



## **CITY OF PRINCE ALBERT**

### **EXECUTIVE COMMITTEE REGULAR MEETING**

# **MINUTES**

**MONDAY, JANUARY 30, 2023, 4:03 P.M.  
COUNCIL CHAMBER, CITY HALL**

**PRESENT:**

Mayor Greg Dionne  
Councillor Charlene Miller  
Councillor Terra Lennox-Zepp  
Councillor Tony Head (Attended via video conferencing)  
Councillor Don Cody  
Councillor Dennis Ogradnick  
Councillor Blake Edwards  
Councillor Dawn Kilmer  
Councillor Ted Zurakowski

Terri Mercier, City Clerk  
Sherry Person, City Manager  
Kris Olsen, Fire Chief  
Wes Hicks, Director of Public Works  
Mitchell J. Holash, K.C., City Solicitor  
Savannah Price, Records Coordinator  
Kiley Bear, Director of Corporate Services  
Jody Boulet, Director of Community Services  
Ramona Fauchoux, Director of Financial Services  
Craig Guidinger, Director of Planning and Development Services

## **1. CALL TO ORDER**

Councillor Cody, Chairperson, called the meeting to order.

## 2. APPROVAL OF AGENDA

0021. **Moved by:** Mayor Dionne

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

**CARRIED**

## 3. DECLARATION OF CONFLICT OF INTEREST

## 4. ADOPTION OF MINUTES

0022. **Moved by:** Councillor Miller

That the Minutes for the Executive Committee Public and Incamera Meetings held January 9, 2023, be taken as read and adopted.

**CARRIED**

## 5. DELEGATIONS

5.1 Transit Extended Hours Trial (RPT 23-22)

5.1.1 Public Transit Extended Hours of Service (CORR 23-8)

PowerPoint Presentation was provided by Evan Hastings, Transportation and Traffic Manager and Verbal Presentation was provided by Carlos Correa, International Student Advisor and Rajesh Chandran, Vice President, Students Association, Saskatchewan Polytechnic.

0023. **Moved by:** Mayor Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

That the following alteration of Transit Hours be approved on a trial basis during weekdays from March 13, 2023 to March 31, 2024, subject to the awarding of the Federal and Provincial Governments' One-Time Public Transit Grant Funding:

1. To extend the Rush Hour Service every half-hour from 9:45 a.m. to 2:45 p.m.;

2. To reduce operating frequency from every half-hour to every hour for all routes between 6:15 p.m. to 7:15 p.m.; and,
3. To extend all transit routes to operate every hour from 7:15 p.m. to 10:15 p.m.

**CARRIED**

## **6. CONSENT AGENDA**

## **7. REPORTS OF ADMINISTRATION & COMMITTEES**

- 7.3 Five Year Tax Relief Request – Abbeyfield Houses Society of Prince Albert Inc. (RPT 22-472)

Verbal Presentation was provided by Briane Vance, Senior Accounting Manager.

0024. **Moved by:** Councillor Ogradnick

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That a seventy-five percent (75%) Tax Exemption Agreement with Abbeyfield Houses Society of Prince Albert Inc. for a five (5) year term be approved for the years 2023 to 2027 inclusive, including Municipal Taxes and Levies, except Local Improvements;
2. That a seventy-five percent (75%) Tax Exemption of Public and Separate School Taxes be approved, subject to receiving approval from the Saskatchewan Ministry of Government Relations, if required, and the Prince Albert Catholic School Division; and,
3. That the Mayor and City Clerk be authorize to execute Agreement on behalf of The City, once prepared.

**CARRIED**

7.7 Parcel AA Development – Metis Nation Saskatchewan (RPT 23-18)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0025. **Moved by:** Mayor Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

That the proposal from Métis Nation Saskatchewan for the construction of an Office and a Child Care Centre be supported in principle, subject to receiving an Application for amendments to the Official Community Plan and Zoning Bylaw, along with the receipt of a Discretionary Use Development Permit Application to be considered at an upcoming City Council meeting.

