

THE CITY OF PRINCE ALBERT



GENERAL FUND BUDGET FOR YEAR ENDING DECEMBER 31, 2020

CITY OF PRINCE ALBERT
GENERAL FUND
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CITY OF PRINCE ALBERT
GENERAL FUND
LETTER OF TRANSMITTAL

December 9, 2019

This document represents The City of Prince Albert's General Fund Budget for 2020.

The General Fund accounts for the widest variety of City activities. The costs of policing, fire and emergency services, streets and roads, transit operations, parks, recreation, building maintenance as well as the majority of administrative costs of the City are shown in this fund. Although most areas of service within the General Fund will have some revenue that is used to help offset the cost of the service provided, the bulk of the costs within the General Fund are funded by the property tax levy.

The other Funds that make up the balance of The City of Prince Albert's activities are: Water Utility Fund, Sanitation Fund, Airport Fund, and Land Fund.

The City of Prince Albert has moved towards presenting its budget document pursuant to industry best practices. The 2020 Budget Document presents all General Fund revenues and all General Fund expenses in a single table, but then further segments those values by operating areas sorted by Departments and Functional Areas. Overall the reformatting makes the ongoing comparison of Budgets and Financial Statements more understandable and meaningful.

A few notable comments to make with respect to the information within the City's Budget are:

1. The 2020 General Fund Budget includes a budgeted amount for amortization. Amortization, or depreciation, is an accounting method of allocating the cost of a tangible or physical asset over its useful life or life expectancy. Depreciation represents how much of an asset's value has been used up. Prior to 2020 the City did not budget for amortization as it is a non-cash item (i.e. it does not represent a cash outlay in the current year but rather the annual cost of the asset spread over its useful life). The City's auditors have requested that the City budget for amortization. An amount of \$7.6 million has been budgeted for amortization in the 2020 General Fund Budget but is for financial statement purposes only and does not have an impact on the mill rate.
2. The Police Service Budget is determined by the Board of Police Commissioners. The Board's role is then to submit a request to the City for the necessary funding for the cost of policing.

The City of Prince Albert's 2020 General Fund Budget recognizes projected revenues necessary to fund operating expenses, capital projects, and transfers to reserves.



Cheryl Tkachuk, CPA, CMA, CPHR
Director of Financial Services



FUNCTIONAL AREA: GENERAL FUND CONSOLIDATED

	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
Taxation	(\$40,396,280)	(\$39,267,940)	(\$1,128,340)
User Charges and Fees	(8,368,400)	(8,602,620)	234,220
Operating Grants and Donations	(11,290,730)	(10,550,380)	(740,350)
Grants in Lieu of Taxes	(7,759,860)	(7,589,010)	(170,850)
Interest and Penalties	(1,211,330)	(1,139,830)	(71,500)
Sundry	(485,550)	(440,550)	(45,000)
Total Revenues	(69,512,150)	(67,590,330)	(1,921,820)
EXPENSES			
Council Remuneration	435,260	425,990	9,270
Salaries Wages and Benefits	40,381,230	40,497,450	(116,220)
Contracted and General Services	5,530,410	4,498,200	1,032,210
Financial Charges	149,880	144,850	5,030
Grants and Donations	3,354,240	3,310,840	43,400
Utilities	2,632,220	2,617,210	15,010
Interest on Long Term Debt	158,620	155,450	3,170
Fleet Expenses	3,634,950	3,467,670	167,280
Maintenance Materials and Supplies	5,386,140	5,267,600	118,540
Insurance	499,620	482,860	16,760
Bad Debt Expense	152,500	165,670	(13,170)
Total Expenses	62,315,070	61,033,790	1,281,280
Operating (Surplus) Deficit	(7,197,080)	(6,556,540)	(640,540)
CAPITAL AND INTERFUND TRANSACTIONS			
Amortization	7,600,000	0	7,600,000
Interfund Transfers	(3,580,960)	(3,411,700)	(169,260)
Capital and Interfund Transactions	4,019,040	(3,411,700)	7,430,740
TOTAL (SURPLUS) DEFICIT	(3,178,040)	(9,968,240)	6,790,200
Capital Expenditures	5,232,000	4,562,500	669,500
Reserve Allocations	5,287,040	5,002,960	284,080
Principal Payments on Loans	259,000	251,400	7,600
Non-Cash Adjustment - Depreciation	(7,600,000)	0	(7,600,000)
	3,178,040	9,816,860	(6,638,820)
Balanced Budget - (Surplus) Defecit	0	(151,380)	151,380



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
Taxation	(\$40,318,280)	(\$39,189,940)	(\$1,128,340)
User Charges and Fees	(20,000)	(20,000)	0
Operating Grants and Donations	(7,230,000)	(6,329,950)	(900,050)
Grants in Lieu of Taxes	(7,759,860)	(7,589,010)	(170,850)
Interest and Penalties	(706,330)	(634,830)	(71,500)
Sundry	(25,000)	0	(25,000)
Total Revenues	(56,059,470)	(53,763,730)	(2,295,740)
EXPENSES			
Salaries Wages and Benefits	67,900	(52,670)	120,570
Contracted and General Services	10,000	10,000	0
Financial Charges	58,590	58,590	0
Grants and Donations	143,000	143,000	0
Utilities	0	132,000	(132,000)
Interest on Long Term Debt	5,900	6,720	(820)
Fleet Expenses	1,420	2,190	(770)
Maintenance Materials and Supplies	36,780	38,560	(1,780)
Insurance	238,640	230,140	8,500
Bad Debt Expense	120,100	120,000	100
Total Expenses	682,330	688,530	(6,200)
Operating (Surplus) Deficit	(55,377,140)	(53,075,200)	(2,301,940)
CAPITAL AND INTERFUND TRANSACTIONS			
Amortization	7,600,000	0	7,600,000
Interfund Transfers	(3,580,960)	(3,411,700)	(169,260)
Capital and Interfund Transactions	4,019,040	(3,411,700)	7,430,740
TOTAL (SURPLUS) DEFICIT	(51,358,100)	(56,486,900)	5,128,800



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$3,000)	(\$1,800)	(\$1,200)
Sundry	(86,300)	(800)	(85,500)
Total Revenues	(89,300)	(2,600)	(86,700)
EXPENSES			
Salaries Wages and Benefits	576,180	566,990	9,190
Contracted and General Services	52,590	7,750	44,840
Maintenance Materials and Supplies	109,340	26,400	82,940
Total Expenses	738,110	601,140	136,970
Operating (Surplus) Deficit	648,810	598,540	50,270
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	648,810	598,540	50,270



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$452,630	\$448,030	\$4,600
Contracted and General Services	1,200	1,000	200
Maintenance Materials and Supplies	44,440	45,840	(1,400)
Total Expenses	498,270	494,870	3,400
Operating (Surplus) Deficit	498,270	494,870	3,400
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	498,270	494,870	3,400



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Council Remuneration	\$101,260	\$99,190	\$2,070
Salaries Wages and Benefits	80,390	78,930	1,460
Maintenance Materials and Supplies	16,080	15,450	630
Total Expenses	197,730	193,570	4,160
Operating (Surplus) Deficit	197,730	193,570	4,160
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	197,730	193,570	4,160



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Council Remuneration	\$334,000	\$326,800	\$7,200
Salaries Wages and Benefits	30,270	30,050	220
Contracted and General Services	2,500	2,500	0
Maintenance Materials and Supplies	25,060	23,760	1,300
Total Expenses	391,830	383,110	8,720
Operating (Surplus) Deficit	391,830	383,110	8,720
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	391,830	383,110	8,720



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$41,340	\$41,600	(\$260)
Contracted and General Services	336,200	336,200	0
Maintenance Materials and Supplies	1,770	1,890	(120)
Total Expenses	379,310	379,690	(380)
Operating (Surplus) Deficit	379,310	379,690	(380)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	379,310	379,690	(380)



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$190,580	\$120,560	\$70,020
Contracted and General Services	30,000	8,000	22,000
Maintenance Materials and Supplies	52,440	147,360	(94,920)
Total Expenses	273,020	275,920	(2,900)
Operating (Surplus) Deficit	273,020	275,920	(2,900)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	273,020	275,920	(2,900)



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$479,310	\$473,340	\$5,970
Contracted and General Services	10,000	10,000	0
Maintenance Materials and Supplies	83,110	44,010	39,100
Total Expenses	572,420	527,350	45,070
Operating (Surplus) Deficit	572,420	527,350	45,070
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	572,420	527,350	45,070



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$118,100	\$115,850	\$2,250
Fleet Expenses	8,340	7,920	420
Maintenance Materials and Supplies	45,650	38,610	7,040
Total Expenses	172,090	162,380	9,710
Operating (Surplus) Deficit	172,090	162,380	9,710
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	172,090	162,380	9,710

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: PLANNING AND DEVELOPMENT SERVICES
FUNCTIONAL AREA: PLANNING



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$107,500)	(\$107,500)	\$0
Operating Grants and Donations	(60,000)	0	(60,000)
Total Revenues	(167,500)	(107,500)	(60,000)
EXPENSES			
Salaries Wages and Benefits	535,350	530,110	5,240
Contracted and General Services	1,000	60,000	(59,000)
Maintenance Materials and Supplies	21,000	29,830	(8,830)
Total Expenses	557,350	619,940	(62,590)
Operating (Surplus) Deficit	389,850	512,440	(122,590)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	389,850	512,440	(122,590)

