



## **CITY OF PRINCE ALBERT**

### **COMMUNITY SERVICES ADVISORY COMMITTEE REGULAR MEETING**

# **AGENDA**

**WEDNESDAY, SEPTEMBER 7, 2022, 4:00 PM  
MAIN BOARDROOM, 2ND FLOOR, CITY HALL**

#### **1. CALL TO ORDER**

#### **2. APPROVAL OF AGENDA**

#### **3. DECLARATION OF CONFLICT OF INTEREST**

#### **4. APPROVAL OF MINUTES**

- 4.1 May 25, 2022 Community Services Advisory Committee Meeting Minutes for Approval (MIN 22-53)

#### **5. CORRESPONDENCE & DELEGATIONS**

#### **6. REPORTS OF ADMINISTRATION & COMMITTEES**

- 6.1 Culture Plan (MCAP) Update (RPT 22-324)

PowerPoint Presentation: Judy MacLeod Campbell, Arts & Culture Coordinator

- 6.2 Public Art Update (RPT 22-325)

PowerPoint Presentation: Judy MacLeod Campbell, Arts & Culture Coordinator

6.3 State of the Playgrounds Update 2022 (RPT 22-345)

PowerPoint Presentation: Timothy Yeaman, Parks & Open Spaces Manager

6.4 Rates & Fees - Community Services Department (RPT 22-348)

PowerPoint Presentation: Curtis Olsen, Sport & Recreation Manager

**7. UNFINISHED BUSINESS**

**8. ADJOURNMENT**



City of  
**Prince Albert**

*MIN 22-53*

**MOTION:**

That the Minutes for the Community Services Advisory Committee Meeting held May 25, 2022, be taken as read and adopted.

**ATTACHMENTS:**

1. Minutes



## CITY OF PRINCE ALBERT

### COMMUNITY SERVICES ADVISORY COMMITTEE REGULAR MEETING

# MINUTES

**WEDNESDAY, MAY 25, 2022, 4:02 P.M.  
CONFERENCE ROOM, 3<sup>RD</sup> FLOOR, CITY HALL**

PRESENT: Councillor Dennis Ogradnick  
Jordan Carriere  
Cathy Crane  
Diane Kopchynski  
Rose Rothenburger  
Rishi Sankhla  
Robin Wildey

Savannah Price, Secretary  
Jody Boulet, Director of Community Services

#### **1. CALL TO ORDER**

Councillor Ogradnick, Chairperson, called the meeting to order.

#### **2. APPROVAL OF AGENDA**

0022. **Moved by:** Sankhla

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

Absent: Councillor Tony Head and Landon Adams

**CARRIED**

**3. DECLARATION OF CONFLICT OF INTEREST**

**4. ADOPTION OF MINUTES**

0023. **Moved by:** Wildey

That the Minutes for the Community Services Advisory Committee Regular Meeting held April 27, 2022, be taken as read and adopted.

Absent: Councillor Tony Head and Landon Adams

**CARRIED**

**5. CORRESPONDENCE & DELEGATIONS**

**6. REPORTS OF ADMINISTRATION & COMMITTEES**

6.1 Little Red River Park Development Update (RPT 22-220)

Verbal Presentation was provided by Timothy Yeaman, Parks and Open Spaces Manager.

0024. **Moved by:** Wildey

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

That RPT 22-220 be forwarded to the 2023 Budget Committee deliberations for consideration of the proposed 2023 initiatives.

Absent: Councillor Tony Head and Landon Adams

**CARRIED**

6.2 Forestry Management Plan Update (RPT 22-221)

Verbal Presentation was provided by Timothy Yeaman, Parks and Open Spaces Manager.

0025. **Moved by:** Sankhla

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

That the identified Focus Areas for 2022 be supported and form the basis for the Forestry Division Work Plan.

Absent: Councillor Tony Head and Landon Adams

**CARRIED**

**7. UNFINISHED BUSINESS**

**8. ADJOURNMENT – 4:55 P.M.**

0026. **Moved by:** Carriere

That this Committee do now adjourn.

