



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, SEPTEMBER 12, 2022, 4:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp (Attended via video conferencing)
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Terri Mercier, City Clerk
Sherry Person, City Manager
Alex Paul, Acting Fire Chief
Mitchell J. Holash, Q.C., City Solicitor
Savannah Price, Records Coordinator
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Jeff Da Silva, Acting Director of Public Works
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor Kilmer, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0209. **Moved by:** Mayor Dionne

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0210. **Moved by:** Councillor Head

That the Minutes for the Executive Committee Public and Incamera Meetings held August 15, 2022, be taken as read and adopted, as amended to include a statement that Councillors Head and Cody were prepared to attend virtually but due to technical issues were unable to participate in the meeting.

CARRIED

5. DELEGATIONS

5.1 Request to Implement Wastewater Energy Recovery Solutions (CORR 22-85)

Virtual Presentation was provided by Dimitri Kourles, Chief Executive Officer, Saskatchewan Renewable Energy Solutions Inc.

0211. **Moved by:** Mayor Dionne

That CORR 22-85 be received as information and filed.

CARRIED

5.2 Concerns regarding Procedure & Communications (CORR 22-86)

Verbal Presentation was provided by Evert Botha.

0212. **Moved by:** Councillor Lennox-Zepp

That CORR 22-86 be received and referred to Administration to provide a response to the author and a copy provided to members of City Council.

CARRIED

6. CONSENT AGENDA

- 6.1 Prince Albert Golf & Curling Centre - Request for City to Pay Utility Costs (CORR 22-89)

That CORR 22-89 be received and referred to the Community Services Department.

- 6.4 Landfill Gas Collection Feasibility (RPT 22-351)

That RPT 22-351 be received as information and filed.

- 6.6 Response to May 2022 Account Payable Payments Inquiries (RPT 22-332)

That RPT 22-332 be received as information and filed.

- 6.7 June 2022 Accounts Payable Payments (RPT 22-349)

That RPT 22-349 be received as information and filed.

- 6.9 August 22, 2022 Management Committee Meeting Minutes (MIN 22-63)

That MIN 22-63 be received as information and filed.

- 6.10 September 7, 2022 Community Services Advisory Committee Meeting Minutes (MIN 22-68)

That MIN 22-68 be received as information and filed.

0213. **Moved by:** Councillor Miller

That the Consent Agenda Item Nos. 6.1, 6.4, 6.6, 6.7, 6.9 and 6.10 be received as information and referred, as indicated.

CARRIED

- 6.2 Sisters of the Presentation of Mary - Notice of Sale for 1405 Bishop Pascal Place (CORR 22-90)

0214. **Moved by:** Mayor Dionne

That CORR 22-90 be received as information and filed.

CARRIED

6.3 Follow-up on Alternate Location for The Mustard Seed's Emergency Shelter & Support Centre (CORR 22-91)

0215. **Moved by:** Councillor Zurakowski

That CORR 22-91 be received and referred to the Planning and Development Services Department.

CARRIED

6.5 School Zone and Area Review (RPT 22-353)

0216. **Moved by:** Mayor Dionne

That the City Manager instruct Administration to consult with Elementary Schools that are on main arterials with designated speeding limits exceeding 30 km/hour on matters that they feel are traffic safety concerns for students and forward a further report of those concerns and suggested solutions for consideration at an upcoming Executive Committee meeting.

CARRIED

6.8 August 2022 Updated Status on Capital Projects (RPT 22-356)

0217. **Moved by:** Councillor Zurakowski

That RPT 22-356 be received as information and filed.

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 City Hall Main Boardroom Renovation (RPT 22-315)

Verbal Presentation was provided by Renee Horn, Executive Assistant, Mayor's Office.

0218. **Moved by:** Councillor Head

That the following be forwarded to an upcoming City Council meeting for consideration:

That the following allocations be approved for the proposed renovations of the 2nd Floor Main Boardroom:

- 1. \$18,795.39 set aside from Year 2021 with the re-allocation of Municipal Economic Enhancement Program Funding to an invoice to provide capital funding for re-allocation by Council; and,

2. \$11,094.82 in the Capital Works Committed Reserve from the savings of the 2021 Capital Projects of City Hall and Municipal Service Centre Building Repairs.

