd.		\$59.35
1654	EZ Selection.ca		\$58.66
1655	Nav Canada		\$58.28
1656	Walker's Auto & Body Supplies Ltd.		\$56.12
1657	Tipi Fuel and Convenience		\$55.80
1658	Digital River Inc.		\$55.39
1659	866230 Canada Inc		\$54.75
1660	Tony's Appliance Repair		\$53.00
1661	Minister of Finance		\$52.50
1662	Calgary United Cabs		\$51.23
1663	WCLP-SCS Prince Albert		\$51.14
1664	McDonald's Restaurants		\$51.06
1665	A. Farber & Partners Inc		\$50.00
1666	Association of Canadian Critical Incident Commanders		\$50.00
1667	Samantha Burnouf		\$50.00
1668	Maya Duffield		\$50.00
1669	Grey Cab		\$50.00
1670	Taya Lebel		\$50.00
1671	Meadow Lake Tribal Council		\$50.00
1672	Minister of Finance		\$50.00
1673	FlipBuilder		\$49.48
1674	Checker Cabs		\$49.11
1675	Humpty's Family Restaurant		\$49.01
1676	Heavy Construction Safety Association		\$47.25

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1677	City of Prince Albert		\$45.00
1678	Dhruv		\$45.00
1679	Sweet Stells Cakes & More		\$45.00
1680	Kijiji Canada Ltd		\$43.67
1681	Kalinowski Trucking Ltd.		\$43.17
1682	Starbucks		\$42.90
1683	RJ's Urban Garden Cafe		\$41.63
1684	Pharmasave		\$40.05
1685	Nicole Ferchuk		\$40.00
1686	Sherry LaFaver		\$40.00
1687	S. Martins Medical Prof. Corp		\$40.00
1688	Municipal World Inc		\$39.80
1689	Debbie Lucyshyn		\$37.30
1690	Care Cabs		\$36.70
1691	The Source		\$36.62
1692	Lucky Mobile		\$33.30
1693	Zazzle		\$33.13
1694	ABS Pressure & Equipment Safety		\$32.50
1695	Prince Albert Medical Clinic		\$30.00
1696	Emily Zbaraschuk		\$29.06
1697	Morley Harrison		\$28.73
1698	Multicultural Council of Saskatchewan		\$27.08
1699	High River Home Hardware		\$25.36
1700	Carlton Trail Hearing Clinic		\$25.00
1701	Legends Medical Clinic		\$25.00
1702	Theodore J Merasty		\$25.00
1703	Husky Oil		\$24.72
1704	2Co. Com		\$24.04
1705	Tramps Music & Books		\$24.00
1706	Your Dollar Store With More		\$23.59
1707	EasyPPSA		\$22.66
1708	Northern Mobile Corp		\$22.20
1709	Midtown Plaza Inc.		\$20.00
1710	P.A. Community Clinic		\$20.00
1711	The Provincial Mediation Board		\$20.00
1712	Burger King		\$19.91
1713	Roofmart Prairies Ltd.		\$18.44
1714	A & W Restaurants		\$17.27
1715	Music Notes .com		\$14.54
1716	Kung Pao Wok		\$14.30
1717	Impark		\$14.00
1718	Precise ParkLink		\$14.00
1719	Louis Kriel Dental Holding Corp		\$13.08

Payables Payments

No	Vendor Name	From 10/1/2022 to 10/31/2022	From Start of Year to 10/31/2022
1720	Microsoft 365		\$12.38
1721	Crescent Park Pharmacy		\$11.08
1722	Acara Glass & Aluminum		\$9.31
1723	Crescent Heights Pharmacy		\$6.64
1724	First Nations Power Authority		\$6.36
1725	ParkMobile		\$5.35
1726	My Pharmacy Ltd		\$4.83
1727	City of Regina		\$4.17
	Total:	\$7,676,231.13	\$72,887,325.40



RPT 22-488

TITLE: November 2022 Accounts Payable Payments

DATE: **December 29, 2022**

To: Executive Committee

PUBLIC: **X**

INCAMERA:

RECOMMENDATION:

That the November 2022 accounts payable payments report be received as information and filed.

TOPIC & PURPOSE:

To provide a year to date list of all payments made by the City to vendors and contractors.

PROPOSED APPROACH AND RATIONALE:

Administration committed to provide Council with a list of accounts payable payments on a monthly basis (RPT# 19-42), therefore the following information is being reported to Council:

1. A list of payments made to vendors and contractors from November 1 – 30, 2022.
2. A list of payments made to vendors and contractors from January 1 – November 30, 2022.

PUBLIC NOTICE:

Public Notice pursuant to Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. November 2022 Accounts Payable Payments

Written by: Sahil Syal, Asset Manager

Approved by: Director of Financial Services & Acting City Manager



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1	Graham Construction and Engineering LP	\$2,290,554.01	\$7,953,557.83
2	PCL Construction Management Inc.	\$1,630,997.55	\$7,158,913.38
3	B & B Construction Group Inc.	\$730,523.07	\$5,185,017.47
4	Municipal Employees Pension Plan	\$632,841.00	\$7,656,881.06
5	Prairie Architects Inc.	\$368,762.48	\$453,608.08
6	Signal Electric Ltd	\$337,382.12	\$2,861,754.54
7	SaskPower	\$271,397.10	\$2,974,590.29
8	Bank of Montreal - Mastercard	\$251,245.96	\$2,571,424.67
9	Wheatland Builders & Concrete Ltd.	\$232,736.84	\$1,521,143.69
10	Falcon Equipment Ltd.	\$206,404.50	\$206,404.50
11	The City Of Prince Albert Public Library Board	\$183,496.30	\$733,985.20
12	BBB Architects Toronto Inc	\$143,734.50	\$2,063,978.27
13	Federated Co-Operatives Ltd.	\$134,666.92	\$1,436,180.06
14	PA Separate School Board	\$126,558.56	\$3,564,576.13
15	FirstCanada ULC	\$106,043.46	\$1,078,486.26
16	Clip & Trim Tree Service & Yard Maintenance	\$94,920.00	\$101,010.00
17	Prairie Rubber Paving Ltd.	\$58,830.00	\$58,830.00
18	Delco Automation Inc.	\$56,093.76	\$371,349.05
19	Group2 Architecture Engineering Inc	\$54,152.24	\$1,757,158.11
20	Community Service Centre	\$54,005.84	\$587,854.24
21	Anderson Motors Ltd.	\$51,547.73	\$573,038.49
22	Lite-Way Electric Ltd.	\$50,283.00	\$60,459.00
23	Arctic Refrigeration Inc.	\$49,999.28	\$275,595.80
24	InTime Services Inc.	\$47,092.50	\$47,092.50
25	Nova Pole International Inc	\$46,713.24	\$46,713.24
26	Superior Infrastructure Restoration	\$45,619.05	\$178,663.65
27	Tom Beal	\$45,326.04	\$133,348.22
28	Dell Canada Inc	\$40,591.89	\$45,543.32
29	DMM Energy	\$40,328.37	\$284,013.16
30	Sigma Safety Corp.	\$40,310.29	\$74,512.25
31	Klearwater Equip & Technologies	\$39,601.51	\$589,434.71
32	Communications Group (Fort McMurray) Ltd o/a Tridon Communicatio	\$33,550.85	\$82,713.64
33	Sask Energy Inc.	\$28,542.29	\$604,225.17
34	Asiil Enterprises Ltd.	\$27,273.36	\$108,301.80
35	Early's Farm & Garden Centre	\$24,834.15	\$99,353.63
36	Novus Law Group	\$24,244.24	\$470,585.68
37	SPCA	\$23,053.33	\$348,050.54
38	Flocor	\$22,738.96	\$465,084.04
39	SaskTel	\$22,482.62	\$256,281.37
40	Canadian Corps of Commissionaires (North Saskatchewan) Inc.	\$22,310.96	\$232,241.36
41	Compass Municipal Services Inc.	\$22,181.83	\$28,042.63
42	Barricades and Signs Ltd.	\$21,352.00	\$43,557.99
43	Exact Fencing Ltd.	\$15,250.81	\$23,952.65



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
44	ECL Fiberglass Mfg. Inc	\$14,707.50	\$14,707.50
45	Prince Albert Policemen's Association	\$14,608.82	\$161,621.60
46	Xylem Canada Company	\$14,479.95	\$79,341.78
47	RNF Ventures Ltd.	\$14,409.26	\$291,796.79
48	Snake Lake Construction Ltd	\$14,078.69	\$97,308.19
49	Can Union of Public Employees Assoc Local 160	\$14,054.01	\$185,755.40
50	E.T. Flooring Canada	\$13,451.13	\$21,276.58
51	Madbull Stump Grinding & Tree Removal	\$13,164.60	\$16,724.10
52	Sysco Food Services	\$13,162.40	\$157,542.42
53	Johnson Controls Ltd.	\$12,387.58	\$40,493.17
54	Commercial Industrial Manufacturing Ltd.	\$11,793.75	\$11,793.75
55	Terri Clark	\$11,475.00	\$11,475.00
56	Prince Albert Police Association (Health Premiums)	\$11,445.00	\$110,348.35
57	Clear View Glass Ltd.	\$11,162.88	\$19,851.31
58	CDW Canada Inc	\$11,105.25	\$46,643.14
59	Spark Theatre Company Corp.	\$10,804.32	\$10,804.32
60	TMG Industrial	\$10,227.57	\$11,185.11
61	Prince Albert Firefighter's Association Local 510	\$9,929.96	\$96,105.92
62	NexGen Mechanical Inc.	\$9,616.82	\$88,536.71
63	Halliday's Trucking	\$9,240.00	\$88,375.88
64	Bandet Holdings Ltd.	\$9,108.75	\$37,799.22
65	SaskTel CMR	\$9,073.64	\$112,655.38
66	Ram Excavation	\$9,060.93	\$71,543.06
67	AECOM Canada Ltd.	\$8,715.00	\$668,739.63
68	Nicola Sherwin- Roller M.A.,C.C.C.	\$8,540.76	\$102,596.36
69	Vermette Wood Preservers Ltd.	\$8,211.00	\$14,202.44
70	Auto Rescue Towing	\$7,853.32	\$86,343.12
71	Eecol Electric (Sask) Ltd.	\$7,740.58	\$109,628.73
72	Lake Country Co-operative Ltd.	\$7,726.78	\$66,661.12
73	Kleen-Bee (P.A.)	\$7,501.58	\$112,827.63
74	Full Line Electric and General Contracting	\$7,453.80	\$91,908.93
75	NSC Minerals Ltd.	\$7,093.55	\$66,068.50
76	Strategic Steps Inc.	\$7,000.86	\$36,851.53
77	Locke Electric	\$6,782.79	\$14,673.70
78	Finning International Inc.	\$6,713.03	\$570,729.01
79	Certified Laboratories	\$6,652.12	\$42,213.80
80	Greenland Waste Disposal Ltd.	\$6,624.80	\$68,679.10
81	Can Union of Public Employees Assoc Local 882	\$6,574.06	\$87,309.42
82	Aquifer Group of Companies	\$6,560.90	\$116,926.09
83	Glenmor Equipment LP	\$6,451.48	\$117,896.18
84	SOS Electrical Ltd.	\$6,441.39	\$9,358.34
85	101290873 Saskatchewan Ltd. (Nathan Stregger-ski hill contractor)	\$6,250.00	\$26,660.05
86	Richard Pytlak	\$6,016.20	\$59,962.20



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
87	Darcy's Golf Shop Ltd.	\$5,744.38	\$226,695.06
88	Overhead Door of Prince Albert Ltd.	\$5,585.74	\$32,552.67
89	Maxim Transportation Services Inc.	\$5,472.74	\$87,946.83
90	Borysiuk Contracting Inc.	\$5,461.05	\$48,691.43
91	Prince Albert Golf & Curling Club	\$5,416.67	\$59,583.37
92	Dmyterko Enterprises Ltd.	\$5,241.60	\$70,761.60
93	Capstone Community Marketing	\$5,208.24	\$45,488.86
94	Flaman Fitness- Saskatoon	\$5,128.11	\$5,128.11
95	WBM Office Systems	\$5,101.29	\$5,101.29
96	Brent Pillipow	\$5,036.70	\$59,760.24
97	SGL Canada	\$5,000.00	\$13,471.05
98	ALS Environmental	\$4,990.80	\$36,997.30
99	Clear Tech Industries Inc.	\$4,905.29	\$170,425.19
100	Canadian Association of Chiefs of Police	\$4,802.50	\$9,861.21
101	Nagy Holdings Ltd.	\$4,801.26	\$62,913.04
102	Acme Infrastructure Services Inc.	\$4,685.63	\$697,672.85
103	Pineland Metal Products Inc.	\$4,392.05	\$18,309.86
104	Dresswell Dry Cleaners (2013) Ltd	\$4,330.67	\$26,870.22
105	Rocky Mountain Phoenix	\$4,065.66	\$40,130.35
106	Madsen Fence Ltd.	\$4,046.09	\$50,675.09
107	OCR Canada	\$3,996.00	\$7,148.40
108	Prince Albert Female Hockey Tournament	\$3,960.00	\$8,460.00
109	Royal Crown Records Inc	\$3,850.00	\$3,850.00
110	Frontline Truck & Trailer	\$3,799.53	\$20,205.19
111	Action Printing Company Ltd.	\$3,735.59	\$28,167.33
112	Knotty Pine Bistro	\$3,700.00	\$57,711.89
113	Prakash Consulting Ltd.	\$3,622.50	\$8,132.25
114	My Place Catering	\$3,504.00	\$17,389.12
115	Acklands Ltd.	\$3,459.53	\$60,686.10
116	Saunders Electric Ltd.	\$3,292.89	\$45,517.45
117	ABC Fire & Safety Equipment	\$3,292.26	\$6,304.63
118	Christopherson's Industrial Supplies	\$3,235.75	\$78,062.24
119	Tyrone Enterprises Inc	\$3,129.00	\$29,416.36
120	Prince Albert Beverages	\$3,124.52	\$42,727.15
121	Superior Propane Ltd	\$3,095.31	\$19,520.42
122	Organization of Saskatchewan Arts Councils	\$3,045.00	\$3,150.00
123	Nicole A Sawchuk Barrister and Solicitor	\$2,897.72	\$23,586.54
124	Off The Cuff Improv & Interactive	\$2,825.55	\$6,705.55
125	Canada Ticket Inc	\$2,823.66	\$4,799.26
126	Comtech (Communication Technologies) Ltd.	\$2,820.51	\$5,059.60
127	Tradewind Scientific Ltd	\$2,756.25	\$2,756.25
128	North Shield Services Ltd	\$2,689.11	\$7,798.28
129	Van Houtte Coffee Services Inc	\$2,624.07	\$13,357.16



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
130	Prairie Meats	\$2,491.06	\$24,032.69
131	SummersDirect Inc	\$2,483.74	\$2,483.74
132	The Prince Albert Country Music Association	\$2,385.40	\$2,385.40
133	United Rentals of Canada Inc	\$2,346.94	\$26,638.80
134	TK Elevator (Canada) Ltd.	\$2,328.92	\$20,059.76
135	PR Septic Services 1997 Ltd.	\$2,284.29	\$28,996.82
136	CentralSquare Canada Software Inc.	\$2,244.38	\$138,183.09
137	Harlan Fairbanks	\$2,180.94	\$30,815.97
138	Complete Distribution Services	\$2,161.64	\$27,203.16
139	Mumby Manufacturing Ltd & Northland Rec Supply	\$2,153.13	\$3,288.66
140	Satya Inc.	\$2,097.61	\$9,867.61
141	Cooke Municipal Golf Course	\$2,000.00	\$2,000.00
142	Northern Strands Co. Ltd.	\$1,955.05	\$6,450.75
143	Wolseley Mechanical Group-Midwest Region	\$1,952.68	\$2,347.70
144	Canadian Tire	\$1,807.07	\$27,676.02
145	North Central District Athletic Association	\$1,800.00	\$1,800.00
146	Sakamoto Promotions Inc.	\$1,781.30	\$119,819.14
147	Purolator Courier Ltd.	\$1,730.16	\$29,861.59
148	Consortech Solutions Inc	\$1,690.50	\$16,527.00
149	Kushal P. Dave	\$1,680.00	\$2,616.21
150	Fortunate Ones Music Inc.	\$1,650.00	\$1,650.00
151	The Once Music Inc.	\$1,650.00	\$1,650.00
152	AED Advantage	\$1,642.57	\$7,426.98
153	Performing Arts Warehouse	\$1,600.00	\$7,787.59
154	Entandem Inc	\$1,583.20	\$9,477.78
155	Oak Creek Golf & Turf Inc.	\$1,563.28	\$32,898.32
156	Napa Auto Parts	\$1,547.53	\$28,713.63
157	BIOMED Recovery & Disposal	\$1,524.43	\$2,742.47
158	Kaye Research and Writing Inc.	\$1,522.50	\$1,522.50
159	Paquin Entertainment	\$1,500.00	\$26,500.00
160	Total Truck Training	\$1,500.00	\$3,900.00
161	T& C Inscriptions	\$1,498.50	\$1,498.50
162	Green For Life Environmental	\$1,476.86	\$45,927.67
163	Sternwheeler Hotel and Conference Centre	\$1,420.50	\$1,420.50
164	Comprehensive Chemical & Water Treatment Inc.	\$1,410.59	\$3,727.67
165	Gregg Distributors	\$1,400.59	\$25,845.78
166	Share	\$1,400.00	\$26,564.60
167	K & D Equipment Services	\$1,338.75	\$27,617.66
168	Gordon Stewart	\$1,333.38	\$2,800.25
169	Sign Universe	\$1,309.80	\$10,579.41
170	Canadian Imperial Bank of Commerce	\$1,309.32	\$30,098.76
171	HBI Brennan Office Plus Inc.	\$1,258.32	\$113,564.55
172	Saskatchewan Digital Forensics Services	\$1,250.00	\$4,550.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
173	Source Office Furnishings	\$1,235.43	\$2,217.63
174	IFIDS	\$1,229.73	\$3,054.43
175	GardaWorld Cash Services Canada Corp	\$1,223.90	\$12,278.18
176	Avison Young ITF 1540709 Ontario Limited	\$1,202.52	\$1,452.52
177	Prince Albert Mintos	\$1,200.00	\$1,200.00
178	Clark's Supply & Service Ltd.	\$1,176.60	\$54,795.97
179	Fire & Police Selection Inc.	\$1,162.00	\$1,162.00
180	Canadian Linen and Uniform Service	\$1,130.42	\$10,538.90
181	Triple R Contracting Ltd	\$1,126.14	\$8,751.83
182	Shayanne Surtees	\$1,117.38	\$1,117.38
183	Bonnie Bailey	\$1,103.94	\$3,340.69
184	UniTech Office Solutions, Ltd.	\$1,100.31	\$52,467.46
185	Chris Luedecke	\$1,100.00	\$1,100.00
186	Spectrum Sound Systems	\$1,093.75	\$3,019.75
187	First General Services (PA) Ltd.	\$1,066.20	\$29,178.37
188	Applied Industrial Technologies	\$1,029.64	\$35,304.48
189	Playgrounds-R-Us	\$980.96	\$52,040.96
190	B & P Water Shop Inc	\$955.00	\$6,329.90
191	B A Robinson Co. Ltd.	\$952.53	\$50,081.11
192	CTV Television Inc.	\$945.00	\$11,788.35
193	PyroCom Fire and Safety Equipment	\$895.14	\$13,314.69
194	Williams Scotsman Canada	\$894.66	\$9,841.26
195	Industrial Scale Ltd	\$888.00	\$1,088.96
196	PA Markit Signs Ltd.	\$885.78	\$38,437.12
197	Shred-it International ULC	\$882.29	\$16,108.89
198	OTIS Canada Inc	\$868.53	\$3,434.90
199	Conexus Credit Union	\$840.52	\$3,545.04
200	Prince Albert Historical Society	\$830.00	\$72,910.00
201	Canoe Procurement Group of Canada	\$815.74	\$18,424.54
202	RCMP	\$800.00	\$10,074.98
203	Amazon.ca	\$782.08	\$36,561.71
204	Toshiba Business Solutions	\$781.08	\$8,831.19
205	Brandt Tractor Ltd.	\$773.80	\$58,637.30
206	ADB Safegate Canada Inc	\$756.00	\$11,181.14
207	The Brick	\$753.69	\$1,276.33
208	Fire Fighters Entertainment Fund	\$750.00	\$6,675.00
209	Pinnacle Distribution Saskatoon	\$747.19	\$747.19
210	Cody Crawford	\$747.03	\$747.03
211	Sutherland Automotive	\$735.07	\$42,164.90
212	Joesoftware Inc.	\$735.00	\$5,565.00
213	Easi File Canada	\$728.87	\$728.87
214	Honda Canada Finance Inc	\$725.98	\$8,711.76
215	Lannie Muggleston	\$720.00	\$5,160.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
216	Rideau Recognition Solutions Inc.	\$715.00	\$2,300.50
217	Misc Mastercard Vendors	\$700.09	\$3,061.00
218	SKW Consulting & Psychological Services	\$700.00	\$700.00
219	A1 Locksmithing	\$680.43	\$15,002.98
220	Folio Jumpline Publishing Inc.	\$661.50	\$9,068.70
221	Adrian Vermette	\$631.25	\$7,242.71
222	Saskatoon Media Group	\$630.00	\$2,179.80
223	Old Dutch Foods Ltd.	\$627.51	\$6,971.53
224	Production Lighting Ltd	\$626.06	\$23,579.02
225	Jesse Campbell	\$625.00	\$6,794.39
226	Brian Corrigan	\$620.02	\$620.02
227	CGI Information Systems & Mgt Consultants Inc	\$601.25	\$6,613.75
228	Zirkia Grobler	\$600.00	\$3,990.00
229	Miranda Ironstand-Baxter	\$600.00	\$2,650.00
230	Loraas Disposal North Ltd	\$592.37	\$7,699.57
231	Peerless Engineering Sales Ltd.	\$586.95	\$17,233.64
232	Eagle Towing	\$576.71	\$576.71
233	UBU Photos	\$560.00	\$920.00
234	Candace Uhlik	\$552.95	\$552.95
235	Gary Ostafichuk	\$550.00	\$2,450.00
236	Gillian Snider	\$550.00	\$550.00
237	RKX Craftwood Service	\$544.96	\$13,562.01
238	Absolute Fire Protection	\$540.57	\$4,827.59
239	P A Fast Print Inc.	\$539.46	\$27,925.11
240	Al Dyer	\$533.33	\$1,722.19
241	Tree Pottery Supply Ltd	\$526.95	\$4,551.06
242	Jay's Transportation Group Ltd.	\$525.08	\$10,318.73
243	Carrie Ikert	\$525.00	\$1,312.50
244	West Flat Citizens Group Inc.	\$500.00	\$5,500.00
245	Lindsay Urquhart	\$478.12	\$2,172.04
246	Evolution AV Ltd.	\$471.75	\$31,177.80
247	626963 Saskatchewan Ltd. (Portable Bore Welding & Line Boring)	\$466.20	\$1,920.10
248	Suzanne Stubbs	\$465.00	\$5,260.00
249	Clunie Consulting Engineers Ltd.	\$462.00	\$5,059.95
250	Lambert Distributing Inc.	\$443.08	\$443.08
251	Reed Security Group	\$431.54	\$4,668.04
252	Success Office Systems Inc	\$425.52	\$6,579.89
253	Cindy Gallegos	\$420.00	\$5,105.00
254	Canada Bread Co Ltd	\$407.60	\$843.94
255	Fastenal	\$403.72	\$30,986.56
256	PAGC Women's Commission	\$400.00	\$400.00
257	Steve's Auto Electric	\$399.57	\$3,410.32
258	Saskatchewan Polytechnic-Prince Albert Campus	\$393.75	\$21,799.43