Absent: Councillor Tony Head and Landon Adams

**CARRIED**

COUNCILLOR DENNIS OGRODNICK  
CHAIRPERSON

SAVANNAH PRICE  
SECRETARY

MINUTES ADOPTED THIS 7<sup>TH</sup> DAY OF SEPTEMBER, A.D. 2022.



Funding has been provided by the City of Prince Albert each year. As well, the Arts & Culture Coordinator has applied for and received the Community Cultural Engagement and Planning grant from SaskCulture in every year of the MCAP, and other grants/funding as noted in the chart below.

<b>Year</b>	<b>City of Prince Albert</b>	<b>SaskCulture CCEP</b> (note funding crosses over into two years)	<b>Other grants and funding accessed</b>	<b>TOTALS</b>
2015 (-2016)	\$10,000	\$10,000		<b>\$20,000</b>
2016 (-2017)	\$10,000	\$10,000	\$4000 (SaskCulture Culture Days)	<b>\$24,000</b>
2017 (-2018)	\$40,000	\$5,000	\$4000 (SaskCulture Culture Days)	<b>\$49,000</b>
2018 (-2019)	\$20,450	\$5,000	\$4000 (SaskCulture Culture Days)	<b>\$29,450</b>
2019 (-2020)	\$40,000	\$2,500	\$9000 (SaskCulture Culture Days; NLCDC)	<b>\$51,500</b>
2020 (-2021)	\$40,000	\$5,000	\$6,000 (SaskCulture Culture Days; SK Arts)	<b>\$51,000</b>
2021 (-2022)	\$40,000	\$5000	\$27,000 (SaskCulture Culture Days sponsorship; SK Arts Artists in Communities grants (2); SPRA Cultural Diversity Grant)	<b>\$72,000</b>
<b>2022 (-2023) to date</b>	<b>\$40,000</b>	<b>\$5000</b>	<b>\$25,200 (SaskCulture Culture Days Sponsorship; Community Initiatives Fund; Prince Albert Council for the Arts)</b>	<b>\$70,200</b>
<b>Total to date</b>	<b>\$240,450</b>	<b>\$47,500</b>	<b>\$79,200</b>	<b>\$367,150</b>

As well as the initiatives funded through the City of Prince Albert, SaskCulture, and other organizations as listed above, MCAP working group members and partners have demonstrated their connection and commitment to the culture plan and have implemented initiatives and programs directly related to the Culture Plan.

Each year, an evaluation has been completed by Prairie Wild Consulting and with the MCAP Working Group and a “Highlights” annual document is created and shared to increase awareness of the MCAP and its successes. The 2021 MCAP Highlights document is attached to this report.

A “Reflect & Refresh” was conducted in 2021, half way through the 10 year Culture Plan. The Reflect and Refresh was completed to reflect on accomplishments in the last five years, assess the current environment, and prioritize actions for the next five years. This document was provided with the Spring update and is on the Culture Plan page of the City’s website.

### **PROPOSED APPROACH AND RATIONALE:**

The 2022 MCAP Budget Plan tracked to date is attached to this report. Some of the initiatives completed or underway for 2022 include:

- Cultural Celebrations - to support cross-cultural understanding in our community and to celebrate and promote the different cultural and spiritual celebrations that are important to the people in Prince Albert through images, information and experiences related to these celebrations on social media and the City’s website.
- culturecatch – a monthly (or more) social media share of a culture success story in P.A. to promote positivity and community pride.
- Indigenous Naming Initiative – We have had one meeting with the Knowledge Keepers to date in 2022.
  - A video created by Wilna Furstenberg, to share the pronunciation of the Indigenous names for River Street (and the signs along River Street) was completed and posted on our website and City Hall monitor. The Prince Albert Historical Society will also share this video at the Historical Museum.
  - Billboard posts were also created to say “Welcome” in our City’s Indigenous languages.

