



MAY 12, 2023

**PRINCE ALBERT BOARD OF POLICE COMMISSIONERS**  
**PUBLIC AGENDA**

**TUESDAY, MAY 16, 2023**

**8:00 A.M.**

**MAIN BOARDROOM, 2<sup>ND</sup> FLOOR CITY HALL**

**APPROVAL OF AGENDA:**

*"That the Agenda for this meeting be approved, as presented."*

**READING MINUTES:**

1. Minutes of the Board of Police Commissioners Meeting held April 27, 2023.

**Page No.**  
**A-1**

Public  
BOC

**Recommendation:**

*Minutes be taken as read and adopted; and, that the Board Chairperson and the Board Secretary be authorized to execute the Minutes.*

**PRESENTATION:**

2. Historical Missing Persons & Unsolved Homicide Section Update Report and Presentation by Prince Albert Police Service and Family Members of a Missing Person

**Page No.**  
**A-3**

Public  
BOC

**Recommendation:**

*Be received as information and filed.*

**FINANCIAL REPORTS:**

3. First Quarter Financial Report

**Page No.**  
**A-34**

Public  
BOC

**Recommendation:**

*Be received as information and filed.*



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**MAIN BOARDROOM, 2<sup>ND</sup> FLOOR CITY HALL**

**STATISTICS:**

4. First Quarter of 2023 Crime Statistics Report

**Page No.**  
**A-38**

**Recommendation:**

Public  
BOC

***Be received as information and filed.***

5. Community Safety Officer (CSO) Report for January, February, March 2023

**Page No.**  
**A-53**

**Recommendations:**

Public  
BOC

***1. That the Board receives the report as information and filed; and,***

***2. That the Board forwards the report to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO Policy Manual.***

**REPORTS:**

6. PAPS Annual Report 2023

**Page No.**  
**A-56**

**Recommendation:**

Public  
BOC

***Be received as information and filed.***

7. Proactive Policing Unit – Year End Report (2022)

**Page No.**  
**A-81**

**Recommendation:**

Public  
BOC

***Be received as information and filed.***

8. Police and Crisis Team (PACT) – 2022 Year End Report

**Page No.**  
**A-84**

**Recommendation:**

Public  
BOC

***Be received as information and filed.***



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**MAIN BOARDROOM, 2<sup>ND</sup> FLOOR CITY HALL**

9. PAPS CTSS Motorcycle Project **Page No. A-87**  
**Recommendation:**  
*Be received as information and filed.*  
Public  
BOC
10. Flag Protocol Policy **Page No. A-93**  
**Recommendation:**  
*Be received as information and filed.*  
Public  
BOC
11. Police Building Historical Sign Restoration **Page No. A-98**  
**Recommendation:**  
*Be received as information and filed.*  
Public  
BOC
12. PAPS Indoor Firearms Range Policy **Page No. A-102**  
**Recommendation:**  
*Be received as information and filed.*  
Public  
BOC
13. Executive Board Secretary Secondment to Board of Police Commissioners **Page No. A-106**  
**Recommendations:**  
*That the Board approve the following:*  
  - 1. That Renee Horn be appointed as Executive Board Secretary to the Prince Albert Board of Police Commissioners for a Secondment term effective June 1, 2023;*
  - 2. That the term of the Secondment be for a minimum of six (6) months up to a maximum of one (1) year;*  
Public  
BOC



MAY 12, 2023

**PRINCE ALBERT BOARD OF POLICE COMMISSIONERS**  
**PUBLIC AGENDA**

**TUESDAY, MAY 16, 2023**

**8:00 A.M.**

**MAIN BOARDROOM, 2<sup>ND</sup> FLOOR CITY HALL**

3. *That Ms. Horn maintain her current salary and benefits pay, with increases equivalent to those approved by the City for Out of Scope positions;*
  4. *That the City be credited in full by the Prince Albert Board of Police Commissioners for all costs associated with the Executive Board Secretary during the term of the Secondment; and*
  5. *That Rena Noble be appointed as the Acting (Alternate) Board Secretary during the term of the Secondment.*
14. Canadian Association of Police Governance Annual Conference

**Recommendation:**

*That the Board approve up to two (2) Board members to attend the 2023 Canadian Association of Police Governance Annual Conference taking place August 15-18, 2023 in St. John's, Newfoundland; and, that any associated costs be paid by the Prince Albert Board of Police Commissioners 2023 budget.*

**Page No.**  
**A-110**

Public  
BOC

**CORRESPONDENCE:**

15. Email correspondence dated April 4, 2023 regarding the name change from Public Complaints Commission to the Public Complaints Investigation Branch

**Recommendation:**

*Be received as information and filed.*

**Page No.**  
**A-117**

Public  
BOC

16. Email correspondence dated May 8, 2023 regarding Social Enterprise Training

**Recommendation:**

*That the Board Secretary contact the training organizer for approval to forward the email invitation offer to the City Manager to consider providing the training opportunity to a member of the City's leadership team in place of a Board Member.*

**Page No.**  
**A-118**

Public  
BOC





MAY 12, 2023

**PRINCE ALBERT BOARD OF POLICE COMMISSIONERS**  
**PUBLIC AGENDA**

**TUESDAY, MAY 16, 2023**

**8:00 A.M.**

**MAIN BOARDROOM, 2<sup>ND</sup> FLOOR CITY HALL**

17. Correspondence from Acting City Clerk dated March 24, 2023 regarding School Zone Safety Update

**Page No.**  
**A-120**

Public  
BOC

**Recommendation:**

***Be received as information and filed.***

18. Correspondence from City Manager dated May 8, 2023 regarding Follow-up to Art Hauser Centre Parking Lot Concerns

**Page No.**  
**A-130**

Public  
BOC

**Recommendation:**

***Be received as information and filed.***

**DISCUSSION ITEMS:**

19. Deputy Chief Prince - Verbal Update on the Strategic Plan

**NEXT MEETING:**

Tuesday, September 19, 2023

8:00 a.m.

Main Boardroom, City Hall

**MOTION TO AJDOURN:**

**Recommendation:**

***That this Board do now adjourn the Public meeting.***



**PRINCE ALBERT BOARD OF POLICE COMMISSIONERS**  
**PUBLIC MINUTES OF MEETING**

THURSDAY, APRIL 27, 2023

5:30 P.M.

MAIN BOARDROOM, 2<sup>ND</sup> FLOOR, CITY HALL

**Present in Boardroom:**

**Mayor G. Dionne, Acting Chairperson**  
**Councillor C. Miller**  
**Councillor B. Edwards**  
**Janet Carriere**

**R. Noble, Board Secretary**  
**M. Holash, K.C., Legal Counsel**

Meeting convened at 5:31 p.m.

**APPROVAL OF AGENDA:**

016. Moved by Councillor C. Miller, AND RESOLVED:

That the April 27, 2023 Board of Police Commissioners Public Meeting Agenda be approved as presented.

**READING MINUTES:** N/A

**PRESENTATION:** N/A

**FINANCIAL REPORTS:** N/A

**STATISTICS:** N/A

**REPORTS:**

1. Appointment of Board Chairperson

017. Moved by Councillor B. Edwards, AND RESOLVED:

That Janet Carriere be appointed Board Chairperson of the Prince Albert Board of Police Commissioners effective April 27, 2023 to December 31, 2023.

**CORRESPONDENCE:** N/A

**DISCUSSION TOPICS:**

2. Arrangements for Swearing In of New Board Member

**NEXT MEETING:**

Tuesday, May 16, 2023

8:00 a.m.

Main Boardroom, City Hall

**MOTION TO ADJOURN:**

3. Adjournment – 5:36 p.m.

018. Moved by Mayor G. Dionne, AND RESOLVED:

That this Board do now adjourn.

**CHAIRPERSON**

**BOARD SECRETARY**



## PRINCE ALBERT POLICE SERVICE

**TITLE: Historical Missing Persons & Unsolved Homicide Section Update**

**DATE: April 17, 2023**

**TO: Chief of Police**

**Board of Police Commissioners**

**PUBLIC:**

**INCAMERA:**

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### **RECOMMENDATION:**

That this report be received as information and filed in conjunction with presentations.

### **TOPIC & PURPOSE:**

This report provides information on the Prince Albert Police Service Historical Missing Persons and Unsolved Homicide section. Presentations will be made by a PAPS officer and the family of a missing person.

### **REPORT:**

Currently the PAPS has once member assigned to our Historical Missing Persons and Unsolved Homicide section. Although only one person is assigned to the unit on a full-time basis, they have access and support from the entire Criminal Investigations Division to support investigations as required.

At this time, the Historical Missing Persons and Unsolved Homicide section is assigned (9) nine historical missing person files and (1) one unsolved homicide file. The investigator will present an overview of the work they do and provide details on several files.

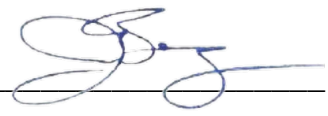
As well, the family of missing person Happy Charles will present their experience in working with police in the search for Happy.

PRESENTATION:    VERBAL           AUDIO/VISUAL           NONE  

Written By: Scott Hayes , Inspector

Signature:  \_\_\_\_\_

Approved by: Jonathan Bergen, Chief of Police

Signature:  \_\_\_\_\_

Missing and Murdered Indigenous Women and Girls

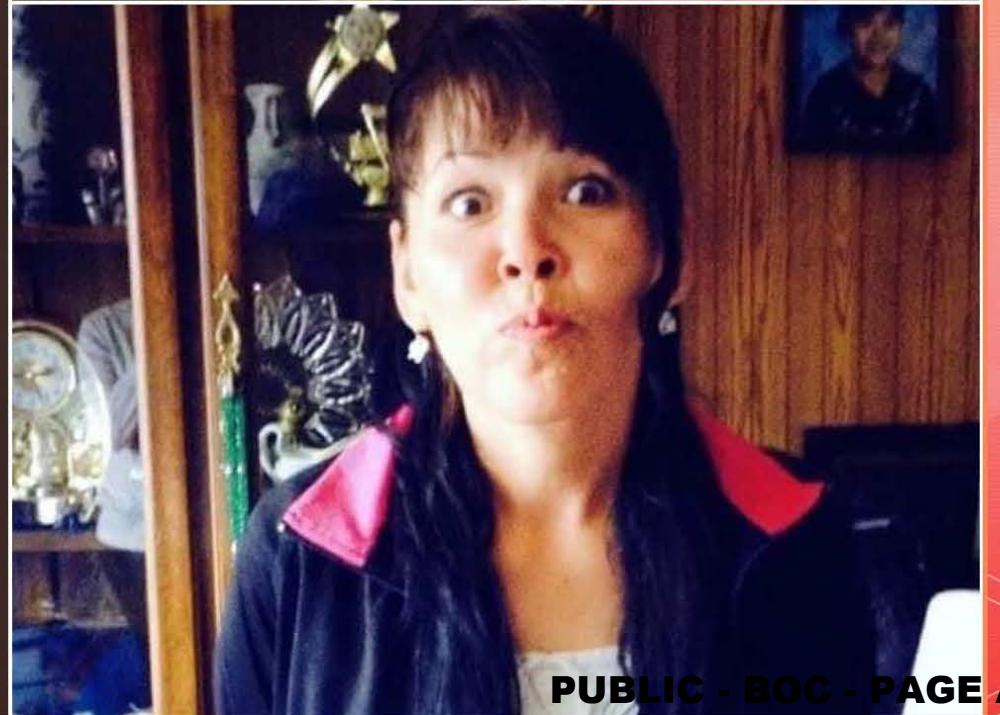
# A Families Journey





# About Happy Charles...

- Loving mother, grandmother, daughter, sister, cousin, friend...
- Outgoing, friendly, funny, kind, forgiving, understanding, and so much more...
- She loved family and would never go longer than a few days without contact. She would never want to make family worry about her wellbeing.





# When Happy Went Missing...

- Lack of police support
- Family, friends and relatives forced to learn how to run a ground search, mapping, coordinating search teams and more...
- Civilians, community, friends, family helped by donating their time through searching, making meals, assisting with accommodations and milage
- Brought our family closer together





# Searching Prince Albert and Surrounding Areas



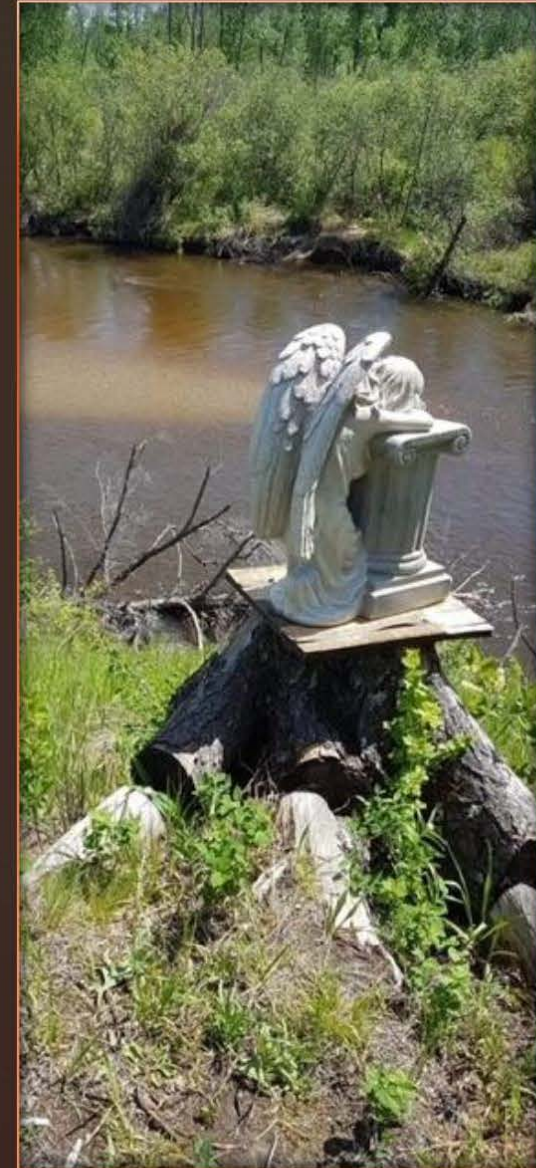


# Searching Prince Albert and Surrounding Areas





# Searching Prince Albert and Surrounding Areas





# “#BringHappyHome”

- Happy’s third daughter, Marcia, organized a healing walk from Prince Albert to La Ronge to bring her mother’s spirit home.
- The walk continues every year in Prince Albert to raise awareness for Happy’s disappearance.
- The walk continues to bring healing, connection, friends, love and a sense of community.







“#BringHappyHome”





“#BringHappyHome”





“#BringHappyHome”



“#BringHappyHome”











## Awareness for the Missing and Murdered

# Awareness for the Missing and Murdered





# Awareness for the Missing and Murdered



# Awareness for the Missing and Murdered





# Awareness for the Missing and Murdered



# Awareness for the Missing and Murdered

**Our Father  
Kisemanito  
The Creator  
Wihchihiinanmina  
Help us and  
Kanaweyiminan  
Protect us,  
Anoch  
today  
Kakisikiak  
All Day,  
Kiyanan Kitawasimisak  
We are your children  
Nakpowak napes-sak  
All boys and men  
Iskwawak - Iskwes-sak  
All girls and women,  
Ekakahkiyaw  
And all others,  
Aysiniak Ota  
All people here,  
Askiyk  
All the World  
Kita - tamihinan  
We are thankful!  
Hai Hai  
Thank you**

**girls, sisters,  
grandmothers.  
Never forget  
about the  
system, and the  
importance of  
your safety <3"**

**Silence,  
and Domestic  
Violence"**

**"Let us protect  
our Women,  
children  
and family.  
Women are life  
providers"**

**"In memory  
of Charlene -  
reach for the  
stars, never  
give up!"**

**"Share with  
friends to be  
safe. Watch,  
listen and  
shout."**

**"Always seek  
help when in  
need, there  
is always  
somebody out  
there who would  
be willing to  
support you."**

**"Always  
believe  
their story"**



# Awareness for the Missing and Murdered



## Bringing Happy Charles *Spirit Home*

Our Mother has been missing for over a year we will be walking to take her spirit home. Our Spiritual Walk will bring awareness, tips or information & raise funds or donations for future searches. A walk of love for our mom.

# HEALING & AWARENESS WALK

Prince Albert (PACI School) to  
La Ronge (Urban Reserve) SK  
May 6-13, 2018





## Awareness for the Missing and Murdered



## Hope for the Future

- Continue to bring awareness to the Missing and Murdered Indigenous Women and Men cases.
- Establish a first responders office for the families of missing and murdered people.
- Continue to move forward in life and keep Happy's memory alive.



### Biography of Marcia

I just want to say thank you for taking the time to listen to our stories. My name is Marcia Bird, I am Happy Charles's third daughter. My mom going missing has left a huge impact on us all. Before I was angry at the world for taking my mom from me and took my anger out on myself. I tried to be there for my family but I was getting lost with all the anger in my heart. I had some rough years but I'm in a stage where I just want to know where my mom is. I want the world to know that she's still missing, that were still needing to find her and we need that support more than ever. Almost 6 years since she's been reported missing. The walks feel as though the people still care and listen and give us that hope we need to carry on through the year. Thank you.





Children holding up signs during an awareness walk for Happy Charles in Prince Albert on Sunday, April 3, 2022. (Provided by Carson Poitras)

My name is Ariel Charles, I'm the youngest daughter of the missing happy Charles who went missing on April 3rd of 2017.

I was 17 years old when my mother went missing, very tragic event that I didn't know how to go about. I had felt like she would show up like she always does. But when days passed by and weeks went by I got scared and knew that this was real and these types of things do happen...

I didn't know how to feel about it, I really didn't know how to even imagine how to cope with it.

I had so many emotions that I didn't know how to deal with.

I had taken my anger out in different unhealthy ways at times.

The first couple months I had been feeling lost, the not knowing part was like eating me up inside and that I held onto for a very long time and still does bother me at times.

I read an article that said "healing can be so hard, when your inner child wants love, your teenage self wants revenge, and your current self just wants peace: and I related to that so much.

It's a wound I don't think I'll ever get over until she's found. Even then they'll always be an empty spot in my heart, a void that can't be replaced.

But I just wanna know where you are mom...

Months went by, Different conferences we went to.

Listening to Other people's stories, it gave me a little comfort knowing we weren't all alone in this, but still very sad to think there's other people that have gone thru the same thing as us.

How cruel this world can be sometimes.

I had found out I was pregnant with my first son, and that had gave me push, a reason to live. To be excited about life again.

He had come into my life when I was at my very lowest.

From there on out I've been trying my very best to be the best mom I can be( from spoiling him, to working a full time job so I can give every little thing he needs.

I wanna give him everything and just be the best mom I can be:

And I know for a fact if mom could see

She'd be so proud not only of me but our family and how strong we can be....

We Miss and love you mom

#BringHappyHome.☐



## Biography

Aleisha Charles, 27

For most of my life, I wished to be beside my mom. I have numerous memories of foster homes, and few of my mother. Those few are very precious, because she was always kind, smiling, warm and patient. When we were in her custody for the last time, I was thirteen going on fourteen. We got to be with her for three months or so. Things were going well, and we had a baby brother to help look after. Unfortunately, I was scared everything would tumble down and in my fear I resorted to rebellious behaviour. I began skipping school, drinking with my friends and getting into trouble. I fought with my mom and caused her a lot of heart ache. She was soon deemed unfit for parenting and we were all taken away. I ruined our last chance with her because of a silly childhood rebellion I didn't even want. I just wanted to stay with my mom, with my sisters, with my brother. After that we went to the last foster home we would ever step into, and got adopted by our grandparents a few months afterwards.

Living with our grandparents changed our lives. Gave us a sense of stability, an understanding of ourselves and who we were. We were introduced to our culture, and from there we learned to sing the traditional songs. We were in sweat lodges nearly every second week, sometimes once a week. We began our healing journey. Sometimes our mom was there, but she didn't stay for very long. Slowly we

got to know who she was. Got to love her and share our stories and memories with her. She became more like a big sister than a mother, but I loved her more than anything. She joined us in our ceremonies, and did her best to stay clean from alcohol and drugs for our sake.

When mom went missing, I was 21 years old. She had been living with me for a few months, and was slowly slipping back into alcoholism. A week before she left to pa. I asked her to leave. I told her I didn't want to live with alcohol in my life and I thought kicking her out was the answer. I don't believe it was. I should have told her we could work on quitting alcohol together, that I'd let her stay so we could learn to live without that substance in our lives.

She was still very kind and helpful despite the drinking. She was a happy drunk, no trouble at all. I don't know why I thought it was the right idea to kick her out. I made her cry. I broke her heart. I should have helped her and let her stay because she didn't have anywhere else to go.

She went to Prince Albert a week after, but came to say goodbye to me before she left. She gave me a hug and I cut it short because I felt scared. There was a fear in my heart, and my vision grew misty as everything around me slowed. One second felt like a minute as the colour in the room grew blueish and faded. My mom told me everything was going to be better soon. She was so happy before she left, and I wanted to ask her to come back but I just watched her go.

I wasn't surprised when we were told she was missing. A week after she left everyone was scared. Everyone knew then that we weren't going to see her again. I'd already known it when I held her that last time. Two days after she left, I could feel it. I was packing her things and angry, my sons father couldn't handle my emotions and broke up with me because I was acting unhinged that day. He left and I finished packing alone. Taking my moms things and taking them to the trash. I didn't even know why I was doing it.

I just knew she wasn't coming back. Even though I shouldn't have. I should have kept her old clothes, her old blankets, and her brush, trinkets and all those little things for basic living. She didn't have that much. I threw it all out and sat alone feeling empty inside. I don't think I cried after that.

I left my son with his father and did my best to help search for her.

We had faith we would find her. None of us were seriously imagining finding her alive, since we were searching ditches, forests, along the bushes of the streets she once walked so often. We didn't have much help at first, but slowly more and more people volunteered to help us search. So many things could have been done right away that didn't. The aerial search, the dog search, trained search teams, investigations against the last people she stayed with. None of these things were done till months after she went missing. We did everything on our own, from our own pockets.

The times we asked for help, people would tell us she was just another native women out on a binge. She'd come back in a month or something. No worries.

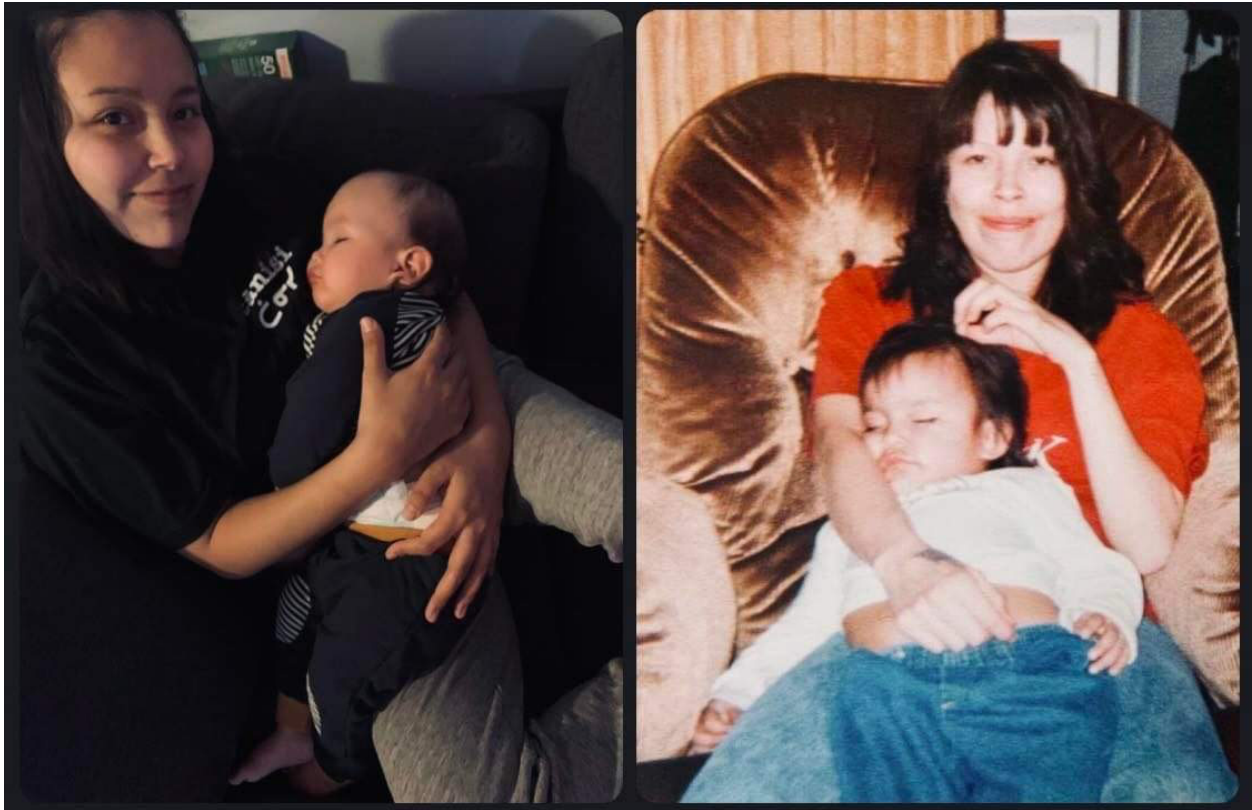
And yet our mom always had the habit of messaging us every couple days. No matter what. She always kept in contact.

Each of us knew that she was gone, she was somewhere out of reach and decaying and we needed to find her as soon as possible. We needed to bring her home and have a funeral, have a sense of closure

or else we will always wonder if she's still alive out there. If she's out there right now in someone's basement being kept prisoner, or living a second life in another province. If she was sold overseas, if she's living and suffering. We needed to know. We still need to know.

It haunts us, and never goes away. Even six years later. What if she's out there right now praying for help? Even though we can feel it in our souls that she's passed on, our minds aren't so easily convinced. I need to know. I want to know what happened to her, and bring her home and give her the love she deserved. I want to say I'm sorry and hear her tell me she forgives me for everything I put her through. I wasn't a good daughter. I want a chance to be better.





#### MMIW

I'm Margaret Bird. I'm 26. Happy Charles went missing April 3rd, 2017. My mom was someone who I spoke to about everything. I really wish she were still here. No amount of "it was meant to be" or "people pass on when they're called back" has ever made it easier. Whatever happened to her, if she's still here... it bothers me on a daily basis. The lack of closure is almost unbearable, so I've resorted to bottling those emotions because sometimes they're just too much. I wish families in this position had support so that they could find their loved ones. When she went missing we didn't get immediate action from people who were supposed to help us. I wished I had a therapist to help me get through this tough time. My son needs me to be okay. Since she went missing my life's been a struggle. School, jobs, managing daily routines and trying to follow goals. I've been trying. My siblings and family are struggling as well. Life was never this tough before she went missing...

I haven't had the greatest upbringing. Many people will share this same experience. Being in the foster care system as a child and witnessing/suffering from physical, sexual, verbal and emotional abuse year after year. But when my mom was still here, the painful memories of my past were bearable. I could talk to her about it. She would speak with me with such kindness and understanding. But now I don't have her. I feel alone. The closest person I have to me now is my son. But I don't want to put the responsibility of my happiness on his shoulders. He deserves a mom who is okay. I must be there for him when he needs me, like the way my mom was for me when I needed her.

We need more support in regards to mental health when it comes to families experiencing ambiguous loss & the loss of a family member who has passed due to violence. We need more support and people taking us seriously for when a family member goes missing. If they send out a report and people search and they find the person hiding out somewhere or found alive... What's the harm in that? Are people really going to be upset that the person they were looking for in ditches was instead found somewhere alive and safe? As a community we are supposed to be looking out for one another, not getting upset at yet another "missing persons" report. If we all made an effort to change, and saw a change from the people in charge then I feel there would be more of a ripple effect.

Awareness walks and events to show people they're not forgotten and we still care. More people will be inclined to help, get to know these families, be understanding towards them and realize that these are people going through grief, not just statistics on a Facebook post.

Mental health help and awareness for these families, so that when these events aren't taking place they can go home knowing they will still be able to heal instead of going home surrounded by toxic behaviour and patterns. They will go home knowing they're doing everything they can for their loved one AND looking forward to their own lives and what it has to offer them.

