



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, JANUARY 13, 2020, 4:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Evert Botha
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dennis Nowoselsky
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager (Excused at 5:33 p.m.)
Kris Olsen, Fire Chief
Wes Hicks, Director of Public Works
Mitchell J. Holash, Q. C., City Solicitor
Kiley Bear, Communications Manager
Ken Leclaire, Director of Corporate Services
Jody Boulet, Director of Community Services
Cheryl Tkachuk, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor T. Lennox-Zepp, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0001. **Moved by:** Councillor C. Miller

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0002. **Moved by:** Councillor B. Edwards

That the Minutes for the Executive Committee Public and Incamera Meetings held November 18, 2019, be taken as read and adopted.

CARRIED

5. DELEGATIONS

5.1 Collection and Handling of Recycling Material at Material Recovery Facility (CORR 20-9)

Verbal Presentation was provided by Keith Matheson, Chairman, North Central Saskatchewan Waste Management Corporation.

0003. **Moved by:** Mayor G. Dionne

That CORR 20-9 be received as information and filed.

CARRIED

6. CONSENT AGENDA

6.1 Request for Five Year Tax Relief – 690 – 18th Street West (CORR 20-1)

That CORR 20-1 be received and referred to the Planning and Development Services Department.

6.2 Request to Restrict Parking to One Side of 10th Street East from 1st to 6th Avenue (CORR 20-2)

That CORR 20-2 be received and referred to the Public Works Department.

- 6.3 Invitation to Meeting regarding Paratransit Program (CORR 20-3)
That CORR 20-3 be received and referred to the Mayor's Office.
- 6.5 Request for In-Kind Lease of Office and Cultural Space for The Community Intervention Model – Gang Strategy at the old Boy Scouts Hall (CORR 20-7)
That CORR 20-7 be received and referred to the Community Services Department.
- 6.6 Request for Re-dress for handling of Prince Albert Seniors Advocacy Centre Budget Submission (CORR 20-8)
That CORR 20-8 be received as information and filed.
- 6.7 Hudson Bay Route Association 2020 Membership Request (CORR 20-10)
That CORR 20-10 be received as information and filed.
- 6.10 Response to August 2019 Account Payable Summary Inquiries (RPT 19-567)
That RPT 19-567 be received as information and filed.
- 6.11 October 2019 Account Payable Payments (RPT 19-621)
That RPT 19-621 be received as information and filed.
- 6.12 2019 Quarter 3 Financial Report – General Fund (RPT 19-626)
That RPT 19-626 be received as information and filed.
- 6.13 2019 Quarter 3 Financial Report – Miscellaneous Funds (RPT 19-627)
That RPT 19-627 be received as information and filed.
- 6.14 November 2019 Account Payable Payments (RPT 19-644)
That RPT 19-644 be received as information and filed.
- 6.15 October 2019 Bylaw Unit Activity Report (RPT 20-8)
That RPT 20-8 be received as information and filed.
- 6.16 Vacant/Boarded Homes – November 2019 Report (RPT 20-9)
That RPT 20-9 be received as information and filed.

6.18 November 26, 2019 Planning Advisory Committee Meeting Minutes (MIN 19-83)

That MIN 19-83 be received as information and filed.

6.19 December 2, 2019 Management Committee Meeting Minutes (MIN 19-85)

That MIN 19-85 be received as information and filed.

0004. **Moved by:** Mayor G. Dionne

That the Consent Agenda Item Nos. 6.1 to 6.3, 6.5 to 6.7, 6.10 to 6.16, 6.18 and 6.19 be received as information and referred, as indicated.

CARRIED

6.4 Twining Project Thorey en Plaine, France (CORR 20-4)

0005. **Moved by:** Councillor E. Botha

That CORR 20-4 be received and referred to the Community Services Advisory Committee for further exploration with relevant stakeholders and report back to the Executive Committee.

CARRIED

6.8 Appeal Decision to Replace Current Water Meter (CORR 20-11)

0006. **Moved by:** Councillor D. Ogradnick

That CORR 20-11 be received and referred to the Financial Services Department for review and report regarding the possibility of an exemption in regards to a health issue.

CARRIED

6.9 State of the Playground Progression Report for 2020 (RPT 19-641)

0007. **Moved by:** Councillor T. Zurakowski

That RPT 19-641 be received as information and filed.

