



CITY OF PRINCE ALBERT

COMMUNITY SERVICES ADVISORY COMMITTEE REGULAR MEETING

AGENDA

**WEDNESDAY, SEPTEMBER 6, 2023, 4:00 PM
MAIN BOARDROOM, 2ND FLOOR, CITY HALL**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

4. APPROVAL OF MINUTES

- 4.1 June 21, 2023 Community Services Advisory Committee Meeting Minutes for Approval (MIN 23-62)

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

- 6.1 Rates & Fees - Community Services Department (RPT 23-354)

Verbal Presentation: Curtis Olsen, Sport & Recreation Manager

- 6.2 Little Red River Park Development Update (RPT 23-353)

Verbal Presentation: Tim Yeaman, Parks & Open Spaces Manager

7. UNFINISHED BUSINESS

8. ADJOURNMENT



MIN 23-62

MOTION:

That the Minutes for the Community Services Advisory Committee Meeting held June 21, 2023, be taken as read and adopted.

ATTACHMENTS:

1. Minutes



CITY OF PRINCE ALBERT

COMMUNITY SERVICES ADVISORY COMMITTEE REGULAR MEETING

MINUTES

**WEDNESDAY, JUNE 21, 2023, 4:18 P.M.
MAIN BOARDROOM, 2ND FLOOR, CITY HALL**

PRESENT: Councillor Charlene Miller
Bradley Campbell
Rajesh Chandran
Diane Kopchynski (Attended at 4:17 p.m.)
Robin Wildey

Amber Soles, Secretary
Judy MacLeod Campbell, Arts and Cultural Coordinator

1. CALL TO ORDER

Councillor Miller, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0016. **Moved by:** Campbell

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Councillor Dennis Ogrodnick, Cathy Crane and Dawn Robins

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0017. **Moved by:** Wildey

That the Minutes for the Community Services Advisory Committee Regular Meeting held April 5, 2023, be taken as read and adopted.

Absent: Councillor Dennis Ogradnick, Cathy Crane and Dawn Robins

CARRIED

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

6.1 Municipal Cultural Action Plan Update (RPT 23-176)

PowerPoint Presentation was provided by Judy MacLeod Campbell, Arts and Cultural Coordinator.

0018. **Moved by:** Campbell

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

1. That RPT 23-176 be received as information and filed; and,
2. That a Reserve Fund be created for 2024 for the Municipal Cultural Action Plan.

Absent: Councillor Dennis Ogradnick, Cathy Crane and Dawn Robins

CARRIED

6.2 Public Art Update (RPT 23-177)

Verbal Presentation was provided by Judy MacLeod Campbell, Arts and Cultural Coordinator.

0019. **Moved by:** Wildey

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

That RPT 23-177 be received as information and filed.

Absent: Councillor Dennis Ogradnick, Cathy Crane and Dawn Robins

CARRIED

6.3 Truth & Reconciliation (RPT 23-179)

Verbal Presentation was provided by Judy MacLeod Campbell, Arts and Cultural Coordinator.

0020. **Moved by:** Kopchynski

That the following be forwarded to an upcoming Executive Committee Meeting for consideration:

That RPT 23-179 be received as information and filed, with consideration to the opportunities for improvement towards truth and reconciliation for the City of Prince Albert.

Absent: Councillor Dennis Ogradnick, Cathy Crane and Dawn Robins

CARRIED

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 4:55 P.M.

0021. **Moved by:** Chandran

That this Committee do now adjourn.

Absent: Councillor Dennis Ogradnick, Cathy Crane and Dawn Robins

CARRIED

COUNCILLOR CHARLENE MILLER
CHAIRPERSON

AMBER SOLES
SECRETARY

MINUTES ADOPTED THIS 6TH DAY OF SEPTEMBER, A.D. 2023.



RPT 23-354

TITLE: Rates & Fees - Community Services Department

DATE: August 30, 2023

TO: Community Services Advisory Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the Rates and Fees Manual, as attached to RPT 23-354, forms the basis for the 2024 budget, and be forwarded to the Executive Committee for review prior to the 2024 budget deliberations.

TOPIC & PURPOSE:

To allow the Community Services Advisory Committee (CSAC) to review the Rates and Fees Proposal prior to forwarding it to the Executive Committee for review prior to the 2024 budget deliberations.

BACKGROUND:

Rates and fees for City facilities and programs are reviewed annually as part of the development of the Community Services Operating Budget.

The City of Prince Albert continues to prioritize subsidy levels for recreational and leisure services for youth. When looking at this investment from a City tax perspective, citizens who benefit from a good or service should pay in proportion to the benefit they receive. It is felt that investing in our community's youth benefits the community as a whole; therefore, the community as whole should contribute to this benefit.

We envision a city in which all community members have the opportunity to participate in affordable and accessible community services (including recreation, sports, arts, cultural, and physical activity) to enhance their personal well-being, the strength and well-being of the community, and the sustainability of the environment (natural and built).

On an annual basis it is important to balance our cost recovery with the benefits of City

facilities remaining accessible. By taking this approach, the City's cost recovery has increased from approximately 30% in the late 90's to approximately 40% in the early 2000's. The cost recovery increased to approximately 50% over the past 5 years with the exception of the disruption caused through the Covid pandemic.

PROPOSED APPROACH AND RATIONALE:

The Rates & Fees Structure prioritizes the following factors:

- General Admissions & Memberships – Youth & Seniors pay 60% of the Adult Rate.
- Facility Rentals – Youth pay 70% of the Adult Rate at all facilities.
- The City has the same age classifications for all facilities. (Pre-School 1-5, Youth 6-17, Adult 18-59, Senior 60+)
- All children under the age of 6 will continue to have free access to facilities.

For 2024 the following items serve as the main drivers for the expense budget:

- Salaries, Wages & Benefits – 50%
- Equipment & Building Maintenance/Supplies – 17%
- Utilities – 12%
- Contracted & General Services – 8%
- Fleet – 7%
- Other – 6% (Grants/Donations, Insurance, Financial Charges)

These costs represent commitments within the Collective Bargaining Agreements, increases set by external parties such as utilities & insurance or account for the significant escalation being experienced by all industries for costs related to materials, supplies, equipment & parts.

For 2024 the following factors assist with achieving the revenue targets:

- User Charges & Fees – 50%
- Concessions – 20%
- Sponsorships – 15%
- Operating Grants & Donations – 10%
- Surcharges on admissions & rentals that assist with Reserve Fund Development – 5%

As a result, User Charges & Fees are not the only revenue driver at each facility which assists with providing a subsidized Rates & Fees Structure to the users.

In addition to the rates & fees changes identified for 2024, the Operating Model development for the New Aquatics & Arenas Facility will be finalized and included for review as part of the 2025 Budget deliberations. The Operating Model Framework has been approved by the Steering Committee with a focus on the Organizational Structure, Policy Manual Development, Budget preparation & Rates & Fees. The Operating Model Framework includes the potential

for the implementation of a Non-Resident Rate Structure. This will be included as part of the review as directed by City Council.

Below is the projected Revenue, Expense & Cost Recovery summary for each location in 2024:

Functional Area 2024	Revenue	Expenses	%
Alfred Jenkins Field House	\$649,867	\$926,537	70%
EA Rawlinson	\$905,900	\$1,318,758	69%
Frank J Dunn Pool	\$245,900	\$915,285	27%
Kinsmen Water Park	\$303,500	\$620,844	49%
Prime Ministers' Park	\$162,000	\$277,688	58%
Crescent Acres Park	\$11,000	\$49,707	22%
Class 'A' Playfields	\$47,845	\$89,332	54%
Art Hauser Centre	\$961,544	\$1,705,943	56%
Kinsmen Arena	\$350,137	\$615,500	57%
Dave G Steuart Arena	\$227,888	\$400,238	57%
Arts Centre	\$73,000	\$252,735	29%
OVERALL	\$3,938,581	\$7,172,568	55%

CONSULTATIONS:

The Rates and Fees proposal was developed through:

1. Feedback from City Recreation staff.

2. Feedback and research from other cities.
3. Review of any market adjustments & inflationary pressures.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Upon final approval of the Rates and Fees, all stakeholders will be notified of the new rates and fees and the effective date.

FINANCIAL IMPLICATIONS:

Upon receiving approval to proceed with the recommended Rates & Fees, Administration will proceed to finalize the 2024 Budget using the approved Rates & Fees to form the basis for the budget preparation.

As part of the proposed Rates & Fees for 2024, cost recovery is projected to be 55% overall. In consideration of the expense related challenges for 2024, this compares favourably with the 56% cost recovery in 2023 while also balancing the appropriate price point for accessing the City's recreation, arts and culture services.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no other options to consider and no policy or privacy implications associated with the report.

STRATEGIC PLAN:

The rates and fees proposal supports the Strategic Priority of Delivering Professional Governance as rates are strategically structured to ensure taxpayers of Prince Albert are getting full value for the services being provided. The proposal also supports this Strategic Priority as the City continues to provide quality services without a drastic increase in cost to the users and tax payers.

