



Saskatchewan Lotteries Trust Fund 2025 Community Grant Program Guidelines

The City of Prince Albert is now accepting submissions from groups and organizations for funding from the Saskatchewan Lotteries Community Grant Program for the 2024/25 fiscal year. All projects must occur between **April 1, 2025 and March 31, 2026**.

Deadline for submissions is January 22nd, 2025.

Please complete the Community Grant Application Form and email to rmkangwana@citypa.com

**** Please submit a copy of your financial statement along with your application ****

Guidelines

The Community Grant Program assists in the development of sports, cultural and recreation programs by providing funds to non-profit community organizations operated by volunteers. These funds are distributed through local governments. The Saskatchewan Lotteries Community Grant Program is guided by the following:

1. To provide access to sports, culture, and recreation for all Saskatchewan people regardless of age, sex, ethnicity, economic status, physical or mental ability.
2. To provide funds to community, non-profit volunteer organizations in support of sports, culture and recreation programs.
3. Local community projects are given priority.
4. All participating groups are responsible for ensuring complete and accurate accounting.

The goal of the program is to get people involved in sports, culture and recreation activities by enabling communities to address the needs of local residents. A portion of the total grant must be used for programs which encourage more participation among target populations such as indigenous people, seniors, women, economically disadvantaged, persons with a disability, new Canadians and single family parents. The target requirement can be met by including target populations in regular programs and/or by creating special programs to meet their needs. The program is designed to provide funding for sports, culture and recreation programs.

The following expenditures are ineligible for the grants.

1. Construction, renovation, retrofits, and repairs to buildings/facilities (This includes fixing doors, shingling roofs, installing flooring, moving/hauling dirt, etc.);
2. Maintenance and operation costs of facilities that are not directly related to a program supported by this grant.
3. Property taxes & insurance
4. Alcoholic beverages
5. Per Diems/Day Money
6. Food or food related costs (This includes catering supplies, coffee pots, coffee, BBQ's, etc.)
7. Membership fees in other lottery funded organizations
8. Prizes: cash, gifts, awards, honourariums, trophies, plaques, and badges
9. Out of province activities and travel
10. Donations
11. Subsidization of wages for full time employees; eligible employment expenditures are less than 35 hours per week for no more than 90 days (or 455 hours) in a grant period
12. Uniforms or personal items such as sweatbands and hats
13. Retroactive funding will not be permitted.

If you require additional information, please contact either:

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