



## **CITY OF PRINCE ALBERT**

### **BUDGET COMMITTEE REGULAR MEETING**

# **MINUTES**

**TUESDAY, JANUARY 12, 2021, 5:05 P.M.  
COUNCIL CHAMBER, CITY HALL**

**PRESENT:**

Mayor Greg Dionne  
Councillor Charlene Miller  
Councillor Terra Lennox-Zepp  
Councillor Tony Head  
Councillor Don Cody  
Councillor Dennis Ogradnick  
Councillor Blake Edwards  
Councillor Dawn Kilmer  
Councillor Ted Zurakowski

Sherry Person, City Clerk  
Jim Toye, City Manager  
Kris Olsen, Fire Chief  
Wes Hicks, Director of Public Works  
Kiley Bear, Communications Manager  
Ken Leclaire, Director of Corporate Services  
Jody Boulet, Director of Community Services  
Cheryl Tkachuk, Director of Financial Services  
Jerri Hoback, Assistant Director of Financial Services  
Melodie Boulet, Executive Assistant, City Manager's Office  
Craig Guidinger, Director of Planning and Development Services

## **1. CALL TO ORDER**

Mayor G. Dionne called the meeting to order.

## 5. GENERAL FUND BUDGET FOR REVIEW CONTINUED

### 5.15 CAPITAL PROJECTS

#### 5.15.1 C1-01 – Server and Storage Replacement

0131. **Moved by:** Councillor C. Miller

That Item No. C1-01 with respect to Server and Storage Replacement be approved at a cost of \$300,000 from the Information Technology Reserve.

**CARRIED**

#### 5.15.2 C1-02 – Copiers/Multifunction Devices

0132. **Moved by:** Councillor B. Edwards

That Item No. C1-02 with respect to Copiers/Multifunction Devices be approved at a cost of \$30,000 from the Information Technology Reserve.

**CARRIED**

#### 5.15.3 C1-03 – Virtual Server and Operating System Licensing

0133. **Moved by:** Councillor T. Zurakowski

That Item No. C1-03 with respect to Virtual Server and Operating System Licensing be approved at a cost of \$143,000 from the Information Technology Reserve.

**CARRIED**

#### 5.15.4 C1-04 – Monitor Replacement

0134. **Moved by:** Councillor D. Kilmer

That Item No. C1-04 with respect to Monitor Replacement be approved at a cost of \$15,400 from the Information Technology Reserve.

**CARRIED**

5.15.5 C1-05 – Workstation Replacement

0135. **Moved by:** Councillor D. Kilmer

That Item No. C1-05 with respect to Workstation Replacement be approved at a cost of \$28,000 from the Information Technology Reserve.

**CARRIED**

5.15.6 C1-06 – Mobile Workforce

0136. **Moved by:** Councillor T. Lennox-Zepp

That Item No. C1-06 with respect to Mobile Workforce be approved at a cost of \$5,000 from the Information Technology Reserve.

**CARRIED**

5.15.7 C1-7 – Uninterruptible Power Supply Replacement

0137. **Moved by:** Councillor T. Head

That Item No. C1-07 with respect to Uninterruptible Power Supply Replacement be approved at a cost of \$30,000 from the Information Technology Reserve.

**CARRIED**

5.15.8 C1-08 – ¾ Ton Truck with Hydraulic Lift Gate

0138. **Moved by:** Councillor B. Edwards

That Item No. C1-08 with respect to ¾ Ton Truck with Hydraulic Lift Gate at a cost of \$60,000 be removed from the 2021 Capital Projects.

**CARRIED**

5.15.9 C1-09 – Art Centre – New Boilers

0139. **Moved by:** Councillor T. Lennox-Zepp

That Item No. C1-09 with respect to Art Centre – New Boilers be approved at a cost of \$90,000.

**CARRIED**

5.15.10 C1-10 – Playground Replacement Program

5.15.10.1 Report Tab 11 – State of the Playgrounds Update Report (RPT 20-455)

0140. **Moved by:** Councillor T. Zurakowski

That Item No. C1-10 with respect to Playground Replacement Program be approved at a cost of \$130,000.

**CARRIED**

5.15.11 C1-11 – Malhotra Room Flooring Replacement

0141. **Moved by:** Councillor C. Miller

That Item No. C1-11 with respect to Malhotra Room Flooring Replacement be approved at a cost of \$18,000 from the Alfred Jenkins Field House Improvements Reserve.

**CARRIED**

5.15.12 C1-12 – Reconstruction of Park Pathways

0142. **Moved by:** Councillor T. Lennox-Zepp

That Item No. C1-12 with respect to Reconstruction of Park Pathways be approved at a cost of \$50,000.

**CARRIED**

5.15.13 C1-13 – Roofing Projects

0143. **Moved by:** Councillor T. Lennox-Zepp

That Item No. C1-13 with respect to Roofing Projects be approved at a cost of \$100,000.