OFFICIAL COMMUNITY PLAN:

The objectives identified in the Rates and Fees proposal are in line with the Community Services Department's OCP strategy of providing sport, recreational and cultural opportunities for all members of our community.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal – Curtis Olsen, Sport & Recreation Manager

ATTACHMENTS:

1. Rates & Fees Manual

Written by: Curtis Olsen, Sport & Recreation Manager

Approved by: Director of Community Services & City Manager

2024 Rates and Fees

Community Services Department



City of
Prince Albert

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RECREATION FACILITIES

Alfred Jenkins Field House - Admission Rates

*Rates effective January 1, 2024 for Alfred Jenkins Field House

Pre-School (1-5 yrs)			
Rate Type	Cost	GST	Total
Single Admission	FREE	n/a	FREE
Group Rates	FREE	n/a	FREE
Bulk Passes (5)	FREE	n/a	FREE
Bulk Passes (10)	FREE	n/a	FREE
Monthly Membership (single facility – AJFH or FJD)	n/a	n/a	n/a
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	n/a	n/a	n/a
Drop-in Fitness Classes	n/a	n/a	n/a
Youth (6-17 yrs) / Senior (60+)			
Rate Type	Cost	GST	Total
Single Admission	\$5.24	\$0.26	\$5.50
Group Rates	\$4.29	\$0.21	\$4.50
Bulk Passes (5)	\$20.95	\$1.05	\$22.00
Bulk Passes (10)	\$36.65	\$1.83	\$38.50
Monthly Membership (single facility – AJFH or FJD)	\$24.05	\$1.20	\$25.25
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	\$27.14	\$1.36	\$28.50
Drop-in Fitness Classes	\$5.24	\$0.26	\$5.50
Adult (18 – 59 yrs)			
Rate Type	Cost	GST	Total
Single Admission	\$8.81	\$0.44	\$9.25
Group Rates	\$7.86	\$0.39	\$8.25

Bulk Passes (5)	\$35.00	\$1.75	\$36.75
Bulk Passes (10)	\$61.43	\$3.07	\$64.50
Monthly Membership (single facility – AJFH or FJD)	\$40.00	\$2.00	\$42.00
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	\$45.00	\$2.25	\$47.25
Next Step Monthly Membership	\$23.10	\$1.15	\$24.25
Drop-in Fitness Classes	\$8.81	\$0.44	\$9.25
Family Rate			
Rate Type	Cost	GST	Total
Single Admission	\$17.62	\$0.88	\$18.50
Bulk Passes (5)	\$70.00	\$3.50	\$73.50
Bulk Passes (10)	\$122.62	\$6.13	\$128.75
Monthly Membership (single facility – AJFH or FJD)	\$45.00	\$2.25	\$47.25
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	\$90.00	\$4.50	\$94.50
Drop-in Fitness Classes	\$17.62	\$0.88	\$18.50

Additional Membership Benefits

- 30% discount on registered programs
- \$5.00 drop-in fee for registered programs that are not full.

**Family is defined as 6 individuals related by birth, legal status or marriage with a minimum of one adult and maximum of two adults. Additional family members are subject to regular rates*

**Groups must have a minimum of 10 people and must contact the facility to book in advance*

**High School and Post-Secondary students are eligible for the youth rate with proof of valid Student ID*

**Bulk Passes are only redeemable at the facility they were purchased*

Alfred Jenkins Field House - Additional Admission Rates

Rates effective January 1, 2024

Rate Type	Cost	GST	Total
Seniors Walking Program (Monthly)	\$15.00	\$0.75	\$15.75
Toddler Turf Time	\$2.62	\$0.13	\$2.75

Alfred Jenkins Field House – Rental Options

Rates effective January 1, 2024

Hourly Rentals

Adult				
Rental Areas	Cost	GST	PST As of Oct 1/22	Total
Multi-Purpose Room	\$25.00	\$1.25	n/a	\$26.25
Gymnasium	\$55.00	\$2.75	n/a	\$57.75
Gymnasium Charging Admission	\$67.62	\$3.38	n/a	\$71.00
Turf Field (Full Field)	\$175.00	\$8.75	n/a	\$183.75
Turf Field (Half Field)	\$87.62	\$4.38	n/a	\$92.00
Indoor Track	\$45.00	\$2.25	n/a	\$47.25
Climbing Wall (Per person, Per hour)	\$9.24	\$0.46	\$0.55	\$10.25
Batting Cage	\$79.50	\$3.98	\$4.77	\$88.25
Youth/Senior				
Rental Areas	Cost	GST	PST As of Oct 1/22	Total
Multi-Purpose Room	\$20.00	\$1.00	n/a	\$21.00
Gymnasium	\$37.38	\$1.87	n/a	\$39.25

Gymnasium Charging Admission	\$ 55.00	\$2.75	n/a	\$57.75
Turf Field (Full Field)	\$116.67	\$5.83	n/a	\$122.50
Turf Field (Half Field)	\$ 58.57	\$2.93	n/a	\$61.50
Indoor Track	\$ 29.52	\$1.48	n/a	\$31.00
Climbing Wall (Per person, Per hour)	\$ 5.87	\$ 0.28	\$ 0.35	\$ 6.50
Batting Cage	\$ 47.74	\$ 2.39	\$ 2.87	\$ 53.00

Daily Rentals

Adult			
Rental Areas	Cost	GST	Total
Multi-Purpose Room	\$ 150.00	\$ 7.50	\$ 157.50
Gymnasium	\$ 330.00	\$ 16.50	\$ 346.50
Gymnasium Charging Admission	\$ 405.00	\$ 20.25	\$425.25
Gymnasium Non-Prime Time	\$ 35.24	\$1.76	\$37.00
Turf Field (Full Field)	\$1,050.00	\$52.50	\$1,102.50
Turf Field (Half Field)	\$ 525.00	\$ 26.25	\$551.25
Youth/Senior			
Rental Areas	Cost	GST	Total
Multi-Purpose Room	\$120.00	\$6.00	\$126.00
Gymnasium	\$223.57	\$11.18	\$234.75
Gymnasium Charging Admission	\$330.00	\$16.50	\$346.50
Gymnasium Non-Prime Time	\$35.24	\$1.76	\$37.00
Turf Field (Full Field)	\$699.05	\$34.95	\$734.00
Turf Field (Half Field)	\$349.52	\$17.48	\$367.00

**The hourly rental fee for Turf Fields include a \$10.00 facility improvement fee for full field rentals and \$5.00 for half field rentals. Daily turf rentals have a \$60.00 facility fee. The revenue generated from this fee is directed towards the future replacement of the indoor turf.*

**Bookings for multi-purpose rooms include standard meeting set-up of up to 25 chairs and 4 tables set up in theatre, boardroom or classroom style.*

**Additional charges may apply for setup, cleanup and repair to any rented facility. These fees will be assessed by the Facility Manager and may be billed post event if necessary.*

Prince Albert Youth Soccer Association Annual Lease Rate

- \$80,000.00 (\$30,000.00 is put towards future replacement of the indoor turf fields)

AQUATICS

Kinsmen Water Park - Admission Rates

Rates effective April 1, 2024

Pre-School (Under 5 yrs)				
Rate Type	Cost	GST	PST As of Oct 1/22	Total
Single Admission (Before 6pm)	FREE	n/a	n/a	FREE
Last Hour Promotion (6pm – 7pm)	FREE	n/a	n/a	FREE
Group Rate	FREE	n/a	n/a	FREE
Bulk Passes (5)	FREE	n/a	n/a	FREE
Bulk Passes (10)	FREE	n/a	n/a	FREE
Summer Membership (June, July, August)	n/a	n/a	n/a	n/a
Monthly Recreation Pass (drop-in access to all 3 facilities and lane swimming/aquasize at KWP)	n/a	n/a	n/a	n/a
Youth (5-17 yrs) / Senior (60+)				
Rate Type	Cost	GST	PST As of Oct 1/22	Total
Single Admission (Before 6pm)	\$6.53	\$0.33	\$0.39	\$7.25
Last Hour Promotion (6pm – 7pm)	\$3.38	\$0.17	\$0.20	\$3.75

Group Rate	\$5.63	\$0.28	\$0.34	\$6.25
Bulk Passes (5)	\$26.13	\$1.31	\$1.57	\$29.00
Bulk Passes (10)	\$46.62	\$2.33	\$2.80	\$51.75
Summer Membership (June, July, August)	\$81.11	\$4.06	\$4.87	\$90.00
Monthly Recreation Pass (drop-in access to all 3 facilities and lane swimming/aquasize at KWP)	\$27.14	\$1.36	n/a	\$28.50
Adult				
Rate Type	Cost	GST	PST As of Oct 1/22	Total
Single Admission (Before 6pm)	\$11.04	\$0.55	\$0.66	\$12.25
Last Hour Promotion (6pm – 7pm)	\$5.63	\$0.28	\$0.34	\$6.25
Group Rate	\$10.14	\$0.51	\$0.61	\$11.25
Bulk Passes (5)	\$44.14	\$2.21	\$2.65	\$44.14
Bulk Passes (10)	\$77.25	\$3.86	\$4.64	\$85.75
Summer Membership (June, July, August)	\$135.14	\$6.76	\$8.11	\$150.00
Monthly Recreation Pass (drop-in access to all 3 facilities and lane swimming/aquasize at KWP)	\$47.38	\$2.37	n/a	\$49.75
Family				
Rate Type	Cost	GST	PST As of Oct 1/22	Total
Single Admission (Before 6pm)	\$22.30	\$1.11	\$1.34	\$24.75
Last Hour Promotion (6pm – 7pm)	\$11.04	\$0.55	\$0.66	\$12.25
Group Rate	n/a	n/a	n/a	n/a
Bulk Passes (5)	\$88.29	\$4.41	\$5.30	\$98.00
Bulk Passes (10)	\$154.28	\$7.71	\$9.26	\$171.25
Summer Membership (June, July, August)	\$270.27	\$13.51	\$16.22	\$300.00

Monthly Recreation Pass (drop-in access to all 3 facilities and lane swimming/aquasize at KWP)	\$90.00	\$4.50	n/a	\$94.50
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**All general admission rates include a \$1.00 facility improvement fee which is used exclusively for future repairs and maintenance at the water park.*

**Family is defined as 6 individuals related by birth, legal status or marriage with a minimum of one adult and maximum of two adults. Additional family members are subject to regular rates.*