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
259	Thor Security Ltd.	\$388.50	\$18,591.39
260	Saskatchewan Turfgrass Association	\$375.00	\$575.00
261	SSL.com	\$359.83	\$671.27
262	Information Services Corporation	\$356.52	\$13,494.63
263	Impact Mechanical Service Ltd.	\$355.20	\$35,646.64
264	Cherlock & Safe	\$350.72	\$6,465.44
265	K-Light Recycling	\$343.14	\$2,598.91
266	Practica Ltd	\$342.26	\$1,357.52
267	Kerri MacLeod	\$340.00	\$1,800.00
268	Emsco Equipment Maintenance & Supply Co.	\$336.52	\$2,781.84
269	Princess Auto	\$332.93	\$19,616.77
270	Wicks Detailing	\$315.00	\$315.00
271	Charles Cohen	\$311.00	\$311.00
272	Dwayne & Sharla Whitford	\$309.50	\$309.50
273	Korpan Tractor & Parts	\$308.50	\$308.50
274	Kin Enterprises Inc.	\$300.37	\$2,234.59
275	Mr J's Maintenance Ltd.	\$296.93	\$6,560.12
276	Wix.com	\$281.76	\$466.97
277	ClaimsPro Inc.	\$280.00	\$1,680.00
278	Super 8 Motel	\$275.00	\$2,400.74
279	Shaw Cable	\$261.64	\$4,984.83
280	Prince Albert Shopper	\$261.45	\$3,996.06
281	Indoc Crane Services Ltd	\$255.30	\$8,943.49
282	Dee-Jacks Custom Metal and Welding	\$253.68	\$9,819.70
283	Alex Powalinsky o/a All my Relations Photography	\$250.00	\$1,850.00
284	Ananda Nelson	\$250.00	\$250.00
285	Summer Games Sports Centre Tenant's Group	\$250.00	\$250.00
286	Cansel	\$249.75	\$87,596.59
287	Redhead Equipment Ltd.	\$248.62	\$260,313.64
288	Kindersley Transport Ltd.	\$247.53	\$4,006.91
289	Rona Inc. - Prince Albert	\$236.46	\$29,139.12
290	Shoppers Drug Mart a/o 102141239 Sask Ltd.	\$226.00	\$5,030.82
291	Lawson Products Inc	\$225.66	\$3,486.38
292	Prince Albert Photocopier Ltd.	\$220.89	\$4,846.20
293	YWCA	\$220.00	\$6,320.00
294	Murrays Appliance Service	\$216.45	\$1,431.35
295	North Star Trophies & Screen Printing	\$213.14	\$9,863.68
296	Pattison Media Ltd	\$210.00	\$9,535.52
297	Ethan Ostafichuk	\$200.00	\$200.00
298	Brooklynn Page	\$200.00	\$200.00
299	Christine Delorme	\$199.80	\$566.09
300	Michael Johnson	\$199.80	\$199.80
301	Beth Olson	\$199.80	\$199.80



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
302	Nicolle Degagne	\$195.28	\$635.28
303	City Hall Social Club	\$193.00	\$3,713.00
304	Gordon Vancoughnett	\$187.50	\$350.00
305	Tim Derbowka	\$180.38	\$180.38
306	Stephanie Hodgson	\$180.38	\$180.38
307	Jean Longpre	\$180.38	\$180.38
308	Gloria Bell	\$180.00	\$3,910.00
309	Sherwin Williams	\$171.47	\$39,609.24
310	Hawood Inn	\$170.95	\$423.70
311	Prince Albert Council for the Arts	\$170.00	\$6,670.00
312	Twin Flames	\$169.50	\$169.50
313	P A Janitorial Services 1983	\$159.84	\$1,122.21
314	Brigit & Brady Best	\$155.79	\$155.79
315	P A Express Ltd.	\$147.95	\$1,870.86
316	Google	\$147.09	\$2,260.71
317	Iconix Waterworks LP	\$144.30	\$34,187.16
318	Marriott Hotels & Resorts	\$139.00	\$6,918.52
319	Special Event Tents	\$135.97	\$1,537.34
320	Raylene Melnyk	\$135.00	\$1,845.00
321	Wholesale Club	\$122.70	\$8,645.91
322	Jerry Janzen	\$121.67	\$121.67
323	Janet Jurgens	\$121.67	\$121.67
324	Ruth Griffiths	\$120.00	\$2,605.00
325	Weir Canada Inc.	\$119.66	\$328.32
326	Prince Albert Golf and Curling Club	\$119.10	\$906.52
327	Crystal McKenna	\$111.00	\$1,272.17
328	Colby Lavigne	\$104.71	\$344.43
329	101100203 Saskatchewan Ltd.o/a TLS Lawn	\$98.18	\$178,050.96
330	B & E Industrial Electronics	\$95.17	\$95.17
331	Air Liquide	\$91.26	\$987.27
332	Canadian Artists Representation	\$80.00	\$80.00
333	Rod Skopyk	\$78.50	\$146.75
334	Jordan Gabriel-Cannon	\$78.00	\$968.80
335	Faith Burke	\$70.00	\$300.65
336	Yosef Siwy	\$68.25	\$68.25
337	Warren's Parcel Express Inc.	\$66.96	\$464.44
338	Manitoulin Transport Inc.	\$64.70	\$1,996.24
339	Dana Ismail	\$60.00	\$105.00
340	Omar Al Asmi	\$60.00	\$60.00
341	Shelly Linger	\$55.00	\$1,360.00
342	ALSCO Canada Corp - Saskatoon	\$53.17	\$2,622.95
343	Darrin Bergstrom	\$50.79	\$690.17
344	Aaliyah Alexander	\$45.00	\$90.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
345	Grace Vedress	\$39.00	\$600.00
346	Secur Tek	\$36.08	\$4,500.08
347	Bell Canada	\$32.82	\$180.51
348	Crown Cleaners	\$30.46	\$749.37
349	Theodore J Merasty	\$25.00	\$50.00
350	Marilyn Peterson	\$25.00	\$50.00
351	Dave Mooney	\$25.00	\$25.00
352	Accra Lock & Safe Co. Ltd.	\$24.15	\$3,550.15
353	Prince Albert Chamber of Commerce	\$22.20	\$2,393.10
354	Konica Minolta Business Solutions Canada Ltd.	\$16.79	\$8,644.51
355	Best Western Hotels	\$15.99	\$3,490.22
356	Extreme Technology	\$11.10	\$1,423.67
357	Best Buy	\$11.09	\$12,866.86
358	Spotify	\$11.09	\$121.99
359	Indeed Ireland Operations Ltd	\$7.42	\$210.30
360	Secure Energy Services Inc.		\$1,613,315.00
361	JM Cuelenaere Library		\$1,273,008.50
362	Cornerstone Insurance		\$1,222,651.22
363	Saskatchewan Public Safety Agency		\$1,143,933.64
364	Saskatchewan Workers Compensation Board		\$707,282.28
365	WestVac Industrial Ltd		\$540,106.32
366	Wolseley Waterworks		\$446,240.34
367	ULS Maintenance & Landscaping Inc.		\$363,425.78
368	Sask Rivers School Div #119		\$322,366.52
369	Mr Plumber		\$305,988.77
370	Avia NG Inc.		\$261,375.19
371	Prince Albert Regional Economic Dev Alliance		\$251,668.03
372	Versaterm Public Safety Inc		\$224,978.33
373	Emco Corporation		\$188,969.38
374	GL Mobile Communications		\$178,654.29
375	Uni-Jet Industrial Pipe Ltd		\$146,928.08
376	Canadian Recreation Solutions Inc.		\$146,662.92
377	Metalman Art & Design		\$145,554.01
378	Thorpe Bros. Ltd.		\$144,020.39
379	NCSWM Corporation		\$142,100.00
380	Softchoice Corporation		\$137,256.94
381	Lakeland Ford Sales (2009) Ltd.		\$124,594.50
382	ESRI Canada		\$115,258.32
383	ZIRCO (1989) Ltd		\$112,358.85
384	Brenntag Canada Inc		\$111,233.39
385	Rampart International Corp		\$108,713.57
386	Mann Art Gallery		\$107,000.00
387	Tetra Tech Canada Inc		\$101,952.36



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
388	Ruszkowski Enterprises Ltd		\$98,598.93
389	Musco Sports Lighting Canada Co.		\$97,125.00
390	Mary Longman		\$95,000.00
391	Lajcon Distributors		\$90,626.60
392	M D Charlton Co. Ltd.		\$87,456.77
393	Saskatoon Police Service		\$87,178.61
394	Eda Environmental Ltd.		\$86,572.95
395	Guillevin International Inc.		\$86,321.23
396	Regina Police Service		\$77,074.46
397	Westar Ventures Ltd		\$74,244.20
398	Earth Drilling		\$71,565.78
399	Mequipco Ltd.		\$68,557.32
400	Prairie Oasis Landscaping Inc		\$65,717.03
401	AquaCoustic Remote Technologies Inc		\$63,216.14
402	Frontline Outfitters Ltd		\$63,027.09
403	MNP LLP		\$62,711.06
404	Highline Electric P.A. Ltd		\$62,384.46
405	University of Regina		\$59,913.29
406	City of Saskatoon		\$59,333.43
407	Toter, LLC c/o Wastequip		\$59,056.11
408	Fer-Marc Equipment Ltd.		\$55,324.34
409	Prism Holdings Ltd.		\$53,013.52
410	Thorpe Industries Ltd		\$52,439.84
411	1823625 Alberta Ltd. OA Marshall Lines 2014		\$51,892.50
412	Prince Albert Toyota		\$50,498.34
413	Pete's Mobile Mechanical Service		\$49,246.20
414	Brick N Block Masonry Construction		\$46,414.04
415	Crescent Heights Community Club		\$45,824.90
416	Line West Ltd.		\$45,772.36
417	ISL Engineering and Land Services Ltd.		\$45,463.59
418	Aqua-Aerobic Systems, Inc.		\$44,362.50
419	Davtech Analytical Services (Canada) Inc.		\$43,870.90
420	Daytech Limited		\$43,835.01
421	Engineered Pipe Group		\$43,640.21
422	Prince Albert Mobile Crisis Unit		\$43,600.00
423	Prince Albert Rent A Car		\$42,180.00
424	OK Tire & Auto Service		\$41,485.03
425	Automated Aquatics Canada Ltd.		\$39,927.88
426	SportFactor		\$39,240.72
427	The Bolt Supply House Ltd		\$38,953.10
428	Precision Electro Mechanical		\$38,658.51
429	DMC Cleaning Inc.		\$38,487.00
430	Korth Group Ltd.		\$36,079.48



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
431	East Hill Community Club		\$34,141.20
432	AAA Striping & Seal Coating Service		\$33,944.78
433	Hazeldell Community Club		\$33,781.00
434	DD West LLP		\$33,602.51
435	Fox Signs		\$33,315.27
436	Sask Urban Municipalities Assoc (SUMA)		\$33,207.54
437	Earthworks Equipment		\$32,723.69
438	Midtown Community Club		\$32,700.00
439	Canadian Police College		\$31,300.17
440	Lenovo Canada Inc.		\$31,169.29
441	ATS Traffic Ltd		\$30,262.09
442	AON Parizeau Inc.		\$29,979.98
443	102139847 Sask Ltd. o/a Prince Albert Security Services		\$29,765.21
444	G.E. Environmental Solutions Inc		\$29,571.80
445	Site One Landscape Supplies		\$29,437.94
446	Cimco Refrigeration		\$29,137.50
447	Lafarge Canada Inc.		\$29,028.72
448	PA Arts Board		\$28,376.84
449	Raymax Equipment Sales Ltd.		\$28,349.29
450	Flaman Sales & Rentals Prince Albert		\$27,917.16
451	Tenco Inc		\$27,300.71
452	CRL Engineering Ltd.		\$26,987.43
453	SRNet Inc.		\$26,775.00
454	East End Community Club		\$26,579.23
455	Info Tech Research Group		\$26,180.00
456	United Chemical Limited		\$26,173.55
457	Kal Tire Ltd.		\$25,625.78
458	Econolite Canada Inc.		\$24,744.98
459	Econo Lumber		\$24,280.33
460	Fountain Tire Prince Albert Ltd		\$24,261.28
461	Tash's Flooring Outlet/Window Coverings		\$23,946.70
462	Halcro Metals Inc.		\$23,797.04
463	AODBT Architects Ltd		\$23,140.20
464	Millbrook Tactical Inc		\$23,073.75
465	DCG Philanthropic Services Inc		\$22,711.50
466	Paquette Productions		\$22,387.93
467	West Hill Community Club		\$21,736.30
468	R & W Custom Collision		\$21,139.95
469	Shananigans Coffee & Desert Bar		\$20,883.59
470	Prince Albert Grand Council		\$20,681.32
471	Hub City Contracting Services		\$20,651.55
472	WaterTrax o/a Aquatic Informatics Inc.		\$20,455.84
473	Westjet		\$20,446.81



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
474	Sask Research Council		\$20,367.64
475	Music Theatre International		\$20,314.82
476	Receiver General of Canada		\$19,947.25
477	Nemco Resources Ltd.		\$18,823.31
478	Zoho Canada Corporation		\$18,810.08
479	Brett Young		\$18,572.33
480	Living Tree Enviromental		\$18,291.00
481	Paulsen & Son Excavating Ltd.		\$17,894.90
482	Sask Housing Corporation		\$17,388.66
483	Air Canada		\$17,068.08
484	Danger Sandblasting & Painting 2009 Ltd.		\$17,043.98
485	PA Ski Club		\$16,852.00
486	2022 Candian Mixed Curling Championship		\$16,800.00
487	D.F.G. Management Ltd.		\$16,775.73
488	Carlton Park Community Club		\$16,540.00
489	Crescent Acres Community Club		\$16,518.40
490	Nordale Community Club		\$16,318.86
491	Federation of Canadian Municipalities		\$16,128.52
492	Nudawn Sparkle Cleaners & Laundry Ltd.		\$16,071.36
493	Veolia Water Solutions Canada		\$15,786.70
494	George Belanger		\$15,750.00
495	CTOMS		\$15,672.72
496	Stantec Consulting Ltd.		\$15,462.11
497	Trans-Care Rescue		\$15,413.08
498	A Cut Above Tree Removal		\$15,096.00
499	Boulevard Real Estate Equities Ltd		\$14,986.33
500	MSC Industrial Supply ULC		\$14,789.14
501	Delta Hotels		\$14,686.74
502	P A Battery & Truck Accessories		\$14,368.82
503	Benjamin Schneider		\$14,341.24
504	Promotional Marketing		\$14,269.24
505	Ground Cubed Landscape Architects		\$14,072.63
506	Concord Theatricals		\$14,072.40
507	Dr. Lindsay Robertson		\$14,007.51
508	Bold Dance Productions		\$13,922.17
509	ASL Paving Ltd.		\$13,809.67
510	12 Hit Wonder Canada LTD.		\$13,697.50
511	The Feldman Agency Inc.		\$13,575.00
512	Saskatoon Boiler Mfg. Co. Ltd.		\$13,568.17
513	City of Prince Albert SSFA 55+ Games		\$13,500.00
514	Prince Albert Metis Women's Assoc. Inc.		\$13,493.50
515	Grayshift LLC		\$13,412.93
516	Consolidated Supply Ltd.		\$13,351.97



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
517	Badger Meter		\$13,206.14
518	Pitney Bowes		\$13,199.61
519	Ace of Carts Ltd		\$12,954.80
520	Staples		\$12,927.04
521	All Jacked Up Mudjacking		\$12,784.38
522	LexisNexis Risk Solutions		\$12,687.36
523	Hach Sales & Service Canada Ltd		\$12,664.08
524	Justice Institute of British Columbia		\$12,643.52
525	Turf Care Products Canada Ltd.		\$12,600.00
526	DMC Cleaning Inc		\$12,513.02
527	Canadian Ramp Company		\$12,364.08
528	Ticket Tracer Corporation		\$12,243.00
529	Winterhalt Mechanical Ltd.		\$12,072.80
530	DMA Building Services Ltd.		\$12,044.14
531	Imprivata		\$12,019.95
532	Mikkelsen-Coward & Co Ltd.		\$11,990.83
533	Levitt Safety Limited		\$11,894.48
534	Stokes International		\$11,803.19
535	Cellebrite Inc.		\$11,689.34
536	Colored Shale Products Inc		\$11,676.76
537	911 Supply and Adventure		\$11,523.91
538	Brandon Mayer		\$11,473.00
539	Shoppers Drug Mart - JASH RX Enterprises Ltd.		\$11,423.76
540	B2B Bank of Canada		\$11,404.25
541	RCMP "K" Division F.S.S.B.		\$11,383.18
542	Uline Canada Corporation		\$11,369.23
543	Waterplay Solutions Corp		\$11,279.64
544	Ministry of Corrections and Policing		\$11,275.56
545	Source For Sports		\$11,266.59
546	FireHouse Training		\$11,250.00
547	University of Saskatchewan		\$11,229.75
548	Puetz Enterprises Ltd.		\$11,105.07
549	Basler Construction Ltd.		\$10,961.25
550	Cloverdale Paint		\$10,745.69
551	Leon's Furniture		\$10,585.59
552	Ballet "N" All That Jazz Dance Centre Inc.		\$10,513.82
553	Dove Holdings Inc		\$10,500.00
554	Living Skies Centre for Social Inquiry		\$10,500.00
555	Concept 3 Business Interiors		\$10,382.29
556	Jump.ca		\$10,213.15
557	Superior Truck Equipment Inc./North America		\$10,168.02
558	Aaction Transmission Ltd.		\$10,130.47
559	PAGC Sports & Recreation		\$9,900.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
560	Garland Canada Inc		\$9,879.00
561	P.A. Auto Body (1983) Ltd.		\$9,634.52
562	Superion LLC, a CentralSquare Company		\$9,514.91
563	Prince Albert Minor Softball Association		\$9,500.00
564	Darcy Oake Productions Inc.		\$9,493.00
565	Paradise Pools		\$9,485.44
566	Univar Canada		\$9,353.05
567	Today's Technology Marketing Group		\$9,317.74
568	Vipond Inc.		\$9,303.45
569	T & T Power Group		\$9,290.70
570	Dive Rescue International, Inc.		\$9,243.68
571	Costco.ca		\$9,199.12
572	Big A Contracting		\$9,102.00
573	Blue Moose Media Inc		\$9,010.50
574	Prince Albert U14A Aces		\$9,000.00
575	SMG Operating Ltd O/A See More Green Landscaping		\$8,937.35
576	DBP Entertainment		\$8,925.00
577	W. R. Meadows of Western Canada		\$8,786.04
578	Prairie Energy Resources Inc.		\$8,766.23
579	Donna Strauss		\$8,724.84
580	Cummins Western Canada		\$8,667.97
581	Charles Repair & Service Co. Ltd.		\$8,665.12
582	Industrial Machine Inc		\$8,661.27
583	Meridian Surveys Ltd.		\$8,557.50
584	Pictometry Intelligence Images		\$8,509.93
585	Coast Storage & Containers Ltd		\$8,491.50
586	Prince Albert Raiders Hockey Club Inc.		\$8,439.00
587	Lexcom Systems Group Inc.		\$8,414.65
588	Bluebear LES		\$8,400.00
589	Questica Software Inc.		\$8,400.00
590	Athfort Holdings Ltd		\$8,381.91
591	National Energy Equipment Inc.		\$8,340.41
592	Clear Water Controls Inc		\$8,259.84
593	Aqua Data Atlantic		\$8,236.20
594	Lafrentz Road Services Ltd.		\$8,182.92
595	i2 Inc.		\$8,120.01
596	Arts Management Systems		\$8,027.25
597	Charles Sturt University		\$7,989.55
598	Select Entertainment		\$7,954.28
599	VWR International Co		\$7,952.02
600	Prince Albert Multicultural Council		\$7,940.00
601	WJF Instrumentation (1990) Ltd.		\$7,932.75
602	Kova Engineering Saskatchewan Ltd		\$7,901.25



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
603	Big Drum Media		\$7,881.43
604	1215404 BC Ltd. (DBA Claymore Cloths)		\$7,865.75
605	Anderson Pump House Ltd.		\$7,840.53
606	Canadian Assoc of Police Governance		\$7,830.00
607	Lifesaving Society - SK Branch		\$7,777.24
608	Millsap Fuel Distributors		\$7,757.34
609	Westburne		\$7,687.13
610	Denson Commercial Food Equipment Inc.		\$7,394.43
611	Anixter Canada Inc.		\$7,394.25
612	Technical Safety Authority of Saskatchewan		\$7,391.75
613	Cypress Sales Partnership		\$7,331.77
614	Backupify Inc.		\$7,315.19
615	Bluebeam, Inc.		\$7,303.61
616	The Backyard and Compost Corner		\$7,283.75
617	Alan Ruder		\$7,273.46
618	Linde Canada Inc		\$7,265.83
619	4IMPRINT		\$7,244.65
620	Prince Albert Pikes Synchronized Swimming Club		\$7,200.00
621	Prince Albert Skating Club		\$7,200.00
622	Prairie Wild Consulting Co.		\$7,192.50
623	P & F Heating & Cooling Inc.		\$7,018.74
624	Harvey Anderson		\$7,000.00
625	Prince Albert Metis Nation Local 7 Inc.		\$7,000.00
626	Hilton Garden Inn		\$6,985.18
627	Amy Honch		\$6,964.33
628	PA Paw Print Inn		\$6,962.64
629	D & J Smitty's Ice Cream Vending		\$6,921.60
630	Prince Albert Alarm Systems Ltd		\$6,882.00
631	Double Tree Hotel		\$6,825.87
632	Aspen Films		\$6,821.45
633	High Q Greenhouses Inc.		\$6,771.21
634	CPKN Network Inc.		\$6,707.40
635	TBS Collision & Auto Glass Ltd.		\$6,660.89
636	eSolutions Group Limited		\$6,615.00
637	Rawlco Radio Ltd.		\$6,600.00
638	Vallen Canada Inc.		\$6,582.67
639	MLT Aikins LLP in trust		\$6,472.50
640	Centaur Products (Sask) Inc.		\$6,371.40
641	CP Distributors Ltd.		\$6,296.59
642	International Association of Airport Executive Canada		\$6,267.44
643	E.B. Horsman & Son		\$6,206.88
644	C & C Accounting Services		\$6,200.00
645	Prince Albert Branch of Inclusion Saskatchewan		\$6,200.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
646	Lynda Monahan		\$6,193.00
647	Jackie Packet		\$6,128.12
648	Prince Albert Dance Company		\$6,118.53
649	Paradigm Software		\$6,113.95
650	AG Sports Inc		\$6,105.00
651	Beth Gobeil		\$6,079.15
652	Birch Hills Dance		\$6,078.99
653	Holiday Inn Hotel		\$6,059.56
654	Favored Nations Touring Inc		\$6,050.00
655	Spartan Controls Ltd.		\$6,032.46
656	Eagles Nest Youth Ranch		\$6,000.00
657	La Co-operative L'Ecole Des Petits		\$6,000.00
658	Prince Albert Gymnastics Club		\$6,000.00
659	Prince Albert Men's Golf Club		\$6,000.00
660	TRI4KIDS4CAMP		\$6,000.00
661	Paul Clemens		\$5,994.00
662	Prince Albert Winter Festival		\$5,978.48
663	Mera Development Corp.		\$5,952.38
664	Timberland Bow Benders		\$5,880.00
665	Innovation, Science and Economic Development Canada		\$5,858.94
666	Pronde Technologies Ltd		\$5,821.95
667	Eventbrite		\$5,753.02
668	Allen Ponak Consulting Ltd.		\$5,725.38
669	Habitat for Humanity Inc.		\$5,645.10
670	BCL Engineering Ltd.		\$5,620.39
671	Classic Albums Live Corporation		\$5,400.00
672	Stephanie Lokinger		\$5,400.00
673	Travis Kenney		\$5,398.13
674	Snap on Tools		\$5,394.60
675	Chartered Professional Accountants of Saskatchewan		\$5,381.25
676	Chartered Professional Accountants of Alberta		\$5,355.00
677	MacAngus & Associates Ltd		\$5,355.00
678	GCL Diesel Injection Service		\$5,350.80
679	IBM Canada Ltd.		\$5,331.33
680	Troy Life & Fire Safety Ltd		\$5,287.92
681	Malachi T McKenzie		\$5,218.00
682	R & R Products Inc		\$5,217.05
683	Christie Lites Sales		\$5,122.54
684	Canadian BDX Inc.		\$5,118.75
685	Skyview Cleaning Inc.		\$5,094.90
686	Aallicann Wood Suppliers Inc.		\$5,070.70
687	Riverbank Development Corporation		\$5,070.50
688	gtechna Mobile Enforcement Solutions		\$5,063.11



