



TERMS OF REFERENCE

Joint Committee

Official Name:

City/School Boards Liaison Committee

Purpose

To discuss issues of mutual interest and concern to all parties and make recommendations to City Council and/or the respective School Boards.

Members/Composition:

Appointed by The City of Prince Albert

- 1 – Mayor
- 1 – Member of Council

Appointed by Prince Albert Roman Catholic Separate School Division No. 6

- 1 – Board Chair
- 1 – Member of Board

Appointed by Saskatchewan River School Division No. 119

- 1 – Board Chair
- 1 – Member of Board

Appointed by Conseil Scolaire Fransaskois

- 1 – Member

Membership:

2 year term from January 1st to December 31st, excluding an Election year when the term shall be reduced to coincide with the day of the Election.

Quorum is 4.

Mandate

To allow for discussion and recommendations in relevant matters to all parties.

Policy Areas

The policy areas for this committee, include the following:

- School safety
- Parking and Traffic matters
- Bus Transportation and Passes
- Any other related area

Delegated Authority

This Committee jointly considers matters affecting the City, Saskatchewan Rivers School Division No. 119, Prince Albert Catholic Separate School Division No. 6 and Conseil Scolaire Fransaskois.

Meetings

The Committee will meet twice per year.

Resources/Budget

In order to meet the objectives of the Committee, budgetary allocations must be approved by City Council, through the various department budget, unless approved by City Council.

Communications

Committee members will be forwarded meeting requests for their reply regarding all meetings that are to take place.

All Agendas will be available for review on eAgenda.com for the public, members of the Committee and Administration to review at a minimum of 24 hours prior to the meeting. Members will advise the Secretary at the 1st meeting whether they will utilize their own electronic device to access the Agenda at each meeting or whether they want a printed copy available when they attend the meeting.

Decisions following consideration by City Council will be brought forward to the Advisory Committee for advisement.

Related Policies/Bylaws

City Council Resolution No. 0237 dated May 16, 2016.