

City of Prince Albert Statement of POLICY and PROCEDURE			
Department:	Economic Development & Planning	Policy No.	50
Section:	Land	Issued:	Oct. 11, 2011
Subject:	TRANSFER OF MINERAL TITLES	Policy Effective:	Oct. 11, 2011
Council Resolution # and Date:	Council Resolution No. 0764 dated October 11, 2011	Page:	1 of 2
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Issued by:	Elaine McCloy, Property Coordinator II	Dated:	
Approved by:	Yves Richard, Acting Director of Economic Development & Planning	Procedure Amendment:	

1. POLICY

1.01.1 That mineral titles of properties be retained in the name of the City of Prince Albert when transferring surface titles.

1.01.2 Exception to 1.01, which require resolution of City Council are any requests for transfers to:

- the Dominion,
- the Province or
- under The Saskatchewan Treaty Land Entitlement Framework Agreement (TLEFA) entered into on September 22, 1992 by Canada, Saskatchewan and Entitlement First Nations.

2. PURPOSE

2.01 The Transfer of Mineral Titles Policy is to establish clear instruction to administration when requested to transfer mineral titles.

3. SCOPE

3.01 This Policy applies to all requests for transfer of mineral titles, unless authorized by City Council for exceptions outlined in this Policy.

4. RESPONSIBILITY

4.01 Any employee or legal designate of the City of Prince Albert is responsible to ensure compliance with this Policy.

5. DEFINITIONS

5.01 Mineral Titles – titles housed with Information Services Corporation (ISC) pertaining to minerals.

6. REFERENCES & RELATED STATEMENTS OF POLICY & PROCEDURE

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7. PROCEDURE

- 7.01 All requests to transfer mineral titles owned by the City of Prince Albert will be denied. Exceptions to this Policy, which must be directed to City Council for approval, would be any requests for transfers to the Dominion, the Province or under The Saskatchewan Treaty Land Entitlement Framework Agreement (TLEFA) entered into on September 22, 1992 by Canada, Saskatchewan and Entitlement First Nations.