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: PLANNING AND DEVELOPMENT SERVICES
FUNCTIONAL AREA: BUILDING INSPECTIONS



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$250,000)	(\$275,000)	\$25,000
Total Revenues	(250,000)	(275,000)	25,000
EXPENSES			
Salaries Wages and Benefits	297,180	279,210	17,970
Contracted and General Services	0	1,000	(1,000)
Fleet Expenses	16,680	19,800	(3,120)
Maintenance Materials and Supplies	12,550	13,320	(770)
Total Expenses	326,410	313,330	13,080
Operating (Surplus) Deficit	76,410	38,330	38,080
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	76,410	38,330	38,080

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: PLANNING AND DEVELOPMENT SERVICES
FUNCTIONAL AREA: ECONOMIC DEVELOPMENT



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$295,000)	(\$335,000)	\$40,000
Total Revenues	(295,000)	(335,000)	40,000
EXPENSES			
Salaries Wages and Benefits	167,770	151,610	16,160
Contracted and General Services	10,000	10,000	0
Grants and Donations	22,500	105,000	(82,500)
Maintenance Materials and Supplies	12,900	13,530	(630)
Total Expenses	213,170	280,140	(66,970)
Operating (Surplus) Deficit	(81,830)	(54,860)	(26,970)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	(81,830)	(54,860)	(26,970)



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$40,000)	(\$50,000)	\$10,000
Total Revenues	(40,000)	(50,000)	10,000
EXPENSES			
Salaries Wages and Benefits	719,560	734,970	(15,410)
Contracted and General Services	16,700	11,700	5,000
Fleet Expenses	10,450	20,450	(10,000)
Maintenance Materials and Supplies	79,350	62,030	17,320
Total Expenses	826,060	829,150	(3,090)
Operating (Surplus) Deficit	786,060	779,150	6,910
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	786,060	779,150	6,910



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$72,720	\$92,700	(\$19,980)
Maintenance Materials and Supplies	31,000	31,000	0
Total Expenses	103,720	123,700	(19,980)
Operating (Surplus) Deficit	103,720	123,700	(19,980)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	103,720	123,700	(19,980)

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: FINANCIAL SERVICES
FUNCTIONAL AREA: FINANCIAL SERVICES AND PAYROLL



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
Sundry	(\$53,000)	(\$53,000)	\$0
Total Revenues	(53,000)	(53,000)	0
EXPENSES			
Salaries Wages and Benefits	1,183,670	1,217,400	(33,730)
Contracted and General Services	1,500	1,070	430
Financial Charges	1,330	1,200	130
Fleet Expenses	1,430	1,540	(110)
Maintenance Materials and Supplies	226,760	177,930	48,830
Total Expenses	1,414,690	1,399,140	15,550
Operating (Surplus) Deficit	1,361,690	1,346,140	15,550
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	1,361,690	1,346,140	15,550



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
Sundry	(\$31,500)	(\$52,500)	\$21,000
Total Revenues	(31,500)	(52,500)	21,000
EXPENSES			
Salaries Wages and Benefits	379,810	365,670	14,140
Financial Charges	5,600	5,600	0
Fleet Expenses	5,210	4,890	320
Maintenance Materials and Supplies	52,490	53,210	(720)
Total Expenses	443,110	429,370	13,740
Operating (Surplus) Deficit	411,610	376,870	34,740
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	411,610	376,870	34,740

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: FINANCIAL SERVICES
FUNCTIONAL AREA: PARKING TICKETS AND METERS



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$945,480)	(\$1,111,340)	\$165,860
Interest and Penalties	(505,000)	(505,000)	0
Total Revenues	(1,450,480)	(1,616,340)	165,860
EXPENSES			
Salaries Wages and Benefits	366,860	377,630	(10,770)
Contracted and General Services	90,100	115,770	(25,670)
Financial Charges	4,150	3,750	400
Utilities	7,330	7,530	(200)
Fleet Expenses	19,230	17,650	1,580
Maintenance Materials and Supplies	84,010	86,600	(2,590)
Insurance	1,440	1,560	(120)
Bad Debt Expense	32,400	45,670	(13,270)
Total Expenses	605,520	656,160	(50,640)
Operating (Surplus) Deficit	(844,960)	(960,180)	115,220
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	(844,960)	(960,180)	115,220



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$762,540	\$716,720	\$45,820
Contracted and General Services	36,000	40,000	(4,000)
Maintenance Materials and Supplies	225,450	218,290	7,160
Total Expenses	1,023,990	975,010	48,980
Operating (Surplus) Deficit	1,023,990	975,010	48,980
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	1,023,990	975,010	48,980



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$1,040,880	\$1,039,280	\$1,600
Maintenance Materials and Supplies	56,350	64,320	(7,970)
Insurance	150	150	0
Total Expenses	1,097,380	1,103,750	(6,370)
Operating (Surplus) Deficit	1,097,380	1,103,750	(6,370)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	1,097,380	1,103,750	(6,370)

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: FIRE SERVICES
FUNCTIONAL AREA: FIRE FIGHTING



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$295,250)	(\$285,500)	(\$9,750)
Sundry	(47,300)	(47,300)	0
Total Revenues	(342,550)	(332,800)	(9,750)
EXPENSES			
Salaries Wages and Benefits	5,675,670	5,355,460	320,210
Contracted and General Services	45,400	45,400	0
Maintenance Materials and Supplies	113,200	93,990	19,210
Total Expenses	5,834,270	5,494,850	339,420
Operating (Surplus) Deficit	5,491,720	5,162,050	329,670
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	5,491,720	5,162,050	329,670

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: FIRE SERVICES
FUNCTIONAL AREA: FIRE PREVENTION



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$4,000)	(\$4,000)	\$0
Total Revenues	(4,000)	(4,000)	0
EXPENSES			
Salaries Wages and Benefits	287,130	279,020	8,110
Maintenance Materials and Supplies	9,960	9,460	500
Total Expenses	297,090	288,480	8,610
Operating (Surplus) Deficit	293,090	284,480	8,610
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	293,090	284,480	8,610

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: FIRE SERVICES
FUNCTIONAL AREA: FIRE FLEET AND EQUIPMENT



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$5,000)	\$0	(\$5,000)
Total Revenues	(5,000)	0	(5,000)
EXPENSES			
Salaries Wages and Benefits	1,850	1,850	0
Fleet Expenses	496,270	485,270	11,000
Maintenance Materials and Supplies	119,460	119,460	0
Insurance	160	180	(20)
Total Expenses	617,740	606,760	10,980
Operating (Surplus) Deficit	612,740	606,760	5,980
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	612,740	606,760	5,980

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: FIRE SERVICES
FUNCTIONAL AREA: FIRE BUILDING MAINTENANCE



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$11,480	\$10,840	\$640
Contracted and General Services	2,500	2,500	0
Utilities	39,070	36,500	2,570
Maintenance Materials and Supplies	31,000	24,980	6,020
Insurance	2,880	2,700	180
Total Expenses	86,930	77,520	9,410
Operating (Surplus) Deficit	86,930	77,520	9,410
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	86,930	77,520	9,410



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$471,950)	(\$471,950)	\$0
Operating Grants and Donations	(3,000)	(3,000)	0
Sundry	(149,800)	(149,800)	0
Total Revenues	(624,750)	(624,750)	0
EXPENSES			
Salaries Wages and Benefits	494,760	494,300	460
Contracted and General Services	50,820	50,820	0
Financial Charges	14,690	14,690	0
Utilities	148,490	148,680	(190)
Fleet Expenses	7,170	4,420	2,750
Maintenance Materials and Supplies	78,200	83,760	(5,560)
Insurance	27,100	22,520	4,580
Total Expenses	821,230	819,190	2,040
Operating (Surplus) Deficit	196,480	194,440	2,040
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	196,480	194,440	2,040



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$775,280)	(\$755,510)	(\$19,770)
Sundry	(34,460)	(29,790)	(4,670)
Total Revenues	(809,740)	(785,300)	(24,440)
EXPENSES			
Salaries Wages and Benefits	734,540	725,300	9,240
Contracted and General Services	24,370	24,370	0
Financial Charges	12,710	12,710	0
Utilities	308,220	298,500	9,720
Fleet Expenses	43,220	45,820	(2,600)
Maintenance Materials and Supplies	283,970	283,520	450
Insurance	53,310	51,990	1,320
Total Expenses	1,460,340	1,442,210	18,130
Operating (Surplus) Deficit	650,600	656,910	(6,310)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	650,600	656,910	(6,310)



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$62,440)	(\$62,440)	\$0
Operating Grants and Donations	(9,000)	(9,000)	0
Total Revenues	(71,440)	(71,440)	0
EXPENSES			
Salaries Wages and Benefits	109,070	108,920	150
Contracted and General Services	55,600	51,220	4,380
Financial Charges	2,420	2,420	0
Utilities	14,100	12,800	1,300
Maintenance Materials and Supplies	26,380	30,560	(4,180)
Insurance	1,590	1,560	30
Total Expenses	209,160	207,480	1,680
Operating (Surplus) Deficit	137,720	136,040	1,680
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	137,720	136,040	1,680



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$10,850)	(\$10,850)	\$0
Total Revenues	(10,850)	(10,850)	0
EXPENSES			
Salaries Wages and Benefits	7,640	7,640	0
Contracted and General Services	6,000	6,000	0
Grants and Donations	16,580	16,580	0
Utilities	37,360	34,300	3,060
Maintenance Materials and Supplies	7,450	7,060	390
Insurance	4,030	3,930	100
Total Expenses	79,060	75,510	3,550
Operating (Surplus) Deficit	68,210	64,660	3,550
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	68,210	64,660	3,550



