



CITY OF PRINCE ALBERT

BUDGET COMMITTEE REGULAR MEETING

MINUTES

**WEDNESDAY, JANUARY 6, 2021, 10:20 A.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager
Kris Olsen, Fire Chief
Wes Hicks, Director of Public Works
Kiley Bear, Communications Manager
Ken Leclaire, Director of Corporate Services
Jody Boulet, Director of Community Services
Cheryl Tkachuk, Director of Financial Services
Jerri Hoback, Assistant Director of Financial Services
Melodie Boulet, Executive Assistant, City Manager's Office
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

2. APPROVAL OF AGENDA

0014. **Moved by:** Councillor D. Kilmer

That the Agenda for this meeting be approved, with the following amendment, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

1. Add Budget Submission Request from the Prince Albert Seniors Advocacy Centre as Item No. 5.5.11.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

- 3.1 Councillor B. Edwards – Item No. 5.11.8 – Board Member at Carlton Park Community Club.
- 3.2 Councillor B. Edwards – Item No. 5.11.9 – Board Member at Carlton Park Community Club.

4. ADOPTION OF MINUTES

0015. **Moved by:** Councillor C. Miller

That the Minutes for the following Budget Committee Meetings be taken as read and adopted:

1. Public Meeting held November 4, 2019;
2. Public and Incamera Meetings held November 6, 2019;
3. Public Meeting held November 7, 2019;
4. Public Meeting held November 21, 2019;
5. Public Meeting held November 25, 2019; and
6. Public Meeting held December 9, 2020.

CARRIED

5. GENERAL FUND BUDGET FOR REVIEW

5.1 OVERVIEW & FINANCIAL HIGHLIGHTS

5.1.1 Overview & Financial Highlights

PowerPoint Presentation was provided by Cheryl Tkachuk, Director of Financial Services.

5.1.1.1 Inside Flap of Binder 2 of 2 – Budget 2021 Highlights

5.1.1.2 Report Tab 1 – Items Referred to 2021 Budget from City Council/Executive Committee/Budget Committee (RPT 20-474)

5.1.1.3 Report Tab 2 – 2021 Long Term Debt Summary (RPT 20-460)

5.2 POLICE SERVICE

5.2.1 Police Functional Area

PowerPoint Presentation was provided by Jonathan Bergen, Chief of Police.

5.2.1.1 Report Tab 4 – 2021 Prince Albert Police Service Budget – Chief of Police Financial Overview (RPT 20-476)

0016. **Moved by:** Councillor T. Head

That the 2021 Prince Albert Police Service be funded inclusive of Capital expenditures in the amount of \$17,625,550.

The meeting recessed to move incamera at 11:27 a.m. to consider personnel matters as it relates to Budget deliberations.

The Committee met Incamera from 11:52 a.m. to 12:38 p.m.

The meeting recessed at 12:38 p.m.

The meeting reconvened at 1:18 p.m.

MOTION WITHDRAWN

0017. **Moved by:** Councilor D. Kilmer

That the 2021 Prince Albert Police Service be funded inclusive of Capital expenditures in the amount of \$17,397,850.

CARRIED

0018. **Moved by:** Councillor B. Edwards

That Administration bring forward options related to establishing a base tax to be utilized for policing services for consideration within the Tax Policy Report following Budget approval.

CARRIED

5.3 PRINCE ALBERT PUBLIC LIBRARY

5.3.1 Prince Albert Public Library Functional Area

5.3.1.1 Report Tab 5 – Prince Albert Public Library 2021 Budget Submission (CORR 20-84)

0019. **Moved by:** Councillor T. Zurakowski

That the 2021 Prince Albert Public Library be funded inclusive of Capital expenditures in the amount of \$2,124,930.

0020. **Moved by:** Councillor T. Head

That the budget be amended to reduce the amount by \$100,000 in relation to the Capital.

MOTION WITHDRAWN

0021. **Moved by:** Councillor T. Zurakowski

That the 2021 Prince Albert Public Library be funded inclusive of Capital expenditures in the amount of \$2,124,930.

CARRIED

5.4 PRINCE ALBERT DOWNTOWN BUSINESS IMPROVEMENT DISTRICT

5.4.1 Prince Albert Downtown Business Improvement District Functional Area

5.4.1.1 Report Tab 6 – Prince Albert Downtown Business Improvement District 2021 Budget (RPT 20-385)

0022. **Moved by:** Councillor C. Miller

That the 2021 Prince Albert Downtown Business Improvement District be funded in the amount of \$62,000.

CARRIED

5.5 EXTERNAL AGENCIES

5.5.1 Prince Albert District Planning Commission Functional Area

5.5.1.1 EA Tab 1 – Prince Albert District Planning Commission 2021 Budget Submission

0023. **Moved by:** Councillor B. Edwards

That the total 2021 Operating Budget for the Prince Albert District Planning Commission Functional Area be approved at a cost of \$20,000, as presented.

