



## **CITY OF PRINCE ALBERT**

### **EXECUTIVE COMMITTEE REGULAR MEETING**

# **MINUTES**

**MONDAY, APRIL 19, 2021, 4:00 P.M.  
COUNCIL CHAMBER, CITY HALL**

**PRESENT:**

Mayor Greg Dionne  
Councillor Charlene Miller  
Councillor Terra Lennox-Zepp (Attended via video conferencing)  
Councillor Tony Head  
Councillor Don Cody  
Councillor Dennis Ogradnick  
Councillor Blake Edwards  
Councillor Dawn Kilmer  
Councillor Ted Zurakowski

Sherry Person, City Clerk  
Jim Toye, City Manager  
Kris Olsen, Fire Chief (Attended via video conferencing)  
Kiley Bear, Communications Manager (Attended via video conferencing)  
Wes Hicks, Director of Public Works (Attended via video conferencing)  
Mitchell J. Holash, Q. C., City Solicitor (Attended via video conferencing)  
Terri Mercier, Corporate Legislative Manager  
Ken Leclaire, Director of Corporate Services (Attended via video conferencing)  
Jody Boulet, Director of Community Services (Attended via video conferencing)

Cheryl Tkachuk, Director of Financial Services (Attended via video conferencing)  
Craig Guidinger, Director of Planning and Development Services (Attended via video conferencing)

## 1. CALL TO ORDER

Councillor T. Zurakowski, Chairperson, called the meeting to order.

## 2. APPROVAL OF AGENDA

0091. **Moved by:** Councillor C. Miller

That the Agenda for this meeting be approved, with the following amendment, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair:

1. That Correspondence from Guy Lavigne and Jean Maksymiuk dated April 16, 2021, be added for consideration with Item No. 7.3.

**CARRIED**

## 3. DECLARATION OF CONFLICT OF INTEREST

## 4. ADOPTION OF MINUTES

0092. **Moved by:** Mayor G. Dionne

That the Minutes for the Executive Committee Public and Incamera Meetings held March 22, 2021, be taken as read and adopted.

**CARRIED**

## 5. DELEGATIONS

- 5.1 2021 Census - City of Prince Albert - Statistics Canada Presentation (RPT 21-168)

Virtual Presentation was provided by Chris Preston, Area Manager, Statistics Canada.

0093. **Moved by:** Mayor G. Dionne

That RPT 21-168 be received as information and filed.

**CARRIED**

5.2 Update on Prince Albert Regional Economic Development Alliance and Tourism (CORR 21-45)

PowerPoint Presentation was provided by Ashley Charles, Chief Executive Officer, Prince Albert Regional Economic Development Alliance.

0094. **Moved by:** Mayor G. Dionne

That CORR 21-45 be received as information and filed.

**CARRIED**

5.3 Request for Equal Access and Rental Costs for City Funded Facilities (CORR 21-39)

Verbal Presentation was provided by Shannon Schlamp, President, Prince Albert Pikes Artistic Swimming Club.

0095. **Moved by:** Councillor B. Edwards

That CORR 21-39 be received and referred to the Community Services Department.

**CARRIED UNANIMOUSLY**

5.4 Request for Support in Delivering Community Power with the Canadian Union of Postal Workers (CORR 21-37)

Virtual Presentation was provided by Brahm Enslin, Campaign Coordinator, Prairie Region, Canadian Union of Postal Workers.

0096. **Moved by:** Councillor T. Lennox-Zepp

That the following be forwarded to an upcoming City Council meeting for consideration:

That the City endorse the Delivering Community Power Campaign and forward correspondence to the Minister of Public Services and Procurement providing a copy of The City's Motion.

**CARRIED UNANIMOUSLY**

## 6. CONSENT AGENDA

- 6.2 Concerns regarding Brush behind 19th Street West and the Development along Highway 11 (CORR 21-36)

That CORR 21-36 be received and referred as follows:

1. That the matter of Brush Clean-up behind 19<sup>th</sup> Street West concern be referred to the Community Services Department; and,
2. That the Highway 11 Development concern be referred to the Rural Municipality of Prince Albert No. 461.

- 6.3 Review of the Composition of the Municipal Employees' Pension Commission (CORR 21-38)

That CORR 21-38 be received as information and filed.

- 6.4 Permit for Construction - Water Treatment Plant - Corrosion Control Chemical Feed System (CORR 21-41)

That CORR 21-41 be received and referred to the Public Works Department.

- 6.5 Waste Water Treatment Facility - Downstream Use and Impact Study (CORR 21-44)

That CORR 21-44 be received as information and filed.

