

CITY OF PRINCE ALBERT

BUDGET COMMITTEE REGULAR MEETING

MINUTES

**WEDNESDAY, NOVEMBER 21, 2018, 4:06 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Evert Botha
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dennis Nowoselsky
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager
Jason Maier, Finance Manager
Robert Snowdon, Fleet Manager
Wes Hicks, Director of Public Works
Nykol Miller, Capital Projects Manager
Mohammad Kraishan, Operations Manager
Jeff Da Silva, Engineering Services Manager
Cheryl Tkackuk, Director of Financial Services
Andy Busse, Water Treatment Plant Manager (Excused at 6:40 p.m.)
Jerri Hoback, Assistant Director of Financial Services
Kevin Kristian, Waste Water Treatment Plant Manager (Excused at 6:40 p.m.)
Melodie Boulet, Executive Assistant, City Manager's Office

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

2. APPROVAL OF AGENDA

0162. **Moved by:** Councillor C. Miller

That the Agenda for this meeting be approved, including the following supplementary package, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

1. That RPT 18-616 – Proposed Water and Sewer Utility Rates be added for consideration with Item No. 5.1;
2. That RPT 18-647 – 2019 Water and Sewer Utility Rates – Plan B be added for consideration with Item No. 5.1; and,
3. That RPT 18-612 – Marquis Road West Extension and East City Exit be added for consideration with Item No. 5.4.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

5. REPORTS OF ADMINISTRATION & COMMITTEES

5.1 2019 Water Utility Fund Operating and Capital Budget (RPT 18-599)

5.1.1 2019 Proposed Water and Sewer Utility Rates (RPT 18-616) (PRESENTED AT MEETING)

5.1.2 2019 Water and Sewer Utility Rates – Plan B (RPT 18-647) (PRESENTED AT MEETING)

PowerPoint Presentation was provided by Cheryl Tkachuk, Director of Financial Services

0163. **Moved by:** Councillor T. Lennox-Zepp

That the Provincial Correctional Facilities and Federal Institutions/Penitentiaries be charged the same Monthly Water and Sewer Service Charge applied to

Consumers outside the City's Corporate limits for Fixed Rates per equivalent user.

CARRIED

0164. **Moved by:** Councillor T. Lennox-Zepp

That Item UCNF-01 – Central Avenue – River Street to 10th Street Revitalization at a cost of \$660,000 to be funded from the Waterworks Improvement Fund be approved.

MOTION DEFEATED

0165. **Moved by:** Councillor T. Lennox-Zepp

That Item UCNF-02 – 16th Street West – 2nd – 3rd Avenue Underground Utility Replacement at a cost of \$150,000 to be funded from the Waterworks Improvement Fund be approved.

MOTION DEFEATED

0166. **Moved by:** Councillor E. Botha

1. That the 2019 Water Utility Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$18,201,190;
 - b. Operating expenses of \$12,569,220;
 - c. Capital and Interfund Transactions of \$771,820; and,
 - d. A surplus of \$4,860,150 to fund Capital Projects and Loan Principal Payments;
2. That the 2019 Water Utility Fund Capital expenditures of \$5,881,000 and Loan Principal Payments of \$1,343,100, as identified as UC-01 to UC-12 in Appendix B to RPT 18-599, be approved;
3. That the 2020 – 2023 Water Utility Fund Capital expenditures, as attached in Appendix C to RPT 18-599, be approved in principle, subject to final approval of the annual Budget for each year;
4. That the 2019 Water and Sewer Utility Rates, be approved as outlined in the 2019 Water and Sewer Utility Rates – Plan B Document with the following amendment for Institution/Penitentiary Users:

- a. Provincial Correctional Facilities and Federal Institutions/Penitentiaries be charged the same Monthly Water and Service Charge applied to Consumers outside the City's Corporate limits for Fixed Rates per equivalent user;
5. That Administration forward a proposed Bylaw for the 2019 Water and Sewer Utility Rates and Fees, as amended, to the December 10, 2018 City Council meeting for approval and three (3) readings;
6. That the 2019 Functional Areas as approved by the Budget Committee be adjusted as reflected in the above motion for forwarding to City Council for approval; and,
7. That The City of Prince Albert 2019 Water Utility Fund Operating and Capital Budget, as amended, along with the Resolution of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

CARRIED

The meeting recessed at 6:40 p.m.

The meeting reconvened at 7:19 p.m.

5.2 2019 Sanitation Fund Operating and Capital Budget (RPT 18-595)

0167. **Moved by:** Councillor T. Zurakowski

That the Sanitation Surcharge be increased by twenty-five cents (\$0.25) for 2019.

CARRIED

0168. **Moved by:** Councillor B. Edwards

That an additional garbage pick-up be implemented at Christmas in exchange for reducing a pick-up in the fall.

CARRIED

0169. **Moved by:** Councillor T. Zurakowski

That an additional recycle pickup be implemented as soon after Christmas as possible, at an approximate cost of \$26,000.

CARRIED

Councillor C. Miller assumed the Chair.

0170. **Moved by:** Mayor G. Dionne

That Item No. SC-02 – New Kiosk Building and Weigh Scales at a cost of \$340,000 to be funded from the Sanitation Improvement Fund be removed from the 2019 Sanitation Fund Capital Budget.

MOTION DEFEATED

Mayor G. Dionne resumed the Chair.

0171. **Moved by:** Councillor E. Botha

1. That the 2019 Sanitation Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$4,924,220;
 - b. Operating expenses of \$3,686,070;
 - c. Capital and Interfund Transfers of \$267,660; and,
 - d. A surplus of \$970,490 to fund Capital Projects and Reserve Transfers;
2. That the 2019 Sanitation Fund Capital expenditures of \$725,000, as identified as SC-01 to SC-02 in Appendix B to RPT 18-595, be approved;
3. That the 2020 – 2023 Sanitation Fund Capital expenditures, as attached in Appendix C to RPT 18-595, be approved in principle, subject to final approval of the annual Budget for each year;
4. That Administration forward a proposed Bylaw for the 2019 Surcharge Rate increase, as amended, to the December 10, 2018 City Council meeting for approval and three (3) readings;
5. That the Landfill Kiosk and Weigh Scales Tender be awarded to Graham Construction and Engineering LP for a cost \$887,050, plus applicable taxes;
6. That the additional funding for the Landfill Kiosk and Weigh Scale project be dispersed as follows from the Sanitation Improvement Fund:
 - a. \$159,810 from the 2018 Budget; and,
 - b. \$178,670.33 from the 2019 Budget;

7. That the Mayor and City Clerk be authorized to execute the Agreement and any other necessary documents on behalf of The City, once prepared;
8. That the 2019 Functional Areas as approved by the Budget Committee be adjusted as reflected in the above motion for forwarding to City Council for approval; and,
9. That The City of Prince Albert 2019 Sanitation Fund Operating and Capital Budgets, as amended, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

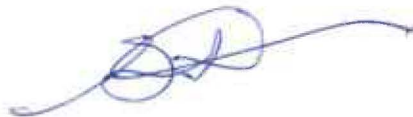
CARRIED

6. ADJOURNMENT – 8:21 P.M.

0172. **Moved by:** Councillor T. Zurakowski

That this Committee do now adjourn until Thursday, November 22, 2018 at 4:00 p.m.

CARRIED



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 6TH DAY OF NOVEMBER, A.D. 2019.