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$139,000)	(\$131,000)	(\$8,000)
Total Revenues	(139,000)	(131,000)	(8,000)
EXPENSES			
Salaries Wages and Benefits	154,090	154,090	0
Contracted and General Services	500	500	0
Utilities	5,070	4,050	1,020
Fleet Expenses	46,210	43,640	2,570
Maintenance Materials and Supplies	29,000	29,030	(30)
Insurance	360	350	10
Total Expenses	235,230	231,660	3,570
Operating (Surplus) Deficit	96,230	100,660	(4,430)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	96,230	100,660	(4,430)

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: COMMUNITY SERVICES
FUNCTIONAL AREA: CITY HALL - FACILITIES MAINTENANCE



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$156,150	\$155,900	\$250
Contracted and General Services	109,140	109,140	0
Utilities	90,080	96,100	(6,020)
Fleet Expenses	370	180	190
Maintenance Materials and Supplies	41,290	40,390	900
Insurance	9,530	9,330	200
Total Expenses	406,560	411,040	(4,480)
Operating (Surplus) Deficit	406,560	411,040	(4,480)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	406,560	411,040	(4,480)



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$29,180)	(\$46,580)	\$17,400
Total Revenues	(29,180)	(46,580)	17,400
EXPENSES			
Salaries Wages and Benefits	20,000	12,840	7,160
Contracted and General Services	15,000	15,000	0
Grants and Donations	160,220	176,800	(16,580)
Utilities	165,260	166,100	(840)
Fleet Expenses	730	1,040	(310)
Maintenance Materials and Supplies	5,700	5,700	0
Insurance	29,410	26,700	2,710
Total Expenses	396,320	404,180	(7,860)
Operating (Surplus) Deficit	367,140	357,600	9,540
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	367,140	357,600	9,540



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
Operating Grants and Donations	(\$5,000)	(\$5,000)	\$0
Total Revenues	(5,000)	(5,000)	0
EXPENSES			
Salaries Wages and Benefits	484,140	489,620	(5,480)
Utilities	400	400	0
Fleet Expenses	1,680	1,060	620
Maintenance Materials and Supplies	54,560	37,730	16,830
Total Expenses	540,780	528,810	11,970
Operating (Surplus) Deficit	535,780	523,810	11,970
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	535,780	523,810	11,970

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: COMMUNITY SERVICES
FUNCTIONAL AREA: COOKE MUNICIPAL GOLF COURSE



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$1,089,100)	(\$1,089,100)	\$0
Operating Grants and Donations	(26,000)	0	(26,000)
Total Revenues	(1,115,100)	(1,089,100)	(26,000)
EXPENSES			
Salaries Wages and Benefits	351,280	351,030	250
Contracted and General Services	178,480	178,480	0
Financial Charges	13,000	13,000	0
Grants and Donations	65,200	65,000	200
Utilities	24,900	19,210	5,690
Interest on Long Term Debt	70,630	72,470	(1,840)
Fleet Expenses	198,730	195,790	2,940
Maintenance Materials and Supplies	133,470	132,810	660
Insurance	2,210	2,070	140
Total Expenses	1,037,900	1,029,860	8,040
Operating (Surplus) Deficit	(77,200)	(59,240)	(17,960)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	(77,200)	(59,240)	(17,960)

CITY OF PRINCE ALBERT

GENERAL FUND

DEPARTMENT: COMMUNITY SERVICES

FUNCTIONAL AREA: PRINCE ALBERT GOLF AND CURLING CLUB



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$5,620	\$5,620	\$0
Grants and Donations	0	4,400	(4,400)
Fleet Expenses	2,190	1,560	630
Maintenance Materials and Supplies	12,880	12,880	0
Insurance	7,060	8,110	(1,050)
Total Expenses	27,750	32,570	(4,820)
Operating (Surplus) Deficit	27,750	32,570	(4,820)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	27,750	32,570	(4,820)



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$782,800)	(\$693,360)	(\$89,440)
Operating Grants and Donations	(2,500)	0	(2,500)
Total Revenues	(785,300)	(693,360)	(91,940)
EXPENSES			
Salaries Wages and Benefits	533,110	448,670	84,440
Contracted and General Services	343,310	376,500	(33,190)
Financial Charges	13,000	8,500	4,500
Utilities	115,230	104,400	10,830
Maintenance Materials and Supplies	152,000	117,000	35,000
Insurance	10,270	10,080	190
Total Expenses	1,166,920	1,065,150	101,770
Operating (Surplus) Deficit	381,620	371,790	9,830
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	381,620	371,790	9,830



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$20,080	\$10,080	\$10,000
Contracted and General Services	35,000	0	35,000
Maintenance Materials and Supplies	20,720	40,720	(20,000)
Total Expenses	75,800	50,800	25,000
Operating (Surplus) Deficit	75,800	50,800	25,000
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	75,800	50,800	25,000



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$215,000)	(\$206,000)	(\$9,000)
Sundry	(5,400)	(5,400)	0
Total Revenues	(220,400)	(211,400)	(9,000)
EXPENSES			
Salaries Wages and Benefits	373,020	369,570	3,450
Contracted and General Services	29,620	29,620	0
Financial Charges	5,200	5,200	0
Maintenance Materials and Supplies	317,580	318,010	(430)
Total Expenses	725,420	722,400	3,020
Operating (Surplus) Deficit	505,020	511,000	(5,980)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	505,020	511,000	(5,980)



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$6,260	\$6,260	\$0
Utilities	820	820	0
Maintenance Materials and Supplies	7,380	7,380	0
Insurance	6,090	6,170	(80)
Total Expenses	20,550	20,630	(80)
Operating (Surplus) Deficit	20,550	20,630	(80)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	20,550	20,630	(80)



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$323,550)	(\$323,550)	\$0
Sundry	(14,960)	(14,780)	(180)
Total Revenues	(338,510)	(338,330)	(180)
EXPENSES			
Salaries Wages and Benefits	287,890	285,920	1,970
Contracted and General Services	2,700	2,700	0
Financial Charges	7,030	7,030	0
Utilities	133,930	120,450	13,480
Fleet Expenses	24,730	26,080	(1,350)
Maintenance Materials and Supplies	66,150	66,980	(830)
Insurance	6,050	6,870	(820)
Total Expenses	528,480	516,030	12,450
Operating (Surplus) Deficit	189,970	177,700	12,270
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	189,970	177,700	12,270



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$41,580	\$41,580	\$0
Contracted and General Services	6,980	6,980	0
Utilities	7,900	6,950	950
Fleet Expenses	14,880	13,210	1,670
Maintenance Materials and Supplies	19,700	19,700	0
Insurance	1,910	810	1,100
Total Expenses	92,950	89,230	3,720
Operating (Surplus) Deficit	92,950	89,230	3,720
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	92,950	89,230	3,720



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$15,900	\$15,900	\$0
Contracted and General Services	21,800	21,800	0
Fleet Expenses	30,250	28,360	1,890
Maintenance Materials and Supplies	16,420	16,360	60
Insurance	2,770	2,600	170
Total Expenses	87,140	85,020	2,120
Operating (Surplus) Deficit	87,140	85,020	2,120
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	87,140	85,020	2,120



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$227,290)	(\$227,290)	\$0
Total Revenues	(227,290)	(227,290)	0
EXPENSES			
Salaries Wages and Benefits	304,030	304,000	30
Financial Charges	4,500	4,500	0
Utilities	16,590	15,300	1,290
Fleet Expenses	1,450	1,830	(380)
Maintenance Materials and Supplies	71,510	84,970	(13,460)
Insurance	1,660	1,630	30
Total Expenses	399,740	412,230	(12,490)
Operating (Surplus) Deficit	172,450	184,940	(12,490)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	172,450	184,940	(12,490)



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$22,980	\$22,980	\$0
Contracted and General Services	77,080	107,080	(30,000)
Grants and Donations	2,000	2,000	0
Utilities	48,900	38,800	10,100
Fleet Expenses	4,660	6,570	(1,910)
Maintenance Materials and Supplies	34,710	34,630	80
Insurance	8,980	8,950	30
Total Expenses	199,310	221,010	(21,700)
Operating (Surplus) Deficit	199,310	221,010	(21,700)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	199,310	221,010	(21,700)



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$51,960)	(\$51,960)	\$0
Total Revenues	(51,960)	(51,960)	0
EXPENSES			
Salaries Wages and Benefits	104,170	104,010	160
Contracted and General Services	53,650	53,650	0
Financial Charges	1,200	1,200	0
Utilities	44,860	38,900	5,960
Maintenance Materials and Supplies	19,110	19,680	(570)
Insurance	9,710	9,530	180
Total Expenses	232,700	226,970	5,730
Operating (Surplus) Deficit	180,740	175,010	5,730
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	180,740	175,010	5,730



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
Operating Grants and Donations	(\$20,000)	\$0	(\$20,000)
Total Revenues	(20,000)	0	(20,000)
EXPENSES			
Salaries Wages and Benefits	116,970	114,160	2,810
Contracted and General Services	600	600	0
Utilities	21,480	17,580	3,900
Maintenance Materials and Supplies	7,980	7,610	370
Insurance	3,380	3,400	(20)
Total Expenses	150,410	143,350	7,060
Operating (Surplus) Deficit	130,410	143,350	(12,940)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	130,410	143,350	(12,940)