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
689	Saskatchewan Water & Wastewater Association		\$5,061.25
690	KLE Canada Inc		\$5,029.50
691	NLC/PAGC Golf Tournament		\$5,000.00
692	Shercom Industries Inc		\$4,992.51
693	KingFisher Boats Inc		\$4,984.99
694	Lakeshore Tree Farms Ltd.		\$4,983.20
695	Anaquod Videography		\$4,961.70
696	Wal-Mart Canada Corp.		\$4,960.00
697	Anthratech Western Inc.		\$4,937.50
698	Kelvin McGunigal		\$4,904.73
699	Transportation Association of Canada		\$4,893.49
700	Croatia Industries Ltd.		\$4,828.50
701	Triod Supply Ltd.		\$4,823.51
702	Agence Station Bleue		\$4,800.00
703	102041427 Saskatchewan Ltd. c/o The roxy Sk		\$4,782.25
704	Acuvec Geospatial		\$4,777.50
705	Helen Sayazie		\$4,750.00
706	Crown Shred & Recycling (PA) Inc.		\$4,749.48
707	ESTI Consulting Services		\$4,739.71
708	Ennis Sisters		\$4,725.00
709	Associated Fire Safety Equipment		\$4,655.34
710	Ramada Hotel		\$4,637.01
711	Facebook Inc.		\$4,591.64
712	Elderhorst Bells Inc.		\$4,580.10
713	Peavey Mart		\$4,569.42
714	Kristin Arpin & Devin Gorder		\$4,560.96
715	Tri Sonic Sound		\$4,506.01
716	Provox Systems Inc.		\$4,463.82
717	Campfire Stories		\$4,384.50
718	Hyatt Regency Calgary		\$4,352.36
719	Ralph Boychuk		\$4,317.66
720	Windsor Plywood		\$4,314.49
721	Prince Albert Community Basketball Assoc Inc.		\$4,285.00
722	Saskatoon Cylinder Exchange Ltd		\$4,256.85
723	Dan Christakos		\$4,250.00
724	Enterprise Rent a car		\$4,214.50
725	Karen Langlois		\$4,200.00
726	Heidi Munro		\$4,200.00
727	Comairco Equipment Ltd.		\$4,199.25
728	Brock White Canada		\$4,189.14
729	Randy Hurd		\$4,091.02
730	Flying Colours International		\$4,074.21
731	Saskatchewan Assessment Appraisers Association		\$4,042.50



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
732	First Student Canada		\$4,035.67
733	Wood Environment & Infrastructure Solutions		\$4,028.26
734	Prince Albert Slo Pitch League		\$4,000.00
735	Riverside School		\$4,000.00
736	Gray's Funeral Chapel Ltd.		\$3,984.75
737	Dan Plaquin		\$3,972.05
738	Mark's Work Wearhouse		\$3,963.63
739	Coronet Hotel		\$3,938.76
740	Minto Rec Centre & Lounge		\$3,912.30
741	Lauren Lohneis		\$3,900.00
742	Saskatchewan Women In Policing		\$3,890.00
743	Brian McNabb		\$3,865.94
744	Integra Construction Ltd		\$3,827.28
745	Mac Tools		\$3,756.93
746	Mike Langlois		\$3,750.00
747	TG Graphics SM Inc.		\$3,680.33
748	Jen's Book-Keeping Services		\$3,663.00
749	Expedia. ca		\$3,655.95
750	Dana Strauss		\$3,651.10
751	BGE Service & Supply		\$3,598.65
752	Mann-Northway AutoSource		\$3,595.54
753	Leanne Brown		\$3,586.85
754	Canadian Tactical Cowboy Supplies, Ltd		\$3,585.70
755	K-9 Dynamics		\$3,582.80
756	Nozzle Forward LLC		\$3,530.00
757	BMR Mfg Inc		\$3,528.00
758	Margaret Morgan		\$3,522.60
759	Stockdales Electric Motor Corp.		\$3,489.59
760	WD Industrial Group		\$3,442.95
761	Living Skies Window Tint		\$3,405.48
762	Lloyd Libke Law Enforcement Sales Inc.		\$3,360.00
763	California State University		\$3,339.66
764	Line of Fire Defence Systems Ltd		\$3,329.11
765	National Fire Codes		\$3,316.93
766	Tisdale Motor Rewinding (1984) Ltd.		\$3,313.03
767	Buffalo Inspection Services		\$3,311.18
768	Prince Albert Sharks Swim Club		\$3,300.00
769	Gallus Golf LLC		\$3,279.56
770	Western Canada Water & Wastewater Association & Constituent Orga		\$3,265.50
771	Dafco Filtration Group		\$3,259.66
772	Porter Music Management		\$3,250.00
773	R&B Skidsteer Services		\$3,246.75
774	Alpha Technologies Inc.		\$3,169.83



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
775	Target Specialty Products		\$3,166.80
776	R.S. Management Services Inc.		\$3,150.18
777	J.A. Larue Inc.		\$3,144.85
778	Percy H. Davis Limited		\$3,134.35
779	CWB National Leasing		\$3,116.64
780	Ina Holmen		\$3,106.31
781	Adcom Solutions		\$3,083.03
782	Vanko Analytics		\$3,074.70
783	Wildernook Fresh Air Learning		\$3,073.54
784	Tee-on Golf Systems Inc.		\$3,051.73
785	Fresh Air Experience		\$3,046.84
786	Latent Forensic Services Inc.		\$3,037.38
787	Vicki Gauthier		\$3,020.00
788	Pet Planet		\$3,016.03
789	CPR Depot		\$3,008.52
790	Steven Gevenich		\$3,000.00
791	Graffiti Music Company		\$3,000.00
792	Townfolio Inc o/a Munisight Ltd.		\$2,997.00
793	AlphaCard		\$2,977.49
794	Hard Drives Direct		\$2,974.89
795	Van Lieshout Music Services		\$2,937.50
796	Ben's Auto Glass		\$2,931.29
797	Appliance Clinic		\$2,913.75
798	S & K Mechanical Ltd.		\$2,907.47
799	Technology Professionals Saskatchewan		\$2,890.00
800	Guardian Equipment Limited		\$2,887.11
801	Lewis Instruments Ltd		\$2,886.00
802	PAYPAL		\$2,883.64
803	Reflections Auto & Window Glass		\$2,881.38
804	Udemy Inc		\$2,874.17
805	Municipal Media Inc.		\$2,835.00
806	TeamViewer GmbH		\$2,819.40
807	Jet Ice Limited		\$2,814.47
808	Fort Garry Industries Ltd.		\$2,806.60
809	P.A. Radiator Shop		\$2,790.94
810	Cherry Insurance		\$2,775.00
811	Aboriginal Consulting Services		\$2,765.76
812	Big Sisters/Big Brothers Prince Albert & District Inc.		\$2,750.00
813	WFR Wholesale Fire & Rescue		\$2,734.20
814	Canadian Urban Transit Association		\$2,727.86
815	Altec Industries Ltd.		\$2,700.61
816	Marcy Friesen		\$2,692.52
817	Mini Tune Lawn & Landscape Depot		\$2,691.36



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
818	Stormwind Studios		\$2,687.93
819	MCAP Service Corporation		\$2,682.80
820	Zogics		\$2,680.80
821	Prairie Mobile Communications		\$2,677.60
822	ESI Elevator Solutions Inc		\$2,662.11
823	Secure Choice Moving & Storage		\$2,656.63
824	Saskatchewan Safety Council		\$2,636.28
825	Heather GM Mercredi		\$2,627.50
826	Robert Haakenson		\$2,625.00
827	Vermeer Equipment		\$2,606.68
828	Texcan Cable Ltd		\$2,583.28
829	R. Peters JR. Contracting		\$2,575.20
830	Hotel Grand Pacific		\$2,564.65
831	Morris Hargreaves McIntyre		\$2,550.00
832	P A Minor Baseball Association		\$2,550.00
833	The Floor Store of Prince Albert Ltd.		\$2,547.96
834	BDI Canada Inc.		\$2,537.54
835	Ashly Cabinets & Windows		\$2,525.25
836	Cole-Parmer Instrument Co.		\$2,522.99
837	Select Classic Carriers		\$2,520.00
838	Canadian Institute of Planners		\$2,510.07
839	Canada Post Corporation		\$2,506.48
840	Erin Brophy		\$2,500.00
841	Firebird North Sistema Music Project		\$2,500.00
842	Jenna Strauss		\$2,500.00
843	Hero Products Group		\$2,498.27
844	Tanya Sinclair		\$2,495.01
845	Heartland Kitchens Ltd.		\$2,486.40
846	Truck Outfitters Prince Albert Inc.		\$2,462.30
847	Prince Albert Youth Travel Club		\$2,457.00
848	Impact Marketing Services Ltd		\$2,456.29
849	Elizabeth Chamberlain		\$2,450.00
850	Hi Pro Recreation Services		\$2,447.55
851	Eso Solutions Inc.		\$2,420.25
852	Eaton Industries (Canada) Company		\$2,405.37
853	Pro-Tech Alarm System Services		\$2,395.05
854	Landel Controls Ltd.		\$2,368.86
855	Express It More Promotional Products		\$2,351.14
856	Matkowski Law Office		\$2,311.05
857	Homewood Health Inc.		\$2,310.00
858	National Golf Course Owners Association Canada		\$2,304.75
859	Sea Hawk		\$2,267.69
860	Receiver General of Canada		\$2,250.60



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
861	CTC Supplies		\$2,217.57
862	TNT Work & Rescue Inc		\$2,203.17
863	Westcrest Embroidery Corp		\$2,187.27
864	Neighborhood Caterers		\$2,174.81
865	Custom Covers		\$2,167.21
866	Westlund		\$2,164.50
867	Shellbrook Home Hardware		\$2,162.01
868	Safeway Canada Ltd.		\$2,157.96
869	Paradigm Quest Inc.		\$2,155.14
870	The Lawnmower Hospital		\$2,140.87
871	Humanity Inc.		\$2,132.89
872	National Tactical Officers Association		\$2,129.16
873	The Slocan Ramblers Ltd.		\$2,125.00
874	Invarion Inc.		\$2,123.91
875	Dr Java's Coffee House		\$2,104.93
876	Operator Certification Board		\$2,100.00
877	Anton Stefanowich		\$2,084.58
878	Starlink		\$2,080.14
879	The Backyard		\$2,070.32
880	Speedy Auto Glass		\$2,066.88
881	Carrie Bannerman		\$2,059.27
882	Winn 911 Software		\$2,036.62
883	Your Lifes Path		\$2,031.08
884	SOS Children's Safety Magazine		\$2,016.00
885	Tru North RV, Auto & Marine		\$2,002.33
886	Art Gordon		\$2,000.00
887	Brooke Wozniak		\$2,000.00
888	Waldheim Specialty Sand Products		\$1,995.78
889	Noregon Systems Inc.		\$1,995.28
890	Team Power Solutions		\$1,995.00
891	Schneider Electric Canada Inc		\$1,984.50
892	Minister of Finance		\$1,980.55
893	Mathew Lypchuk		\$1,974.40
894	Superstore		\$1,947.25
895	Wajax Industries Ltd		\$1,941.16
896	Debbie Fremont		\$1,928.36
897	ISA - Prairie Chapter		\$1,925.29
898	R.M. of Prince Albert #461		\$1,924.63
899	Tim Hortons		\$1,918.75
900	Aquam Inc		\$1,911.74
901	Ian Dickson		\$1,910.00
902	Mick Gratias		\$1,900.00
903	JonLao Photography & Graphic Design		\$1,900.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
904	Elizabeth M. Settee		\$1,900.00
905	Canadian Airport Council		\$1,895.25
906	4 Horsemen Fitness		\$1,885.68
907	Jarrett Tupper		\$1,850.00
908	Mad Rock Climbing Canada		\$1,845.90
909	Genelle Amber Studios		\$1,837.94
910	Crestline Coach Ltd.		\$1,827.22
911	Lisa Larocque		\$1,820.70
912	Ryan ULC		\$1,818.00
913	Niagara Regional Police Service		\$1,800.00
914	Telus Mobility		\$1,788.21
915	Bureau Veritas Canada (2019) Inc.		\$1,785.00
916	Wingate by Wyndham		\$1,757.85
917	Commercial Truck Equipment Corp		\$1,745.82
918	Receiver General of Canada		\$1,733.54
919	Prince Albert Umpires Association		\$1,720.00
920	ITM Instruments Inc		\$1,684.88
921	A & L Laundromat Ltd.		\$1,665.98
922	Prince Albert Northern Bus Lines Ltd.		\$1,665.00
923	Carfinco Inc.		\$1,663.50
924	Kiri Holizki		\$1,658.75
925	Canadian Trainers Collective		\$1,653.75
926	Weber Supply Distributors		\$1,646.57
927	Magikist Ltd		\$1,642.55
928	Vista Print. ca		\$1,617.93
929	Park Range Veterinary Services		\$1,614.36
930	The Fire Place Hut		\$1,609.50
931	AG World Equipment		\$1,602.03
932	Leonard Ermine		\$1,600.00
933	Sask Emergency Planners Association		\$1,600.00
934	Campbell Printing Ltd.		\$1,599.68
935	Cabela's		\$1,598.33
936	Darcy Dubuque		\$1,593.68
937	Total Service & Contracting Ltd.		\$1,583.62
938	Neuman Thompson		\$1,580.26
939	A.V.O. Systems Ltd.		\$1,574.47
940	The Welding Shop		\$1,570.15
941	Thomson Carswell		\$1,562.40
942	Tia Furstenberg		\$1,550.00
943	Wounded Warriors Magazine		\$1,548.75
944	Marsollier Petroleum		\$1,534.85
945	Garry Vermette		\$1,534.00
946	BH PhotoVideo.com		\$1,519.48



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
947	Shania Cabilao		\$1,500.00
948	Katelyn Lehner		\$1,500.00
949	Joel Miedema		\$1,500.00
950	Prince Albert and Area Athletic Association		\$1,500.00
951	Domremy Memorials-Monuments		\$1,497.50
952	Shaun Warkentin		\$1,495.74
953	Greg Pilon (Lucien)		\$1,492.50
954	A2Z Safety & Training Ltd.		\$1,491.00
955	Trudel Auto Body Collision Centre Ltd		\$1,484.70
956	Everguard Fire and Safety		\$1,484.21
957	Folk Consulting Inc.		\$1,447.56
958	Anthony Pederson		\$1,445.00
959	Fairmont Hotels		\$1,429.56
960	Shell Canada		\$1,425.92
961	Robert MacDonald		\$1,420.81
962	Bob Reed		\$1,420.81
963	Camions Carl Thibault Inc.		\$1,419.46
964	University of Calgary		\$1,411.12
965	Shelly Bird		\$1,410.00
966	Lacey J Monias		\$1,400.50
967	Mike Zaparaniuk		\$1,400.00
968	Cyndi Alexander		\$1,393.38
969	Comfort Inn		\$1,390.64
970	Pamela Nelson		\$1,387.50
971	Home Inn & Suites		\$1,375.66
972	Dakota Dunes Resort		\$1,375.39
973	Ranjitt Mann		\$1,369.20
974	Rogers Wireless Inc.		\$1,366.84
975	Saskatchewan Association of Chiefs of Police		\$1,355.00
976	Richard Caron		\$1,354.32
977	Berk Jodoin		\$1,350.00
978	Direct Dial. com		\$1,346.43
979	Parkland Emergency Medical Services		\$1,344.00
980	Sir Lines a Lot - Painting Services		\$1,332.00
981	Motion Industries Canada Inc.		\$1,326.62
982	Riverview Mechanical Ltd.		\$1,314.46
983	The International Assoc of Assessing Officers		\$1,313.08
984	Tsawwassen Inn		\$1,309.00
985	Funky Fresh Bistro		\$1,298.16
986	West Hill Medical Clinic		\$1,290.00
987	Othram Inc		\$1,287.68
988	Helgason Contracting		\$1,276.50
989	Needham Promotions Inc		\$1,276.50



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
990	The Diving Center		\$1,270.66
991	Darcy Sander		\$1,270.63
992	Vince Herzog		\$1,261.25
993	Ed Urbaniak		\$1,260.62
994	Johnston Group		\$1,260.00
995	Currentware		\$1,256.86
996	Heather Derworiz		\$1,250.00
997	Global Sign Inc.		\$1,221.15
998	Cludo Inc		\$1,220.00
999	Intuiface		\$1,217.45
1000	The Municipal Information Network		\$1,212.75
1001	Don's Photo Shop		\$1,212.06
1002	Saskatchewan Liquor & Gaming Authority		\$1,206.36
1003	Prince Albert Northern Bears		\$1,200.00
1004	Prince Albert Special Olympics		\$1,200.00
1005	Shermco Industries Canada Inc.		\$1,199.63
1006	Canadian Association of Fire Chiefs		\$1,195.00
1007	Tenaquip Ltd.		\$1,191.66
1008	Stacey Friesen		\$1,174.04
1009	Industrial Fluid Consultants		\$1,163.46
1010	Relan Meeks		\$1,150.00
1011	Vimeo Inc.		\$1,140.00
1012	Alt Hotels		\$1,138.11
1013	Adobe Systems		\$1,131.87
1014	Postmedia Network Inc.		\$1,123.39
1015	JYSK		\$1,122.06
1016	Flir Ca		\$1,121.10
1017	Saskatoon Airport Authority		\$1,117.00
1018	Linkedin		\$1,109.87
1019	Business Furnishing (Sask) Ltd		\$1,105.56
1020	Sask Ergonomics		\$1,102.50
1021	Dennis Adams		\$1,100.00
1022	John Crane Canada Inc		\$1,097.80
1023	Dollarama		\$1,095.00
1024	Markland Specialty Engineering Ltd		\$1,092.00
1025	Roy Klein		\$1,076.25
1026	East Hill Esso		\$1,068.05
1027	Global Industrial Canada		\$1,067.36
1028	YasTech Developments Inc.		\$1,065.60
1029	Joe Johnson Equipment Inc		\$1,065.43
1030	Black Laser Learning Inc.		\$1,064.77
1031	Dave Henson		\$1,062.88
1032	Grant Hall Hotel		\$1,058.34



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1033	Roger Boucher		\$1,050.00
1034	Golf Saskatchewan		\$1,050.00
1035	Adnet Agency		\$1,039.50
1036	Lakeview Aquatic Consultants Ltd		\$1,039.50
1037	TES Instruments		\$1,039.50
1038	Slow Burn Recycling Services		\$1,027.32
1039	Dufresne - Prince Albert		\$1,025.47
1040	Caseware International Inc.		\$1,023.75
1041	Services Techniques Claude Drouin		\$1,015.65
1042	Handcuff Warehouse		\$1,009.60
1043	Verge Metal Works Cutting & Design		\$1,007.33
1044	Athens Technical Specialists Inc.		\$1,005.34
1045	Professional Security Products Corp		\$1,003.80
1046	Aaron Arcand		\$1,000.00
1047	Barry Mihilewicz Audio Contracting		\$1,000.00
1048	Calvary United Church		\$1,000.00
1049	Ecole St. Mary High School		\$1,000.00
1050	Moth Vintage		\$1,000.00
1051	Plaza 88 Event Centre Inc.		\$1,000.00
1052	Red Wolf Boxing Club		\$1,000.00
1053	Bruce Rusheleau		\$1,000.00
1054	Saskatchewan Country Music Awards		\$1,000.00
1055	The Roman Empire Production Corp		\$1,000.00
1056	U15 Astros		\$1,000.00
1057	Todd Antaya		\$999.60
1058	Bell Mobility Inc.		\$998.08
1059	Bruce Gibson		\$987.90
1060	Mail Chimp .com		\$974.85
1061	Yodeck.com		\$970.64
1062	Elkridge Resort Hotel		\$969.70
1063	Challenges Unlimited Inc.		\$966.00
1064	Event Pro Software		\$964.98
1065	Western Recreation & Development Inc		\$950.02
1066	Blue Spruce Enterprises Ltd.		\$950.00
1067	Shellview Sod Farms Ltd.		\$948.39
1068	T.J.s Pizza		\$944.53
1069	AVSHop.ca		\$944.52
1070	Northern Elite Firearm		\$936.76
1071	Party City		\$935.71
1072	Gordon Hood		\$932.05
1073	Wade Connolly		\$927.08
1074	CSIpix / iSYS - Intelligent System Solutions Corp		\$926.17
1075	Linda Lawrence		\$925.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1076	Glen Huffman		\$902.25
1077	Michael/Karen Klein		\$894.61
1078	Infosat Communications Inc.		\$894.40
1079	City of Calgary		\$890.00
1080	The Hotel Saskatchewan		\$888.88
1081	Executive Convention Management		\$882.00
1082	Hootsuite		\$881.20
1083	Debra Stoger		\$880.65
1084	Graffiti Boulevard		\$879.61
1085	Harley Davis		\$877.80
1086	Jordair Compressors Inc.		\$872.36
1087	Jason Van Otterloo		\$871.67
1088	ThreatTrack Security Inc dba VIPRE Security		\$863.67
1089	Rod's Decorating Centre Ltd.		\$863.47
1090	Bell Media Inc		\$861.00
1091	Scentiments Floral Ltd.		\$860.14
1092	Kim Janvier		\$855.00
1093	Survey Monkey		\$852.48
1094	Auto Details on 6th Ltd.		\$850.81
1095	Teegan Jeffers		\$850.00
1096	Yeti Canada Ltd		\$848.95
1097	Sask Health Authority		\$846.00
1098	One Stop Auto Care and Carpet Cleaning		\$842.92
1099	Big Hill Services Ltd.		\$841.72
1100	Lake Land Towing		\$840.00
1101	Municipal Information Systems Assoc. Prairies Chapter		\$840.00
1102	Petticoat Creek Press Inc.		\$840.00
1103	Save on Foods		\$839.48
1104	Labour Law Online.ca		\$834.75
1105	Gabrielle Giroux		\$832.50
1106	Kayanna Rae Wirtz		\$832.50
1107	Food & Fuel c/o 101212525 Sk Ltd.		\$832.00
1108	Fabricland		\$829.12
1109	Ethan Waldner		\$827.44
1110	Recycling Council of Alberta		\$825.00
1111	Les Entreprises Denis Ringuette Inc.		\$824.25
1112	Zoom Canada		\$821.40
1113	Constant Contact		\$818.97
1114	Albert Braaten		\$814.05
1115	Debbie MacKenzie		\$809.25
1116	Hampton Inn		\$800.16
1117	Camrose Police Association		\$800.00
1118	High Risk Course		\$800.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1119	Canadian Golf Superintendents Association		\$798.80
1120	Crown Vacuum Sales & Service		\$794.51
1121	Grammarly Inc.		\$794.18
1122	Town of Rosthern		\$791.66
1123	Town of Duck Lake		\$791.66
1124	Town of Shellbrook		\$791.66
1125	Prinoth Ltd.		\$790.08
1126	Portapay.com		\$788.09
1127	Fall Protection Group		\$787.50
1128	Rhonda Trusty		\$783.19
1129	South Fort Inn		\$776.08
1130	Sask Auto Fund		\$775.83
1131	API Alarms Inc.		\$775.00
1132	Madelyn Ouellett		\$775.00
1133	Dorlen Products Inc		\$768.50
1134	Darlene Cook		\$766.50
1135	Dale Anderson		\$761.85
1136	Denham Awning Makers		\$759.24
1137	Bethany Leachman		\$750.00
1138	David Lokinger		\$750.00
1139	Rebecca Strong		\$750.00
1140	Donald Beuker		\$749.70
1141	True North Photo Booth Co.		\$748.86
1142	Bev Amonson		\$731.01
1143	Canva Pty Ltd		\$726.77
1144	MVP Media Network, Inc.		\$722.69
1145	T-R Spring & Align Ltd.		\$719.08
1146	The Canadian Payroll Association		\$714.00
1147	Government Finance Officers Association		\$713.98
1148	Red Swan Pizza		\$712.27
1149	Carpet World		\$710.40
1150	Paul Walker		\$705.73
1151	Greg Siegel		\$701.50
1152	SMS Equipment Inc		\$700.37
1153	Colin Klassen		\$700.00
1154	Went to Work Inc		\$697.17
1155	Saskatchewan Federation of Police Officers		\$690.00
1156	SIGMA Assessment Systems, Ltd		\$687.75
1157	Perry Hulowski		\$678.13
1158	Central Security B.P.G		\$675.00
1159	ATAP Infrastructure Management Ltd		\$672.00
1160	Canalta Hotel		\$668.00
1161	WIKI Instruments Ltd.		\$666.02



