



Mail-in Ballot Application

All eligible voters of Ward 8 have the option to apply for a mail-in ballot.

**The deadline for submitting mail-in ballot applications from home is May 17, 2023
In-person applications for mail-in ballots are accepted until May 31, 2023 at 8:00 p.m.**

Register for Mail-In Ballot Package from Home

When you apply from home, be sure to complete the following:

1. Fill out and sign the Voter's Registration and Declaration Form
2. Make a copy of all required identification
3. Have someone from the Approved list of witnesses verify your identity by witnessing your declaration form. You must submit with your application, a copy of your witness' identification. Please note, if your witness is an occupation-based professional their identification must be a copy of their business card or professional license or registration.
4. Send us your completed registration form including your signature, copy of your ID, witness signature and copy of witness ID by:
 - Email to: cityclerk@citypa.com; or
 - Mail to: Elections, 1084 Central Avenue, Prince Albert, SK S6V 7P3

Register for Mail-In Ballot Package In-person at City Hall

Visit the second floor of City Hall between 8:30 a.m. and 4:30 p.m., Monday to Friday to register for your mail-in ballot package in-person.

When you come in, be sure to have original copies of all required identification. The office will have a Voter's Registration and Declaration Form for you to complete and a designated election official to witness your signature.

We would encourage voters to make an appointment with the Election Office by contacting 306-953-4305 or email cityclerk@citypa.com

Authorized Witnesses for Mail-In Ballot

The following persons are authorized to witness the signature of a person applying for a mail-in ballot and to complete a Voter's Registration Form and Declaration of Person Requesting Mail-In Ballot form:

1. the Returning Officer or other designated election official;

2. a family member, as defined in Appendix D Table 2, of *The Local Government Elections Regulations, 2015*, provided that the witness:
 - a. is an eligible voter, in accordance with the Act, for the upcoming election; and
 - b. have known the applicant for at least two (2) years;
3. someone living at the same address as the applicant or a neighbour residing immediately adjacent to or across from the applicant provided that the witness:
 - a. is an eligible voter, in accordance with the Act, for the upcoming election; and
 - b. have known the voter for at least two (2) years; or
4. an occupation-based professional, who is defined as:
 - a. a judge, dentist, pharmacist, veterinarian, police officer, notary public, commissioner of oaths, lawyer, medical doctor, dean of a university or college, or a signing officer of a bank or trust company or other financial institution that offer a full range of banking services, including cash withdrawals, deposits and savings provided that the professional is:
 - i. registered or licensed to practice in the Province of Saskatchewan; and
 - ii. working in or as a practicing member of their profession at the time of being a witness; or
 - b. the responsible authority of a hospital, shelter, soup kitchen, student residence, senior residence, assisted living facility, rehabilitation centre, long term care facility or care home.

Identification (ID) Requirements

Identification is required by both the applicant and the witness to register for a mail-in ballot.

Options include:

- One piece of government-issued ID with your photograph, name, address and signature; or
- Two pieces of information that combined, include a name, address and signature. Examples include a birth certificate, Canadian Blood Services Donor Card, Canadian Passport, Debit Card issued by a bank, Métis Nation Status Card, etc. Please review the Voter Identification list at www.citypa.ca/ward8-votes/ for complete options.

In the case of an occupational based professional witness, their ID submission must be either a business card or license or registration number.

The identification documents to be provided is intended for the use of the 2023 By-Election only. Please be advised the identification information provided will be verified by the Election Office and destroyed immediately once verification is complete.

If you have any questions regarding the use of the documentation provided please contact the 2023 Election Office at cityclerk@citypa.com.

Voter's Registration Form and Poll Book for Mail-In Ballots

FORM R

[Subsection 96(2) and 121(2) of the Act]

Name: _____
(First Name) (Print) (Last Name)

Address: _____
(Print)

By-Election held in Ward 8 of The City of Prince Albert.

Complete the following by placing an "X" in the box to the left of each statement that is correct:

- 1. I am a Canadian Citizen.
- 2. I am the full age of 18 years or will attain the full age of 18 years on or before Election Day.
- 3. I have not already voted at this election.
- 4. I have resided in Saskatchewan for at least six (6) consecutive months immediately preceding the day of the election.
- 5. **Municipal Voters** – On the day of the by-election, I:
 - (a) have resided for at least three (3) consecutive months immediately preceding the day of the election in or on land now in the City of Prince Albert; **OR**,
 - (b) have been the owner for at least three (3) consecutive months immediately preceding the day of the election of assessable land situated in the municipality or of land now in the municipality;
- 6. I am a voter entitled to vote in Ward 8 of The City of Prince Albert Municipal By-Election, and I declare that the information given by me with respect to the above statements is true in all respects.

Dated this _____ day of _____, 2023.

Witness:

Voter:

(Signature of Returning Officer or person authorized
to witness signature of person requesting a mail-in ballot)

(Voter)

FOR ELECTION OFFICIAL USE ONLY:

MAIL-IN BALLOT REGISTER	Date	Initials
Application Accepted		
Kit Provided to Voter		
Ballot Received		
Ballot Accepted/Rejected		

VOTED WITH RESPECT TO		
Councillor	Sworn or Refused to Declare	Objection

Remarks: _____

Qualifications: Consecutive Number: _____