**Groups must have a minimum of 10 people and must contact the facility to book in advance. There is no charge for Group supervisors if not wearing swim attire.*

**High School and Post-Secondary students are eligible for the youth rate with proof of valid Student ID.*

Kinsmen Water Park – After Hour Facility Rentals

Rates effective April 1, 2023

Entire Facility				
	Cost	GST	Total	Base Price + Admin
Base Rental (charged on all rentals)	47.62	\$2.38	\$50.00	
0 – 60 People (6 Lifeguards Required)	\$303.10	\$15.15	\$318.25	\$368.25
61 – 120 People (7 Lifeguards Required)	\$358.10	\$17.90	\$376.00	\$426.00
121 – 180 People (8 Lifeguards Required)	\$418.10	\$20.90	\$439.00	\$489.00
181 – 240 People (9 Lifeguards Required)	\$461.90	\$23.10	485.00	\$535.00
241+ People (10 Lifeguards Required)	\$517.14	\$25.86	543.00	\$593.00
Concession Fee (Optional)	\$25.71	\$1.29	27.00	

Frank J. Dunn Pool - Admission Rates

*Rates effective January 1, 2024 for Frank J. Dunn Pool

Pre-School (1-5 yrs)				
Rate Type	Cost	GST	PST As of Oct 1/22	Total
Single Admission	FREE	n/a	n/a	FREE
Group Rates	FREE	n/a	n/a	FREE
Bulk Passes (5)	FREE	n/a	n/a	FREE
Bulk Passes (10)	FREE	n/a	n/a	FREE
Monthly Membership (single facility – AJFH or FJD)	n/a	n/a	n/a	n/a
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	n/a	n/a	n/a	n/a
Drop-in Fitness Classes	n/a	n/a	n/a	n/a
Youth (6-17 yrs) / Senior (60+)				
Rate Type	Cost	GST	PST As of Oct 1/22	Total
Single Admission	\$5.44	\$0.27	\$0.33	\$6.00
Group Rates	\$4.28	\$0.21	\$0.26	\$4.75
Bulk Passes (5)	\$21.40	\$1.07	\$1.28	\$23.75
Bulk Passes (10)	\$36.94	\$1.85	\$2.22	\$41.00
Monthly Membership (single facility – AJFH or FJD)	\$24.10	\$1.20	\$1.45	\$26.75
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	\$26.90	\$1.35	n/a	\$28.25
Drop-in Fitness Classes	\$5.44	\$0.27	\$0.33	\$6.00
Adult (18 – 59 yrs)				
Rate Type	Cost	GST	PST As of Oct 1/22	Total
Single Admission	\$8.78	\$0.44	\$0.53	\$9.75
Group Rates	\$7.88	\$0.39	\$0.47	\$8.75
Bulk Passes (5)	\$34.91	\$1.75	\$2.09	\$38.75

Bulk Passes (10)	\$61.25	\$3.06	\$3.67	\$68.00
Monthly Membership (single facility – AJFH or FJD)	\$40.32	\$2.02	\$2.42	\$44.75
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	\$45.00	\$2.25	n/a	\$47.25
Next Step Monthly Membership	\$23.20	\$1.16	\$1.39	\$25.75
Drop-in Fitness Classes	\$8.78	\$0.44	\$0.53	\$9.75
Family Rate				
Rate Type	Cost	GST	PST As of Oct 1/22	Total
Single Admission	\$17.62	\$0.88	n/a	\$18.50
Bulk Passes (5)	\$70.05	\$3.50	\$4.20	\$77.75
Bulk Passes (10)	\$122.52	\$6.13	\$7.35	\$136.00
Monthly Membership (single facility – AJFH or FJD)	\$45.05	\$2.25	\$2.70	\$50.00
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	\$90.00	\$4.50	n/a	\$94.50
Drop-in Fitness Classes	\$17.57	\$0.88	\$1.05	\$19.50

Additional Membership Benefits

- 30% discount on registered programs
- \$5.00 drop-in fee for registered programs that are not full.

**Family is defined as 6 individuals related by birth, legal status or marriage with a minimum of one adult and maximum of two adults. Additional family members are subject to regular rates*

**Groups must have a minimum of 10 people and must contact the facility to book in advance*

**High School and Post-Secondary students are eligible for the youth rate with proof of valid Student ID*

**Bulk Passes are only redeemable at the facility they were purchased*

Frank J. Dunn – Facility Rentals

	Cost	GST	Total	Base Price + Admin
Base Rental (charged on all rentals)	\$28.57	\$1.43	\$30	
0 – 24 People	\$120.00	\$6.00	\$126	\$156
25 – 49 People	\$160.00	\$8.00	\$168	\$198
50 -74 People	\$200.00	\$10.00	\$210	\$240
75 – 99 People	\$240.00	\$12.00	\$252	\$282
100 – 150 People	\$280.00	\$14.00	\$294	\$324

**The rental charge is a facility improvement fee which is used exclusively for future repairs and maintenance at the water park.*

**Rentals are available throughout the Water Park season from 7:30pm to 9:00pm*

**Groups must book for entire period*

**The regulated lifeguard to swimmer ratio in the main pool is 1 : 25*

**Spectators not wearing swim attire are not considered in the final number count*

Paddling Pool Rentals

Options	Cost	GST	Total
1 Playground Leader	\$57.14	\$2.86	\$60.00
2 Playground Leaders	\$85.00	\$4.25	\$89.25

Swimming and Advanced Course Rates – Frank J. Dunn Pool / Kinsmen Water Park

Rates effective April 1, 2024

Lifesaving Society			
Rate Type	Cost	GST	Total
Parent & Tot 1-3	\$53.33	\$2.67	\$56.00
Preschool 1-5	\$53.33	\$2.67	\$56.00
Swimmer 1-4	\$53.33	\$2.67	\$56.00
Swimmer 5-6	\$60.95	\$3.05	\$64.00
Canadian Swim Patrol Rookie, Ranger, Star Patrol	\$69.05	\$3.45	\$72.50
Sport Level 1	\$64.05	\$3.20	\$67.25
Sport Level 2	\$69.05	\$3.45	\$72.50
Sport Level 3	\$74.05	\$3.95	\$77.75
Sport Level 4	\$79.05	\$3.95	\$83.00
Sport Level 5	\$84.00	\$4.20	\$88.20
Adult 1-3	\$69.76	\$3.49	\$73.25
5 x 30 minute classes	\$39.05	\$2.05	\$43.00
5 x 45 minute classes	\$40.95	\$2.35	\$49.25
Advance Courses			
Rate Type	Cost	GST	Total
Bronze Star	\$70.00	\$3.50	\$73.50
Bronze Medallion	\$176.43	\$8.82	\$185.25
Bronze Cross	\$190.95	\$9.55	\$200.50
National Lifeguard - Pool	\$309.76	\$15.49	\$325.25

National Lifeguard - Pool Recertification	\$103.10	\$5.15	\$108.25
National Lifeguard - Waterpark	\$155.00	\$7.75	\$162.75
Lifesaving Instructor	\$351.67	\$17.58	\$369.25
Lifesaving Sport Coach Level 1	\$193.33	\$9.67	\$203.00
Aquatic Supervisor Training	\$138.57	\$6.93	\$145.50
Standard First Aid	\$152.38	\$7.62	\$160.00
Standard First Aid Recertification	\$94.52	\$4.73	\$99.25
CPR-HCP Recertification	\$57.86	\$2.89	\$60.75

**All swimming lessons and advanced courses include a \$7.00 staff training fee which is directed towards the costs of ensuring all Aquatics staff are properly trained and certified.*

OUTDOOR SPORTS & EVENTS

Outdoor Sport Field - Rental Rates

Rates effective April 1, 2024

Class 'A' Facilities – Baseball/Softball/Slo-Pitch Diamonds and Multi-Purpose Fields

Adult Base Rate				
Rates	Cost	GST	PST As of Oct 1/22	Total
Practice Rate	\$20.48	\$1.02	n/a	\$21.50
Game Rate (Soccer/Baseball/Softball)	\$50.95	\$2.55	n/a	\$53.50
Game Rate (Football/Rugby)	\$61.19	\$3.06	n/a	\$64.25
Day Rate	\$204.05	\$10.20	n/a	\$214.25
Lights Surcharge (Bookings after 8:30pm)	\$33.81	\$1.69	n/a	\$35.50
Field Prep Surcharge (Practices Only)	\$16.19	\$0.81	n/a	\$17.00 we should delete this rate and use just the practice rate
Staff Surcharge (Rate per additional staff)	\$232.43	\$11.62	\$13.95	\$258.00
Youth Base Rate				
Rates	Cost	GST	PST As of Oct 1/22	Total
Practice Rate	\$12.86	\$0.64	n/a	\$13.50
Game Rate (Soccer/Baseball/Softball)	\$32.38	\$1.62	n/a	\$34.00
Game Rate (Football/Rugby)	\$40.00	\$2.00	n/a	\$42.00
Day Rate	\$128.57	\$6.43	n/a	\$135.00
Lights Surcharge (Bookings after 8:30pm)	\$22.38	\$1.12	n/a	\$23.50
Field Prep Surcharge (Practices Only)	\$10.71	\$0.54	n/a	\$11.25 we should get rid of this and just use the practice rate

Staff Surcharge (Rate per additional staff)	\$151.35	\$7.57	\$9.08	\$168.00
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**The Light Surcharge is applied for all bookings after 8:30pm (if lights are available)*

**The Field Prep Surcharge is applied when there are requests for diamond/field prep prior to practices. There is no charge for games and day rates*

**1 City staff is provided for diamond/field maintenance with the day rate. Additional staff requests are subject to the Staff Surcharge*

