



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, SEPTEMBER 11, 2023, 4:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT: Mayor Greg Dionne
Councillor Charlene Miller (Excused at 5:18 p.m.)
Councillor Terra Lennox-Zepp
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Darren Solomon

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Mitchell J. Holash, K.C., City Solicitor (Attended at 4:11 p.m.)
Jeff Da Silva, Director of Public Works
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor Lennox-Zepp, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0199. **Moved by:** Mayor Dionne

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Councillor Head

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0200. **Moved by:** Councillor Miller

That the Minutes for the Executive Committee Public and Incamera Meetings held August 14, 2023 and Incamera Meeting held August 21, 2023, be taken as read and adopted.

Absent: Councillor Head

CARRIED

5. DELEGATIONS

5.1 Prince Albert Golf & Curling Club Inc. – Request for Utility Assistance (CORR 23-62)

Verbal Presentation was provided by Mel Kelley, President, Prince Albert Golf and Curling Club Centre.

0201. **Moved by:** Councillor Cody

That CORR 23-62 be received and referred to the Budget Committee.

Absent: Councillor Head

CARRIED

6. CONSENT AGENDA

6.1 July and August 2023 Updated Status on Capital Projects (RPT 23-331)

That RPT 23-331 be received as information and filed.

6.2 July 2023 Accounts Payable Payments (RPT 23-356)

That RPT 23-356 be received as information and filed.

6.3 August 21, 2023 Destination Marketing Levy Advisory Committee Meeting Minutes (MIN 23-75)

That MIN 23-75 be received as information and filed.

6.4 August 21, 2023 Aquatic & Arenas Recreation Project Fundraising Committee Meeting Minutes (MIN 23-77)

That MIN 23-77 be received as information and filed.

6.5 August 31, 2023 Golf Course Advisory Committee Meeting Minutes (MIN 23-81)

That MIN 23-81 be received as information and filed.

0202. **Moved by:** Councillor Miller

That the Consent Agenda Item Nos. 6.1 to 6.5 be received as information and referred, as indicated.

Absent: Councillor Head

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 15th Ave E/Marquis Road Pedestrian Crossing (RPT 23-357)

PowerPoint Presentation was provided by Evan Hastings, Transportation and Traffic Manager.

0203. **Moved by:** Mayor Dionne

1. That Administration proceed with completing required Traffic Sign and Sightline Modifications, as outlined in RPT 23-357, to improve Pedestrian Safety at the intersection of 15th Avenue East and Marquis Road; and,

2. That following the Sign and Sightline Improvements, a Pedestrian Safety Study be completed for the intersection of 15th Avenue East and Marquis Road and forwarded to an upcoming City Council meeting for consideration.

Absent: Councillor Head

CARRIED

7.2 Transit Extended Hours – Budget 2023 (RPT 23-358)

PowerPoint Presentation was provided by Evan Hastings, Transportation and Traffic Manager.

0204. **Moved by:** Councillor Kilmer

That the Transit Extended Weekday Hours of Operation Trial be extended until December 31, 2024 and included in the 2024 Transit Budget, as follows:

1. Reducing operating frequency from half-hourly to hourly for all routes between 6:15 p.m. – 7:15 p.m.;
2. Extending all transit routes from 7:15 p.m. – 10:15 p.m. operating hourly; and,
3. Extending the Rush Hour Service from 9:45 a.m. – 2:45 p.m. half-hourly.

Absent: Councillor Head

CARRIED

7.3 Truth & Reconciliation (RPT 23-263)

Verbal Presentation was provided by Judy MacLeod Campbell, Arts and Cultural Coordinator.

0205. **Moved by:** Councillor Ogradnick

That RPT 23-179 be received as information and filed, with consideration to the opportunities for improvement towards Truth and Reconciliation for The City.

Absent: Councillor Head

CARRIED

7.4 Rates & Fees – Community Services Department (RPT 23-363)

Verbal Presentation was provided by Jody Boulet, Director of Community Services.

0206. **Moved by:** Councillor Ogrodnick

That the 2024 Rates and Fees Manual, as attached to RPT 23-354, be forwarded to the Budget Committee for consideration during the 2024 Budget deliberations.

