CITY OF PRINCE ALBERT

CITY COUNCIL
REGULAR MEETING

MINUTES

MONDAY, JUNE 14, 2021, 5:05 P.M.
COUNCIL CHAMBER, CITY HALL

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp (Attended via video conferencing)
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager
Kris Olsen, Fire Chief (Attended via video conferencing)
Wes Hicks, Director of Public Works (Attended via video conferencing)
Mitchell J. Holash, Q.C., City Solicitor (Attended via video conferencing)
Ken Leclaire, Director of Corporate Services (Attended via video conferencing)
Jody Boulet, Director of Community Services (Attended via video conferencing)
Cheryl Tkachuk, Director of Financial Services (Attended via video conferencing)
Craig Guidinger, Director of Planning and Development Services (Attended via video conferencing)

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

2. PRAYER & MOMENT OF SILENCE

Mayor G. Dionne asked that all members stand and that the City Clerk offer the prayer.

Mayor G. Dionne request that everyone in attendance remain standing following the Prayer and that a moment of silence be observed in recognition for the London, Ontario, family that were killed in a vehicle attack on Sunday, June 6, 2021, and for the Royal Canadian Mounted Police Officer Shelby Patton who was killed in the line of duty on Saturday, June 12, 2021 in Wolseley, Saskatchewan.

3. APPROVAL OF AGENDA

0241. **Moved by:** Councillor T. Head
Seconded by: Councillor D. Kilmer

That the Agenda for this meeting be approved, with the following amendment, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

1. That Item No. 9.1 with respect to Claim Against The City – Sand in Water Lines from Water Line Break (CORR 21-65) be removed from the Agenda.

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

5. ADOPTION OF MINUTES

0242. **Moved by:** Councillor C. Miller
Seconded by: Councillor T. Head

That the Minutes of the Council Regular Meeting held May 25, 2021, be taken as read and adopted.

CARRIED

6. NOTICE OF PROCLAMATIONS

6.1 Longest Day of Smiles – June 20, 2021

6.2 National Indigenous Peoples Day – June 21, 2021

6.3 World Scleroderma Awareness Day – June 29, 2021

6.4 Recreation and Parks Month – June 2021

7. PRESENTATIONS & RECOGNITIONS

8. PUBLIC HEARINGS

9. DELEGATIONS

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.1 Development Permit Application – Business Complex – 3451B 2nd Avenue West (RPT 21-279)

11.1.1 Discretionary Use Development Permit – 3451B – 2nd Avenue West (CORR 21-66)

0243. **Moved by:** Councillor T. Head
Seconded by: Councillor C. Miller

That the Development Permit Application for a Business Complex to be located at 3451B – 2nd Avenue West, legally described as Parcel EE, Plan No. 101852557, be supported subject to:

1. The Applicant submitting final plans for review and approval by Administration.

CARRIED

11.2 2021 Dust Suppression Program (RPT 21-261)

0244. **Moved by:** Councillor C. Miller
Seconded by: Councillor D. Kilmer

1. That Bylaw No. 10 of 2021 be introduced and given three (3) readings; and,

2. That the Public Works Department use a combination of suitable products or options that would address the dust problem and still provide a stabilized driving surface for its Dust Suppression Program.

CARRIED

0245. **Moved by:** Councillor C. Miller
Seconded by: Councillor D. Kilmer

That Bylaw No. 10 of 2021 be introduced and read a first time.

CARRIED

0246. **Moved by:** Councillor C. Miller
Seconded by: Councillor D. Kilmer

That Bylaw No. 10 of 2021 be read a second time.

CARRIED

0247. **Moved by:** Councillor C. Miller
Seconded by: Councillor D. Kilmer

That leave be granted to read Bylaw No. 10 of 2021 a third time.

CARRIED UNANIMOUSLY

0248. **Moved by:** Councillor C. Miller
Seconded by: Councillor D. Kilmer

That Bylaw No. 10 of 2021 be read a third time and passed; and, that Bylaw No. 10 of 2021 be now adopted, sealed and signed by the Mayor and City Clerk.

CARRIED

11.3 2021 Landfill Environmental Services (RPT 21-272)

0249. **Moved by:** Councillor D. Kilmer
Seconded by: Councillor B. Edwards

1. That the Professional Services Agreement for the Prince Albert Landfill 2021 Environmental Services be awarded to TetraTech Canada Inc. for an estimated cost of $50,989.42, plus $2,549.47 in Goods and Services Tax and $3,059.37 in Provincial Sales Tax; and,

2. That the Mayor and City Clerk be authorized to execute the Agreement and any other applicable documents on behalf of The City, once prepared.