**Knowledge Keepers shared that they are getting positive feedback on the initiatives they have supported (such as the Indigenous Interpretative signage, River Street Signs, Little Red picnic tables, etc.), that they “see themselves” and the youth are talking about this.**

- Cultural Inventory – Updating the Cultural Inventory for Prince Albert and making it as accessible and user friendly as possible. There will be a workshop on Sept.8 to go through the inventory.
- Artists in Communities – continuing to work with now six Artists, several community organizations (8 and counting), and a Coordinator (Jesse Campbell) to create arts opportunities in non-traditional community organizations with the ultimate goal of regular arts in communities programming, and Artist Residencies. The “Mentor” in this project,

Lynda Monahan, did an amazing job connecting artists to the community organizations and supporting and guiding the artists involved. Lynda completed her role and retired in June. There has been a lot of success with this project such as with workshops, programs, and a community exhibit of their work.

- Culture Days 2022 – Free culture programs and events organized by the Culture Days committee and others between September 23 to October 15. Many events are planned and we are looking forward to providing these free opportunities in arts and culture for our City. We continue to be part of the national survey group.
- Little Red River Park Signs – installation of the signage completed in 2021 for Little Red River Park about the park’s history, once an ancient Dakota Village, as well as a land acknowledgement sign, needs to occur.
- Micro grants – delivery of two micro grants for the community to access for events (new or emerging) and for equity, diversity and inclusion initiatives. One grant has been accessed to date for “When the Deer Comes to the City”, hands on opportunity to learn how to scrape and flesh hides in downtown Prince Albert and City parks.
- Crosswalk Art – facilitating the painting of three Crosswalks and some sidewalks with artistic designs to increase temporary public art, beautify and add fun to our surroundings, and support local Artists. This year’s designs include piano keys, hockey sticks and the Prince Albert Orange Shirt Day design.
- Reconciliation and Diversity – supported the Prince Albert Multicultural Council Canada Day and World Walk-a-thon towards reconciliation and showcasing our diversity.
- Play in the Park – supported Sum Theatre’s Play in a Park held in June. They did a second show as well!
- Professional Development – we will be partnering with the Community Resource Centre to hold a training session on “Getting Discovered” – how to help organizations and businesses be found online and create captivating content, led by Carolyn Carleton.
- Other Partnerships -
  - Partnering with Canadian Tire and Prince Albert Grand Council to support an event “An Evening with Chief Delormes” from the Cowessess First Nation this Fall.
  - Working with Parks Canada to host an unveiling event for the National Historic Person recognition for James Isbister in September.
  - Planning opportunities for National Truth & Reconciliation Day with local coalitions.
  - Supported costs for the one week workshop portion with Community Youth Building Futures Working and with the Saskatchewan Council for International Cooperation and an artist (Bruno Hernani) on a mural project to be installed downtown, donated by SCIC.
- 2<sup>nd</sup> Avenue Banners - Implementing a banner program calling local artists to create banner designs to be hung on 2<sup>nd</sup> avenue to showcase local culture and promote beautification.
- Reducing Barriers – reviewing and implementing ways to reduce barriers to participation such as transportation.

The draft 2023 plan and budget is attached to this report.

**CONSULTATIONS:**

- MCAP Working Group – four meetings have been held to date
- Prince Albert Urban Indigenous Coalition, Community Network Coalition
- Community Building Youth Futures P.A.
- Historical Society Knowledge Keepers Committee
- Tim Yeaman, Parks Manager
- Prince Albert Multicultural Council

**COMMUNICATION AND/OR ANNOUNCEMENT PLAN:**

Ongoing communication about the MCAP initiatives, implementation and progress is important. The following methods of communication are utilized:

- MCAP Working Group
- Partner organizations
- City of Prince Albert Website
- Printed plans
- Event, and Equity, Diversity and Inclusion Micro Grants
- MCAP Brochures
- Logo identification of the MCAP
- Key messages
- Implementation Initiatives
- City of Prince Albert enewsletter
- City of Prince Albert Calendar of Events
- City of Prince Albert Social Media
- Community Meetings and Events

**POLICY IMPLICATIONS:**

- Official Community Plan
- Social Master Plan (in development)
- Community Services Master Plan
- Cultural Diversity & Protocol Policy
- Civic Arts Policy
- Public Art Policy

**FINANCIAL IMPLICATIONS:**

As noted in the attached 2022 MCAP Budget and Plan, the total 2022 MCAP budget is \$95,000:

- \$40,000 from the City of Prince Albert
- \$20,000 grant carry over from 2021
- \$35,000 in grants and sponsorship secured in 2022

The draft 2023 budget plan is attached to this report. The 2023 funding request is \$40,000.

