

**JOHN M. CUELENAERE PUBLIC LIBRARY MINUTES:**

**December 10, 2019**

Minutes of a Meeting of the John M. Cuelenaere Public Library Board held in the Boardroom of the John M. Cuelenaere Public Library on the above date at 5:00pm

**PRESENT:**

Brent Zbaraschuk, Member at Large, Chairperson  
Sheila Soulier, Member at Large, Vice-Chairperson  
Ted Zurakowski, City Council, Vice-Chairperson  
Connie Lam, Member at Large  
Glenda Casavant, Member at Large  
Tracey Smith, Member at Large  
Amy Webb, Member at Large

- AND -

Alex Juorio, Director, Secretary Treasurer  
Lisa Miller, Business Administrator, recording secretary  
Greg Elliott, Deputy Director

**ABSENT:**

Kyle Anderson, Member at Large, with regrets  
Greg Dionne, Mayor, with regrets

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1. Approval of Agenda

2019-96 Moved by Ted Zurakowski AND RESOLVED:

To approve the agenda as amended

2. Minutes of the John M. Cuelenaere Public Library Board Meeting held Wednesday, October 9, 2019.

2019-97 Moved by Sheila Soulier AND RESOLVED:

That the Minutes of the John M. Cuelenaere Public Library Board Meeting held Wednesday November 19, 2019 be adopted.

3. Consent Agenda

3.1 Cheque Log

2019-98 Moved by Ted Zurakowski AND RESOLVED:

That the Consent Agenda be received and filed.

4. Business Arising from the Minutes

December 10, 2019

- 4.1 Policy Review: Code of Conduct
- 2019-99 Moved by Ted Zurakowski AND RESOLVED:
- Amend policy as required for inclusion in policy manual.
- 4.2 Policy Review: Meeting Rooms
- 2019-100 Moved by Ted Zurakowski AND RESOLVED:
- Amend policy as required for inclusion in policy manual.
- 4.3 Strategic Planning
- 2019-104 Moved by Ted Zurakowski AND RESOLVED:
- That each committee comprising of the following members;  
Research Development and Measurement – Glenda Casavant, Jaclyn McLean and Greg Elliott  
Facilities and Programs – Ted Zurakowski, Glenda Casavant, Amy Webb and Lisa Miller  
Fiscal Sustainability – Brent Zbaraschuk, Tracey Smith and Lisa Miller  
Governance and Partnerships – Brent Zbaraschuk, Amy Webb and Ted Zurakowski  
Communications, Marketing and Engagement – Connie Lam, Tracey Smith, Kyle Anderson and Greg Elliott  
to have preliminary report at the February 11<sup>th</sup> meeting.
5. New Business
- 5.1 Main Floor Renovations
- 2019-101 Moved by Ted Zurakowski AND RESOLVED:
- Send this report to the Facilities and Programs committee.
- 5.2 Draft Social Media Policy
- 2019-102 Moved by Glenda Casavant AND RESOLVED:
- Approve as amended and added to the Policy Manual.
- 5.3 Reserve transfer for furniture
- 2019-103 Moved by Brent Zbaraschuk AND RESOLVED:
- To transfer \$3500.00 from internally restricted reserves to purchase stackable chairs.

6. Treasurer's Report

2019-105 Moved by Amy Webb AND RESOLVED:

To receive as information and file.

7. Director's Report

2019-106 Moved by Sheila Soulier AND RESOLVED:

Receive as information and file.

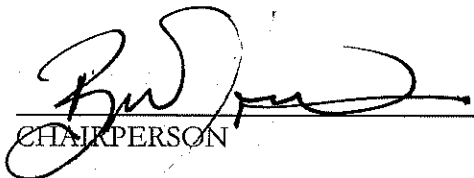
8. Next Meeting January 14, 2020 at 6:00 pm


9. Other

10. Adjournment

2019-107 Moved by Sheila Soulier AND RESOLVED:

Adjourn the regular meeting at 8:35p.m.

  
CHAIRPERSON

  
SECRETARY