**CARRIED**

7.1 Proposed Shopping Cart Procedure (RPT 23-15)

Verbal Presentation was provided by Todd Olexson, Sanitation Manager.

0026. **Moved by:** Councillor Lennox-Zepp

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That Administration be directed to implement the Abandoned Shopping Carts Procedure;
2. That the Abandoned Shopping Cart Policy previously approved by City Council Resolution No. 086 dated February 27, 2006, be repealed; and,
3. That Administration bring forward an amendment to the Waste Collection and Disposal Bylaw to establish a fee for the pick-up of Shopping Carts at the landfill by business owners.

**CARRIED**

7.2 Utility Invoicing Options (RPT 22-486)

Verbal Presentation was provided by Natara Kulcher, Utility Services Manager.

0027. **Moved by:** Councillor Edwards

That the following be forwarded to an upcoming City Council meeting for consideration:

- 1. That new Water Account customers receive Utility Invoices through e-billing as the default, with an option to receive paper invoices upon request only;
- 2. That all new e-billing customers be entered into a Sign-Up Contest draw to win one (1) of two (2) \$50 credits on their next Utility Invoice; and,
- 3. That the Sign-Up Contest run for a period of three (3) months.

**CARRIED**

7.5 Bylaw No. 1 of 2023 – Building Fee Bylaw (RPT 23-14)

PowerPoint Presentation was provided by Michael Nelson, Chief Building Official.

0028. **Moved by:** Mayor Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

That Bylaw No. 1 of 2023 be introduced and given three (3) readings.

**CARRIED**

7.4 Year 2020 and 2021 Settlement Municipal Share – Housing Projects (RPT 23-12)

Verbal Presentation was provided by Briane Vance, Senior Accounting Manager.

0029. **Moved by:** Councillor Edwards

That the following be forwarded to an upcoming City Council meeting for consideration:

- 1. That the 2020 and 2021 Settlement Municipal Share for Housing Projects of the Prince Albert Housing Authority in the amount of \$44,598.72 and \$59,761.37 be funded in Year 2022 as follows:

|                       |             |
|-----------------------|-------------|
| 2020 Operating Losses | \$44,598.72 |
| 2021 Operating Losses | \$59,761.37 |

|   |               |
|---|---------------|
| Total Operating Losses                          | \$104,360.09  |
| Less 2022 Budget                                | (\$14,990.00) |
| Less 2021 Unspent Budget – Fiscal Stabilization | (\$14,990.00) |
| Remainder to be funded from Housing Reserve     | \$74,380.09   |

2. That the amount of \$74,380.09 be funded in Year 2022 from the Housing Reserve for the unbudgeted 2021 and 2020 operating losses for the Prince Albert Housing Authority; and,
3. That the amount of \$14,990 be funded by the unspent 2021 Budget from Fiscal Stabilization in Year 2022.

**CARRIED**

7.6 Bylaw No. 2 of 2023 – Zoning Bylaw Amendment (RPT 23-2)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0030. **Moved by:** Councillor Lennox-Zepp

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That Bylaw No. 2 of 2023 be introduced and given first reading; and,
2. That Administration provide notification to hold a Public Hearing.

**CARRIED**

7.8 Integrated Planning (RPT 22-483)

Verbal Presentation was provided by Sherry Person, City Manager.

0031. **Moved by:** Councillor Edwards

That RPT 22-483 be received as information and filed.

**CARRIED**

**8. UNFINISHED BUSINESS**

**9. ADJOURNMENT – 6:19 P.M.**

0032. **Moved by:** Councillor Kilmer

That this Committee do now adjourn.

**CARRIED**



COUNCILLOR MILLER  
CHAIRPERSON



CITY CLERK

MINUTES ADOPTED THIS 27<sup>TH</sup> DAY OF FEBRUARY, A.D. 2023.