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: COMMUNITY SERVICES
FUNCTIONAL AREA: OTHER FACILITIES - FACILITIES MAINTENANCE



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$127,000	\$126,750	\$250
Utilities	10,510	8,250	2,260
Maintenance Materials and Supplies	332,490	330,490	2,000
Total Expenses	470,000	465,490	4,510
Operating (Surplus) Deficit	470,000	465,490	4,510
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	470,000	465,490	4,510



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$8,000)	(\$8,000)	\$0
Total Revenues	(8,000)	(8,000)	0
EXPENSES			
Salaries Wages and Benefits	786,790	820,030	(33,240)
Contracted and General Services	56,800	31,800	25,000
Grants and Donations	86,400	0	86,400
Utilities	4,000	3,500	500
Fleet Expenses	468,560	451,660	16,900
Maintenance Materials and Supplies	84,970	84,140	830
Insurance	18,050	17,290	760
Total Expenses	1,505,570	1,408,420	97,150
Operating (Surplus) Deficit	1,497,570	1,400,420	97,150
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	1,497,570	1,400,420	97,150

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: COMMUNITY SERVICES
FUNCTIONAL AREA: PLAYGROUNDS AND PLAYSTRUCTURES



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$2,600)	(\$2,600)	\$0
Operating Grants and Donations	(20,000)	(20,000)	0
Total Revenues	(22,600)	(22,600)	0
EXPENSES			
Salaries Wages and Benefits	120,620	119,620	1,000
Contracted and General Services	8,100	8,100	0
Utilities	3,700	3,700	0
Fleet Expenses	1,620	1,000	620
Maintenance Materials and Supplies	89,950	90,610	(660)
Insurance	0	70	(70)
Total Expenses	223,990	223,100	890
Operating (Surplus) Deficit	201,390	200,500	890
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	201,390	200,500	890



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$160,680)	(\$153,280)	(\$7,400)
Sundry	(34,300)	(83,750)	49,450
Total Revenues	(194,980)	(237,030)	42,050
EXPENSES			
Salaries Wages and Benefits	223,780	209,460	14,320
Contracted and General Services	15,610	11,610	4,000
Financial Charges	400	400	0
Grants and Donations	6,500	6,500	0
Utilities	33,400	24,600	8,800
Fleet Expenses	31,460	34,120	(2,660)
Maintenance Materials and Supplies	74,710	72,770	1,940
Insurance	12,610	16,680	(4,070)
Total Expenses	398,470	376,140	22,330
Operating (Surplus) Deficit	203,490	139,110	64,380
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	203,490	139,110	64,380

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: COMMUNITY SERVICES
FUNCTIONAL AREA: RECREATION



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$5,000)	(\$5,000)	\$0
Total Revenues	(5,000)	(5,000)	0
EXPENSES			
Salaries Wages and Benefits	574,060	579,470	(5,410)
Contracted and General Services	8,000	8,000	0
Fleet Expenses	3,830	3,850	(20)
Maintenance Materials and Supplies	97,180	98,810	(1,630)
Insurance	300	300	0
Total Expenses	683,370	690,430	(7,060)
Operating (Surplus) Deficit	678,370	685,430	(7,060)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	678,370	685,430	(7,060)



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
Operating Grants and Donations	(\$142,980)	(\$142,980)	\$0
Total Revenues	(142,980)	(142,980)	0
EXPENSES			
Grants and Donations	142,980	142,980	0
Total Expenses	142,980	142,980	0
CAPITAL AND INTERFUND TRANSACTIONS			



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$13,040	\$13,040	\$0
Contracted and General Services	9,800	9,890	(90)
Utilities	3,230	2,950	280
Maintenance Materials and Supplies	1,050	1,050	0
Insurance	420	0	420
Total Expenses	27,540	26,930	610
Operating (Surplus) Deficit	27,540	26,930	610
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	27,540	26,930	610



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$215,270)	(\$215,270)	\$0
Sundry	(3,530)	(3,430)	(100)
Total Revenues	(218,800)	(218,700)	(100)
EXPENSES			
Salaries Wages and Benefits	215,680	211,220	4,460
Contracted and General Services	4,100	4,100	0
Financial Charges	5,560	5,560	0
Utilities	88,390	76,700	11,690
Fleet Expenses	20,000	21,430	(1,430)
Maintenance Materials and Supplies	34,560	40,620	(6,060)
Insurance	3,480	3,410	70
Total Expenses	371,770	363,040	8,730
Operating (Surplus) Deficit	152,970	144,340	8,630
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	152,970	144,340	8,630

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: COMMUNITY SERVICES
FUNCTIONAL AREA: TOURIST INFORMATION CENTRE



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$5,500)	(\$5,500)	\$0
Total Revenues	(5,500)	(5,500)	0
EXPENSES			
Salaries Wages and Benefits	5,170	5,170	0
Contracted and General Services	7,120	6,120	1,000
Utilities	9,700	8,100	1,600
Maintenance Materials and Supplies	5,260	5,260	0
Insurance	1,090	110	980
Total Expenses	28,340	24,760	3,580
Operating (Surplus) Deficit	22,840	19,260	3,580
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	22,840	19,260	3,580



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$20,530)	(\$20,530)	\$0
Total Revenues	(20,530)	(20,530)	0
EXPENSES			
Salaries Wages and Benefits	768,030	759,990	8,040
Fleet Expenses	30,000	35,130	(5,130)
Maintenance Materials and Supplies	178,530	133,410	45,120
Insurance	2,940	2,860	80
Total Expenses	979,500	931,390	48,110
Operating (Surplus) Deficit	958,970	910,860	48,110
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	958,970	910,860	48,110



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$118,780	\$117,620	\$1,160
Contracted and General Services	16,000	16,000	0
Utilities	84,680	81,200	3,480
Fleet Expenses	42,800	40,700	2,100
Maintenance Materials and Supplies	(153,100)	(172,190)	19,090
Insurance	8,630	8,430	200
Total Expenses	117,790	91,760	26,030
Operating (Surplus) Deficit	117,790	91,760	26,030
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	117,790	91,760	26,030



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$30,060	\$30,060	\$0
Contracted and General Services	21,340	21,340	0
Utilities	72,780	60,200	12,580
Fleet Expenses	300	300	0
Maintenance Materials and Supplies	(100,370)	(87,410)	(12,960)
Insurance	5,810	5,740	70
Total Expenses	29,920	30,230	(310)
Operating (Surplus) Deficit	29,920	30,230	(310)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	29,920	30,230	(310)

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: PUBLIC WORKS
FUNCTIONAL AREA: BACKLANES MAINTENANCE



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$37,710	\$49,700	(\$11,990)
Contracted and General Services	15,000	0	15,000
Fleet Expenses	28,420	45,530	(17,110)
Maintenance Materials and Supplies	20,200	21,700	(1,500)
Total Expenses	101,330	116,930	(15,600)
Operating (Surplus) Deficit	101,330	116,930	(15,600)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	101,330	116,930	(15,600)



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$27,130	\$25,650	\$1,480
Contracted and General Services	154,240	154,240	0
Fleet Expenses	8,720	8,790	(70)
Maintenance Materials and Supplies	28,000	28,000	0
Total Expenses	218,090	216,680	1,410
Operating (Surplus) Deficit	218,090	216,680	1,410
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	218,090	216,680	1,410



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$65,930	\$47,930	\$18,000
Fleet Expenses	49,620	42,400	7,220
Maintenance Materials and Supplies	16,400	14,250	2,150
Total Expenses	131,950	104,580	27,370
Operating (Surplus) Deficit	131,950	104,580	27,370
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	131,950	104,580	27,370



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$343,850	\$348,150	(\$4,300)
Fleet Expenses	337,140	262,950	74,190
Maintenance Materials and Supplies	186,500	170,300	16,200
Total Expenses	867,490	781,400	86,090
Operating (Surplus) Deficit	867,490	781,400	86,090
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	867,490	781,400	86,090



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Utilities	\$921,500	\$900,000	\$21,500
Total Expenses	921,500	900,000	21,500
Operating (Surplus) Deficit	921,500	900,000	21,500
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	921,500	900,000	21,500

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: PUBLIC WORKS
FUNCTIONAL AREA: STREETS AND ROADS



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
Operating Grants and Donations	(\$375,000)	(\$375,000)	\$0
Total Revenues	(375,000)	(375,000)	0
EXPENSES			
Salaries Wages and Benefits	453,470	420,040	33,430
Contracted and General Services	175,300	175,300	0
Utilities	1,100	1,100	0
Fleet Expenses	226,580	199,790	26,790
Maintenance Materials and Supplies	146,250	128,080	18,170
Total Expenses	1,002,700	924,310	78,390
Operating (Surplus) Deficit	627,700	549,310	78,390
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	627,700	549,310	78,390

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: PUBLIC WORKS
FUNCTIONAL AREA: STREET SWEEPING



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$136,010	\$136,010	\$0
Fleet Expenses	134,040	142,320	(8,280)
Maintenance Materials and Supplies	(130,780)	(135,920)	5,140
Total Expenses	139,270	142,410	(3,140)
Operating (Surplus) Deficit	139,270	142,410	(3,140)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	139,270	142,410	(3,140)



