



CITY OF PRINCE ALBERT

PLANNING ADVISORY COMMITTEE REGULAR MEETING

AGENDA

**TUESDAY, SEPTEMBER 26, 2023, 4:00 PM
MAIN BOARDROOM, 2ND FLOOR, CITY HALL**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

4. APPROVAL OF MINUTES

- 4.1 June 20, 2023 Planning Advisory Committee Meeting Minutes for Approval (MIN 23-58)

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

- 6.1 Snow Management Application (RPT 23-373)

Visual Presentation: Heather Wilson, GIS Supervisor and Andy Busse,
Operations Manager

7. UNFINISHED BUSINESS

8. ADJOURNMENT



City of
Prince Albert

MIN 23-58

MOTION:

That the Minutes for the Planning Advisory Committee Meeting held June 20, 2023, be taken as read and adopted.

ATTACHMENTS:

1. Regular Minutes



CITY OF PRINCE ALBERT

PLANNING ADVISORY COMMITTEE REGULAR MEETING

MINUTES

**TUESDAY, JUNE 20, 2023, 4:18 P.M.
MAIN BOARDROOM, 2ND FLOOR, CITY HALL**

PRESENT: Councillor Dawn Kilmer
Councillor Terra Lennox-Zepp
Sherry Bates
Hannah Buckie
Marcel Hallé

Savannah Price, Secretary
Trina Wareham, Bylaw Services Manager

1. CALL TO ORDER

Councillor Kilmer, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0017. **Moved by:** Bates

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Danielle Makari, Carmen Plaunt and Rishi Sankhla

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0018. **Moved by:** Hallé

That the Minutes for the Planning Advisory Committee Regular and Incamera Meetings held April 25, 2023, be taken as read and adopted.

Absent: Danielle Makari, Carmen Plaunt and Rishi Sankhla

CARRIED

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

6.1 Property Amenities Bylaw - Habitation of Tents on Private Property (RPT 23-193)

Verbal Presentation was provided by Tim Maier, Bylaw Enforcement Supervisor.

0019. **Moved by:** Bates

That the feedback received from the June 20, 2023 Planning Advisory Committee meeting with regards to RPT 23-193 be taken into consideration for future amendments to the Property Amenities Bylaw.

Absent: Danielle Makari, Carmen Plaunt and Rishi Sankhla

CARRIED

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 5:10 P.M.

0020. **Moved by:** Buckie

That this Committee do now adjourn.

CARRIED

COUNCILLOR DAWN KILMER
CHAIRPERSON

SAVANNAH PRICE
SECRETARY

MINUTES ADOPTED THIS 26th DAY OF SEPTEMBER, A.D. 2023.

TITLE: Snow Management Application

DATE: September 21, 2023

TO: Planning Advisory Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the input provided by the Planning Advisory Committee be considered in the development of a Public Interactive Snow Management Map

TOPIC & PURPOSE:

For the Planning Advisory Committee to provide feedback in the development of an interactive GIS snow removal map.

BACKGROUND:

Public Snow communications has historically been limited to fairly simple updates on an 'as needed' basis or in response to concerns and complaints from residents or City Council. Over time, Administration has developed more consistent and coherent messaging to capture snow management operations.

In the winter season of 2021/2022, Prince Albert saw record total snowfall amounts as well as very frequent snowfalls, leading to very large volumes of complaints which regularly leads to an increase in the amount of information communicated to residents of Prince Albert, and City Council.

At the beginning of the 22/23 Winter Maintenance season, these communication were identified as an important focus for the Roadways Division. A newly approved Snow and Ice Control Policy also presented an opportunity to pass along important key messages from the policy for residents and City Council.

Administration continues to take steps to improve communications on residential grading areas, snow lifting areas, etc. and providing day to day updates and information to the public.

At the Planning Advisory Committee meeting dated March 28, 2023 a number of sample applications were provided, and feedback was given on how a similar application could be developed for Prince Albert.

PROPOSED APPROACH AND RATIONALE:

Currently, the public reports snow concerns through ‘report a concern’ process or by phone call. This method of communication also takes up city resources as we try to provide an explanation on the snow management plan. For example, the following concerns will be able to be provided in a simple interactive map:

- When will my road will be cleared?
- When will street be lifted?
- How long will it be until my neighborhood is completed after a major snow fall?
- What priority is my road?

There is also a Snow Plowing Operations section on the City Website which can also be more streamlined via the interactive map.

- The pdf maps are static and rely on the technician to provide an updated copy to communications to be updated on the website.
- This Interactive Snow Management map will provide an interactive tool for the public to track snow management with the following additional benefits:
- Reduce phone calls and the use of our “Report a Concern” process to free up city resources.
- Provide a one stop shop for the user to get all the information they need with regards to snow management. The map will have a link to the “Report a Concern” process if they still choose to.
- The map will be dynamic and always up to date. There will be no need to provide pdf map updates to communication.

During the March 28th PAC meeting, it was requested that a new application be developed that is simple, intuitive and easy to use. A “less is more” approach was discussed rather than providing too much information. It is thought that if the application is too cumbersome, then the public would be less inclined to use it. Taking this in mind, a DRAFT application has been built, using this strategy.

It is the hope of Administration that the application will go live for the 2023-2024 snow season.

CONSULTATIONS:

The GIS Supervisor is working closely with the Department of Public Works and Communications in the development of this interactive map.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Once this Interactive Mapping Application is complete, Administration will work closely with the Communication division to develop a robust Communications plan which may include Social Media, Mail outs, video’s etc.

POLICY IMPLICATIONS:

By developing this interactive GIS map, Administration is able to carry out the intent of the snow and ice control policy more effectively.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no Financial or privacy implications and no further options to the recommendation.

STRATEGIC PLAN:

In developing an interactive GIS snow management map for the public, administration is finding innovative and creative ways to communicate to the public which will benefit our diverse community needs. This type of technology advancement is a specific area of focus identified by Prince Albert City Council which enables us to deliver professional governance to our citizens.

OFFICIAL COMMUNITY PLAN:

Section 7 of the Official Community Plan identifies a number of goals and policies meant to enhance a transportation system that supports the economy and contribute to the quality of life for our residents.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

Visual presentation by GIS Supervisor Heather Wilson and Public Works Operations Manager

Written by: Director of Planning and Development Services and GIS Manager

Approved by: City Manager