When I'm going through a rough time, I go to an event and I feel gratitude and happiness knowing that there are people that are willing to listen and help. When I go home, it takes a while before that feeling is gone and again replaced with hopelessness, worry and sadness. The families of MMIW&M2S need support. There needs to be a change. More awareness to prevent more families from becoming MMIW&M2S families. I never thought it would happen to ours...



## PRINCE ALBERT POLICE SERVICE

**TITLE: First Quarter Financial Report**

**DATE: May 10, 2023**

**TO: Chief of Police**  **Board of Police Commissioners**

**PUBLIC:**  **INCAMERA:**

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### **RECOMMENDATION:**

That this report be received as information and filed.

### **TOPIC & PURPOSE:**

To update the Board on the financial position of the Prince Albert Police Service as of March 31, 2023.

### **BACKGROUND:**

The Board approved the 2023 budget by recommending \$200,000.00 be transferred from the Police Service Operating Reserve to the City's General Fund to assist with budget shortfalls. The total request was sent to City Council who approved the funding transfer and the budget on December 12, 2022.

The 2023 Prince Albert Police Service will be funded in the amount of \$18,336,700.00 inclusive of Capital expenditures of \$263,040 and the Police Base Tax in the amount of \$621,000.00

### **DISCUSSION:**

The first quarter financial information was completed May 10, 2023. The following is a summary of the Service's financial accounts for the period of January 1, 2023 to March 31, 2023. The YTD (year-to-date) budget amounts reflects an estimate that was made at the time the budget was completed for each month in the year. The timing of actual spending may differ from the initial estimate.

**PRINCE ALBERT POLICE SERVICE  
JANUARY 1, 2022 - MARCH 31, 2023  
QUARTER ONE FINANCIALS**

	YTD Actual	YTD Budget	YTD (Fav) Unfav Variance	Annual Budget
<b>REVENUES</b>				
User Charges and Fees	(288,798)	(263,902)	(24,896)	(1,055,610)
Operating Grants and Donations	(1,273,644)	(957,020)	(316,624)	(3,828,080)
<b>Total Revenues</b>	<b>(1,562,442)</b>	<b>(1,220,922)</b>	<b>(341,520)</b>	<b>(4,883,690)</b>
<b>EXPENSES</b>				
Salaries Wages and Benefits	4,621,821	4,947,069	(325,248)	19,788,280
Contracted and General Services	314,870	325,760	(10,890)	1,303,040
Financial Charges	323	187	136	750
Utilities	24,252	34,802	(10,550)	139,210
Interest on Long Term Debt	0	0	0	0
Fleet Expenses	207,729	207,395	334	829,580
Maintenance Materials and Supplies	609,656	374,445	235,211	1,497,780
Insurance	7,111	4,952	2,159	19,810
<b>Total Expenses</b>	<b>5,785,762</b>	<b>5,894,610</b>	<b>(108,848)</b>	<b>23,578,450</b>
<b>Operating (Surplus) Deficit</b>	<b>4,223,320</b>	<b>4,673,688</b>	<b>(450,368)</b>	<b>18,694,760</b>
<b>CAPITAL AND INTERFUND TRANSACTIONS</b>				
Capital Revenues	(62,472)		(52,472)	
<b>TOTAL (SURPLUS) DEFICIT</b>	<b>4,160,851</b>	<b>4,673,688</b>	<b>(512,837)</b>	<b>18,694,760</b>

## NOTES ON REVENUE

### User Charges and Fees

- Magistrate fines – \$67,053 unfavorable ( this only includes January and February as March was not received).
- WCB- (\$47,544) favorable. More claims than expected.

- Non Tax Revenues, Criminal Record Checks– (\$11,342) favorable.
- Alarm Charges – (\$45,923) favorable. Timing of revenue due to yearly Alarm Renewals.
- Police Admin Revenue – \$4,040 unfavorable, minimal impact.
- Police Recruiting - \$1,250 unfavorable, minimal impact. We no longer charge for recruiting.
- Police Training /Travel Reimbursement – \$5,211 unfavorable, minimal impact.
- Criminal Investigations Division - \$6,400.00 unfavorable, timing of invoicing rent.
- Support Services Division – \$759 unfavorable, minimal impact.

### **Operating Grants and Donations**

- CID Investigations – (\$14,057) favorable. Province increased budget.  
 Monthly increase for an officer is \$184  
 $\$184 @ 3 \text{ months} = \$552$   
 $\$552 @ 11 \text{ Officers} = \$6,072$   
 Missing Persons - \$8,005 was deferred revenue at fiscal year end. Missing Persons fiscal year end is March 31,2023.
- Support Services – (\$298,366)  
 Monthly increase for an officer is \$184.00  
 $\$184 @ 3 \text{ months} = \$552$   
 $\$552 @ 12 \text{ Officers} = \$6,624$   
 CRT - \$29,009 was deferred revenue at fiscal year end. CRT fiscal year end is March 31,2023.  
 STRT - \$270,500 was deferred revenue at fiscal year end. STRT fiscal year end is March 31,2023.  
 Intersection Safety – \$7,643 unfavorable. This is due to timing of SGI Visibility. Invoices are actual costs. We have only done one in 2023.

### **NOTES ON EXPENSES**

#### **Salaries and Benefits**

- Police Board - \$412 unfavorable, unbudgeted, minimal impact.
- Police Administration – (\$9,933) favorable.
- Criminal Investigations Division – (\$124,361) favorable, position changes since budget, overtime is lower than expected at this time of year, and shift differential savings in January 2023.
- Support Services Division – (\$197,161) favorable, vacant positions as officers are moved to assist patrol, and position changes since budget.
- Patrol Division - \$5,797 unfavorable.

#### **Contracted and General Services**

- Police Administration – (\$3,754) favorable, timing of expenses.
- Criminal Investigations Division- (\$3,367) favorable, timing of expenses.
- Support Services Division – (\$5,594) favorable, timing of expenses.
- Patrol Division – \$1,826 unfavorable, timing of expenses.



**Financial Charges**

- Police Administration - \$136 unfavorable, minimal impact.

**Utilities**

- Police Administration – (\$10,550) favorable, timing of expenses, March utilities not posted.

**Maintenance Materials and Supplies**

- Between all Divisions - \$235,211 unfavorable.
  - Timing of expenses. Information Technology had a large budgeted payment item of \$214,800 March 2023.

Prince Albert Police Service is on track to be on budget at year-end.

**PRESENTATION:**    **VERBAL**                **AUDIO/VISUAL**                **NONE**   

**Written by:**            **Angela Dumont, Finance and Human Resources Manager**

**Approved by:**            **Chief of Police**   

**Signature:**             May 10th, 2023



# PRINCE ALBERT POLICE SERVICE

## First Quarter of 2023 Crime Statistics

**TITLE:** First Quarter of 2023 Crime Statistics Report

**DATE:** 2023-April-26

**TO:** Chief of Police

Board of Police Commissioners

**PUBLIC**

**IN CAMERA**

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### RECOMMENDATION:

That the Board of Police Commissioners receive this report as information and file.

### TOPIC & PURPOSE:

This report reviews the total statistics related to crime and calls. This public report is to keep our community and the Prince Albert Board of Police Commissioners, informed on statistics.

### BACKGROUND:

First quarter statistics related to crime and calls are captured, reviewed, and released to the Board and public. The information in this report is measured and compared to previous years and is provided to identify anomalies or trends. This information can be used to determine community and organizational needs, and support decisions on resource deployment.

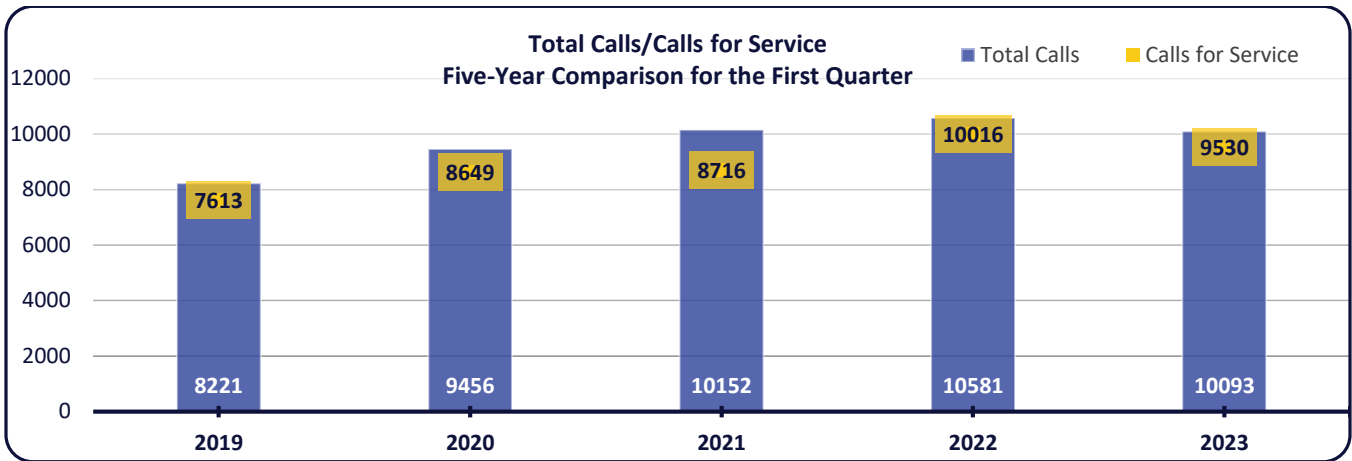
### Calls

The **total** calls for the first quarter was 10093. This is a 4.6% decrease from the previous year.

The **proactive calls** or “neighbourhood strengthening” efforts in the first quarter was 531. This is a 6.63% increase over the previous year.

The **calls for service** received to the first quarter, was 9530. That is a decrease of 4.85% over the previous year. Eviction calls increased by .67% from 1936 (2022) to 1949 (2023); missing persons decreased by 3.11%, from 257 (2022) to 249 (2023); and assaults increased by 4.2% from 139 (2022), to 145 (2023).





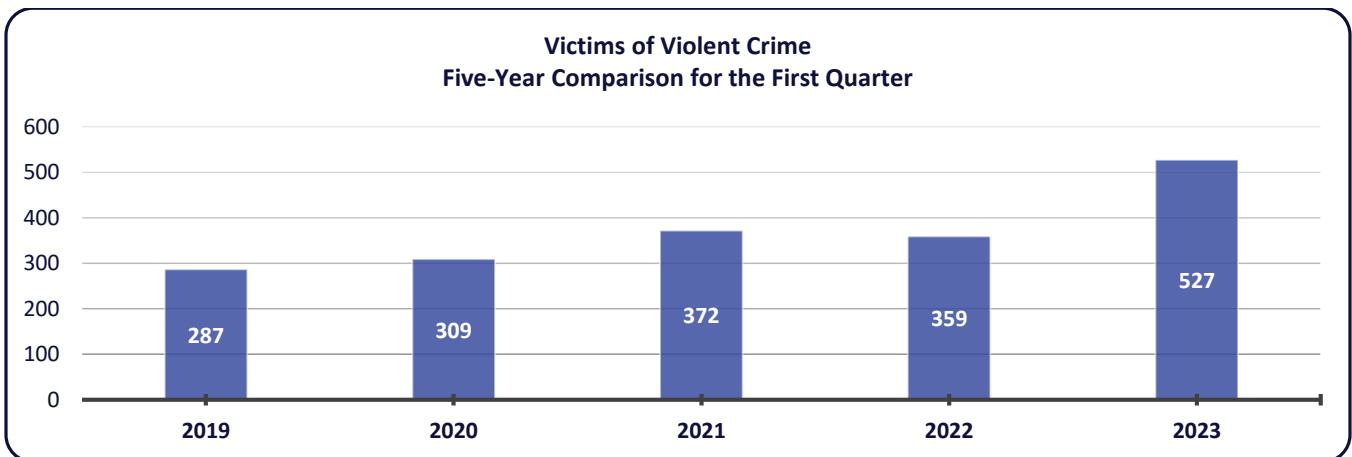
**Appendix 1:** five-year comparison

### Victims of Violent Crime

In the first quarter, there were 527 victims of violent crime. This is a 46.8% increase from the previous year, when there were 359.

The five-year average of victims of violent crime, in the first quarter is 370.

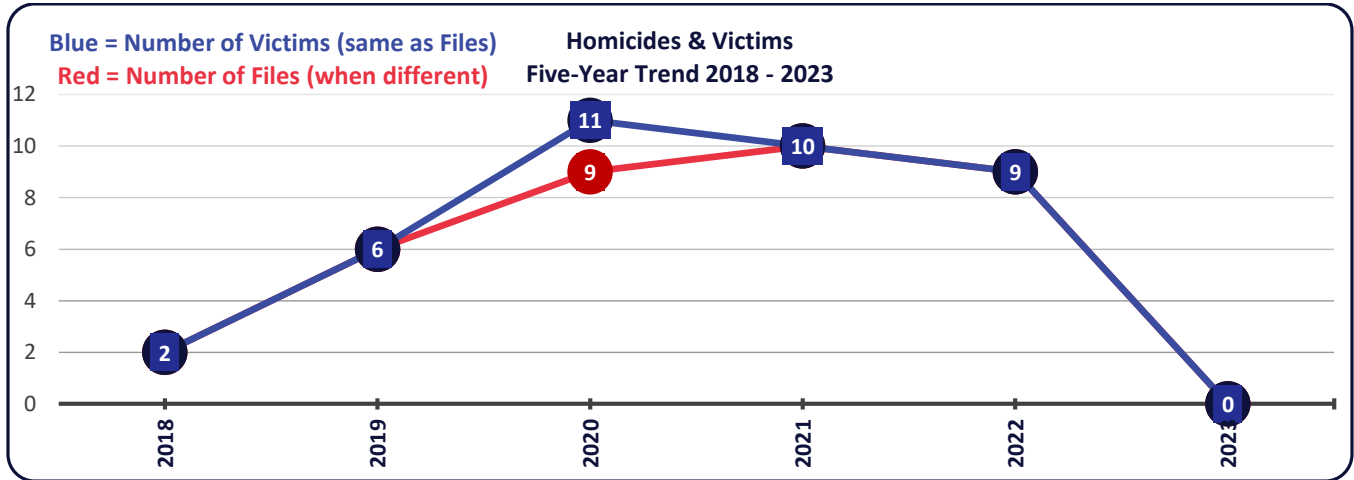
Use of weapons in violent crimes has increased. Top five weapons used; physical force was used 243 times, a knife was used/brandished 50 times, threats occurred 27 times, bear spray was used/brandished 24 times, and a firearm was used/brandished 15 times.



**Appendix 2:** five-year comparison

## Homicides

In the first quarter, there have been zero (0) homicide victims, which is three (3) less than the previous Quarter. There is a 400% increase in Attempted Murders in the first quarter, from one (1) in 2022 to five (5) in 2023.

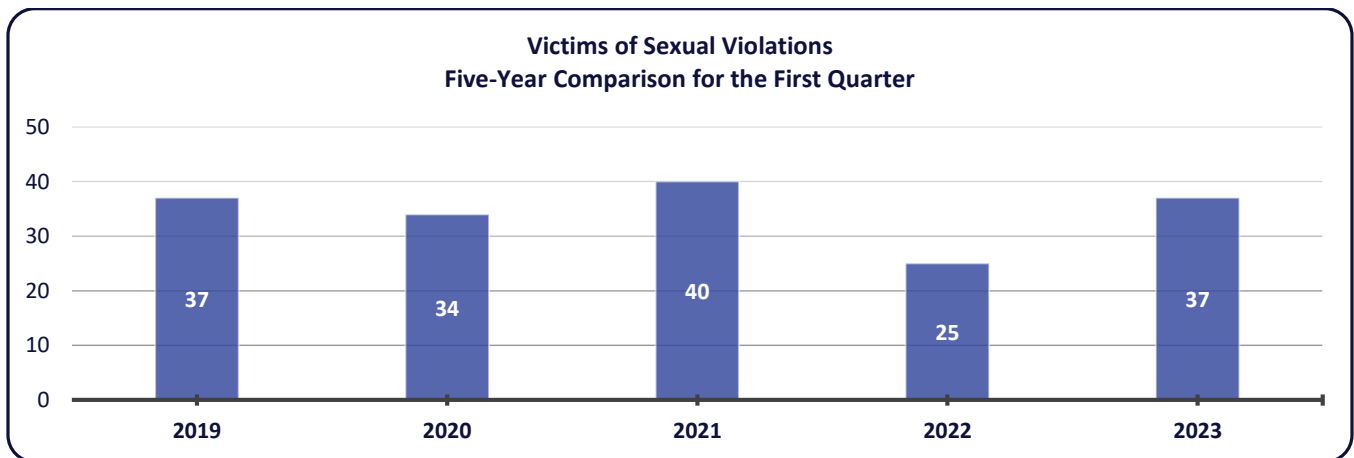


**Appendix 3:** five-year trend

## Victims of Sexual Violations

In the first quarter, there were 37 victims of sexual violations. This is a 48% increase over the previous quarter when there were 25 victims.

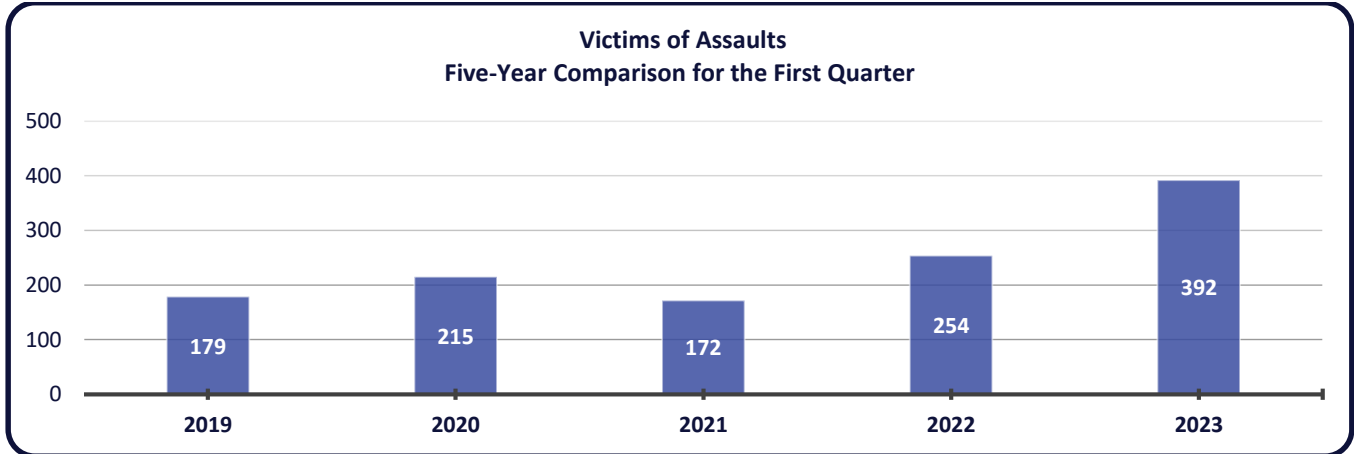
Seven (7) investigations have led to charges and 13 are concluded, with no charges. 17 investigations remain active.



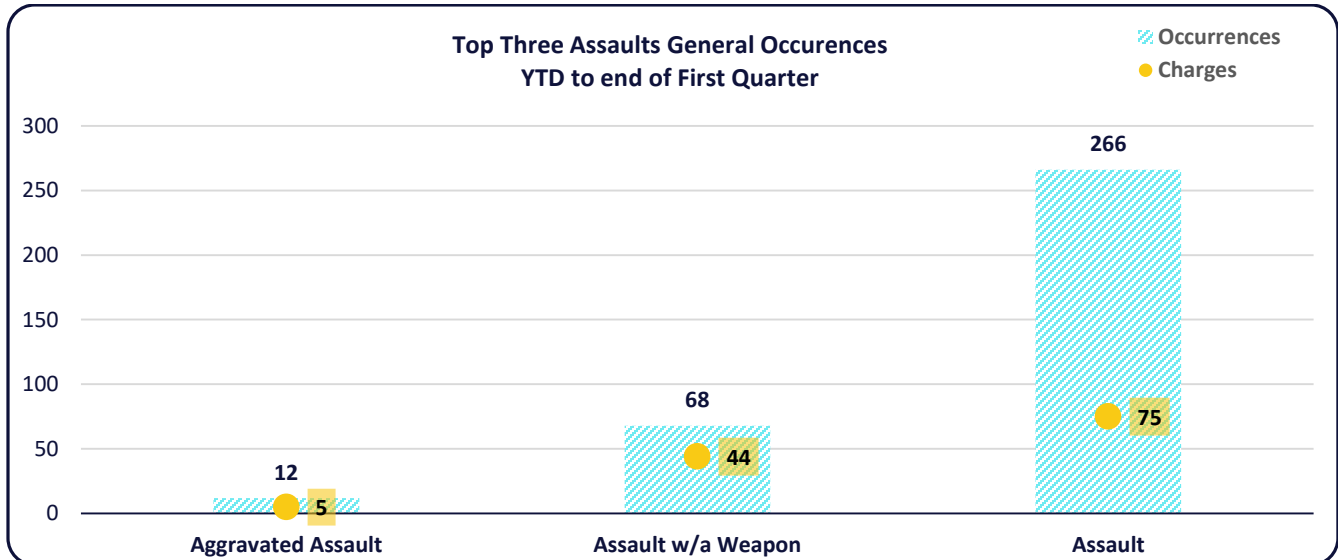
**Appendix 4:** five-year comparison

### Victims of Assault

In the first quarter, there were 392 victims of assault, which is a 54.33% increase from 2022. This is also 61.98% higher than the five-year average of 242.



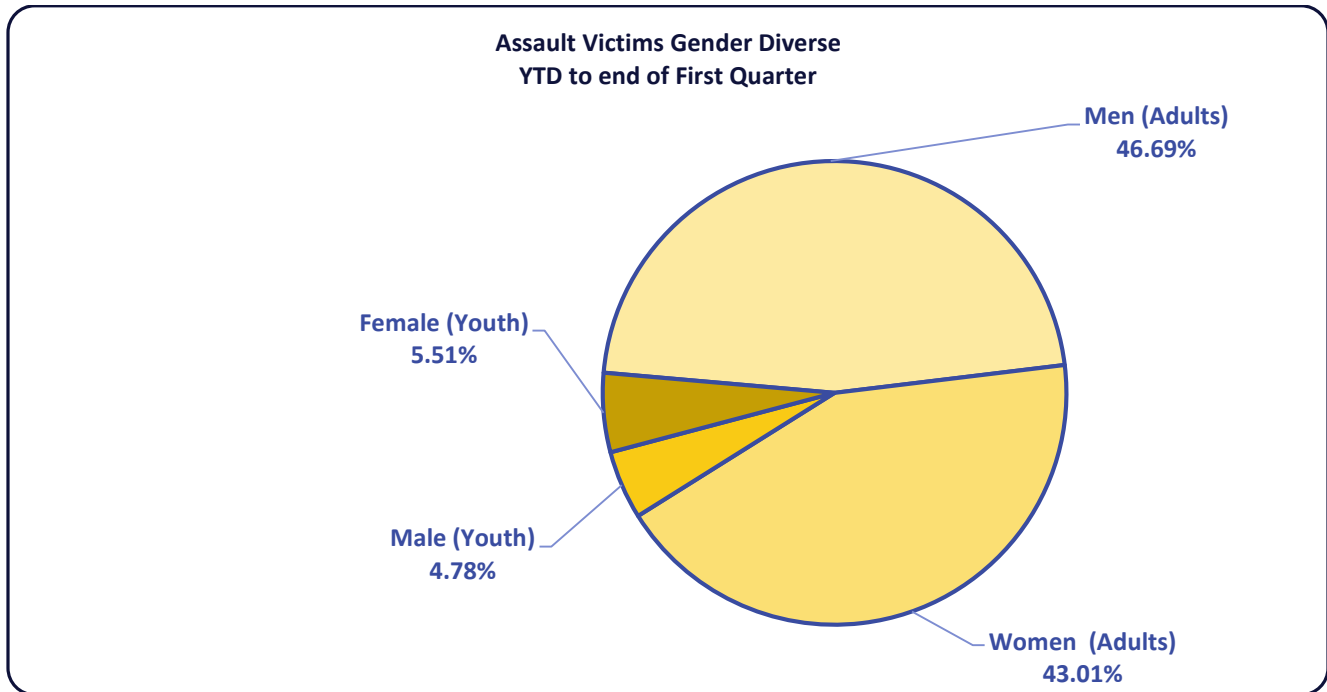
**Appendix 5:** five-year comparison



**Appendix 6:** top three (3) assault types



43.01% of assault victims were adult women, 46.69% were adult men, 4.78% were male youths, and 5.51% were female youths.



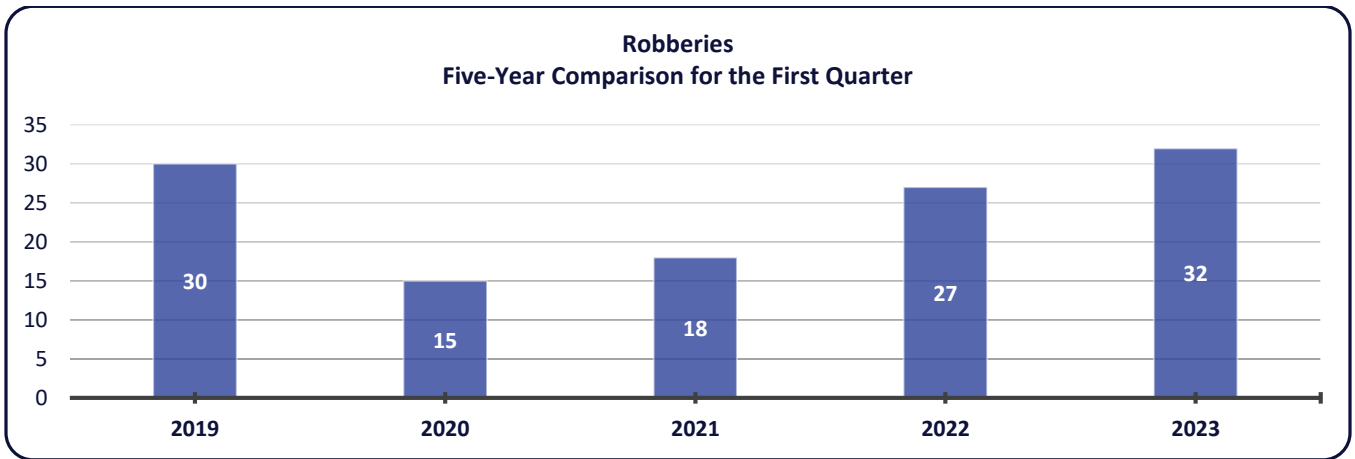
**Appendix 7: age & gender/sex of victims**

In first quarter, there were 66 assaults that were intimate partner violence (IPV), 18 led to charges, 5 remain under investigation, 15 victims/complainants declined to proceed and 0 were unfounded. There were 28 that were concluded with no charges.