CARRIED

11.4 Lakeland Ford Park Sponsorship Agreement (RPT 21-276)

0250. **Moved by:** Councillor B. Edwards
Seconded by: Councillor D. Ogrodnick

1. That the Lakeland Ford Park Sponsorship Agreement between The City and Unified Parts Group Inc. (NAPA) in the amount of $3,000 per year for three (3) years from January 1, 2022 to December 31, 2024, be approved; and,

2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

CARRIED

11.5 Beverage Supply & Service – City Concessions (RPT 21-285)

0251. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor T. Head

1. That the Request for Proposal No. 49 of 2021 for the Supply and Service of Beverage Product and Equipment at City Concessions be awarded to Tle'nax T'awei Ltd. (Prince Albert Beverages) for a three (3) year term from July 1, 2021 to June 30, 2024; and,

2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

CARRIED

11.6 2021 Base Tax Abatement on Unserviced Land (RPT 21-274)

0252. **Moved by:** Councillor D. Cody
Seconded by: Councillor D. Kilmer

1. That the Snow Management Base Tax and the Infrastructure and Roadways Base Tax portions of the 2021 taxes on the properties, as outlined in RPT 21-274, for a total of $5,818, be abated due to being unserviced and vacant property; and,

2. That the Snow Management Base Tax and the Infrastructure and Roadways Base Tax portions of the 2021 taxes on the airport parking properties, as outlined in RPT 21-274, for a total of $1,250, be abated due to being unserviced and with development limited to temporary structures.

CARRIED

11.7 2021 Request for Tax Relief (RPT 21-275)

0253. **Moved by:** Councillor D. Cody
Seconded by: Councillor C. Miller

1. That the Tax Abatement in the amount of $2,700, for 100% of the portion of the 2021 taxes attributable to the Prince Albert Roman Catholic School Division No. 6 for the Catholic Family Services of Prince Albert Inc. property located at 1008 – 1st Avenue West, be approved;

2. That the Tax Abatement of $1,929.88, for the Masonic Temple Corporation for the property located at 292 – 15th Avenue East, be approved; and,

3. That the Tax Abatement of $8,419.19, for the Prince Albert Society for the Prevention of Cruelty to Animals for the property located at 1125 North Industrial Drive, be approved.

CARRIED

11.8 Chart of Accounts Restructure (RPT 21-277)

0254. **Moved by:** Councillor D. Kilmer
Seconded by: Councillor D. Cody

1. That an Agreement between The City and Central Square to provide Consulting Services at a cost of $70,000, plus taxes, for the Chart of Accounts Restructuring Modelling, Mapping, Conversion, Testing and Integration Services, be approved and funded from Fiscal Stabilization;

2. That an Agreement to provide Consulting Services at a cost of $7,900, plus taxes, for Database Archiving, be approved and funded from Fiscal Stabilization; and,

3. That the Mayor and City Clerk be authorized to execute the Agreements and any other necessary documents on behalf of The City, once prepared.

CARRIED

11.9 2021 Care Home Abatements (RPT 21-282)

0255. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor T. Head

1. That the Municipal Property Tax Abatement for sixteen (16) Personal Care Homes, as outlined in the attachment to RPT 21-282, in the amount of $12,288.42, be approved; and,

2. That the Education Property Tax Abatement portion for the sixteen (16) Personal Care Homes be based on approval from the Saskatchewan Ministry of Government Relations, if required, and the Prince Albert Catholic Separate School Division No. 6.

Councillor T. Zurakowski requested a Recorded Vote

YES	**NO**
Councillor D. Ogrodnick	Councillor C. Miller
Councillor B. Edwards	Councillor T. Lennox-Zepp
Councillor D. Kilmer	
Councillor T. Zurakowski	
Mayor G. Dionne	
Councillor T. Head	
Councillor D. Cody	

CARRIED

11.10 2020 MEEP Audit Engagement Letter (RPT 21-291)

0256. **Moved by:** Councillor T. Head
Seconded by: Councillor D. Kilmer

1. That the Engagement Letter between The City and MNP to provide an auditor's opinion of the Municipal Interim Expenditure Report for the Municipal Economic Enhancement Program as at December 31, 2020, be approved;

2. That the estimated cost of $1,780 for the Audit be funded from Fiscal Stabilization; and

3. That the Mayor and City Clerk be authorized to execute the Engagement Letter on behalf of The City, once prepared.

CARRIED

11.11 Digital Sign Application – 3130 2nd Avenue West (RPT 21-281)

0257. **Moved by:** Councilor T. Head
Seconded by: Councillor C. Miller

That the Permanent Sign Application for a Digital Sign to be located at 3130 – 2nd Avenue West, legally described as Block M, Plan No. 87PA01744, Extension 0, be approved.