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$90,650)	(\$90,650)	\$0
Total Revenues	(90,650)	(90,650)	0
EXPENSES			
Salaries Wages and Benefits	750	750	0
Contracted and General Services	340	340	0
Utilities	4,300	4,200	100
Maintenance Materials and Supplies	610	610	0
Total Expenses	6,000	5,900	100
Operating (Surplus) Deficit	(84,650)	(84,750)	100
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	(84,650)	(84,750)	100

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: PUBLIC WORKS
FUNCTIONAL AREA: TRAFFIC COUNTS AND LANE MARKINGS



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$91,440	\$91,440	\$0
Contracted and General Services	68,950	68,950	0
Fleet Expenses	3,710	3,710	0
Maintenance Materials and Supplies	42,390	41,800	590
Total Expenses	206,490	205,900	590
Operating (Surplus) Deficit	206,490	205,900	590
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	206,490	205,900	590



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Salaries Wages and Benefits	\$99,760	\$89,760	\$10,000
Utilities	30,300	29,700	600
Fleet Expenses	31,280	22,410	8,870
Maintenance Materials and Supplies	163,000	133,000	30,000
Total Expenses	324,340	274,870	49,470
Operating (Surplus) Deficit	324,340	274,870	49,470
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	324,340	274,870	49,470



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
User Charges and Fees	(\$14,500)	(\$14,500)	\$0
Total Revenues	(14,500)	(14,500)	0
EXPENSES			
Salaries Wages and Benefits	179,810	175,810	4,000
Utilities	3,180	3,200	(20)
Fleet Expenses	60,000	48,580	11,420
Maintenance Materials and Supplies	104,400	57,200	47,200
Insurance	810	800	10
Total Expenses	348,200	285,590	62,610
Operating (Surplus) Deficit	333,700	271,090	62,610
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	333,700	271,090	62,610



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$684,280)	(\$677,200)	(\$7,080)
Operating Grants and Donations	(180,000)	(180,000)	0
Total Revenues	(864,280)	(857,200)	(7,080)
EXPENSES			
Salaries Wages and Benefits	4,000	0	4,000
Contracted and General Services	1,284,200	1,253,440	30,760
Interest on Long Term Debt	68,260	76,060	(7,800)
Fleet Expenses	435,000	408,300	26,700
Maintenance Materials and Supplies	59,580	24,600	34,980
Total Expenses	1,851,040	1,762,400	88,640
Operating (Surplus) Deficit	986,760	905,200	81,560
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	986,760	905,200	81,560

CITY OF PRINCE ALBERT
GENERAL FUND
DEPARTMENT: POLICE SERVICES
FUNCTIONAL AREA: POLICE SERVICES DEPARTMENT



	2020	2019	(Favourable)
	Budget	Budget	Unfavourable
			Change
REVENUES			
User Charges and Fees	(\$1,017,760)	(\$1,150,360)	\$132,600
Operating Grants and Donations	(3,217,250)	(3,485,450)	268,200
Total Revenues	(4,235,010)	(4,635,810)	400,800
EXPENSES			
Salaries Wages and Benefits	17,991,310	18,853,420	(862,110)
Contracted and General Services	1,240,560	225,090	1,015,470
Financial Charges	500	500	0
Grants and Donations	0	3,000	(3,000)
Utilities	130,960	109,960	21,000
Interest on Long Term Debt	13,830	200	13,630
Fleet Expenses	786,570	765,430	21,140
Maintenance Materials and Supplies	1,195,050	1,389,510	(194,460)
Insurance	16,790	15,840	950
Total Expenses	21,375,570	21,362,950	12,620
Operating (Surplus) Deficit	17,140,560	16,727,140	413,420
CAPITAL AND INTERFUND TRANSACTIONS			
Transfer to Capital Reserve	242,800	250,300	(7,500)
Transfer from Operating Reserve - CMPA	0	(89,660)	89,660
Transfer from Operating Reserve	(200,000)	(200,000)	0
Capital and Interfund Transactions	42,800	(39,360)	82,160
TOTAL (SURPLUS) DEFICIT	17,183,360	16,727,140	413,420

CITY OF PRINCE ALBERT**GENERAL FUND**

DEPARTMENT: PRINCE ALBERT DOWNTOWN BUSINESS IMPROVEMENT DISTRICT

FUNCTIONAL AREA: PRINCE ALBERT DOWNTOWN BUSINESS IMPROVEMENT DISTRICT



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
Taxation	(\$78,000)	(\$78,000)	\$0
Total Revenues	(78,000)	(78,000)	0
EXPENSES			
Salaries Wages and Benefits	84,600	62,820	21,780
Contracted and General Services	1,900	1,900	0
Grants and Donations	40,000	59,500	(19,500)
Utilities	500	480	20
Maintenance Materials and Supplies	13,000	20,600	(7,600)
Total Expenses	140,000	145,300	(5,300)
Operating (Surplus) Deficit	62,000	67,300	(5,300)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	62,000	67,300	(5,300)



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Grants and Donations	\$2,085,870	\$1,993,830	\$92,040
Total Expenses	2,085,870	1,993,830	92,040
Operating (Surplus) Deficit	2,085,870	1,993,830	92,040
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	2,085,870	1,993,830	92,040



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Contracted and General Services	\$20,000	\$37,920	(\$17,920)
Total Expenses	20,000	37,920	(17,920)
Operating (Surplus) Deficit	20,000	37,920	(17,920)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	20,000	37,920	(17,920)



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Grants and Donations	\$140,930	\$140,930	\$0
Total Expenses	140,930	140,930	0
Operating (Surplus) Deficit	140,930	140,930	0
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	140,930	140,930	0



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Grants and Donations	\$25,000	\$25,000	\$0
Total Expenses	25,000	25,000	0
Operating (Surplus) Deficit	25,000	25,000	0
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	25,000	25,000	0

CITY OF PRINCE ALBERT

GENERAL FUND

DEPARTMENT: EXTERNAL AGENCIES

FUNCTIONAL AREA: PRINCE ALBERT SOCIETY FOR THE PREVENTION OF CRUELTY TO
ANIMALS INC.

	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Contracted and General Services	\$229,000	\$229,000	\$0
Total Expenses	229,000	229,000	0
Operating (Surplus) Deficit	229,000	229,000	0
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	229,000	229,000	0

CITY OF PRINCE ALBERT

GENERAL FUND

DEPARTMENT: EXTERNAL AGENCIES

FUNCTIONAL AREA: COMMUNITY SERVICE CENTRE - SENIOR'S TRANSPORTATION



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Grants and Donations	\$69,500	\$69,120	\$380
Total Expenses	69,500	69,120	380
Operating (Surplus) Deficit	69,500	69,120	380
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	69,500	69,120	380

CITY OF PRINCE ALBERT

GENERAL FUND

DEPARTMENT: EXTERNAL AGENCIES

FUNCTIONAL AREA: COMMUNITY SERVICE CENTRE - SPECIAL NEEDS TRANSPORTATION



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Contracted and General Services	\$537,710	\$537,710	\$0
Grants and Donations	109,150	103,920	5,230
Total Expenses	646,860	641,630	5,230
Operating (Surplus) Deficit	646,860	641,630	5,230
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	646,860	641,630	5,230



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Grants and Donations	\$23,730	\$40,000	(\$16,270)
Total Expenses	23,730	40,000	(16,270)
Operating (Surplus) Deficit	23,730	40,000	(16,270)
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	23,730	40,000	(16,270)



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Grants and Donations	\$71,080	\$69,680	\$1,400
Total Expenses	71,080	69,680	1,400
Operating (Surplus) Deficit	71,080	69,680	1,400
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	71,080	69,680	1,400



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Grants and Donations	\$43,600	\$43,600	\$0
Total Expenses	43,600	43,600	0
Operating (Surplus) Deficit	43,600	43,600	0
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	43,600	43,600	0



	2020 Budget	2019 Budget	(Favourable) Unfavourable Change
REVENUES			
EXPENSES			
Grants and Donations	\$100,000	\$100,000	\$0
Total Expenses	100,000	100,000	0
Operating (Surplus) Deficit	100,000	100,000	0
CAPITAL AND INTERFUND TRANSACTIONS			
TOTAL (SURPLUS) DEFICIT	100,000	100,000	0



2020 CAPITAL BUDGET

Category 1: Highly Important / Critical				
FINANCIAL SERVICES				
C1-01	Backups	Capital	Reserve	Externally Funded
	Detail: Backup storage. Purpose: Backups for system recovery have daily, weekly, monthly and yearly versions. Present backup equipment has reached the age that it cannot be considered reliable. As well storage volumes are always increasing and larger storage capacity is needed. New equipment for backup storage includes 2 tape controllers with tapes and 8 new QNAP hard drives. Funding Source: IT Reserve		12,000	
C1-02	Copiers/MFD	Capital	Reserve	Externally Funded
	Detail: Copiers and Multifunction Devices. Purpose: Replace Art Center Photocopier/MFD Replace Finance Hallway Photocopier/MFD Replace AJFH Photocopier/MFD For reliability, cost savings and new feature availabilities, photocopiers should be replaced shortly after their 5 year contracts have expired. The contracts cover all toner, maintenance, break/fix, etc. during the term. Once the term is over, vendors typically move to time and materials which dramatically increase the cost effectiveness of these devices. Reliability, productivity and the lack of new features become issues with the older models. Funding Source: IT Reserve		25,000	
C1-03	iPads	Capital	Reserve	Externally Funded
	Detail: Ipads for Council. Purpose: 9 mobile devices for electronic agendas for new Council in election year. Funding Source: IT Reserve		6,000	
C1-04	Monitors	Capital	Reserve	Externally Funded
	Detail: Monitors Purpose: 30 PC monitor replacements for 2020. Some monitors to be replaced are over 12 years old. Funding Source: IT Reserve		6,600	