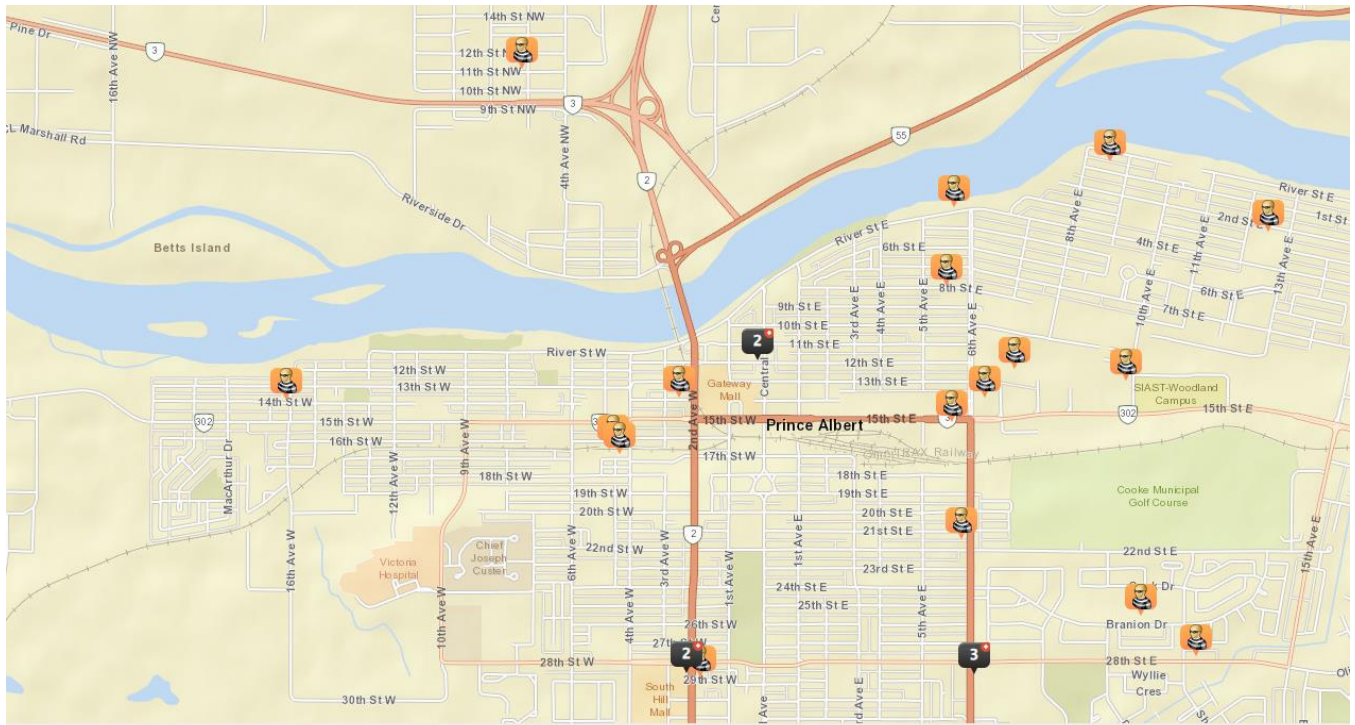
**Robberies**

In the first quarter, there were 32 victims of robbery in 28 occurrences. This is eight (8) above the average for the first quarter, which is 24.

Victims were targeted eight (8) times, 10 were open air and there were three (3) robberies to businesses. Nine (9) robberies involved a vehicle being taken (or attempted to be taken). Eight (8) robberies have resulted in charges. Two (2) of the robberies were to the same convenience store and the third was to a discount clothing store.



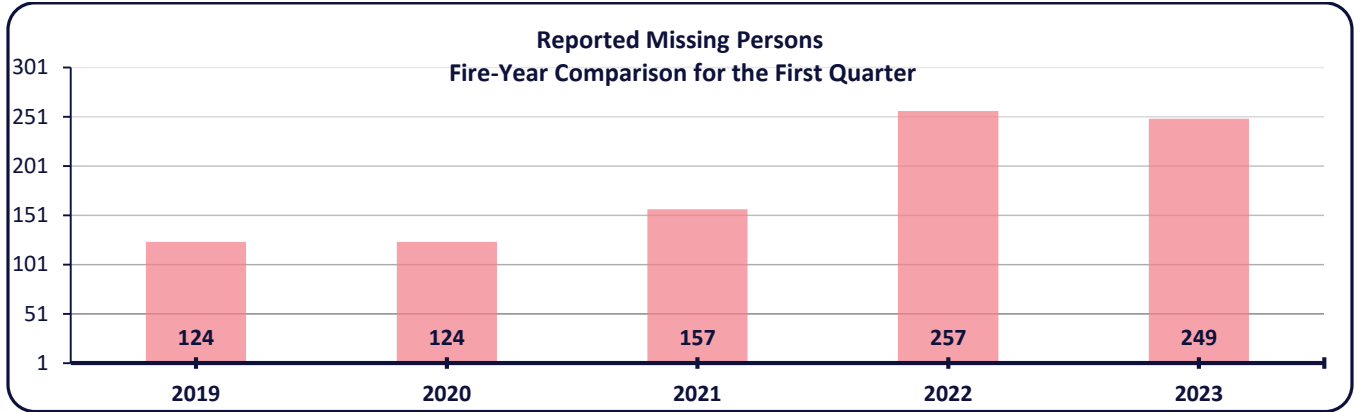
**Appendix 8:** five-year comparison



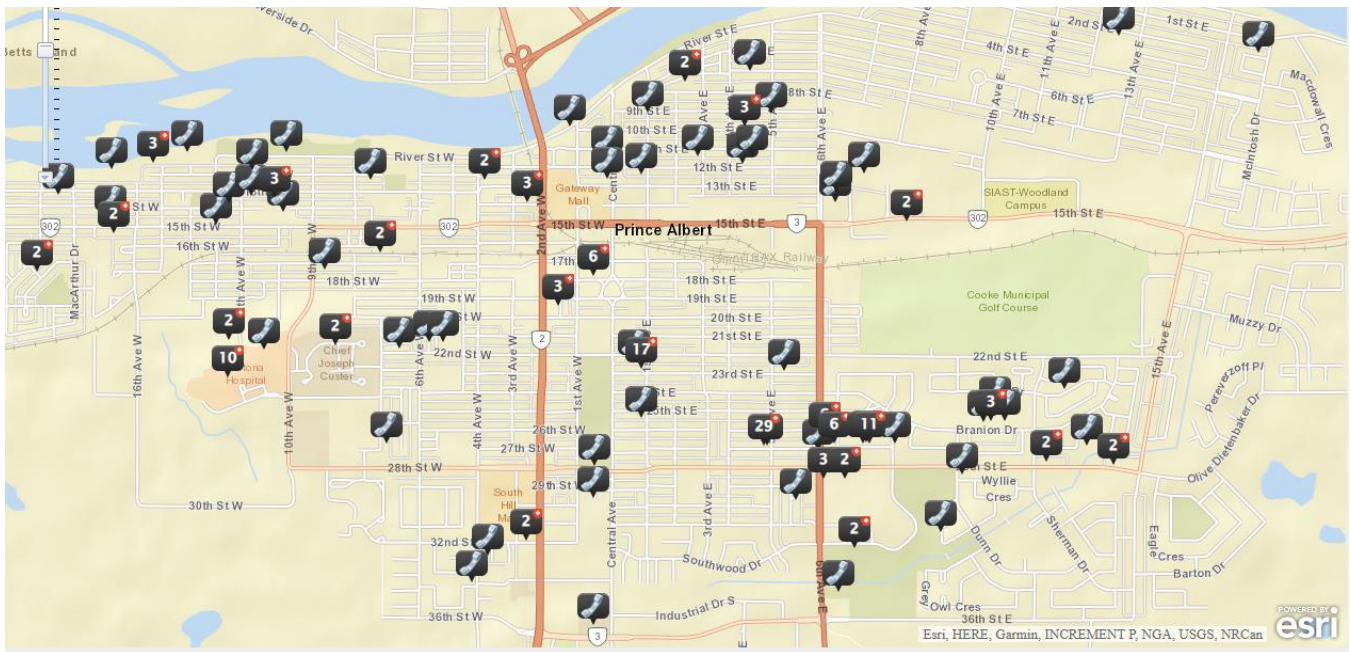
**Appendix 9:** heat map of robberies in first quarter

## Missing Persons

In the first quarter, there were 249 missing persons reported. Currently there are six (6) outstanding missing persons, four (4) are female youth, and two (2) are male youth.



**Appendix 10:** five-year comparison

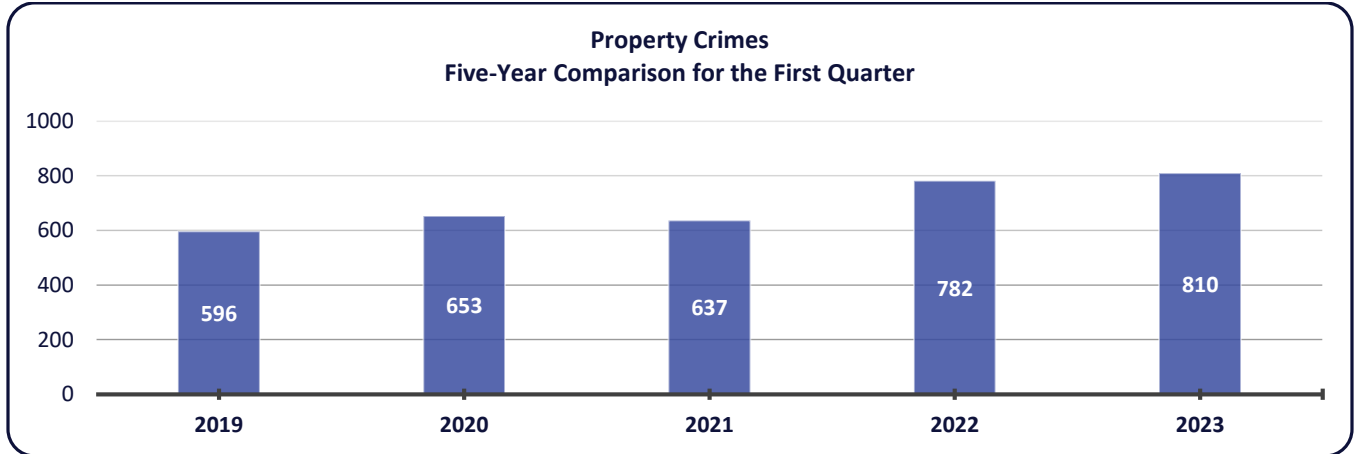


**Appendix 11:** heat map of where missing persons were reported from, for the first quarter



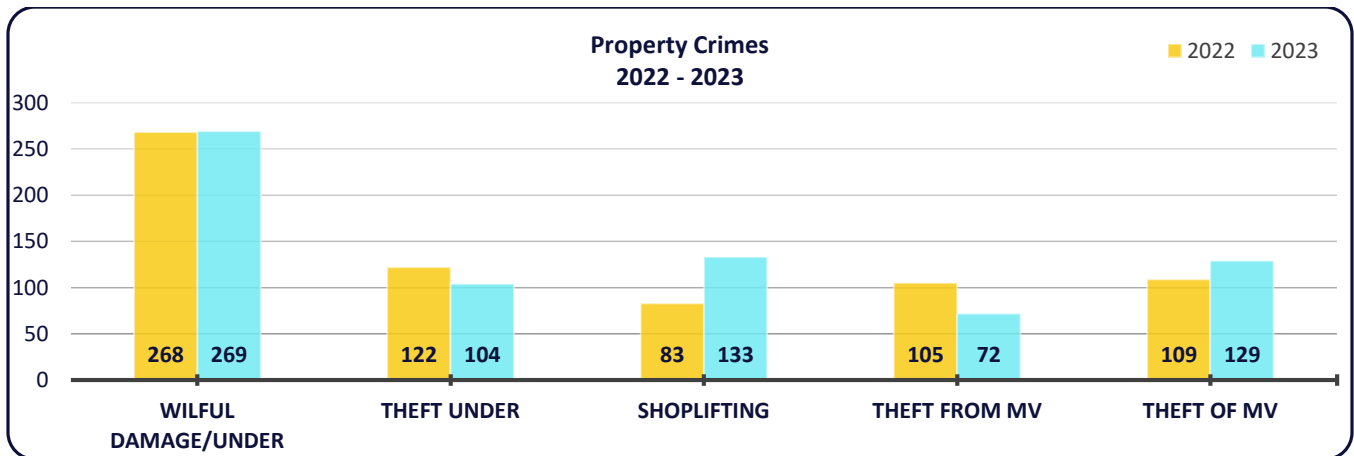
## Property Crime

In the first quarter, there were 810 reports of property crime, which is 28 more than the previous year and higher than the five-year average of 696.



**Appendix 12:** five-year comparison

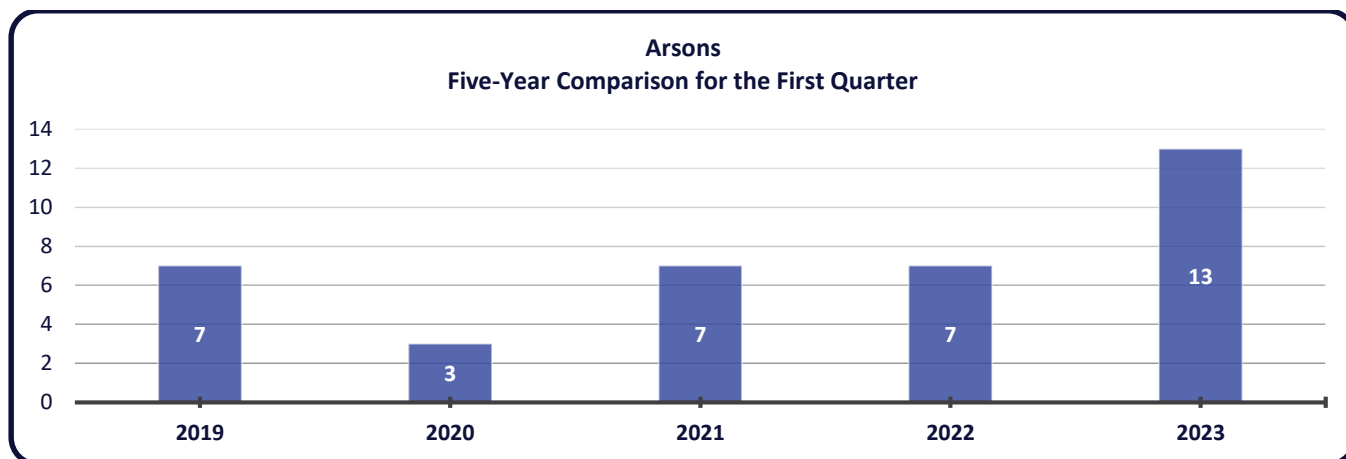
The top five (5) property crimes remain the same, with 269 reports of willful damage in 2023. This is a small increase from 2022.



**Appendix 13:** top five property crimes

### Arsons

In the first quarter, there were 13 arsons. They include three (3) residences, three (3) vehicles, two (2) garages, one (1) was a business, three (3) were in garbage bins and one (1) to a horse stable on exhibition grounds.

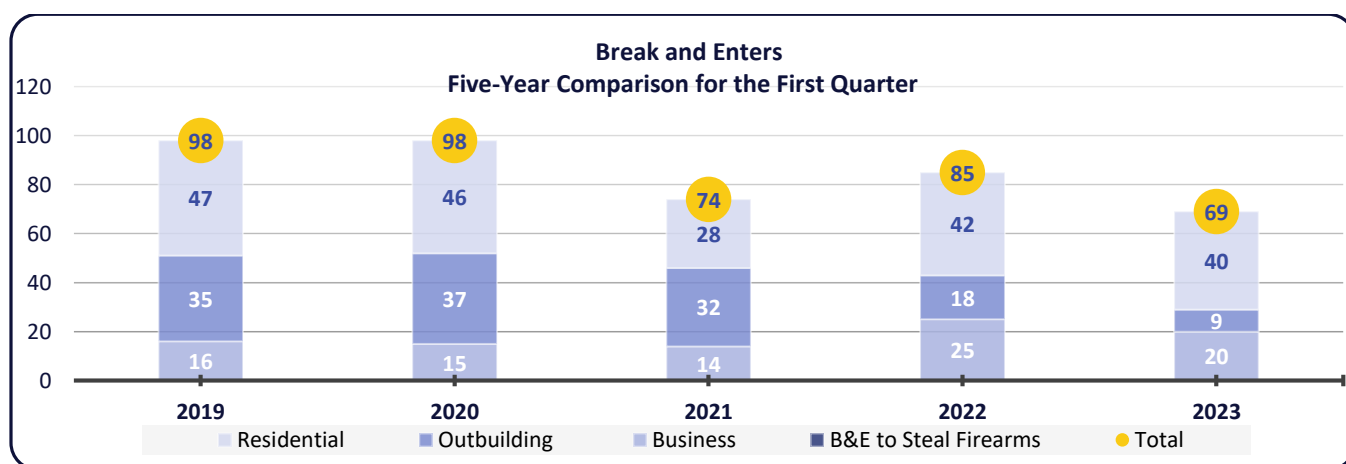


Appendix 14: five-year comparison

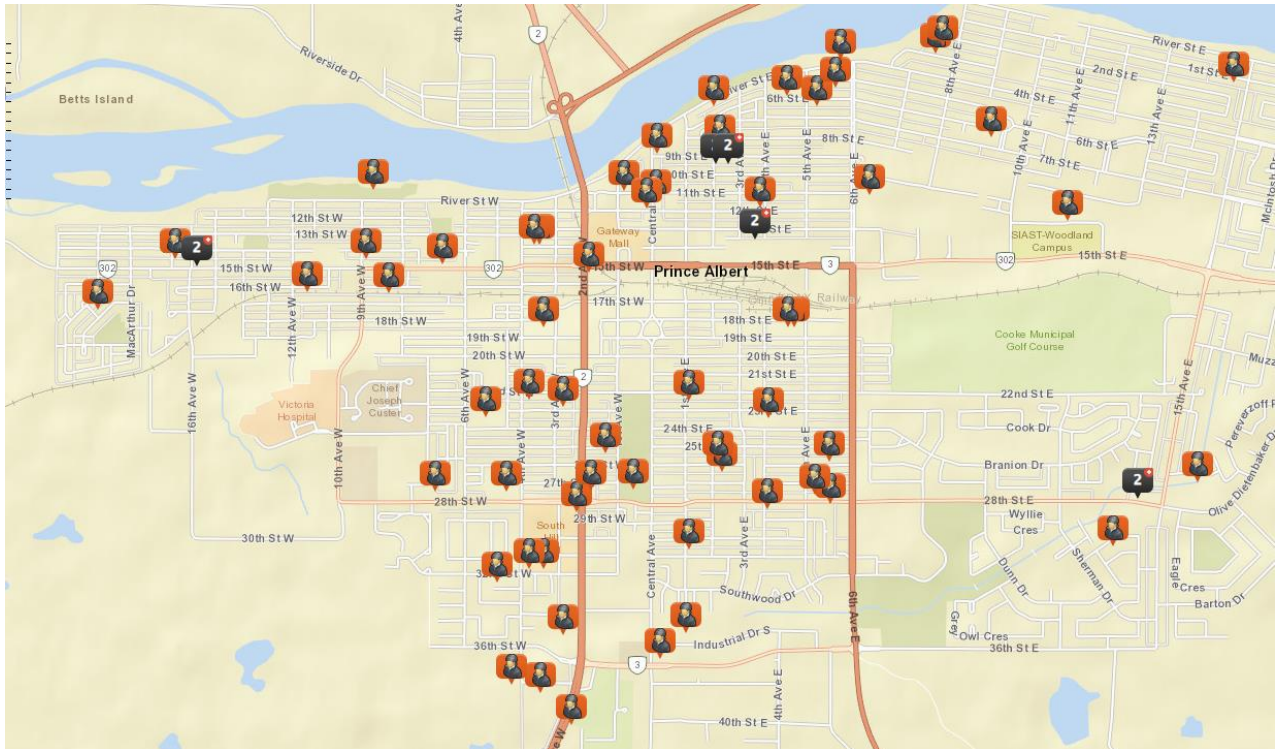
### Break and Enters

In the first quarter, there were 69 break and enters, which is lower than the five-year average of 85.

The five-year trend for break and enters is separated into types; residential, outbuilding, business and break and enter to steal firearms.



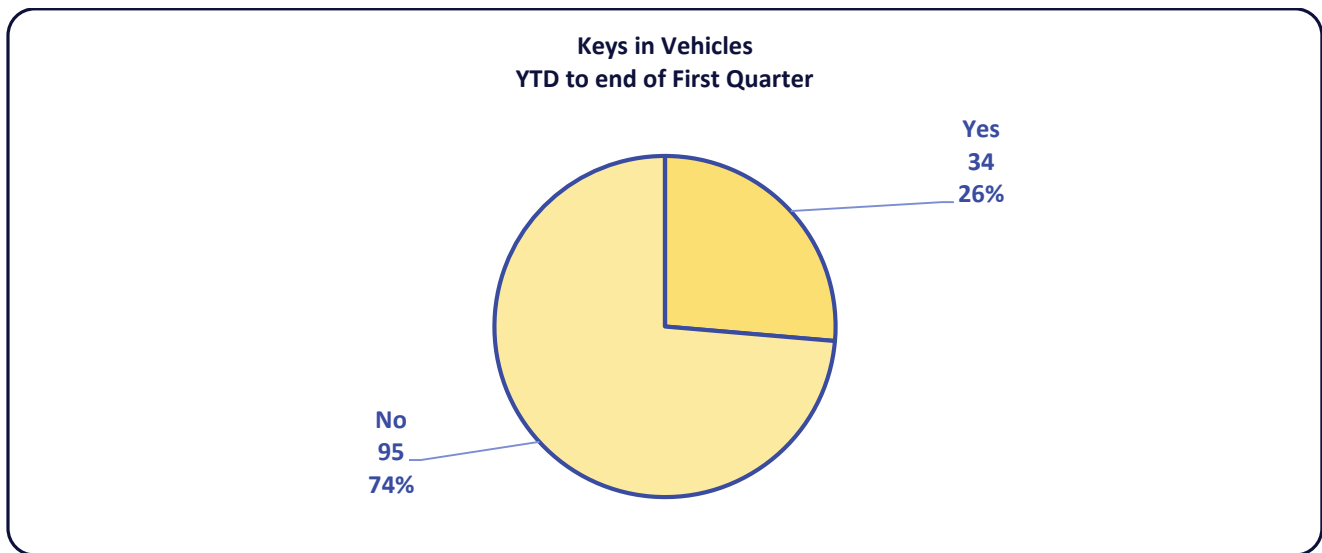
Appendix 15: five-year comparison



**Appendix 16:** heat map of all break and enters first quarter

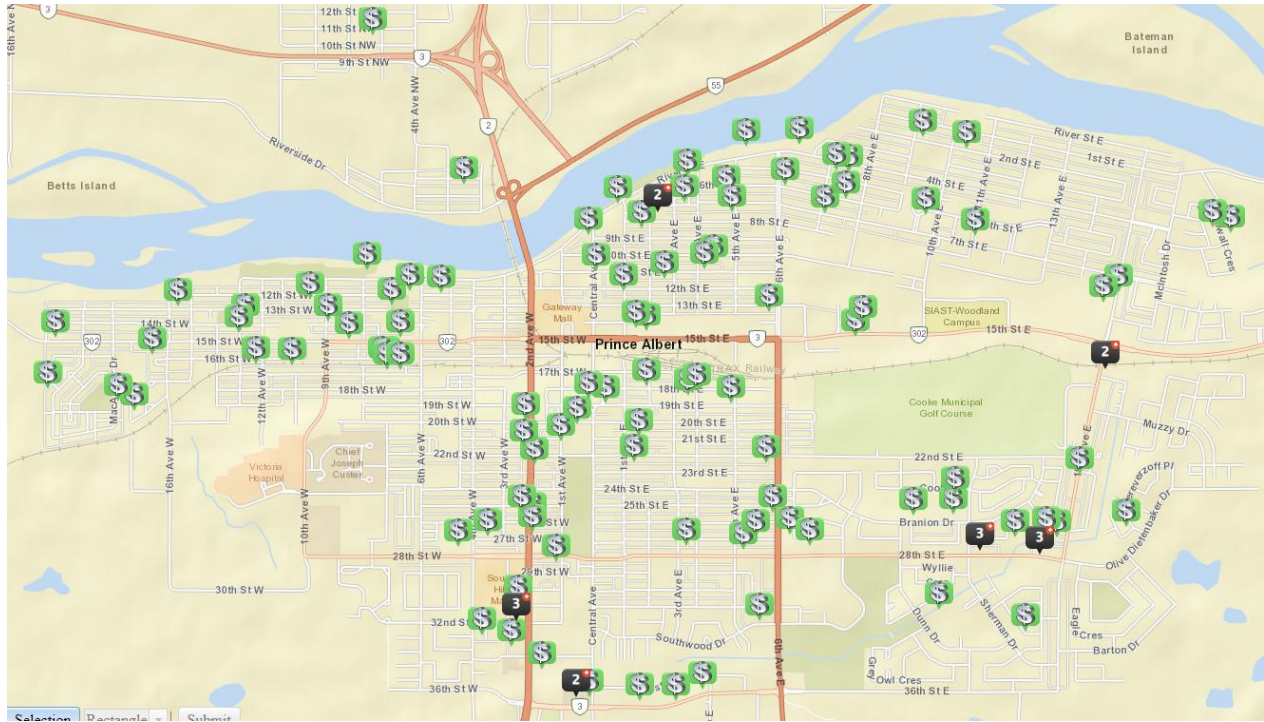
### Theft of Motor Vehicle

In the first quarter, there were 169 vehicle thefts. 34 had keys in the vehicle, 98 were left unlocked. This is a 46.26% increase from 2022, when there were 67 car doors left unlocked.



**Appendix 17:** keys left in vehicle first quarter

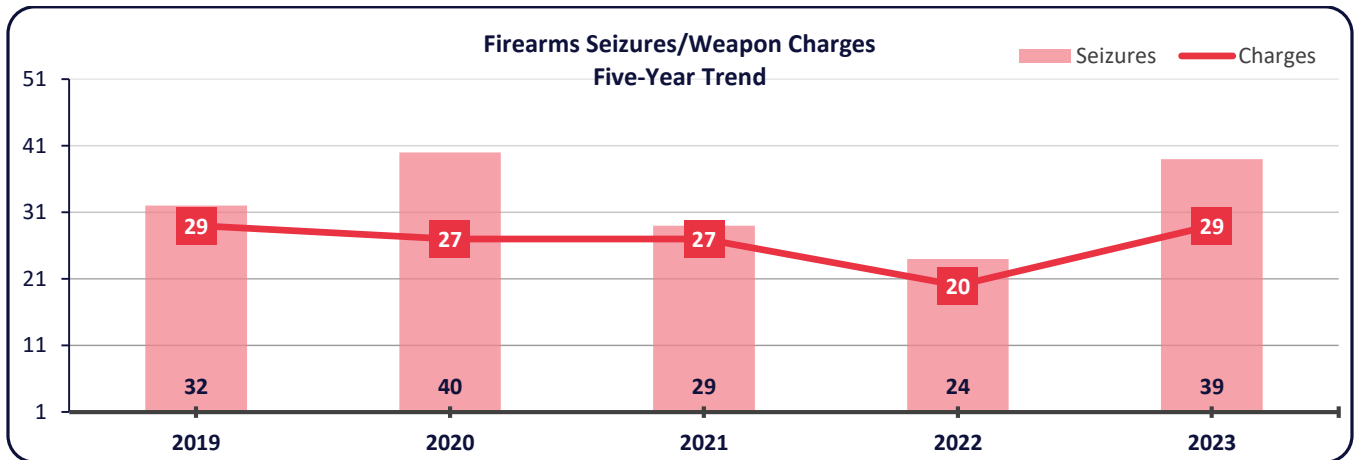




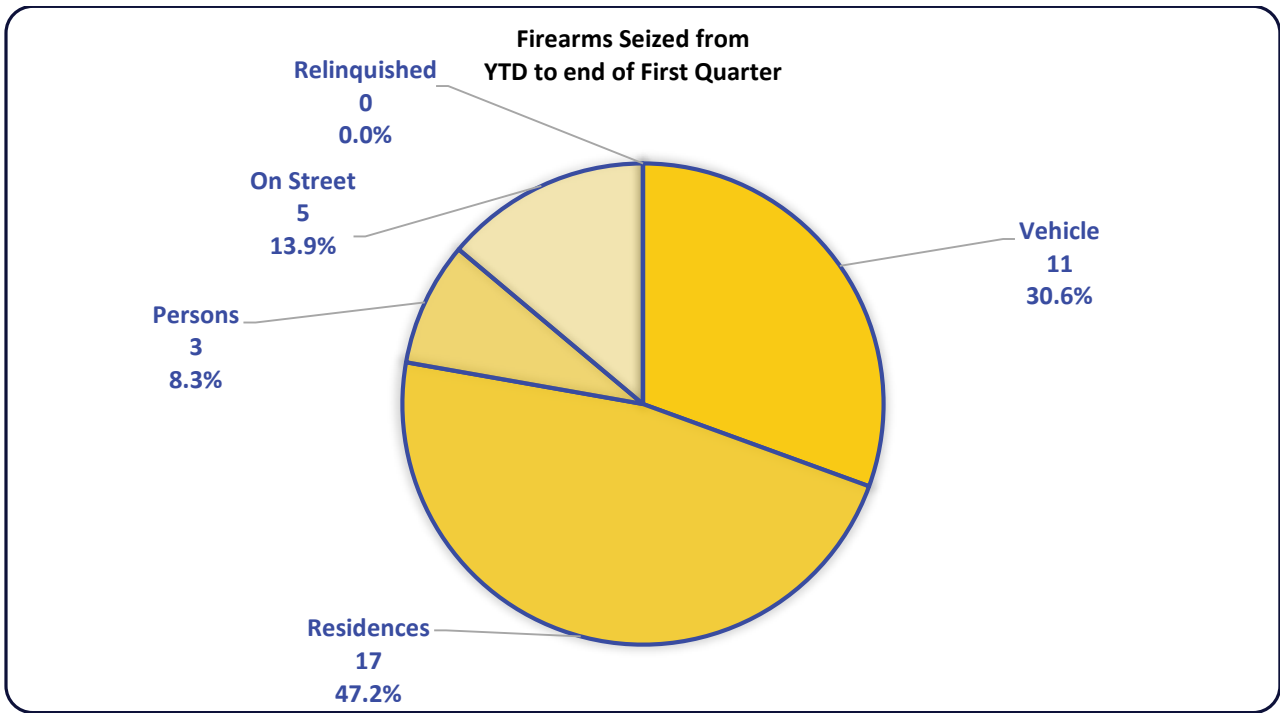
**Appendix 18:** heat map of vehicle thefts first quarter

**Firearms Seizures**

In the first quarter, there were 39 firearms seized, which is higher than the five-year average of 33; five (5) rifles, 11 restricted weapons, two (2) shotguns, two (2) sawed off rifles, five (5) sawed off shotguns and 14 other (airguns or bb guns).