Beach Volleyball & Outdoor Basketball Courts – Alfred Jenkins Field House

Adult Base Rate			
Rates	Cost	GST	Total
Court Hourly Rate	\$28.33	\$1.42	\$29.75
Complex Hourly Rate (4 Courts)	\$85.00	\$4.25	\$89.25
Court Daily Rate	\$509.52	\$25.48	\$535.00
Youth Base Rate			
Rates	Cost	GST	Total
Court Hourly Rate	\$19.76	\$0.99	\$20.75
Complex Hourly Rate (4 Courts)	\$59.76	\$2.99	\$62.75
Court Daily Rate	\$358.57	\$17.93	\$376.50

Harry Jerome Track - Rental Rates

Rates effective April 1, 2024

Hourly Rentals

Adult			
Rate	Cost	GST	Total
Entire Track & Field Complex	\$66.67	\$3.33	\$70.00
Track Only	\$33.81	\$1.69	\$35.50
Throwing Complex (Shot Put, Javelin, Discus)	\$17.62	\$0.88	\$18.50
Lights Surcharge (Applied to Bookings after 8:30pm)	\$32.14	\$1.61	\$33.75
Youth			
Rate	Cost	GST	Total
Entire Track & Field Complex	\$43.34	\$2.16	\$45.50
Track Only	\$21.91	\$1.09	\$23.00
Throwing Complex (Shot Put, Javelin, Discus)	\$10.95	\$0.55	\$11.50
Lights Surcharge (Applied to Bookings after 8:30pm)	\$22.38	\$1.12	\$23.50

Daily Rentals

Adult			
Rates	Cost	GST	Total
Entire Track Complex	\$392.86	\$19.64	\$412.50
Track Only	\$194.05	\$9.70	\$203.75
Local School Division Track Meets	n/a	n/a	n/a
Lights Surcharge (Applied to Bookings after 8:30pm)	\$33.81	\$1.69	\$35.50
Youth			
Rates	Cost	GST	Total
Entire Track Complex	\$258.81	\$12.94	\$271.75
Track Only	\$129.52	\$6.48	\$136.00
Local School Division Track Meets	\$188.81	\$9.44	\$198.25
Lights Surcharge (Applied to Bookings after 8:30pm)	\$22.38	\$1.12	\$23.50

Outdoor Special Events

Rates effective April 1, 2024

Mobile Stage, Portable Stage and Amphitheatre Cover Rental Rates

Setup Rate				
Rate	Cost	GST	PST As of Oct 1/22	Total
Business Hours Mon to Fri -8am to 4:30pm	\$345.05	\$17.25	\$20.70	\$383.00
Non-Business Hours	\$515.10	\$25.75	\$30.90	\$571.75
Takedown Rate				
Rate	Cost	GST	PST As of Oct 1/22	Total
Business Hours Mon to Fri -8am to 4:30pm	\$345.05	\$17.25	\$20.70	\$383.00
Non-Business Hours	\$515.10	\$25.75	\$30.90	\$571.75

ARENAS

Arena – Rental Rates

*Rates effective May 1, 2024

Ice Rentals

Art Hauser Centre			
Hourly Rates	Cost	GST	Total
Youth Prime Time	\$145.95	\$7.30	\$153.25
Adult Prime Time	\$208.10	\$10.40	\$218.50
Non-Prime Time	\$131.43	\$6.57	\$138.00
Youth Prime Time Aug 1 to Sept 5	\$196.19	\$9.81	\$206.00
Adult Prime Time Aug 1 to Sept 5	\$280.48	\$14.02	\$294.50
Adult Rec Hockey	\$165.95	\$8.30	\$174.25
Rush Ice	n/a	n/a	n/a
Kinsmen Arena / Dave Steuart Arena			
Hourly Rates	Cost	GST	Total
Youth Prime Time	\$139.05	\$6.95	\$146.00
Adult Prime Time	\$198.10	\$9.90	\$208.00
Non-Prime Time	\$124.52	\$6.23	\$130.75
Youth Prime Time Aug 1 to Sept 5	n/a	n/a	n/a
Adult Prime Time Aug 1 to Sept 5	n/a	n/a	n/a
Adult Rec Hockey	\$158.10	\$7.90	\$166.00
Rush Ice	\$13.10	\$0.65	\$13.75

Summer Rentals (Ice Out)

*Rates effective April 1, 2024

Kinsmen Arena / Dave Steuart Arena			
Hourly Rates	Cost	GST	Total
Youth Prime Time	\$69.52	\$3.48	\$73.00
Adult Prime Time	\$99.05	\$4.95	\$104.00
Non-Prime Time	\$62.62	\$3.13	\$65.75

**All hourly rental rates include a \$2.00 facility improvement fee which is used exclusively for future repairs and maintenance at City operated arenas.*

***Prime Time Hours:** Mon - Fri (6am-7am) (3:30pm-11pm) / Sat - Sun (All Day) / Stat Holidays (All day)

***Non-Prime Time Hours:** Mon - Fri (7am – 3:30pm)

Public Skating

Rates effective May 1, 2024

General Admission				
Rate	Cost	GST	PST As of Oct 1/22	Total
Pre-School (0-5 yrs)	FREE	n/a	n/a	FREE
Youth (6-17 yrs) & Senior (60+)	\$2.92	\$0.15	\$0.18	\$3.25
Adult (18-59 yrs)	\$4.95	\$0.25	\$0.30	\$5.50
Family Rate	\$9.69	\$0.48	\$0.58	\$10.75

Arena – Special Event Rental Rates

Rates effective June 1, 2024

Art Hauser Centre				
Hourly Rates	Cost	GST	PST As of Oct 1	Total
Concert Base Rate (Ice In)	\$10,640.00	\$532.00		\$11,172.00
Concert Base Rate (Ice Out)	\$6,660.00	\$330		\$6,930.00
Concert All-Inclusive Rate (Ice In)	\$12,520.00	\$626.00		\$13,146.00
Concert All-Inclusive Rate (Ice Out)	\$8,600.00	\$430.00		\$9,030.00
High School Graduations	\$4,803.81	\$240.19		\$5,044.00
Annual Pow Wow	\$12,547.62	\$627.38		\$13,175.00
Annual PBR Event	\$13,450.48	\$672.52		\$14,123.00
Special Event Daily Rate (Ice Out)	\$3,000.00	\$150.00		\$3,150.00
Special Event Daily Rate (Ice In)	\$4,200.00	\$210.00		\$4,410.00
Parking Lot Daily Rate	\$550.48	\$27.52		\$578.00
Tri-Height Stage Rental	\$822.97	\$41.15	\$49.38	\$870.00
Video Score Clock Per Tournament	\$250.00	\$12.50		\$262.50
Video Score Clock Per Game	\$52.38	\$2.62		\$55.00
Kinsmen & Steuart Arena				
Hourly Rates	Cost	GST		Total
Special Event Daily Rate (Ice In)	\$1,285.71	\$64.29		\$1,350.00

*All special event rates include a \$250.00 to \$500.00 facility improvement fee which is used exclusively for future repairs and maintenance at City operated arenas.

Banquet and Multi-Purpose Rooms – Art Hauser Centre

Rates effective April 1, 2024

Ches Leach Lounge				
Rates	Cost	GST	PST As of Oct 1	Total
Daily Rate	\$1,100.00	\$55.00		\$1,155.00
Half Day	\$550.48	\$27.52		\$578.00
Hourly Rate	n/a	n/a		n/a
Corkage Per Person	\$3.83	\$0.19	\$0.23	\$4.25
Kinsmen Room				
Rates	Cost	GST		Total
Daily Rate	\$260.95	\$13.05		\$274.00
Half Day	\$137.05	\$6.85		\$143.90
Hourly Rate	n/a	n/a		n/a
Corkage	n/a	n/a		n/a
Steve Ruznisky Boardroom				
Rates	Cost	GST		Total
Daily Rate	\$120.00	\$6.00		\$126.00
Half Day	\$63.10	\$3.15		\$66.25
Hourly Rate	\$20.00	\$1.00		\$21.00
Corkage	n/a	n/a		n/a
Johnny Bower Lobby / SHOF				
Rates	Cost	GST		Total
Daily Rate	\$330.00	\$16.50		\$346.50

Half Day	\$165.95	\$8.30	\$174.25
Hourly Rate	\$55.00	\$2.75	\$57.75
Corkage	n/a	n/a	n/a

**All banquet and multi-purpose room rates include a \$25.00 to \$50.00 facility improvement fee which is used exclusively for future repairs and maintenance at City operated arenas.*

ARTS AND CULTURE

Prince Albert Arts Centre – Room Rental Rates

Rates effective January 1, 2024

Regular Rates – Hourly Rate			
	Cost	GST	Total
Studio, Heritage Room, Boardroom, Pottery Studio	\$17.86	\$0.89	\$18.75
Regular Rates – Daily Rate			
	Cost	GST	Total
Studio, Heritage Room, Boardroom, Pottery Studio	\$104.52	\$5.23	\$109.75
Groups & Guilds Rates – Hourly Rate			
	Cost	GST	Total
Studio, Heritage Room, Boardroom, Pottery Studio	\$12.38	\$0.62	\$13.00
Groups & Guilds Rates – Daily Rate			
Rate Type	Cost	GST	Total
Studio, Heritage Room, Boardroom, Pottery Studio	\$73.57	\$3.68	\$77.25

- ❖ **Bookings outside of our regular hours** may be available and are an additional \$20.00/hour (\$.95 GST). Please phone the Arts Centre at (306) 953-4811 for more information.