2020 CAPITAL BUDGET

C1-05	Workstations	Capital	Reserve	Externally Funded
	Detail: Workstation replacements. Purpose: The workstation budget was cancelled for 2019. For 2020 IT needs to double the purchase of workstations to 44 machines. Old machines running Windows 7 need to be retired and replaced by new Windows 10 machines as Microsoft support for Windows 7 ceases in 2020. It is critical that all machines be at Windows 10 in 2020. Many of the present PCs running Windows 7 cannot be upgraded to Windows 10 and therefore new machines need to be purchased. Funding Source: IT Reserve		44,000	
FINANCIAL SERVICES TOTAL		-	93,600	-

COMMUNITY SERVICES				
C1-06	Arts Centre - Replace Stairs and Accessibility Ramp	Capital	Reserve	Externally Funded
	Detail: Replace the stairs and accessibility ramp due to deterioration. Purpose: The City of Prince Albert will apply for a matching Heritage Grant to replace the stairs and accessibility ramp. The total cost for this replacement is 150k and the budget ask is 75k. If the matching funds are not received from Heritage Canada we will have the option to proceed with repairing the stairs until funding can be secured to replace the ramp or Administration will prepare a report to determine potential funding sources to complete both aspects of the project at the same time. Funding Source: Heritage Canada Grant	75,000		75,000
C1-07	Kinsmen Water Park - Two New Vertical Pumps	Capital	Reserve	Externally Funded
	Detail: The two vertical pumps that feed the water slides are original and require replacement. Purpose: The vertical pumps for the water slides are approximately 35 years old. The pumps will have to be removed through the roof and the roof repaired once new pumps are installed. Funding Source: Kinsmen Water Park Surcharge Reserve	50,000	20,000	
C1-08	Kinsmen Arena - New Chiller Barrel	Capital	Reserve	Externally Funded
	Detail: The chiller barrel at the Kinsmen Arena is over 40 years old and requires replacement. Purpose: The three other ice plants the City of Prince Albert operates had their chiller barrels fail in the past few years. The Kinsmen Arena's chiller barrel is due for replacement.	60,000		



2020 CAPITAL BUDGET

C1-09	Playground Replacement Program	Capital	Reserve	Externally Funded
	Detail: Administration has inspected and assessed the entire inventory of Playground equipment and park amenities. The results have been compiled through the State of the City's Playgrounds Report. Many of our playground locations are aging and require significant investment in new playground equipment and surfacing on an on-going basis. Purpose: Administration is proposing that the funding that was allocated in 2019 for the annual Playground Replacement Program be maintained in 2020 so that a prioritized plan can be developed based on the available funding.	100,000		
C1-10	Reconstruction of Park Pathways	Capital	Reserve	Externally Funded
	Detail: Reconstruction of park pathways. Purpose: A listing of park pathways requiring reconstruction in 2020 will be identified at the conclusion of the prior year. Administration will determine the priority of work to be completed and will proceed based on available budgetary funding.	50,000		
C1-11	Roofing Replacement Projects - 2020	Capital	Reserve	Externally Funded
	Detail: The confirmed projects will be identified with the 2020 Capital Budget preparation. Purpose: The City has an inventory of roof conditions. Each of the roof sections across the City's buildings have been examined and a long-term replacement plan established. For 2020, a placeholder of \$50,000 has been allocated for roof repairs.	50,000		



2020 CAPITAL BUDGET

C1-12	EA Rawlinson Centre Renovations	Capital	Reserve	Externally Funded
	Detail: This project includes the replacement of the carpet, expansion of the storage and server areas within the main lobby. Purpose: The main lobby serves as the main focal point during all events at the EA Rawlinson Centre. Some groups specifically rent the main lobby exclusively for their event requirements. The carpet is the original product installed when the facility opened in 2003. As a result it requires replacement. Expansion to the storage area will allow the staff to keep certain pieces of equipment used within the main lobby on site for event purposes. The server is used for all events at the Centre and the renovation to counter areas along with an expansion to the space is required to facilitate the large volumes of patrons that attend the various events at the Centre. The Facility Reserve Fund is funded through surcharge revenues from ticket sales. As the renovations will improve the overall experience for patrons in the future it is recommended that the project be funded from the Reserve Fund. Funding Source: EA Rawlinson Centre Facility Fee Reserve		70,000	
C1-13	Prince Albert Golf & Curling Club - Repair Rink Concrete	Capital	Reserve	Externally Funded
	Detail: Rink concrete is not tied to header trench. This allows shifting of the concrete which has broken brine lines. Purpose: The purpose of this repair is to tie the rink floor concrete to the header trench concrete and repair brine lines. This will only be done in the West portion of the rink. This area has moved and broke brine lines and if this happens during the season the rink ice would be lost until the repair is completed. Funding Source: PAGCC Trust Fund			50,000
COMMUNITY SERVICES TOTAL		385,000	90,000	125,000



2020 CAPITAL BUDGET

PUBLIC WORKS				
C1-14	Roadways Recapping Program	Capital	Reserve	Externally Funded
	Detail: Asphalt Milling, Recapping and Concrete Paving Program. Purpose: This project is based on the results obtained from the Pavement Management System compiled in 2005 and updated yearly, which indicates that \$4.0 million per year is required to keep the pavement condition index constant. This does not address the current backlog estimated at \$27 million.	4,235,000		
C1-15	Sidewalk Rehabilitation Program	Capital	Reserve	Externally Funded
	Detail: Rehabilitation of concrete sidewalks throughout the City. Purpose: Replacement and rehabilitation of concrete sidewalks and curbs. It has been identified that spending in this area must be increased to meet the target of replacing more sidewalk. Locations are primarily determined through the underground utility replacement program (water, sanitary & storm) and the roadways recapping program. It costs \$100,000 per city block to replace curb, gutter and sidewalks on both sides of a street.	300,000		
C1-16	Parking Lot Rehabilitation Program	Capital	Reserve	Externally Funded
	Detail: Program to rehabilitate the City owned parking lots. Purpose: Parking lots with the poorest Pavement Quality Index and high level of use will receive rehabilitation work first. The intent is that in the future, all City owned parking lots will be examined and funds allocated based on technical merit. Parking lots included are; 8th St East (1Ave-2Ave), 14th St East (Central-1Ave north lot), 12St East (Library), 9th St East (Central-1Ave), 12St East (Central-1Ave), 12St West (Central -1Ave), 15th St (Bishop Mclean), 13th St East (Central-1Ave), 10St East (City Hall), River St East (Museum), 14St East (Central-1Ave south lot). The 12 Street West (Central - 1 Ave) parking lot rehabilitation is scheduled for 2020.	72,000		



2020 CAPITAL BUDGET

C1-17	Asset Management / Work Order Software	Capital	Reserve	Externally Funded
	Detail: Work orders are currently managed through a manual paper process in Public Works, Community Services and Financial Services. In addition, the current asset management software is cumbersome and does not meet the City's needs for future asset management requirements. Purpose: The current paper process for work orders poses problems with carrying out work orders, monitoring of work order status, and tracking when work orders have been completed. Asset management is a key component in the health of the City's assets. In order to take advantage of future Federal & Provincial funding regarding asset management, an asset management plan will need to be in place and this software will assist in the preparation of these plans. In 2018 three software companies made presentation to Community Services, Finance, IT Support and Public Works. These work order and asset management software programs can be tied into the City's GIS software and public notifications from the City. Most Cities and School Boards already have these programs in place to manage their assets and track maintenance. The goal is to improve efficiency which will improve the level of service to the residents of Prince Albert. Capital cost approximately \$70,000. Annual operating cost of \$35,000.	70,000		
C1-18	Transit Garage & Buses	Capital	Reserve	Externally Funded
	Details: To build a new facility at the Municipal Service Centre (MSC) to house the transit fleet and maintenance services. Also included is the purchase of 2 buses. Purpose: Planning, design and construction of a new transit garage. The City of Prince Albert operates a transit system but has never had a proper transit garage to operate out of and maintain the transit fleet. This project would be the construction of a new 12 bus bays, 1 maintenance bay, 1 wash bay, hoists, specialty tools, spare parts storage and offices for the Dispatcher and the Transit Manager. The project would also include purchase of two new buses to fill out our fleet and construction of approximately 20 new bus stop shelters. The project is dependent on external funding through the Canada Infrastructure Program. Funding Source: Canada Infrastructure Program			6,000,000



2020 CAPITAL BUDGET

C1-19	Pedestrian Bridge Replacement	Capital	Reserve	Externally Funded
	Details: Replacement of the Lions Gate Bridge and either the Swinging bridge or the bridge that connects Sanderson & Grey Owl Crescent. Purpose: All the Pedestrian Bridges within the City of Prince Albert are more than 40 years old and have deteriorated beyond repair. The City has undertaken a condition assessment of the bridges and have received an Engineering report prioritizing the replacement of the bridges. This project would entail issuing an RFP for Professional Services and tendering out the replacement of 2 pedestrian bridges. Funding Source: Future Infrastructure Reserve		550,000	
C1-20	Variable Message Boards	Capital	Reserve	Externally Funded
	Details: Purchase of 2 new variable message boards (VMB). Purpose: The City utilizes the message boards to inform vehicles about construction zones and temporary lane or road closures allowing for the management of traffic and timely delivery of information to the traveler. Funding Source: Safety Reserve Fund		50,000	
PUBLIC WORKS TOTAL		4,677,000	600,000	6,000,000