**Appendix 19:** five-year trend

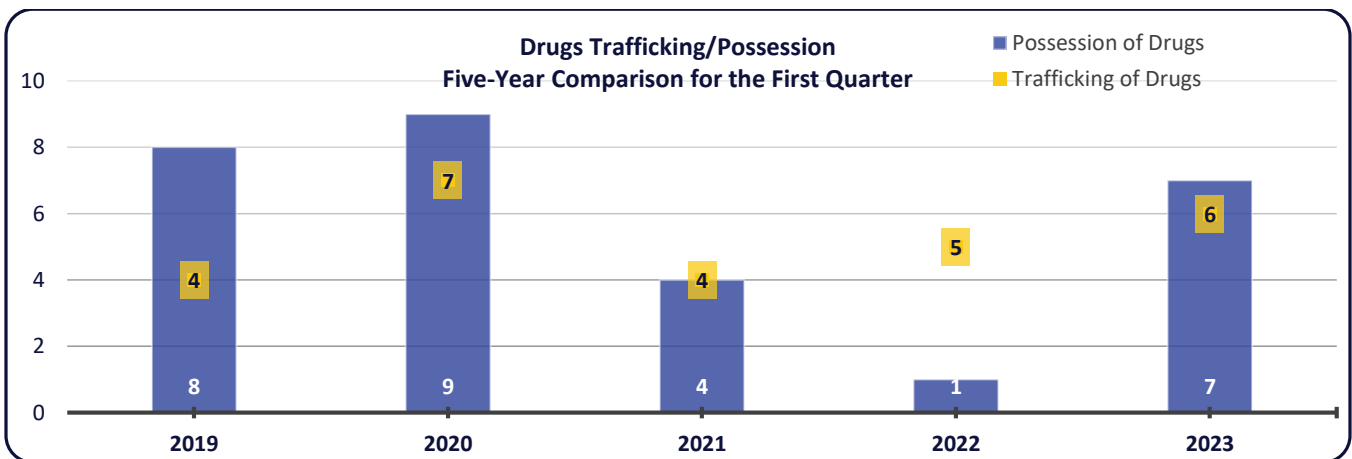


**Appendix 20:** how/where firearms were seized in first quarter

**Controlled Drugs and Substances**

In the first quarter, there were six (6) drug trafficking investigations which resulted in four (4) charges. There were seven (7) possession investigations, resulting in seven (7) charges.

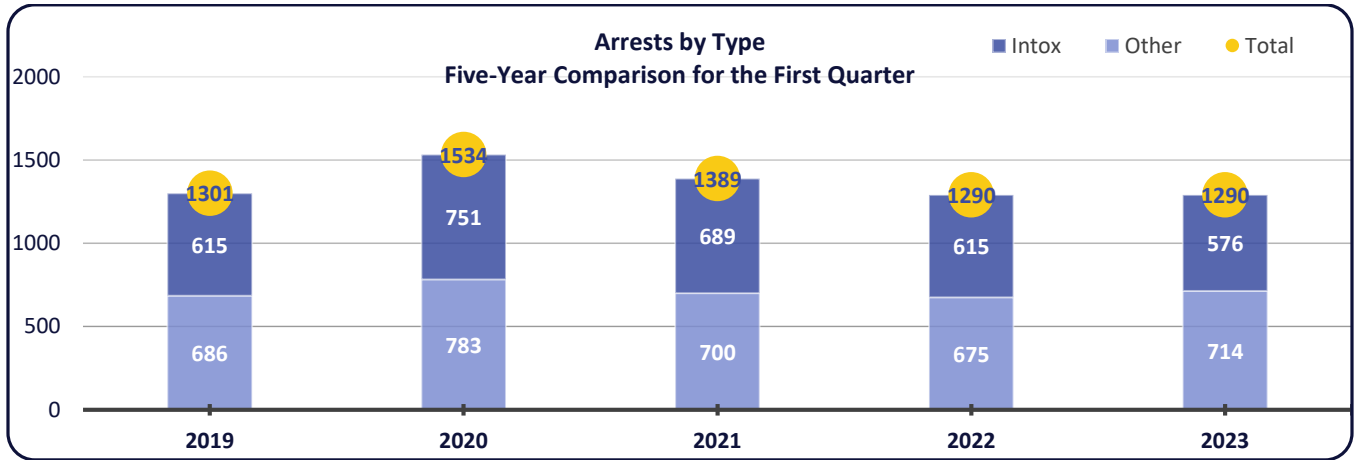
The five-year average of drug occurrences is 11. In the first quarter of 2023, there was 32.9 kgs of cocaine seized.



**Appendix 21:** five-year comparison

## Arrests

In the first quarter, there were 1290 arrests, 576 of those were for intoxication.



**Appendix 22:** five-year comparison

## Tickets

In the first quarter, there were 1044 ticket violations which is a 31.04% decrease from 2022. Combined Traffic Services Saskatchewan (CTSS) issued 78.06% of those.

The top three violations continue to be speeding, unregistered motor vehicle and intoxication in public.

**ATTACHMENTS:** Prince Albert Police Service Crime Statistics

**PRESENTATION:**    VERBAL     AUDIO/VISUAL     NONE

**Written/Approved by: Deputy Chief Farica Prince**





# Prince Albert Police Service

## Monthly Crime Statistics

March 2023(2023-03-01 to 2023-03-31)



### Incident Offence Report (Most Serious Reported)

Violent Crime	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
Homicides	1	0	-100%	3	0	-100%
Attempted Murder	0	1	N/A	1	5	400%
Sexual Violations	15	8	-46.67%	25	37	48%
Assaults	131	122	-6.87%	254	392	54.33%
Kidnapping/Hostage Taking/Abduction	0	1	N/A	3	5	66.67%
Robbery	9	10	11.11%	27	32	18.52%
Criminal Harassment	1	5	400%	6	9	50%
Utter Threats	20	17	-15%	35	42	20%
Other Crime Against Person	1	0	-100%	5	5	0%
<b>Total Violent Crime</b>	<b>178</b>	<b>164</b>	<b>-7.87%</b>	<b>359</b>	<b>527</b>	<b>46.8%</b>
Property Crime	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
Arson	3	2	-33.33%	7	13	85.71%
Break and Enter - Residential	13	8	-38.46%	42	40	-4.76%
Break and Enter - Residential(Outbuilding)	6	2	-66.67%	18	9	-50%
Break and Enter - Non Residential	6	7	16.67%	25	20	-20%
Break and Enter - Steal Firearm	0	0	0%	0	0	0%
Theft Over \$5000	0	1	N/A	4	6	50%
Other Theft Under \$5000	111	80	-27.93%	276	268	-2.9%
Theft Of Motor Vehicle	37	39	5.41%	109	129	18.35%
Possession Of Stolen Property	4	4	0%	12	15	25%
Fraud	19	29	52.63%	51	74	45.1%
Mischief/Willful Damage	104	88	-15.38%	238	236	-0.84%
<b>Total Property Crime</b>	<b>303</b>	<b>260</b>	<b>-14.19%</b>	<b>782</b>	<b>810</b>	<b>3.58%</b>
Other Criminal Code	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
Weapon Charges	7	11	57.14%	20	31	55%
Other Criminal Code	173	170	-1.73%	515	512	-0.58%
<b>Total Other Criminal Code</b>	<b>180</b>	<b>181</b>	<b>0.56%</b>	<b>535</b>	<b>543</b>	<b>1.5%</b>
Controlled Drugs and Substances	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
Possess Drugs	0	3	N/A	1	7	600%
Traffic Drugs	2	2	0%	5	6	20%
Other Drug Related Charges	0	0	0%	0	0	0%
Cannabis Act	0	0	0%	0	0	0%
<b>Total Controlled Drugs And Substances</b>	<b>2</b>	<b>5</b>	<b>150%</b>	<b>6</b>	<b>13</b>	<b>116.67%</b>
Other Federal Statute Violations	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
Total Other Federal Statute Violations	1	5	400%	4	8	100%
Provincial Statute Violations	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
Total Provincial Statute Violations	1	2	100%	3	3	0%
Traffic Violations	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
Impaired Driving/Refusal	7	6	-14.29%	19	15	-21.05%
Other Traffic Violations	56	100	78.57%	199	265	33.17%
<b>Total Traffic Violations</b>	<b>63</b>	<b>106</b>	<b>68.25%</b>	<b>218</b>	<b>280</b>	<b>28.44%</b>
Information Offences	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
Information Offences	237	221	-6.75%	648	561	-13.43%
Information Offences(Internal)	63	129	104.76%	149	313	110.07%
<b>Total Information Offences</b>	<b>300</b>	<b>350</b>	<b>16.67%</b>	<b>797</b>	<b>874</b>	<b>9.66%</b>
<b>All Incident Offence Total</b>	<b>1028</b>	<b>1073</b>	<b>4.38%</b>	<b>2704</b>	<b>3058</b>	<b>13.09%</b>

NOTE: Statistics on record as of 2023-04-06 taken from Prince Albert Records Management System. Crime statistics are constantly being updated due to new information being received, changes in reporting procedures, and ongoing investigations.  
Violent crime reports the number of victims rather than the number of occurrences.

**Tickets Report**

Ticket Violation	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
Cannabis Violations	0	0	0%	0	0	0%
Alcohol Violations	48	14	-70.83%	100	38	-62%
Traffic Violations	208	51	-75.48%	455	153	-66.37%
Bylaw Violations	6	6	0%	43	14	-67.44%
Vehicle Inspection	8	8	0%	19	20	5.26%
Other Violations	2	1	-50%	9	4	-55.56%
CTSS City Violations	309	103	-66.67%	888	815	-8.22%
<b>All Tickets Total (Exclude Void)</b>	<b>581</b>	<b>183</b>	<b>-68.5%</b>	<b>1514</b>	<b>1044</b>	<b>-31.04%</b>

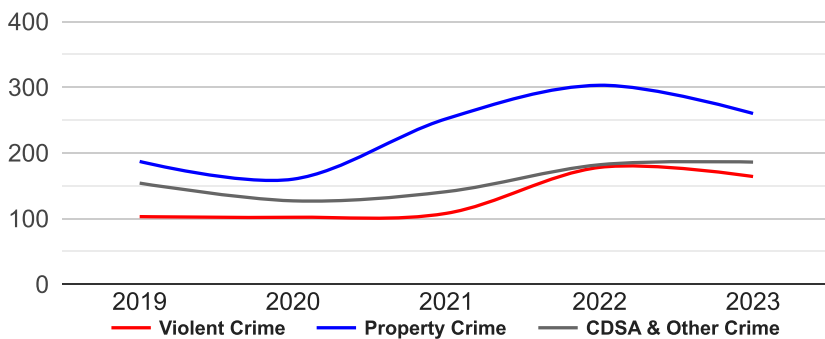
**Arrest Report**

Arrest Information	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
All Intox Arrest Total	220	210	-4.55%	615	576	-6.34%
All Other Arrest Total	272	250	-8.09%	675	714	5.78%
<b>All Arrest Total</b>	<b>492</b>	<b>460</b>	<b>-6.5%</b>	<b>1290</b>	<b>1290</b>	<b>0%</b>
<b>Male Total</b>	<b>375</b>	<b>301</b>	<b>-19.73%</b>	<b>901</b>	<b>866</b>	<b>-3.88%</b>
Adult	362	288	-20.44%	869	824	-5.18%
Young Offenders	13	13	0%	32	42	31.25%
<b>Female Total</b>	<b>117</b>	<b>159</b>	<b>35.9%</b>	<b>389</b>	<b>424</b>	<b>9%</b>
Adult	116	156	34.48%	370	401	8.38%
Young Offenders	1	3	200%	19	23	21.05%
<b>Gender Diverse Total</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>0</b>	<b>0</b>	<b>0%</b>

**Calls For Service Report**

Calls For Service	Mar 22	Mar 23	Month%Chg	YTD 2022	YTD 2023	YTD%Chg
Family Wellness	225	124	-44.89%	728	366	-49.73%
By-law Calls	15	12	-20%	71	39	-45.07%
Mental Health Incidents	44	67	52.27%	161	233	44.72%
Motor Vehicle Accident(HIT & RUN)	34	35	2.94%	107	106	-0.93%
Motor Vehicle Accident(Property)	38	41	7.89%	168	126	-25%
Motor Vehicle Accident(Fatal/Injury)	6	2	-66.67%	10	7	-30%
Other Calls	3164	3016	-4.68%	8771	8653	-1.35%
<b>Total Complaints</b>	<b>3526</b>	<b>3297</b>	<b>-6.49%</b>	<b>10016</b>	<b>9530</b>	<b>-4.85%</b>
Neighbourhood Strengthening	131	184	40.46%	498	531	6.63%
COVID	0	0	0%	2	0	-100%
Court Conditions - Compliance Checks	20	8	-60%	65	32	-50.77%
<b>All Calls For Service Total</b>	<b>3677</b>	<b>3489</b>	<b>-5.11%</b>	<b>10581</b>	<b>10093</b>	<b>-4.61%</b>
Dispatched	3101	2962	-4.48%	8887	8676	-2.37%
Not Dispatched	576	527	-8.51%	1694	1417	-16.35%

**March with 5-Year Trend**



YEAR	2019	2020	2021	2022	2023
<b>Violent Crime</b>	<b>103</b>	<b>102</b>	<b>108</b>	<b>178</b>	<b>164</b>
<b>Property Crime</b>	<b>187</b>	<b>160</b>	<b>252</b>	<b>303</b>	<b>260</b>
<b>CDSA &amp; Other Crime</b>	<b>154</b>	<b>127</b>	<b>141</b>	<b>182</b>	<b>186</b>

NOTE: Statistics on record as of 2023-04-06 taken from Prince Albert Records Management System. Crime statistics are constantly being updated due to new information being received, changes in reporting procedures, and ongoing investigations. Violent crime reports the number of victims rather than the number of occurrences.



# PRINCE ALBERT POLICE SERVICE

## Board of Police Commissioners Report

**TITLE:** CSO Quarterly Report – January, February, March 2023

**DATE:** April 07<sup>th</sup>, 2023

**TO:** Chief of Police

Board of Police Commissioners

**PUBLIC:**

**INCAMERA:**

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### RECOMMENDATION:

That this report be received as information and filed.

That the Board forwards this information to the Community Safety Officer (CSO) Program Manager as per the Saskatchewan CSO policy manual.

### BACKGROUND:

S/Cst Rosen, S/Cst Wolfe and S/Cst Robillard's primary responsibility is to support patrol operations with the Prince Albert Police Service as part of their duty. S/Cst Robillard has completed her CSO "Field Training" under the guidance of S/Cst Wolfe and S/Cst Rosen in December 2022. S/Cst Robillard continues to further develop & refine those skills required to perform CSO duties and responsibilities on her own in this quarter.

The Ministry of Justice, Corrections and Policing, require updated reporting of CSO activities in support of the program. In addition to their primary duties, the CSO's continue to support Bylaw calls and backfill the Court Liaison duties as required.

### REPORTS:

To provide an overview of the operational activities of the Community Safety Officers for the **1<sup>st</sup> Quarter of 2023** and highlight emerging trends or areas of focus as required. The data table that follows provides a breakdown of the CSO activities.



<b>CSO REPORT 2023 – 1<sup>st</sup> Quarter</b>			
<b>Description</b>	<b>Calls/Reports/Tickets Jan</b>	<b>Feb</b>	<b>Mar</b>
Crime Prevention Educational Programs & Public Events	1	3	3
SOTI's Issued	12	14	18
Bylaw Tickets Issued	14	1	5
Warnings Issued	5	11	8
Calls CSOs attended to support local police (Mischiefs, Theft Under 5000, Curfew Checks)	184	270	227
Proactive Calls/Initiatives	68 44 NS, 24 Adopt a School	196 184 & 12	135 129 & 6
Bylaws Calls/First Nation Laws Enforced	20	7	4
Court Days Attended	0	1	1
Vehicle Seizures	1	1	2
Assist other Agencies (MSS, SHA)	0	0	0
Times an ASD used	0	0	0
Traffic Stops	40 (Stops & Queries)	162	97
Transports (Public Safety & Youth Detox)	0	0	0

**CRIME TRENDS & FOCUSED ENFORCEMENT INITIATIVES:**

In the first quarter of 2023, S/Cst Wolfe, S/Cst Rosen, and S/Cst Robillard continued to support front-line patrol as evidenced by the 681 calls attended. Important to note, there were 25 total working days scheduled off due to vacation, time bank & other leave.

Specific calls for service including Theft Under \$5000, Willful Damage and Break & Enter comprise a large percentage of the 681 total calls attended in support of front-line patrol. Analysis of last years' data depicts a slightly higher trend in property crime, in which the CSO's will have a significant role in supporting those investigations. Potential solvency of any criminal behaviour depends on a thorough investigation and collection of evidence. Once a suspect is identified, the investigation must then satisfy the expectations of the courts in order to deter future criminal activity and further community victimization.

The CSO's also completed a CPTED Assessment on commercial property within the city in which they collaborated with Bylaw, Fire and both the Health & Building Inspector to address community concerns around increased criminal activity and nuisance related behaviour.

The CSO's proactive work through Neighbourhood Strengthening activities (357), Adopt a School (42) and Traffic Stops/Queries (299) continue to demonstrate positive impacts that support public safety education and awareness. Enforcement initiatives often result in vehicle seizures, SOTI's, Inspection Warnings & Bylaw tickets.

The CSO program continues to play a vital role within our community as it relates to public safety, crime prevention, enforcement, education and awareness.

**PRESENTATION:**      **VERBAL**       **AUDIO/VISUAL**       **NONE**

**Written By: SGT Derek Simonson**

**Signature:**



**Approved by: Jon Bergen Chief of Police**

**Signature:**





# PRINCE ALBERT POLICE SERVICE

**TITLE:** Annual Report 2022

**DATE:** April 19, 2023

**TO:** Chief of Police

Board of Police Commissioners

**PUBLIC:**

**INCAMERA:**

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## RECOMMENDATION:

That the Board of Police Commissioners receive this report as information and file.

**TOPIC & PURPOSE:** This public report is to keep informed the Board and the community on the work of police service members and staff for the year 2022.

## PROPOSED APPROACH AND RATIONALE:

The Annual Report provides an overview of activities and initiatives by the Prince Albert Police Service in 2022.

## FINANCIAL IMPLICATIONS:

Printing costs for the 2022 Annual Report are funded through the Advertising & Marketing budget managed by the Public Relations & Media Coordinator.

## STRATEGIC PLAN:

Priority #1 – Visible Police Service

**PRESENTATION:** VERBAL

AUDIO/VISUAL

NONE

**Written By:** Charlene Tebbutt, Public Relations & Media Coordinator

**Signature:** 

**Approved By:** Chief of Police

**Signature:** 





# Prince Albert Police Service

## Annual Report 2022





## Vision

A Diverse Police Service dedicated to community safety and reducing crime.

## Mission

With integrity and innovation we deliver professional service to our citizens

The Prince Albert Police Service recognizes the value and need for clear direction to its dedicated employees. We therefore value, respect, and recognize our most valued resource is our people. We remain committed to our community in providing professional service. Therefore, the Police Service personnel will be guided by our core values.





# Inside



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# Board of Police Commissioners



Darcy Sander  
Chair



Mayor Greg Dionne  
Vice-Chair



Councillor  
Blake Edwards



Councillor  
Charlene Miller

The Prince Albert Police Service receives strategic direction from the Board of Police Commissioners and is governed by The Police Act, 1990, Saskatchewan. The Board of Police Commissioners is an independent body and operates separately from City Council. The Board of Police Commissioners is responsible for providing general direction to the police administration team, establishing policy, outlining priorities and assisting with long-term planning for the police service.



Sheryl Kimbley



Janet Carriere



Dr. Blaine Broker

The Board of Police Commissioners is a diverse group which includes the mayor, two members of city council and four civilian members at large representing the community.

Public meetings of the Board of Police Commissioners are held on a quarterly basis. To view meeting agendas or minutes, we encourage you to visit [www.papolice.ca](http://www.papolice.ca).



In April 2022, the Prince Albert Police Service was recognized internationally for work to enhance internal information sharing and use existing technology to work toward a more informed police response to calls for service in our community. Members with the Board of Police Commissioners congratulated PAPS on receiving the 2022 Versaterm Public Safety Innovation Award for efforts to enhance Shift Briefing Reports, which allow for better communication within our organization and supports public safety in Prince Albert.

# Message from the Chair

The Prince Albert Board of Police Commissioners is extremely proud of the Prince Albert Police Service and the excellent work all members do in our community. The Police Service continues to experience a very high call volume, which they respond to with diligence and compassion, while also addressing issues relating to guns, gangs and drugs. The new Proactive Policing Unit is proving to be an effective initiative to deter crime and foster positive partnerships.

The Board is created under the authority of Section 27 of The Police Act, 1990 and has a fiduciary responsibility to the people of Prince Albert. The Prince Albert Board of Police Commissioners is a volunteer board populated by a diverse membership, reflective of the demographics of Prince Albert and area. We currently have seven members; Mayor Dionne (Vice Chair), Councillor Miller, Councillor Edwards, Sheryl Kimbley (Past Chair), Janet Carriere, Blaine Broker and Darcy Sander (Chair). We are supported administratively by Rena Noble (Board Secretary). We endeavour to meet monthly in an in-camera format, and also add a public forum quarterly.

The Prince Albert Board of Police Commissioners is interested in listening to the views of the citizens of Prince Albert and area. We were recently involved in developing a four-year strategic plan for the Police Service and were honoured to participate alongside members of the Police Service, Police Association and various community partners, who are all committed to expanding and improving on the relationships we have with all of our partners.

In September, the Commission attended the Canadian Association for Police Governance National Conference and the First Nations Police Governance Council National Conference in Saskatoon. These conferences are extremely beneficial as we are able to personally share and interact with many other Police Governance Boards from across Canada. In addition, the Commission attended a number of community forums this fall which were hosted by various City Councillors and focused on crime prevention in our City and neighbourhoods. This afforded the opportunity to listen to the perceptions and concerns of community members.

The Prince Albert Board of Police Commissioners is very proud of the Prince Albert Police Service for the work they do, and we look forward to working with all of our partners in supporting the members as they continue to serve and protect the citizens of Prince Albert and area.

Respectfully,

*Darcy Sander, Ph.D.*

## Role of the Board

Budget input and approval

Ensuring adequate facilities and equipment

Authorized Strength

Collective Bargaining with the Police Association

Policy

General direction to the Chief of Police

# Message from the Chief of Police

In reflection of this past year, it is with great optimism that members of the Prince Albert Police Service continue forward, demonstrating our full commitment to provide our best in service to Prince Albert.



The year 2022 created opportunities to grow as an organization as we identified areas that required structure change within the police service to ensure we were meeting the needs and expectations of our community. An increasing number of calls involving violence and weapons, and an increase in the amount of calls for service overall continued to challenge our organization. Together with our community partners, we are working to proactively address crime in Prince Albert and meet the needs of all residents.

Throughout 2022, we heard from our community as we engaged in community meetings, town halls, and conferences to listen to residents and community leaders, and get their feedback on ways we can work together to address root-cause issues that can lead to crime. In collaboration with our community, we are committed to continuing to connect resources for those who need support or those affected by addictions, mental health concerns, and poverty.

Early in 2022, a temporary restructuring occurred to balance oversight of our Patrol division, and temporarily separate it from detention as we worked to ensure our practices were meeting the needs of our community while staying aligned with policy and legislation. An enhanced supervision and oversight model of individuals held in detention occurred, a commitment that was supported with a capital project to replace our detention monitoring video system with modern surveillance equipment. As guided by The Police Act, we participated in an audit, a special inquiry and other investigation processes, each continuing to inform and lead positive change that ensures our best policing is provided to our community.

Partnerships continue to support the important work we do in Prince Albert, and we have strong relationships with community organizations and leaders working in various fields across our community and government. In 2022, I welcomed members of our Women's Commission to join me as community advisors. This new commission is led by our Elder Liz Settee, and our Chaplain Reverend Nora Vedress, and together, we are working to support members of our service and community on initiatives that enhance public safety and encourage positive action and welcoming, inclusive spaces. Each member of the Women's Commission brings different experiences and knowledge to the table, and I value their compassion and initiative as we move forward on our shared mission.

In 2022 we welcomed back many community events, including walks and parades, and many of our members joined our local community as regular participants, coming together as your community police service.





# Prince Albert Police Service Women's Commission

The first meeting of the Prince Albert Police Service Women's Commission took place in June 2022, with a diverse group of representatives committed to supporting our organization and our community as special advisors to the Chief of Police. Members of the Women's Commission work, volunteer, and lead in areas including addictions, mental health and wellness, supports for youth, gender and sexual diversity, integrity management, Indigenous teachings and tradition, counselling and support for victims of trauma and violence.



Each meeting of the Women's Commission begins with a smudge led by PAPS Elder Liz Settee, followed by a prayer by police chaplain Nora Vedress, who are also acting as co-chairs. The Women's Commission mission statement reflects their shared goals and values.

***“In partnership, we are the voices of change that will empower and influence our community and police service to balance trust.”***

Members of the Women's Commission include:

Sherry McLennan	Deborah Smith	Erin Parenteau	Jennifer Lenny	Diana Wooden
Gina Martin	Ashley Grimard	Robin Poliszuk	Vicki Stewart	Tanya Tootosis
Chief of Police Jonathan Bergen		Deputy Chief of Police Farica Prince		Charlene Tebbutt

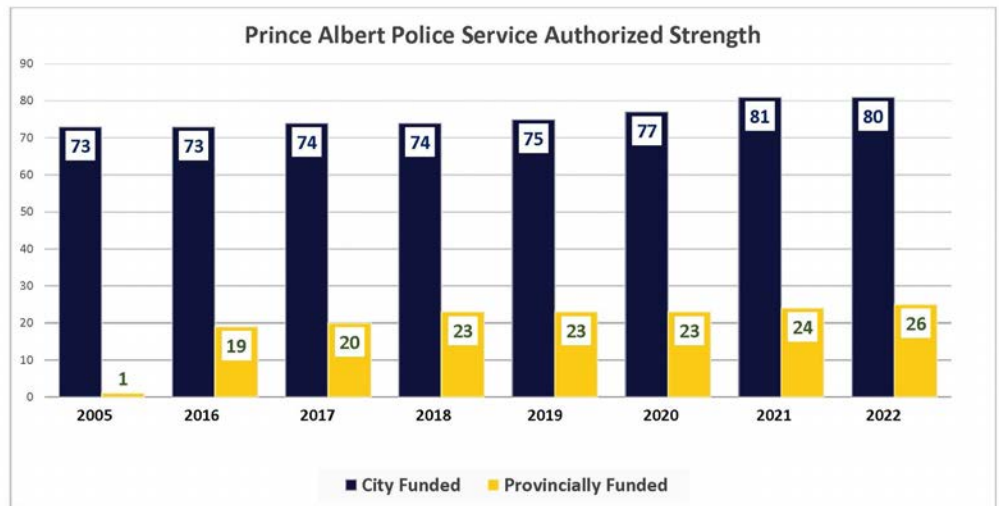
In the fall of 2022, the Women's Commission initiated a review of the Final Report from the National Inquiry into Missing and Murdered Indigenous Women and Girls and the Calls to Justice for police agencies with the goal of determining where PAPS is achieving, and where more work could be done. Continued efforts by the Prince Albert Police Service to respond to the Calls to Justice include strengthening relationships with local community leaders, adding orange epaulettes to our police uniforms in recognition of National Day for Truth and Reconciliation, and mentoring partnerships with both the Prince Albert Grand Council (PAGC) and Métis Nation - Saskatchewan.