Equipment Available to Rent:

- **Hollander (Paper Maker)** – The Hollander can be rented for \$10/day (including PST; min half day) plus a Heritage Room rental. The renter must be oriented to the machine.
- **Screen Printing** – The screen printing equipment can be rented for \$10/day (including PST; min half day) plus a Studio Room rental, plus \$10 per screen set up and \$5 per 30 shirts for ink and cleaning supplies. The renter must have attended the Screen Printing training or a minimum four week program.
- **Piano** – There are two pianos that can each be rented for \$5/hour (including PST; min half hour) plus a Studio or Heritage room rental.
- **Sandblaster/Table Top Printing Press/Wash Out Booth** – The Sandblaster, Table Top Printing Press, or Wash Out Booth can be rented for \$20 per hour (including PST; min. half hour). The renter must be familiar with the machines.
- **Mah Jongg Game** – American version of Mah Jongg can be rented for \$10.00/day (including PST; min half day). Can be rented for use outside the building.
- **Lino Cut Kit** – 10 Lino cut tools, 4 brayers and inks for relief printing for \$20.00/day (including PST; min half day). Can be rented for use outside the building.
- **Paper Making Screens** – Various sizes of screens. 10 per rental for \$20.00/day (including PST; min half day). Can be rented for use outside the building.

Groups/Schools Pottery Classes (Weekdays from Sept-June)

Rates effective January 1, 2023

Hand Building – Clay Included

**Pieces are bisque fired and ready for pickup in approximately one week*

1-10 Participants/Students			
	Cost	GST	Total
One Time Visit - 1 hour hand building (or glazing) class	\$125.00	\$6.25	\$131.25
One Time Visit - 1.5 hour hand building class	\$175.00	\$8.75	\$183.75
Two Time Visit - 1 hour hand building and 1 hour glazing class	\$225.00	\$11.25	\$236.25
11-18 Participants/Students			
	Cost	GST	Total
One Time Visit - 1 hour hand building (or glazing) class	\$175.00	\$8.75	\$183.75
One Time Visit - 1.5 hour hand building class	\$250.00	\$12.50	\$262.50
Two Time Visit - 1 hour hand building and 1 hour glazing class	\$300.00	\$15.00	\$315.00
Over 18, Add for Instructor Assistant			
	Cost	GST	Total
One Time Visit - 1 hour hand building (or glazing) class	\$46.73	\$2.33	\$49.00
One Time Visit - 1.5 hour hand building class	\$50.00	\$2.5-	\$52.50
Two Time Visit - 1 hour hand building and 1 hour glazing class	\$80.00	\$4.00	\$84.00

Note: Bookings are dependent on Instructor availability. A minimum 1 week notice is required for a cancellation. All supplies included.

Screen Printing – BRING YOUR OWN T-SHIRT

Bring your own t-shirts or other garment (as long as it is 50% or more cotton) and send us a design and print with your group. Designs must be sent min. 1 week prior to program to Arts Centre

8-11 Participants/Students			
	Cost	GST	Total
One Time Visit – 1-1.5 hour Screen Printing Program (Bring your own t-shirts/garments)	\$40.00	\$2.00	\$42.00
12-18 Participants/Students			
	Cost	GST	Total

One Time Visit – 1-1.5 hour Screen Printing Program (Bring your own t-shirts/garments)	\$40.00	\$2.00	\$42.00
Over 18, Add for Instructor Assistant			
	Cost	GST	Total
One Time Visit – 1-1.5 hour Screen Printing Program (Bring your own t-shirts/garments)	\$40.00	\$2.00	\$42.00

Note: Bookings are dependent on Instructor availability. A minimum 1 week notice is required for a cancellation. Bring your own shirts, all other supplies are included.

Pottery Studio Fees

Rates effective January 1, 2024

You may use the pottery studio during regular Arts Centre hours but not when programs/classes are in progress. Please call (306) 953-4811 to check studio availability.

For individuals who are registered in a class – You pay for clay and fire & glaze fees only. Costs for studio time, shelf rental, and kiln loading & unloading are included.

For individual potters - individuals not registered in a class – You can choose from the following options. Clay must be purchased at the Arts Centre or firing fees also apply (as listed below).

Pottery Studio Fees			
Options	Cost	GST	Total
Per Hour	\$5.00	\$0.25	\$5.25
Per Day (Includes kiln loading and unloading)	\$10.00	\$0.50	\$10.50
Punch Card (Includes 10 punches/10 hours, shelf rental for one month max, kiln loading and unloading)	\$30.00	\$1.50	\$31.50
Shelf Rental (\$5.00 per month after punch card expiry membership)	\$1000	\$0.50	\$10.50
Monthly Membership (Includes unlimited access when programs are not in progress, shelf rental for one month max, kiln unloading and loading)	\$70.00	\$3.50	\$73.50

Clay

Half Box (Clay, Glaze and Firing Fee)				
Options	Cost	GST	PST As of Oct 1/22	Total
M340	\$38.29	\$1.91	\$2.30	\$42.50
M350; M390	\$39.19	\$1.96	\$2.35	\$43.50
M370; L212; F78G	\$43.24	\$2.16	\$2.59	\$48.00
M390	\$40.77	\$2.04	\$2.45	\$45.25
L212; F78G	\$41.67	\$2.08	\$2.50	\$46.25
Coffee Clay	\$45.05	\$2.25	\$2.70	\$50.00
Reclaim Log (Approx. size of ¼ box – as available)	\$15.09	\$0.75	\$0.91	\$16.75
Full Box (Clay, Glaze and Firing Fee)				
Options	Cost	GST	PST As of Oct 1/22	Total
M340	\$76.13	\$3.81	\$4.47	\$84.50
M350; M390	\$78.15	\$3.91	\$4.69	\$86.75
M370; L212; F78G	\$86.04	\$4.30	\$5.16	\$95.50
M390	\$81.08	\$4.05	\$4.86	\$90.00
L212; F78G	\$79.28	\$3.96	\$4.76	\$88.00
Coffee Clay	\$90.09	\$4.50	\$5.41	\$100.00

Firing Fees

For clay not purchased at the Arts Centre (includes both bisque and glaze firing).

Firing Fee – Per Piece, 2 Firings (Approx. Mug size)			
Rate	Cost	GST	Total
Per Piece	\$5.00	\$0.25	\$5.25
Per Half Kiln	\$30.00	\$1.50	\$31.50
Per Full Kiln	\$60.00	\$3.00	\$63.00
Re-fire – 1 Item			
Per Half Kiln	\$2.50 - \$10.00/Item (Pottery Studio Technician discretion based on size of item)		

OPEN ART STUDIO (16+)

Mondays from 6:00 to 9:00 p.m. Come and use the Studio room to create your art! You can choose from the following options:

Rate	Cost	GST	Total
Per hour	\$5.00	\$0.25	\$5.25
Per evening	\$10.48	\$0.52	\$11.00
Punch Card 10 punches/10 hours	\$30.00	\$1.50	\$31.50

EA RAWLINSON CENTRE

Rental Rates Community Users

Rates effective January 1, 2024

* All prices are increased 2 times on all statutory holidays.*

Theatre Rental

Includes:

- Theatre with standard lights and sound
- Lobby – with Bar Service, Dressing rooms, Servery and Green room
- Front of House Captain and volunteers
- 2 Technicians and a Duty Manager (up to 5 hours)

Community Non-Profit Rate

Options	Cost	GST	Total
Performance Time (Up to 5 Hours)	\$727.38	\$36.37	\$763.75
Same Day 2 nd Performance	\$407.14	\$20.36	\$427.50
Additional Set-up/Rehearsal Time Rate is Per Hour (Same Day, Max 5 Hours)	\$42.86	\$2.14	\$45.00
Additional Set-up/Rehearsal Day (Max 5 Hours)	\$481.90	\$24.10	\$506.00
Time Required over 5 Hours Rate is Per Hour	\$42.86	\$2.14	\$45.00
Technicians	Included in the 5 hour rental block		
Technicians – Per Hour (Additional Hours up to the 8 th Hour)	\$50.00	\$2.50	\$52.50
Technicians – Per Hour (Additional Hours after the 8 th Hour)	\$100.00	\$5.00	\$105.00

Ticket Service Charges (Facility Fees)

A total of \$5.00 plus GST & (PST as of October 1, 2022) in Facility Fees will be added to your ticket price:

- Captial Building Levy - \$2.00 plus GST/PST
- Stabilization Fee – \$2.00 plus GST/PST
- Youth Access Fee – \$1.00 plus GST/PST

Non-Profit/Not For Profit Set-up Fee per event/session is \$75.00 plus GST/PST.

Ticket Sales Reports will be sent out on Mondays. If you require additional Sales Reports you will be charged \$25.00 per report.