LONG-TERM DEBT PRINCIPAL PAYMENTS				
C1-21	Long-Term Debt Repayment - Golf Course Irrigation Replacement	Capital	Reserve	Externally Funded
	Detail: 25 Year Long-Term Debt Principal Payment. Purpose: The current Cooke Municipal Golf Course irrigation system was designed and installed in 1979 and requires replacement. PVC piping has a life expectancy of 20-25 years. City Council approved long-term debt funding for the replacement of the Irrigation System at the August 8, 2017 City Council Meeting. The debt is to be paid off over a period of 25 years. This loan is scheduled to be repaid in full in 2042. Funding Source: Golf Course Improvement Reserve		61,000	



2020 CAPITAL BUDGET

C1-22	Long-Term Debt Repayment - West Hill Infrastructure Improvements	Capital	Reserve	Externally Funded
	Detail: 10 Year Long-Term Debt Principal Payment. Purpose: This represents the principal payments for the long-term loan issued in 2009. This loan was required in order to fund the construction of the West Hill Infrastructure improvements completed in 2008 and 2009. It was for 20 years and was approved by City Council on December 15, 2008. The interest rate noted for the first four years of the loan was set at 3.01%. Council approved the renewal of this loan with BMO in 2013 with the interest rate fixed for 5 years at 2.83%. In August 2018, Council approved the refinancing of this loan with RBC at a fixed rate of 3.4% for the remaining 10 years. The Land Fund is responsible for 90% of the cost of financing and the General Fund is responsible for the other 10%. In 2019, it is projected that the principal payment will be \$185,400. The loan is scheduled to be repaid in full in 2027.	21,000		
C1-23	Long-Term Debt Repayment - City Transit Buses	Capital	Reserve	Externally Funded
	Detail: 10 Year Long-Term Debt Principal Payment. Purpose: In 2017, The City purchased seven new 35 foot transit buses, of which three were a 50/50 cost share between the City and the Federal Public Transit Infrastructure Fund. City Council approved the long-term debt funding for the new transit buses at the August 8, 2017 City Council Meeting. The debt is to be paid off over a period of 10 years.	238,000		
LONG-TERM DEBT PRINCIPAL PAYMENTS TOTAL		259,000	61,000	-



2020 CAPITAL BUDGET

Category 2: Important				
COMMUNITY SERVICES				
C2-01	Fire Hall - New Air Conditioning Unit	Capital	Reserve	Externally Funded
	Detail: The A/C unit is not fully functional and requires replacement. Purpose: The existing A/C unit is operating on one leg and requires replacement.	40,000		
C2-02	Completion of Outstanding Landscaping	Capital	Reserve	Externally Funded
	Detail: There are a number of areas where landscaping assistance is required on an annual basis. Purpose: The 2019 Budget was the first year where funding was available to assist with the landscaping projects. The funding is available for contractor assistance so that we can complete the annual commitments.	50,000		
COMMUNITY SERVICES TOTAL		90,000	-	-

PUBLIC WORKS				
C2-03	Traffic Calming - School Zones	Capital	Reserve	Externally Funded
	Detail: The implementation of additional raised crosswalks and LED speed signage within school zones. Purpose: In 2019 the City installed raised crosswalks and LED speed signage at four school locations within the City. Traffic counts were completed in 2019 at the remaining schools to determine if Traffic Calming will be a benefit. After the traffic counts have been analyzed, traffic calming in additional school zone locations will be established and recommendations provided.	50,000		
PUBLIC WORKS TOTAL		50,000	-	-



2020 CAPITAL BUDGET

Category 3: Capital Projects Not Funded (Added by Budget Committee)				
C3-02	Garbage & Recycle Bin Replacement	Capital	Reserve	Externally Funded
	Detail: Replace garbage barrels along the Pehonan Parkway and Rotary Trail. Purpose: The Budget Committee approved the following at the November 7, 2019 Budget Committee Meeting: - That twenty (20) garbage cans along the Pehonan Parkway be replaced at a cost of \$37,080 from the Pehonan Parkway Reserve. - That thirty (30) garbage cans be placed along the Rotary Trail at a cost of \$56,050 from the Park Development Reserve. Funding Source: \$37,080 from Pehonan Parkway Reserve and \$56,050 from Park Development Reserve		93,130	
C3-07	Gary Anderson Way - Roadway Widening	Capital	Reserve	Externally Funded
	Detail: Widening of Gary Anderson Way at the intersection of 6th Avenue East. Purpose: During special events at the Art Hauser Center and Prime Minister's Park traffic congestion occurs when traffic is exiting. The current width of Gary Anderson way is narrow to allow three lanes of traffic especially in the winter months when snow build up is prevalent. The widening of Gary Anderson Way for a length of 70 meters would allow for three lanes; 1. Eastbound lane, 2. West/Southbound lane and 3. Northbound lane.	30,000		

Total Capital Requests (Excluding Police Items)	5,491,000	937,730	6,125,000
Police Capital (Refer to Police Budget Report)		242,800	
Total Capital Spending by Funding Source including Police	5,491,000	1,180,530	6,125,000
Grand Total of All Capital Requests		12,796,530	



2020 FLEET BUDGET

COMMUNITY SERVICES - EQUIPMENT				
FL-01	Replacement of Three Grasshopper Mowers	Capital	Reserve	Externally Funded
	Detail: Replacement of 3 grasshopper mowers Units. Purpose: These units are 11 to 12 years old and have performed well for the City. It is now time to replace before they need major repairs that will be more than their value. The normal life is eight to ten years due to the type of mowing they perform. We have gotten behind in our replacement as none were replaced in 2018 and only three of the normal five in 2019. Funding Source: Equipment and Fleet Reserve		90,000	
FL-02	Replacement of High Speed Mower 6136	Capital	Reserve	Externally Funded
	Detail: Replacement of one eleven foot high speed mower, units 6136 was purchased in 2008. Purpose: This unit is 12 years old and has performed well for the City. It is now time to replace it before it need major repairs that will be more than its value. The proposed unit will be a fifteen foot mower to increase productivity. Funding Source: Equipment and Fleet Reserve		140,000	
FL-03	Replacement of Unit 518	Capital	Reserve	Externally Funded
	Detail: Replacement of Unit 518, a 2009 Chev Tahoe, used by the water meter department. Purpose: Unit 518 is an old retired police Canine unit that was moved to this position until the next budget due to the untimely failure of Unit 546, a 2009 Journey that was also a retired police unit and was cut from budget in 2019. This unit has been well used by the police and is just a filler until a more economical vehicle to operate is purchased. Funding Source: Equipment and Fleet Reserve		35,000	
FL-04	Replacement of 5424 and 5425, Walk Behind Sweepers	Capital	Reserve	Externally Funded
	Detail: Replacement of - Unit 5424 and 5425, 2003 Gravely walk behind sweepers. Purpose: Replacement of units 5424 and 5425, 2003 Gravely walk behind sweepers. These units are mainly used by parks, but in the spring they sweep boulevards ahead of the street sweepers and both are ready for replacement. Funding Source: Equipment and Fleet Reserve		30,000	



2020 FLEET BUDGET

FL-05	Replacement of Unit 4714	Capital	Reserve	Externally Funded
	Detail: Replacement of Unit 4714 - a John Deere Gator used by Community Services. Purpose: This is for the replacement of a 2004 John Deere Gator This unit has not cost the City major amounts for maintenance, but 16 years of use is starting to show and should be replaced before maintenance becomes an issue. Proposed Budget: \$22,000		Removed by Budget Committee	
FL-06	Single Axle Trailer Replacement 5017	Capital	Reserve	Externally Funded
	Detail: Unit 5017 is a 2003 single axle, hydraulic lowering equipment trailers. Purpose: This trailer is used by the Community Services department to haul equipment that needs to be loaded on a trailer that needs a low load height. This trailer is 17 years old and has been fixed and repaired numerous times over the years and is due for replacement The replacement will be a tandem axle tilt deck trailer, that will be capable of hauling a wider range of equipment. Funding Source: Equipment and Fleet Reserve		16,000	
FL-07	Golf Cart Replacement	Capital	Reserve	Externally Funded
	Detail: Replacement of 9 golf carts. Purpose: In order to maintain the fleet of power carts at a reasonable cost, a replacement plan was developed and in 2020 the replacement of the 9 power carts is required. These units are 12 years old. Funding Source: Golf Course Equipment and Golf Cart Reserve		58,000	
FL-08	Aerator	Capital	Reserve	Externally Funded
	Detail: 3 Point Hitch Aerator. Purpose: This will replace Unit #5909 which is 22 years old. It no longer performs the job it is intended to do. Aeration is critical to turf health and conditioning. Not utilizing adequate equipment has shown over the years as the compaction increases with increased cart traffic and usage. It has come to a point where turf loss is beginning to occur. Being able to complete proper cultural practices will help mitigate poor playing conditions. Proposed Budget: \$50,500		Removed by Budget Committee	