Efforts also included partnering with families and media to raise awareness about missing and murdered members of our community, opportunities for all members to take Cree language classes, and participation at the PAGC Braiding Knowledge for Safe Communities conference in December 2022, working together to address gang violence, drugs and other safety concerns in PAGC First Nations communities.

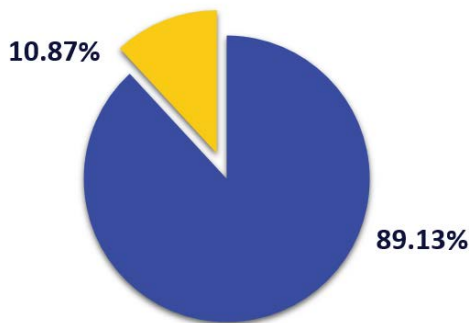
# Strategic Priorities and Resources



To the end of 2022, the Prince Albert Police Service filled 105 of 106 total police positions, with the one vacancy being filled by a document server. Per capita, Prince Albert has one of the highest ratios of police officers with 80 officers currently funded by the City of Prince Albert and 26 funded by the province and SGI working on specific mandates. The latest Census figures for Prince Albert (2021) show a population of 37,756 residents, with one police officer for every 356 residents.



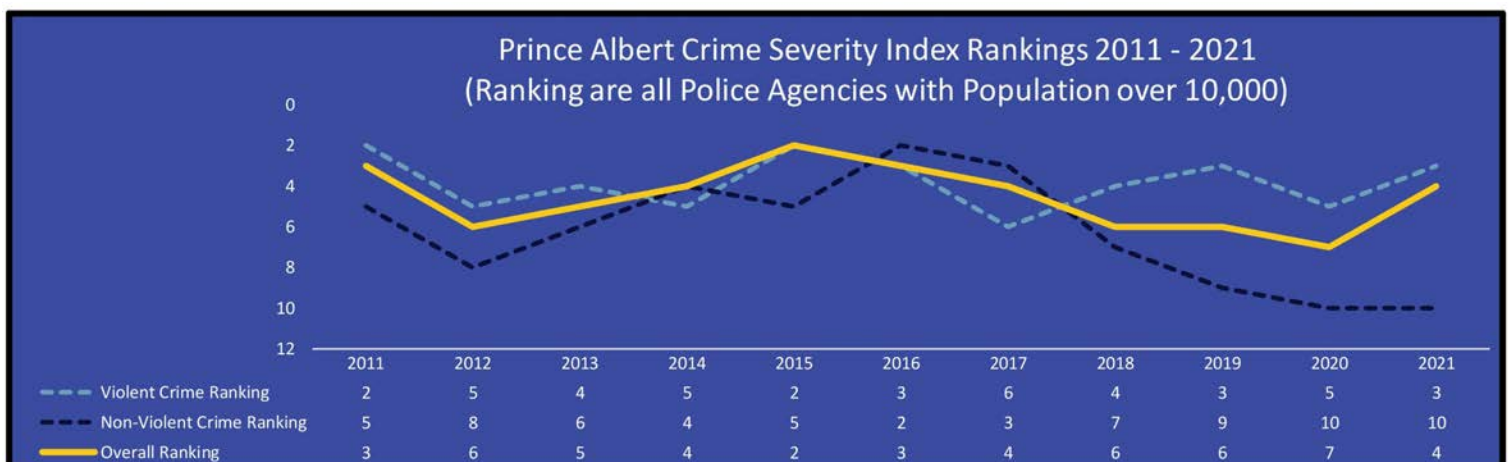
## 2022 Staffing Expenditures and Other Expenses



■ Total 2022 Staffing Costs    ■ Other Expenditures

- 134 Permanent Members
- 22 Casual Members
- 46 Vehicle Fleet
- 2 Office Buildings - Main Station  
Substation
- 1 Detention Facility

## Prince Albert Crime Severity Index Rankings 2011 - 2021 (Ranking are all Police Agencies with Population over 10,000)



Statistics to 2021 represent the most current available at time of this report



# Organizational Structure

Board of Police Commissioners

Chief of Police

Administrative Assistant

Finance/ Human Resources

Public Relations

Deputy Chief of Police

Strategic Priorities

Elders and Chaplain

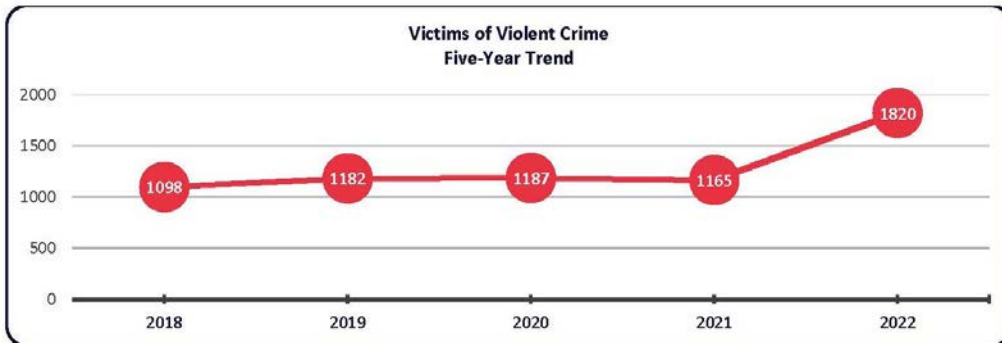
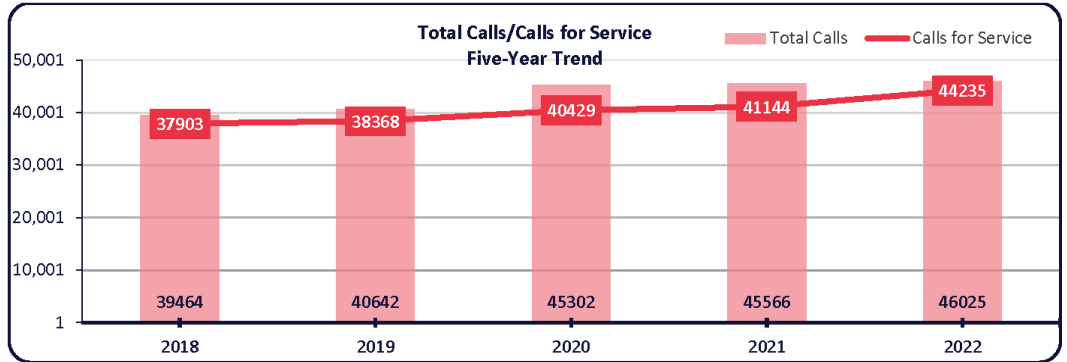




# Public Safety

In 2021, the Prince Albert Police Service updated its statistical reporting procedures to reflect the most serious reported incidents officers are responding to, and more accurately report the number of people affected by violent crime in our community. Statistics released each month continue to reflect the top types of assault complaints, and the number of victims of crime, along with their relationship to each other, if known.

Total calls for service increased by just over 1% in 2022. Officers responded to just over 450 more calls than the previous year. The lowest number of detentions was recorded in 2022, with police making 4,972 detentions, compared to 5,484 in 2021. Around half of all arrests each year are for intoxication.



In 2022, there were 1,820 victims of violent crime, an increase of 56.22% over the previous year. Physical force was used in 873 incidents, while a knife was used 186 times. Bear spray was used 111 times, and threats 100 times. In 72 instances, a firearm was brandished.

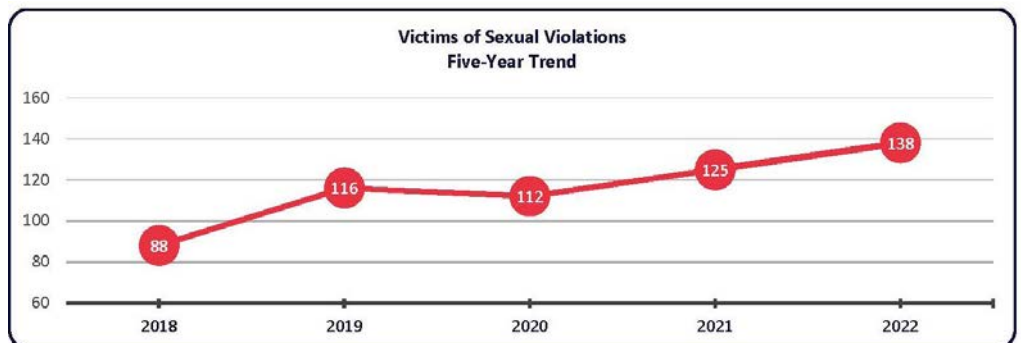
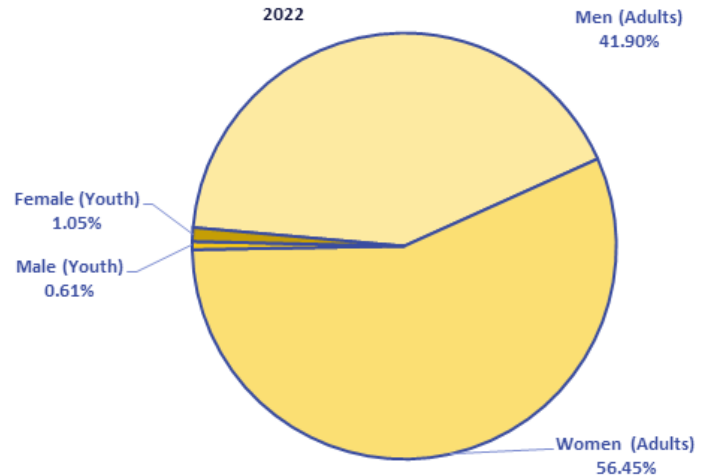
There were 1,328 victims of assault in 2022, an increase over the previous year when there were 787. Intimate partner violence was a factor in 269 assault complaints in 2022. In 77 instances, charges were laid, while in 58 complaints, the victim declined to proceed. In 109 files, no charges were laid.

## Victim Advocate Case Review

The Prince Albert Police Service, Prince Albert Safe Shelter for Women, and Prince Albert Mobile Crisis Unit have partnered on a Victim Advocate Case Review (VACR) program to review sexual assault and abuse cases where no charges are laid, ensure best practices, improve the investigative process, and promote open communication and transparency.

The Prince Albert VACR meets on a quarterly basis and is one of several working in communities across the province. Funding for the Victim Advocate Review program is provided by the Government of Saskatchewan.

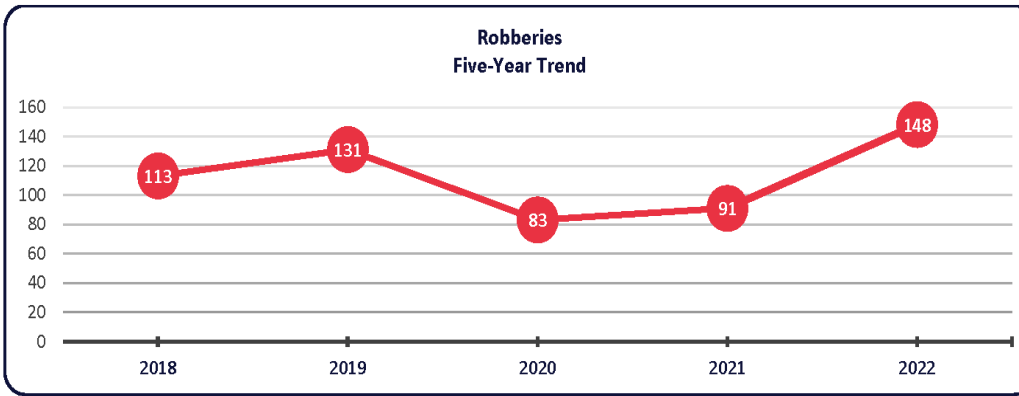
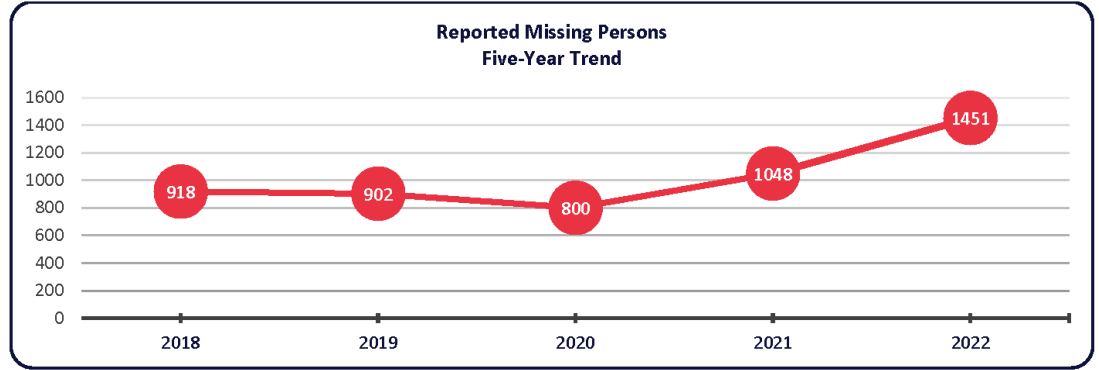
Assault Victims Age & Gender/Sex 2022



# Public Safety

Reports of missing persons increased by 38% in 2022.

These complex investigations often involve connecting with multiple partner agencies, such as government services and group home operators.



2022 saw an increase in robberies, including vehicle robberies. In 107 files, the suspect was not known, while 36 involved targeted victims. Twenty robberies happened at a business and 73 were "open air," meaning they took place in locations outside a residence or business. To the end of 2022, police had laid charges in 37 robberies.

## Property Crime

There were 476 reports of break and enter in 2022, a lower number than the five-year trend of 524. The majority of break and enters involved residential homes, followed by break and enters to outbuildings, including sheds and garages, and then businesses. Wilful damage under \$5,000 resulted in the most property-related complaints in 2022 with 1,387 incidents. Shoplifting, theft from motor vehicle, and theft of motor vehicle remain amongst the most common types of property crime in our community. Of the 464 reports of vehicle theft in 2022, 78 instances involved keys left inside an unattended vehicle.

## Online Reporting

In 2022, 919 reports had been filed online, and we encourage residents to continue using this option for reporting suspicious or illegal activity.

Residents and businesses continue to take advantage of online reporting options to report crime, including mischief, break and enter to outbuildings, theft, and fraud. Additional reporting options were added in 2022 to allow businesses to report fuel theft online, and further enhanced to allow reports of attempted break and enters and break and enter to outbuildings. Every report filed online through the Prince Albert Police Service website is investigated by a police officer, and allow members to remain available for emergencies and high-priority situations.

# 919

Online Reports in 2022

# Inspector Lisa Simonson Leading with Courage and Compassion

In February 2022, Lisa Simonson was appointed to the rank of inspector to oversee our Patrol Division and ensure practice aligned with police service priorities, policies and legislation. Inspector Simonson has more than 20 years of experience in policing, and was previously serving in the rank of sergeant in Prince Albert.

Throughout her career, Inspector Simonson served on patrol and with the family safety unit, and spent several years investigating major crimes with the Criminal Investigation Division. She has prior experience with both Vancouver and Edmonton police services, where she also took on the coordination of major fundraisers in support of community groups including Big Brothers Big Sisters and Special Olympics. Inspector Simonson has a background in science and originally intended on a career in forensic science before deciding to work on the front lines.

Since taking on this role, Inspector Simonson has reviewed PAPS policy and procedures relating to the police detention area, Patrol structure, and dispatch of officers to calls for service, along with policy regarding intimate partner violence and missing persons reports, working in coordination with our HUB, PACT, and Victim Services Unit to ensure a thorough approach to these investigations.

In September 2022, the Prince Albert Police Service supported four members in attending the International Association of Women Police (IAWP) annual training conference in Niagara Falls. More than 1,000 delegates were in attendance from nearly 50 countries around the world.

Attending from Prince Albert were Deputy Chief of Police Farica Prince, Inspector Lisa Simonson, Cst. Christine Pura, and Cst. Kelsey Chow. Both Deputy Chief Prince and Inspector Simonson were presenters at the event and discussed the topic of women in policing before an international audience.





# New Inspector Appointed to Oversee Criminal Investigation Division

Scott Hayes was appointed an inspector with the Prince Albert Police Service in August 2022 following an extensive internal selection process. Inspector Hayes joined the Prince Albert Police Service in December 2006 and oversees the Criminal Investigation Division.

Before his appointment, Inspector Hayes held the rank of Sergeant. He has more than eight years of experience working with the Criminal Investigation Division.

Members in the Criminal Investigation Division investigate all major files including homicide, attempted murder, missing persons and child protection. Inspector Hayes brings to the position recent experiences as a patrol supervisor, team leader with SWAT and police service instructor.



Inspector Hayes has a Bachelor of Science in Kinesiology and worked as a certified exercise physiologist before joining our police service. Inspector Hayes takes over CID from Inspector Craig Mushka, who has moved to the role of Inspector in charge of Support Services with our organization.



In May 2022, Sgt. Kathy Edwardsen received the Award for Excellence in Policing from the Saskatchewan Association of Chiefs of Police (SACP) for her work to investigate historical crimes and missing persons files, while contributing to the future of our organization by supporting recruiting and police mentorship opportunities.

An advocate for families affected by violence, Sgt. Edwardsen continues to raise awareness about Prince Albert's missing persons across the country. Sgt. Edwardsen is committed to our community and focuses on listening and helping individuals and families.

Sgt. Edwardsen has worked with the Prince Albert Police Service since 2001 and has previous experience as an EMT and with the Canadian Armed Forces. She is a trained crisis negotiator and forensic interviewer, and sits as co-chair of our service's committee on Equity, Diversity, and Inclusion (EDI). Her work with our police service includes developing training programs for mentoring partnerships with both the Prince Albert Grand Council and the Métis Nation - Saskatchewan.

Sgt. Edwardsen was nominated for the SACP award by police administration for her strong commitment to service in our community.



# Chief Cadmus Delorme Shares Hope and Truth in Journey Toward Reconciliation

In November 2022, we welcomed Chief Cadmus Delorme of the Cowessess First Nation to Prince Albert. Chief Delorme was the guest speaker at a special event sponsored by Community Builder Malcolm Jenkins, with support from the Prince Albert Grand Council, the Municipal Cultural Action Plan and the Prince Albert Police Service. The Ironswing Singers opened the evening, with performances by the Prince Albert Barveenok Ukrainian Dancers. A recording of the presentation with Chief Cadmus Delorme is available at [www.papolice.ca](http://www.papolice.ca).

“Today, nobody created residential schools. Today, nobody created the Indian Act. Today, nobody created 60s Scoop. We all inherited the aftermath,” Chief Delorme told a very large audience during the presentation. “In order to even get to reconciliation, we must first check ourselves at the door on ‘do we know the truth?’ Once we accept and understand the truth, reconciliation will come with so much more motivation, energy, and why.”



# Two Members Appointed Aides-de-Camp to Saskatchewan's Lieutenant Governor

Two members with the Prince Albert Police Service were appointed Aides-de-Camp (ADC) to Saskatchewan's Lieutenant Governor, the Honourable Russ Mirasty. Deputy Chief of Police Farica Prince and Inspector Craig Mushka began this role in the fall of 2022.

ADCs are senior officers who assist the Lieutenant Governor in the performance of his duties, ensuring that the appropriate protocol is followed while working with event organizers to create smooth and enjoyable events.

Aides-de-Camp selected for this honorary appointment are recognized for leadership and professionalism in their careers. Deputy Chief Prince is responsible for leading the development, implementation and measurement of operational and administrative strategies of all divisions within the Prince Albert Police Service. She is co-chair of the Canadian Association of Chiefs of Police (CACP) Equity, Diversity, and Inclusion committee, and member of the CACP President's Advisory Council. In her role with our police service, Deputy Chief Prince serves as chair of our EDI and recruiting committees, and is leading work to update our strategic plan, including consultations with community partners and residents.

Inspector Mushka has worked with our police service since 2001 and has experienced many areas of the organization throughout his career. He currently oversees Support Services, which includes Community Policing, Proactive Policing, Crime Reduction, Community Safety Officers, Traffic, Canine, Victim Services and Child Protection.

The Lieutenant Governor is the official representative of His Majesty King Charles III in Saskatchewan. Representing the Crown, the Lieutenant Governor participates in many commemorative ceremonies and celebratory events across the province each year.





# Peer-Led Re-Integration

In May 2022, three members with the Prince Albert Police Service were trained on one of three cross-Canada Critical Incident Re-Integration Courses for first responders. These three police officers were selected based on skill sets (Firearms Instructor, Defensive Tactics Instructor and PACT member), communication and organizational skills and their ability to lead with empathy and compassion. Upon completion of the re-integration program, the officers began working to develop a specific re-integration program for the Prince Albert Police Service.

The re-integration program is a streamlined, peer-driven return-to-work program to assist first responders in returning to work after a critical incident or long-term absence from the workplace due to a physical or psychological injury.

Re-integration programs are designed to assist members of first responder organizations as they return to work after impactful critical incidents, a diagnosis of post-traumatic stress disorder, or other type of psychological injury. The success of the program is due to efforts by other police members to coordinate the program and provide additional support.

The program has two variants: short term and long term. The short-term audience includes police officers and other public safety personnel who have experienced critical incidents, such as officer-involved shootings, Conducted Energy Weapons (CEW) deployments that resulted in a fatality, serious use-of-force events, or serious or fatal collisions involving first responders. Long-term, peer-led supports may benefit officers who have suffered a major injury at work, are struggling with suicidal ideations, which result in seizure of all firearms, and officers who are returning to work after a post-traumatic stress disorder diagnosis or other mental health injury, illness, or disorder.

As members trained in peer-led re-integration, these three officers will be called upon to work with their colleagues as they re-integrate, according to the developed framework and guidelines. Our in-house mental health and wellness team will provide support throughout the process



## Wellness Strategy

The Prince Albert Police Service continues to provide an in-house wellness program for all members across the organization and their families. This unique program was launched in 2021 and is one of only a handful of in-house programs offered by police agencies in Canada.

The program offers confidential support and information, both on-site at either of our police buildings, or at a private office in our community, and was chosen in consultation and with the support of the Prince Albert Police Association. The Wellness Strategy offers individual and group wellness opportunities, connects both in-person and online with members, and is available as needed to provide support.



Mr. Blue, a five-year-old Labradoodle is a member of our wellness team and regularly joins us at meetings and events. In 2022, Mr. Blue received his official certification as a Therapy Dog with Companion Paws. The organization is a division of the Lifeline Canada Foundation and is dedicated to supporting positive mental health.

# Supporting Equity, Diversity, and Inclusion in Policing

The province's civil forfeiture program allows for the seizure of property obtained or used in the commission of a crime, including currency, vehicles, and buildings, under The Seizure of Criminal Property Act, 2009. Police agencies can apply to the program for funding to support police initiatives, equipment, and programming.

In 2022, the Prince Albert Police Service successfully applied for civil forfeiture funding to advance our work on Equity, Diversity, and Inclusion (EDI). Under the program, our organization received \$51,300 to advance our EDI efforts, including the acquisition of a traditional tipi and accessories, with artwork painted by a local-area artist. This traditional tipi is in development and once completed, is intended to be a gathering place for our community to interact with police members.

Funding from the civil forfeiture program also supported the addition of specialized epaulettes for officers in uniform to recognize and raise awareness of important initiatives such as the National Day for Truth and Reconciliation September 30. In 2022, our front-line members and administration donned orange epaulettes in support of residential school survivors, families, and individuals affected by trauma and abuse.



Included in funding from the Government of Saskatchewan through the civil forfeiture program was EDI training specifically designed for police supervisors. This training was offered throughout 2022 by consultants with Satay Inc. Vaughan Consulting, and addressed pressures facing the public safety profession to be more inclusive and diverse, consideration of EDI priorities when working with others, and building capacity to ensure a greater ability to discuss and focus on EDI priorities, including using inclusive language.

Twelve members with the Prince Albert Police Service attended the Saskatchewan Women in Policing (SWIP) conference in May 2022. Inspector Lisa Simonson with our service is a founding member and the inaugural president of SWIP, which aims to promote and support opportunities for women in public safety.

Nearly 200 attendees took part in the conference from organizations across Saskatchewan, Alberta, and Manitoba. Funding to attend the event was provided through the civil forfeiture program.





# Individual First Aid Kits Support Front-Line Members and Public Safety

A request for funding for individual First Aid kits for all police officers within our organization was successful under the province's civil forfeiture program in 2022, including supplies and training. These tactical kits include necessary medical supplies, such as gauze, tape, and scissors, and give officers added tools in the event a serious medical issue occurs.



While all police officers with our service are trained in traditional First Aid, the addition of these kits means all officers with the Prince Albert Police Service will have advanced training in tactical combat casualty care and the skills to offer critical medical care at point of injury. This enhanced training and information dramatically increases the rate of survival following a critical injury.

The individual First Aid kits are portable and small enough to fit on an officer's duty belt or vest and are a regular part of their uniform. They are especially useful in situations where paramedics are delayed, or it is unsafe for them to enter a scene where a serious injury has occurred. In these situations, the ability for an officer to intervene could save lives.

Individual tactical First Aid kits were designed by physicians, nurses, and paramedics, with guidelines and training for law enforcement first responders based on research and best practices.



## Shop with a Cop 2022

Each holiday season, we partner with local schools to help children celebrate Christmas. This annual event pairs officers with a student to help them pick out gifts for their family. The day includes a bus trip sponsored by Prince Albert Northern Bus Lines, lunch courtesy of McDonald's, and shopping at Canadian Tire, where all taxes are waived. The Prince Albert High Noon Optimist Club provides funding for this exciting event each year. Members from across our organization volunteer their time to participate in Shop with a Cop, which has been an annual event for nearly 15 years.



# Awards and Recognition



Cst. Dwight LeBlue, Cst. Curtis Stasiw, and Cst. Rob Lindsay were recognized once again in 2022 for their work to stop impaired driving. Darren Deck and Karen Anthony-Burns presented each officer with the Van de Vorst Family Award for Excellence in Prevention on behalf of Mothers Against Drunk Driving (MADD) Prince Albert and SGI. The Van de Vorst Family Award is presented annually to officers whose work helps prevent impaired driving and removes dangerous drivers from roads and highways across the province. This is the third Van de Vorst Family award for Cst. Lindsay, and the second for both Cst. LeBlue and Cst. Stasiw.



Several PAPS members were awarded Queen Elizabeth II Platinum Jubilee Medals, including Charlene Tebbutt, Josie Hemsworth, Elder Liz Settee, Janet Carriere, Dr. Blaine Broker, and Councillor Charlene Miller. The recipients were recognized for their work in our community toward public safety reconciliation, volunteerism, and protective service.



Inspector Lisa Simonson, Chief of Police Jonathan Bergen, Sergeant Kathy Edwardsen, and Staff Sergeant Travis Willie were recognized with Queen Elizabeth Platinum Jubilee Medals. The medals were presented by His Honour Russ Mirasty, Lieutenant Governor of Saskatchewan at a ceremony in Saskatoon.