- 6.6 Request for Property Tax Abatement for 1008 - 1st Avenue West (CORR 21-46)

That CORR 21-46 be received and referred to the Financial Services Department.

- 6.7 Transit Cost for Service (RPT 21-17)

That RPT 21-17 be received as information and filed.

- 6.8 Response to January 2021 Account Payable Payments Inquiries (RPT 21-153)

That RPT 21-153 be received as information and filed.

- 6.9 February 2021 Account Payable Payments (RPT 21-158)

That RPT 21-158 be received as information and filed.

6.10 March 24, 2021 Golf Course Advisory Committee Meeting Minutes (MIN 21-19)

That MIN 21-19 be received as information and filed.

6.11 March 30, 2021 Planning Advisory Committee Meeting Minutes (MIN 21-22)

That MIN 21-22 be received as information and filed.

6.12 April 8, 2021 Management Committee Meeting Minutes (MIN 21-24)

That MIN 21-24 be received as information and filed.

0097. **Moved by:** Mayor G. Dionne

That the Consent Agenda Item Nos. 6.2 to 6.12 be received as information and referred, as indicated.

**CARRIED**

6.1 Request for Support in Abolishing Mandatory Minimum Sentences under Bill C-22 in Partnership with Local Indigenous Communities (CORR 21-35)

0098. **Moved by:** Councillor T. Lennox-Zepp

That CORR 21-35 be received and referred to the Prince Albert Board of Police Commissioners and the Mayor's Office to discuss at a meeting with the Prince Albert Grand Council.

**CARRIED**

## **7. REPORTS OF ADMINISTRATION & COMMITTEES**

7.1 Crescent Acres Ball Diamonds (RPT 21-164)

Verbal Presentation was provided by Jody Boulet, Director of Community Services.

0099. **Moved by:** Mayor G. Dionne

That the Plan to renovate the Crescent Acres Ball Diamonds, in partnership with the Prince Albert Minor Baseball Association, be approved in principle.

**CARRIED UNANIMOUSLY**

7.2 Request to use Municipal Reserve - 1111 Basaraba Place (RPT 21-167)

7.2.1 Letters of Support - Request to Lease Municipal Reserve - 1111 Basaraba Place (CORR 21-42)

1. Blair and Wendy Hoffman;
2. Mike Gyoerick and Terri Karpish;
3. Audrey Johnson;
4. Jon and Tabbatha Bircham; and,
5. Neil and Sandy Sherwin-Shields.

7.2.2 Letters of Opposition - Request to Lease Municipal Reserve - 1111 Basaraba Place (CORR 21-43)

1. Terry McAdam;
2. Bill and Phyllis Johnson; and,
3. Felix de Padua.

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0100. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

That the request to Lease the Municipal Reserve behind 1111 Basaraba Place be denied.

**CARRIED**

7.3 Removal of Trees - Utility Digs and Street Repaving (RPT 21-117)

7.3.1 Additional Recommendations for the Removal of Trees - Utility Digs and Street Repaving (CORR 21-47) (PRESENTED AT MEETING)

Verbal Presentation was provided by Nykol Miller, Capital Projects Manager.

0101. **Moved by:** Councillor T. Head

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the existing historic character of established neighbourhoods be enhanced by restoring existing surface works whenever possible and discontinuing the current practices of eliminating boulevards and requiring streets to be widened when they result in significant mature tree removal;
2. That an update regarding the Forestry Management Plan be forwarded to the Community Services Advisory Committee as part of the 2021 Committee Work Plan;
3. That Administration provide correspondence to the property owners adjacent to 2021 and future Capital Utility Replacement Programs by the first week of May each year advising if tree removal of more than three (3) trees per block is included within the project scope;
4. That the City's website provide a map indicating the locations of the Capital Utility Replacement Programs;
5. That if discovered conditions result in the need to remove more than three (3) trees per block, not previously identified in the May correspondence, that revised communication be provided to the property owner;
6. That Administration provide annually, to the City Council meeting following April 15, a report on the intended Work Plan for the Capital Paving and Utility Infrastructure Replacement Program for the construction season; and,
7. That the City Arborist be consulted prior to the removal of any trees by the Public Works Department.

**MOTION DEFEATED**

0102. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That an update regarding the Forestry Management Plan be forwarded to the Community Services Advisory Committee as part of the 2021 Committee Work Plan;
2. That Administration provide correspondence to the property owners adjacent to 2021 and future Capital Utility Replacement Programs by the first week of May each year advising if tree removal of more than three (3) trees per block is included within the project scope;
3. That the City's website provide a map indicating the locations of the Capital Utility Replacement Programs;
4. That if discovered conditions result in the need to remove more than three (3) trees per block, not previously identified in the May correspondence, that revised communication be provided to the property owner;
5. That Administration provide annually, to the City Council meeting following April 15, a report on the intended Work Plan for the Capital Paving and Utility Infrastructure Replacement Program for the construction season; and,
6. That the City Arborist be consulted prior to the removal of any trees by the Public Works Department.