CARRIED

11.12 Using Safety Reserve to Pay for Unbudgeted Costs Resulting from OH&S Legislation Changes (RPT 21-278)

0258. **Moved by:** Councillor T. Head
Seconded by: Councillor T. Lennox-Zepp

That Administration be authorized to utilize approximately $15,000 from the Safety Reserve to pay for unbudgeted Occupational Health and Safety expenses resulting from Saskatchewan Occupational Health and Safety making amendments to The Occupational Health and Safety Regulations, 1996.

CARRIED

11.13 Addendum to Agreement of Purchase and Sale – Signature Development Corporate (RPT 21-268)

0259. **Moved by:** Councillor D. Kilmer
Seconded by: Councillor D. Cody

That the Mayor and City Clerk be authorized to execute the Addendum to Agreement of Purchase and Sale with Signature Development Corporation, and any other necessary documents to implement the Addendum Agreement on behalf of The City, in order to confirm and assemble the specific twenty-five (25) acres of land for the Aquatic and Arenas Recreation Centre in follow up to City Council's planning sessions with its Consultants, City Council Resolution No. 0264 dated June 29, 2020 and City Council Resolution No. 0205 dated May 10, 2021.

Councillor T. Lennox-Zepp requested a Recorded Vote

YES	**NO**
Councillor B. Edwards	Councillor C. Miller
Councillor D. Kilmer	Councillor T. Lennox-Zepp
Councillor T. Zurakowski	Councillor T. Head
Mayor G. Dionne	
Councillor D. Cody	
Councillor D. Ogrodnick	

CARRIED

11.14 Recreation Project – Award of Fundraising Campaign Consultant (RPT 21-286)

0260. **Moved by:** Councillor D. Cody
Seconded by: Councillor B. Edwards

1. That the Phase 1 Feasibility Study Proposal for fundraising, sponsorships, research, strategy and communication services be awarded to DCG Philanthropic Services Inc. at an estimated cost of $43,230 plus applicable taxes, to be funded from the Civic Facilities Reserve; and,

2. That the Mayor and City Clerk be authorized to execute the Agreement and any other necessary documents, on behalf of The City, once prepared.

CARRIED

11.15 Airport Advisory Committee – 2021 Work Plan (RPT 21-260)

0261. **Moved by:** Councillor D. Cody
Seconded by: Councillor T. Zurakowski

That the 2021 Work Plan for the Airport Advisory Committee, as attached to RPT 21-231, be approved.

CARRIED

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

14.1 Councillor C. Miller – Family Pass Kinsmen Water Park

How much is a Family Pass for the Kinsmen Water Park as $6.50 per person is too pricey.

The Director of Community Services, in responding to the inquiry, advised that Community Services will be implementing a Group Rate instead of a Family Rate for the Kinsmen Water Park. The Group Rate includes two (2) adults and three (3) children, which provides a bundled admission amount that will be more cost effective. This will be in place in the next week or so as the Park moves away from the booking system The City is currently operating under. At this time, the amount has not been confirmed, but once it is, we will ensure to advise members of Council.

14.2 Councillor D. Ogrodnick – Dandelions in Parks and Public Spaces

Is there a way to control dandelions in parks and public spaces.

The Director of Community Services, in responding to the inquiry, advised that due to the dry conditions The City has experienced this spring, it really welcomes dandelions and noxious weeds to thrive. In areas where we have irrigation, it certainly helps.

14.3 Councillor D. Ogrodnick – South Hill Cemetery Irrigation System

When will the South Hill Cemetery Irrigation System be repaired/replaced.

The Director of Community Services, in responding to the inquiry, advised that the cemetery itself requires a bit of a complex repair. A lot of the original lines at that location run under graves and in areas where it is difficult to access the

repair. The City is completing this review at this time, so we will have a better sense of the timeline, the required repairs, along with the cost.

In regards to the weed treatment and having a trimmer in the area, this has been discussed with the Parks Manager. He will have some staff designated to that site to complete trimming around the headstones and any other treatment required. You should see an improvement in the very near future.

15. INQUIRY RESPONSES

15.1 May 25, 2021 City Council Meeting Inquiry Responses (INQ 21-6)

0262. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor B. Edwards

That INQ 21-6 be received as information and filed.

CARRIED

16. NOTICE OF MOTION

16.1 Councillor D. Ogrodnick – No Parking Zone at Muzzy and Guy Drives

1. That the No Parking Signs be removed at the north corner of Muzzy and Guy Drives; and,

2. That Bylaw Enforcement continue to enforce the No Parking Zones at the corners of Muzzy and Guy Drives, in accordance with Section 70 of The City's Traffic Bylaw No. 35 of 2020.

16.2 Councillor C. Miller – Public Washroom Downtown

That Administration look at installing a Permanent Public Washroom in the downtown area.