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1162	Opening Doors to Tomorrow		\$660.00
1163	I.C.E. Marketing & Consulting		\$658.60
1164	Home Depot		\$655.11
1165	Carrie Martel		\$651.53
1166	Wurth Canada Ltd.		\$647.16
1167	Michelle Patricia Hoehn		\$643.14
1168	Chad C Norris		\$643.00
1169	Direct Collect Inc.		\$637.88
1170	Future Electronics		\$636.11
1171	Sask Economic Developers Assoc.(seda)		\$630.00
1172	Sport Tourism Canada		\$630.00
1173	TicketPro Inc		\$630.00
1174	E Z Texting		\$625.29
1175	Sport Chek		\$620.99
1176	Victoria Inn Winnipeg (1882)		\$619.08
1177	Merv Gunville		\$619.00
1178	Mark Ruszkowski		\$616.05
1179	Twilight Framing & Gallery		\$611.96
1180	Montana's		\$604.08
1181	Merasty Media Services Inc.		\$603.75
1182	Name Tag Wizard		\$603.37
1183	Morris Charland		\$601.07
1184	Cherise Arnesen		\$600.00
1185	Don Bendig		\$600.00
1186	Canadian Municipal Network on Crime Prevention		\$600.00
1187	Regional Community Airports of Canada		\$600.00
1188	Matthew Remenda		\$600.00
1189	Sum Theatre Corp.		\$600.00
1190	Steel Craft Door		\$596.42
1191	Prairie West Cross Connection Control Training		\$595.00
1192	Image Computer Services		\$592.74
1193	Eco Management Services Inc		\$590.86
1194	Saskatchewan Building Officials Association		\$585.00
1195	Kathy McMullin		\$580.96
1196	Martin Mayuga		\$577.41
1197	Stapleton's Great Adventure Company		\$577.16
1198	Virginia German		\$575.12
1199	Astro Towing P.A. Ltd.		\$568.53
1200	Royal Reporting Veritext Litigation Solutions Canada Inc.		\$567.00
1201	Minute Muffler		\$566.93
1202	Jane F Goldade		\$566.10
1203	Budget Rent a Car		\$564.99
1204	Dr. E Maciel		\$561.94



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1205	Valerie Burns		\$557.78
1206	Culligan Water Conditioning		\$555.83
1207	Donna Rondeau		\$555.80
1208	Garth Valentine Bendig		\$555.06
1209	Clique Hotels		\$552.95
1210	Saskatchewan Construction Safety Assoc. Inc.		\$551.25
1211	SAP Canada Inc.		\$549.45
1212	Tiny Tot Daycare		\$544.46
1213	101185387 Saskatchewan Ltd. (Nexcash ATM Solutions)		\$543.50
1214	Jeremy Lukan		\$542.72
1215	Sandman Hotels		\$540.45
1216	Melfort Campus		\$540.00
1217	Fred Isayew		\$538.15
1218	Flaman Fitness		\$532.72
1219	Denton Yeo		\$531.04
1220	North Sask Victim Services Inc.		\$525.00
1221	Trimble Inc		\$522.82
1222	Future Print		\$521.70
1223	SCMA Saskatchewan		\$519.75
1224	Loring Enterprises Ltd		\$513.81
1225	Light in the Box .com		\$513.47
1226	June Kudel		\$513.38
1227	Petro Canada Inc.		\$513.12
1228	James R Littlechilds		\$512.65
1229	Schmalz Enterprises		\$511.75
1230	Joyce Hamilton		\$510.00
1231	MyZone Printing		\$509.67
1232	Brian Garson		\$508.75
1233	Fisher Scientific Limited		\$507.27
1234	Economic Developers Association of Canada		\$503.29
1235	Alberta Airports Management Association		\$500.00
1236	Cole Assman		\$500.00
1237	City of Red Deer		\$500.00
1238	Jamie Hutchinson		\$500.00
1239	J&L Jensen		\$500.00
1240	Yu Ling Li		\$500.00
1241	Kelly Litzenberger		\$500.00
1242	Derek Melchert		\$500.00
1243	Randy Mihilewicz		\$500.00
1244	Robyn Nagy		\$500.00
1245	Prince Albert & District Community Service Centre		\$500.00
1246	Prince Albert Model Forest Association Inc		\$500.00
1247	Spirit Strong Singers		\$500.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1248	Victoria Hospital Foundation		\$500.00
1249	Robbie Custer		\$499.00
1250	Leavitt Machinery		\$498.75
1251	Commercial Aquatic Supplies		\$498.67
1252	BNI Saskatchewan		\$493.50
1253	Venice House		\$492.73
1254	Park N Play Design Co. Ltd.		\$491.77
1255	Ellen Grewcock		\$490.53
1256	EcOzone Water Solutions		\$487.08
1257	Vue It Communication		\$485.85
1258	Irvin Hamilton & Toni Hamilton		\$485.50
1259	Jack Vermette		\$485.01
1260	Ministry of Social Services		\$484.70
1261	Sheraton Cavalier Hotel		\$479.90
1262	Mr. Mikes Steakhouse		\$478.40
1263	Jenson Publishing		\$472.50
1264	Troy R Naytowhow		\$470.50
1265	The Roof Top Bar & Grill		\$467.58
1266	Covert Track Group, Inc		\$466.48
1267	EaseUS		\$464.64
1268	P A Outreach Program Inc.		\$463.59
1269	Canadian Standards Association		\$462.00
1270	Jamie Chartrand		\$461.90
1271	Wainbee Ltd		\$459.78
1272	Air Unlimited Inc		\$454.55
1273	Sask Assoc of Fire Chiefs		\$453.60
1274	Mid Continental Pump Supply		\$451.93
1275	Morgan Burns		\$450.00
1276	Allyson James-Loth		\$450.00
1277	MLT Aikins LLP		\$448.88
1278	Michael's Store		\$448.60
1279	Cenera		\$446.25
1280	Maple Leaf Ropes		\$442.75
1281	Dulux Paints		\$439.55
1282	American Water Works Assoc		\$438.05
1283	Lucid Software Inc.		\$437.64
1284	Vibco Vibration Product		\$436.86
1285	Garden of Dreams		\$435.81
1286	Doug Allen		\$435.76
1287	Deerfoot Inn & Casino		\$434.46
1288	Bahram Makari		\$433.65
1289	Hillside Physical Health & Fitness		\$430.00
1290	Saskatchewan Aviation Council		\$430.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1291	GMSI Group		\$429.43
1292	Kien Vu		\$427.35
1293	MacKenzie Funeral Home		\$425.25
1294	Original Joes		\$422.19
1295	Iris Kunkel		\$421.80
1296	Jacques Marias		\$421.80
1297	SPI Health and Safety Inc.		\$420.69
1298	Kristy Hoornick		\$420.00
1299	Kassie Svendsen		\$420.00
1300	Albert Sawchuk		\$417.87
1301	Kelly Kovar		\$416.25
1302	Margo Supplies Ltd		\$415.93
1303	Terry Friesen		\$410.70
1304	Kirk Pilon		\$410.00
1305	Greg Podjan		\$402.00
1306	St. Johns Ambulance		\$400.71
1307	Zachary Kerr		\$400.00
1308	Dean Kushneryk		\$400.00
1309	Josh Rohs		\$400.00
1310	Brock Skomorowski		\$400.00
1311	Cheryl Stevenson		\$400.00
1312	Nora Vedress		\$400.00
1313	Stephen Williams		\$400.00
1314	NASTT		\$399.53
1315	Mentimeter AB		\$399.16
1316	Niagara Airbus Inc.		\$398.89
1317	Esso		\$395.36
1318	Provincial Home Oxygen		\$395.00
1319	Karen Haubrich		\$393.75
1320	Kelly Dent Clinic		\$388.50
1321	Turf & Soil Diagnostics		\$385.28
1322	Royal Hotel		\$384.75
1323	Dean Dube		\$382.95
1324	Lynette Natomagan		\$382.95
1325	Carlton Honda		\$379.14
1326	ITS Occupational Health Services		\$375.90
1327	Securitas Elect Security		\$375.00
1328	J2 Efax		\$374.70
1329	Aiden Edwards		\$372.00
1330	Cherrie Vermette		\$370.53
1331	Prince Albert Exhibition		\$370.13
1332	Sask Polytechnic-Moose Jaw Campus		\$370.00
1333	Sawridge, Edmonton South		\$369.30



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1334	Arborist Supply Co Inc		\$367.50
1335	Reitmans		\$365.59
1336	Gayle Breiter		\$364.64
1337	Great Northern Equipment		\$364.54
1338	Weldco-Beales Manufacturing		\$363.89
1339	Canadian Public Procurement Council		\$360.75
1340	Dale Carnegie and Associates		\$358.31
1341	Renaissance Hotels		\$357.52
1342	Battery Boys		\$355.48
1343	Andy Coulic		\$350.00
1344	Lillian Donahue		\$350.00
1345	Mercy Glover		\$350.00
1346	Shari Ilinsky		\$350.00
1347	VMware		\$349.00
1348	High Purity Water Services		\$346.50
1349	Charlene Bernard		\$343.57
1350	Solid Waste Assoc. of North America		\$343.18
1351	J & R Investments		\$343.15
1352	Bernice Milligan		\$338.33
1353	FS.Com Inc		\$336.20
1354	MX Toolbox		\$333.54
1355	Dropbox Inc.		\$330.46
1356	NordVPN		\$330.24
1357	Igus Inc		\$328.99
1358	Judy McNaughton		\$328.00
1359	Kennedy Erickson		\$327.47
1360	Morris Petruniak		\$326.90
1361	Kingfisher Inn		\$326.34
1362	Perfect Print		\$324.19
1363	Prince Albert Diesel Injection (2004) Ltd.		\$319.45
1364	Adeline Gunnarson		\$318.70
1365	Entrust Ltd		\$317.59
1366	MADD Canada		\$313.95
1367	Creative City Network of Canada		\$310.00
1368	Courageous K9 (Courageous Companions)		\$309.75
1369	Vitacore Industries		\$307.52
1370	Harold's IGA		\$307.08
1371	Bocian Jewellers		\$305.25
1372	Saskatchewan Parks & Recreation Association		\$305.00
1373	Select Blinds Canada		\$300.94
1374	Jordan Balicki		\$300.00
1375	Melissa Cournoyer		\$300.00
1376	Creative Kids Canada Inc		\$300.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1377	E. A. Rawlinson Centre for the Arts		\$300.00
1378	Trent N R Gillespie		\$300.00
1379	LJ Tyson		\$300.00
1380	Dan Luesink		\$300.00
1381	Ben Myo		\$300.00
1382	Bryan Roces		\$300.00
1383	Wanda Scissons		\$300.00
1384	Sturgeon Lake First Nation		\$300.00
1385	Duane Herperger		\$296.93
1386	Kevin Kasun		\$296.93
1387	RPM Industrial Inc.		\$295.26
1388	PC Canada.com		\$295.24
1389	Ria Cox		\$295.00
1390	Fas Gas Oil Ltd.		\$293.65
1391	Wendy Lloyd		\$292.94
1392	SMTP2GO. Com		\$291.26
1393	Community Drug Alert Online		\$288.75
1394	Carissa Listrom		\$288.75
1395	Actionwear Saskatoon Inc.		\$286.38
1396	Karstin Mitchell		\$285.00
1397	Wajax Equipment Saskatoon		\$275.15
1398	Lori L Skiftun		\$270.74
1399	The Star Phoenix		\$268.80
1400	Norcan Fluid Power		\$268.48
1401	Bobby's Place		\$265.07
1402	Karen Anderson		\$262.24
1403	Cindy Fuller		\$260.85
1404	Town of Wakaw		\$260.00
1405	Trane Canada ULC		\$259.73
1406	The Gallery Art Placement Inc.		\$259.12
1407	Kevin Bremner		\$258.70
1408	International Municipal Signal Assoc.		\$258.52
1409	Ervin Blanchard		\$256.01
1410	Dave Kapacila		\$255.30
1411	Elly Mitchell		\$255.00
1412	PetSmart		\$253.00
1413	Jim Kocsis		\$252.00
1414	Silver Screen Canada		\$252.00
1415	Motis Fire Rescue		\$251.58
1416	Dave Arsenault		\$250.00
1417	Canadian Mental Health Assoc - PA Branch		\$250.00
1418	Central Canadian Auto Theft Association		\$250.00
1419	Coldest Night of the Year		\$250.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1420	Adin Dereniwski		\$250.00
1421	Mansoor Iqbal		\$250.00
1422	Kidsport		\$250.00
1423	Kinsmen Telemiracle Foundation		\$250.00
1424	Make a Wish Canada		\$250.00
1425	Prince Albert Music Festival Association		\$250.00
1426	Prince Albert Ukrainian Barveenok Dancers Inc.		\$250.00
1427	The Terry Fox Foundation		\$250.00
1428	Mark & Rita Geiger		\$249.00
1429	Roy Fremont		\$248.42
1430	Ivan Blazic		\$245.31
1431	Junk Guys		\$244.20
1432	Dennis Brown		\$241.67
1433	Willie Ermine		\$240.00
1434	North Social		\$240.00
1435	UDocs Film		\$239.40
1436	Canada's Association of I.T. Professionals		\$236.25
1437	Mother Earth Tobacco		\$235.97
1438	Wild Rose Co-op		\$235.82
1439	Allan Adam		\$235.20
1440	The Keg Steakhouse		\$232.78
1441	Travelodge		\$231.08
1442	Microsoftstore. Com		\$229.99
1443	Share Canada		\$229.95
1444	Danielle Henson		\$229.77
1445	Safety Sign		\$229.56
1446	Project Management Institute, Inc.		\$227.65
1447	Chubb Security		\$225.00
1448	Marlene Peterson		\$225.00
1449	102139847 Sask Ltd. (Do not use)		\$222.00
1450	Donald Donayre		\$222.00
1451	BulkSMS.com		\$221.79
1452	Flipsnack		\$220.01
1453	Marjorie Davidson		\$216.45
1454	Brycen Brule		\$216.00
1455	Roc Tan Corporation		\$215.45
1456	SaskOutdoors		\$215.00
1457	Leo J. Omani		\$214.40
1458	Great Canadian Oil Change		\$213.58
1459	Fraser Spafford Ricci Art & Archival Conservation Inc.		\$210.00
1460	Terri Lee Royea		\$210.00
1461	Fitness Solutions		\$209.26
1462	QuillBot		\$208.48



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1463	R.M. of Rosthern		\$204.75
1464	Powerland Computers		\$203.33
1465	Fedex		\$202.32
1466	Creative Market		\$202.08
1467	Ou Bavo Inc.		\$201.47
1468	Angela Joy Dela Cruz		\$200.00
1469	Leah M Dorion		\$200.00
1470	First Nations Veterans Association of Saskatchewan		\$200.00
1471	Lorne Hradecki		\$200.00
1472	Internet Infinity- Voice Me Up		\$200.00
1473	Taras Kachkowski		\$200.00
1474	Avery McKenzie		\$200.00
1475	Joanna McKay		\$200.00
1476	Mont St. Joseph Foundation		\$200.00
1477	Kayla Dawn Nateways		\$200.00
1478	Tazana Nilson		\$200.00
1479	Ted Peachy		\$200.00
1480	Maggie Pytlak-Strauss		\$200.00
1481	Joe Rybinski		\$200.00
1482	Mike Rybinski		\$200.00
1483	Derek Sand		\$200.00
1484	Aaron Sayese		\$200.00
1485	Rayna Shez		\$200.00
1486	Saskatchewan Forestry Association		\$200.00
1487	Saskatchewan Justice Corporation Branch		\$200.00
1488	Liam Slingerland		\$200.00
1489	Telus Security		\$200.00
1490	Wahpeton Dakota Nation		\$200.00
1491	Tatum Young		\$200.00
1492	Gas Plus Station		\$199.47
1493	Precision Design & Manufacturing		\$199.37
1494	Media Made Simple		\$198.75
1495	Dekalam Hire Learning Inc		\$197.00
1496	Salvation Army		\$197.00
1497	Jason Reichle		\$196.86
1498	Norma Gareau		\$194.65
1499	Jessica Block		\$194.25
1500	Ron Hulowski		\$194.25
1501	Heather Nielsen		\$194.25
1502	Gary Painchaud		\$194.25
1503	Boston Pizza		\$191.40
1504	Farmtronics Ltd.		\$189.53
1505	Maureen Cable		\$188.70



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1506	Garry Edmison		\$188.70
1507	Ronald J Obrigavitch		\$188.70
1508	Fouzia Akram		\$188.18
1509	Click For Savings LLC		\$187.14
1510	Feher Financial		\$183.54
1511	Jamie Baschuk		\$183.15
1512	Nigel Creusot		\$183.15
1513	Richard Curtis		\$183.15
1514	Kendra J Fernie		\$183.15
1515	Brad Holland		\$183.15
1516	John Jinjoe		\$183.15
1517	Tobi Korody		\$183.15
1518	Kim Maier		\$183.15
1519	Chuck Miller		\$183.15
1520	Vaughn Millions		\$183.15
1521	Jiffy Lube		\$182.86
1522	Blueline Taxi		\$182.79
1523	Brad Casavant		\$182.32
1524	Victoria N Braaten		\$179.80
1525	Candita R Schellenberg		\$178.74
1526	Fundraising For A Cause		\$176.03
1527	Eugene Chubak		\$175.38
1528	Trena Close		\$175.38
1529	Les Cragg		\$175.38
1530	Debbie Gola		\$175.38
1531	Daniel Kuchapski		\$175.38
1532	Donna Ostmoen		\$175.38
1533	Carol Shipley		\$175.38
1534	Smitty's Restaurant & Lounge		\$175.01
1535	Doyle Ironstand		\$175.00
1536	Mike Moog		\$175.00
1537	Strategic Alarms		\$175.00
1538	Kim Villeneuve		\$175.00
1539	Angela R Corrigan		\$174.59
1540	Market Tire Prince Albert		\$173.71
1541	Ethel Mathers		\$173.25
1542	Shirley McLennan		\$171.72
1543	The Atlas Hotel		\$171.44
1544	Eriks Industrial Services		\$170.50
1545	Joshua Stumpf		\$170.00
1546	Dixon Adamson		\$169.83
1547	Janice Lawrie-Curry		\$169.83
1548	Magkist		\$168.45



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1549	Association of Administrative Professionals		\$168.00
1550	Dale Dubray		\$166.50
1551	Janet Carriere		\$166.18
1552	The Bus Centre		\$166.13
1553	Metis Central Region 2 Council Inc		\$166.00
1554	Saskatchewan Professional Planners Institute		\$164.24
1555	Tim Bettger		\$163.84
1556	Rally Motors Ltd.		\$162.18
1557	Bison Cafe		\$162.00
1558	Laurel Lofstrom		\$160.95
1559	Raely Mercredi		\$160.95
1560	Dairy Queen		\$160.39
1561	Blaine Broker		\$160.18
1562	Etsy.com		\$159.77
1563	B & E Electronics		\$159.69
1564	Apple		\$159.49
1565	Amre Supply Inc		\$159.01
1566	The Master Group Inc.		\$158.96
1567	Belinda Bratvold		\$157.50
1568	Fast Stamps		\$155.40
1569	Bill Innes		\$155.40
1570	Allianz Global Assistance		\$153.22
1571	SignUpGenius		\$152.19
1572	UPS Canada LTD.		\$152.02
1573	Selena 's Donair		\$150.96
1574	Baton Rouge Restaurant		\$150.10
1575	Samantha Bournof		\$150.00
1576	Alex Chisholm		\$150.00
1577	Donny Corrigan		\$150.00
1578	Family Futures Inc.		\$150.00
1579	Rotche Laserna		\$150.00
1580	Lorne Oliver		\$150.00
1581	Saskatchewan Association of City Clerks		\$150.00
1582	Stephanie Turner		\$150.00
1583	Alyssa Vandevord		\$150.00
1584	Rigat Melake Mebrahtu		\$149.85
1585	Felix Casavant		\$148.50
1586	Inland Kenworth Partnership		\$147.21
1587	Brad Dent		\$147.00
1588	Moore's		\$146.98
1589	George Pistun		\$145.97
1590	Governance Solutions		\$143.19
1591	Stanley Mission Store		\$142.85



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1592	Susan Dixon		\$141.61
1593	Alcohol Countermeasure Systems		\$138.53
1594	Electro Sonic		\$136.86
1595	Ricky's All Day Grill		\$136.07
1596	Bendig & Klassen Law Firm		\$135.56
1597	Varial Technologies Inc.		\$135.40
1598	Christine Tarry		\$131.25
1599	Colin O'Brian Mans Shop		\$130.98
1600	Canada Safety Council		\$130.59
1601	Heritage Inn		\$130.34
1602	Fastspring		\$130.19
1603	Justin E Bell		\$129.15
1604	Prince Albert Electronics Corp.		\$126.50
1605	Counterforce Corp		\$125.00
1606	Scott Roos		\$125.00
1607	William Yannacoulis		\$125.00
1608	Days Inn		\$124.62
1609	Manchur Pools & Spas (1989)		\$124.44
1610	Wondershare Technology		\$123.80
1611	Jim Bowers		\$121.67
1612	Lorne Courouble		\$121.67
1613	Jeff Fisher		\$121.67
1614	Lana A Folden		\$121.67
1615	Jean Markowsky		\$121.67
1616	John Morrall		\$121.67
1617	Aida Petrovic		\$121.67
1618	Mark Warner		\$121.67
1619	Joel Mihilewicz		\$120.00
1620	Integromat LLC		\$119.98
1621	Dramanotebook.com		\$119.73
1622	Vadootv Subscription		\$113.55
1623	Arnie's Guns & Archery		\$111.59
1624	George Rabut		\$111.00
1625	GMEI Utility		\$109.18
1626	Mega Tech		\$106.94
1627	Infinite Cables		\$106.16
1628	South Hill Medical Practice		\$105.00
1629	Connecting Strengths		\$104.00
1630	Elite Medic		\$103.90
1631	Ukreations		\$101.46
1632	Part Select		\$100.68
1633	Leanne Bear		\$100.00
1634	Jerry Demeria		\$100.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1635	Nancy Hagen		\$100.00
1636	Al Hopkins		\$100.00
1637	International Auction		\$100.00
1638	Kelly Kawula		\$100.00
1639	P.A.P.S. Stores		\$100.00
1640	Parkland Ambulance Care Ltd.		\$100.00
1641	Quizno's Sub		\$100.00
1642	Vivint Canada		\$100.00
1643	Macs Convenience Store		\$99.13
1644	Fuddruckers		\$99.03
1645	Perlitz & Sons Trucking Ltd		\$98.34
1646	Buffer Inc.		\$98.26
1647	Arts Touring Alliance of Alberta		\$94.50
1648	React & Respond First Aid		\$94.50
1649	National Boating Safety School		\$94.40
1650	Saskatoon Landscape Store		\$94.35
1651	School Specialty Canada		\$91.72
1652	Altus Group Limited		\$90.00
1653	U-Haul		\$89.16
1654	Lowe's		\$88.79
1655	Lakes Edge Retirement Community		\$87.67
1656	Doell Osmak Wealth Management		\$86.94
1657	McDonald's Restaurants of Canada Ltd.		\$85.50
1658	Prince Albert Cornerstone Medical Clinic		\$85.00
1659	Officekeys.ca		\$84.99
1660	North Star Signs		\$84.92
1661	John Theoret		\$84.50
1662	Jasper East Gate (Parks Canada)		\$84.00
1663	Ninety Three Tools		\$82.85
1664	Radioworld Central Inc.		\$80.87
1665	Cheryl Ring		\$80.00
1666	Dollar Tree		\$79.66
1667	Phil Cholodnuik		\$78.75
1668	Dan Hayduk		\$78.75
1669	Pat Leach		\$78.75
1670	Ray Littlechilds		\$78.75
1671	Yewr Way Confectionary		\$77.96
1672	Paddle.com Market Ltd		\$76.98
1673	Sootsoap Supply Co.		\$75.60
1674	Jacks Small Engines		\$75.50
1675	ADT Security Services Canada Inc.		\$75.00
1676	Canadian Police Chaplain Association		\$75.00
1677	Carrier Forest Products Ltd.		\$75.00