# Awards and Recognition



Sgt. Kelsey Bighetty and Police Service Dog (PSD) Febee, along with Cst. Mat Brown and PSD Kal participated in the 2022 Canadian Police Canine Association Trials in Camrose, Alberta, which saw nearly 50 canine teams participate from police and government agencies across Canada. Sgt. Bighetty and PSD Febee finished the event in 5th place in the Building Search category, which tests teams on their skills in searching and locating. PSD Kal is a five-year-old German Shepherd from Slovakia and is paired with Cst. Brown since 2020. This event was the first time the team has attended the Canadian Police Canine Association National Trials.



Deputy Chief of Police Farica Prince was recognized with a provincial commission in 2022. Deputy Chief Prince received this designation from His Honour, Lieutenant Governor of Saskatchewan, Russ Mirasty. Under the Saskatchewan Police Act 1990, the Lieutenant Governor can annually authorize Commissions under the Great Seal to officers assigned to senior positions with their police service. Commissioned officers are responsible for the direction of their specific unit or agency, including guiding operations, developing policy, and ensuring all work adheres to the law and police regulations.



Many of our members reached milestone work anniversaries in 2022, having served our community for 15 or more years. The Annual Civic Long Service Awards recognize police, fire, and City of Prince Albert employees for the work they do to support public safety, and the social and economic wellbeing of our community.



# Engagements in 2022

## SWORN

Cst. Kelly Shumay  
Cst. Deanna McKay  
Cst. Calvin Schneider  
Cst. Kaytlyn Chickowski  
Cst. Nolan Johnson  
Cst. Rhyse Teniuk  
Community Safety Officer Michelle Robillard

## CIVILIAN

Ronna Dayrit  
Grace de Gracia  
Courtney Noga  
Dustin Law  
Megan Elliott  
Esther Kabwe  
Raylene Melnyk  
Angela Sheppard  
Bonne-Anne Brunette  
Nathaniel Dekker  
Jacob Schregardus  
Albert Vermette

In November 2022, Cst. Kelly Shumay joined our ranks as part of a hiring incentive for experienced officers. Cst. Shumay joined our team following a 19-year career with the Regina Police Service and is the first to be hired under the campaign. Cst. Shumay has experience on Patrol and bike patrol, and spent eight years as a Level 4 collision reconstructionist with RPS, promoting traffic safety.



In December 2022, four new recruits graduated from training at the Saskatchewan Police College in Regina, including Cst. Calvin Schneider, Cst. Deanna McKay, Cst. Kaytlyn Chickowski, and Cst. Nolan Johnson. Grand Chief Brian Hardlotte with the Prince Albert Grand Council and Geoff Despins, PAGC Director of Urban Services, attended the ceremony, along with Elder Liz Settee and Chaplain Nora Vedress and members of police administration.



# Police Mentorship Programs Support Recruiting, Community Policing

Indigenous candidates continue to be recruited for careers in policing thanks to proactive partnerships between the Prince Albert Police Service and both the Prince Albert Grand Council (PAGC) and Métis Nation - Saskatchewan. Since 2021, five Indigenous applicants have been hired with the Prince Albert Police Service. Three have completed training at Saskatchewan Police College and are working on Patrol with our service, one is currently in training, and one has been hired as a Community Safety Officer (CSO).

In 2022, the PAGC partnered with the Prince Albert Police Service to fund wages, equipment, and training for qualified First Nations people interested in careers in policing. Working together, three candidates were selected for mentorship. The three applicants began working with the Prince Albert Police Service in May 2022, starting with a six-week Community Safety Officer (CSO) course developed by the Saskatchewan Ministry of Justice in coordination with Saskatchewan Polytechnic.

The PAGC mentorship program followed the Métis Nation - Saskatchewan program, initiated in March 2021. Two candidates were identified and selected as part of this initiative, in which the Métis Nation - Saskatchewan provided funding to support both applicants as they worked to enhance their skills in areas including writing, critical thinking, communications, the Canadian legal system, and fitness. Both these candidates successfully completed the mentorship program, along with additional training at Saskatchewan Police College, and continue to serve as front-line officers on Patrol.

Candidates in the mentorship programs gain experience in all sections of our police service, including Patrol, Community Policing, Proactive Policing, Traffic Enforcement and Document Service and receive training in areas including traffic enforcement, defence control tactics, law, crime scene investigation, and legislation, including the Canadian Charter of Rights and Freedoms. Supplementary courses are offered online through the Canadian Police Knowledge Network (CPKN) in areas such as information and privacy law, regulations around the national DNA data bank, developing human sources, and searching the Canadian Police Information Centre (CPIC).

These important partnerships support efforts to better represent the community we serve, and promote diversity and cultural awareness. Each of these new members brings an important perspective to our organization and support our goals of diversity and inclusion in service to Prince Albert.



Prince Albert Police Service Sgt. Shawn Rowden and Community Safety Officer Kelleen Wolfe began studying Cree at the First Nations University of Canada in the fall of 2022. Co-chairs of our Women's Commission, Chaplain Nora Vedress and Elder Liz Settee offered support on behalf of our organization for these important efforts to learn and better engage with residents. Beginner and advanced language classes are open to all members with our police service who wish to participate.



# PAPS in our Community







# Prince Albert Police Service

## Annual Report 2022







# PRINCE ALBERT POLICE SERVICE

## Board of Police Commissioners Report

**TITLE:** Proactive Policing Unit – Year End Report (2022)

**DATE:** May 10, 2023

**TO:** Chief of Police

Board of Police Commissioners

**PUBLIC:**

**INCAMERA:**

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### RECOMMENDATION:

That this report be received as information and filed.

### UNIT OVERVIEW:

The Proactive Policing Unit (PPU) was funded in 2021 and launched in January 2022 following recruitment and training to support four (4) sworn officers as assigned (Sergeant and three Constables) to the newly created unit. As a result of staffing challenges, specifically within the Patrol Division, two Constables were reassigned back to shift in the spring of 2022. Only two officers remained in the unit until the fall of the same year.

The multi-year Proactive Policing Strategy presented to the Board and Council in April of 2021 outlined the intention of the unit with an ambition to decrease calls for service, enhance investigational capacity and increase solvency in support of increased public safety. Contained within the Standard Operating Procedures for PPU includes a specific mandate of which the unit is expected to focus on problematic addresses, homelessness and provide high visibility/neighbourhood strengthening throughout the city. In addition, PPU would also be tasked with assisting patrol on crime trends and when pertinent, utilize analytics to retrieve data in assisting with their investigations.

Collaboration with external service providers is an integral component when addressing social factors that contribute to increased calls for service for the police. Throughout the summer, PPU focused on homelessness and problem addresses working with bylaw, public health and the Prince Albert Fire Department.

Staffing assignments and turnover within the unit challenged consistency in achieving the most advantageous outcomes. To assist with operational capacity, two Community Safety Officers were assigned to PPU in the fall of 2022 to assist in advancing the mandate of the unit as funded. Further reassignments occurred prior to the end of the calendar year with a new Sergeant assigned to the unit. For the remainder of the year until present, the unit has deployed three sworn members.

In November 2022, PPU continued within their mandate with a renewed focus on crime trends, prolific offenders, warrants, and property crime. Enforcement of problematic addresses and increased police presence presented themselves as the by-product of investigations within the mandate and continue to occur on a consistent basis.

### **OPERATIONAL SUMMARY:**

When seeking potential innovative remedies to ongoing challenges of the police service, several factors had to be considered. Consultations with PAPS supervisors indicated gangs, drugs, violence, addictions, and poverty as root cause issues that challenge public safety and remain a priority of the police in service to the community. Optimally, reactive policing should often include a thorough and comprehensive investigation after a crime has occurred. Call volume, staffing challenges, officer experience, time management, and crime severity will often determine the extent to which an investigation will ultimately occur. Investigations are unquestionably an essential component in maintaining public confidence by ensuring that responsible parties are held accountable for illegal acts.

The intention of the Proactive Policing Unit is to support frontline officers with a specific mandate that would include, but not limited to, the top addresses attended (residential, business, multi-dwelling), problematic addresses, and focused proactive enforcement initiatives identified through crime trends and analytics.

The majority of 2022, staffing within the unit was challenged and not ideal as initially laid out in the proposed unit structure. However, a concentrated effort toward high visibility, collaboration with external stakeholders in addressing problematic addresses and preemptive strategies / initiatives directed to mitigate social drivers that result in police attendance were desired intention of the unit.

However, as in years past, property crime has been a continuous challenge to the community and the police service in their response. During the summer and fall months, both the community and officers on the front line voiced frustrations on how to effectively alleviate some of the challenges resulting from property crime on the community.

Prior to the end of the year, the unit shifted toward aggressively working on solvency of property crime. Analytics, confidential source development, thorough investigations, and crime linkages (linking multiple offences to a small group of individuals) shifted the unit's emphasis. Problematic

addresses (residential, business, multi-dwelling) with increased police visibility remain a priority as dictated by the investigations as they occur.

During the last quarter of 2022 (October – December) PPU’s investigative efforts resulted in solvency of recovered stolen vehicles, break and enters, dozens of damaged motor vehicles, theft/possession of stolen property, and over a dozen gas and go thefts.

**COMMUNITY INTERACTION:**

PPU members maintain regular contact with specific property owners across the city. Suggestions are provided to owners on how to deal with the homelessness / substance abuse issues around their property. Aside from criminal matters, fire code regulations, municipal bylaws, and provincial statutes are also considered in addressing problematic addresses. PPU will capture some of their proactive initiatives by completing Neighbourhood Strengthening tickets.

PPU works toward enhancing positive community relations with members volunteering their time with a variety of different community groups.

**UNIT GOALS & FUTURE INITIATIVES:**

PPU continues to focus on file solvency, crime prevention and suppression, while being a visible Police Unit in the community.

**PRESENTATION:**    **VERBAL**     **AUDIO/VISUAL**     **NONE**

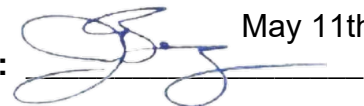
**Written By: Inspector Mushka**

**Signature:**



**Approved by: Jonathan Bergen Chief of Police**

**Signature:**



May 11th, 2023





## PRINCE ALBERT POLICE SERVICE

**TITLE: Police and Crisis Team (PACT) – 2022 year end report**

**DATE: April 12, 2023**

**TO: Chief of Police**

**Board of Police Commissioners**

**PUBLIC:**

**INCAMERA:**

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### RECOMMENDATION:

That this report be received as information and filed.

### TOPIC & PURPOSE:

This report provides an overview of the “Police and Crisis Team” (PACT). In addition to the structure and deployment of the unit, year-end statistics from 2022 will provide a review of the work accomplished.

### REPORT:

PACT is a joint undertaking of the Saskatchewan Health Authority (SHA) and the Prince Albert Police Service (PAPS) with a mandate to provide initial responses to incidents of individuals experiencing a mental health, addiction, physical ailment and/or homelessness crisis in the City of Prince Albert. The unit is staffed by two PAPS Police Officers and 2.3 Full Time Equivalent PACT Clinicians. They provide service seven days a week from 9:00 am until 9:00 pm. On the days when a PAPS PACT member is away (training, sick leave, vacation, etc.) a PAPS patrol member will assist the SHA PACT member as required.

The Ministry of Corrections, Policing, and Public Safety and the Board of Police Commissioners, PAPS, have an agreement where one PAPS PACT position is funded by the Province of Saskatchewan. The funded amount for the fiscal year of April 1, 2022 to March 31, 2023 was \$112,200.

The goals and objectives of the PACT program are:

- (a) To provide a joint initial response to incidents of citizens experiencing a mental health and/or addictions crisis in the City of Prince Albert.
- (b) To use a treatment-based philosophy in conjunction with an enforcement-based response to increase the ability of SHA and PAPS to respond to individuals experiencing mental health, addictions, or homelessness in an appropriate and comprehensive manner.
- (c) To identify and prioritize individuals who require PACT interventions with a focus on individuals who are experiencing symptoms of mental illness, addictions, and/or homelessness, in crisis in the City of Prince Albert, and who have received or are at risk of receiving hospital emergency and police services on a repeat basis, often with behaviors that pose a threat to public safety.
- (d) To streamline access for PACT Clients to community resources by creating working partnerships with interdisciplinary community agencies that are able to provide multilateral services to PACT Clients, and to thereby contribute to a coordinated, multi service, case management strategy for PACT Clients.
- (e) To reduce both Emergency Department visits and repeat calls for service by those experiencing a mental health/addictions crisis in the City of Prince Albert.

The past year saw an increase in workload for our PACT team over the previous year. All tracked activities were up, which unfortunately included an increased average wait time at the hospital. The numbers from the last two years are:

<b>Activity</b>	<b>2022</b>	<b>2021</b>
Assessments completed by PACT	276	195
Clients diverted from Emergency Department	146	81
Clients taken to Emergency Department by PACT	100	81
Clients admitted to hospital	41	37
Mental Health Act Warrants	51	50
Average wait time at hospital (hours)	3	2
PAPS Missing Person Files <sup>1</sup>	1011	666

PACT works closely with several social agencies and external stakeholders within the community and province. The following resources, in collaboration with PACT, work to ensure effective and professional response to people suffering from mental illness within the community:

<sup>1</sup> Total files for the entire service. Our PACT teams are assigned follow-up tasks to assist in these investigations.

- Emergency Department – specifically Psychiatric ward. A dedicated Psychiatric nurse is assigned to aide and assist police in handling of persons required psychiatric medical assistance.
- RAAM Clinic (Rapid Access to Addictions Medicine)
- Community Response Team (CRT)
- Mental Health and Addictions Services
- Detoxification Centers

The comprehensive response plan developed by SHA and PAPS demonstrates a commitment to improving the overall well-being of citizens in crisis, with a focus on treatment and community resources. The prioritization of PACT interventions for individuals with repeat emergency and police service use, and the establishment of partnerships with interdisciplinary agencies, will help streamline access to much-needed services. The success of the plan will ultimately be measured by its ability to reduce emergency department visits and repeat calls for service while improving outcomes for citizens experiencing mental health and addiction crises.

**PRESENTATION:**      **VERBAL**       **AUDIO/VISUAL**       **NONE**

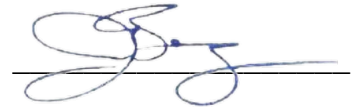
**Written By: Scott Hayes , Inspector**

**Signature:**



**Approved by: Jonathan Bergen, Chief of Police**

**Signature:**







# PRINCE ALBERT POLICE SERVICE

## Board of Police Commissioners Report

**TITLE:** PAPS CTSS Motorcycle Project

**DATE:** April 18, 2023

**TO:** Chief of Police

Board of Police Commissioners

**PUBLIC:**

**INCAMERA:**

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### RECOMMENDATION:

That this report be received as information and filed.

### JUSTIFICATION FOR INCAMERA:

As per the Local Authority of Information and Protection of Privacy, the following section illustrates items that justify being Incamera:

“16 (1) Subject to subsection (2), a head may refuse to give access to a record that could reasonably be expected to disclose:

- (a) Advise, proposals, recommendations, analysis or policy options developed by or for the local authority;
- (b) Consultations or deliberations involving officers or employees of the local authority;
- (c) Positions, plans, procedures, criteria or instructions developed for the purpose of contractual or other negotiations by or on behalf of the local authority, or considerations that relate to those negotiations;
- (d) Plans that relate to the management of personnel or the administration of the local authority and that have not yet been implemented; or
- (e) Information, including the proposed plans, policies or projects of the local authority, the disclosure of which could reasonably be expected to result in disclosure of a pending policy or budgetary decision.”

This report discusses external funding agreements with SGI in purchasing a motorcycle for Prince Albert CTSS fleet. Once purchased and operational, a shared media release will be communicated acknowledging the partnership and commitment to public safety.

**TOPIC & PURPOSE:**

To keep the Board informed on the purchase, as externally funded, of a police equipped motorcycle.

The Prince Albert Police Service has recently partnered with Saskatchewan Government Insurance (SGI) to purchase a motorcycle as part of the current CTSS fleet. After careful review of data, SGI observed significant benefits in traffic enforcement, specifically distracted driving, resulting from motorcycle patrols in other jurisdictions. As a result, SGI allocated funds to CTSS units for the purchase of motorcycles to their fleet. Upon application and review, SGI authorized funding to purchase a motorcycle to be integrated into the Prince Albert and Moose Jaw CTSS fleet.

Regina Police Service received funding from this initiative in 2021 and purchased two motorcycles as part of their CTSS fleet. The project was met with a resounding success and recognized by SGI to pursue for an additional year.

**PROPOSED APPROACH AND RATIONALE:**

The initial business case submitted to SGI requested a Suzuki V-Strom 1050 Defender. This essentially mirrored the requested submitted by the Regina Police Service from a year earlier. Once approved by SGI, the Prince Albert Police Service and Moose Jaw Police Service contacted the same Suzuki distributor, located in British Columbia, and learned that the bikes were not readily available with a significant delay in production and assembly. As a result, both agencies decided to transition to a Harley Davidson motorcycle, similar to the RCMP and other municipal agencies.

As both agencies were purchasing a motorcycle, Prince Albert and Moose Jaw collaborated on options going forward. Prairie Harley Davidson (located just outside of Regina) provided both agencies with a price quote for a Harley Davidson Road King motorcycle (\$26,762.61 – see Appendix ‘A’). This particular motorcycle will meet the demands of CTSS and traffic enforcement in both a municipal environment in addition to their mandate on Saskatchewan highways.

Once the bike is received, it will be properly outfitted with all emergency equipment and tools required for traffic enforcement. The additional associated costs are \$35,709.69 (see Appendix ‘B’ for breakdown). The quotes for this equipment and installation was provided by Streamline Contracting Ltd. They were referred by the Harley Davidson dealership and are contracted by the Regina Police Service. Discussions with the RCMP CTSS (and Motorcycle unit) will provide some assistance in getting the bikes built and operational.

Motorcycles have demonstrated success and visibility in enforcement of distracted driving. Distracted driving continues to challenge Saskatchewan roadways often resulting collisions that cause serious injury or death. As society continues to be more reliant on cell phone technology, this trend will undoubtedly continue. Distracted driving enforcement is possible in a marked police vehicle, but is exceedingly difficult. Police vehicles are made to be visible, and unfortunately that works against an officer being able to gather sufficient evidence to lay a charge for distracted driving.

Motorcycles are also an excellent public relations mechanism in connecting with the public and populated events. Annual parades, fairs, escorts and public events will benefit from the addition of a motorcycle to PAPS fleet. The motorcycle can also be utilized during school demonstrations and bike rodeos in creating a positive community interaction with police.

Police members will require training to ensure they are safe while utilizing motorcycles for police duty. Currently two members assigned to CTSS have their motorcycle license. Specialized training provided by the RCMP will need to be completed prior to members becoming operational. PAPS will need to develop policy aligned with other Saskatchewan police agencies to govern who can operate the CTSS motorcycles and what training and safety gear is required.

**CONCLUSION:**

The public will benefit greatly from the addition of motorcycles to the PAPS CTSS fleet. As demonstrated by partner agencies across the province, motorcycles have shown to be an excellent vehicle for enforcement, parades, emergency response, and visibility. The elevated seating position and nimbleness make it an effective tool for traffic enforcement with the overarching goal of safer roadways and increased public safety.

**PRESENTATION:**    **VERBAL**             **AUDIO/VISUAL**             **NONE**

**ATTACHMENTS:**

Appendix 'A' – Prairie Harley Davidson retail buyer's vehicle order and agreement

Appendix 'B' – Financial Information & Cost Breakdown

**Written By: Inspector Mushka**

**Signature:**  \_\_\_\_\_

**Approved by: Jonathan Bergen, Chief of Police**

**Signature:**  \_\_\_\_\_



# DBA Prairie Motorcycle Ltd. RETAIL BUYER'S VEHICLE ORDER AND AGREEMENT

TO: <b>PRAIRIE HARLEY-DAVIDSON®</b>	101 Carson Rd. Emerald Park, SK S4L 0E5 • (306) 522-1747	hereinafter called the VENDOR	DATE 28-03-2023	STOCK NO.
I/WE Prince Albert Police services			KEY#	
HOME ADDRESS 45-15th Street West			HOME PHONE	
Prince Albert, SK, S6V 3P4			WORK PHONE (306)953-4214	

hereby offer to purchase from you one NEW  USED  DEMO

MAKE Harley-Davidson	MODEL FLHP Road King Police	ENGINE#	KILOMETERS/MILES
YEAR 2023	SERIAL#	TRANS#	
	COLOUR	CRANK#	

SCHEDULE OF OPTIONAL EQUIPMENT	PRICE		
<input checked="" type="checkbox"/>	\$ 24101.00	Motor Vehicle, as equipped .....	\$ 24101.00
		Options .....	0.00
		Tire Fee .....	10.00
		Total .....	\$ 24111.00
		G.S.T. ....	1205.55
		P.S.T. ....	1446.06
		Total .....	\$ 26762.61
		Less Trade-in Allowance .....	0.00
		Diff. ....	26762.61
		Life .....	0.00
		Disability .....	0.00
		Documentation Fees .....	0.00
		Lien Holder .....	0.00
		Registration Fees .....	0.00
		TOTAL CASH DIFFERENCE, INCL. TAXES ...	\$ 26762.61
		TERMS OF SETTLEMENT Deposit — Cash <input type="checkbox"/> Cheque <input type="checkbox"/> .....	0.00
		To be paid on delivery .....	\$ 26762.61
		..... Total Cash Paid .....	26762.61
		TOTAL BALANCE DUE .....	\$ 0.00
Extended Service Plan	N/A		
<b>TOTAL</b>	<b>\$ 24101.00</b>		

SALESMAN Robb Hertzog	MILES KILOMETERS <input checked="" type="checkbox"/>	I Prince Albert Police services .....
YEAR MAKE AND MODEL		certify that my trade-in .....
SERIAL NO	LIC	(a) Has ..... Miles ..... Km
EQUIPPED AS	PROV	(b) Has travelled under 100,000 mi/km YES <input type="checkbox"/> NO <input type="checkbox"/>
LIEN PAYABLE TO		(c) Has never been an Insurance Writeoff YES <input type="checkbox"/> NO <input type="checkbox"/>

ADDRESS	ESTIMATED AMOUNT \$ N/A	CONSENT TO COLLECT, USE, AND DISCLOSE PERSONAL INFORMATION
ALL MY RIGHT AND TITLE IN USED VEHICLE ABOVE REFERRED TO AS TRADE-IN IS HEREBY TRANSFERRED AND SET OUT UNTO THE VENDOR, AS PART PAYMENT AND A DEPOSIT ON THIS CONTRACT I DECLARE THAT I AM THE SOLE OWNER AND POSSESSOR OF SAME AND FURTHER DECLARE THE VEHICLE TO BE CLEAR OF ALL ENCUMBRANCES EXCEPT AS STATED ON ORDER		I, authorize PRAIRIE HARLEY-DAVIDSON® to collect, use and disclose my personal information for the following purposes: Harley-Davidson Financial Services Family
ESTIMATED RECONDITIONING		

<b>VENDOR'S ACCEPTANCE</b> This offer to purchase is not binding on the Vendor unless signed and dated by an authorized official of the Vendor. SIGNATURE _____ DATE <u>28-03-2023</u> TITLE _____	I/WE HAVE READ AND UNDERSTAND THE TERMS (AND THE RELEVANT WARRANTY, IF ANY) ON THE BACK HEREOF AND AGREE TO THEM AS PART OF THIS ORDER AS IF THEY WERE PRINTED ABOVE MY/OUR SIGNATURE. THE ABOVE AND THE TERMS (AND THE RELEVANT WARRANTY, IF ANY) ON THE BACK HEREOF, SHALL COMPRISE THE ENTIRE AGREEMENT AFFECTING THIS PURCHASE. Signature of Purchaser _____ Co-Signer (if any) _____ Delivery Required _____ Date Delivered _____
VENDOR'S G.S.T. NO. <b>104284575RT</b>	
VENDOR'S REGISTRATION NO. <b>907405</b>	SALESMAN'S REGISTRATION NO. _____
PURCHASER'S DRIVER'S LICENSE NO. _____	DATE OF EXPIRY _____

- A. (1) Where a cash deposit is paid to the Vendor, it is understood and agreed that the Vendor will place the cash deposit in the Vendor's general trust account and will hold it there until I receive delivery of the Motor Vehicle. If I have delivered to the Vendor a trade-in vehicle, the Vendor will not use, encumber or sell my trade-in vehicle before delivering the Motor Vehicle to me unless at the same time the Vendor deposits in such general trust account a sum equal to the amount allowed for my trade-in vehicle.
- (2) The Vendor is not liable in any way for the placing of insurance and it is my responsibility to place adequate insurance on the Motor Vehicle before taking delivery.
- (3) I will accept delivery at the Vendor's premises of the Motor Vehicle and the optional equipment and accessories, if any, ordered herein (all of which are hereinafter called the Goods) within forty-eight hours after I have been notified that they are ready for delivery. Failure on my part so to do forfeits my cash deposit as liquidated damages for the Vendor's expense and efforts and permits him otherwise to dispose of the Goods without any liability to me whatsoever.
- (4) Upon delivery of the Goods, time shall be of the essence of this order and agreement. If I default in making any payment due hereunder or if I commit any breach of any of the terms hereof, or in the event of my bankruptcy, the whole balance of purchase price shall forthwith without demand become due and payable, and the Vendor or the Vendor's assigns may immediately repossess the Goods and all attachments subject to any applicable legislation.
- (5) The Vendor shall not be liable for any delay or failure to make delivery for any cause whatsoever, and this order and agreement shall not be binding upon the Vendor until accepted by him or by one of his employees who is duly authorized in writing.
- (6) Title owners and right of property is to remain in the Vendor until the total balance due on the Goods has been paid in cash and promissory notes taken by the Vendor are taken not as payment but merely as evidence of my indebtedness.
- (7) I HEREBY WARRANT THAT THE TRADE-IN VEHICLE, IF ANY, DESCRIBED HEREIN IS MY PROPERTY, FREE AND CLEAR OF ALL LIENS AND ENCUMBRANCES **except as set out herein.**
- (8) Title to the said trade-in vehicle will not pass to the Vendor until delivery thereof to the Vendor.
- (9) If the said trade-in vehicle is not delivered to the Vendor at the time this order and agreement is signed, then any allowance set may be revised by the Vendor at the time the said trade-in vehicle is actually received by him.
- (10) If, for any reason, purchase of the Motor Vehicle is not consummated and if the said trade-in vehicle has been delivered to the Vendor and sold by him prior to cancellation of this order and agreement, it shall be accounted for by the vendor at the trade-in allowance shown on the face of this agreement. If the said trade-in vehicle has not been sold, the Vendor may return it to me and thereupon any credit for the said trade-in vehicle shall be cancelled and the title therein shall pass to me and I will pay the retail price for all parts and materials expended in reconditioning or repairing the vehicle.
- (11) I have no right to assign or transfer this order and agreement or any credit hereunder.
- (12) Whenever this order and agreement is signed and delivered by more than one person, and accepted by the Vendor, it shall be construed as through the plural of singular pronouns, I, my, me or myself appear herein.
- (13) I hereby acknowledge receipt of a copy of this order and agreement.
- (14) I represent and warrant that I do not intend to export the vehicle outside Canada within one year after the original retail delivery date or first use by me, whichever occurs first. I will indemnify the dealer for any loss occasioned by my breach of this warranty.
- (15) "If I am a corporation, I waive the rights and benefits given by *The Limitation of Civil Rights Act* of the Province of Saskatchewan and any amendments and replacements thereto."

B. IF ANY OF THE GOODS ARE USED, THE FOLLOWING CLAUSES SHALL APPLY WITH RESPECT TO SUCH USED GOODS ONLY:

- (1) The Vendor does not warrant the model year or the mileage of the motor vehicle or otherwise unless set out in writing and signed by the Vendor.
- (2) The Vendor warrants the Goods as follows:

---

C. IF ANY OF THE GOODS ARE NEW, THE FOLLOWING CLAUSES SHALL APPLY WITH RESPECT TO SUCH NEW GOODS ONLY:

If an increase in the manufacturer's suggested retail price occurs after this agreement is signed, the increase will be added to the original purchase price. In the event that the purchaser refuses to pay this increased price the dealer will elect either to waive the increase or to cancel the agreement and return any deposit.