Absent: Councillors Miller and Head

CARRIED

7.5 Little Red River Park Development Update (RPT 23-364)

Verbal Presentation was provided by Tim Yeaman, Parks and Open Spaces Manager.

0207. **Moved by:** Councillor Ogrodnick

1. That RPT 23-353 be forwarded to the 2024 Budget Committee deliberations for consideration of the proposed 2024 initiatives at the Little Red River Park; and,
2. That the Truth and Reconciliation Framework, as outlined within RPT 23-353, be supported.

Absent: Councillors Miller and Head

CARRIED

7.6 2024 Golf Course Improvements (RPT 23-360)

Verbal Presentation was provided by Jody Boulet, Director of Community Services.

0208. **Moved by:** Councillor Edwards

That the following be forwarded to the Budget Committee for consideration during the 2024 Budget deliberations:

That the 2024 Golf Course Pathway Improvement Plan, as attached to RPT 23-333, be approved.

Absent: Councillors Miller and Head

CARRIED

7.7 2024 Rates & Fees – Cooke Municipal Golf Course (RPT 23-361)

Verbal Presentation was provided by Jody Boulet, Director of Community Services.

0209. **Moved by:** Councillor Kilmer

1. That the following be forwarded to the Budget Committee for consideration during the 2024 Budget deliberations:
 - a. That a two percent (2%) increase to the Rates & Fees for Cooke Municipal Golf Course, as attached to RPT 23-338, be approved;
 - b. That the annual Sponsorship Funding for Cooke Municipal Golf Course be allocated to the Golf Course Improvements Reserve; and,
 - c. That \$60,000 of the annual Revenue generated through Pathway Fees and Cart Rentals be allocated to the Golf Course Improvements Reserve for the purpose of Pathway Reconstruction and Repair; and,
2. That the discussion of the Seniors Season Pass be referred back to the Golf Course Advisory Committee for further review and report.

Absent: Councillors Miller and Head

CARRIED

7.8 Active Living Program (RPT 23-297)

Verbal Presentation was provided by Kiley Bear, Director of Corporate Services

0210. **Moved by:** Mayor Dionne

That the following be forwarded to the Budget Committee for consideration during the 2024 Budget deliberations:

That the Active Living Program Budget be adjusted to \$40,000.

Absent: Councillors Miller and Head

CARRIED

8. UNFINISHED BUSINESS

8.1 Downtown Business Incentive (RPT 23-317)

8.1.1 Prince Albert Downtown Business Improvement District Board Motions – Downtown Business Incentive (CORR 23-63)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0211. **Moved by:** Mayor Dionne

1. That the Draft Downtown Business Incentive Program, as outlined in Attachment No. 1 to RPT 23-317, be approved; and,
2. That Administration provide a formal Program to an upcoming City Council meeting for consideration.

Absent: Councillors Miller and Head

CARRIED

8.2 Prince Albert Business Improvement District – Bylaw Amendment Request (RPT 23-301)

8.2.1 Prince Albert Downtown Business Improvement District Board Motions – Bylaw Amendment (CORR 23-64)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

Mayor Dionne rose on a Point of Privilege indicating that his comments served no disrespect to the Council Member who serves as a representative of the Board.

0212. **Moved by:** Mayor Dionne

That Administration proceed with amending Bylaw No. 4 of 2005, as outlined in Attachment No. 2 to RPT 23-301, with the following addition:

Add Item No. 7.(4) under Powers and Duties of The Board to read as follows:

“The City shall appoint a liaison who will provide advice to the Board as requested. In preparation for meeting(s), the liaison shall be provided with all agendas in advance of the formal meeting(s).”

Absent: Councillors Miller and Head

CARRIED

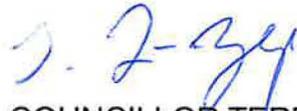
9. ADJOURNMENT – 6:37 P.M.

0213. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

Absent: Councillors Miller and Head

CARRIED



COUNCILLOR TERRA LENNOX-ZEPP
CHAIRPERSON



CITY CLERK

MINUTES ADOPTED THIS 3RD DAY OF OCTOBER, A.D. 2023.