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1678	Ann- Marie Chokani		\$75.00
1679	Dillon Gazandler		\$75.00
1680	Sask Culture Inc.		\$75.00
1681	Team Mfg, Inc		\$74.24
1682	Jordan Ambrose		\$73.50
1683	Dennis Jeffries		\$73.50
1684	Michael Ruszkowski		\$73.50
1685	Northern Spruce Housing Corporation		\$73.00
1686	Pacific Northwest Division IAI		\$72.57
1687	P A Housing Authority		\$71.35
1688	CAL Holdings Inc		\$71.00
1689	Sask. Association of Rural Municipalities		\$70.00
1690	PizzaTime		\$68.78
1691	Yellow Cab		\$68.00
1692	Value Village		\$67.61
1693	Jam Software		\$67.59
1694	Be Funky		\$66.96
1695	Institute of Transportation Engineers		\$66.56
1696	Cervus Equipment		\$65.80
1697	Halloween Costumes.ca		\$62.96
1698	Canadian Police Canine Association		\$60.00
1699	Pritchard Engineering Co. Ltd.		\$59.35
1700	EZ Selection.ca		\$58.66
1701	Nav Canada		\$58.28
1702	Walker's Auto & Body Supplies Ltd.		\$56.12
1703	Tipi Fuel and Convenience		\$55.80
1704	Digital River Inc.		\$55.39
1705	Tony's Appliance Repair		\$53.00
1706	Minister of Finance		\$52.50
1707	Calgary United Cabs		\$51.23
1708	WCLP-SCS Prince Albert		\$51.14
1709	McDonald's Restaurants		\$51.06
1710	A. Farber & Partners Inc		\$50.00
1711	Association of Canadian Critical Incident Commanders		\$50.00
1712	Samantha Burnouf		\$50.00
1713	Maya Duffield		\$50.00
1714	Gail Carlson Pottery		\$50.00
1715	Grey Cab		\$50.00
1716	Taya Lebel		\$50.00
1717	Meadow Lake Tribal Council		\$50.00
1718	Minister of Finance		\$50.00
1719	Go Daddy.com Inc.		\$49.58
1720	FlipBuilder		\$49.48



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1721	Checker Cabs		\$49.11
1722	Humpty's Family Restaurant		\$49.01
1723	Heavy Construction Safety Association		\$47.25
1724	City of Prince Albert		\$45.00
1725	Dhruv		\$45.00
1726	Sweet Stells Cakes & More		\$45.00
1727	Kijiji Canada Ltd		\$43.67
1728	Kalinowski Trucking Ltd.		\$43.17
1729	Starbucks		\$42.90
1730	RJ's Urban Garden Cafe		\$41.63
1731	Pharmasave		\$40.05
1732	Nicole Ferchuk		\$40.00
1733	Sherry LaFaver		\$40.00
1734	Prince Albert Orthopedic Clinic		\$40.00
1735	S. Martins Medical Prof. Corp		\$40.00
1736	Municipal World Inc		\$39.80
1737	Riley Clarke		\$37.50
1738	Debbie Lucyshyn		\$37.30
1739	Care Cabs		\$36.70
1740	The Source		\$36.62
1741	Crossrider Sport Ltd		\$36.14
1742	Subway		\$35.64
1743	Lucky Mobile		\$33.30
1744	Zazzle		\$33.13
1745	ABS Pressure & Equipment Safety		\$32.50
1746	Prince Albert Medical Clinic		\$30.00
1747	Emily Zbaraschuk		\$29.06
1748	Morley Harrison		\$28.73
1749	Multicultural Council of Saskatchewan		\$27.08
1750	High River Home Hardware		\$25.36
1751	Carlton Trail Hearing Clinic		\$25.00
1752	Legends Medical Clinic		\$25.00
1753	Husky Oil		\$24.72
1754	2Co. Com		\$24.04
1755	Tramps Music & Books		\$24.00
1756	Your Dollar Store With More		\$23.59
1757	EasyPPSA		\$22.66
1758	Northern Mobile Corp		\$22.20
1759	Midtown Plaza Inc.		\$20.00
1760	P.A. Community Clinic		\$20.00
1761	The Provincial Mediation Board		\$20.00
1762	Burger King		\$19.91
1763	Roofmart Prairies Ltd.		\$18.44



Payables Payments

No.	Vendor Name	From 11/1/2022 to 11/30/2022	From Start of Year to 11/30/2022
1764	A & W Restaurants		\$17.27
1765	Scan Tech Alarm Systems Ltd.		\$16.56
1766	Alberta Transportation		\$15.00
1767	Music Notes .com		\$14.54
1768	Kung Pao Wok		\$14.30
1769	Impark		\$14.00
1770	Precise ParkLink		\$14.00
1771	Louis Kriel Dental Holding Corp		\$13.08
1772	Microsoft 365		\$12.38
1773	Crescent Park Pharmacy		\$11.08
1774	Acara Glass & Aluminum		\$9.31
1775	Crescent Heights Pharmacy		\$6.64
1776	First Nations Power Authority		\$6.36
1777	ParkMobile		\$5.35
1778	Torstar Group		\$5.25
1779	My Pharmacy Ltd		\$4.83
1780	City of Regina		\$4.17
1781	The Wall Street Journal		\$2.10
	Total:	\$9,497,111.77	\$82,402,587.71

TITLE: School Zone Safety Update

DATE: **December 21, 2022**

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the recommendation for the following school areas be assigned as school zones including a speed reduction to 30km/hr from 8am - 5pm on weekdays from September – June be approved.

1. 6th Avenue West adjacent to St. Anne's School;
2. 4th Street East adjacent to Princess Margaret Public School;
3. 15th Street West adjacent to Queen Mary Community School;
4. River Street East adjacent to Riverside School.

TOPIC & PURPOSE:

The purpose of this report is to review the set speed limit in Elementary School Areas within the City of Prince Albert.

BACKGROUND:

The City of Prince Albert contains 17 Elementary Schools within its limits. Roadways adjacent to these schools are comprised of School Zones and School Areas in order to enhance safety for children. A School Area is denoted by School Area signing only, whereas a School Zone is denoted by School Area signing and a reduced speed limit of 30km/hr.

Eight of these Elementary Schools are adjacent to collector or arterial roadways with a School Area designation and a set speed limit of 50km/hr. Each School Zone and Area is shown in Attachment 1 – Traffic Bylaw No. 35 of 2020 Schedule 64 (b).

1. Arthur Pechey School (28th Street West)
2. Holy Cross School (15th Avenue East)
3. St. Anne's School (6th Avenue West)
4. Queen Mary School (15th Street West)
5. Riverside School (River Street)
6. Princess Margaret School (4th Street East)
7. Vincent Massey School (28th Street East)
8. St. John's School (15th Avenue East)

On June 29, 2022 a letter of concern was received by the Prince Albert Board of Police Commissioners to review the posted speed limits within School Zones/Areas (Attachment 2 – Board of Police Commissioners Letter).

PROPOSED APPROACH AND RATIONALE:

The City of Prince Albert's current approach follows national guidelines set by the Transportation Association of Canada (TAC) in the School and Playground Areas and Zones: Guidelines for Application and Implementation Manual. These guidelines were used to determine which streets require a School Area or School Zone designation. The Guide utilizes data such as fencing, road type, sidewalk locations, property lines, school frontage and more to determine if a speed reduction is warranted along each road segment. It should be noted that all eight school areas listed above are fenced to prevent children from entering traffic flow.

SGL Crash Statistics were reviewed from 2012-2022 along all School Area corridors in the City. It was found that there have been no pedestrian/vehicle collisions reported to SGL in any of the listed School Areas during this time frame. However, two recorded incidents of a pedestrian running into the roadway which contributed to vehicular accidents were noted. These incidents occurred in 2012 and 2014.

Table 1: SGI Crash Data 2012 – 2022 in Elementary School Areas

School Zone	Pedestrian Collisions	Corridor	Fenced?
Arthur Pechey	0	28th St E	Yes
St. Anne's	0	6th Ave W	Yes
Queen Mary	0	15th St W	Yes
Riverside	0	River Street E	Yes
Holy Cross	0	15th Ave E	Yes
Princess Margaret	0	4th St E	Yes
Vincent Massey	0	28th St E	Yes
St. John's	0	15th Ave E	Yes
Sum	0		

The most effective measure to keep children safe near school areas and zones is to prevent them from entering the roadway in unexpected locations. Full fencing between busy roadways and having school entrances on less busy streets are some of the factors considered when determining if roads classify as requiring a School Zone or School Area. Table 2 and 3 show study results of each School Area.

Table 2: TAC School Zone Results Matrix

Total Score	Area or Zone?
0-40	Nothing
41-64	School Area
65-80	School Area or School Zone
81-100	School Zone

Table 3: School Zone Scoring Results

School	Riverside	St. Anne's	Princess Margaret	Queen Mary	St. John's	Holy Cross	Vincent Massey	Arthur Pechey
Total Score	73	70	65	62	62	60	57	57

The study determined that 5 of the roadways classify as a School Area designation (Scoring less than 65) and 3 classify as “School Area or School Zone” (Scoring 65-80). A “School Area or School Zone” designation means that a reduction to 30km/hr may or may not be warranted depending on community needs and engineering judgment.

The 3 school areas (Riverside, St. Anne’s and Princess Margaret) that were denoted as School Zone or Area are recommended for reduction in speed to 30km/hr. This is based on a combination of traffic safety national guidelines and community safety concerns. These locations were requested to be reduced in speed due to safety concerns by the Prince Albert Board of Police Commissioners, the Prince Albert Catholic School Division and Saskatchewan

Rivers Public School Division.

Although, Queen Mary School did not score 65 or greater it has been identified as a location to reduce speed to 30km/hr as 15th Street West is a busy heavy haul route directly adjacent to the front entrance of the school. It should be noted that it takes loaded trucks and trailers nearly twice as long to stop as a standard motor vehicle. For this reason, in combination with concern from Saskatchewan Rivers Public School Division it was determined that the Queen Mary School Area should be recommended for a reduction in speed to 30km/hr.

The proposed changes to School Zones and Areas is shown in Attachment 3 – Proposed School Zone Changes.

CONSULTATIONS:

A letter of concern was received by the Prince Albert Board of Police Commissioners on June 29, 2022 (Attachment 2 – Board of Police Commissioners Letter).

Saskatchewan Rivers Public School Division was consulted and would like to see a speed reduction to 30km/hr for Queen Mary (15th Street West), Arthur Pechey (28th Street West), Vincent Massey (28th Street East), Princess Margaret (4th Street East) and Riverside (River Street East).

The Prince Albert Catholic School Division was consulted and provided the response that “the Board of Education has affirmed the position of the Board of Police Commissioners’ recommendation to amend the Traffic Bylaw to have speed-reducing or safety strategies to improve students, staff and pedestrians in the areas adjacent to a collector or arterial roadways.”

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

The Department of Public Works will work with the Department of Communications to develop a media release and program to educate the public.

The Prince Albert Catholic School Division and Saskatchewan Rivers Public School Division will be consulted immediately following a decision to inform them when the changes are taking place.

POLICY IMPLICATIONS:

A bylaw amendment for Traffic Bylaw No. 35 of 2020 Schedule 64(b) is required for any changes to school zones or areas.

FINANCIAL IMPLICATIONS:

Implementing the recommendation would cost \$1000 including all traffic signage, labor and equipment.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no privacy implications. There is no options to the recommendation or official community plan.

STRATEGIC PLAN:

This report supports the long-term strategy to provide safe school zones and areas within the City of Prince Albert. This report also supports the long-term strategy to provide safe and effective traffic flow throughout the City of Prince Albert.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

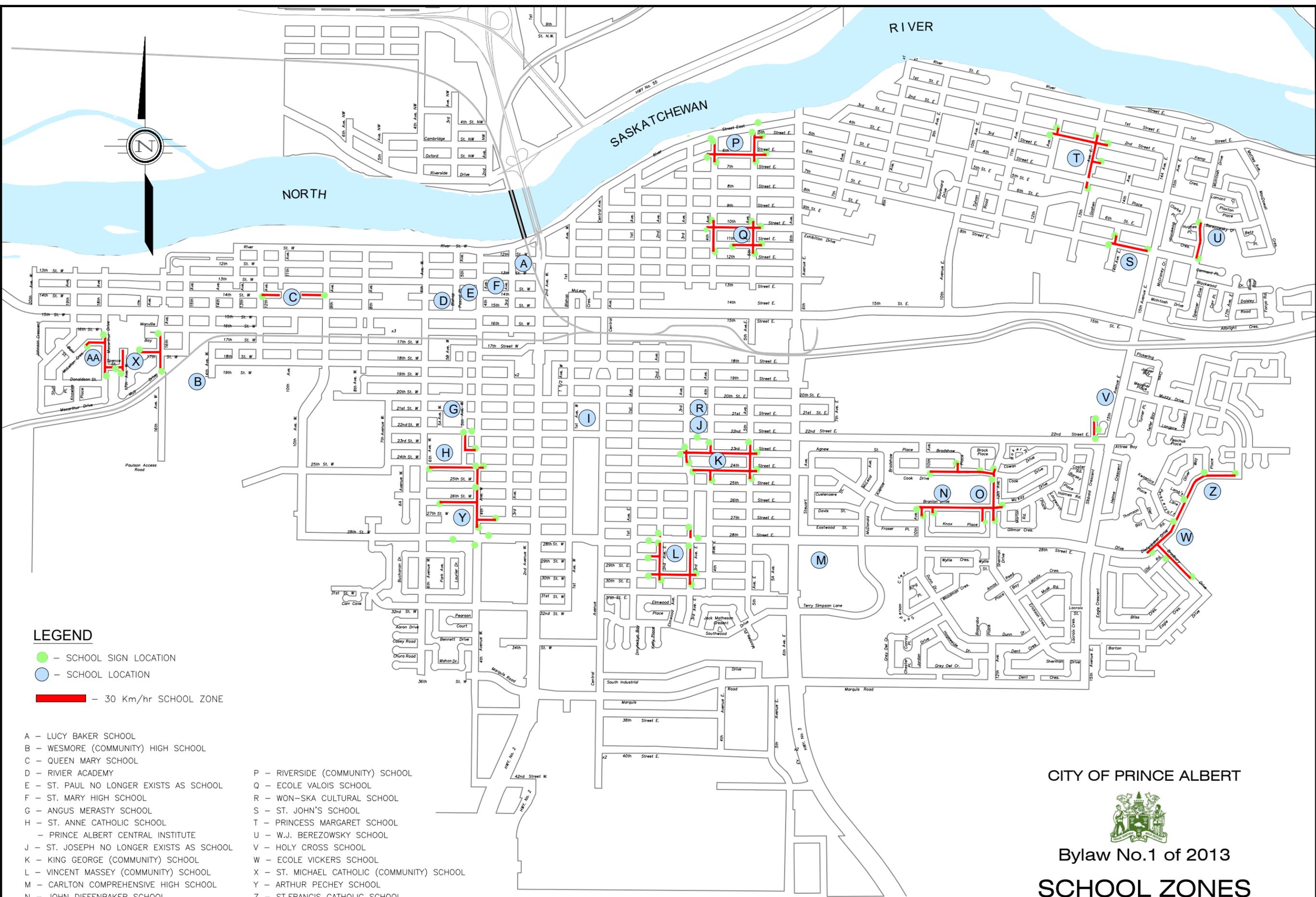
Verbal presentation provided by Transportation Manager, Evan Hastings.

ATTACHMENTS:

1. Attachment 1 - Bylaw No. 35 of 2020 Schedule 64 (b)
2. Attachment 2 - Board of Police Commissioners Letter
3. Attachment 3 - Proposed School Zone Changes

Written by: Evan Hastings, Transportation and Traffic Manager

Approved by: Acting Director of Public Works & Acting City Manager



LEGEND

- - SCHOOL SIGN LOCATION
- - SCHOOL LOCATION
- █ - 30 Km/hr SCHOOL ZONE

- | | |
|---|---|
| A - LUCY BAKER SCHOOL | P - RIVERSIDE (COMMUNITY) SCHOOL |
| B - WESMORE (COMMUNITY) HIGH SCHOOL | Q - ECOLE VALOIS SCHOOL |
| C - QUEEN MARY SCHOOL | R - WON-SKA CULTURAL SCHOOL |
| D - RIVIER ACADEMY | S - ST. JOHN'S SCHOOL |
| E - ST. PAUL NO LONGER EXISTS AS SCHOOL | T - PRINCESS MARGARET SCHOOL |
| F - ST. MARY HIGH SCHOOL | U - W.J. BEREZOWSKY SCHOOL |
| G - ANGUS MERASTY SCHOOL | V - HOLY CROSS SCHOOL |
| H - ST. ANNE CATHOLIC SCHOOL | W - ECOLE VICKERS SCHOOL |
| - PRINCE ALBERT CENTRAL INSTITUTE | X - ST. MICHAEL CATHOLIC (COMMUNITY) SCHOOL |
| J - ST. JOSEPH NO LONGER EXISTS AS SCHOOL | Y - ARTHUR PECHEY SCHOOL |
| K - KING GEORGE (COMMUNITY) SCHOOL | Z - ST.FRANCIS CATHOLIC SCHOOL |
| L - VINCENT MASSEY (COMMUNITY) SCHOOL | AA - WESTVIEW (COMMUNITY) SCHOOL |
| M - CARLTON COMPREHENSIVE HIGH SCHOOL | |
| N - JOHN DIEFENBAKER SCHOOL | |
| O - TURGEON CATHOLIC SCHOOL | |

CITY OF PRINCE ALBERT



Bylaw No.1 of 2013
SCHOOL ZONES

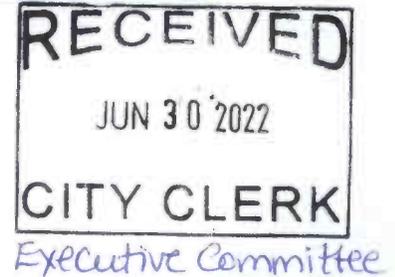
**Prince Albert Board of Police
Commissioners**



1084 Central Avenue
Prince Albert, SK S6V 7P3
PHONE: (306) 953-4303 FAX: (306) 953-4396
WEB: www.papolice.ca

June 29, 2022

Mayor and City Council
2nd Floor, City Clerk's Office
1084 Central Avenue
Prince Albert, SK S6V 7P3



Dear Mayor and Council,

RE: Amendment to Traffic Bylaw No. 35 of 2020

At the June 22, 2022 Board of Police Commissioners meeting, the Board discussed the speed limits currently established for different school zones throughout the City. The Board is deeply concerned with the potential of vehicle-pedestrian accidents especially in areas where speed limits of up to 50 km/hour are permitted. Restricting the maximum allowable speed to 30 km/hour during the school year provides motorists and pedestrians more time to react and can help prevent serious injury.

Accordingly, the Board respectfully requests that City Council consider amending the current Traffic Bylaw No. 35 of 2020 to have all school zones restricted to 30 km/hour for the months of September to June.

Thank you for taking the Board's request into consideration.

Regards,

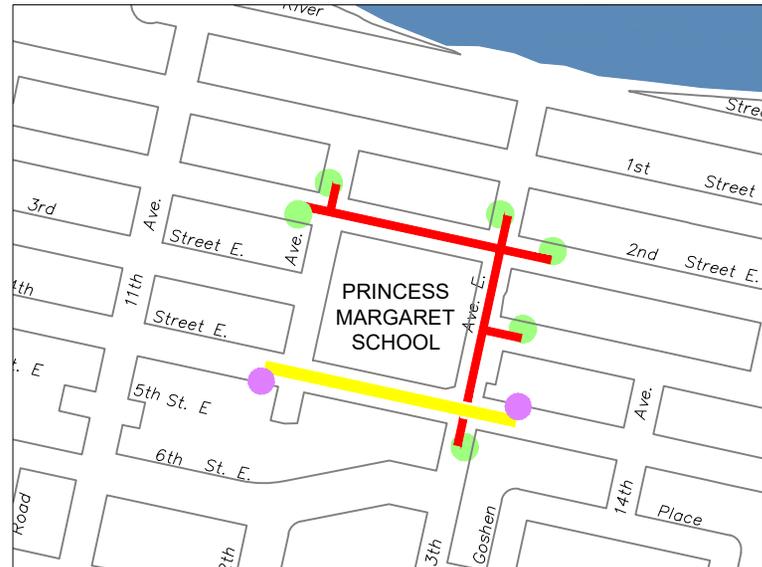
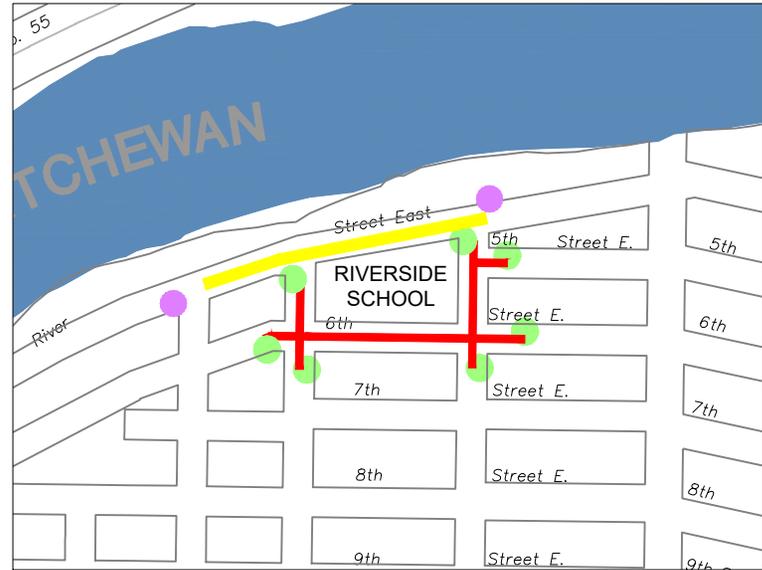
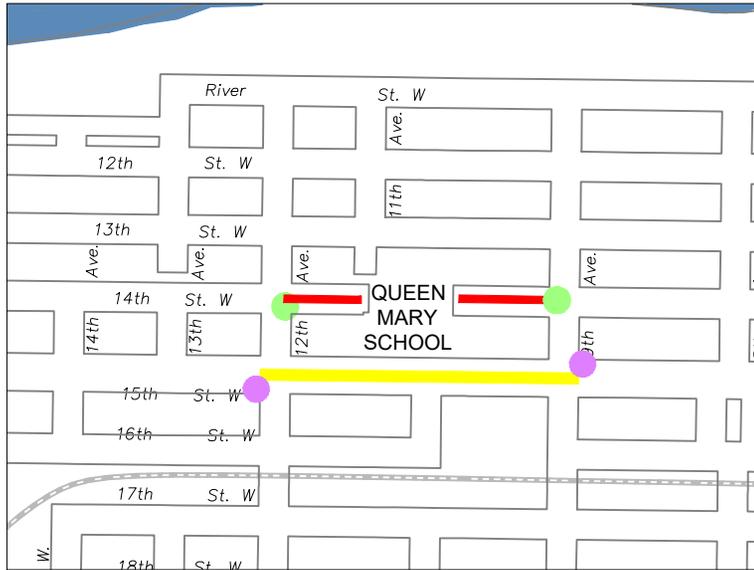
A handwritten signature in blue ink, appearing to read "Rena Noble".

Rena Noble
Acting Board Secretary
Prince Albert Board of Police Commissioners

**Recommended
Disposition:**

Refer to
Public Works

Cc: *Prince Albert Board of Police Commissioners*
Jonathan Bergen, Chief of Police



PROPOSED SPEED CHANGE

-  CURRENT SCHOOL ZONE (30km/hr)
-  PROPOSED CHANGE TO SCHOOL ZONE

-  30 km/hr SCHOOL ZONE SIGNAGE LOCATIONS
-  PROPOSED 30 km/hr SCHOOL ZONE SIGNAGE LOCATIONS



RPT 22-482

TITLE: Hiring of Economic Development Manager

DATE: December 28, 2022

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the vacant Economic Development Manager position be filled, once a suitable candidate is found.

TOPIC & PURPOSE:

To provide Council with details of the vacant Economic Development Manager position, their duties, areas of focus and candidate criteria.

BACKGROUND:

Prior to 2019 the City of Prince Albert has always employed an Economic Development Manager to oversee and be accountable for the implementation of all Economic Development initiatives of the City. The City has seen a number of employees fill this role throughout the years, with varying levels of success. In approximately 2015, the Department of Planning and Development began to explore more of a regional approach to Economic Development, and it was in 2018 that Prince Albert City Council decided to formally deploy a Regional model.

The Prince Albert Regional Economic Development Alliance (PAREDA) Memorandum of Understanding (MOU) was signed on March 19, 2019 for a 3 year term until December 31, 2021. At that time, the MOU was extended for an additional 3 years until 2024. With the extension, PAREDA lost two founding members in the RM of Buckland and Muskoday FN, but gained 2 valuable new partners in Metis Nation – Saskatchewan and Sturgeon Lake First Nation.

