



## CITY OF PRINCE ALBERT

### CITY COUNCIL REGULAR MEETING

# MINUTES

**MONDAY, APRIL 6, 2020, 5:03 P.M.  
COUNCIL CHAMBER, CITY HALL**

**PRESENT:**

Mayor Greg Dionne  
Councillor Charlene Miller (Attended via teleconferencing)  
Councillor Terra Lennox-Zepp (Attended via teleconferencing)  
Councillor Evert Botha (Attended via teleconferencing)  
Councillor Don Cody  
Councillor Dennis Ogradnick (Attended via teleconferencing)  
Councillor Blake Edwards  
Councillor Dennis Nowoselsky  
Councillor Ted Zurakowski (Attended via teleconferencing)

Sherry Person, City Clerk  
Jim Toye, City Manager  
Kris Olsen, Deputy Fire Chief  
Wes Hicks, Director of Public Works  
Mitchell J. Holash, Q.C., City Solicitor (Attended at 5:06 p.m.)  
Ken Leclaire, Director of Corporate Services (Attended via teleconferencing)  
Jody Boulet, Director of Community Services  
Cheryl Tkachuk, Director of Financial Services  
Craig Guidinger, Director of Planning and Development Services

## **1. CALL TO ORDER**

Mayor G. Dionne called the meeting to order.

## 2. PRAYER

Mayor G. Dionne asked that all members stand and that the City Clerk offer the prayer.

## 3. APPROVAL OF AGENDA

0131. **Moved by:** Councillor D. Cody  
**Seconded by:** Councillor C. Miller

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

**CARRIED**

## 4. DECLARATION OF CONFLICT OF INTEREST

## 5. ADOPTION OF MINUTES

0132. **Moved by:** Councillor C. Miller  
**Seconded by:** Councillor D. Ogradnick

That the Minutes of the Council Regular Meeting held March 16, 2020, and Special Council Meeting held March 23, 2020, be taken as read and adopted.

**CARRIED**

## 6. NOTICE OF PROCLAMATIONS

- 6.1 Green Shirt Day - April 7, 2020  
6.2 National Volunteer Week - April 19 - 25, 2020

## 7. PRESENTATIONS & RECOGNITIONS

## 8. PUBLIC HEARINGS

- 8.1 Bylaw No. 2 of 2020 - OCP Amendments - Land Use Maps - 2nd and 3rd Reading (RPT 20-138)

Mayor G. Dionne declared the hearing open.

Craig Guidinger, Director of Planning and Development Services, presented the matter of the City of Prince Albert Official Community Plan Amendment on behalf of Administration.

Mayor G. Dionne declared the hearing closed.

0133. **Moved by:** Councillor B. Edwards  
**Seconded by:** Councillor D. Nowoselsky

That Bylaw No. 2 of 2020 be given 2<sup>nd</sup> and 3<sup>rd</sup> readings.

**CARRIED**

0134. **Moved by:** Councillor B. Edwards  
**Seconded by:** Councillor D. Nowoselsky

That Bylaw No. 2 of 2020 be read a second time.

**CARRIED**

0135. **Moved by:** Councillor B. Edwards  
**Seconded by:** Councillor D. Nowoselsky

That Bylaw No. 2 of 2020 be read a third time and passed; and, that Bylaw No. 2 of 2020 be now adopted, sealed and signed by the Mayor and City Clerk.

**CARRIED**

## 9. DELEGATIONS

## 10. COMMUNICATIONS

## 11. REPORTS OF ADMINISTRATION & COMMITTEES

### 11.1 2020 Civic and In-City School Boards Election (RPT 20-150)

0136. **Moved by:** Councillor T. Lennox-Zepp

**Seconded by:**

1. That the Polling Areas and nine (9) Regular Polling Places be established, as outlined on the attached map;
2. That a Hospital Poll be established at Victoria Hospital on Election Day for a duration of 1.5 hours;
3. That Special Polls be established at the following locations for the duration noted:

Ward #	Name of Facility	Address of Facility	Duration of Poll (Hours)
1	Herb Bassett Nursing Home	1200 - 24th Street West	2
1	Pineview Terrace Lodge	1200a - 24th Street West	1
2	Green Hill Lodge and Suites	701 - 13th Street West	1
2	Sherman Towers	888 - 1st Avenue East	2
2	Carment Court	230 - 8th Street East	2.5
2	Columbian Centre	205 - 13th Street West	1.5
2	Northcote Manor	795 - 1st Avenue East	2.5
3	River Breeze Retirement Complex	658 River Street East	1.5
3	Mitchell Place	700 River Street East	1
3	Chester Court	1050 - 1st Street East	1.5
3	Connaught Village Housing Cooperative	100 - 1040 - 1st Street East	1.5
4	Good Shephard Villas	1499 - 15th Avenue East	1.5
4	Mak Lodge	1601 - 1st Street East	1
4	Nelson Care Home	1336 - 7th Street East	1

5	Caleb Village	19 Guy Drive	2
6	Mont St Joseph Home	777 - 28th Street East	2.5

4. That the Returning Officer be authorized to determine the dates and times to conduct the vote for Special Polls, following scheduling arrangements with each facility;
5. That Mobile Polls be established for electors with physical disabilities or limited mobility, and the resident caregiver of those electors, as follows:
  - a. Voting at the voter's residence be held, at a specified date and time, between October 25, 2020 to the close of polls on Election Day, as determined by the Returning Officer; and,
  - b. Applications to vote at the Mobile Poll be made in writing and delivered to the Returning Officer at City Hall by the deadline of 4:00 p.m. on Monday, October 26, 2020;
6. That the remuneration rates for Election workers, which include compensation for training and meals, be established, as follows:

<b>Position</b>	<b>Base Wage</b>	<b>Meal Allowance</b>	<b>Training (\$40/session)</b>
Supervisory Deputy Returning Officer	\$19.00	\$33	\$80
Deputy Returning Officer	\$17.50	\$33	\$40
Poll Clerk	\$14.00	\$33	\$40

7. That mileage claims, relating to Supervisory, Mobile and Special Poll workers, during the conducting of their election duties, be reimbursed in accordance with the travel rates outlined in the City's Travel Meal Accommodation Vehicle Policy;
8. That Administration proceed with providing free Transit on Election Day, November 9, 2020;

9. That Request for Proposal No. 16 of 2020 for Election Voting Equipment and Results Software Program be awarded to Election Systems & Software, LLC, in the estimated amount of \$41,894, plus applicable taxes;
  - a. That the Mayor and City Clerk be authorized to execute the necessary Agreements, on behalf of The City, once prepared;
10. That Bylaw No. 9 of 2020 be introduced and given three (3) readings; and,
11. That the non-refundable deposit of \$100 be omitted.

**MOTION LOST WITHOUT SECONDER**

0137. **Moved by:** Councillor D. Cody  
**Seconded by:** Councillor E. Botha

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8. That Administration proceed with providing free Transit on Election Day, November 9, 2020;
9. That Request for Proposal No. 16 of 2020 for Election Voting Equipment and Results Software Program be awarded to Election Systems & Software, LLC, in the estimated amount of \$41,894, plus applicable taxes; and,
  - a. That the Mayor and City Clerk be authorized to execute the necessary Agreements, on behalf of The City, once prepared; and,
10. That Bylaw No. 9 of 2020 be introduced and given three (3) readings.

**CARRIED**

0138. **Moved by:** Councillor D. Cody  
**Seconded by:** Councillor E. Botha

That Bylaw No. 9 of 2020 be introduced and read a first time.

**CARRIED**

0139. **Moved by:** Councillor D. Cody  
**Seconded by:** Councillor E. Botha

That Bylaw No. 9 of 2020 be read a second time.

**CARRIED**

0140. **Moved by:** Councillor D. Cody  
**Seconded by:** Councillor E. Botha

That leave be granted to read Bylaw No. 9 of 2020 a third time.

**MOTION DEFEATED**



11.2 Destination Marketing Levy - Suspension of Tax Levy for Year 2020 (RPT 20-156)

0141. **Moved by:** Councillor D. Nowoselsky  
**Seconded by:** Councillor D. Cody

That the collection of the Destination Marketing Levy from Hotels in Prince Albert as per the City's Property Tax Bylaw for the Year 2020, be suspended, for those Hotels that cease collection of any type of fee associated with the levy on the rental of each hotel room, due to the current pandemic crisis.