**STRATEGIC PLAN:**

The Municipal Cultural Action Plan is linked to the following goals of the strategic plan:

**Active and Caring Community:** The City strives to provide high quality services to meet the dynamic needs and expectations of our citizens.

**Sustainable Growth:** the City will anticipate, encourage and prepare for growth and be responsive to the needs of our community.

**Infrastructure:** The City will create infrastructure that supports growth while planning for continuous improvement.

**OFFICIAL COMMUNITY PLAN:**

The Municipal Cultural Action Plan is part of the Official Community Plan. The Planning & Development department is part of the MCAP Working Group. Section 13 of the Official Community Plan speaks to Prince Albert Culture, and identifies a number of Goals and Policies to support this important initiative.

**OPTIONS TO RECOMMENDATION:**

There are no options to the recommendations, privacy implications or other considerations/implications.

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION:** PowerPoint pdf by Judy MacLeod Campbell

**ATTACHMENTS:**

1. MCAP 2021 Highlights
2. MCAP 2022 Budget Tracked to Date
3. MCAP 2023 Budget Draft

Written by: Judy MacLeod Campbell, Arts & Culture Coordinator

Approved by: Director of Community Services and City Manager

# TOWARDS RECONCILIATION

Working with a Knowledge Keepers committee, we created River Street Signs in our communities' six local Indigenous languages: Plains Cree, Swampy Cree, Woodland Cree, Dakota, Dene and Metis.

These signs were installed at three locations along River Street at Kistapinanihk, the gathering place. This is the first location names under the City's Indigenous Naming Initiative.



# TOWARDS RECONCILIATION

The City of Prince Albert, working with the Prince Albert Indian and Metis Friendship Centre (PAIMFC), completed a Call for an Indigenous Artist to create a design for 'Orange Shirt Day - Every Child Matters'. The chosen artist, Ailah Carpenter, created 'Flying Back Home', a design uniquely for Prince Albert and a design of hope.

The design was used for shirts sold by the PAIMFC, as well as a stencil created for organizations to paint their windows for Orange Shirt Day and the National Day for Truth & Reconciliation.



# CULTURE DAYS 2022

24 events throughout the City between Sept.24 and Oct.24

- P.A. Design a Shirt School Contest
- Downtown Public Art Tour
- Herbal Plant Walk
- RE:Imagine Fashion
- Paint in the Park
- Journaling Workshop ... and many more!
- #7 in most events for population (this and Cities are 2 categories)