**CARRIED**

7.4 Concrete Supply and Installation (RPT 21-159)

Verbal Presentation was provided by Nykol Miller, Capital Projects Manager.

0103. **Moved by:** Councillor D. Cody

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the Concrete Supply and Installation Expression of Interest be approved with Wheatland Builders and Concrete Ltd., a wholly owned and operated division of B & B Construction Group Inc., for a one (1) year negotiated Contract, with the option of three (3) additional years;



2. That Administration be authorized to negotiate the 2021 Concrete Price Schedule with Wheatland Builders and Concrete Ltd.; and,
3. That the Mayor and City Clerk be authorized to execute the Contract and any other documentation on behalf of The City, once prepared.

**CARRIED**

7.5 Asphalt Supply and Paving (RPT 21-161)

Verbal Presentation was provided by Nykol Miller, Capital Projects Manager.

0104. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the Asphalt Supply and Paving Expression of Interest be approved with B & B Construction Group Inc., for a one (1) year negotiated Contract, with the option of three (3) additional years;
2. That Administration be authorized to negotiate the 2021 Asphalt and Paving Price Schedule with B & B Construction Group Inc.; and,
3. That the Mayor and City Clerk be authorized to execute the Contract and any other documentation on behalf of The City, once prepared.

**CARRIED**

7.6 Financial Implications of COVID-19 for 2020 (RPT 21-165)

Verbal Presentation was provided by Cheryl Tkachuk, Director of Financial Services.

0105. **Moved by:** Mayor G. Dionne

That RPT 21-165 be received as information and filed

**CARRIED**

7.7 Monthly Utility Billing Request for Funds (RPT 21-113)

Verbal Presentation was provided by Cheryl Tkachuk, Director of Financial Services.

0106. **Moved by:** Councillor B. Edwards

That the following be forwarded to an upcoming City Council meeting for consideration:

That an external provider be contracted to print, stuff, seal and apply postage to monthly Utility Bills for the remainder of 2021 at a cost of \$8,400, to be funded through operational savings realized.

**CARRIED**

7.8 Angus Merasty EOI - 2101 20th Street West (RPT 21-169)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0107. **Moved by:** Mayor G. Dionne

That RPT 21-169 be received as information and filed.

**CARRIED**

7.9 Bylaw No. 9 of 2021 – Landscaping Requirements in the M1 – Heavy Industrial Zoning District (RPT 21-163)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0108. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That Bylaw No. 9 of 2021 be introduced and given first reading; and,
2. That Administration provide notification to hold a Public Hearing.

**CARRIED**

7.10 Mass Notification System – PA Alert (RPT 21-173)

Verbal Presentation was provided by Kris Olsen, Fire Chief.

0109. **Moved by:** Councillor T. Head

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the Core Platform Service Agreement between The City and Everbridge Inc., be authorized to expire on June 11, 2021; and,
2. That the Fire Department in partnership with the Communications Manager, inform PA Alert subscribers and the general public of the cancellation of Everbridge and provide direction and education on the Provincial Mass Notification System, also known as SaskAlert.

**CARRIED**

7.11 Neighbourhood Notices Follow-up (RPT 21-150)

Verbal Presentation was provided by Kiley Bear, Communications Manager.

0110. **Moved by:** Councillor C. Miller

That the following be forwarded to an upcoming City Council meeting for consideration:

That Administration continue to send copies of notices being sent to neighbourhoods to members of Council before they are sent or at a minimum, at the same time they are being sent to residents.

**CARRIED**

7.12 Social Media, Media Relations and Public Statements Policy (RPT 21-160)

Verbal Presentation was provided by Kiley Bear, Communications Manager.

0111. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the Social Media, Media Relations and Public Statements Policy, as attached to RPT 21-160, be approved; and,

2. That the Social Media, Media Relations and Public Statements Policy replace the Social Media Policy No. 59 of 2014.

**CARRIED**

**8. UNFINISHED BUSINESS**

**9. ADJOURNMENT – 7:13 P.M.**

0112. **Moved by:** Councillor D. Kilmer

That this Committee do now adjourn.

**CARRIED**



COUNCILLOR TED ZURAKOWSKI  
CHAIRPERSON



SHERRY PERSO  
CITY CLERK

MINUTES ADOPTED THIS 10<sup>TH</sup> DAY OF MAY, A.D. 2021.