PAREDA CEO, Ashley Charles, was hired in December 2019, one year into the MOU timeline. In the first two (2) years since her hiring, the CEO's focus was on foundational development, building connections, and navigating the global pandemic while setting PAREDA and Tourism Prince Albert up for future success. In the summer of 2022, current CEO Ashley Charles stepped down from her position, leaving the role of CEO vacant. Ashley has agreed to help through the transition on an hourly rate until a new CEO is hired. In the fall of 2022 a first round of CEO interviews took place, but ultimately the HR Subcommittee was not able to find an ideal candidate.

Although there has been a lot of valuable work done, some members of the PAREDA Board feel that there has not been enough focus on Business attraction and Industry Development, among other things.

From the beginning, it has always been an expectation that PAREDA would evolve over time to correspond with the needs of founding members. Keeping this in mind, an altered approach is being proposed. It is important to understand that this way forward in no way suggests that PAREDA should come to an end, but rather proposes a continuation of the valuable partnership between founding members.

As per the MOU, The City of Prince Albert currently contributes \$105,000 per year to PAREDA to cover our share of operational costs. It is being suggested that the City of Prince Albert rather use these dollars to hire our own Economic Development Manager. This individual will still follow some of the core values of the PAREDA strategic plan, and a number of regional projects may still be developed, however this employee will be under the corporate structure of the City of Prince Albert.

At the City Council meeting dated December 12th, 2022 the following motions were approved:

1. That the proposed PAREDA model as described in report 22-473 be approved;
2. That Administration work with the City Solicitor to develop a transitional plan for proposal that would retire the City's legal obligations under the current PAREDA Agreement and that would protect the City's financial interests in the transition;
3. That the Mayor and City Clerk be authorized to execute an amending PAREDA Agreement, once prepared.
4. That the request to fill the vacant Economic Development Manager position be referred for consideration at the January 9th Executive Committee meeting.

PROPOSED APPROACH AND RATIONALE:

In order to fully appreciate and understand the role and function of an Economic Development Manager, I believe it is imperative to first establish what is meant by "Economic Development".

While some people believe that Economic Development is simply the creation of jobs, or attracting new business to our City, in reality, Economic Development is much more complex than that. There are many different "Definitions", but I believe one that is the most fitting is as follows:

"Economic Development is a collaborative process between all levels of government and non-government organizations that builds up the economic and social capacity of an area to improve its economic future and overall quality of life."

(World Bank 2014)

The City has deployed both "in house" and "arms-length" models of Economic Development in the past, and what was approved on December 12th is a "blended" model of Economic Development which can be seen as the best of both worlds. The

“blended” model, ensures a sustainable organization which formally maintains a very important partnership between our First Nations, Metis and neighboring Communities, while also employing our own “in-house” Economic Development Manager. Some of the benefits of having our own Manager are as follows:

- Better access to decision makers
- More oversight over economic development activities
- Ensure that Economic Development remains a top of mind issue throughout the organization

They say that within their defined spheres of jurisdiction the government closest to the issue is the one who governs it.

To put it simply, employing our own “in-house” employee who works 40 hours a week, 8 hours a day, 5 days a week, places the issue of Economic Development completely within our control. Council may choose to work closely with a consultant on certain Economic Development projects, but having our own employee ensures that they remain accountable, are immersed in all activities of our local government and has their thumb on the pulse of our community.

Any Economic Development Organization should:

- Promote effective and efficient work
- Be flexible and able to adapt quickly
- Respond to inquires in an accurate and timely fashion
- Understandable
- Clearing House for information
- Regularly update data
- Nurture relationships
- Build new relationships
- Grant applications
- Budget management

Once again, hiring an Economic Development Manager is the next critical step in the “blended” model which ensures that all of the above items are being addressed. The initial work I am planning for our Economic Development Manager hits 3 critical areas:

1. Investment Attraction
2. Business Retention and Expansion
3. Data Collection

Investment Attraction will be a process for assessing our community for investment readiness and encouraging new business to invest in our community.

Recruiting business from outside of a community will always be one of the most exciting parts of Economic Development. There is a tremendous thrill when a company or new industry announces a plan to locate within your community, especially as a direct result of your recruitment efforts.

The result of a major operation or industry will lead to attracting spin-off businesses as well, such as suppliers, fuel providers, transportation companies etc.

A key element of investment attraction is to be prepared to respond to potential investor inquiries within a short timeframe. In support of this objective an investment package that addresses the following will need to be developed:

- What can my community offer?
- What are the attributes of my community that will be attractive to specific industries?
- What attributes will be unattractive?
- What type of investment do we want?
- What is the demand, and where is the demand?

Our investment strategy will determine what our industry sectors are and the specific investment that we are seeking.

Business Retention and Expansion Is the process of maintaining ongoing contact and relationships with local businesses.

Every economy loses about 10% of their jobs per year, however existing businesses are in the best position to replace these jobs because they are already established.

80% of net new jobs come from existing businesses, and as such, keeping an existing business is much less costly than trying to attract a new one.

This means that it is imperative that the following focus areas continue to receive attention:

- Building solid relationships with owners/managers
- Regularly collecting data on companies/industries
- Analyzing trends in order to forecast
- Assist in problem solving
- Look for opportunities for growth

Data Collection

The level of competition for new business has increased dramatically. The practice of economic development has become a lot more professional and companies have become much more sophisticated and strategic in their plans for investment. More and more economic development organizations are actually focusing more on data collection, research, etc. as industry experts will also do their own Economic Development, research, etc. in their plans to invest into a new community. Taking this into consideration, we have to be sure that our information is accurate, up to date, and timely.

Integral to any Economic Development process is the identification of the information and data to be collected:

- Community Profile
- Community Readiness Assessment
- Needs Assessment
- Asset Mapping
- Business attraction and retention activities
- Past plans

Time and resources are required in the creation of each of these documents. Sometimes this can be simply by following a paper trail to past reports and activities, however sometimes it requires research internally, or sometimes a specific project may require a consultant. **It is important that these processes are not “last minute” activities but rather a consideration that is done early and often, to ensure accuracy and a sustainable plan.**

Leadership

It is imperative that we **choose a leader** that can follow through and deliver on the above 3 focus areas. I will be looking for a new Economic Development Manager with the following key traits/skills:

Long term Vision – If leadership does not have a long term vision for a community or commit to see projects through to fruition, economic development success will likely not be realized.

Sustainability – Economic Development and sustainable development are not mutually exclusive. For economic development to be successful it needs to be sustainable. This means that we need a leader that can set goals, objectives that are attainable over time.

Capacity – Resources should be assessed in order to achieve the economic outcomes that they set for themselves.

Innovative – Innovation flourishes in a supportive and conducive local business environment, anchored by a rich network of Economic Development programs.

Partnership Building - PAREDA has already built some very important relationships with First Nations, Metis Leaders and Neighboring Communities. I need someone who can not only maintain these partnerships but also grow them and establish others.

Networking - Making connections with businesses that we know, and those that we should know. We need to earn the trust and respect of these organizations so that they are not only willing to provide and share information and assistance, but also because they could very well lead to new business.

Not only do I want someone that will focus on concrete outcomes in the short-term, but above all else, we need a leader who will help people learn how to shift their thinking, consider issues before they happen, and build processes so that change can emerge in

the form of economic growth for the City of Prince Albert.

CONSULTATIONS:

The Director of Planning and Development Services has consulted extensively with the City Manager and the Department of Corporate Services in the preparation of this report.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Once a suitable candidate is found, a communication strategy will be developed which will effectively promote our new Economic Development Leader.

FINANCIAL IMPLICATIONS:

The costs of hiring an Economic Development Manager will be offset by the \$105,000 in savings that was previously used as our annual PAREDA contribution.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no privacy or policy implications, and no other options to the recommendation.

STRATEGIC PLAN:

A Strategic Priority of the City of Prince Albert Strategic Plan 2023-2025, is focused on “Building a Robust Economy”. Although there are multiple references to Economic Development throughout the plan, there are two specific areas of focus which are supported by the hiring of an Economic Development Manager. Also highlighted in the plan are detailed directions from City Council which are being met in making this decision:

Economic Diversity and Stability

- Create an equitable taxation structure that promotes community growth
- Create flexible incentive programs to attract new business
- Create new, and support existing partnerships to leverage the strengths of Prince

Albert

- Develop and maintain new and existing amenities and infrastructure
- Identify and accommodate the needs of new and existing industries, businesses and professionals in Prince Albert

Economic Growth

- Diversify the types of businesses that call Prince Albert home
- Strengthen relationships with surrounding RM's and First Nations to p[promote Economic Development
- Work closely with PAREDA to support economic growth in the region
- Partner with Prince Albert Tourism to develop ways to promote Prince Albert

OFFICIAL COMMUNITY PLAN:

Section 11.2 of the OCP discusses Economic Development. Among others, the following policy supports the continued evolution of a PAREDA model:

Continue to work with the Prince Albert Regional Economic Action Committee, Prince Albert Chamber of Commerce, PA Tourism, and any other stakeholders in promoting business and tourism development in Prince Albert.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

Visual presentation by Director of Planning and Development Services.

ATTACHMENTS:

1. Economic Development Manager Jan 9 2023

Written by: Director of Planning and Development Services

Approved by: City Manager

CITY OF PRINCE ALBERT

Planning and Development Services

ECONOMIC DEVELOPMENT MANAGER

January 9, 2023

BOLD DESTIN

STAGE

Economic Development Manager

STATUS UPDATE

At the City Council meeting dated December 12th, 2022 the following motions were approved:

- That the request to fill the vacant Economic Development Manager position be referred for consideration at the January 9th Executive Committee meeting.

Economic Development Manager

PROPOSED APPROACH

“Economic Development is a collaborative process between all levels of government and non-government organizations that builds up the economic and social capacity of an area to improve its economic future and overall quality of life.”

Economic Development Manager

IN HOUSE VS. ARMS-LENGTH

Factor	In House	Arm's Length
Operational Costs	Absorbed in local government budget	Shared between jurisdictions
Relationship with business community	Better access to decision-makers	More as an "advocate" for business rather than a regulatory body
Relationship with local government	Allows more oversight over economic development activities	Less direct oversight by local government
Administration and Regulation	Can ensure that economic development remains a top of mind issue in all areas of government	Independence from local government can allow more rapid response
Co-location	Not likely	Co-location allows for greater coordination of activities

Economic Development Manager

BLENDED MODEL

“within their defined spheres of jurisdiction, the government closest to the issue is the one who governs it.”

Economic Development Manager

EXPECTATIONS

An Economic Development Organization should:

- Promote effective and efficient work
- Be flexible and able to adapt quickly
- Respond to inquires in an accurate and timely fashion
- Understandable
- Clearing House for information
- Regularly update data
- Nurture/Build new relationships
- Grant applications
- Budget management

Economic Development Manager

CRITICAL AREAS

1. Investment Attraction
2. Business Retention and Expansion
3. Data Collection

Economic Development Manager

INVESTMENT ATTRACTION

Assessing our community for investment readiness and encouraging new business to invest in our community.

What is “investment readiness”?

Economic Development Manager

BUSINESS RETENTION AND EXPANSION

Is the process of maintaining ongoing contact and relationships with local businesses.

- Building solid relationships with owners/managers
- Regularly collecting data on companies/industries
- Analyzing trends in order to forecast
- Assist in problem solving
- Look for opportunities for growth

Economic Development Manager

DATA COLLECTION

- Community Profile
- Community Readiness Assessment
- Needs Assessment
- Asset Mapping
- Business attraction and retention activities
- Past plans
- Land Inventory

Economic Development Manager

LEADERSHIP

A new Economic Development Manager will have the following key traits/skills:

- Long term Vision
- Sustainability
- Capacity
- Innovative
- Partnership Building
- Networking

Questions?



RPT 22-474

TITLE: Action Items from City Council, Executive Committee and Budget Committee

DATE: December 29, 2022

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the Action Items be updated as indicated in the Open Items document, as attached to RPT 22-474.

TOPIC & PURPOSE:

The purpose of this report is to provide an update to members of Council regarding all open action items initiated by members of City Council at either a City Council, Executive Committee or Budget Committee meeting.

BACKGROUND:

The Council & Committee Action Item process was implemented by City Council on May 9, 2005, to ensure that action items resulting from a meeting motion derived at a City Council, Executive Committee or Budget Committee were completed as approved in a timely manner.

At the January 28, 2019 City Council meeting, the sixty (60) day standard due date was extended to ninety (90) days to assist Administration in allowing sufficient time to review, analyze, and collect relevant information to compile a comprehensive report for members of Council to consider and make a well informed decision.

PROPOSED APPROACH AND RATIONALE:

The City Clerk's Office has completed the semi-annual review of the open action items requested prior to December 12, 2022 and the attached document reflects all open action items with the current due date, along with any request to extend or close the item for review by members of Council.

As requested, Administration has continued to keep track of the number of requests made by members of Council for additional Administrative reports, and those numbers are outlined in the attached spreadsheet for review.

CONSULTATIONS:

Each Department has reviewed their open action items and if an extension or closure is required, has provided a response to the City Clerk's Office for inclusion in the attached spreadsheet.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Following review by members of Council, the City Clerk's Office will update the Action Items within the program.

The program will send a reminder for each item to the Department contact 21 days in advance of the item's due date.

Administration will ensure that a continued commitment is made to complete the items within the standard due date timeline.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no options to recommendation or financial, policy or privacy implications.

STRATEGIC PLAN:

The information contained in the report directly aligned The City's Strategic Goal of Corporate Sustainability:

"The City recognizes that a well-functioning organization needs to be clear on the roles and functions of Administration and Council, understand the core principles and behaviours or good governance, and commit to continued improvement in governance and organization."

OFFICIAL COMMUNITY PLAN:

Section 4 – Decision Making outlines the following relevant goal:

Improve the quality of the City's key stakeholder relationship and increase awareness of City programs and initiatives.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal by Terri Mercier, City Clerk**ATTACHMENTS:**

1. Report Preparation Calendar
2. Reports Derived from Motions
3. Open Action Items - City Manager's Office
4. Open Action Items - Corporate Services
5. Open Action Items - Community Services
6. Open Action Items - Financial Services
7. Open Action Items - Fire & Emergency Services
8. Open Action Items - Planning & Development Services
9. Open Action Items - Public Works

Written by: Terri Mercier, City Clerk

Approved by: City Manager

3 Week Administration Report Timeline

	Monday	Tuesday	Wednesday	Thursday	Friday
2 Weeks before Mtg				12:00 Noon – All Admin Reports for an upcoming mtg are to be provided to City Mgr to begin his review of reports.	City Mgr review and Dep't revisions if required.
Week before Mtg	City Mgr review and Dep't revisions if required.	<p>8:00 a.m. – City Mgr deadline to have all Admin reports for upcoming meeting to the City Clerk.</p> <p>City Clerk's Office reviews report for completeness of attachments, proper process & any additions required.</p> <p>City Clerk's Office prepares Agenda for Agenda Review Mtg.</p>	<p>Agenda Review Mtg to review reports.</p> <p>Admin revises or completes any report discussed at Agenda Review.</p>	<p>City Clerk's Office finalizes all reports and Agenda for placing on Website.</p> <p>Agenda is required to be placed on Website by 4:00 p.m.</p>	Members of Council Review Agenda
Week of Mtg	Meeting				

**2022 COUNCIL, EXECUTIVE & BUDGET MEETINGS
REQUEST FOR REPORTS DERIVED FROM MOTIONS**

City Council	24-Jan	15-Feb	7-Mar	28-Mar	25-Apr	16-May	13-Jun	11-Jul	8-Aug	6-Sep	26-Sep	17-Oct	7-Nov	28-Nov	12-Dec	Total Req. for Reports	Notice of Motions	Other
Mayor G. Dionne	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Councillor C. Miller	1	0	0	0	0	0	0	0	0	0	1	0	0	0	0	2	1	1
Councillor T. Lennox-Zepp	0	0	0	1	0	0	1	0	0	0	1	0	0	0	0	3	2	1
Councillor T. Head	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	
Councillor D. Cody	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Councillor D. Ogrodnick	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	2	2	
Councillor B. Edwards	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	1	
Councillor D. Kilmer	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	2	1	1
Councillor T. Zurakowski	0	0	0	0	0	1	0	0	0	0	0	3	0	0	0	4	4	
																15		

Total Admin Reports	18	16	7	15	19	15	10	9	21	11	8	5	6	4	12	176		
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City Council Special	11-Feb	22-Aug	Total Req. for Reports
Mayor G. Dionne	0	0	0
Councillor C. Miller	0	0	0
Councillor T. Lennox-Zepp	0	0	0
Councillor T. Head	0	0	0
Councillor D. Cody	0	0	0
Councillor D. Ogrodnick	0	0	0
Councillor B. Edwards	0	0	0
Councillor D. Kilmer	0	0	0
Councillor T. Zurakowski	0	0	0
			0

Total Admin Reports	1	1	2
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Executive Comm	10-Jan	31-Jan	28-Feb	14-Mar	11-Apr	2-May	24-May	20-Jun	18-Jul	15-Aug	12-Sep	3-Oct	24-Oct	14-Nov	Total Req. for Reports
Mayor G. Dionne	0	0	0	0	0	1	0	0	0	0	1	0	1	1	4
Councillor C. Miller	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Councillor T. Lennox-Zepp	0	0	2	0	0	0	0	0	1	1	0	0	0	1	5
Councillor T. Head	0	0	0	0	0	1	0	0	0	0	0	0	1	1	3
Councillor D. Cody	0	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Councillor D. Ogrodnick	0	0	0	0	1	1	0	0	0	0	0	0	0	0	2
Councillor B. Edwards	0	0	0	0	0	1	0	0	1	0	0	0	0	0	2
Councillor D. Kilmer	0	1	0	0	0	0	0	0	0	1	0	0	0	0	2
Councillor T. Zurakowski	0	0	0	0	0	3	0	0	3	0	0	0	1	0	7
															26

Total Admin Reports	7	3	7	4	5	3	3	12	6	9	14	4	4	13	94
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Budget Comm.	1-Nov	17-Nov	18-Nov	30-Nov	Total Req. for Reports
Mayor G. Dionne	0	0	0	0	0
Councillor C. Miller	0	0	0	0	0
Councillor T. Lennox-Zepp	0	0	0	0	0
Councillor T. Head	0	0	0	0	0
Councillor D. Cody	0	0	0	0	0
Councillor D. Ogrodnick	0	0	0	0	0
Councillor B. Edwards	0	0	0	0	0
Councillor D. Kilmer	0	0	0	0	0
Councillor T. Zurakowski	0	0	0	1	1
					1
Total Admin Reports	0	0	0	0	0

Open Action Items - City Manager's Office

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
CM1	8/22/2022	<p>UPDATE FROM COMMUNICATIONS SUBCOMMITTEE JULY 5, 2022 MEETING - INTEGRATED PLANNING</p> <p><i>That the City Manager forward a report to Executive Committee on how Integrated Planning will be measured.</i></p>	11/22/2022	1/30/2023	Report to come forward to the January 30, 2023 Executive Committee Meeting.

Open Action Items - Corporate Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
COR1	2/28/2022	<p>PUBLIC ABUSE POLICY AND PROCEDURE</p> <p><i>1. That Administration prepare a Procedure that outlines the steps to take in the case of inappropriate or harassing behaviour from the public towards City employees and members of City Council; and,</i></p> <p><i>2. That the Policy and Procedures be forwarded for consideration to an upcoming Executive Committee meeting.</i></p>	11/14/2022	6/1/2023	The Director understands that this item is quite overdue, but Corporate Services will not be in a position to complete the review until the first quarter of 2023. Therefore, a report can be expected before June.
COR2	7/15/2019	<p>2019 "WE'RE ALL EARS" CUSTOMER SERVICE REPORT</p> <p><i>That Administration conduct a comprehensive Customer Service Audit on The City every two (2) years to ensure the City is providing its residents with a high level of service and the results be forwarded to members of Council.</i></p> <p><u>Note</u>: Last update provided at the August 23, 2021 Executive Committee Meeting.</p>	8/23/2023		

Open Action Items - Community Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
CS1	9/26/2022	<p>MOTION – COUNCILLOR LENNOX-ZEPP – PARKS AND STREET NAMING POLICY CHANGES – GENDER EQUITY</p> <p><i>That Administration review the Parks Naming Policy and Street Naming Policy and bring forward language that enables diversity and gender equity to be a part of the naming selection process within the Policies.</i></p>	12/26/2022	4/3/2023	Director has advised this will be an initiative for the new Marketing & Sponsorship Coordinator.
CS2	7/11/2022	<p>MARGO FOURNIER CENTRE – EXPRESSION OF INTEREST</p> <p><i>That Administration forward a report to explore alternate recognition for Margo Fournier for consideration by members of Council at an upcoming meeting.</i></p>	10/11/2022	4/3/2023	Director has advised that consultation is underway with the Fournier family, and it is anticipated that alternative recognition for the MFC will be ready for presentation by the April 3, 2023 Executive Committee Meeting.
CS3	5/2/2022	<p>REQUEST TO NAME FOOTBALL/SOCCER FIELD IN MEMORY OF WENDELL WHITTER</p> <p><i>That CORR 22-47 be received and referred to the Community Services Department for review and report.</i></p>	9/26/2022	2/27/2023	Report to come forward to the February 27, 2023 Executive Committee Meeting.
CS4	2/28/2022	<p>CHESTER FEST 2022</p> <p><i>That the Community Services Department provide a follow-up report to the September 12, 2022 Executive Committee meeting to outline the investment required at Little Red River Park to host festivals or large events for consideration during the 2023 Budget deliberations.</i></p>	9/22/2022	Amalgamate with CS6	The Director has advised that since Chester Fest is not going ahead, it is recommended that the investment required to host festivals and events be considered as part of the ongoing Little Red River Park Stages of Development reporting.

Open Action Items - Community Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
CS5	8/16/2021	<p>LITTLE RED RIVER PARK STAGES OF DEVELOPMENT</p> <p><i>That Administration bring forward a process for consideration at an upcoming meeting to follow when recommending the implementation of Truth and Reconciliation Initiatives at the Little Red River Park.</i></p>	9/12/2022	4/1/2023	Director advised this matter will be included as part of the 2023 Community Services Advisory Committee Work Plan.
CS6	3/29/2021	<p>USEAGE OF DAVE G. STUEART & KINSMEN ARENAS</p> <p><i>That Administration bring forward a report to review the usage of the Dave G. Steuart Arena and the Kinsmen Arena for consideration at an upcoming Executive Committee meeting.</i></p>	8/15/2022	2/13/2023	Report to come forward to the February 13, 2023 City Council Meeting.
CS7	5/19/2020	<p>MOTION - COUNCILLOR D. OGRODNICK - HISTORICAL SIGNIFICANCE AND POTENTIAL DEVELOPMENT - LA COLLE FALLS AND AREA</p> <p><i>That the Community Services Department, in consultation with the Prince Albert Historical Society, prepare a report for consideration by members of Council outlining the Historical Significance and the potential of developing La Colle Falls and area as a City of Prince Albert Historical Site.</i></p>	10/18/2022	Close	RPT 20-369 dated September 1, 2020 was drafted as instructed through the notice of motion submitted by Councillor Ogrodnick. The report was then put on hold following Agenda Review so that a site meeting could be coordinated with the Mayor, Councillor Ogrodnick and the Director of Planning. The Department attempted on multiple occasions to confirm a date for the site meeting. No further direction has been received therefore the item is recommended to be closed.