Concession/Merchandise Fees

Options	Cost	GST	PST As of Oct 1/22	Total
When any area of the Centre is used as a Concession or for the Sale of Merchandise Rate is Per Day	\$268.10	\$13.40	n/a	\$281.50
Cleaning Fee (If used, the servery is expected to be left clean. Failure to do so will result in a cleaning fee.)	\$85.95	\$4.30	n/a	\$90.25
Additional cleaning/sanitation visits required or requested Rate is Per Visit	\$54.05	\$2.70	\$3.24	\$60.00

Festival Rental

Includes:

- Use of Theatre, Lobby, Green Room, Dressing Rooms, Multipurpose Area, Loading Room, Laundry Room, Coat Check and Servery
- Set-up of Centre's tables and chairs as required
- Front of House Captain and volunteers
- 2 Technicians and a Duty Manager

Community Non-Profit Rate

Options	Cost	GST	Total
12 hours (9:00am – 11:00pm) Including 2 one hour breaks	\$1,391.90	\$69.60	\$1,461.50
Meal Break Penalty 6 hours without a one hour meal break	\$214.05	\$10.70	\$224.75
Additional Set-up – Per Hour	\$54.05	\$2.70	\$56.75

Commercial Festival Rate

Options	Cost	GST	Total
12 hours (9:00am – 11:00pm) Including 2 one hour breaks	\$2,570.00	\$128.50	\$2,698.50
Meal Break Penalty 6 hours without a one hour meal break	\$214.05	\$10.70	\$224.75

Non-Ticketed Seminars, Meetings and Conferences

Includes:

- Theatre, Lobby, Servery, Tables, and Chairs set-up as required
- 2 Technicians, Duty Manager or Security Guard

Commercial Rate

Options	Cost	GST	Total
9:00am – 5:00pm or 4:00pm – 12:00am (8 hours)	\$1,285.00	\$64.25	\$1,349.25
Additional Hours – Per Hour	\$54.05	\$2.70	\$56.75

Non-Profit Rate

Options	Cost	GST	Total
9:00am – 5:00pm or 4:00pm – 12:00am (8 hours)	\$1,194.05	\$59.70	\$1,253.75
Additional Hours – Per Hour	\$54.05	\$2.70	\$56.75

Lobby Functions

Includes:

- Lobby, Servery, Tables and Chairs
- Duty Manager or Security Guard

Options	Cost	GST	Total
5 Hours (Including set-up time)	\$509.05	\$25.45	\$534.50
Additional Hours – Per Hour	\$4.05	\$2.70	\$56.75

Multipurpose Space Rental

Options	Cost	GST	Total
All groups – 8 Hours (Including set-up time)	\$240.95	\$12.05	\$253.00
Additional Hours – Per Hour	\$54.05	\$2.70	\$56.75

Marketing Fees/Packages

Options	Cost	GST	Total
Printing of 60 Posters	\$84.05	\$4.20	\$88.25
Poster Distribution on our Regular Poster Runs	\$84.05	\$4.20	\$88.25
Full Marketing/Promotion (Includes printing of 60 posters, distribution on regular poster runs, newsletter and eblasts to our ticket base)	\$268.10	\$13.40	\$281.50

Rental Rates Commercial Users

Rates effective January 1, 2023

* All prices are increased 2 times on all statutory holidays.*

Theatre Rental

Includes:

- Theatre with standard lights and sound
- Lobby —standard set-up of tables and chairs
- Dressing rooms, Green room
- Front of House Captain and volunteers
- Coat Check
- Bar Service (optional)

Commercial Presenters Rate

Options	Cost	GST	Total
Performance time (Up to 5 hours)	\$1,478.10 or 10% of total sales net tax and ticket service charges - Whichever is greater	\$73.90	\$1,552.00
Same Day 2 nd Performance (Up to 5 hours)	\$1,478.10 or 10% of total sales net tax and ticket service charges - Whichever is greater	\$73.90	\$1,552.00
*Commercial Renters shall pay all labour costs, minimum Crew of 2 Technicians			
Crew Regular Rate Per Hour	\$54.05	\$2.70	\$56.75
Time Over 8 Hours and Regular Time on Stat Holidays – Per Hour	\$105.00	\$5.25	\$110.25
Time Over 8 Hours on Stat Holidays Per Hour	\$129.05	\$6.45	\$135.50

Merchandise Fee: Licensee or Renter 85%. Centre 15%.

Ticket Service Charges (Facility Fees)

A total of \$5.00 plus GST & (PST as of October 1, 2022) in Facility Fees will be added to your ticket price:

- Captial Building Levy - \$2.00 plus GST/PST
- Stabilization Fee – \$2.00 plus GST/PST
- Youth Access Fee – \$1.00 plus GST/PST

Commercial Set-up Fee per event/session is \$135.00 (GST/PST Included) plus 2.5% from all credit/debit card transactions.

Ticket Sales Reports will be sent out on Mondays. If you require additional Sales Reports you will be charged \$25.00 per report.

Lobby Functions

Includes:

- Lobby, Servery, Tables and Chairs
- Venue Technician or Security Guard

Options	Cost	GST	PST As of Oct 1/22	Total
8 Hours (Including set-up/take down time)	\$503.10	\$25.15	n/a	\$528.25
Additional Hours – Per Hour	\$54.05	\$2.70	n/a	\$56.75
Bar Tender – Per Hour (Minimum 3 hours)	\$21.17	\$1.06	\$1.27	\$23.50

Multipurpose Space Rental

Options	Cost	GST	Total
All groups – 8 Hours (Including set-up time)	\$240.95	\$12.05	\$253.00
Additional Hours – Per Hour	\$54.05	\$2.70	\$56.75

Concession/Merchandise Fees

Options	Cost	GST	PST As of Oct 1/22	Total
When any area of the Centre is used as a Concession or for the Sale of Merchandise Rate is Per Day	\$268.10	\$13.40	n/a	\$281.50
Cleaning Fee (If used, the servery is expected to be left clean. Failure to do so will result in a cleaning fee.)	\$81.90	\$4.10	n/a	\$86.00
Additional cleaning/sanitation visits required or requested Rate is Per Visit	\$51.58	\$2.58	\$3.09	\$57.25

Marketing Fees/Packages

Options	Cost	GST	Total
Printing of 60 Posters	\$76.19	\$3.81	\$80.00
Poster Distribution on our Regular Poster Runs	\$76.19	\$3.81	\$80.00
Full Marketing/Promotion (Includes printing of 60 posters, distribution on regular poster runs, newsletter and eblasts to our ticket base)	\$255.24	\$12.76	\$268.00

BIRTHDAY/GROUP PACKAGES

Party Packages

Rates effective January 1, 2024

Prince Albert Arts Centre

Options	Cost	GST	Total
Pottery or Arts/Craft Class Per Person (minimum 8 people)	\$15.29	\$0.76	\$16.00
Pottery or Arts/Craft Class (10-12 children/youth)	\$150.00	\$7.50	\$157.50
Pottery or Arts/Craft Class Per Person (13+ children/youth)	\$15.29	\$0.76	\$16.00
Room Rental Only Per Hour	\$17.14	\$0.86	\$18.00
Children's Art Supplies from the Arts Centre Per Person(with room booking)	\$2.14	\$0.11	\$2.25

Create Your Own Program (any age group)

Options	Cost	GST	Total
1-1.5 hour Screen Printing Program Rate is Per Person (Bring your own shirt/garment) (All Ages, minimum 8, maximum 30)	\$15.00	\$0.75	\$15.50 Plus \$10.00 Screen Setup Fee
1.5 hour Pottery Class Rate is Per Person (Hand Building or Wheel for ages 10+) (Minimum 6, maximum 12)	\$30.00	\$1.50	\$31.50
1.5 hour Painting Class Rate is Per Person (All supplies included) (Minimum 6, maximum 18)	\$30.00	\$1.50	\$31.50
1.5 hour Arts Activity Rate is Per Person (i.e. Painting, Cooking/Little Chefs, Drawing) (Minimum 6, maximum 12)	\$25.00	\$1.25	\$26.25
2 Pottery Classes (1.5 hr. as above + 1 hr. Glazing) (Minimum 6, maximum 12)	\$50.00	\$2.50	\$52.50

Note: Parties are dependent on Instructor availability. A minimum 1 week notice is required for a cancellation. All supplies included.

Alfred Jenkins Field House

Options	Cost	GST	PST	Total
Gymnasium/Multi-Purpose Room (Gym, and Room for 2 hrs)	\$94.29	\$4.71	n/a	\$99.00
Turf B-day Party	\$136.67	\$6.83	n/a	\$143.50
Climbing Wall/ Multi-Purpose Room (Climbing Wall and in Room for 2hrs)	\$42.62 \$5.86	\$2.13 \$0.29	\$2.30 \$0.35	\$44.75 plus \$6.50/child



RPT 23-353

TITLE: Little Red River Park Development Update

DATE: August 29, 2023

TO: Community Services Advisory Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

1. That the report be forwarded to the 2024 Budget Committee deliberations for consideration of the proposed 2024 initiatives.
2. That the Truth and Reconciliation Framework as outlined within RPT 23-353, be approved.

TOPIC & PURPOSE:

To provide and update on current development within the park, approved plans for 2023 and the proposed initiatives for 2024.

BACKGROUND:

Over the last several years there has been and continues to be considerable headway made on work to bring improvements to Little Red River Park which started with the development and adoption of the Little Red River Park Masterplan in 2019.

In the spring of 2019, the City of Prince Albert engaged HTFC and Oxbow Architect to create a Master Plan for Little Red River Park with a goal to address programming and infrastructure needs in the park.

Since the adoption of the Masterplan, the Community Services Department continues to revisit the document each operating year to ensure that goals for park improvements and programming aligns with the plan as well as the Community Services Masterplan. This in turn allows Community Services to review this information, identify priorities and consult on what

those future costs may be to make the necessary improvements and bring that information in report form for further consideration.

This report will provide an update regarding what has been accomplished year-to-date, along with updates on partnerships, development opportunities and operational improvements related to the priorities outlined in the Little Red River Park Master Plan.

PROPOSED APPROACH AND RATIONALE:

Little Red River Park is a natural urban park covering approximately 1,200 acres within the city limits of the City of Prince Albert. It is situated immediately north of the North Saskatchewan River. Prince Albert is fortunate to have such a large park in proximity to its urban core. A place of great natural beauty, Little Red River Park is of comparable size to Winnipeg's Assiniboine Park (1,100 acres) and Vancouver's Stanley Park (1,000 acres). At the confluence of the Spruce (Little Red) and North Saskatchewan Rivers, the park is ecologically contiguous to the Nisbet Provincial Forest. It is one of the series of parks along the North Saskatchewan River known collectively as the Pêhonân Parkway.