- D. The provisions contained herein, including any additional or express warranty given herein, does not limit, disclaim or exclude the provisions of The Consumer Protection and Business Practices Act as of September 1, 2014 of Saskatchewan and any other act. The Consumer Protection and Business Practices Act as of September 1, 2014 may give greater rights and remedies than those set forth in any additional or express warranty given herein but in no event will the additional or express written warranty be extended beyond its terms, and the rights and remedies set forth in that written warranty shall run concurrently with the applicable rights and remedies provided in the Act.

APPENDIX 'B' – Financial Information & Cost Break Down

2023 Harley-Davidson FLHR Road King Police	\$26,542.61
Freight	\$ ?
Wireless helmet communication kit	\$
Police decaling	\$ 500.00
Radar System	\$ 7,276.31
Speed module with external antenna	\$ 426.15
Install Radar and antennas	\$ 950.00
Lithium Ion Battery	\$ 474.70
Battery separator	\$ 183.95
Lithium Ion Battery/charging System installed	\$ 570.00
E-Ticketing printer	\$ 764.04
Install E-Ticketing printer	\$ 380.00
Printer Cable and adapter	\$ 95.65
Card reader	\$ 988.33
Install E-Ticketing card reader	\$ 380.00
Card reader cable and power supply	\$ 76.22
Mobile Lap Top Computer	\$ 6,214.90
Installing Lap Top Computer	\$ 950.00
Computer wiring, circuit board and mounting	\$ 2,573.43
Purchase and equip emergency lights	\$ 8,041.68
Purchase and equip siren	\$ 2,725.82
Police Radio	\$Potentially free
Radio Installation	\$
X10DR mic/speaker for helmet	\$
Whelen Motorcycle Box, right open	\$ 2,138.51
GST	\$
Sub Total	\$62,252.3
Safety gear (Helmet etc.) for 1 operator \$ per operator	\$
Total	\$





# PRINCE ALBERT POLICE SERVICE

**TITLE: Flag Protocol Policy**

**DATE: May 8, 2023**

**TO: Chief of Police**  **Board of Police Commissioners**

**PUBLIC:**  **INCAMERA:**

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**RECOMMENDATION:**

That the Board of Police Commissioners receive this report as information and file.

That the Board of Police Commissioners consider options to support community flag raising.

**TOPIC & PURPOSE:**

To provide the Board of Police Commissioners with the written request from the Prince Albert Pride Organization requesting consideration for hosting a flag-raising event at the Prince Albert Police Service.

**BACKGROUND:**

The Prince Albert Police Service does not have a community flag pole and has been requested to host the Prince Albert Pride flag in a ceremony this June.

The Prince Albert Police Service facilities are city provided facilities operated by the Board of Police Commissioners. The Prince Albert Police Service currently has two flag poles located outside of the main station in which one pole has a Canadian flag and the other a Saskatchewan flag. A courtesy Flag Pole is not available at City of Prince Albert Facilities.

The flag poles are guided by the Saskatchewan Flag Protocol Policy as per Council Resolution No. 0292 of May 28, 2018 which guides the police service flag protocols.

The police facilities are provided by the municipality pursuant to The Police Act, 1990 Section 25(c), as such, the police buildings are listed in the policy governing the City of Prince Albert as approved by Council.

**REPORT:**

The Prince Albert Police Service has supported the Prince Albert Pride Organization since inception in 2018. The Chief of Police has participated in speaking at Pride in the Park annually. The goal of the Prince Albert Pride Organization is to send a powerful message of inclusion and acceptance for all.

The Prince Albert Police Service will explore alternatives to show support for the Prince Albert Pride Organization.

**ATTACHMENT:**

1. Letter from Chelsea Bleau - Chairperson for Prince Albert Pride
2. Egale Canada – Open Letter To Municipal Governments across Canada

**PRESENTATION:**    **VERBAL**        **AUDIO/VISUAL**        **NONE**   

**Written by:**            Kerby Toews, Administrative Executive Assistant

**Approved by:**        **Chief of Police**            **Signature:**     \_\_\_\_\_

5/7/2023

Prince Albert Police Service  
45 15 St W  
Prince Albert, SK  
S6V3P4

Chief of Police, Jonathan Bergen

You have graciously supported Prince Albert Pride since the current organization's inception in 2018. Having you and Troy Cooper speak at Pride in the Park every year has been an honour. However, this year it has come to our attention that you cannot attend **on June 3rd**. Alongside other factors, this has led to us wanting to add a new event to Pride Week this year - a flag-raising ceremony **on June 1st, the first day of Pride Month**.

Attached is an open letter from Egale Canada - urging all municipalities to fly the Pride Flag. In our case, because of the City's decision and bylaw regarding their flagpole, we will not be asking them to repeal the bylaws in a show of support within the next month. Instead, because of your support in the past for Prince Albert Pride, we would like to ask if the Prince Albert Police would honour us with a flag-raising event at the city police station. We remember the raising of the transgender flag; this year, we would love to see the Progress flag raised.

In the Egale letter attached, you'll read;

*Flying the Pride flag is so much more than a symbolic gesture; it can also promote a more inclusive, diverse, and vibrant community. 2SLGBTQI individuals are more likely to feel safe and welcome in areas where the Pride flag is displayed. This can lead to increased participation in community events, improved mental health outcomes, and greater social cohesion.*

Following the statement "Since 2020, there has been a 64% rise in police-reported hate crimes in Canada -- the majority (77%) targeted the gay and lesbian community, and 13% of hate crimes were directed at other sexual orientations."

We know that for Prince Albert Police, your support is more than just for Pride Week. A flag-raising at the police station, with room for yourself to speak with other delegates, would be a remarkable event to add to Pride Week this year and in future years to let our city police make the gender and sexually diverse community feel safe and welcome.

With great sincerity,  
Chelsea Bleau - chairperson of Prince Albert Pride





# Open Letter: Egale Canada Urges All Municipalities to Fly the Pride Flag as a Symbol of Solidarity for 2SLGBTQI People in their Community as Anti-2SLGBTQI Hate Continues to Rise Across Canada

April 28<sup>th</sup>, 2023

To Municipal Governments across Canada,

As Pride season (May - September) approaches, Egale Canada urges all municipalities to fly the Pride flag at municipal buildings. The Pride flag is a symbol of solidarity and support for 2SLGBTQI communities, and its presence sends a powerful message of inclusion and acceptance.

Despite making significant progress towards 2SLGBTQI rights in recent years, there is still much work to be done. Anti-trans and anti-2SLGBTQI hate and discrimination are at an all-time high across Canada. In our recent [open letter](#), Egale called on all levels of government to take action to combat the rise in anti-2SLGBTQI hate.

Between 2019 and 2021, there was a 64% rise in police-reported hate crime against the 2SLGBTQI community in Canada – the majority of these (77%) targeted the gay and lesbian community, and 13% of those hate crimes were directed at other sexual orientations. Egale's [Still in Every Class in Every School](#) report found that 64% of students continue to hear homophobic or transphobic comments daily or weekly at school. In every corner of this country, we're seeing a growing trend in anti-2SLGBTQI hate. By flying the Pride flag, municipal governments can show their commitment to equity, inclusion and justice for all members of their community.

Flying the Pride flag is so much more than a symbolic gesture; it can also promote a more inclusive, diverse, and vibrant community. 2SLGBTQI individuals are [more likely](#) to feel safe and welcome in [areas](#) where the Pride flag is displayed. This can lead to increased participation in community events, improved mental health outcomes, and greater social cohesion.



At its core, the Pride flag represents a simple yet powerful message: that all individuals, regardless of their sexual orientation or gender identity, deserve to be treated with respect and dignity. This is not a political issue, but a matter of basic human rights.

We urge you to fly the Pride flag at your municipal buildings this Pride season and beyond. By doing so, you can show your commitment to creating a more inclusive and welcoming community for all residents.

For municipalities that have bylaws in place that prevent the flying of the Pride flag, Egale calls upon you to reverse these bylaws and find additional ways to display rainbow or safe space visuals in your municipality - such as benches, crosswalks, banners, digital signs and more.

We need every municipality in Canada, including small towns and rural communities, to show that they stand with and value 2SLGBTQI people in their communities so we can fight back against this rise of anti-2SLGBTQI hate in this country and around the world.



## PRINCE ALBERT POLICE SERVICE

**TITLE: Police Building Historical Sign Restoration**

**DATE: 2023-May-10**

**TO: Chief of Police**

**Board of Police Commissioners**

**PUBLIC:**

**INCAMERA:**

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### RECOMMENDATION:

That this report be received as information and filed.

### TOPIC & PURPOSE:

To update and inform the Board of Police Commissioners on efforts to refinish the historical sign outside the Prince Albert Police Service building at 45-15<sup>th</sup> Street West.

### BACKGROUND:

In early May 2023, the historical sign that sits above the Prince Albert Police Service lettering on our building located at 45-15<sup>th</sup> Street West was noted to be in need of an update and fresh paint. The historical sign has been on the building since it opened on September 30, 1981 and was previously located at the former site of the Prince Albert Police Service in the Unit Block of 8<sup>th</sup> Street East. The previous location opened in 1965.

There is limited information available regarding the origin of the historical sign, or the artist who created it. Attempts were made to locate information through the Prince Albert Historical Society and the City of Prince Albert, but these were unsuccessful.

In speaking with retired members of the Prince Albert Police Service, the historical sign is believed to have been created around 1963. At some point since then, the sign was repainted a dark red colour, although the exact date is unknown.



Retired Chief of Police Wes Stubbs was contacted for this report. Retired Chief Stubbs describes the historical sign as representing the connection between our local Indigenous community and police, and continued efforts to develop a more positive relationship.

On May 9, 2023, the historical sign was taken off the building for the purposes of refinishing and restoring it to coincide with National Police Week, which takes place May 14-20, 2023.

Several local companies were contacted for this project but either did not respond or could not complete the work within the required time frame. Northern Weld Workz of Prince Albert was contracted to complete this restoration.



Historical sign outside current Prince Albert Police Service building at 45-15<sup>th</sup> St. W.



Former police service location at 88-8<sup>th</sup> St. E. in Prince Albert. The historical sign was created in 1963 and was placed outside the front doors of this building when it opened in 1965. It was then moved to the current police location upon its opening September 30, 1981.



Removal of historical sign May 9, 2023



Chief of Police Jonathan Bergen outside the Prince Albert Police Service following the removal of the historical sign for refinishing


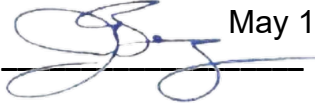


**COMMUNICATION AND/OR ANNOUNCEMENT PLAN:**

A media release is in the draft stages and will be sent out to the community during National Police Week to highlight the work done to refresh the police service historical sign.

The media release will include a request for the public to share any additional information they might have on the history of the sign. Information about the sign and restoration will also be added to the Prince Albert Police Service website, included on social media, and featured in the 2023 Annual Report.

**PRESENTATION:**    **VERBAL**     **AUDIO/VISUAL**     **NONE**

**Written By:**    **Charlene Tebbutt**    **Signature:**   
**Approved by:**    **Chief of Police**     **Signature:**     **May 10th, 2023**





# PRINCE ALBERT POLICE SERVICE

## Board of Police Commissioners Report

**TITLE:** PAPS Indoor Firearms Range Policy

**DATE:** April 14, 2023

**TO:** Chief of Police

Board of Police Commissioners

**PUBLIC:**

**INCAMERA:**

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### RECOMMENDATION:

That this report be received as information and filed.

### TOPIC & PURPOSE:

To advise the Board of an addition to the Prince Albert Police Service Policy Manual – PAPS Indoor Firearms Range.

### REPORT:

The Prince Albert Police Service indoor firearms range has been decommissioned for the last 15-20 years due to inadequate ventilation and air quality. As a result, the space transitioned to storage over the years. In 2020, Chief Bergen made it a priority to renovate and reinstate the indoor firearms range at the Prince Albert Police Service HQ. Providing operational members with proper facilities to train effectively year-round is imperative to members' safety.

In 2022 the indoor range was refurbished and equipped with new ventilation, stations and accessories. As such it is now fully operational but prior to opening, proper policy and procedure should be implemented to ensure officer safety and best practice.

Sergeant Tanner Shultz, a SWAT team member, firearms instructor and armorer, consulted with neighboring police agencies as part of his research and preparation in drafting the attached policy.

Upon approval of this policy, the indoor firearms range will be recommissioned and available for use by PAPS sworn personnel.

**PRESENTATION:**      **VERBAL**       **AUDIO/VISUAL**       **NONE**

**ATTACHMENTS:**

Proposed policy, “**Part 14 – Building and Facilities, Chapter C: Special Purpose Area, Part 5: PAPS Indoor Range**”.

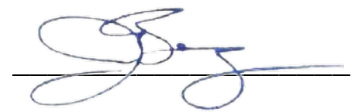
**Written By:** Craig Mushka, Inspector

**Signature:**



**Approved by:** Chief Bergen

**Signature:**



## 5. PAPS Indoor Firearms Range

### 1. General

- a. The PAPS Indoor Range consists of:
  - The firing range area;
  - Firearm cleaning area;
  - Armourers room.
- b. The range has two firing lanes that must be utilized as equally as possible.
- c. The range is restricted to current Prince Albert Police Service members.
- d. The use of the range is restricted to issued pistols, shotguns, carbines and other police weaponry approved by the Prince Albert Police Service using approved issued ammunition.
  - 1) Qualified personnel may also test firearms for court purposes as long as the calibre of the weapon is suitable for use in the indoor range. If there is any question as to whether the calibre is suitable, the lead firearms instructor shall be consulted.

### 2. Range Regulations

- a. Safety is everyone's responsibility.
- b. If a member is shooting by themselves, they must make the Watch Commander on duty aware when they arrive and leave.
- c. Ear and eye protection and body armour is mandatory for all participants and/or observers while the range is in use.
- d. Members will abide by the firearms restrictions for the range described in Subsection 1.d. of this chapter.
- e. Members will shoot only targets provided by the Prince Albert Police Service.
- f. Attaching targets to anything except the designated target frames is prohibited.
- g. All firearms must be fired from behind the firing line.
- h. Shooting from the prone and kneeling positions will only be done with target at the 15-yard line.
- i. If a member is moving past the firing line they must audibly state "MOVING AHEAD" then ensure the following:
  - i) All members in the range know they are moving past the firing line;
  - ii) Ensure all pistols are holstered;
  - iii) Ensure all carbines are in the safe and slung position.



- iv) Ensure all shotguns are cleared, safety on, and placed on the ground facing down range with the chamber open.
  - j. Members shall adhere to the “Hot Range Concept” as outlined in the Saskatchewan Police College Firearms Manual. This Manual can be located in the “T Drive”, “Firearms Training Manual”.
  - k. Except when instructing, members shall not speak or otherwise distract anyone on the firing line. Members not firing or instructing shall remain well back from the firing line.
  - l. Firearms must be administratively unloaded and holstered on the firing line before proceeding to designated firearms cleaning area.
  - m. There shall be no dry firing behind the line unless the firearm has been visually cleared and is aimed into a designated bullet catcher (Pumpkin).
  - n. It shall be the responsibility of both the person giving and receiving a firearm to prove that the firearm is unloaded.
3. Range Maintenance
- a. The general condition and maintenance of the range is everyone’s responsibility. Members should make every effort to correct deficiencies in equipment and supplies and/or notify the lead firearms instructor when maintenance or repairs are required.
  - b. Members will document the date, badge number and number of rounds fired (approximately) in the designated log book.
  - c. All targets and equipment are to be returned to their storage locations on completion of practice.
  - d. Spent cartridges, targets, garbage, etc. shall be picked up and placed in the proper receptacles. The range and range area shall be left clean and tidy.
  - e. Any damage should be reported to the lead firearms instructor immediately. If the damages create an unsafe shooting environment, advise the Watch Commander on duty and the range will be closed until further notice.
  - f. Any misuse of the range will result in range privileges being revoked and possible disciplinary action.

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Updated April 2023 - Prince Albert Police Service - Policy & Procedure



## PRINCE ALBERT POLICE SERVICE

**TITLE: Executive Board Secretary Secondment to Board of Police Commissioners**

**DATE: May 10, 2023**

**TO: Chief of Police**

**Board of Police Commissioners**

**PUBLIC:**

**INCAMERA:**

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### **RECOMMENDATIONS:**

That the Board approves the following recommendations:

1. That Renee Horn be appointed as Executive Board Secretary to the Prince Albert Board of Police Commissioners for a Secondment term effective June 1, 2023;
2. That the term be for a minimum of six (6) months up to a maximum of one (1) year;
3. That Ms. Horn maintain her current salary and benefits pay, with increases equivalent to those approved by the City for Out of Scope positions;
4. That the City be credited in full by the Prince Albert Board of Police Commissioners for all costs associated with the Executive Board Secretary during the term of the Secondment; and
5. That Rena Noble be appointed as the Acting (Alternate) Board Secretary during the term of the Secondment.

### **TOPIC & PURPOSE:**

To approve Renee Horn for a Secondment position as Executive Board Secretary to the Board of Police Commissioners effective June 1, 2023 for a term of a minimum of six (6) months to a maximum of one (1) year.

To request approval for the City to be credited in full by the Prince Albert Board of Police Commissioners for all costs associated with the Executive Board Secretary during the term of the Secondment.

**BACKGROUND:**

Over the last several years, the Board Secretary role has been fulfilled by the position of Executive Assistant to the City Manager and funded by The City through the permanent salary of that position. Currently, Rena Noble is appointed as Board Secretary.

The Acting (Alternate) Board Secretary position has been fulfilled by the position of Confidential Secretary to the City Manager and also funded by The City through the permanent salary of that position. Lucy Phan is currently appointed as Acting (Alternate) Board Secretary.

Due to the tasks presently assigned to the City Manager's administrative staff and in consideration of the projects and initiatives, the Board would like to undertake over the next several months, it is recommended that the Board receive dedicated administrative support for a six to twelve month term.

**PROPOSED APPROACH AND RATIONALE:**

This report is recommending that the Board approve a dedicated full-time term position for an Executive Board Secretary to the Board of Police Commissioners. The Seconded position would dedicate full-time hours solely to the Board and would be responsible for duties relating to the Board of Police Commissioners and the strategic initiatives they are seeking to achieve.

It is recommended that Ms. Renee Horn be appointed to the Secondment position because of her experience working for the City in an executive role and the extensive knowledge she has gained of City operations, policies and bylaws. Her ability to organize, communicate and work effectively with others would be a definite asset for this role. During the term of the Secondment, Ms. Horn would be restricted from performing any duties as Executive Assistant to the Mayor with the exception of specific training as may be required for the temporary filling of her role.

The Executive Board Secretary Secondment would undertake all Board Secretary duties such as preparation of the Board agendas, attending meetings, preparation of Board minutes and instructions, correspondences, follow-up, etc. In addition to the regular duties, the Seconded position would also be responsible to complete several comprehensive projects and tasks as directed and approved by the Board of Police Commissioners.

The term of the position would be from six (6) months up to one (1) year depending on progress and outcomes.

The Executive Board Secretary will report directly to the Board Chairperson.



**CONSULTATIONS:**

The City Manager has consulted with Human Resources and the Board of Police Commissioners in addition to discussions with Mayor Dionne with respect to the incumbent fulfilling the temporary role.

**COMMUNICATION AND/OR ANNOUNCEMENT PLAN:**

Once approved by the Board, there will be communication on the appointment of the Secondment position to Police Administration, City Administration and members of Council. Advisement would also be made to Board contacts such as the Canadian Association of Police Governance, Saskatchewan Police Commission, Public Complaints Investigation Branch and other related organizations. The City of Prince Albert and Police Service website would be updated to reflect the change in Board Secretary contact information.

**POLICY IMPLICATIONS:**

The Terms of Reference for the Board of Police Commissioners would need to be updated to reflect the change in Board Secretary appointment.

**FINANCIAL IMPLICATIONS:**

The Board Secretary position is currently funded by the salary of the Executive Assistant to the City Manager.

The appointment of the Executive Board Secretary Secondment to the Board would be funded by the 2023 Prince Albert Police Service Operating Budget – Board of Police Commissioners. There is no budget allocated; however, it is anticipated that there will be vacancy savings in the Prince Albert Police Service for Year 2023 which would be used to fund the position. The incumbent would maintain her current salary and benefits pay and continue to be eligible for any increases as approved by the City for Out of Scope positions.

**PRIVACY IMPLICATIONS:**

As the incumbent is presently in a role of confidence, she is familiar and aware of the need to uphold and maintain confidentiality at all times. This will also be a requirement while in the Secondment position.

**OTHER CONSIDERATIONS/IMPLICATIONS:**

There are no official community plan implications.

**STRATEGIC PLAN:**

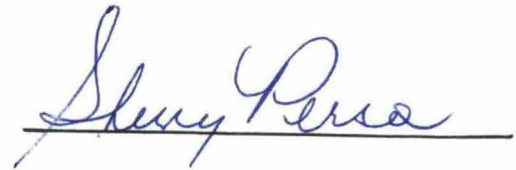
This Secondment achieves the Strategic Priority of Delivering Professional Governance, specifically relating to organizational effectiveness through ensuring that all Council committees assist in achieving our corporate goals.

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION:** None

**Written By:** Sherry Person, City Manager

A handwritten signature in blue ink, reading "Sherry Person", is written over a horizontal line.



## PRINCE ALBERT POLICE SERVICE

**TITLE:** 2023 Canadian Association of Police Governance Annual Conference

**DATE:** May 10, 2023

**TO:** Chief of Police

Board of Police Commissioners

**PUBLIC:**

**INCAMERA:**

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### RECOMMENDATION:

That the Board approve up to two (2) Board members to attend the 2023 Canadian Association of Police Governance Annual Conference taking place August 15-18, 2023 in St. John's, Newfoundland; and, that any associated eligible costs be paid by the Prince Albert Board of Police Commissioners 2023 budget.

### TOPIC & PURPOSE:

The purpose of the report is to approve the attendance of up to two (2) Board members at the Annual CAPG Conference in St. John's, Newfoundland.

### BACKGROUND:

As members of the Canadian Association of Police Governance, the Prince Albert Board of Police Commissioners are invited to their annual conference which brings police boards together from across the nation for presentations and sessions relating to policing in Canada. The Conference provides an excellent opportunity to network and learn best practices from other police boards while also gaining valuable information on trends, common challenges and strategies shared through the presentations and breakout sessions. The Board has had representation at the CAPG Conference for several years and support the training and information sharing opportunity provided at the three-day conference.

### REPORT:

The Canadian Association of Police Governance holds an annual conference for its members each year. This year the conference is being held in St. John's, Newfoundland from August 15-18, 2023. To ensure arrangements such as early bird registrations, hotel reservations and flights



are booked for Board members approved to attend; members are asked to confirm their interest to the Board Secretary by May 31, 2023. This will assist with ensuring hotel accommodations are secured at the host location and that the best rate is received for conference registration.

In recent years, the CAPG has also offered a virtual option that allows registrants to participate in select sessions and presentations online throughout the three-day conference. This is a valuable alternative for other Board members and any member(s) interested in participating virtually is requested to advise the Board Secretary by May 31, 2023 to secure the early bird rate.

The theme of this year's conference is "*Governance Talking – Conversation Streams and Deep Dives*"; a copy of the Draft Program for the 34<sup>th</sup> Annual Conference is attached for reference and additional information.

**FINANCIAL IMPLICATIONS:**

The estimated cost for attending the annual conference in St. John's, Newfoundland is approximately \$5,000.00 per person, which includes early bird registration, flights from/to Saskatoon, hotel accommodation, vehicle rental, meals, etc. This is an estimate and could change slightly based on the cost of the flights available at the time of booking, shuttle service options that may be provided and other related conference options for attendees yet to be finalized.

The 2023 Board of Police Commissioners budget available for the CAPG Conference is \$10,340 which would cover the cost for up to two (2) Board members to attend.

**OTHER CONSIDERATIONS/IMPLICATIONS:**

There are no public/stakeholder involvement, or communication plan, or official community plan, or policy implications or privacy implications.

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION:**    VERBAL

**ATTACHMENT:**

1. Draft Program for the 34<sup>th</sup> Annual CAPG Conference

**Written By:**    Rena Noble, Board Secretary





CAPG 34TH ANNUAL CONFERENCE  
**GOVERNANCE TALKING  
 CONVERSATION STREAMS  
 AND DEEP DIVES** ST. JOHN'S, NFLD  
 AUGUST 15-18, 2023

**Draft Program - CAPG Conference - LIVE & VIRTUAL**  
**GOVERNANCE TALKING: Conversation Streams & Deep Dives**  
 Delta St. John's, NFLD  
 August 15 – 18

All times are Newfoundland DST

More information and registration are available at [CAPGConference.ca](http://CAPGConference.ca)

<b>Monday,          August 14</b> 4:00 – 6:00pm	<b>CAPG 2023 - CONFERENCE</b>  <b>Registration Desk Open</b>
<b>Tuesday          August 15</b> 9:00am – 5:00pm	<b>Registration Desk Open</b>
<b>Tuesday          August 15</b> 10:00am - 4:00pm Lunch @ noon	<b>Pre-conference workshop with Fred Kaustinen          (\$295 per person – limited registration)</b> <b>Police Governance Learning Ladder®</b> Come explore the brand-new, ground-breaking Police Governance Learning Ladder®! This interactive training day is tailored to Board Chairs, Vice and potential Chairs, and Board Advisors such as Executive Directors, Police Chiefs and others. The program will feature three case studies in dynamic, board-room settings where participants will learn and practise how to lead their Board's performance up the Learning Ladder. The case studies will focus on policy-making regarding the Board-Chief relationship, outcome-based strategic planning, and evaluating Service performance, all in the context of providing better value to our communities and managing risk. <i>Facilitated by Fred Kaustinen.</i>
6:00 – 8:00pm	<b>Conference Welcome Reception –</b> <a href="#">The Gypsy Tea Room</a> 

**DAY 1 - Wednesday, August 16, 2023**

7:00 am – 4:00 pm	Registration Desk Open
7:30 – 8:30	Breakfast
8:30 – 8:45am	Opening Ceremonies



CAPG 34TH ANNUAL CONFERENCE

# GOVERNANCE TALKING CONVERSATION STREAMS AND DEEP DIVES


ST. JOHN'S, NFLD  
AUGUST 15-18, 2023

8:45 – 9:30am	<p><b>KEYNOTE</b> – 34 years ago in St. John’s, NFLD a new organization was formed to support police boards and commissions across Canada. How far has the needle on the governance of policing moved?</p>
9:30 – 10:45am	<p><b>PLENARY PANEL DISCUSSION</b>  <b>Recommendations from Commissions &amp; Impact on Police Governance</b>          MMIWG, Morden, Public Order Emergency Commission (POEC), Thunder Bay, The Mass Casualty Commission (MCC), etc.</p> <p>Recommendations from POEC, MMIWG, Thunder Bay and MCC have sparked interest and a level of concern when they were released publically. But then what happens? Do they gather dust on a shelf? Are any of the critical ones adopted? Does any police service, board or commission report annually on changing or implementing policies or procedures they’ve adopted to meet the growing demands for meaningful change.</p> <p>While we won’t have time to get into every recommendation made, we will invite our panelists to delve into some of the critical recommendations that impact police governance, look at their responsibilities, resources and why it is important to not just listen but ensure appropriate actions are taken, policies developed and a system of evaluation is put in place.</p>
10:45-11:00am	<p><b>Networking Break</b></p>
11:00 am – 12:15 pm	<p><b>WORLD CAFÉ</b>  <b>Developing A Centre Of Excellence</b></p> <p>Facilitated table work to develop a ‘Moving Forward Agenda’</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Defining governance</li> <li><input type="checkbox"/> Appointment process</li> <li><input type="checkbox"/> Resources</li> <li><input type="checkbox"/> Training</li> <li><input type="checkbox"/> Community needs and expectations</li> <li><input type="checkbox"/> Public awareness campaign (national)</li> <li><input type="checkbox"/> Independence</li> <li><input type="checkbox"/> Regulatory changes needed</li> <li><input type="checkbox"/> Police Governance Bill of Rights</li> </ul>
12:15 – 1:00pm	<p><b>LUNCH</b></p>
1:00 – 2:30pm	<p><b>PLENARY PANEL DISCUSSION</b>  <b>Politics of Policing in the Sphere of Governance</b></p> <p><i>“Policing is first and foremost a service to the public; the more it is at odds with the composition and values of the public, the less well it works.”</i> Max Yalden, Canadian Human Rights Commission</p> <p>Politicization and political interference, real or perceived threats to the ability of police boards and commissions to fulfill their legislated mandate and be held to account. Recent events across Canada have highlighted the controversy surrounding policing and the relationship between the police and politics and accountability to the public they serve.</p>
2:30 – 2:45pm	<p><b>Networking Break</b></p>