**CARRIED**

5.15.14 C1-14 – Completion of Outstanding Landscaping

0144. **Moved by:** Councillor B. Edwards

That Item No. C1-14 with respect to Completion of Outstanding Landscaping be approved at a cost of \$50,000.

**CARRIED**



5.15.15 C1-15 – Alfred Jenkins Field House – Outdoor Fitness Park

5.15.15.1 Report Tab 12 – Alfred Jenkins Field House – Outdoor Fitness Park (RPT 20-477)

0145. **Moved by:** Councillor C. Miller

That Item No. C1-15 with respect to Alfred Jenkins Field House – Outdoor Fitness Park be approved at a cost of \$254,000 from the Future Infrastructure Reserve conditional upon receiving \$300,000 from external funding.

**CARRIED**

5.15.16 C1-16 – E.A. Rawlinson Centre Improvements

0146. **Moved by:** Councillor D. Ogrodnick

That Item No. C1-16 with respect to E.A. Rawlinson Centre Improvements be approved at a cost of \$50,000 from the E.A. Rawlinson Centre Facility Fee Reserve.

**CARRIED**

5.15.17 C1-17 – Rotary Adventure Park – Phase 1

5.15.17.1 Report Tab 13 – Little Red River Park Improvements (RPT 20-470)

0147. **Moved by:** Councillor D. Ogrodnick

That Item No. C1-17 with respect to Rotary Adventure Park – Phase 1 be approved at a cost of \$280,000 from the Pehonan Parkway Reserve conditional upon receiving \$520,000 from external funding.

**CARRIED**

5.15.18 C1-18 – City Hall – Replace Elevator

0148. **Moved by:** Councillor B. Edwards

That Item No. C1-18 with respect to City Hall – Replace Elevator at a cost of \$150,000 be removed from the 2021 Capital Projects.

**CARRIED**

5.15.19 C1-19 – Two Way Radio Replacements

0149. **Moved by:** Councillor D. Kilmer

That Item No. C1-19 with respect to Two Way Radio Replacements be approved at a cost of \$15,000.

**CARRIED**

5.15.20 C1-20 – Roadways Recapping Program

5.15.20.1 Report Tab 14 – City's Paved Roadways – Condition Update (RPT 20-333)

0150. **Moved by:** Councillor D. Ogrodnick

That Item No. C1-20 with respect to Roadways Recapping Program be approved at a cost of \$4,235,000.

**CARRIED**

5.15.21 C1-21 – Concrete Sidewalk and Curb Rehabilitation

5.15.21.1 Report Tab 15 – The Sidewalk Connector Program (RPT 20-354)

0151. **Moved by:** Councillor T. Lennox-Zepp

1. That Item No. C1-21 with respect to Concrete Sidewalk and Curb Rehabilitation be approved at a cost of \$300,000; and,
2. That the Sidewalk Connector Program List and Project Priority, as outlined within the Financial Implications Section of the attached RPT 20-329, be approved.

**CARRIED**

5.15.22 C1-22 – Parking Lot Rehabilitation Program

0152. **Moved by:** Councillor T. Zurakowski

That Item No. C1-22 with respect to Parking Lot Rehabilitation Program at a cost of \$202,000 be removed from the 2021 Capital Projects.

**CARRIED**

5.15.23 C1-23 – Pedestrian Bridge Replacement

0153. **Moved by:** Councillor T. Lennox-Zepp

That Item No. C1-23 with respect to Pedestrian Bridge Replacement be approved at a cost of \$550,000 from the Future Infrastructure Reserve.

**CARRIED**

5.15.24 C1-24 – Resurfacing Municipal Service Centre Shop Bay Concrete Floor

0154. **Moved by:** Councillor B. Edwards

That Item No. C1-24 with respect to Resurfacing Municipal Service Centre Shop Bay Concrete Floor be approved at a cost of \$50,000.

**CARRIED**

5.15.25 C1-25 – Four Column Wheel Lifts

0155. **Moved by:** Councillor T. Zurakowski

That Item No. C1-25 with respect to Four Column Wheel Lifts be approved at a cost of \$65,000 from the Equipment and Fleet Reserve.

**CARRIED**

5.15.26 C1-26 – ½ Ton Truck for Bylaw

0156. **Moved by:** Councillor T. Zurakowski

That Item No. C1-26 with respect to ½ Ton Truck for Bylaw be approved at a cost of \$42,000 from the Equipment and Fleet Reserve.

**CARRIED**

5.15.27 C1-27 – Long-Term Debt Repayment – Golf Course Irrigation Replacement

0157. **Moved by:** Councillor C. Miller

That Item No. C1-27 with respect to Long-Term Debt Repayment – Golf Course Irrigation Replacement be approved at a cost of \$63,000 from the Golf Course Improvements Reserve.