Although Little Red River Park does not serve as large an urban population as Winnipeg or Vancouver, Saskatchewan's park tourism has traditionally drawn visitors from the whole province, and not just the nearest urban centers. Because of its large size and natural setting, Little Red River Park has the opportunity to serve as an urban park while functioning similarly to a municipal or regional park, offering a broad range of potential visitor experiences. The site has offered appeal to people from across the province of Saskatchewan and Canada through the years, for a variety of human activities.

In 2019, HTFC Planning, Design, and Oxbow Architecture undertook the tasks of collecting data, engaging the local community, and analyzing findings on the park in order to offer recommendations for moving forward through a 10-year Master Plan, the City is now entering year 4 of the Masterplan implementation. The purpose of the Master Plan is to guide future operations, development, partnerships, governance and funding of the park to ensure that it remains a valued place in the Prince Albert region.

Community Services will identify in this report the successes to date and will also provide a summary of priority work completed in 2023 based on prior budget approval. We will also highlight future recommendations as identified in the 'Stages of Development' report provided to Council in June of 2021 and Capital investment required under each stage to help accomplish these priorities.

2020 – 2023 priorities and improvements that have been accomplished:

1. Contractor in place to supply services to the Cosmo Lodge (Knotty Pine Bistro)

2. Parks Department has taken responsibility for the day-to-day maintenance within the park, including but not limited to: Mowing, string trimming, garbage, pruning, daily checks thru out the park, snow removal, etc.
3. Improvements to the trail systems, ski hill, working in partnership with both the Prince Albert Nordic Ski Club and the Kinsmen Ski and Snowboard Centre Operator. Council's approval on a Bike Skills Park within Little Red River Park in partnership with the Rock 'N' Road Cycling Club.
4. Improvements to the signing of trails.
5. In House GIS support and partnership with Saskatchewan Polytechnic on development of an interactive trail map that is available on the City website.
6. Marketing initiatives to bring more awareness to the park through the New City Website and social media sites.
7. Renewal of the Kinsmen Ski and Snowboard Center Operator Agreement
8. Development of formal Agreement with the Prince Albert Nordic Ski Club for the network of trails and Equipment.
9. Development of formal Agreement with the Rotary Club for the Rotary Adventure Park.
10. Construction and installation of 3 new pedestrian bridges within the park.
11. Fire Smart Management/Fuel Mitigation first year completion in 2021 under a 5-year agreement with the Saskatchewan Public Safety agency through a federal government cost share 60% City, Federal Government 40%
12. Internet connection has been brought to the Ski Hill and Cosmo Lodge but has proven not so reliable due to the low area the core are of the park sits. We have searched out other opportunities and technology in consultation with the IT Department and will be updating our service through the Star-link satellite platform in the coming weeks.

13. Fire hydrant connection near the bottom of the east toboggan hill has been completed with hopes of providing our own snow making services for the toboggan hill within 2-years (2025 tentative date).
14. Construction and completion of the Rotary Adventure Park and Zip Lines
15. Paved accessible pathway from the Cosmo Lodge down to the Rotary Adventure Park and Zip Lines.
16. Completion of parking and roadway improvements with a total of **151** designated parking stalls through out the center core of the park.
17. Construction and completion of a new 16 X 24 Warm-up Shelter near the Cosmo Lodge
18. Improvements and addition to the covered picnic shelter near the playground – expected completion is the end of October 2023
19. Construction and installation of year-round washrooms to be installed by the end of September near the toboggan hill.

The Little Red River Park will have seen a total of **\$3,187,530.00 invested** through 2020 – 2023.

The accomplishments are a direct result of the generous support of:

- The Rotary Club of Prince Albert
- Malcolm Jenkins Family Foundation
- Provincial and Federal Grants
- Support of City Mayor and Council through the budgeting process

- In-kind Donations from community and local business

2024 Priorities:

1. Once the Playground has been completed and amenities are in place, consideration for Playground Programming for Little Red River Park will be made.
2. A new Ski Lift for the Kinsmen Ski and Snowboard Center. The current lift(s) have approximately one maybe two years left and are nearing the end of their useable life. We have been working with Technical Safety Authority of Saskatchewan, the agency of the Government of Saskatchewan responsible for the inspection of safety monitoring of elevating devices such as ski lifts. We continue to repair and maintenance the equipment and are nearing the end of the expectant life of the homemade lift system which is estimated to be approximately 40 plus years old.

The department has over the last 3 years researched possible ski lift options noting that one possible consideration was a Magic Carpet. The Magic Carpet has now been removed as a consideration as it would require significant changes to the slope of the hills and the cost of the product has more than doubled since 2020. The price ballooned from the original quote of \$147,258.00 US Dollars in 2022 to 2023 seeing that cost move to \$315,745.00 US Dollars, this does not include taxes, delivery or installation.

The Department has been working in consultation with the Ski Hill Operator and a Company out of New Hampshire, New England, and TowPro Lifts who specialize in Portable Rope Tow Systems that we believe would suit the needs of both hills. Estimated costs of this system would be approximately \$60,390 US Dollars per lift, would require minimal installation and would allow for removal of the new lift system at the end of each season for it to be stored indoors during the off season. A total investment based on conversion rates as of September 2023 would require a total investment of \$225 - 250,000 this would include taxes, duties, feeds, freight, installation and training. The amount is not expected to be higher than \$250,000 however it will fluctuate based on market conditions at the time of ordering. This system would have minimal maintenance requirements when compared to the current lift system already in place.

Part of the challenge we face here in Canada, is the limited suppliers of such lifts. Most lift manufacturers are based either out of the United States or Europe.

3. Continue work in consultation with the Public Works team in bringing improved water

service thru the park connecting strategic points to a closed water system that will eventually make its way to out to the Airport. This closed water system will allow for potable water in the central core of the park and provide additional snow making opportunities.

4. Develop a Resource Management and Emergency Preparedness Plan that encompasses the entire park, Kinsmen Ski Hill, Cosmo Lodge, user groups operating within the park during the four operating seasons. Consultation with all levels of emergency services, user groups will be required.
5. Continue work with Saskatchewan Public Safety Agency and Prince Albert Fire Department to continue work on a wildfire management plan for Little Red River Park. The City is in a 5-year agreement with SPSA for Fire Smart Management/Fuel Mitigation Planning. Through this agreement the City has committed to \$153,900 over the 5-year period with a cost share structure as follows:

2022 – 60% City funding \$30,780	40% Federal \$20,250
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2023 – 60% City funding \$30,780	40% Federal \$20,250
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2024 – 60% City funding \$30,780	40% Federal \$20,250
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2025 – 60% City funding \$30,780	40% Federal \$20,250
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6. Work to review and improve upon service levels through the addition of staff to help assist in the service level gaps that will become noticeable as the park becomes busier. These additional staff will be looked at through the operational lens as well as a programming lens to see how they would best fit and duties that would be required to be provided.

Community Services recognizes that as we work to build out the core essentials of the park there will be a need for additional staffing support as the park sees a continued healthy increase in visitors each year. Over the past 36 months City park space, specifically Little Red River Park continue to see large increases in usage. The increase is partial due to ongoing improvements and the connection for people to improve upon their mental health and quality of life. As a result this continues to highlight the importance of maintaining those spaces and providing services to ensure

that we meet standards and service delivery levels.

Total Capital Improvements for consideration during 2024 budget deliberations - **\$250,000 estimate**

By the end of 2024 the City will have accomplished the main core improvements for Little Red River Park as outlined above. These amenities and improvements are the first recommendations through the Little Red River Master Plan. We believe these are part of the core essentials of the park and add to the sustainability of services and programming while assisting with the function and flow of the park. Community services will continue to provide Council with future updates that outline continued sought out partnerships and future funding noting that the LRRP Masterplan has been put together as a living document to be reviewed year-to-year.

2025 Priorities:

- Stump Post replacement through the center core of the Little Red River Park, many of the posts are rotting, falling over or missing – we will be gathering pricing and a replacement strategy to bring to the 2025 Budget Committee for consideration
- Security of Park thru fencing initiatives, gates deterring vehicular entry – Security of the park has long been a concern with unwanted vehicular traffic and the challenges that come with securing a 1200+ Acre Park. The department will continue to investigate options available to continue to build upon the security through out the park.

Truth and Reconciliation Framework

Administration was directed to bring forward a process for consideration at an upcoming meeting through the following resolution:

“That Administration bring forward a process for consideration at an upcoming meeting to follow when recommending the implementation of Truth & Reconciliation Initiatives at the Little Red River Park.”

Little Red River Park:

Because the first inhabitants of Little Red River Park were the Dakota people, it would make sense that they be the main peoples to consult and collaborate with.

Reconciliation Opportunity:

Locations that once housed the local Dakota community including the cabins, roads and

community hall as well as sacred spots have been identified. In the spirit of inclusivity and Reconciliation, there is an opportunity to work with Wahpeton and other local First Nations and Metis communities to build a gathering space for cultural events that bring together youth and Elders from indigenous and non-Indigenous communities.

The proposed process for Implementation of Truth and Reconciliation Initiatives at the Little Red River Park are as follows:

Noting that efforts towards truth and reconciliation should be the responsibility of all persons, these efforts may take different approaches as a 'one process, fits all' approach may not be appropriate.

A broad protocol/process could be described as follows:

1. Issues/needs identified where applicable.
2. Identify priorities for Truth & Reconciliation (City's strategic plan & Truth & Reconciliation Calls to Action).
3. Priorities are structured in city work/action plans – i.e. City Council, a specific department or area of the department.
4. These plans would identify who the lead is and who would be the best persons to consult and collaborate with. These would be identified based on the priority or issue, and who is assigned to the task. For example if it is government focused, governance would be consulted. If it were a youth focused, youth would be consulted.
5. Plans that involve indigenous peoples should have consultation from indigenous peoples such as Elders, Knowledge Keepers, Indigenous youth, PA Urban Indigenous Coalition.
6. As per the Cultural Diversity and Protocol Policy, protocols would be followed when asking an Elder or Knowledge Keeper for assistance.
7. Plans are executed/completed (some may be ongoing).
8. Plans are evaluated and recommended to City Council for approval before proceeding.