CARRIED

7.2 2022 Roofing Report (RPT 22-329)

Verbal Presentation was provided by Don Cheeseman, Facilities Project Coordinator.

0219. **Moved by:** Councillor Edwards

That the request for \$200,000 to be included in the 2023 Capital Budget for the Roofing Projects, as outlined in RPT 22-329, be forwarded to the Budget Committee for consideration during the 2023 Budget deliberations.

CARRIED

7.3 Culture Plan (MCAP) Update (RPT 22-360)

PowerPoint Presentation was provided by Judy MacLeod Campbell, Arts and Culture Coordinator.

0220. **Moved by:** Councillor Head

That the Municipal Cultural Action Plan 2023 Budget Plan Draft, as attached to RPT 22-360, be forwarded to the Budget Committee for consideration during the 2023 Budget deliberations.

CARRIED

7.4 Public Art Update (RPT 22-361)

PowerPoint Presentation was provided by Judy MacLeod Campbell, Arts and Culture Coordinator.

0221. **Moved by:** Councillor Ogradnick

That the Public Art 2023 Budget Plan Draft, as attached to RPT 22-361, be forwarded to the Budget Committee for consideration during the 2023 Budget deliberations.

CARRIED

7.5 State of the Playgrounds Update 2022 (RPT 22-362)

PowerPoint Presentation was provided by Timothy Yeaman, Parks and Open Spaces Manager.

0222. **Moved by:** Councillor Zurakowski

That RPT 22-362 be forwarded to the Budget Committee for consideration during the 2023 Budget deliberations.

CARRIED

7.6 Rates & Fees - Community Services Department (RPT 22-363)

PowerPoint Presentation was provided by Jody Boulet, Director of Community Services.

0223. **Moved by:** Councillor Zurakowski

That the 2023 Rates and Fees Proposal, as attached to RPT 22-363, be forwarded to the Budget Committee for consideration during the 2023 Budget deliberations.

CARRIED

7.7 2023 Rates & Fees - Cooke Municipal Golf Course (RPT 22-358)

Verbal Presentation was provided by Jody Boulet, Director of Community Services.

0224. **Moved by:** Councillor Cody

That Administration provide options for a revised Fee Structure, in consultation with the respective Golf Organizations and Groups, for consideration by the Golf Course Advisory Committee in the Spring of 2023.

CARRIED

0225. **Moved by:** Councillor Cody

That the following be included in the 2023 Budget deliberations for consideration:

1. That a two percent (2%) increase to the 2023 Rates and Fees for Cooke Municipal Golf Course, as attached to RPT 22-328, be approved;
2. That the annual Sponsorship Funding for Cooke Municipal Golf Course be allocated to the Golf Course Improvements Reserve;

3. That \$60,000 of the annual revenue generated through Pathway Fees and Cart Rentals be allocated to the Golf Course Improvements Reserve for the purpose of Pathway Reconstruction and Repair; and,
4. That Administration proceed with offering the sale of 2023 Rates and Fees prior to October 1, 2022 to allow the option for patrons to make purchases for the 2023 Season in advance of the Rates and Fees being subject to the six percent (6%) Provincial Sales Tax.

CARRIED

7.8 2021 Property Taxes for 3600 - Highway 55 East (RPT 22-339)

Verbal Presentation was provided by Vanessa Vaughan, City Assessor.

0226. **Moved by:** Councillor Lennox-Zepp

That the following be forwarded to an upcoming City Council meeting for consideration:

That the request from the property owner to reimburse a portion of the 2021 Property Taxes for 3600 Highway 55 East, be approved in the amount of \$5,284.70.

CARRIED

7.9 Bylaw No. 20 of 2022 – District Official Community Plan Amendment (RPT 22-336)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0227. **Moved by:** Mayor Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That Bylaw No. 20 of 2022 be introduced and given first reading; and,
2. That Administration provide notification to hold a Public Hearing.

CARRIED

8. UNFINISHED BUSINESS

9. ADJOURNMENT – 7:24 P.M.

0228. **Moved by:** Mayor Dionne

That this Committee do now adjourn.



COUNCILLOR DAWN KILMER
CHAIRPERSON



CITY CLERK

MINUTES ADOPTED THIS 3RD DAY OF OCTOBER, A.D. 2022.