CARRIED

5.5.2 Prince Albert Society for the Prevention of Cruelty to Animals Inc. Functional Area

5.5.2.1 EA Tab 2 – Prince Albert Society for the Prevention of Cruelty to Animals Inc. 2021 Budget Submission

0024. **Moved by:** Councillor B. Edwards

That the total 2021 Operating Budget for the Prince Albert Society for the Prevention of Cruelty to Animals Inc. Functional Area be approved at a cost of \$229,000, as presented.

CARRIED

5.5.3 Prince Albert Community Service Centre – Special Needs Transportation Functional Area

5.5.3.1 EA Tab 3 – Prince Albert Community Service Centre 2021 Budget Submission

0025. **Moved by:** Councillor B. Edwards

That the \$145,160 increase to the fleet allocation in the 2021 General Fund Budget be removed from the General Government Functional Area.

(Councillor T. Zurakowski was absent for the vote.)

CARRIED

0026. **Moved by:** Councillor B. Edwards

That the total 2021 Operating Budget for the Prince Albert Community Service Centre – Special Needs Transportation Functional Area be approved at a cost of \$653,410, as presented.

(Councillor T. Zurakowski was absent for the vote.)

CARRIED

5.5.4 Prince Albert Community Service Centre – Seniors Transportation Functional Area

0027. **Moved by:** Councillor D. Ogrodnick

That the total 2021 Operating Budget for the Prince Albert Community Service Centre – Seniors Transportation Functional Area be approved at a cost of \$69,500, as presented.

CARRIED

5.5.5 Prince Albert Arts Board Functional Area

5.5.5.1 EA Tab 4 – Prince Albert Arts Board 2021 Budget Submission

0028. **Moved by:** Councillor C. Miller

That the total 2021 Operating Budget for the Prince Albert Arts Board Functional Area be approved at a cost of \$25,000, as presented.

CARRIED

5.5.6 Prince Albert Tourism and Marketing Bureau, Inc. Functional Area

0029. **Moved by:** Councillor C. Miller

That the total 2021 Operating Budget for the Prince Albert Tourism and Marketing Bureau, Inc. Functional Area be approved at a cost of \$0, as presented.

CARRIED

5.5.7 Prince Albert Housing Authority – Housing Grant Functional Area

5.5.7.1 EA Tab 5 – Prince Albert Housing Authority 2021 Budget Submission

0030. **Moved by:** Councillor B. Edwards

That the total 2021 Operating Budget for the Prince Albert Housing Authority – Housing Grant Functional Area be approved at a cost of \$14,990, as presented.

CARRIED

5.5.8 Prince Albert Historical Society – Museum Functional Area

5.5.8.1 EA Tab 6 – Prince Albert Historical Society 2021 Budget Submission

0031. **Moved by:** Councillor T. Lennox-Zepp

That the total 2021 Operating Budget for the Prince Albert Historical Society – Museum Functional Area be approved at a cost of \$72,500.

MOTION DEFEATED

0032. **Moved by:** Councillor D. Ogradnick

That the total 2021 Operating Budget for the Prince Albert Historical Society – Museum Functional Area be approved at a cost of \$71,080, as presented.

CARRIED

5.5.9 Mann Art Gallery Functional Area

5.5.9.1 EA Tab 7 – Mann Art Gallery 2021 Budget Submission

0033. **Moved by:** Councillor D. Ogradnick

That the total 2021 Operating Budget for the Mann Art Gallery Functional Area be approved at a cost of \$100,000, as presented.

CARRIED

5.5.10 Prince Albert Mobile Crisis Functional Area

5.5.10.1 EA Tab 8 – Prince Albert Mobile Crisis Unit 2021 Budget Submission

0034. **Moved by:** Councillor D. Ogrodnick

That the total 2021 Operating Budget for the Prince Albert Mobile Crisis Functional Area be approved at a cost of \$43,600, as presented.

CARRIED

5.5.11 Prince Albert Seniors Advocacy Centre 2021 Budget Submission
(PRESENTED AT MEETING)

0035. **Moved by:** Councillor T. Zurakowski

That the total 2021 Operating Budget for the Prince Albert Seniors Advocacy Centre Functional Area be approved at a cost of \$0.

CARRIED

5.6 CITY MANAGER, CITY SOLICITOR, CITY CLERK, MAYOR & COUNCIL

5.6.1 City Clerk Functional Area

0036. **Moved by:** Councillor D. Ogrodnick

That the total 2021 Operating Budget for the City Clerk Functional Area be approved at a cost of \$613,040, as presented.

CARRIED

5.6.2 City Manager Functional Area

0037. **Moved by:** Councillor T. Zurakowski

That the total 2021 Operating Budget for the City Manager Functional Area be approved at a cost of \$532,360, as presented.

CARRIED

5.6.3 Mayor Functional Area

0038. **Moved by:** Councillor D. Cody

That the total 2021 Operating Budget for the Mayor Functional Area be approved at a cost of \$196,140, as presented.

