

CITY OF PRINCE ALBERT

BYLAW NO. 4 OF 2019

*A Bylaw of The City of Prince Albert to establish a
Municipal Wards Commission in The City of Prince Albert.*

WHEREAS the Council of The City of Prince Albert at its regular meeting held November 16, 1908, passed Bylaw No. 21 of 1908, which provided that the number of Councillors to be elected shall be eight (8);

AND WHEREAS the Council of The City of Prince Albert at its regular meeting held August 30, 1993, passed Bylaw No. 62 of 1993, pursuant to the provisions of *The Urban Municipality Act, 1984*, as amended, to comply with legislation requiring the establishment of wards to represent the wards into which the City was divided;

AND WHEREAS Subsection 58(1) of *The Cities Act* requires that if the City passes a Bylaw to divide the City into wards, the City shall appoint a municipal wards commission, establish the operating procedures, terms of office and remuneration of the commission;

NOW THEREFORE THE COUNCIL OF THE CITY OF PRINCE ALBERT IN OPEN MEETING ASSEMBLED ENACTS AS FOLLOWS:

TITLE

1. That this Bylaw may be cited as the *Municipal Wards Commission Bylaw*.

DEFINITIONS

2. In this Bylaw:

- (a) "City" means the Municipal Corporation of the City of Prince Albert, or where the context requires, the geographical area within the City limits;
- (b) "City Clerk" means the person appointed as City Clerk by Council pursuant to Section 85 of *The Cities Act* and includes any person acting as his or her designate;
- (c) "Commission" means the Municipal Wards Commission established pursuant to Section 4;
- (d) "Council" means the Council of the City of Prince Albert;
- (e) "Member" means a member of the Municipal Wards Commission.

COMMISSION IS ESTABLISHED

3. The Municipal Wards Commission is hereby established.

COMPOSITION

4. The Commission shall consist of three (3) members appointed by resolution of Council as follows:

- (a) A Justice designated by the Chief Justice of the Court of Queen's Bench for Saskatchewan who shall act as the Commission Chairperson;
- (b) the City Clerk; and,
- (c) a Citizen at Large.

TERM AND APPOINTMENT

5. (1) The specific appointments of the members of the Commission shall be made by resolution of Council whenever a Boundary Review is required pursuant to Section 60 of *The Cities Act*.
- (2) The term of office for the specific members appointed by resolution of Council expires when their specific review of the Ward Boundaries is complete and the Commission files the report with the City as prescribed in Section 61 of *The Cities Act*.

QUORUM

6. Quorum for the Commission shall be a majority of the members appointed to the Commission.

REMOVAL

7. Council may, by resolution, for any cause it considers sufficient, remove any member appointed to the Commission.

MEETINGS

8. (1) The Commission will meet at the call of the Chairperson; and,
- (2) The Commission may establish its own meeting procedures.

SECRETARY

9. The City Clerk's Office shall act as Secretary for the Commission and provide administrative support as required.

REMUNERATION

10. The City Manager, in consultation with the City Clerk, shall determine and cause to be paid the remuneration and reimbursement for any reasonable travel or other expenses incurred by Commission members in relation to duties associated with the Commission.

TERMS OF REFERENCE

11. The Commission shall:
 - (a) conduct a review of The City's ward boundaries in accordance with Section 60 of *The Cities Act*;
 - (b) hold public hearings and meetings;
 - (c) take into consideration all information as required within Subsection 61(1)(b); and,
 - (d) submit a report to the City identifying the boundaries which constitute the wards of the City.

REPEAL OF BYLAW

12. Bylaw Nos. 35 of 2002 and 30 of 2011, and all amendments thereto are hereby repealed.

COMING INTO FORCE

13. This Bylaw shall come into force and take effect on, from and after the final passing thereof.

INTRODUCED AND READ A FIRST TIME THIS 28th DAY OF January , 2019.

READ A SECOND TIME THIS 28th DAY OF January , 2019.

READ A THIRD TIME AND PASSED THIS 28th DAY OF January , 2019.



MAYOR



CITY CLERK