Open Action Items - Financial Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
FS1	11/14/2022	<p>2021 SETTLEMENT MUNICIPAL SHARE – HOUSING PROJECTS</p> <p><i>That CORR 22-114 be received and referred to the Financial Services Department to request a response from Saskatchewan Housing Corporation to the following questions:</i></p> <p><i>1. In the years 2020 and 2021, what were the house sales and The City's share of house sales;</i></p> <p><i>2. Can we get a vacancy report and are any of those vacancies boarded up properties. If so, can we get a report on the status in the future; and,</i></p> <p><i>3. Do they have an active plan on how to address vacancies and if there are any hurdles such as the Saskatchewan Income Support Program.</i></p>	2/14/2023		
FS2	11/14/2022	<p>LEAD SERVICES REPLACEMENT PROGRAM</p> <p><i>That Administration proceed with developing an amended Water Services Bylaw to reflect the mandatory replacement of the privately-owned Lead Service Connections, with the cost of the private portion to be incurred by the property owner, with funding available through a City deferred payment plan.</i></p>	2/14/2023		
FS3	11/7/2022	<p>MOTION – MAYOR DIONNE – REQUEST FOR TAX INCENTIVES – THE YARD DISTRICT</p> <p><i>That the City Solicitor and Director of Financial Services review the creation of an eight percent (8%) Levy on The Yard District as a way to subsidize the operational costs of the City's new Aquatic and Arenas Recreation Centre.</i></p>	2/7/2023		

Open Action Items - Financial Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
FS4	6/13/2022	<p>UPDATED FUNDING FOR AQUATIC AND ARENAS RECREATION CENTRE – JUNE 2022</p> <p><i>That Administration proceed with the borrowing of an additional \$30 million dollars in Year 2023 for the construction of the Aquatic and Arenas Recreation Centre;</i></p> <p><u>Action:</u></p> <p><i>Ramona, please proceed as outlined in the resolution, and forward the respective reports regarding the approval to increase the City's Debt Limit and the Long-Term Borrowing Bylaw for consideration as necessary.</i></p>	2/28/2023		
FS5	12/13/2021	<p>UTILITY INVOICING OPTIONS</p> <p><i>That Administration provide a report on options for the following:</i></p> <p><i>a. to invoice for paper invoicing; and,</i></p> <p><i>b. to provide incentives for receiving invoices by email</i></p>	10/24/2022	2/28/2023	Due to the staffing and electronic changes within Financial Services, the Director is requesting an extension to this matter.
FS6	8/16/2021	<p>PROJECT BUDGET MANAGEMENT POLICY</p> <p><i>That a report be provided to update members of Council regarding the Policy in one (1) year.</i></p>	10/24/2022	6/30/2023	Director has advised that due to the changes within the Department, a review of this policy coming forward needs to be completed before finalizing for Council's approval.

Open Action Items - Fire and Emergency Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
FIRE1	11/20/2021	<p>POSSIBLE LOCATIONS FOR TWO (2) NEW FIRE HALLS</p> <p><i>That Administration provide a report for consideration by members of Council at an upcoming meeting that identifies the possible location of two (2) new Fire Halls within the City.</i></p> <p><u>Note:</u> This item was extended to March 31, 2023 at the August 8, 2022 City Council Meeting.</p>	3/31/2023		

Open Action Items - Planning and Development Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
PD1	11/14/2022	RESTRICTIONS ON METHADONE DISPENSARIES IN CERTAIN ZONING DISTRICTS <i>That CORR 22-113 be received and referred to the Planning and Development Services Department for review and report.</i>	2/14/2023		
PD2	10/17/2022	MOTION – COUNCILLOR EDWARDS – PLAN TO REGISTER BIKES <i>That Administration work with the Prince Albert Police Service to plan and implement methods on how we can register all bike serial numbers in our community by August 31, 2023 as per the Bicycle Bylaw, for consideration at an Executive Committee meeting in January of 2023.</i>	1/31/2023		
PD3	10/17/2022	MOTION – COUNCILLOR ZURAKOWSKI – OFF-SALE LIQUOR HOURS <i>That Administration review the hours of operation for Off-Sale Liquor Stores.</i>	1/17/2023	2/27/2023	Director has advised that a report will be coming forward to the February 27, 2023 Executive Committee Meeting.
PD4	10/17/2022	MOTION – COUNCILLOR ZURAKOWSKI – HOURS OF OPERATION FOR CONVENIENCE STORES <i>That Administration review the hours of operation for 24-hour Convenience Stores.</i>	1/17/2023	2/27/2023	Director has advised that a report will be coming forward to the February 27, 2023 Executive Committee Meeting.
PD5	7/18/2022	REQUEST TO IMPLEMENT DOWNTOWN MUNICIPAL BUSINESS TAX INCENTIVES <i>That CORR 22-69 be received and referred to the Planning and Development Services Department for review and report on the proposed downtown incentives, as outlined in CORR 22-69, for consideration at an upcoming meeting.</i>	10/18/2022	1/30/2023	Director has advised that discussions will be taking place with PADBID at their January 19, 2023 meeting. A report will be brought forward following that meeting.

Open Action Items - Planning and Development Services

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
PD6	8/23/2021	<p>LAND MANAGEMENT AND LAND DEVELOPMENT POLICIES</p> <p><i>That Administration prepare a draft Land Management Policy and Land Development Policy, intended to replace the current Land Administration Policy, for consideration at an upcoming Executive Committee meeting.</i></p>	8/23/2022	10/23/2023	Director has requested an extension to this matter upon the return of the Planning Manager.

Open Action Items - Public Works

Ref No.	Mtg Date (M/D/Y)	Item Heading & Motion	Current Due Date	Proposed Due Date / Close	Update or Reason to Extend Due Date or Close
PW1	11/28/2022	<p>MOTION - COUNCILLOR OGRODNICK - INSTALL SNOW FENCES</p> <p><i>That Administration consider the need for snow fences and other options to reduce snow drifting along Marquis Road, River Street from 15th Avenue East to 8th Avenue West and other areas in the City.</i></p>	2/28/2023		
PW2	11/7/2022	<p>BARTON DRIVE TRAFFIC CALMING MEASURES</p> <p><i>That the Public Works Department monitor and evaluate the effectiveness of the Traffic Calming Measures and report back to City Council by December 31, 2023.</i></p>	12/31/2023		
PW3	11/7/2022	<p>BARTON DRIVE TRAFFIC CALMING POLICY</p> <p><i>That the Public Works Department review and update the Traffic Calming Policy for consideration at an upcoming meeting by July 31, 2023.</i></p>	7/31/2023		
PW4	10/17/2022	<p>MOTION – COUNCILLOR ZURAKOWSKI – TRAFFIC BYLAW – CAMPER TRAILERS PARKING</p> <p><i>That Administration review the Traffic Bylaw in regards to the length of time Camper Trailers can be parked in front of residents’ homes.</i></p>	1/17/2023	4/3/2023	The Transportation and Traffic Manager has advised that this report will be coming forward to the April 3, 2023 Executive Committee Meeting with a full Traffic Bylaw Review/Alterations.
PW5	9/26/2022	<p>MOTION – COUNCILLOR MILLER – PROPOSED SHOPPING CARTS PICK-UP POLICY</p> <p><i>That Administration forward a report to review the current Shopping Cart Policy and ensure that a process is established which is communicated to all businesses that utilize shopping carts that the City will pick up and take stray shopping carts to the landfill for pick up by the end of each month prior to disposal for consideration at an upcoming meeting.</i></p>	12/26/2022	1/30/2023	Director has advised a report will come forward to the January 30, 2023 Executive Committee Meeting.

RPT 22-480

TITLE: Privacy, Confidentiality and Access to Information Policies

DATE: December 22, 2022

TO: Executive Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That the Privacy and Confidentiality Policy, as attached, be approved; and,
2. That the Access to Information Policy, as attached, be approved.

TOPIC & PURPOSE:

The purpose of the proposed new Privacy and Confidentiality Policy is to provide employees, members of City Council and contracted third-parties with administrative guidance to the City's regulatory requirement to protect personal, third-party and City business information in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act* (the LAFOIP Act).

With the request for City Council to adopt the Privacy and Confidentiality Policy, the existing Freedom of Information and Access to Information Policy requires revisions to remove unnecessary wording, and to rename the Policy to better reflect the two separate policies.

BACKGROUND:

City Council previously approved the Freedom of Information Access to Information Policy on March 14, 2016, with a further amendment on November 12, 2020. This Policy currently addresses both access to requests and protection of personal information.

Over the last several years, many other privacy concerns have been brought forward, such as the need for employees to complete Privacy Impact Assessments (PIA) when introducing a new City program or service to mitigate privacy risks.

The LAFOIP Act's purpose is to regulate local authorities' responsibilities to protect personal information and to afford individuals the right of access (with limited exceptions). Section 23.1 of the LAFOIP Act indicates local authorities shall establish policies and procedures to maintain safeguards of personal information. By separating privacy and access to information topics and placing the subjects into two policies, greater details to guide employees, members of the City Council and contracted individuals can be gained.

PROPOSED APPROACH AND RATIONALE:

The Freedom of Information and Access to Information Policy No. 81.2 approved by City Council Resolution No. 0083 dated March 14, 2016, and updated on November 12, 2020, focuses more so on access to information matters. The Freedom of Information and Access to Information Policy has been revised to focus on access requests only, and to rename it to focus on the actual purpose of the Policy.

The proposed new Privacy and Confidentiality Policy and Procedures include the City's endeavours to have Privacy Impact Assessments (PIA) developed and approved for each new or significantly changed City program, service or software use. The PIA process will assist the City in designing new and changed programs or services with privacy designed at the conception of those City programs or services. PIA's also identify the programs/services impact to privacy and documents the project team's strategies to mitigate the risk associated with the program/service.

CONSULTATIONS:

Information Technology and Human Resources have been consulted and provided excellent feedback and suggested edits.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

The privacy training sessions the City Clerk's Office offers cover the principles and additional material from the Privacy and Confidentiality Policy. The Privacy and Confidentiality 110 Training has reached over 300 employees since September 2022.

Training documentation will be updated to reference the policy and procedures as a resource to employees to offer them guidance. Additionally, reference tools will be made available on the COPA website to assist employees in adhering to the Policies.

Once approved, the Policies will be posted on the City's website.

POLICY IMPLICATIONS:

The Freedom of Information and Access to Information Policy and associated procedures have been updated as previously stated in this report. The revisions will require approval to move both policies forward.

On another related note for future consideration, the City's current Policy "Utilization of Electronic Devices with Monitoring Capabilities" requires amendments in order to address the types of personal and confidential records that are being captured through various technologic methods. The City Clerk's Office, in consultation with the IT Manager, recommends that the Policy be amended to incorporate the impact on the privacy of citizens and employees, including the requirement of a Privacy Impact Assessment tool before rolling out the electronic device (for example, additions of new locations of video surveillance, GPS, digital key locks and swipe door keys). Programs using Electronic devices have an important place in a modern municipality, and there must be consideration of how the collection of personal information impacts an individual's privacy.

The internal efficiencies gained by departments working together on new or updated programs or services will ensure Information Technology and the City Clerk's Office have been collaborated with at the project's inception. Therefore, a future report and revised Policy will be forthcoming to address these concerns.

PRIVACY IMPLICATIONS:

A dedicated policy with a privacy and confidentiality focus will assist the City in meeting its obligations and responsibilities under the LAFOIP Act.

The approval of the Privacy and Confidentiality Policy, along with the revisions of the Access to Information Policy will guide the need to update the Utilization of Electronic Devices with Monitoring Capabilities Policy and the Electronic Communications Policy to reflect one policy involving all utilization of electronic technology with the capability to be monitored by the City.

There may be other Policies that are affected by the newly adopted Policy which will be reviewed as time permits.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no options to the recommendation, financial implications, Official Community Plan implementation strategies, or other considerations.

STRATEGIC PLAN:

The information in the report aligns with The City's Strategic Priority of Delivering Professional Governance and Organizational Effectiveness by delivering municipal services professionally and cost-effectively, while adhering to the City's legislative responsibilities of the Local Authority Freedom of Information and Protection of Privacy Act.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal Presentation by Terri Mercier, City Clerk

ATTACHMENTS:

Privacy and Confidentiality Policy

Access to Information Policy

Freedom of Information and Access to Information Policy – Tracked Changes

Written by: Wenda Atkinson, Corporate Information Manager

Approved by: City Clerk & City Manager

Statement of Policy and Procedure			
Department:	City Clerk's Office	Policy No.	
Section:	Information Management	Issued:	
Subject:	<i>Privacy and Confidentiality Policy</i>	Effective:	
Council Resolution # and Date:			
		Replaces:	
Issued by:	Wenda Atkinson, Corporate information Manager	Dated:	
Approved by:	Terri Mercier, City Clerk		

1 POLICY

- 1.01 The City of Prince Albert (The City) is responsible for transparency and good stewardship of all confidential information in its possession or control. As such the protection of all personal, third party and confidential city business information is managed in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act* (LAFOIP).
- 1.02 The City of Prince Albert is committed to protecting the privacy of all individuals who entrust their personal information with The City, in accordance with the standards set out in LAFOIP.

2 PURPOSE

- 2.01 The purpose of this policy is to guide and inform City of Prince Albert employees, council members and contracted third parties of their responsibilities to ensure all personal information, third party and confidential city business information is managed and protected during its collection, use, disclosure, storage, and destruction life cycle in accordance with LAFOIP and *The Cities Act*.

3 SCOPE

- 3.01 This policy applies to members of City Council, City employees, and contracted third parties who collect, use, disclose, store and destroy personal information, third party information and confidential city business information on behalf of The City.

4 RESPONSIBILITIES

4.01 All Employees and members of City Council

- a. Be familiar with and abide by this policy.
- b. Are responsible for protecting personal information, third party information and confidential city business information obtained or accessed during the course of their work on behalf of The City.
- c. Are responsible for proactively incorporating privacy protection into all corporate initiatives.
- d. Are responsible to report all breaches of this policy to the City Clerk's Office.

4.02 Directors/Managers/Supervisors

- a. Ensure employees are provided the opportunity to attend training related to privacy and confidentiality.
- b. Cooperate with and assist the City Clerk's Office during privacy breach reviews and fill out appropriate forms.

4.03 Contracted Third Parties

- a. Be familiar with and abide by this policy.
- b. Are responsible for protecting personal, third party and confidential city business information obtained or accessed during the course of their work on behalf of the City.
- c. Are responsible to report all breaches of this policy to the City Clerk's Office.

4.04 Information Technology

- a. Assist in identifying risks that may impact privacy and security and facilitate reasonable mitigation measures.
- b. Assist with privacy breach risk mitigation measures involving technology.

4.05 **City Clerk**

- a. Provide guidance and decision making on privacy and confidentiality matters.
- b. Coordinate and oversee all actions in response to an alleged privacy breach.
- c. Provide training and education opportunities regarding privacy and confidentiality.
- d. Provide recommendations regarding privacy risk mitigation.

5 **DEFINITIONS**

5.01 **Administrative Safeguards** include policies, procedures, agreements, contracts, and training resources to protect the personal information of individuals, as well as third party and other confidential City information.

5.02 **Authorized Employees** means only those approved employees who have the authority to provide the required services or action for a specific function.

5.03 **Collection** means the act of gathering, acquiring, recording, or obtaining personal or confidential information from any source and by any means.

5.04 **Confidential City Business Information:** is information exempt from disclosure in LAFOIP including but is not limited to:

- a. Solicitor/Client Privilege;
- b. Information if released could harm the economic/financial and other interests of the City;
- c. Labour/Personnel Matters;
- d. Negotiations;
- e. Information from other governments;
- f. Proposed policies or draft bylaws or resolutions and matters that have not been discussed or released publicly.

5.05 **Consent:**

Before personal information (PI) is utilized for any other purpose than identified at the time of collection, The City must obtain written or express consent from the individual before their personal information can be utilized for any other purpose.

Implied Consent arises when consent may reasonably be inferred from the action or inaction of an individual and that an individual has a certain understanding, knowledge, or acceptance, of when their consent might be implied.

Opt-in Consent occurs when an individual is given an opportunity for an individual to express positive agreement to the stated purpose or the individual takes action to be included to the purpose.

Opt-out Consent occurs when an individual is given the opportunity to express non-agreement to an identified purpose. An individual takes the action to “opt out” of the purpose or say “no”. The individual should be clearly informed that the failure to advise will mean that the individual is consenting to the proposed use or disclosure of the specified information.

- 5.06 **Contracted Third Party** means an individual or company hired to work on behalf of The City.
- 5.07 **Disclosure** of information is the sharing of personal information with a separate entity or organization, not a department, division or section of the City.
- 5.08 **Employees** means City employees, including volunteers, individuals under contract to perform City business, and appointed members of a City Committee, Board or Commission.
- 5.09 **Need to know** means accessing and restricting the collection and disclosure of information to only what information is required to perform a task or provide a service.
- 5.10 **Personal Information** means information about an identifiable individual including but is not limited to information about an individual’s: race; religion; family status; age; birthdate; place of origin; employment or criminal history; financial information; health services number; driver’s license number; social insurance number; home address or telephone number. Personal Information may also include the views or opinions of someone about that person or information about the physical or mental condition.
- 5.11 **Physical Safeguards** include locked filing cabinets, restricted access to areas containing personal, third party or other confidential information and, computer monitor privacy screens and alarm systems.
- 5.12 **Privacy** is the protection and security of personal, confidential, sensitive, and third party information.
- 5.13 **Privacy Breach** occurs when there has been unauthorized access to or disclosure of personal or confidential information; or a secondary use of personal information not consistent with the original purpose.

- 5.14 **Record** means information in any form and includes information that is written, photographed, recorded, digitized or stored in any manner, but does not include computer programs or other mechanisms that produce records.
- 5.15 **Technical Safeguards** include the use of strong passwords, encryption, automatic logoff features for computers, and firewalls to protect sensitive electronic personal, third party or other confidential information.
- 5.16 **Third Party Information** means trade secrets of a third party; financial, commercial, scientific, technical or labour relations information that is supplied in implicit or explicit confidence to the City by a third party.
- 5.17 **Use** of information is the internal use of the information by the City and includes sharing within the City, when necessary, in a way that remains under the control of the City.

6. **PRINCIPLES:**

- 6.01 **Accountability:** The City is responsible for personal and confidential information under its control. The City has designated the City Clerk to be accountable for compliance with the following principles.
- 6.02 **Identifying Purposes:** The purposes for which personal information is collected shall be identified by the City at or before the time the information is collected.
- 6.03 **Consent:** Implied or expressed consent is required for the collection, use, or disclosure of personal information, subject to the exceptions contained in LAFOIP. Consent should be given voluntarily and be fully informed when possible. The individual can also revoke their consent.
- 6.04 **Limiting Collection:** The collection of personal information shall be limited to that which is necessary for the purpose for which it is being collected.
- 6.05 **Limiting the use, disclosure, and retention of personal information:** personal information shall not be used or disclosed for purposes other than those for which it was collected, except with the consent of the individual or as required by law. Personal information shall be retained only as long as necessary to meet the original purposes, or as permitted by the City's Retention Bylaw, as amended from time to time.
- 6.06 **Accuracy:** Personal Information shall be as accurate, complete and up-to-date as is necessary for the purposes it is to be used.
- 6.07 **Safeguards:** Personal and confidential information shall be protected by reasonable safeguards against risks such as loss, theft, and unauthorized access.

Safeguards refer to a combination of policies, procedures, practices and technologies regardless of form in which the information is stored (e.g. paper, electronic).

- 6.08 **Openness:** The City shall make its policies and practices relating to the management of personal and confidential information readily available.
- 6.09 **Individual Access:** Upon request, an individual shall be informed of the existence, use, and disclosure of their personal information and shall be given access to that information. An individual shall be able to challenge the accuracy and completeness of the information and have it amended as appropriate.
- 6.10 **Challenging Compliance:** An individual shall be able to address concerns related to compliance with any of the above principles to the City Clerk Office. If the individual remains dissatisfied with the City's response, the individual has a right to address their concerns with the Information Privacy Commissioner of Saskatchewan (IPC).

7. STATEMENTS OF POLICY

- 7.01 All employees are responsible for protecting personal information and the City's business information obtained or accessed during the course of their work within the City.
- 7.02 All obligations to protect personal, third parties and the City's business information continue indefinitely, even after discontinuation of employment/association/privileges with the City.
- 7.03 The collection, use, or disclosure of personal, third parties and the City's business information is acceptable only on a need to know basis for the provision or support of legitimate duties for the City.
- 7.04 In all cases of collection, use or disclosure, the personal, third parties and the City's business information that is collected, used or disclosed should be limited to the least amount of information required to serve the purpose.
- 7.05 Secondary use (use of information for other than the original purpose) without the individual's consent must be:
 - a. In accordance with LAFOIP or *The Cities Act*; and
 - b. Approved through the Privacy Impact Assessment tool process.

- 7.06 The City shall protect personal Information, third party information and confidential third party information by making reasonable security arrangements. The security arrangements will include a system of administrative, physical and technical controls, including but is not limited to:
- a. Restricting access to Personal Information that is stored in an electronic format to authorized persons by requiring login credentials.
 - b. Storing Personal Information in locations which are not generally accessible to members of the general public; and
 - c. Securing the rooms and filing cabinets that contain Personal Information during those times in which an authorized person is not present.
- 7.07 All members of Council, employees or contracted third parties **shall not** use their position with the City in order to collect or access personal, third parties and the City's business information that is not required for employment related purposes.
- 7.08 All members of Council, employees or contracted third parties are required to review this policy and seek answers regarding the policy prior to or at the commencement of their employment/privileges/association with the City.
- 7.09 All City employees review the Conflict of Interest Policies as required by *The Cities Act*.
- 7.10 At the direction from the City Clerk, Information Technology will conduct audits of electronic applications for compliance with this policy.
- 7.11 Records shall only be destroyed in a confidential manner in accordance with the City's Record Retention Bylaw.
- 7.12 Privacy impact assessment tools are required when a new project, program, activity or substantial change to an existing program is being initially considered. The tools will assist the City to identify the risks to confidential information, assist the project team to mitigate the risks building privacy into the process design.
- 8. NON-COMPLIANCE** with this policy may result in disciplinary action up to and including termination of employment.

A privacy breach may be reported to the IPC. The IPC may recommend the Ministry of Justice charge an individual with an offence under LAFOIP. Any person who knowingly contravenes LAFOIP may be subject to a fine of not more than \$50,000 and/or not more than one (1) year of imprisonment.

9. REFERENCES & RELATED FORMS

The Local Authority Freedom of Information and Protection of Privacy Act
The Cities Act
The Local Authority Freedom of Information and Protection of Privacy Regulations
The Cities Regulation
Record Retention Bylaw

Access to Information Policy
Conflict of Interest Policy
Utilization of Electronic Devices with Monitoring Capabilities Policy
Gift, Favours and Entertainment Policy
Employment of Relatives Policy
Occupational Health & Safety Policy – Harassment Safety Administrative Policy
Progressive Discipline Policy
Social Media, Media Relations and Public Statements Policy

Privacy Impact Assessment
Preliminary Privacy Impact Assessment

10. PROCEDURES

10.01 PRIVACY IMPACT ASSESSMENTS

- 10.01.1 A privacy impact assessment is required when personal information, third party information or other confidential City business information is involved; and
- a. A new project, program, activity or system is being initially considered;
 - b. A significant change is being made to an existing program;
 - c. A previous privacy impact assessment has not been done, or
 - d. There are changes to the way the information is being handled.
- 10.01.2 The City Clerk’s Office leads the privacy impact assessment process.
- 10.01.3 The preliminary privacy impact assessment tool (Pre PIA) is completed by the Department Project Lead as a step in the project or change as a privacy risk management tool used to identify the actual or potential effects that a proposed or existing information system, technology, program, or process or other activity may have

on personal, third party or other confidential City business information. The Pre PIA will help to determine whether a full privacy impact assessment is required.

- 10.01.4 The Pre PIA is signed by the project lead, Director of IT, IT Lead, Department Director, City Clerk's Office and the City Manager.
 - 10.01.5 The City Clerk's Office determines whether a full privacy impact assessment is to be completed.
 - 10.01.6 If a full privacy impact assessment is not required, in that there are no privacy or confidentiality impacts or issues identified by the City Clerk's Office, the review is complete and the Pre PIA is appropriately filed as a record.
 - 10.01.7 If a full privacy impact assessment is required, in that privacy and confidentiality impacts have been identified, details are documented on the form which include the following information:
 - a. type and sensitivity of personal, third party and other confidential City business information involved.
 - b. identification of how the information is being collected, created, used, disclosed, stored, transmitted, retained and disposed of.
 - c. what administrative, technical and physical safeguards are in place to protect this information from unauthorized access, use and disclosure.
 - d. how the project's business processes will relate to other existing or planned programs, systems or processes, including how information flows from one to another, and
 - e. what further information technology and security considerations are needed.
 - 10.01.8 The City Clerk's Office identifies privacy risks and impacts and recommends measures to mitigate these risks. The full privacy impact assessment is signed by the Department Project Lead, Department Director, Information Technology Manager where the project or initiatives involves technology solutions, the City Clerk's Office and the City Manager. Any privacy mitigation measures with financial implications require review by the Director of Financial Services and City Manager.
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10.01.9 The City Manager is responsible for decisions made regarding the recommendations put forward by the City Clerk's Office.