16.3 Mayor G. Dionne – Property Tax Payment Plan – Reassessment Impact

1. That commercial properties who have received a thirty percent (30%) or more increase in property taxes from 2020 to 2021 are required to:

   a. pay the equivalent of their 2020 property taxes by the Property Tax Notice deadline of June 30, 2021; and,

   b. pay the remaining amount of their 2021 property tax balance by the deadline of November 30, 2021, without incurring penalties on the 2021 levy to that date;

2. That residential properties who have received a $900 or more increase in property taxes from 2020 to 2021 are required to:

   a. pay the equivalent of their 2020 property taxes by the Property Tax Notice deadline of June 30, 2021; and,

   b. pay the remain amount of their 2021 property tax balance by the deadline of November 30, 2021, without incurring penalties on the 2021 levy to that date;

3. That any properties that are participating in the City's TIPPS Program or a Financial Institution is making tax payments on their behalf are exempt from this 2021 Property Tax Payment Plan; and,

4. That any outstanding balances on the Property Tax Notice prior to 2021 will continue to be subject to penalties in accordance with the City's Property Tax Incentives and Penalties Bylaw.

17. MOTIONS

17.1 Motion – Councillor C. Miller – Mobile Water Filling Station Purchase (MOT 21-10)

0263. **Moved by:** Councillor C. Miller
Seconded by: Councillor T. Head

That the purchase of a Mobile Water Filling Station be included in the 2022 Budget deliberations for consideration.

CARRIED UNANIMOUSLY

17.2 Motion – Councillor C. Miller – Community Clean-ups (MOT 21-11)

0264. **Moved by:** Councillor C. Miller
Seconded by: Councillor T. Head

That Administration review and bring forward a report to explore the costs for hosting four (4) Community Cleanup locations within the City, one (1) in each of the four (4) corners of the City.

CARRIED

17.3 Motion – Councillor D. Ogrodnick – No Parking Zone at Muzzy and Guy Drives

0265. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor D. Kilmer

That pursuant to the provisions of the Procedure Bylaw No. 26 of 2014, that the Notice Provisions be waived to permit consideration of Councillor D. Ogrodnick's Motion regarding No Parking Zone at Muzzy and Guy Drives.

CARRIED

0266. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor D. Kilmer

1. That the No Parking Signs be removed at the north corner of Muzzy and Guy Drives; and,

2. That Bylaw Enforcement continue to enforce the No Parking Zones at the corners of Muzzy and Guy Drives, in accordance with Section 70 of The City's Traffic Bylaw No. 35 of 2020.

CARRIED UNANIMOUSLY

17.4 Motion – Mayor G. Dionne – Property Tax Payment Plan – Reassessment Impact

Councillor C. Miller assumed the Chair.

0267. **Moved by:** Mayor G. Dionne
Seconded by: Councillor D. Cody

That pursuant to the provisions of the Procedure Bylaw No. 26 of 2014, that the Notice Provisions be waived to permit consideration of Mayor G. Dionne's Motion regarding Property Tax Payment Plan – Reassessment Impact.

CARRIED UNANIMOUSLY

0268. **Moved by:** Mayor G. Dionne
Seconded by: Councillor B. Edwards

1. That commercial properties who have received a thirty percent (30%) or more increase in property taxes from 2020 to 2021 are required to:

   a. pay the equivalent of their 2020 property taxes by the Property Tax Notice deadline of June 30, 2021; and,

b. pay the remaining amount of their 2021 property tax balance by the deadline of November 30, 2021, without incurring penalties on the 2021 levy to that date;

2. That residential properties who have received a $900 or more increase in property taxes from 2020 to 2021 are required to:

   a. pay the equivalent of their 2020 property taxes by the Property Tax Notice deadline of June 30, 2021; and,

   b. pay the remain amount of their 2021 property tax balance by the deadline of November 30, 2021, without incurring penalties on the 2021 levy to that date;

3. That any properties that are participating in the City's TIPPS Program or a Financial Institution is making tax payments on their behalf are exempt from this 2021 Property Tax Payment Plan; and,

4. That any outstanding balances on the Property Tax Notice prior to 2021 will continue to be subject to penalties in accordance with the City's Property Tax Incentives and Penalties Bylaw.

CARRIED UNANIMOUSLY

Mayor G. Dionne resumed the Chair.

18. PUBLIC FORUM

19. ADJOURNMENT – 6:45 P.M.

0269. **Moved by:** Councillor D. Kilmer
Seconded by: Councillor C. Miller

That this Council do now adjourn.

CARRIED

MAYOR GREG DIONNE CITY CLERK

MINUTES ADOPTED THIS 12TH DAY OF JULY, A.D. 2021.