**CARRIED**

5.15.28 C1-28 – Long-Term Debt Repayment – West Hill Infrastructure Improvements

0158. **Moved by:** Councillor T. Zurakowski

That Item No. C1-28 with respect to Long-Term Debt Repayment – West Hill Infrastructure Improvements be approved at a cost of \$21,500.

**CARRIED**

5.15.29 C1-29 – Long-Term Debt Repayment – City Transit Buses

0159. **Moved by:** Councillor T. Head

That Item No. C1-29 with respect to Long-Term Debt Repayment – City Transit Buses be approved at a cost of \$245,000.

**CARRIED**

**5.16 CAPITAL PROJECTS NOT FUNDED**

5.16.1 Capital Projects Not Funded

5.16.2 Report Tab 16 – Weed Control Report (RPT 20-454)

0160. **Moved by:** Councillor D. Ogrodnick

That Item No. C2-01 with respect to Concrete Sidewalk Replacement – City Hall be approved at a cost of \$50,000.

**CARRIED**

0161. **Moved by:** Councillor T. Head

That Item No. C2-05 with respect to Thermal Weed Control System be approved at a cost of \$65,000.

**MOTION DEFEATED**

0162. **Moved by:** Councillor T. Lennox-Zepp

That Item No. C2-05 with respect to Thermal Weed Control System be approved at a cost for rental.

**MOTION WITHDRAWN**



0163. **Moved by:** Councillor T. Zurakowski

That Item No. C2-08 with respect to Spray Park be placed under Unfinished Business for further consideration.

**CARRIED**

0164. **Moved by:** Councillor T. Lennox-Zepp

That Item No. C2-17 with respect to Central Avenue River Street to 10<sup>th</sup> Street Revitalization – Phase 1 be approved at a cost of \$1,180,000 from the Water Works Improvement Fund.

**MOTION DEFEATED**

0165. **Moved by:** Councillor D. Ogradnick

That the following 2021 Capital Budget Projects be received as information and filed:

C2-02	Kinsmen Water Park – Replace Fence	\$50,000
C2-03	Old City Yards – Replace Fencing	\$80,000
C2-04	Fire Hall – Replace Access Apron to Concrete	\$72,000
C2-05	Thermal Weed Control System	\$65,000
C2-06	Carlton Park Community Club Parking Lot	\$175,000
C2-07	Aerobics Room Flooring – Margo Fournier Centre	\$16,000
C2-09	Reconstruction of Park Pathways (Additional Request)	\$25,000
C2-10	Golf Course – Reconstruction and Repair of Pathways	\$50,000
C2-11	Golf Course – Reconstruction and Repair of Stone Wall and Tee Signs	\$65,000
C2-12	Golf Course – Renovation and Removal of Sand Bunkers	\$175,000
C2-13	Concrete Sidewalk Replacement – Art Centre	\$50,000
C2-14	Central Avenue and 22 <sup>nd</sup> Street Traffic Lights	\$100,000
C2-15	Upgrade Municipal Service Centre Heating and HVAC System	\$550,000
C2-16	Concrete Arch Bridge Restoration – Little Red River Park	\$185,000

C2-17	Central Avenue River Street to 10 <sup>th</sup> Street Revitalization – Phase 1	\$1,180,000
C2-18	Marquis Road East Widening	\$1,600,000
C2-19	15 <sup>th</sup> Street East Traffic Signal Relocation 7 <sup>th</sup> to 8 <sup>th</sup> Avenue East	\$410,000
C2-20	Municipal Service Centre Weigh Scale	\$100,000
C2-21	Concrete Sidewalk & Curb Rehabilitation (Additional Request)	\$100,000
C2-22	Concrete Sidewalk Connector Program	\$100,000
C2-23	Municipal Service Centre Fuel Tanks and Pumps	\$165,000
C2-24	Municipal Service Centre New Building Expansion and Upgrades	\$8,800,00
C2-25	Roadways Recapping Program (Additional Request)	\$265,000.

**CARRIED**

The meeting recessed at 6:53 p.m.

The meeting reconvened at 7:08 p.m.

**5.17 CAPITAL BUDGET**

5.17.1 2021 Capital Budget Approval

5.17.2 Report Tab 3 – 2020 General Fund Capital Projects Update (RPT 20-475)

0166. **Moved by:** Councillor D. Cody

That the 2021 General Fund Capital Budget in the total amount of \$8,284,940 including \$255,040 in Police Capital be approved as follows:

Capital Funding	\$5,070,000
Reserve Funding	\$2,128,440
External Funding	\$820,000
Long-Term Debts Principal Payments	\$266,500
Total Capital Spending	\$8,284,940.