CARRIED

6.17 November 13, 2019 Destination Marketing Levy Advisory Committee Minutes (MIN 19-80)

0008. **Moved by:** Councillor B. Edwards

That MIN 19-80 be received as information and filed.

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 Administration Matters and Bylaw (RPT 19-385)

Verbal Presentation was provided by Sherry Person, City Clerk.

0009. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration

1. That Bylaw No. 1 of 2020 be given three (3) readings;
2. That the amending Purchasing Policy be approved;
3. That the Legal Documentation Execution Policy No. 36 be rescinded;
4. That the Municipal and Utility Easement Policy be approved; and,
5. That the amending Management Committee Terms of Reference which includes the Mandate, Policy Areas and Delegated Authority of the Committee, be approved.

CARRIED

7.2 Action Items from City Council, Executive Committee and Budget Committee (RPT 19-622)

Verbal Presentation was provided by Sherry Person, City Clerk.

0010. **Moved by:** Councillor D. Cody

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Action Items be updated as indicated in the Open Items documents, as attached to RPT 19-622.

CARRIED

7.3 Down Payment Assistance Program (RPT 19-628)

PowerPoint Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0011. **Moved by:** Councillor D. Nowoselsky

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That The City's Down Payment Assistance Program, as attached to RPT 19-577, be approved;
2. That Administration forward a report for consideration by the Planning Advisory Committee following one (1) year from final approval of the Down Payment Assistance Program to discuss the uptake and success of the Program; and,
3. That the Administrative cost to register a lien, as established under the Financial Services Fees and Charges Bylaw No. 31 of 2019, be waived for any lien required as a part of the Down Payment Assistance Program.

CARRIED

7.4 Suspension of the Street Naming Policy and Street Name List and Adoption of an Interim Street Name List (RPT 19-629)

PowerPoint Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0012. **Moved by:** Councillor D. Ogrodnick

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the following names be identified for priority use as street names in The City, in the following order:
 - a. Settee, Thomas;
 - b. Laird, Edwin G.;
 - c. Meadows, Amy;
 - d. Smith, Loyd;
 - e. Gosselin, Albert E.;
 - f. Hall, John;
 - g. Nelson;
 - h. Sutherland, George;
 - i. Martin, Glenn;
 - j. Kowalsky, Myron;
 - k. Lautermilch, Eldon;
 - l. Cody, Don;
 - m. Atkinson, Lee; and,
 - n. Dionne, Greg; and,
2. That the existing Street Name List and Street Naming Policy be suspended from use, until the names identified for priority use have been used.

CARRIED

7.5 Workforce Management Application 2019 Update (RPT 19-520)

Verbal Presentation was provided by Cheryl Tkachuk, Director of Financial Services.

0013. **Moved by:** Councillor B. Edwards

That the following be forwarded to an upcoming City Council meeting for consideration:

That the 2019 General Fund budget allocation of \$35,000 for the annual maintenance of the Workforce Management Software be used to cover the difference between the approved project amount of \$159,404.40 and the 2018 Capital Budget amount of \$125,000.

CARRIED

7.6 Five (5) Year Tax Relief – 861 River Street West (RPT 19-609)

Verbal Presentation was provided by Cheryl Tkachuk, Director of Financial Services.

0014. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

That the five (5) year Tax Exemption request for the property located at 861 River Street West, owned by Prince Albert Community Housing Society Inc., be denied.

CARRIED

7.7 Taxi Bylaw – Defer Enforcement of Advertising on Windows (RPT 19-635)

7.7.1 Concerns regarding Taxi Bylaw No. 16 of 2019 (CORR 20-12)

0015. **Moved by:** Councillor T. Zurakowski

That the following be forwarded to an upcoming City Council meeting for consideration:

That the enforcement of Subsection 35(b) of the Taxi Bylaw No. 16 of 2019, be deferred until November 1, 2020.

CARRIED

8. UNFINISHED BUSINESS

9. **ADJOURNMENT – 6:13 P.M.**

0016. **Moved by:** Councillor T. Zurakowski

That this Committee do now adjourn.

CARRIED



COUNCILLOR BLAKE EDWARDS
CHAIRPERSON



CITY CLERK

MINUTES ADOPTED THIS 10TH DAY OF FEBRUARY, A.D. 2020.