**CARRIED**

11.3 Prism Holdings Ltd. - Request for Tax Exemption (RPT 20-157)

0142. **Moved by:** Councillor E. Botha  
**Seconded by:** Councillor B. Edwards

1. That a Tax Exemption in relation to a new 30,240 square feet construction of a brand new development on 15<sup>th</sup> Street East to Prism Holdings Ltd., be approved, as follows:
  - a. January 1, 2021 100% tax abatement (conditional on 100% construction completed);
  - b. January 1, 2022 75% tax abatement;
  - c. January 1, 2023 50% tax abatement;
  - d. January 1, 2024 25% tax abatement; and,
  - e. January 1, 2025 0% tax abatement;
2. That a Tax Exemption Agreement between The City and Prism Holdings Ltd. be applied to the improvement valuation assessment, be approved, that includes:
  - a. Municipal taxes and levies be exempt for four (4) years, excluding Local Improvement Levies;
  - b. That correspondence be forwarded relating to the tax exemption for public and separate school taxes to the Saskatchewan Ministry of Government Relations and the Prince Albert Catholic Separate School Division, if necessary; and,

- c. That the land valuation continue to be taxed during the term of the Agreement; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once finalized by the City Solicitor.

**CARRIED**

#### 11.4 Waste Water Treatment Plant Modeling and Pre-Design Award (RPT 20-151)

0143. **Moved by:** Councillor D. Nowoselsky  
**Seconded by:** Councillor B. Edwards

1. That the Professional Agreement for the Waste Water Treatment Plant Modeling and Pre-Design be awarded to AECOM Canada Ltd. for an estimated cost of \$365,955, plus applicable taxes; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement, and any other applicable documents, on behalf of The City, once prepared.

**CARRIED**

#### 11.5 Land Price Reduction - 12 Wilson Bay (RPT 20-146)

0144. **Moved by:** Councillor D. Ogrodnick  
**Seconded by:** Councillor C. Miller

That the offer received from Jesse and Jaclyn McDonald for 12 Wilson Bay in the amount of \$95,920, plus goods and services tax, be approved.

**CARRIED**

## 12. UNFINISHED BUSINESS

## 13. MAYOR & COUNCILLORS FORUM

## 14. INQUIRIES

### 14.1 Councillor D. Nowoselsky - 2019 Year End Audit

When will the Public Financial City Audit be available.

### 14.2 Councillor T. Zurakowski - Emergency Operations Centre

What is the role and mandate of the Emergency Operations Centre.

## 15. INQUIRY RESPONSES

15.1 March 16, 2020 City Council Meeting Inquiry Responses (INQ 20-4)

0145. **Moved by:** Councillor T. Zurakowski  
**Seconded by:** Councillor B. Edwards

That INQ 20-4 be received as information and filed.

**CARRIED**

## 16. NOTICE OF MOTION

16.1 Councillor D. Nowoselsky - Improve Snow Removal on 22<sup>nd</sup> Street

That 22<sup>nd</sup> Street be listed as a Category 1 Street for snow ploughing and lifting.

16.2 Councillor D. Nowoselsky - Provincial Government Share Voter's List with Municipal Election Candidates

That Prince Albert City Council ask the Saskatchewan Provincial Government to share the Voter's List, prepared for the upcoming October, 2020 Provincial Election with City registered Mayor and Councillor Candidates for the upcoming November, 2020 City Election.

## 17. MOTIONS


## 18. PUBLIC FORUM

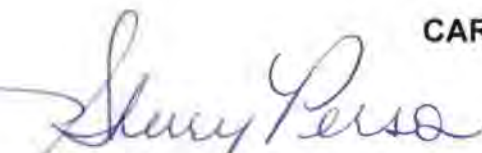
## 19. ADJOURNMENT – 6:29 P.M.

0146. **Moved by:** Councillor T. Zurakowski  
**Seconded by:** Councillor D. Nowoselsky

That this Council do now adjourn.

**CARRIED**

  
MAYOR GREG DIONNE

  
CITY CLERK

MINUTES ADOPTED THIS 27<sup>TH</sup> DAY OF APRIL, A.D. 2020.