



CITY OF PRINCE ALBERT

CITY COUNCIL REGULAR MEETING

MINUTES

**MONDAY, MARCH 16, 2020, 5:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Terra Lennox-Zepp (Excused at 5:32 p.m.)
Councillor Don Cody
Councillor Blake Edwards
Councillor Dennis Nowoselsky
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager
Kris Olsen, Deputy Fire Chief
Wes Hicks, Director of Public Works
Mitchell J. Holash, Q.C., City Solicitor
Ken Leclaire, Director of Corporate Services
Jody Boulet, Director of Community Services
Cheryl Tkachuk, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

2. PRAYER

Mayor G. Dionne asked that all members stand and that the City Clerk offer the prayer.

3. APPROVAL OF AGENDA

0099. **Moved by:** Councillor D. Nowoselsky
Seconded by: Councillor T. Lennox-Zepp

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

5. ADOPTION OF MINUTES

0100. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor D. Cody

That the Minutes of the Council Regular Meeting held February 24, 2020, be taken as read and adopted.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

6. NOTICE OF PROCLAMATIONS

- 6.1 World Plumbing Day - March 11, 2020

7. PRESENTATIONS & RECOGNITIONS

8. PUBLIC HEARINGS

9. DELEGATIONS

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.1 Administration Matters and Bylaw - 3rd Reading (RPT 20-121)

0101. **Moved by:** Councillor D. Cody
Seconded by: Councillor B. Edwards

That Bylaw No. 1 of 2020 be given third and final reading.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

0102. **Moved by:** Councillor D. Cody
Seconded by: Councillor B. Edwards

That Bylaw No. 1 of 2020 be read a third time and passed; and, that Bylaw No. 1 of 2020 be now adopted, sealed and signed by the Mayor and City Clerk.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.2 Uniform Rates Bylaw No. 5 of 2020 and Avenue Paving Program - 3rd Reading (RPT 20-122)

0103. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

That Bylaw No. 5 of 2020 be given third and final reading.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

0104. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

That Bylaw No. 5 of 2020 be read a third time and passed; and, that Bylaw No. 5 of 2020 be now adopted, sealed and signed by the Mayor and City Clerk.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.3 10th Avenue East and 4th Street (RPT 20-100)

0105. **Moved by:** Councillor D. Nowoselsky
Seconded by: Councillor B. Edwards

That RPT 20-100 be received as information and filed.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.4 Permanent Sign Application - Digital Billboard - 243 South Industrial (RPT 20-133)

0106. **Moved by:** Councillor D. Nowoselsky
Seconded by: Councillor B. Edwards

That the Application for a Digital Billboard with Third Party Advertising to be located at 243 South Industrial Drive, legally described as Lot 6, Block E, Plan No. 79PA03642, be approved, subject to the Applicant obtaining a Final Site Plan approved by the Planning and Development Services and Public Works Departments.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.5 Down Payment Assistance Program – 309 9th Street East (RPT 20-127)

0107. **Moved by:** Councillor D. Cody
Seconded by: Councillor B. Edwards

1. That the Down Payment Assistance Program Application from Nery Kalwoule for the property located at 309 - 9th Street East, legally described as Lot 16, Block 29, Plan No. B765, Extension 0, be approved for a \$2,375 grant, subject to the Applicant entering into an Agreement with The City; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.6 Land Matter, Return Retainer Fee - 690 18th Street West (RPT 20-136)

0108. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor D. Cody

That the \$10,000 Retainer Fee for 690 - 18th Street West be returned to P.A. Community Housing Society Inc.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.7 2020 Roofing Report (RPT 20-134)

0109. **Moved by:** Councillor D. Nowoselsky
Seconded by: Councillor T. Zurakowski

1. That \$275,000 from the Committed Capital Reserve to repair the roof and replace the eaves troughs at the Prince Albert Golf & Curling Club be approved;
2. That \$26,000 from the Committed Capital Reserve to replace the metal roof on the Maintenance Shop at Cooke Municipal Golf Course be approved; and,
3. That \$12,000 from the Committed Capital Reserve to re-shingle the roofs at the Police and Education Museums be approved.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.8 Request for Tax Relief - Prince Albert Golf & Curling Club (RPT 20-131)

0110. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

1. That a Tax Exemption Agreement between The City and Prince Albert Golf & Curling Club for a five (5) year term from 2020 to 2024, be approved, subject to:
 - a. Municipal taxes and levies be exempt from 2020 to 2024, except local improvement levies; and,

- b. A tax exemption for public and separate school taxes be approved subject to receiving correspondence from the Saskatchewan Ministry of Government Relations, if required, and the Prince Albert Catholic Separate School Division; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.9 Twilite Motel Inc. Utilities Servicing Agreement (RPT 20-135)

0111. **Moved by:** Councillor B. Edwards
Seconded by: Councillor D. Nowoselsky

1. That the Utilities Servicing Agreement between The City and Twilite Motel Inc. for a five (5) year term from January 1, 2019 to December 31, 2023, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.10 Exemption from Water Meter Replacement Program (RPT 20-125)

11.10.1 Reconsideration of Water Meter (CORR 20-29)

0112. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

That exemptions from the Water Meter Replacement Program be denied.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.11 Little Red River Park Caretaker Agreement Request for Proposal No. 58 of 2019 (RPT 20-124)

0113. **Moved by:** Councillor T. Zurakowski
Seconded by: Councillor D. Cody

1. That a Caretaker Agreement between The City and Shanigans Bistro for the operation of the Cosmo Lodge and Maintenance of the immediate surrounding 3.5 acres of green space, for a five (5) year term from May 1, 2020 to April 30, 2026, be approved;
2. That Landscape Maintenance for Little Red River Park be brought under the management of the Community Services Department; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

(Councillors C. Miller, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.12 2020 Final Planning Advisory Committee Work Plan (RPT 20-116)

0114. **Moved by:** Councillor D. Nowoselsky
Seconded by: Councillor B. Edwards

That the 2020 Planning Advisory Committee Work Plan, as attached to RPT 20-84, be approved.