CARRIED

5.6.4 City Council Functional Area

0039. **Moved by:** Councillor T. Zurakowski

That the total 2021 Operating Budget for the City Council Functional Area be approved at a cost of \$392,180, as presented.

CARRIED

5.6.5 City Solicitor Functional Area

0040. **Moved by:** Councillor B. Edwards

That the total 2021 Operating Budget for the City Solicitor Functional Area be approved at a cost of \$405,330, as presented.

CARRIED

5.7 CORPORATE SERVICES

5.7.1 Corporate Communications Functional Area

5.7.1.1 Report Tab 7 – Marketing Prince Albert (RPT 20-478)

5.7.1.2 Report Tab 7 – Capstone Community Marketing Proposal (CORR 20-86)

5.7.1.3 Report Tab 7 – Social Media Marketing (CORR 20-101)

0041. **Moved by:** Councillor D. Kilmer

1. That the total 2021 Operating Budget for the Corporate Communications Functional Area be approved at a cost of \$296,660, as presented; and,
2. That the City's Communications Office work within existing budgets and with community partners to further promote positive storytelling on digital platforms in 2021.

CARRIED

5.7.2 Human Resources Functional Area

0042. **Moved by:** Councillor B. Edwards

That the total 2021 Operating Budget for the Human Resources Functional Area be approved at a cost of \$578,910, as presented.

CARRIED

5.7.3 Occupational Health and Safety Functional Area

0043. **Moved by:** Councillor T. Head

That the total 2021 Operating Budget for the Occupational Health and Safety Functional Area be approved at a cost of \$177,250, which includes the removal of \$63,120 related to an Incamera Budget Item.

CARRIED

5.7.4 Information Technology Functional Area

0044. **Moved by:** Councillor B. Edwards

That \$327,000 from the Information Technology Functional Area be allocated from the surplus realized following receipt of Covid assistance money.

CARRIED

0045. **Moved by:** Councillor B. Edwards

That the total 2021 Operating Budget for the Information Technology Functional Area be approved at a cost of \$1,275,360, as presented.

CARRIED

The meeting recessed at 3:09 p.m.

The meeting reconvened at 3:35 p.m.

5.8 PLANNING & DEVELOPMENT SERVICES

5.8.1 Planning Functional Area

0046. **Moved by:** Councillor C. Miller

That the total 2021 Operating Budget for the Planning Functional Area be approved at a cost of \$591,600, as presented.

CARRIED

5.8.2 Building Inspections Functional Area

0047. **Moved by:** Councillor D. Kilmer

That the total 2021 Operating Budget for the Building Inspections Functional Area be approved at a cost of \$98,750, as presented.

CARRIED

5.8.3 Economic Development Functional Area

0048. **Moved by:** Councillor D. Kilmer

That the total 2021 Operating Budget for the Economic Development Functional Area be approved at a cost of \$143,670, as presented.

CARRIED

5.8.4 Bylaw Enforcement Functional Area

0049. **Moved by:** Councillor D. Ogradnick

That the total 2021 Operating Budget for the Bylaw Enforcement Functional Area be approved at a cost of \$304,760, as presented.

CARRIED

5.9 FINANCIAL SERVICES

5.9.1 Assessment and Taxation Functional Area

0050. **Moved by:** Councillor T. Zurakowski

1. That the total 2021 Operating Budget for the Assessment and Taxation Functional Area be approved at a cost of \$832,550, as presented; and,
2. That one (1) Assessment Appraiser position remain vacant for half of 2021.

CARRIED

5.9.2 Asset Management Functional Area

0051. **Moved by:** Councillor B. Edwards

That the total 2021 Operating Budget for the Asset Management Functional Area be approved at a cost of \$103,910, as presented.

CARRIED

5.9.3 Financial Services and Payroll Functional Area

0052. **Moved by:** Councillor D. Cody

That the total 2021 Operating Budget for the Financial Services and Payroll Functional Area be approved at a cost of \$1,402,610, as presented.

CARRIED

5.9.4 Purchasing and Stores Functional Area

0053. **Moved by:** Councillor T. Zurakowski

That the total 2021 Operating Budget for the Purchasing and Stores Functional Area be approved at a cost of \$362,160, as presented.

CARRIED

5.9.5 Parking Ticketing and Meters Functional Area

0054. **Moved by:** Councillor D. Kilmer

That the total 2021 Operating Budget for the Parking Tickets and Meters Functional Area be approved at a cost of (\$835,250), as presented.

CARRIED

7. ADJOURNMENT – 4:52 P.M.

0055. **Moved by:** Councillor T. Zurakowski

That this Committee do now adjourn until Thursday, January 7, 2021 at 8:00 a.m.



MAYOR GREG DIONNE



CITY CLERK

CARRIED

MINUTES ADOPTED THIS 17TH DAY OF NOVEMBER, A.D. 2021.