



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, JULY 19, 2021, 2:04 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp (Attended via video conferencing)
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Terri Mercier, Acting City Clerk
Craig Guidinger, Acting City Manager
Kris Olsen, Fire Chief
Wes Hicks, Director of Public Works
Mitchell J. Holash, Q.C., City Solicitor
Ken Leclaire, Director of Corporate Services
Jody Boulet, Director of Community Services
Cheryl Tkachuk, Director of Financial Services

1. CALL TO ORDER

Councillor C. Miller, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0189. **Moved by:** Councillor T. Head

That the Agenda for this meeting be approved, with the following amendments, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair:

1. That Correspondence from Shannon Schlamp, on behalf of the Prince Albert Pikes Artistic Swimming Club, dated July 15, 2021, be added for consideration with Item No. 6.2; and,
2. That Correspondence from Murdine McCreath, dated July 15, 2021, be added for consideration with Item No. 6.2.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0190. **Moved by:** Councillor D. Kilmer

That the Minutes for the Executive Committee Public and Incamera Meetings held June 21, 2021 and Executive Committee Incamera Meeting held July 12, 2021, be taken as read and adopted.

CARRIED

5. DELEGATIONS

6. CONSENT AGENDA

6.3 Response to April 2021 Account Payable Payments Inquiries (RPT 21-318)

That RPT 21-318 be received as information and filed.

6.6 June 23, 2021 Community Services Advisory Committee Meeting Minutes (MIN 21-61)

That MIN 21-61 be received as information and filed.

6.7 June 28, 2021 Airport Advisory Committee Meeting Minutes (MIN 21-66)

That MIN 21-66 be received as information and filed.

6.8 June 29, 2021 Planning Advisory Committee Meeting Minutes (MIN 21-64)

That MIN 21-64 be received as information and filed.

0191. **Moved by:** Mayor G. Dionne

That the Consent Agenda Item Nos. 6.3 and 6.6 to 6.8 be received as information and referred, as indicated.

CARRIED

6.1 St. Francis School - Grade 4 Class Project - Various Concerns (CORR 21-72)

0192. **Moved by:** Councillor D. Ogrodnick

That CORR 21-72 be received and referred to the Mayor's Office for response regarding various municipal concerns and forwarding to Mr. Joe Hargrave and Ms. Alana Ross, Members of Legislative Assembly, regarding various provincial matters.

CARRIED

6.2 Marion Aquatics Cost Analysis (RPT 21-299)

6.2.1 Marion Aquatics Petition (CORR 21-74)

6.2.2 Rural User Fee for Marion Aquatics and City Facilities (CORR 21-75)
(PRESENTED AT MEETING)

6.2.3 Funding Support for Marion Aquatics from Local Rural Municipalities, Towns and Villages (CORR 21-76) (PRESENTED AT MEETING)

0193. **Moved by:** Mayor G. Dionne

That RPT 21-299, CORR 21-74, CORR 21-75 and CORR 21-76 be received as information and filed.

CARRIED

6.4 May 2021 Account Payable Payments (RPT 21-317)

0194. **Moved by:** Councillor T. Zurakowski

That the Financial Services Department forward a report providing details of payables for the following Vendors for consideration by members of Council at an upcoming Executive Committee meeting:

1. Vendor No. 6 – Tom Beal – \$162,447.90;
2. Vendor No. 44 – Prince Albert Pikes Synchronized Swimming Club – \$12,000;
3. Vendor No. 64 – Halliday's Trucking – \$6,851.26;
4. Vendor No. 80 – Parkland Emergency Medical Services – \$4,536;
5. Vendor No. 86 – Aspen Films – \$4,037.07;
6. Vendor No. 99 – Shellbrook Home Hardware – \$2,980.49;
7. Vendor No. 101 – Canada Ticket Inc. – \$2,978.35;
8. Vendor No. 127 – Fire Fighters Entertainment Fund – \$1,470; and,
9. Vendor No. 215 – West Hill Medical Clinic – \$260.

CARRIED

6.5 July 2021 - Updated Status on Capital Projects (RPT 21-327)

0195. **Moved by:** Councillor T. Zurakowski

That RPT 21-327 be received as information and filed.

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 Airport - Strategic Master Plan (RPT 21-325)

Verbal Presentation was provided by Wes Hicks, Director of Public Works.

0196. **Moved by:** Mayor G. Dionne

That Administration utilize the recommendations from the 2021 Airport Strategic Master Plan as the Airport priorities in the General Fund Budget submissions to City Council over the next ten (10) years.

CARRIED

7.2 Little Red River Park Stages of Development (RPT 21-303)

Verbal Presentation was provided by Timothy Yeaman, Parks and Open Spaces Manager.

0197. **Moved by:** Councillor D. Ogrodnick

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Strategic Planning Priorities, as identified in RPT 21-288, be approved.

CARRIED

7.3 Forestry Management Plan Update (RPT 21-304)

Verbal Presentation was provided by Timothy Yeaman, Parks and Open Spaces Manager.

0198. **Moved by:** Councillor D. Ogrodnick

That the Forestry Management Plan Update be forwarded for consideration during the 2022 Budget deliberations.

CARRIED

7.4 Project Budget Management Policy (RPT 21-305)

Verbal Presentation was provided by Cheryl Tkachuk, Director of Financial Services.

0199. **Moved by:** Councillor D. Kilmer

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the Project Budget Management Policy, as attached to RPT 21-305, be approved; and,
2. That a report be provided to update members of Council regarding the Policy in one (1) year.

CARRIED

7.5 Increase Approved Debt Limit (RPT 21-321)

Verbal Presentation was provided by Cheryl Tkachuk, Director of Financial Services.

0200. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That Administration be authorized to proceed with an application to the Saskatchewan Municipal Board for a \$10,000,000 increase to the approved debt limit;
2. That the Director of Financial Services be authorized to execute any other applicable documents on behalf of The City, if required;
3. That Administration bring forward a report for consideration at an upcoming meeting regarding:
 - a. The City's line of credit for the last five (5) years; and,
 - b. Comparisons of debt limits in other Saskatchewan Cities.

CARRIED

7.6 Angus Merasty EOI - Next Steps (RPT 21-322)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0201. **Moved by:** Mayor G. Dionne

That Administration engage with Miller Contracting Ltd. to discuss their bid for Expression of Interest No. 51 of 2021, as well as the related next steps, as outlined in RPT 21-322.

CARRIED

7.7 Reduction of Outstanding Costs for 500 38th Street West (RPT 21-326)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0202. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Outstanding Infrastructure Costs for 500 - 38th Street West, legally described as Parcel BB, Plan No. 101891662, Extension 128, be reduced by \$166,139.70 for a new total of \$195,033.56.

CARRIED

7.8 Action Items from City Council, Executive Committee and Budget Committee (RPT 21-283)

Verbal Presentation was provided by Terri Mercier, Acting City Clerk.

0203. **Moved by:** Councillor T. Zurakowski

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Action Items be updated as indicated in the Open Items document, as attached to RPT 21-283.

CARRIED

8. UNFINISHED BUSINESS

9. ADJOURNMENT – 4:40 P.M.

0204. **Moved by:** Councillor D. Kilmer

That this Committee do now adjourn.

CARRIED


COUNCILLOR BLAKE EDWARDS
CHAIRPERSON


CITY CLERK

MINUTES ADOPTED THIS 23RD DAY OF AUGUST, A.D. 2021.