(Councillors C. Miller, T. Lennox-Zepp, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.13 2020 Work Plan – Community Services Advisory Committee (RPT 20-128)

0115. **Moved by:** Councillor B. Edwards
Seconded by: Councillor D. Nowoselsky

That the 2020 Work Plan for the Community Services Advisory Committee, as attached to RPT 20-103, be approved, with the following amendment:

Extending the completion date to April 29, 2020 for the Twining Project with Thorey en Plaine, France.

(Councillors C. Miller, T. Lennox-Zepp, E. Botha and D. Ogrodnick were absent for the vote.)

CARRIED

11.14 Community Grant Program 2020 Recommendations (RPT 20-129)

0116. **Moved by:** Councillor T. Zurakowski
Seconded by: Councillor B. Edwards

1. That the 2020 Community Grant Program Recipients, as attached to RPT 20-102, be approved;
2. That the authority to proceed with projects be granted to the successful applicants upon receipt of final approval from Saskatchewan Lotteries Trust Fund for Sport, Culture and Recreation; and,
3. That the Mayor and City Clerk be authorized to execute the 2020 Grant Agreements on behalf of The City, once prepared.

(Councillors C. Miller, T. Lennox-Zepp, E. Botha and D. Ogrodnick were absent for the vote.)

CARRIED

11.15 Airport Advisory Committee - 2020 Work Plan (RPT 20-117)

0117. **Moved by:** Councillor D. Cody
Seconded by: Councillor T. Zurakowski

That the 2020 Airport Advisory Committee Work Plan, as attached to RPT 20-68, be approved.

(Councillors C. Miller, T. Lennox-Zepp, E. Botha and D. Ogrodnick were absent for the vote.)

CARRIED

11.16 Airport Capital Assistance Program - Applications (RPT 20-119)

0118. **Moved by:** Councillor T. Zurakowski
Seconded by: Councillor D. Nowoselsky

1. That the 2020 Grant Application(s) for funding under the Airport Capital Assistance Program be approved for the following projects:
 - a. Airfield Electrical Rehabilitation; and,
 - b. Taxiway A, C, and Apron I Drainage Improvements; and,
2. That the following statement be approved to allow the Airport Capital Assistance Program Grant Application for Airport Infrastructure to proceed:

"It is resolved that The City of Prince Albert Council support the application for a Airport Capital Assistance Program Grant for Airport Infrastructure, and Council agrees to meet legislated standards, to meet the terms and conditions of the relevant Airport Capital Assistance Program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the Ministry of Transport (Canada)."

(Councillors C. Miller, T. Lennox-Zepp, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

11.17 Community Airport Partnership - Applications (RPT 20-118)

0119. **Moved by:** Councillor T. Zurakowski
Seconded by: Councillor B. Edwards

1. That the 2020 Grant Application(s) for funding under the Community Airport Partnership be approved for the following projects:
 - a. Taxiway F Resurfacing;
 - b. Taxiway B Edge Lights and Sign Replacement; and,
 - c. Taxiway B Drainage Improvements; and,

2. That the following statement be approved to allow the Community Airport Partnership Grant Application for Airport Infrastructure to proceed:

"It is resolved that The City of Prince Albert Council support the application for a Community Airport Partnership Grant for Airport Infrastructure, and Council agrees to meet legislated standards, to meet the terms and conditions of the relevant Community Airport Partnership Program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction cost, to fund ongoing operation and maintenance costs, and to follow any mitigation measures as required by the Ministry of Transport (Canada)."

(Councillors C. Miller, T. Lennox-Zepp, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

15. INQUIRY RESPONSES

15.1 February 24, 2020 City Council Meeting Inquiry Responses (INQ 20-3)

0120. **Moved by:** Councillor D. Cody

Seconded by: Councillor T. Zurakowski

That INQ 20-3 be received as information and filed.

(Councillors C. Miller, T. Lennox-Zepp, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

16. NOTICE OF MOTION

17. MOTIONS

17.1 Motion - Mayor G. Dionne - Ward Boundary Changes - Notice to Residents (MOT 20-1)

Councillor B. Edwards assumed the Chair.

0121. **Moved by:** Mayor G. Dionne
Seconded by: Councillor D. Cody

1. That the City Clerk's Office prepare a Notice to be mailed out along with the Tax Bills to all residents of Prince Albert advising them of the ward boundary changes, including background on why the changes were made; and,
2. That the Notice shall be double-sided, in colour, and include a map which shows the old ward boundaries versus the new ward boundaries with any changes in wards to be marked in yellow to highlight the changes.

(Councillors C. Miller, T. Lennox-Zepp, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED

Mayor G. Dionne resumed the Chair.

18. PUBLIC FORUM

19. ADJOURNMENT – 5:52 P.M.

0122. **Moved by:** Councillor T. Zurakowski
Seconded by: Councillor D. Cody

That this Council do now adjourn.

(Councillors C. Miller, T. Lennox-Zepp, E. Botha and D. Ogradnick were absent for the vote.)

CARRIED


MAYOR GREG DIONNE


CITY CLERK

MINUTES ADOPTED THIS 6TH DAY OF APRIL, A.D. 2020.