Why a Knowledge Keepers Committee?

The Knowledge Keepers committee was created by the Prince Albert Historical Society to develop a permanent exhibit on the Indigenous history of our City and area.

Representation of the committee consists of (1 rep from each Indigenous group that is home to P.A. – 6 in total). These individuals would seek the required permissions (protocol) from their Chief and/or Chief & Council if required.

The Knowledge Keepers are identified and respected in their communities for having this knowledge to share. They can provide valuable information, education, and recommendations for community.

The Department is providing this outlined process for consideration to Truth and Reconciliation Initiatives at the Little Red River Park.

Other Equally Important Strategic Planning Considerations:

Community services is committed to researching these other important considerations looking for innovative technology opportunities, funding partnerships, consultation and ongoing communication while considering the following.

Clearing of deadfall from river course – The meandering course of the Spruce River (Little Red River) runs approximately 6.5 kilometers in total length from the point where it meets the northern boundary of the Park to the point where it spills into the North Saskatchewan River. Along this course, deadfall from the forested river edge has rendered this river course unnavigable, and indeed dangerous to watercraft. This represents a missed recreational opportunity.

Removal of this deadfall within the Park, will create an opportunity for canoe and kayak trips along the Little Red. This, in turn, if demand allows, opens up potential boat rental opportunities within the park. Currently this initiative is being investigated further as past estimates have indicated that efforts to complete this work would be in the tens if not hundreds of thousands of dollars and may not be an initiative that is attainable.

Internal Wayfinding and Boundary Demarcation – Signage throughout the Park with discrete branding and graphic continuity will help to build a strong graphic identity for the Park and identify it as a unique and special place. Signage must be clear, unambiguous, multi-lingual, and employ best practices for universal design.

Signage should also clearly demarcate all park entrances and boundaries of the Park, it should be clear to visitors that they are entering the Park. Also in our efforts consideration should be given to lighting at the entrances to the park. There is currently no street lighting at either of the Park entrances. This is a problem for both safety (perceived and actual) and wayfinding.

Improved transportation Too and Through the Park – Ideas such as extension of Prince Albert Transit Service to the Park with regular day-time service to Cosmopolitan Lodge would increase accessibility to the Park for those with limited transportation options. The new route could also service Glass Field Airport from the main Downtown transfer point at Central Avenue and 14th Street. Council has approved a trial period in 2023 of transit service to the park and to be reviewed internally once complete.

North Riverbank Trail System (Kiwanis Club) – In 1997 a capital project was undertaken by the City with financial support from the Prince Albert Kiwanis Club in the amount of \$17,500 and Nature Prince Albert and Saskatchewan Lotteries in the amount of a \$7000 grant to upgrade the self-guided nature trail system just North of the City and East of the Diefenbaker Bridge along highway 55 East. Today this 4.5 Kilometers of trail on the south side of highway 55 East is overgrown and inaccessible in many areas and would require planning and budgetary consideration to see it re-habilitated and serving as a natural guided experience by foot or bike to Little Red River Park.

Re-establishment of the Friends of Little Red River User Group – This group has served as an important voice for user groups at LRRP over the years with a direct line back to the Community Services Advisory Group. The group has not functioned as a whole since 2020 and consideration moving forward of a similar group is being considered.

CONSULTATIONS:

Extensive consultation was completed through the development of the Little Red River Park Master Plan.

Efforts to continue a consultative approach in the weeks and months ahead with park visitors, user groups, other key organizations and groups as outlined in the Little Red River Park will be key to ensuring continued success moving forward.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Administration will continue to communicate internally with all departments involved as well as our Communications Department to ensure timely updates are provided to the public, user groups, and Mayor and Council where necessary.

OTHER CONSIDERATIONS/IMPLICATIONS:

There is no policy, financial, privacy implications or other considerations

STRATEGIC PLAN:

The proposed project(s) align with the Strategic Goal(s) within the City's 2023-2025 Strategic Plan as follows:

Investing in Infrastructure through 'Nature Area Planning' with continued prioritization and support of recommendations identified through the annual reporting of the State of the Parks & Playgrounds Improvement Plan, Little Red River Park Master Plan, and the Urban Forestry Management Plan.

Delivery Professional Governance through 'Engaged Government' by 'Identifying' sensitive issues in advance and implement thorough quality communication as well as 'Strengthen'

relationships with external organizations to share information and collaborate on projects and services.

OFFICIAL COMMUNITY PLAN:

There are three (3) Strategic Goals related to the Community Services Master Plan supported here:

Active & Caring Community: The planning process has taken into account all feedback received by the public, user groups and stakeholder organizations.

Sustainable Growth: The planning process will continue to identify recommendations that focus on priorities for the future with the understanding of available resources to implement any initiatives.

Infrastructure: The City will create infrastructure that supports growth while planning for continuous improvement.

This report supports the Community Services Master Plan initiatives and addresses the goal of contributing to infrastructure and sustainability efforts through proper planning which can help preserve and maintain natural and built environments. Our connection to the natural world is important and must be considered in the delivery of community services.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION:

Verbal - Timothy Yeaman, Parks and Open Spaces Manager

Written by: Timothy Yeaman, Parks and Open Space Manager

Approved by: Director of Community Services and City Manager

Authorized representative of:
MAGIC CARPET® LIFTS
don@inter-mtn.com

PROPOSAL
for
BOARDWALK® Design Conveyor Lift

To: Tim Yeaman Date: February 6, 2020
Company: City of Prince Albert, SK
e-mail: tyeaman@citypa.com

Application: **Beginner Lift**

Length:	450 feet
Vertical Rise:	up to 15%
Capacity:	1500 persons per hour
Drive System:	30 HP
Incoming Power:	480 or 600 VAC
Head (unload section) Section:	One (1)
Tail (load) Section:	One (1)
Intermediate Sections:	Forty-four (44)
Belt Tensioning System:	Constant Tension with Marshmallow Springs
Walkways:	Full length, both sides
Belting:	New <i>Magic Grip II</i> ® Premium belt
Base Conveyor System	24" Wide Belt: \$ 140,000.00 USD
	30" Wide Belt: \$ 147,258.00 USD

Pricing valid for 30 days - FOB Denver, CO
For Gravity Tension Counterweight System add on \$10,800.00 USD

Includes:

- ✓ Engineering Packet, P. Eng. Stamped
- ✓ CSA Z98 requirements and pre-installation criteria
- ✓ Technical specifications and analysis
- ✓ Acceptance test procedure
- ✓ Components specifications
- ✓ Mechanical component drawings
- ✓ Electrical schematics



Proudly made in the USA since 1990



PROPOSAL FOR:
LOCATION:
DATE:

CITY OF PRINCE ALBERT

Prince Albert, SK
January 27, 2023

Application:	Ski Hill
Length:	450'
Belt Width:	See Below
Vertical Rise:	67.5' (15%)
Design Capacity:	1500 persons per hour
Drive System:	30HP
Incoming Power:	480VAC, Three Phase
Head (unload) Section:	1
Tail (load) Section:	1
Intermediate Sections:	43 standard + 1 with belt scraper
Walkway Panels, 12" wide:	88
Belt Tensioning System:	Constant Manual Tension w/marshmellow springs
Belting Material:	Premium 3ply 330# "Magic Grip" Belting
Conveyor System:	24" Wide \$290,750.00 USD 30" Wide \$315,745.00 USD

For Gravity Tension Counterweight System add on \$19,680.00 USD

FOB Denver - Budgetary Purposes

Included:

- ✓ CSA Z98 requirements and pre-installation criteria
- ✓ Technical Specifications and Analysis
- ✓ Components Specifications
- ✓ Electrical Schematics
- ✓ Acceptance Test Procedure
- ✓ Mechanical Component Drawings

- Motorized belt cleaning brush



Contact: Will Mayo 207-441-4040

Towpro Lifts LLC
 326 Main st Unit #4
 Fremont NH 03044

Price Quote

Submitted on 02/02/2023

Customer Information

TYeamer@citypa.com
 306.953.4802

Quote #

KS #23-065

Delivery Address

Kinsmen Ski and Snowboard Centre
 Prince Albert SK, S0J 3H0

Project Title

Kinsmen TP-25 x2

Project Description

(2) 25 HP KITS 6:1 overall reductions
 15-20+ person capacity
 2 Ropes Serving 475 and 430 ft
 460V input
 including installation and shipping

Deposit Total

\$72,468.00

Deposit Due

before construction

Description	Qty	Unit price	Total price
TP-25 Lift package	2.00	\$60,390.00	\$120,780.00
roller Stanchions	8.00	\$125.00	\$1,000.00
1" Rope totaling 905 feet of service	925.00	\$6.00	\$5,550.00
Splice	2.00	\$250.00	\$500.00
additional accessories - lift tower sheaves	8.00	\$250.00	\$2,000.00
freight Estimatre from Fremont NH USA to Prince Albert SK Canada	2.00	\$2,800.00	\$5,600.00
Taxes Duties and Fees associated with Canadian Customs	127,830.00	8%	\$9,587.25
Site visit, installation and training	2.00	1,300.00	2,600.00
travel costs and lodging	4.00	1,500.00	6,000.00

Notes: **ALL PRICES ARE IN US DOLLARS**
 this quote includes installation and in-person training from our team. Please allow 12-16 weeks from date of deposit to shipping day. Quotes are accurate for 90 day minimum after which prices are subject to change.

Subtotal \$153,617.25

paid \$0.00

Due \$153,617.25 USD