2020 FLEET BUDGET

FL-09	Rotary Mower	Capital	Reserve	Externally Funded
	Detail: 72" out front rear discharge rotary mower. Purpose: This unit will be used to mow smaller rough areas throughout the golf course. Currently there is one 11 foot and a one fine cut rotary mower to complete all rough and surround areas. Keeping up and maintaining the rough at an enjoyable level for everyday play has become difficult with only two mowers. Having an additional mower will allow the rough to be mowed more frequently and in an efficient manner. Proposed Budget: \$35,000		Removed by Budget Committee	
FL-10	Topdress Brush	Capital	Reserve	Externally Funded
	Detail: Greens Topdressing Brush and Groomer. Purpose: This addition to the fleet will help to get sand into the profile much more quickly. It will also help to fill the hollow coring holes more efficiently than the previous method using blowers. The brush will also act as a groomer and will occasionally be used to stand the putting surfaces up before mowing aiding in reducing grain formation and standing up lateral growth to allow for an overall improved cut. Funding Source: Golf Course Equipment and Golf Cart Reserve		10,500	
COMMUNITY SERVICES TOTAL		-	379,500	-



2020 FLEET BUDGET

FIRE AND EMERGENCY SERVICES - EQUIPMENT				
FL-11	Replace Unit #2105 (FD Reference - E-12)	Capital	Reserve	Externally Funded
	Detail: Unit #2105 is a 2001 Superior fire engine assigned to Rescue functions. Purpose: This unit was purchased in 2001 and slated for replacement after 15 years of frontline service - with an expected 5 additional years as a reserve unit. It is our intent to replace this unit with a 'pumper' style of apparatus, the same as the old unit. The total time from tender until we receive the new unit will be close to two years, if lucky by the end of 2021. Total cost of the replacement is estimated at \$900,000. Funding Source: Fire Equipment Reserve		900,000	
FL-12	Self Contained Breathing Apparatus (SCBA) Replacement Program	Capital	Reserve	Externally Funded
	Detail: Replacement of SCBA's. Purpose: Public Sector Accounting Board standards require capital items to be capitalized on an annual basis. SCBA's are capital items that are an integral piece of equipment for firefighters. They have a limited life span. This replacement program is intended to cycle the SCBA's to ensure that this equipment does not exceed its life cycle. This amount is for 8 new units at present there are 24 SCBA units built between 1992 and 2002 these are AP50 units which are very expensive to get parts for. Eight units will be budgeted for the next three years which will replace all these old AP 50 units. Funding Source: Fire Equipment Reserve		80,000	
FL-13	Replacement of Jaws of Life unit 2164	Capital	Reserve	Externally Funded
	Detail: Unit 2164 is a set of 1994 Jaws of Life used by the Fire Department. Purpose: The jaws of life are an emergency tool used by the fire department to rescue people mainly from MVAs with a useful life of 15 under normal usage. This set is a 1994 set being 26 years old. The Fire department has a second set of jaws that were purchased in 2011 and are presently the primary Jaws of Life. With this replacement the current primary jaws will drop down to the secondary set for the next 10 to 15 years, depending on usage. Funding Source: Fire Equipment Reserve		40,000	
FIRE AND EMERGENCY SERVICES TOTAL		-	1,020,000	-



2020 FLEET BUDGET

PUBLIC WORKS - EQUIPMENT				
FL-14	Light Duty Truck replacements	Capital	Reserve	Externally Funded
	Detail: Replacement of five 3/4-ton and 1/2 ton trucks - Units 119, 121, 129, 134 and 137 all 2009 Fords and Chev. Purpose: Replacement of five 3/4-ton and 1/2 ton trucks due to accumulated mileage and body rust. These are 2009 Fords and Chev pickups. Due to no replacements in 2018 and only the two wrote off pickups in 2019 there is suddenly a large group of pickups that are very high mileage and rusty due at the same time. The replacement schedule has stretched them out over the next three years to help reduce the financial impact. Funding Source: Equipment and Fleet Reserve		195,000	
FL-15	Replacement of Unit 95 -Tandem Axle Gravel Truck	Capital	Reserve	Externally Funded
	Detail: Replacement of Unit 95, a 2011 Freightliner Tandem Axle Gravel Truck. Purpose: Units 95 is a Tandem axle Gravel trucks that went into service in 2010 and is used by PW. This units has accumulated over 13000 hours. The engine has recently developed an excessive amount of blow by, and will need replacing. Instead of spending \$35,000 to \$40,000 on a new engine when the truck is a \$25,000 to \$30,000 truck, and then have something else go wrong, it is more economical to replace it now. Funding Source: Equipment and Fleet Reserve		185,000	
FL-16	Transit For Disabled Bus Replacement 447	Capital	Reserve	Externally Funded
	Detail: Purchase of a Transit for Disabled Bus, replacement of Unit 447, a 2012 Ford E450. Purpose: In the Community Service Centre's 2020 Budget submission, the operations manager requested that the City purchase another Transit for Disabled (TFD) bus due to the age of the existing TFD vehicle fleet. In order to accommodate this request, it is suggested that the City only proceed with this request contingent on capital funding grant approval from the provincial Transit Assistance for Persons with Disabilities (TAPD) program. Total cost of a replacement bus is \$115,000, however, if the TAPD program provides funding, the amount of grant provided would be \$55,000. In 2017 structural repairs were done to this bus due to rust and more major repairs are expected to be required in order to pass a safety test in 2019. If the bus is purchased in 2019 this bus would go into service in early 2020. This bus presently has 180,000 km on it. Funding Source: Equipment and Fleet Reserve and Transit Assistance for Persons with Disabilities Program.		60,000	55,000



2020 FLEET BUDGET

FL-17	Replacement of Unit 81 -One Ton Truck	Capital	Reserve	Externally Funded
	Detail: Replacement of Unit 81 - One Ton Truck. Purpose: Unit 81 is a one ton truck with a dump body used be the cement crew. The box itself has been moved from truck to truck and is rusted out, no more repairs possible, it has to be replaced. This truck will have to be replaced with a truck with more GVWR as it is chronically overloaded. Proposed Budget: \$90,000		Removed by Budget Committee	
FL-18	Sign Truck Replacement	Capital	Reserve	Externally Funded
	Detail: Replacement of Unit 100, a 2009 Chev 1/2 ton. Purpose: Replacement of unit 100, a 2009 Chev 1/2 ton with a low frame 1 ton deck truck for signs. This low deck height truck would aid in safely setting up signs for work zones within the City. Presently dragging signs from a pickup box is neither efficient nor safe. This new unit would aid in productivity as well as safety for the City workers. Funding Source: Equipment and Fleet Reserve		75,000	
FL-19	Sander Replacement 350	Capital	Reserve	Externally Funded
	Details: Replacement of a 2010 slide in sander unit 350. Purpose: This is a large slid in sander for a tandem axle truck. This unit is also equipped for applications of liquid deicing fluids. The tandem axle that it is set up for is also being replaced this year. 10 years of salt and sand are causing structural issues that are not repairable. This sander will be replaced with a stainless steel sander to extend the life to 15 plus years. Funding Source: Equipment and Fleet Reserve		50,000	
FL-20	Replacement of Portable Air Compressor - Unit 309	Capital	Reserve	Externally Funded
	Details: Replacement of Portable Air Compressor - Unit 309. Purpose: This is a 1998 portable air compressor used by the paving crews to cut pavement and cement. This is reaching the end of its useful life cycle. Funding Source: Equipment and Fleet Reserve		45,000	



2020 FLEET BUDGET

FL-21	Replacement of Unit 167	Capital	Reserve	Externally Funded
	Details: Unit 167 is a 2000 Kubota front deck mower. Purpose: This mower is used for mowing at the airport, it is a 2000 model and is now 22 years old. It has work well and is now due for replacement due to obsolesce. Funding Source: Equipment and Fleet Reserve		30,000	
PUBLIC WORKS TOTAL		-	640,000	55,000

Fleet Summary	Capital	Reserve	Externally Funded
Total Fleet Purchases (Excluding Police Items)	-	2,039,500	55,000
Police Fleet Purchases (Refer to Police Budget Report)	-	280,000	-
Total Fleet Purchases by Funding Source Including Police	-	2,319,500	55,000
Grand Total of Fleet Purchase Requests		2,374,500	



2020 RESERVE ALLOCATIONS

Summary of 2020 General Fund Budgeted Reserve Allocations

Affordable Housing	\$ -
Alfred Jenkins Field House Improvements Reserve	103,500
Arenas Improvements Reserve	39,080
City Equipment Reserve	1,650,000
Civic Facilities Reserve - City of PA	1,510,000
Community Services Building Reserve	15,000
Destination Marketing Levy	351,500
Downtown Improvement	40,000
Downtown Improvement - 2019 Grants	(40,000)
EAR Facility Reserve	65,000
EAR Mechanical Reserve	10,000
Fire Fleet Reserve	340,000
Future Infrastructure	484,790
Golf Course Cart Reserve	20,000
Golf Course Equipment Reserve	100,000
Golf Course Reserve - Improvements	77,200
Information Technology Reserve	151,600
Kinsmen Water Park	20,500
PA Slo-Pitch League Reserve	34,300
PAGCC Mechanical Reserve	10,000
Pehonan Parkway	82,000
Police Capital Reserve	242,800
Police Fleet Reserve	250,000
Prime Minister's Park Improvement Reserve	3,760
Project Beach Reserve	3,000
Public Art Capital Reserve	30,000
Public Transit Reserve	200,000
South Hill Cemetery Perpetual Care Reserve	8,000
Transfer from Savings - Emergency Reserve	(314,990)
Transfer from Police Service Operating Reserve	(200,000)
TOTAL	\$ 5,287,040