



City of Prince Albert Public Art Public Art Stimulus Partnership Fund APPLICATION

1. Purpose of the Public Art Stimulus Partnership Fund

The purpose of this Public Art Stimulus Partnership Fund (PASPF) is to have an allocation of funds to support one to two partnership project(s) per year that can assist a Prince Albert professional arts organization, business, or non-profit organization partnering with a professional artist, to complete a public art project. Please refer to the criteria for more information.

2. Eligible Applicants

Applicants must be one of the following, located in the City of Prince Albert (check one), partnering with a professional artist:

- Professional Arts Organization
- Non-profit organization
- Municipality or School Division
- Private business

Applicant Contact Information:

Name: _____

Phone Number: _____ Email: _____

Mail: _____

3. Date: _____

4. Grant Amount

Grants will be up to a maximum of \$2,000 per applicant per year. This grant is intended to stimulate public art projects and include other sources of funding for such projects. Projects will not be funded retroactively and any project beginning prior to the date that the application is submitted will not be considered. 100% of the total amount granted to a project will be forwarded to the applicant with confirmation of project approval. A follow-up report is required, see section 11.

How much are you applying for? \$ _____

5. Name of Your Project

6. Project Description

The public art is to be in a public location, accessible to all. Eligible Projects include temporary public art.

****Please complete or attach the following information.**

a. What is the Purpose of your project?

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b. Project Description (maximum 1 page): Include your project outcomes, target group, etc.

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c. Where possible, please attach/provide a visual of your proposed project, i.e. drawing, image, or at minimum, a similar project visual.

d. Where applicable, what are your plans to prevent vandalism and to maintain your public art project?

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7. Professional Artist(s) you are working with:

Name	CV or example of work attached (check or yes)

8. Do you have any partners with this project? If so, please list the organization name, contact person, phone number and email address, as well as what they are contributing to the project in the chart below.

Organization	Contact Person	Phone Number	Email	Brief description of contribution

9. Project Timeline (Include dates and actions to be completed below or attach)

*The Public Art Project must be completed within a year from which this funding is approved. Projects will acknowledge support from the City of Prince Albert, though the Public Art Policy.

Deadline	Action	Who

10. Project Budget: (Complete below or attach. Budget MUST Balance or the application will not be considered)

- *Project budgets must pay artists appropriately using CARFAC rates.
- *Ineligible expenses include administration, staff wages, travel, and general operations, food, or beverages, prizes, planning, marketing, and promotion.
- *Please include the budget for the full project, not just for the grant amount requested.
- *Project Total Revenue and Total Expenses must balance.

Revenue:

Revenue Type	Brief Detail	Budget
PASPF (\$2,000 maximum)		
Total Revenue		

Expenses:

Expense Type	Brief Detail	Budget
Total Expenses		

11. Follow-up Requirements

Successful applicants will be required to submit a Follow-up Report within forty-five (45) days of the project completion. Follow-up Report forms will be forwarded to successful applicants. In addition to the completed Follow-up Report, we require the following financial accountability for the complete grant amount: photocopies of actual receipts, cancelled cheques or a schedule from the community’s audited financial statement which verifies program expenditures. A refund will be requested from members that do not submit the required follow up report information or for unused funds or funds spent incorrectly.

Please Note:

- ❖ *Late or incomplete applications will not be considered.*
- ❖ *A Public Art Selection Jury evaluates the applications against the program purpose and criteria. All decisions are final.*