**CARRIED**

## 5.18 UNFINISHED BUSINESS

### 5.16.1 Capital Projects Not Funded

0167. **Moved by:** Councillor T. Zurakowski

That Item No. C2-08 with respect to Spray Park at a cost of \$200,000 be removed from the 2021 Capital Projects.

**CARRIED**

## 5.19 GENERAL GOVERNMENT

### 5.19.2 General Government Functional Area

0168. **Moved by:** Councillor T. Lennox-Zepp

That the City Manager's Office investigate options to encourage Census Form Completion for consideration at an upcoming Executive Committee meeting.

**CARRIED**

### 5.19.1 Allocation of Budgeted Operating Surplus

#### 5.19.1.1 Reserve Allocations and Projects

0169. **Moved by:** Councillor T. Head

That the Reserve Transfer to the Future Infrastructure Reserve be reduced from \$500,000 to \$250,000.

**CARRIED**

### 5.19.2 General Government Functional Area

0170. **Moved by:** Councillor T. Zurakowski

That \$141,000 of the 2021 Equipment Fund Surplus remain in the General Fund.

**CARRIED**

5.19.1 Allocation of Budgeted Operating Surplus

5.19.1.1 Reserve Allocations and Projects

0171. **Moved by:** Councillor T. Lennox-Zepp

1. That the 2021 City Budget establish a Reserve Fund for the funding of the Aquatic and Arenas Recreation Centre Phase 3; and,
2. That Administration advise Council on what amount of funds should be established in the Reserve Fund for the 2021 Budget and ongoing, to begin the process of saving for Phase 3 prior to the finalization of the 2021 Budget.

**MOTION DEFEATED**

The meeting recessed at 8:16 p.m.

The meeting reconvened at 8:27 p.m.

0172. **Moved by:** Councillor D. Kilmer

That the Budgeted Operating Surplus of (\$2,847,380), be allocated as follows:

Operating Surplus	(\$2,847,380)
Non-Cash Adjustment - Amortization	(\$7,600,000)
Operating Surplus – Adjusted	(\$10,447,380)
Allocations:	
Capital Budget	\$5,070,000
Reserve Allocation	\$5,457,880
Principal Payments on Loans	\$266,500
Estimated COVID-19 Losses	\$2,137,904
Available COVID-19 Funding from 2020	(\$2,484,904)
Total Allocations	\$10,447,380
Balanced Budget (Surplus)	\$0

Reserve Allocation	
Alfred Jenkins Field House Improvements Reserve	\$103,500
Arenas Improvement Reserve	\$39,080
Civic Facilities Reserve	\$1,538,950



Transfer from Civic Facilities Reserve	(\$201,640)
Community Services Building Reserve	\$15,000
Destination Marketing Levy Reserve	\$351,500
Downtown Improvement Reserve	\$40,000
Downtown Improvement - 2021 Grants	(\$40,000)
E.A. Rawlinson Centre Facility Fee Reserve	\$65,000
E.A. Rawlinson Mechanical Equipment Reserve	\$10,000
Equipment and Fleet Reserve	\$1,859,000
Fire Equipment Reserve	\$300,000
Future Infrastructure Reserve	\$250,000
Golf Course Carts Reserve	\$40,000
Golf Course Equipment Reserve	\$85,000
Golf Course Improvements Reserve	\$68,310
Information Technology Reserve	\$385,580
Kinsmen Water Park Surcharge Reserve	\$20,500
Prince Albert Slo-Pitch League Reserve	\$34,300
Prince Albert Golf and Curling Club Mechanical Equipment Reserve	\$10,000
Pehonan Parkway Reserve	\$82,000
Police Capital Reserve	\$255,040
Police Service Operating Reserve	(\$200,000)
Police Fleet Reserve	\$300,000
Prime Ministers' Park Improvement Reserve	\$3,760
Project Beach Volleyball Courts Reserve	\$3,000
Public Art Capital Reserve	\$30,000
South Hill Cemetery Perpetual Care Reserve	\$10,000
TOTAL	\$5,457,880.

**CARRIED**

5.19.2 General Government Functional Area

0173. **Moved by:** Councillor B. Edwards

That the total 2021 Operating Budget for the General Government Functional Area be approved at a cost of (\$52,409,140), as presented.

**CARRIED**

**6. SUBMIT TO COUNCIL**

0174. **Moved by:** Councillor D. Ogradnick

1. That The City of Prince Albert 2021 General Fund Operating and Capital Budgets, as amended, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval; and,
2. That a Tax Policy Report, to raise the required amount of funding to balance the 2021 General Fund Budgets, be forwarded to City Council for consideration, in due course.

**CARRIED**

**7. ADJOURNMENT – 8:30 P.M.**

0175. **Moved by:** Councillor D. Kilmer

That this Committee do now adjourn.

**CARRIED**



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 17<sup>TH</sup> DAY OF NOVEMBER, A.D. 2021.