CAPG 34TH ANNUAL CONFERENCE  
**GOVERNANCE TALKING  
 CONVERSATION STREAMS  
 AND DEEP DIVES** ST. JOHN'S, NFLD  
 AUGUST 15-18, 2023

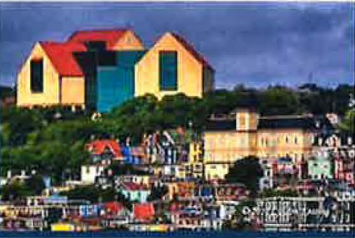
2:45 – 3:45pm	<b>PRESENTATION &amp; DISCUSSION</b> <b>CPS Call Diversion Initiatives</b> Calgary Police Service In 2022 Calgary Police piloted a project to divert 911 callers who need mental-health, addictions or social support to lines that provide referrals to community and government services. As part of their overall commitment to the city, CPS, Calgary 911_211 along with many other partners are working collaboratively to find a long-term solution to assist people in distress who are better served by mental health, addiction or social services, rather than a police response “As always, I will look to Calgary Police Commission to offer direction to Calgary Police Service,” the mayor said. “To date, their oversight of CPS has resulted in greater collaboration that leads to call diversion and optimal deployment of resources, as well as a clear commitment to embed mental health experts into the crisis response model.” <i>Calgary Mayor Jyoti Gondek</i>
3:45 – 4:00pm	<b>Wrap up of Day 1</b>
6:00 – 9:00 pm	<b>CAPG Dinner &amp; Evening Event - <u>Rally in the Alley</u></b> <b>Pub Crawl on George Street</b> <i>An evening to experience the uniqueness of Newfoundland hospitality including a fish &amp; chips dinner.</i> 

**DAY 2 - Thursday, August 17, 2023**

8:00 – 9:00	<b>Breakfast</b>
9:00 – 10:00	<b>PRESENTATION &amp; DISCUSSION</b> <b>Final Report on Gap Analysis Study</b> <b>Research To Policy To Practice</b> The premise of the project was to use an appreciation analysis technology to determine the nature of the gap that exists between the objectives set for police services and the way that they are carried out. Dr. Caputo, Dr. Hodgkinson and Chief Dubord will present the final results of this study and highlight how boards and commissions can use these finding to dramatically change how they develop their strategic plans.
10:00 – 10:15 am	<b>Networking Break</b>
10:15 am-12:15 pm	<b>PLENARY TABLE WORK – *ASSIGNED SEATING</b> <b>Research To Policy To Practice</b> <b>HANDS ON TRAINING – WHAT DO BOARDS AND COMMISSIONS NEED TO MOVE THE NEEDLE OF CHANGE FORWARD?</b> <ul style="list-style-type: none"> <li><input type="checkbox"/> strategic planning</li> <li><input type="checkbox"/> board training</li> </ul>
12:15–1:00 pm	<b>Lunch - Join your colleagues from across Canada</b>



CAPG 34TH ANNUAL CONFERENCE  
**GOVERNANCE TALKING**  
**CONVERSATION STREAMS**  
**AND DEEP DIVES** ST. JOHN'S, NFLD  
 AUGUST 15-18, 2023

1:00-2:15 pm	<b>PRESENTATION &amp; DISCUSSION</b> <b>"Playing the system": Mental health stigma, challenging awareness, and creating barriers to care for Canadian public safety personnel</b>
2:15 – 2:30 pm	<b>Networking Break</b>
2:30 – 3:45 pm	<b>PRESENTATION &amp; DISCUSSION</b> <b>Drug Decriminalization and the role of Police Governance</b> An insight into the key decisions, pivotal actions, learning points and unexpected outcomes, as British Columbia's Police Leaders work with Provincial and Federal partners to implement Canada's first decriminalization of illicit substances.
3:45 – 4:00 pm	<b>Wrap up of Day 2</b>
6:00-9:30 pm	 <p><b>Dinner &amp; Entertainment</b>  <a href="#">The Rooms</a></p>

**DAY 3 - Friday, August 18, 2023**

7:30-8:30 am	<b>Breakfast hosted by Halifax RM Board of Police Commissioners</b>
8:20 – 8:30 am	<b>Launch for CAPG 2024 Halifax</b>
8:30-10:00 am	<b>PLENARY PANEL DISCUSSION</b> <b>First Voice – Interactive Discussion</b> Governance Talking- Benefits of establishing police governance in Newfoundland. Bringing experience to the table to highlight why robust governance of police can bring more accountability, transparency and the direct link needed to the communities served.
10:00-10:15 am	<b>Networking Break</b>



CAPG 34TH ANNUAL CONFERENCE

# GOVERNANCE TALKING CONVERSATION STREAMS AND DEEP DIVES

ST. JOHN'S, NFLD  
AUGUST 15-18, 2023

10:15 –11:45 am	<b>TOWN HALL</b> <b>National Police Associations Town Hall</b> The three national police association presidents will lead a facilitated town hall on hot button issues on policing and governance.
11:45 - 12:00 pm	<b>Conference Closing</b> CAPG President will wrap up with highlights from our 34th Annual Conference



## Rena Noble

---

**From:** Dimitrov, Rechelle JU <rechelle.dimitrov@gov.sk.ca>  
**Sent:** Tuesday, April 4, 2023 7:57 AM  
**Subject:** PCC name change

Good morning everyone,

I just wanted to let you know that effective April 1, 2023. Our name has changed from Public Complaints Commission to Public Complaints Investigation Branch (PCIB).

Thank you.

**Rechelle Dimitrov**  
**Government of Saskatchewan**

Administrative Assistant  
Public Complaints Investigation Branch  
Ministry of Justice  
300-1919 Saskatchewan Drive  
Regina, Canada S4P 4H2  
Tel: (306)-787-6519  
Fax: (306) 787-6528  
[rechelle.dimitrov@gov.sk.ca](mailto:rechelle.dimitrov@gov.sk.ca)



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## Rena Noble

---

**Subject:** Introduction to Social Enterprises - Application Deadline May 19, 2023

**From:** Krauss, Michelle IJS [<mailto:michelle.krauss@gov.sk.ca>] **On Behalf Of** Alexander, Gina IJS

**Sent:** Monday, May 8, 2023 11:09 AM

**Cc:** Alexander, Gina IJS <[gina.alexander@gov.sk.ca](mailto:gina.alexander@gov.sk.ca)>; McCulloch, Christie IJS <[christie.mcculloch@gov.sk.ca](mailto:christie.mcculloch@gov.sk.ca)>

**Subject:** Introduction to Social Enterprises - Application Deadline May 19, 2023

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

CSWB is excited to offer a valuable training opportunity for all its funded agencies interested in exploring Social Enterprise! Social Enterprises are community-based businesses that sell goods or services in the marketplace to achieve a social purpose and reinvest their profits to maximize their social mission.

[Introduction to Social Enterprise](#) will take place on **June 7, 2023 in Saskatoon**, and we are thrilled to have Julie Forester from Impact Group as our facilitator. Julie is based out of London, Ontario, and her consulting work focuses on starting and growing social enterprises and facilitating innovative strategic planning.

All expenses including hotel, mileage, meal per diems and training costs are included for all registrants. However, please note that space is limited so interested agencies are encouraged to complete the below application form as soon as possible. Two people per agency are invited to attend, and we strongly recommend **one staff member from the leadership team and one member of your Board of Directors** attend the full day session.

**Application deadline is May 19th.**

We will confirm registration for selected agencies no later than on May 23, 2024. If demand is high, we will consider offering a second training session this fall.

Date: June 7, 2023

Time: 9:00am to 4:30 pm

Location: Saskatoon, SK

Register here - [Social Enterprise Training - 101 \(alchemer-ca.com\)](#)

If you have any questions or require additional information, please reach out to Christie McCulloch at [christie.mcculloch@gov.sk.ca](mailto:christie.mcculloch@gov.sk.ca) or 306-798-0872.

Gina Alexander  
Government of Saskatchewan  
Executive Director, Community Safety and Well-Being  
Integrated Justice Services

Serving the:

Ministry of Corrections, Policing and Public Safety

Ministry of Justice and Attorney General

600-1874 Scarth Street, Regina SK.

(306) 539-4472

[Gina.alexander@gov.sk.ca](mailto:gina.alexander@gov.sk.ca)



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Thank you.





City of  
**Prince Albert**

March 24, 2023

Board of Police Commissioners  
1084 Central Avenue  
Prince Albert, SK S6V 7P3  
**Attention: Rena Noble, Board Secretary**



Dear Rena:

**RE: School Zone Safety Update**

---

For your information, City Council, at its meeting held on January 23, 2023, considered the attached report from the Executive Committee dated January 13, 2023, regarding School Zone Safety Update. The report was considered at the January 9, 2023 Executive Committee meeting before being forwarded to City Council for approval.

At that time, the following Motion was approved:

*"That the following areas to be assigned as School Zones, including a speed reduction to 30km/hr from 8:00 a.m. to 5:00 p.m. on weekdays from September to June, be approved:*

1. *6<sup>th</sup> Avenue West adjacent to St. Anne's School;*
2. *4<sup>th</sup> Street East adjacent to Princess Margaret Public School;*
3. *15<sup>th</sup> Street West adjacent to Queen Mary Community School; and,*
4. *River Street East adjacent to Riverside School."*

In that regard, if you have any questions with respect to this matter, I would ask that you contact Wes Hicks, Director of Public Works, at 306-953-4900.

Yours truly,

Savannah Price  
Acting City Clerk

Attachment

cc: Director of Public Works



**TITLE:** School Zone Safety Update

**DATE:** January 13, 2023

**TO:** City Council

**PUBLIC:** X

**INCAMERA:**

---

**RECOMMENDATION:**

That the recommendation for the following areas to be assigned as School Zones, including a speed reduction to 30km/hr from 8:00 a.m. to 5:00 p.m. on weekdays from September to June be approved:

1. 6<sup>th</sup> Avenue West adjacent to St. Anne's School;
2. 4<sup>th</sup> Street East adjacent to Princess Margaret Public School;
3. 15<sup>th</sup> Street West adjacent to Queen Mary Community School; and,
4. River Street East adjacent to Riverside School.

**ATTACHMENTS:**

1. School Zone Safety Update (RPT 22-485)

Written by: Executive Committee



**TITLE:** School Zone Safety Update

**DATE:** December 21, 2022

**TO:** Executive Committee

**PUBLIC:** X

**INCAMERA:**

---

**RECOMMENDATION:**

That the recommendation for the following school areas be assigned as school zones including a speed reduction to 30km/hr from 8am - 5pm on weekdays from September – June be approved.

1. 6<sup>th</sup> Avenue West adjacent to St. Anne's School;
2. 4<sup>th</sup> Street East adjacent to Princess Margaret Public School;
3. 15<sup>th</sup> Street West adjacent to Queen Mary Community School;
4. River Street East adjacent to Riverside School.

**TOPIC & PURPOSE:**

The purpose of this report is to review the set speed limit in Elementary School Areas within the City of Prince Albert.

**BACKGROUND:**

The City of Prince Albert contains 17 Elementary Schools within its limits. Roadways adjacent to these schools are comprised of School Zones and School Areas in order to enhance safety for children. A School Area is denoted by School Area signing only, whereas a School Zone is denoted by School Area signing and a reduced speed limit of 30km/hr.



Eight of these Elementary Schools are adjacent to collector or arterial roadways with a School Area designation and a set speed limit of 50km/hr. Each School Zone and Area is shown in Attachment 1 – Traffic Bylaw No. 35 of 2020 Schedule 64 (b).

1. Arthur Pechey School (28<sup>th</sup> Street West)
2. Holy Cross School (15<sup>th</sup> Avenue East)
3. St. Anne's School (6<sup>th</sup> Avenue West)
4. Queen Mary School (15<sup>th</sup> Street West)
5. Riverside School (River Street)
6. Princess Margaret School (4<sup>th</sup> Street East)
7. Vincent Massey School (28<sup>th</sup> Street East)
8. St. John's School (15<sup>th</sup> Avenue East)

On June 29, 2022 a letter of concern was received by the Prince Albert Board of Police Commissioners to review the posted speed limits within School Zones/Areas (Attachment 2 – Board of Police Commissioners Letter).

#### **PROPOSED APPROACH AND RATIONALE:**

The City of Prince Albert's current approach follows national guidelines set by the Transportation Association of Canada (TAC) in the School and Playground Areas and Zones: Guidelines for Application and Implementation Manual. These guidelines were used to determine which streets require a School Area or School Zone designation. The Guide utilizes data such as fencing, road type, sidewalk locations, property lines, school frontage and more to determine if a speed reduction is warranted along each road segment. It should be noted that all eight school areas listed above are fenced to prevent children from entering traffic flow.

SGL Crash Statistics were reviewed from 2012-2022 along all School Area corridors in the City. It was found that there have been no pedestrian/vehicle collisions reported to SGL in any of the listed School Areas during this time frame. However, two recorded incidents of a pedestrian running into the roadway which contributed to vehicular accidents were noted. These incidents occurred in 2012 and 2014.

Table 1: SGI Crash Data 2012 – 2022 in Elementary School Areas

School Zone	Pedestrian Collisions	Corridor	Fenced?
Arthur Pechey	0	28th St E	Yes
St. Anne's	0	6th Ave W	Yes
Queen Mary	0	15th St W	Yes
Riverside	0	River Street E	Yes
Holy Cross	0	15th Ave E	Yes
Princess Margaret	0	4th St E	Yes
Vincent Massey	0	28th St E	Yes
St. John's	0	15th Ave E	Yes
Sum	0		

The most effective measure to keep children safe near school areas and zones is to prevent them from entering the roadway in unexpected locations. Full fencing between busy roadways and having school entrances on less busy streets are some of the factors considered when determining if roads classify as requiring a School Zone or School Area. Table 2 and 3 show study results of each School Area.

Table 2: TAC School Zone Results Matrix

Total Score	Area or Zone?
0-40	Nothing
41-64	School Area
65-80	School Area or School Zone
81-100	School Zone

Table 3: School Zone Scoring Results

School	Riverside	St. Anne's	Princess Margaret	Queen Mary	St. John's	Holy Cross	Vincent Massey	Arthur Pechey
Total Score	73	70	65	62	62	60	57	57

The study determined that 5 of the roadways classify as a School Area designation (Scoring less than 65) and 3 classify as "School Area or School Zone" (Scoring 65-80). A "School Area or School Zone" designation means that a reduction to 30km/hr may or may not be warranted depending on community needs and engineering judgment.

The 3 school areas (Riverside, St. Anne's and Princess Margaret) that were denoted as School Zone or Area are recommended for reduction in speed to 30km/hr. This is based on a combination of traffic safety national guidelines and community safety concerns. These locations were requested to be reduced in speed due to safety concerns by the Prince Albert Board of Police Commissioners, the Prince Albert Catholic School Division and Saskatchewan

Rivers Public School Division.

Although, Queen Mary School did not score 65 or greater it has been identified as a location to reduce speed to 30km/hr as 15<sup>th</sup> Street West is a busy heavy haul route directly adjacent to the front entrance of the school. It should be noted that it takes loaded trucks and trailers nearly twice as long to stop as a standard motor vehicle. For this reason, in combination with concern from Saskatchewan Rivers Public School Division it was determined that the Queen Mary School Area should be recommended for a reduction in speed to 30km/hr.

The proposed changes to School Zones and Areas is shown in Attachment 3 – Proposed School Zone Changes.

### **CONSULTATIONS:**

A letter of concern was received by the Prince Albert Board of Police Commissioners on June 29, 2022 (Attachment 2 – Board of Police Commissioners Letter).

Saskatchewan Rivers Public School Division was consulted and would like to see a speed reduction to 30km/hr for Queen Mary (15<sup>th</sup> Street West), Arthur Pechey (28<sup>th</sup> Street West), Vincent Massey (28<sup>th</sup> Street East), Princess Margaret (4<sup>th</sup> Street East) and Riverside (River Street East).

The Prince Albert Catholic School Division was consulted and provided the response that “the Board of Education has affirmed the position of the Board of Police Commissioners’ recommendation to amend the Traffic Bylaw to have speed-reducing or safety strategies to improve students, staff and pedestrians in the areas adjacent to a collector or arterial roadways.”

### **COMMUNICATION AND/OR ANNOUNCEMENT PLAN:**

The Department of Public Works will work with the Department of Communications to develop a media release and program to educate the public.

The Prince Albert Catholic School Division and Saskatchewan Rivers Public School Division will be consulted immediately following a decision to inform them when the changes are taking place.

### **POLICY IMPLICATIONS:**

A bylaw amendment for Traffic Bylaw No. 35 of 2020 Schedule 64(b) is required for any changes to school zones or areas.



**FINANCIAL IMPLICATIONS:**

Implementing the recommendation would cost \$1000 including all traffic signage, labor and equipment.

**OTHER CONSIDERATIONS/IMPLICATIONS:**

There are no privacy implications. There is no options to the recommendation or official community plan.

**STRATEGIC PLAN:**

This report supports the long-term strategy to provide safe school zones and areas within the City of Prince Albert. This report also supports the long-term strategy to provide safe and effective traffic flow throughout the City of Prince Albert.

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION:**

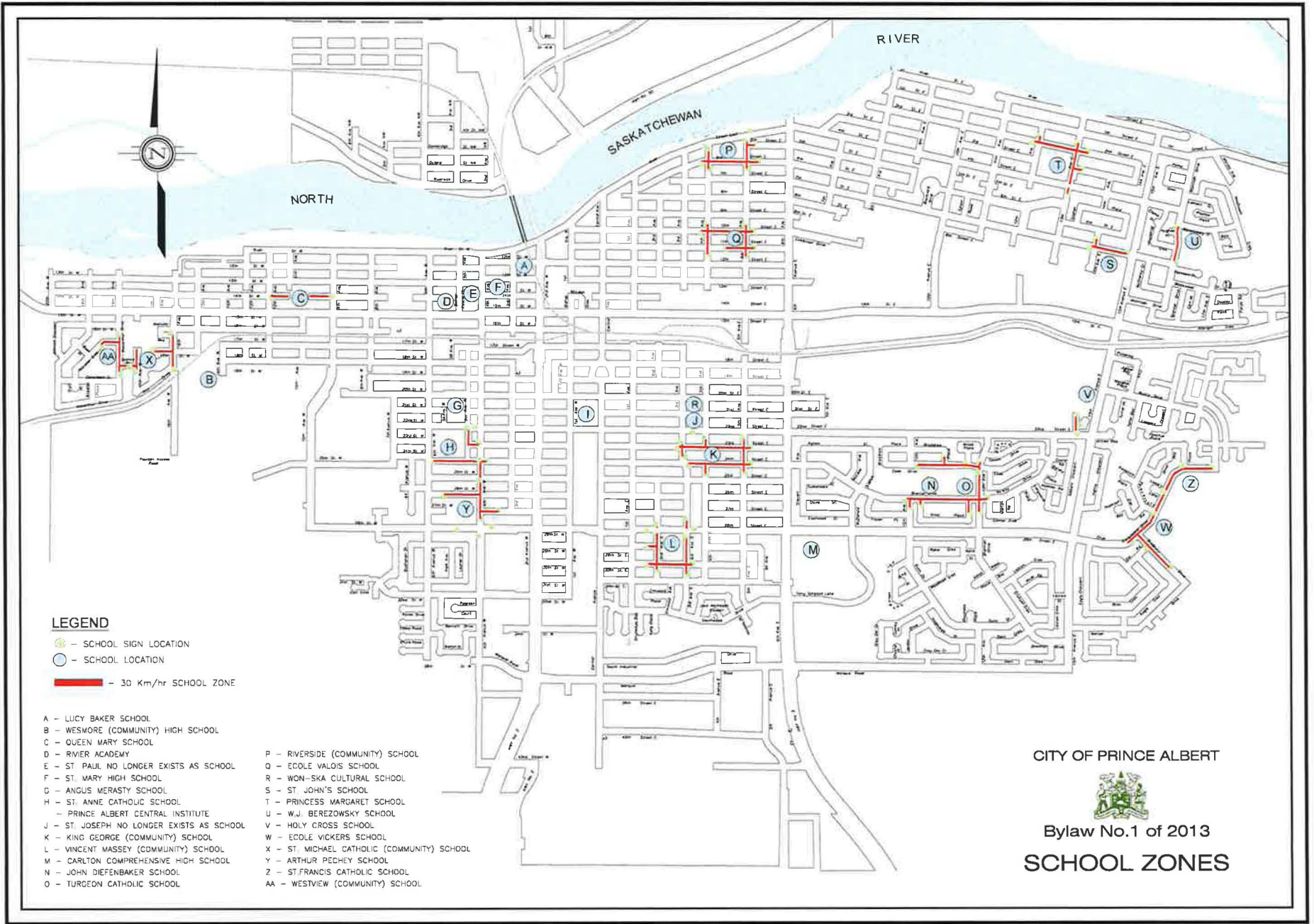
Verbal presentation provided by Transportation Manager, Evan Hastings.

**ATTACHMENTS:**

1. Attachment 1 - Bylaw No. 35 of 2020 Schedule 64 (b)
2. Attachment 2 - Board of Police Commissioners Letter
3. Attachment 3 - Proposed School Zone Changes

Written by: Evan Hastings, Transportation and Traffic Manager

Approved by: Acting Director of Public Works & Acting City Manager



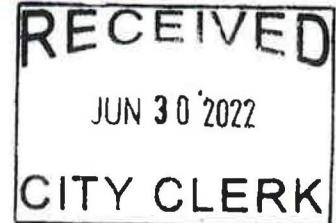
**Prince Albert Board of Police  
Commissioners**

1084 Central Avenue  
Prince Albert, SK S6V 7P3  
PHONE: (306) 953-4303 FAX: (306) 953-4396  
WEB: [www.papolice.ca](http://www.papolice.ca)



June 29, 2022

Mayor and City Council  
2<sup>nd</sup> Floor, City Clerk's Office  
1084 Central Avenue  
Prince Albert, SK S6V 7P3



*Executive Committee*

Dear Mayor and Council,

**RE: Amendment to Traffic Bylaw No. 35 of 2020**

At the June 22, 2022 Board of Police Commissioners meeting, the Board discussed the speed limits currently established for different school zones throughout the City. The Board is deeply concerned with the potential of vehicle-pedestrian accidents especially in areas where speed limits of up to 50 km/hour are permitted. Restricting the maximum allowable speed to 30 km/hour during the school year provides motorists and pedestrians more time to react and can help prevent serious injury.

Accordingly, the Board respectfully requests that City Council consider amending the current Traffic Bylaw No. 35 of 2020 to have all school zones restricted to 30 km/hour for the months of September to June.

Thank you for taking the Board's request into consideration.

Regards,

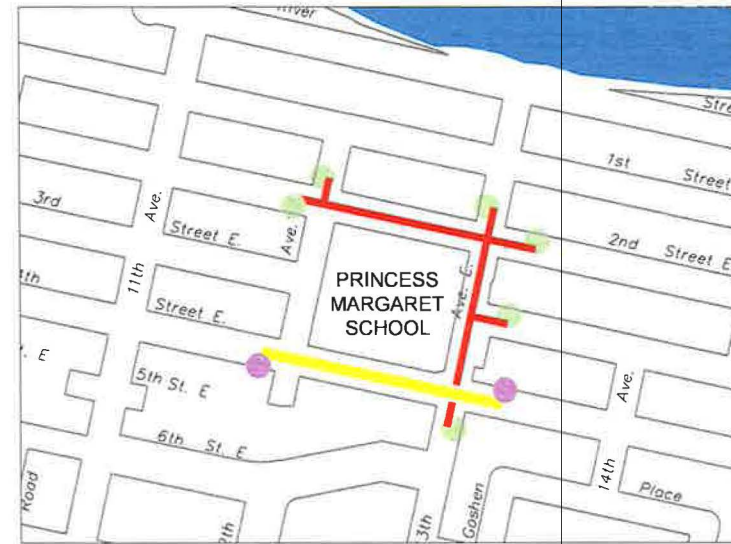
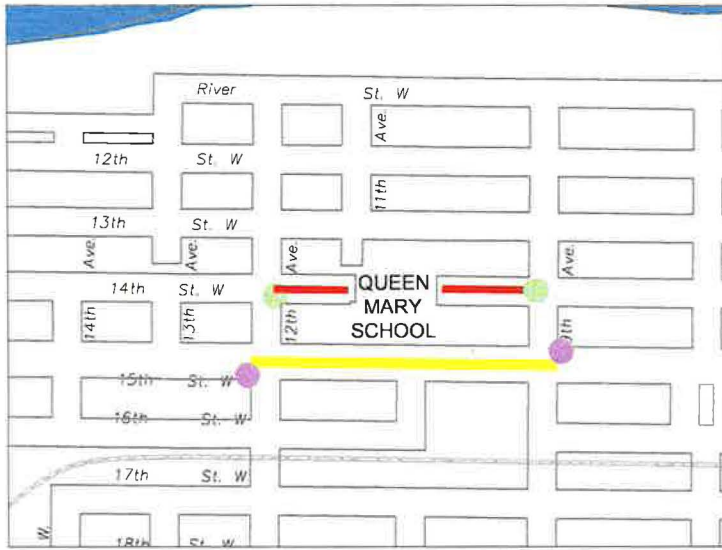
Rena Noble  
Acting Board Secretary  
Prince Albert Board of Police Commissioners

Cc: *Prince Albert Board of Police Commissioners*  
*Jonathan Bergen, Chief of Police*

**Recommended  
Disposition:**

*Refer to*  
*Public Works*





### PROPOSED SPEED CHANGE

- CURRENT SCHOOL ZONE (30km/hr)
- PROPOSED CHANGE TO SCHOOL ZONE

- 30 km/hr SCHOOL ZONE SIGNAGE LOCATIONS
- PROPOSED 30 km/hr SCHOOL ZONE SIGNAGE LOCATIONS



City of  
**Prince Albert**

May 8, 2023

Board of Police Commissioners  
c/o 1084 Central Avenue  
Prince Albert, SK S6V 7P3

**Attention: Rena Noble, Secretary**  
**Sent via email: [rnoble@citypa.com](mailto:rnoble@citypa.com)**

Dear Rena:

**RE: Follow-up to Art Hauser Centre Parking Lot Concerns**

---

Thank you for your correspondence dated June 29, 2022 expressing the Board's concerns regarding stunting within city-owned parking lots, specifically at the Art Hauser Centre. In further response to the Board's request to consider implementing a stunting bylaw, along with installation of cameras, I would like to provide a further update.

To thoroughly consider the recommendations outlined in the CPTED report, the Director of Community Services and I attended the Art Hauser Centre to conduct a review of the parking lot. We were able to determine and confirm that signage and other physical barriers are consistent with other city-owned properties, proper signage is posted and the lighting is sufficient. I can also advise that the current cameras that view the parking lot are able to capture vehicles but are unable to capture plate numbers. If the Board were to recommend improvements to the surveillance system to capture license plates clearly that may assist with ticketing purposes, the estimated cost of over \$15,000 would be the responsibility of the Police Service within their operations as the City currently does not have funding allocated for this purpose. Please note that prior to any implementation being considered, a Preliminary Privacy Impact Assessment would be required to be completed to ensure compliance with LAFOIP.

Presently, Police are able to fine drivers under Section 214 of *The Traffic Safety Act* which prohibits speeding and stunts. However, I can advise that the City, in collaboration with the Police Service, is in the process of completing a review of the Traffic Bylaw No. 35 of 2020. The revisions being proposed include the addition of a stunting clause, which will also give Police further ability and options for enforcement.

In conclusion, the Director of Community Services and I would suggest that instead of spending additional money on a more robust surveillance system, that an increase in police visibility and regular enforcement through fines would likely result in a more immediate and cost-effective decrease in these types of incidents, which we have seen in other areas of our community.

If you have any questions or concerns, please feel free to contact me at your convenience.

Yours truly,

Sherry Person  
City Manager

cc: *Director of Community Services*  
*Director of Public Works*