



PRINCE ALBERT BOARD OF POLICE COMMISSIONERS
PUBLIC MINUTES OF MEETING

MONDAY, JANUARY 13, 2020

8:30 A.M.

MAIN BOARDROOM, 2ND FLOOR, CITY HALL

Present:

Sheryl Kimbley, Chairperson
Mayor G. Dionne, Vice-Chairperson
Councillor B. Edwards
Councillor C. Miller
Janet Carriere
Fred Matheson

J. Bergen, Chief of Police
J. Stonechild, Deputy Chief of Police
M. Pshebnicki, Finance and Human Resources Manager
S. Stubbs, Bylaw Manager
C. Tebbutt, Public Relations & Media Coordinator
J. Toye, City Manager
M. Boulet, Board Secretary

Nigel Maxwell, PA Now

Meeting convened at 8:34 a.m.

APPROVAL OF AGENDA:

001. Moved by Councillor C. Miller, AND RESOLVED:

That the January 13, 2020 Board of Police Commissioners Public Meeting Agenda be approved as amended with the following Topic of Discussion:

- Mayor G. Dionne – Mayor State of the City Address

READING MINUTES:

1. Minutes of the Board of Police Commissioners Meeting held November 25, 2019.

002. Moved by Mayor G. Dionne, AND RESOLVED:

That the Minutes of the Board of Police Commissioners Meeting held November 25, 2019, taken as read and adopted; and, that the Board Chairperson and Board Secretary be authorized to execute the minutes on behalf of the Board of Police Commissioners.

STATISTICS:

2. December Statistics, 2019

003. Moved by Councillor B. Edwards, AND RESOLVED:

That the Report from Deputy Chief of Police dated January 6, 2020, regarding December Statistics, 2019 be received as information and filed.

3. December Bylaw Unit Activity Report

004. Moved by F. Matheson, AND RESOLVED:

That the Report from Bylaw Manager dated January 6, 2020, regarding December Bylaw Unit Activity Report be received; and, that the following be approved:

1. That the Board receives the report as information and filed; and,
2. That the Board forwards the report to Executive Committee for their information.

4. Vacant / Boarded Homes

005. Moved by J. Carriere, AND RESOLVED:

That the Report from Bylaw Manager dated January 6, 2020, regarding Vacant / Boarded Homes be received; and, that the following be approved:

1. That the Board receives the report as information and filed; and,
2. That the Board forwards the report to Executive Committee for their information.

FINANCIAL REPORTS: N/A

CORRESPONDENCE: N/A

REPORTS:

5. Information Technology (IT) Support Section and Staffing Model

006. Moved by Councillor B. Edwards, AND RESOLVED:

That the Report from Chief of Police dated January 3, 2020, regarding Information Technology (IT) Support Section and Staffing Model be received; and, that the following be approved:

That the Board approves the Information Technology Staffing Restructuring Model as contained in this Report, which includes the following recommendations:

1. That the Board approve the addition of one (1) PC Support position in the Board of Police Commissioners Out of Scope Salary Grid at the current rate of Range 19P, Step 1 (\$59,606) to Step 5 (\$72,449).
2. That the Board approves an increase in the civilian authorized strength of one (1) out of scope position for the approved new PC Support position. This results in an increase from 24 to 25 civilian members.

3. That the Board reclassifies the current Office Manager position to a reclassified "Office and IT Project Manager" position to include the additional responsibilities of IT supervision and IT Project Management.
 4. That the Salary Grid for the reclassified position of "Office and IT Project Manager" be indexed in the Board of Police Commissioners Out of Scope Salary Grid at Range 10P.
 5. That the incumbent in the Office and IT Project Manager position be indexed at Range 10P, Step 5 at the annual salary of \$113,390 (current rates) retroactive January 1, 2020.
 6. That the Board approve the implementation of a rotational on-call weekly IT allowance of \$350.00 dollars to ensure one IT position is available for 24-hour emergency call out.
 7. That the Board approves the unused IT budgeted salary funds estimated at (\$31,651) be used for IT contracted services and projects with outside partners or vendors.
6. Coroner Recommendations Respecting Death of Ryan Kereluk
007. Moved by F. Matheson, AND RESOLVED:
- That the Report from Chief of Police dated January 2, 2020, regarding Coroner Recommendations Respecting Death of Ryan Kereluk be received as information and filed.
7. Promotion and Transfer Policy Amendment
008. Moved by J. Carriere, AND RESOLVED:
- That the Report from Inspector Mushka dated January 13, 2020, regarding Promotion and Transfer Policy Amendment be received; and, that the following be approved:
1. That the Board approves the revised Policy "Part 11, Chapter E: Promotion and Transfer Policy, Parts 1 – 16."
 2. That the Board adds the Policy to the Prince Albert Police Service Policy Manual.
8. 2020 Canadian Association of Police Governance Annual Conference
009. Moved by Mayor G. Dionne, AND RESOLVED:
- That the Report from Board Secretary dated December 16, 2019, regarding 2020 Canadian Association of Police Governance Annual Conference be received; and, that the following be approved:
1. That each Board member provide confirmation to the Board Secretary by June 1, 2020, if they will be attending the 2020 Canadian Association of Police Governance Annual Conference to be held August 20 - 23, 2020 at the Delta Hotels Victoria Ocean Pointe Resort, Victoria, BC, so that registrations, flights and accommodations can be secured.
 2. That June 1, 2020 is the final deadline to register for the 2020 CAPG Conference as Board member.

PRESENTATIONS: N/A

DISCUSSION ITEMS:

9. Mayor State of the City Address Luncheon – Thursday, January 30, 2020.

NEXT MEETING:

Monday, February 10, 2020
8:30 a.m.
Main Boardroom, City Hall

MOTION TO ADJOURN:

10. Adjournment – 9:35 a.m.
010. Moved by F. Matheson, AND RESOLVED:

That this Board do now adjourn.



BOARD CHAIRPERSON



BOARD SECRETARY