SASK LOTTERIES

2027 Community Grant Program Application Form

APPLICATION DEADLINE
January 22, 2027



Community Grant Program Application Form

1. Applicant Information

Name of Organization: _____

Address: _____

City: _____ Postal Code: _____

Contact Person _____

Day Phone: _____ Night Phone: _____

Cell Phone: _____ Fax: _____

Email: _____

Alternate Contact:

Name: _____

Address: _____

City: _____ Postal Code: _____

Contact Person: _____

Day Phone: _____ Night Phone: _____

Cell Phone: _____ Fax: _____

Email: _____

Provide a brief outline of the organizational mandate or goals below:
(Attach additional documentation to the submission, if need be)

2. Project Name: _____

3. Which category of activity would you consider your project?

Basic ☐

Senior or Target ☐
(Under-represented populations such as Indigenous peoples, people with disabilities, etc.)

If a combination, approximate % to each group:

Basic _____% Senior & Target _____%

4. What is the grant amount being requested: $_____
(Maximum request: $12,000)

Has your group previously received funds from the Community Grant Program:

No ☐ Yes ☐

If yes, please specify the last year and the amount: _____ $_____

Have you received grant funding for this project in prior years from other sources?

No ☐ Yes ☐

If yes, please indicate source and amount _____

5. **Number of participants in the organization:** _____

   Membership Fee: $_____ per year.

6. **Estimate how many participants may become involved in this project?**

   ☐ 0-20 ☐ 20-40 ☐ 40-60 ☐ 60-80 ☐ 80-100 ☐ 100+

7. **Please provide a brief project description:**

8. **Please list project objectives:**

9. **Indicate the length and duration of the project:**

   Starting Date of Project: _____

   Completion Date of Project: _____

   Project dates: _____

   Number of weeks: _____

   Program Times: _____

   Location(s): _____

10. Program Structure

Is this a registration-based or drop-in program? Specify.

11. How will you promote this program and publicly acknowledge the Saskatchewan Lotteries as the source of funding for your program?

☐ Posters ☐ Newsletter ☐ Newspaper ☐ Banners ☐ Radio

☐ TV ☐ Speeches ☐ Word of mouth ☐ Social Media

☐ Other: _____

12. Evaluation:

What key success indicators (outcomes) will be used to determine the success of the program/project?

13. Other Comments:

(Attach any additional information to the submission, if need be)

14. Please complete the budget summary on the attached page in detail.

Budget Summary

Note: You must show total expenses and revenue for the project. Revenue and expenses should be equal, if possible.

INCOME	**Amount**	**Follow-up Actual**
Other grants (see Table 1 below)	$	$
Fundraising	$	$
Cash Donations/sponsorships	$	$
In-kind contributions (non-cash – please list)	$	$
Other sources (please list)	$	$
1.	$	$
2.	$	$
3.	$	$
Total Income	$	$
Expenditures: *(identify in-kind expenditures with an asterisk*)*	**Amount**	
Facilities	$	$
Equipment Costs	$	$
Travel costs	$	$
Staff salaries	$	$
Training/Development Costs	$	$
Other direct related expenditures (please list):	$	$
1.	$	$
2.	$	$
3.	$	$
4.	$	$
5.	$	$
Total expenditures	$	$
Surplus/deficit without Community Grant Program funding	$	$
Requested Grant Amount	$	$

Table 1 - Indicate where you have requested/accessed other grant funding sources:

Name of Organization/Fund	**Requested**	**Received**
1.		
2.		
3.		
4.		

15. Please include an organizational financial statement as follows:

One signed copy of the organization's most recent audited financial statement as presented at your last Annual General Meeting, or a financial statement signed by appropriate Board authorities. Information and an explanation regarding any accumulated surplus or deficit must be included with the financial statements.

This documentation is a requirement for your application submission.

16. Information Certification

I hereby certify that the information contained in this application is accurate and complete.

Authorized Signature of Organization

Date

Print Name

Please submit the completed application by email to rmkangwana@citypa.com; in-person to the Parks, Recreation & Culture Department on the 3rd Floor of City Hall; or by mail to:

2027 Community Grant Program
1084 Central Avenue
Prince Albert, SK S6V 7P3
Attention: Robin Mkangwana – Recreation Programmer

For more information, please contact **Robin** directly at 306-953-4989 / rmkangwana@citypa.com or **Curtis Olsen**, Recreation Manager at 306-953-4818 / colsen@citypa.com.