10.02 **PRIVACY BREACH**

10.02.1 In the event of a breach of personal, third party or other confidential City business information, the following is required immediately:

- a. Stop the practice and recover and/or secure the affected records.
- b. Notify the applicable Department Director and City Clerk.

10.02.2 Following containment of the breach, the breach is investigated and documented, including:

- a. Details of the privacy breach and factors contributing to the breach,
- b. Evaluation of immediate and ongoing privacy risks, identification of safeguards in place prior to the incident
- c. Whether applicable procedures were followed, and,
- d. Determination of whether any changes to procedures, policies, or safeguards are required.

10.02.3 The City Clerk will determine whether the situation requires further notification to internal employees or City Council, the IPC, affected individuals or law enforcement.

10.02.4 In the event that the IPC launches an investigation, a report will be submitted to the Commissioner by the City Clerk's Office.

Statement of Policy and Procedure			
Department:	City Manager	Policy No.	81.3
Section:	City Clerk	Issued:	May 1, 2008
Subject:	Access to Information Policy	Effective:	March 6, 2020
Council Resolution # and Date:	Council Resolution No. 0470 dated November 12, 2019		
		Replaces:	Policy No. 81.2
Issued by:	Sherry Person, City Clerk	Dated:	November 12, 2019
Approved by:	Jim Toye, City Manager	Procedure Amendment:	March 6, 2020

1 POLICY

- 1.01 The City of Prince Albert (The City) is accountable and recognizes the right of access by the public to information in records under its custody and control as facilitation of an essential element of our system of democracy.
- 1.02 The City is committed to openness and transparency by respecting both the spirit and requirements of the right of access by the public to their statutory right to inspect and obtain copies of The City's records and information in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act* (LAFOIP) and *Regulations* through a Formal Freedom of Information Access Request (FOI) or through an Informal Access Request
- 1.03 The City is committed to proactively disseminating access to public information through the development and implementation of Open Government, Open Data and Routine Disclosure Programs by all City Departments.

2 PURPOSE

- 2.01 To define and establish legislative and regulatory compliant procedures, guidelines and fee structures for the administration of Informal and FOI Access Requests in relation to the disclosure of information as required of The City's statutory obligations in accordance with *LAFOIP*.
- 2.02 To enhance transparency and accountability in regards to The City's access to information in order to build and maintain public trust and further public engagement and collaboration through Open Government and the Active Dissemination of Public Information.

3 SCOPE

- 3.01 Council, all employees, and contracted third parties who disclose general, personal, sensitive and confidential information on behalf of The City.
- 3.02 The public and any individual who wish to access records and information from The City.

4 RESPONSIBILITY

- 4.01 The City Clerk is designated by the Mayor, as the Head of LAFOIP and is accountable to ensure that the administration of the Act is legislatively and regulatory compliant.
- 4.02 Council, all employees and any third parties that are contracted by The City are responsible for the protection of personal, confidential, and sensitive information in accordance with *LAFOIP* and must recognize when a request for access to information is a FOI and must be forwarded immediately and in confidence to the City Clerk.
- 4.03 City Department Directors and Managers are responsible for the facilitation, administration, and implementation of Routine Disclosure and Active Dissemination of Public Information to ensure accessible, efficient customer service by promoting The City's Open Government/Open Data Program through innovative solutions and initiatives.
- 4.04 City Departments are responsible for the effective, well-coordinated and proactive management of Informal Access Request procedures and guidelines within their Departments.
- 4.05 Applicants will be required to complete a FOI or Informal Access to Information Request form and submit the applicable Application Fee.
- 4.06 Any individual who has personal information in the custody and control of The City are responsible to notify The City of any updates, corrections, or revisions of their personal information.

5 DEFINITIONS

- 5.01 **Active Dissemination-** The periodic release of government records in the absence of a request.
- 5.02 **Applicant** – any individual who submits Informal or Formal Access Requests for information contained in a record to The City.
- 5.03 **Contractor** – an individual or company hired to work on behalf of The City.

- 5.04 **Head** – means:
- (i) in the case of a municipality, the mayor, reeve or chairperson of the local advisory committee, as the case may be; or
 - (ii) in the case of any other local authority:
 - (a) the chairperson of the governing body of the local authority; or
 - (b) the individual designated as the head by the governing body of the local authority;
- 5.05 **Public Engagement** - provides the public with ease of access to information as well as a platform for open dialogue. Open Engagement tools, including social media such as Twitter and Facebook, enhance and encourage public engagement and participation.
- 5.06 **Exemption** – a mandatory or discretionary provision under *LAFOIP* that authorizes the Head of The City to refuse or disclose records, or, in some cases, acknowledge the existence of records, in response to a request.
- 5.07 **FOI** – Freedom of Information Request is the formal process by which an individual may request access to The City’s information under the provisions of *LAFOIP*.
- 5.08 **Formal Access Request** - A completed Formal Access to Information Request (FOI) pursuant to *LAFOIP* and its Regulations.
- 5.09 **Informal Access Request** – A written request that is made subject to *The Cities Act* pertaining to information specific to a business department area that does not contain personal or confidential information and may be subject to processing or copying fees at the discretion of that Department.
- 5.10 **IPC** –The Saskatchewan Information and Privacy Commissioner Office.
- 5.11 **LAFOIP** – means *Local Authority Freedom of Information and Privacy Protection Act*.
- 5.12 **Open Data** - Structured data that is machine-readable, freely shared, used and built on without restrictions.
- 5.13 **Open Government** - A governing culture that holds that the public has the right to access the documents and proceedings of government to allow for greater openness, accountability, and engagement.

- 5.14 **Personal Information** – may include but is not limited to information about an identifiable individual's: race; religion; family status; age; birthdate; place of origin; employment or criminal history; financial Information; health services number; driver's license number; social insurance number; home address or telephone number. Personal Information may also include the views or opinions of someone about that person or Information about the physical or mental condition of an individual.
- 5.15 **Privacy** – is the protection and security of personal, confidential, and third party information.
- 5.16 **Property Owner** – An individual or agency who is the legal, registered owner(s).
- 5.17 **Record** – means information in any form and includes Information that is written, photographed, recorded, digitized or stored in any manner, but does not include computer programs or other mechanisms that produce records.
- 5.18 **Routine Disclosure** - The routine or automatic release of certain types of administrative and operational records publically available in response to an Informal rather than a FOI Access Request.
- 5.19 **Third Party** – means a person, including an unincorporated entity, other than an Applicant or a Local Authority.

6 REFERENCES and RELATED STATEMENTS of POLICY and PROCEDURE

- 6.01 *The Local Authority Freedom of Information and Protection of Privacy Act.*
The Local Authority Freedom of Information and Protection of Privacy Regulations
The Cities Act.
 Privacy and Confidentiality Policy
 The Saskatchewan Information and Privacy Commissioner.
 The Ministry of Justice of Saskatchewan Access and Privacy.

7 PROCEDURES

7.01 OPEN GOVERNMENT

The City promotes a governing culture of Open Government and Routine Disclosure that recognizes the public has the right to access public documents and proceedings of The City to further optimum transparency, accountability, and increased public engagement. Continued Active Dissemination of Information on The City's website and Social Media will promote The City's Open Government Program and initiatives and the citizens will recognize their rights to the access and protection of their personal information.

7.02 INFORMAL ACCESS TO INFORMATION REQUEST

The Informal Access to Information Request Form can be obtained on the City of Prince Albert's website.

7.03 **LIMITATIONS IN RESPECT OF FORMAT**

If access to a record involves providing a copy of the record, the copy is not required to be provided in the requested format if the record does not exist in that format within The City's Departments.

7.04 **FORMAL ACCESS TO INFORMATION REQUESTS**

1. If an Applicant has been denied access to an Informal Access to Information, the Applicant can request a formal request to the City Clerk by completing a FOI form.
2. A FOI form must be forwarded immediately to the City Clerk's office upon receipt as *LAFOIP* requires adherence to legislated timelines. All information within the form is considered confidential and must be handled appropriately with security and confidentiality.
3. FOI requests are subject to a \$20 Application Fee, pursuant to *LAFOIP*'s Regulations, payable at the time of the Application, subject to Section 9 of *LAFOIP*.
4. The City Clerk will review the Application and provide written notice to the Applicant within thirty (30) days of receipt.
5. If access to the information is denied disclosure, the City Clerk must quote the applicable Sections and provisions of *LAFOIP* verifying legislative exemptions.
6. If a portion of a record contains information where the Applicant was denied access, the City Clerk must provide partial disclosure to the remaining portions of the record by severing the denied record portion.
7. Requests which exceed an hour of processing time which is included with the \$20 Formal Access to Information Application Fee will require a fee estimate provided to the Applicant before processing. Fees will be administered in accordance with *LAFOIP* Regulations.

7.05 **EXEMPTIONS**

Part III of LAFOIP provides that certain types of records are or may be protected and not released to the public. There are several mandatory and discretionary provisions under *LAFOIP* authorizing the City Clerk to refuse to disclose information contained in records, and, in some cases, the existence of records, in response to a FOI Access Request.

7.06 **INDIVIDUAL ACCESS**

1. An individual who has been provided access to a record that contains their personal information is entitled to request correction of their personal information if the individual believes that there is an error or omission within the record.

2. A request for access to personal information shall be made by completing a FOI form in respect of the following:
 - a) each personal information bank that is the subject of the request, or
 - b) each class of personal information that is not contained in a personal information bank.
3. An individual who makes a request for access to personal information shall provide adequate identification to the City Clerk prior to access to their information and may be required to present themselves in person.

7.07 **PROVIDE RECOURSE**

1. An Applicant who is not satisfied with The City's Informal or FOI Access Request response may apply to the IPC for a review of the matter.
2. The City is obligated to cooperate and collaborate with the IPC, the Applicant and any third parties to further an amenable result wherever possible in the conduct of the access to information review.
3. The City Clerk will determine whether to comply or not comply with any recommendations of the IPC following a review, with regard for the requirements of *LAFOIP*, the public interest and mandate of The City and the principles of Open Government.
4. If the Applicant and/or third party are not satisfied with the City Clerk's decision to comply or not comply with the recommendation of the IPC, they may appeal that decision to the King's Bench Court, where the Court's decision will be binding.

7.08 **NON-COMPLIANCE AND SANCTIONS**

1. Non-compliance with this policy or related procedures may result in disciplinary actions up to and including termination of employment and/or access to software and data privileges.
2. Further sanctions may be imposed if any person is found guilty under *LAFOIP*, including a fine, imprisonment or both. The sanctions may be imposed on an employee of The City or an Information Management Service Provider under contract.

Statement of Policy and Procedure			
Department:	City Manager	Policy No.	81.3
Section:	City Clerk	Issued:	May 1, 2008
Subject:	Freedom of Information and Access to Information Policy	Effective:	March 6, 2020
Council Resolution # and Date:	Council Resolution No. 0470 dated November 12, 2019		
		Replaces:	Policy No. 81.2
Issued by:	Sherry Person, City Clerk	Dated:	November 12, 2019
Approved by:	Jim Toye, City Manager	Procedure Amendment:	March 6, 2020

1 POLICY

- 1.01 The City of Prince Albert (The City) is accountable and recognizes the right of access by the public to information in records under its custody and control as facilitation of an essential element of our system of democracy.
- 1.02 The City is committed to openness and transparency by respecting both the spirit and requirements of the right of access by the public to their statutory right to inspect and obtain copies of The City's records and information in accordance with The Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP) and RLAFOIP's regulations through a Formal Freedom of Information (FOI) Access Request (FOI) or through an Informal Access Request
- 1.03 ~~The City is committed to protecting the privacy and confidentiality of personally identifiable information (PII) collected, accessed, used, and disclosed by The City.~~
- 1.04 The City is committed to proactively disseminating access to public information through the development and implementation of Open Government, Open Data and Routine Disclosure Programs by all City Departments.

2 PURPOSE

- 2.01 To define and establish legislative and regulatory compliant procedures, guidelines and fee structures for the administration of Informal and FOI Formal (FOI) Access Requests in relation to the ~~collection, use, access and~~ disclosure of information as required of The City's statutory obligations in accordance with LAFOIP.
- 2.02 To enhance transparency and accountability in regards to The City's access to information in order to build and maintain public trust and further public

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engagement and collaboration through Open Government and the Active Dissemination of Public Information.

2.03 ~~To mitigate risk and harm to individuals as a result of non-compliant collection, access, use, disclosure or protection of personal information.~~

3 SCOPE

3.01 Council, all employees, and contracted third parties who ~~collect, use, access and~~ disclose general, personal, sensitive and confidential information on behalf of The City.

3.02 ~~All individuals who provide personally identifiable information (PII) to The City for the purposes of conducting City business activities or programs.~~

3.03 The public and any individual who wish to access records and information from The City.

4 RESPONSIBILITY

4.01 The City Clerk is designated by the Mayor, as the Head of ~~LAFOIP the Local Authority~~ and is accountable to ensure that the ~~administration of delegation of roles and responsibilities in relation to~~ the Act ~~is are~~ legislatively and regulatory compliant.

4.02 ~~The City Clerk is responsible for The City's compliance; protection of all personal information held by The City or transferred to a third party for processing; and the development and implementation of policies, procedures, and best practices.~~

4.03 Council, all employees and any third parties that are contracted by The City are responsible for the ~~collection, access, use, disclosure, and~~ protection of personal, confidential, and sensitive information in accordance with *LAFOIP* and must recognize when a request for access to information is a FOI and must be forwarded immediately and in confidence to the City Clerk.

4.04 City Department Directors and Managers are responsible for the facilitation, administration, and implementation of Routine Disclosure and Active Dissemination of Public Information to ensure accessible, efficient customer service by promoting The City's Open Government/Open Data Program through innovative solutions and initiatives.

4.05 City Departments are responsible for the effective, well-coordinated and proactive management of Informal Access Request procedures and guidelines within their Departments.

4.06 Applicants will be required to complete the following:

- (a) A FOI Formal or Informal Access to Information Request form and submit the applicable Application Fee.

- (b) ~~Provide consent either directly as express consent or indirectly as implied consent that is applicable to their specific Application for services.~~

4.07 Any individual who has personal information in the custody and control of The City are responsible to notify The City of any updates, corrections, or revisions of their personal information.

5 DEFINITIONS

5.01 ~~See Appendix A~~

~~**Active Dissemination**- The periodic release of government records in the absence of a request.~~

~~**Applicant** – any individual who submits Informal or Formal Access Requests for information contained in a record to The City.~~

~~**Contractor** – an individual or company hired to work on behalf of The City.~~

~~**Head** – means:~~

~~(i) in the case of a municipality, the mayor, reeve or chairperson of the local advisory committee, as the case may be; or~~

~~(ii) in the case of any other local authority:~~

~~(a) the chairperson of the governing body of the local authority; or~~

~~(b) the individual designated as the head by the governing body of the local authority;~~

~~Public **Engagement** - provides the public with ease of access to information as well as a platform for open dialogue. Open Engagement tools, including social media such as Twitter and Facebook, enhance and encourage public engagement and participation.~~

~~**Exemption** – a mandatory or discretionary provision under LAFOIP that authorizes the Head of The City to refuse or disclose records, or, in some cases, acknowledge the existence of records, in response to a request.~~

~~**FOI** – Freedom of Information Request is the formal process by which an individual may request access to The City's information under the provisions of LAFOIP.~~

~~**Formal Access Request** - A completed Formal Access to Information Request (FOI) pursuant to LAFOIP and its Regulations.~~

Informal Access Request – A written request that is made subject to The Cities Act pertaining to information specific to a business department area that does not contain personal or confidential information and may be subject to processing or copying fees at the discretion of that Department.

IPC – The Saskatchewan Information and Privacy Commissioner Office.

LAFOIP – means Local Authority Freedom of Information and Privacy Protection Act.

Open Data - Structured data that is machine-readable, freely shared, used and built on without restrictions.

Open Government - A governing culture that holds that the public has the right to access the documents and proceedings of government to allow for greater openness, accountability, and engagement.

Personal Information – may include but is not limited to information about an identifiable individual's: race; religion; family status; age; birthdate; place of origin; employment or criminal history; financial information; health services number; driver's license number; social insurance number; home address or telephone number. Personal Information may also include the views or opinions of someone about that person or information about the physical or mental condition of an individual.

Privacy – is the protection and security of personal, confidential, and third party information.

Property Owner – An individual or agency who is the legal, registered owner(s).

Record – means information in any form and includes information that is written, photographed, recorded, digitized or stored in any manner, but does not include computer programs or other mechanisms that produce records.

Routine Disclosure - The routine or automatic release of certain types of administrative and operational records publically available in response to an Informal rather than a FOI Access Request.

Third Party – means a person, including an unincorporated entity, other than an Applicant or a Local Authority.

6 REFERENCES and RELATED STATEMENTS of POLICY and PROCEDURE

- 6.01 ~~The Local Authority Freedom of Information and Protection of Privacy Act.~~
~~The Local Authority Freedom of Information and Protection of Privacy Regulations~~
~~The Cities Act,~~
The ~~Office of the~~ Saskatchewan Information and Privacy ~~Commissioner Officer.~~
~~The Privacy Commissioner of Canada.~~
The Ministry of Justice of Saskatchewan Access and Privacy.
~~The Information Officer for the Government of Canada.~~
~~The Cities Act.~~
[Privacy and Confidentiality Policy](#)

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7 PROCEDURES

7.01 OPEN GOVERNMENT

The City promotes a governing culture of Open Government and Routine Disclosure that recognizes the public has the right to access public documents and proceedings of The City to further optimum transparency, accountability, and increased public engagement. Continued Active Dissemination of Information on The City's website and Social Media will promote The City's Open Government Program and initiatives and the citizens will recognize their rights to the access and protection of their personal information.

7.02 IDENTIFYING PURPOSES

- ~~(1) Purposes for the access, use, collection and disclosure of personally identifiable information must be identified and outlined by each Department in relation to their specific business activities, services, and functions.~~
~~(2) An Applicant must be informed before or at the time of collection why the information is required and how it will be utilized.~~

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7.03 CONSENT

~~Before personally identifiable information (PII) is utilized for any other purpose than identified at the time of collection, The City must obtain written or express consent from the individual before their personal information can be utilized for any other purpose.~~

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~~(1) Positive/Opt-in or Express Consent~~

~~This form of consent, referred to as "express consent", occurs when The City presents an opportunity for an Applicant to agree or to "opt in" to the access, use, collection, or disclosure of their personally identifiable information (PII). Express consent is unequivocal and does not require any inference on the part of The City when seeking consent.~~

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~~The City Departments are encouraged to use this form of consent wherever appropriate, taking into consideration the reasonable expectations of the individual. This form of consent is least likely to give rise to misunderstandings and complaints.~~

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~~(2) Implied Consent~~

~~Implied consent arises where consent may reasonably be inferred from the action or inaction of the individual. Where circumstances indicate that an individual has a certain understanding, knowledge, or acceptance, or certain information has been brought to the attention of an individual, consent may be implied.~~

~~7.04 LIMITING COLLECTION~~

~~Departments shall not collect personal information unless the information is collected for a specific purpose that relates to an existing or proposed program or activity of The City.~~

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~~7.05 LIMITING USE, DISCLOSURE, AND RETENTION~~

~~Personally Identifiable Information shall only be used or disclosed for the purpose for which it was collected, unless the individual consents, or the use or disclosure is authorized by the Act. The City shall only keep personal information for only as long as necessary to satisfy the purposes for which it was collected.~~

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~~7.06 ACCURACY~~

~~When collecting, using, and accessing information ensure accuracy of the information when making a decision about the individual or when disclosing information to third parties.~~

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~~7.07 SAFEGUARDS~~

~~Departments will protect and secure personally identifiable information (PII) regardless of the format in which it is held against loss, theft or breach and safeguard the information from unauthorized access, disclosure, copying, use or modification.~~

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7.08 **OPENNESS**

~~The City will be transparent to the public and employees about the policies, procedures and best practices for the management of personally identifiable information (PII) by utilizing a Privacy Brochure which will be available in all Departments for public information and reference.~~

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7.09 **INFORMAL ACCESS TO INFORMATION REQUEST**

~~See Appendix B. The Informal Access to Information Request Form can be obtained on the City of Prince Albert's website.~~

7.10 **LIMITATIONS IN RESPECT OF FORMAT**

If access to a record involves providing a copy of the record, the copy is not required to be provided in the requested format if the record does not exist in that format within The City's Departments.

7.11 **~~DENIED ACCESS TO INFORMAL REQUEST~~**

~~If an Applicant has been denied an Informal Access to Information, the Applicant may formally apply to the City Clerk with a Formal FOI Access Request.~~

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7.12 **FORMAL ACCESS TO INFORMATION REQUESTS**

~~(1) If an Applicant has been denied access to an Informal Access to Information, the Applicant to the City Clerk by completing a **Formal** (FOI) form. Access Information Request.~~

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~~(1)~~

(2) A ~~Formal~~ (FOI) ~~Access to Information Form~~ form must be forwarded immediately to the City Clerk's office upon receipt as *LAFOIP* requires adherence to legislated timelines. All information within the form is considered confidential and must be handled appropriately with security and confidentiality.

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(3) ~~Formal~~ FOI requests are subject to a \$20 Application Fee, pursuant to *LAFOIP*'s Regulations, payable at the time of the Application, subject to Section 9 of *LAFOIP*.

(4) The City Clerk will review the Application and provide written notice to the Applicant within thirty (30) days of receipt.

(5) If access to the information is denied disclosure, the City Clerk must quote the applicable Sections and provisions of *LAFOIP* verifying legislative exemptions.

(6) If a portion of a record contains information where the Applicant was denied

access, the City Clerk must provide partial disclosure to the remaining portions of the record by severing the denied record portion.

- (7) Requests which exceed an hour of processing time which is included with the \$20 Formal Access to Information Application Fee will require a fee estimate provided to the Applicant before processing. Fees will be administered in accordance with *LAFOIP Regulations*.

7.13 EXEMPTIONS

Part III of LAFOIP provides that certain types of records are or may be protected and not released to the public. There are several mandatory and discretionary provisions under *LAFOIP* authorizing the City Clerk to refuse to disclose information contained in records, and, in some cases, the existence of records, in response to a ~~Formal~~ FOI Access Request.

7.14 INDIVIDUAL ACCESS

1. An individual who has been provided access to a record that contains their personal information is entitled to request correction of their personal information if the individual believes that there is an error or omission within the record.
2. A request for access to personal information shall be made by completing a Formal Access to Personal Information Request Form in respect of the following:
 - a) each personal information bank that is the subject of the request, or
 - b) each class of personal information that is not contained in a personal information bank.
3. An individual who makes a request for access to personal information shall provide adequate identification to the City Clerk prior to access to their information and may be required to present themselves in person.

7.15 PROVIDE RECOURSE

- (1) An Applicant who is not satisfied with The City's Informal or ~~Formal~~ FOI Access Request response may apply to the ~~O~~IPC for a review of the matter.
- (2) The City is obligated to cooperate and collaborate with the ~~O~~IPC, the Applicant and any third parties to further an amenable result wherever possible in the conduct of the access to information review.
- (3) The City Clerk will determine whether to comply or not comply with any recommendations of the ~~O~~IPC following a review, with regard for the requirements of *LAFOIP*, the public interest and mandate of The City and the principles of Open Government.
- (4) If the Applicant and/or third party are not satisfied with the City Clerk's decision to comply or not comply with the recommendation of the ~~O~~IPC, they may appeal that decision to the King's Bench Court, where the court's decision will be binding.

7.16 **NON-COMPLIANCE OFFENCES AND SANCTIONS**

~~(1) Section 56(1) of LAFOIP outlines the offences and sanctions for those persons, who knowingly access, collect, use and disclose personal information in contravention of LAFOIP'S or its Regulations.~~

~~(2) Section 56(3) of LAFOIP outlines the offences and sanctions for any person who, without lawful justification, wilfully obstructs, hinders or resists any person of power, or, refuses or wilfully fails to comply with any lawful requirement, or wilfully makes any false statement or misleads any person of power.~~

~~(3) The City shall have the ability to exercise its power as the employer for employees within The City, and through an investigative procedure, if it is deemed that an employee has displayed wilfully, negative actions as indicated, then The City may use their discretion to deal with any disciplinary action as each case may require.~~

(1) Non-compliance with this policy or related procedures may result in disciplinary actions up to an including termination of employment and/or access to software and data privileges.

(2) Further sanctions may be imposed if any person is found guilty under LAFOIP, including a fine, imprisonment or both. The sanctions may be imposed on an employee of The City or an Information Management Service Provider under contract.

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