



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, MARCH 13, 2023, 4:00 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Wes Hicks, Director of Public Works
Jody Boulet, Director of Community Services
Wilna Furstenberg, Communications Coordinator
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor Miller, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0063. **Moved by:** Councillor Head

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Mayor Dionne

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0064. **Moved by:** Councillor Lennox-Zepp

That the Minutes for the Executive Committee Public and Incamera Meetings held February 27, 2023, be taken as read and adopted.

Absent: Mayor Dionne

CARRIED

5. DELEGATIONS

5.1 Taxation and Places of Worship & Registered Independent Schools (CORR 23-17)

Verbal Presentation was provided by Dr. Terry M. Hayes D.PC, Associate Pastor/Sr. Administrator of Canadian Revival Centre & Elevation Academy of Prince Albert.

0065. **Moved by:** Councillor Cody

That CORR 23-17 be received as information and filed.

Absent: Mayor Dionne

CARRIED

6. CONSENT AGENDA

6.1 December 2022 Accounts Payable Payments (RPT 23-96)

That RPT 23-96 be received as information and filed.

6.2 February 28, 2023 Golf Course Advisory Committee Meeting Minutes (MIN 23-19)

That MIN 23-19 be received as information and filed.

0066. **Moved by:** Councillor Head

That the Consent Agenda Item Nos. 6.1 and 6.2 be received as information and referred, as indicated.

Absent: Mayor Dionne

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 Assessment Legal Counsel (RPT 23-67)

Verbal Presentation was provided by Vanessa Vaughan, City Assessor.

0067. **Moved by:** Councillor Cody

That RPT 23-67 be received as information and filed.

Absent: Mayor Dionne

CARRIED

7.2 Year 2022 – Snow Management Special Tax – Bylaw No. 8 of 2022 (RPT 23-92)

Verbal Presentation was provided by Melodie Boulet, Finance Manager.

0068. **Moved by:** Councillor Kilmer

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Snow Management unaudited overage costs of \$878,747, be funded from the Fiscal Stabilization Fund for Year 2022.

Absent: Mayor Dionne

CARRIED

7.3 Year 2022 – Roadways Special Tax – Bylaw No. 9 of 2022 (RPT 23-97)

Verbal Presentation was provided by Melodie Boulet, Finance Manager.

0069. **Moved by:** Councillor Head

That the following be forwarded to an upcoming City Council meeting for consideration:

That the surplus revenue generated from the 2022 Roadways Special Tax and the unspent funds from the Roadways Recapping Program for year ending 2021 in the total amount of \$349,769.04, be allocated as follows:

1. The amount of \$274,751.80 be allocated to fund the additional costs spent in 2022 for the Concrete Sidewalk, Curb and Median Rehabilitation Program; and,
2. The amount of \$75,017.24 be credited to the Capital Works Committed Reserve to fund additional Roadway and Concrete Sidewalk work in 2023.

Absent: Mayor Dionne

CARRIED

7.4 Year 2022 – Business Improvement District (BID) Levy – Bylaw No. 11 of 2022 (RPT 23-94)

Verbal Presentation was provided by Melodie Boulet, Finance Manager.

0070. **Moved by:** Councillor Kilmer

That the following be forwarded to an upcoming City Council meeting for consideration:

That the surplus revenue in the amount of \$27,607 in Year 2022, generated from the Business Improvement District Levy, be credited to the Prince Albert Downtown Business Improvement District Operating Reserve.

Absent: Mayor Dionne

CARRIED

7.5 2023 Property Tax Bylaws (RPT 23-87)

Verbal Presentation was provided by Melodie Boulet, Finance Manager.

0071. **Moved by:** Councillor Cody

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the following Bylaws be given first and second readings:
 - a. Bylaw No. 5 of 2023;
 - b. Bylaw No. 6 of 2023;
 - c. Bylaw No. 7 of 2023;
 - d. Bylaw No. 8 of 2023; and,
 - e. Bylaw No. 9 of 2023;
2. That Administration bring forward an Incentive Program for purchasers of vacant residential lots to assist in the development and building of a house on the lot; and,

3. That Administration consult with the Prince Albert Downtown Business Improvement District to advise and request feedback for future budget requirements.

Absent: Mayor Dionne

CARRIED

0072. **Moved by:** Councillor Lennox-Zepp

That Administration provide a report on options for consideration with respect to imposing levies for The Yard District.

Absent: Mayor Dionne

CARRIED

7.6 Prince Albert Elks Lodge No. 58 – Request for Tax Exemption Agreement and Donation – Year 2023 to 2027 (RPT 23-100)

Verbal Presentation was provided by Melodie Boulet, Finance Manager.

0073. **Moved by:** Councillor Edwards

That the following be forwarded to an upcoming City Council meeting for consideration:

That a Tax Exemption Agreement between The City and the Prince Albert Elks Lodge No. 58 for a five (5) year term be approved as follows:

1. The municipal taxes and levies be exempt from 2023 to 2027, for the property located at 93 - 8th Avenue East, with the exception of Local Improvement Levies;
2. A Tax Exemption for Public and Separate School Taxes be approved subject to receiving correspondence from the Ministry of Saskatchewan and the Prince Albert Catholic School Division, if required;
3. A donation of \$26,000 for the years 2023 to 2027 be received on or before October 31st of each year to be dedicated towards the Aquatic and Arenas Recreation Centre;
4. The City shall, at the City's expense, erect a sign, plaque or comparable designation satisfactory to the parties, in prominent view of the public at the Aquatic and Arenas Recreation Centre, acknowledging the contribution made by the Prince Albert Elks Lodge No. 58 to the Centre; and,

5. The Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

Absent: Mayor Dionne

CARRIED

7.7 Land Acquisition for Fire Stations (RPT 23-93)

PowerPoint Presentation was provided by Kris Olsen, Fire Chief.

0074. **Moved by:** Councillor Head

That the following be forwarded to an upcoming City Council meeting for consideration:

That the following City owned lands be allocated for a Fire Station, subject to review and approval by Administration:

1. The 1000 Block of 28th Street West, legally described as Lots 5 through 28, Parcel 12, Plan No. G6438A, Extension 0, including fifty percent (50%) of the easement directly south of this land; and,
2. The 1700 Block of 15th Avenue East, legally described as Parcel 103, Plan No. 00PA19030, Extension 2.

Absent: Mayor Dionne

CARRIED

7.8 Fire Station Capital Reserve (RPT 23-95)

Verbal Presentation was provided by Kris Olsen, Fire Chief.

0075. **Moved by:** Councillor Head

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That a Fire Station Reserve be established to fund future Fire Stations; and,
2. That funding of the Fire Station Reserve at an annual amount of \$500,000 be referred for consideration during the 2024 Budget deliberations.

Absent: Mayor Dionne

CARRIED

8. UNFINISHED BUSINESS

9. ADJOURNMENT – 6:42 P.M.

0076. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

Absent: Mayor Dionne

CARRIED


COUNCILLOR CHARLENE MILLER
CHAIRPERSON


CITY CLERK

MINUTES ADOPTED THIS 3rd DAY OF APRIL, A.D. 2023.