SEPT 24 - OCT 24  
**CULTURE DAYS**  
Prince Albert

Events Calendar

RE:IMAGINE



**CULTURE DAYS** SEPT 24 - OCT 24  
Prince Albert  
RE:IMAGINE THE POSSIBILITIES!

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>All Month:</b> <ul style="list-style-type: none"> <li>• Community Culture Chalkboard (Prince Albert Arts Centre)</li> <li>• Mann Art Gallery Exhibits</li> <li>• John V. Hicks Gallery Exhibits (Prince Albert Arts Centre)</li> <li>• Grace Campbell Gallery Exhibit (Library)</li> <li>• Downtown Historical Walking Tour (self-guided)</li> <li>• Prince Albert Public Library: A to Z World Food (Facebook)</li> </ul>						24 RE:Imagine P.A. Design a Shirt Contest Outdoor Gallery Begins
<b>Location Legend:</b> <ul style="list-style-type: none"> <li>• Prince Albert Arts Centre</li> <li>• Mann Art Gallery</li> <li>• Prince Albert Historical Museum</li> <li>• YWCA Wesley</li> <li>• Downtown Prince Albert</li> <li>• Gateway Mall</li> <li>• Kinmen Park</li> <li>• Virtual</li> <li>• Little Red River Park/Knotty Pine Bistro</li> <li>• John M. Cuelenaere Library</li> <li>• Other</li> </ul>						*12 to 7 pm Tapestrama *10 am to 5 pm Downtown Sidewalk Sale *2 pm Downtown Public Art Tour *9 am to 5 pm Free Admission to the Historical Museum *1 to 4 pm Community Mural Historical Museum Project Kick Off *12 to 3 pm Imagine: Out of the Box Thinking *12 to 3 pm Urban Art Tour
26 12 to 7 pm Tapestrama	27	28 7 pm Journaling Workshop	29 10:30 am Kyle Charles (Comic Artist) Presentation	30	1 *2 pm Studio 1010 Exhibit Reception *11 am to 12 pm Flamenco Dancing!	2 1-3 pm Mann Art Gallery Vault Tour & Art Activity
3 *1-3 pm Herbal Plant Walk *3-5 pm Paint in the Park	4 *11:30 am to 1:30 pm RE:Imagine Fashion *2 pm AND 7 pm NFB Sixties Scoop Film - Birth of a Family *8:30 am to 9 pm National Sixties Scoop Exhibit	5	6 6 to 8 pm South Asian Cooking Class	7 5-7 pm Thanksgiving Culture Art	8	9
10	11	12	13 6 to 9 pm Try Pottery	14	15	16
17 *3 pm Journaling Workshop (Zoom) *Saskatchewan Library Week Oct.17 to 23 Rising Above videos on P.A.P.L website and Facebook	18	19	20	21 *5-7 pm Halloween Culture Craft! *1-3 pm Youth Art Workshop with Diana Chabros *6:30 pm Closing Reception for Dianna Chabros' Samskara Exhibit *Lunafest 7:00 pm (partner with YWCA)	22	23 *1 to 4 pm Screen Printing Workshop *2 pm Historical Museum Community Mural Reveal

## CULTURE DAYS

# PRINCE ALBERT SASKATCHEWAN

## TOP PARTICIPATING COMMUNITY

### CULTURE DAYS

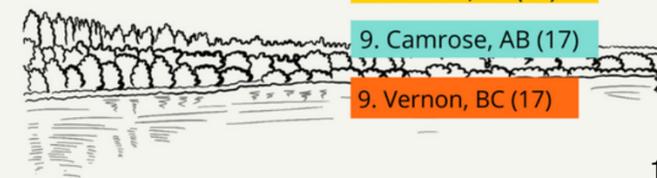
COMMUNITIES WITH THE MOST EVENTS IN 2021.

1. Canmore, AB (36)
2. Scugog, ON (34)
3. Minto, ON (32)
4. Yorkton, SK (29)
5. Flin Flon, MB (28)



### Rural & Small Towns

6. The Pas, MB (25)
7. Prince Albert, SK (24)
8. Mission, BC (19)
9. Camrose, AB (17)
9. Vernon, BC (17)



# ARTISTS IN COMMUNITIES

- 1 Coordinator
- 1 Mentor
- 1 Partner Organization
- 4 Artists
- 6 Community Organizations
- 16 workshops/programs
- Over 100 participants (Oct–Dec)
- 1 month Exhibit (April) at the John V. Hicks Gallery,  
Prince Albert Arts Centre





# UTILIZING THE OUTDOORS

During the pandemic and public health orders for limiting contact and social distancing, our great outdoors were, and still are, the place to be!

Examples of creative outdoor programs and opportunities included:

- Playground Program return
- Showcasing the Playground Program and Children's Art Camp work at the "Outdoor Art Gallery" set up at the arbors in Kinsmen Park
- E.A. Rawlinson Centre Drive Ins and Curbside Concerts
- Mann Art Gallery temporary public art installations through the Metis Mentorship Program
- Children's Outdoor Art Camps at the Arts Centre
- Downtown Sidewalk Sale
- Camps at Little Red River Park



# REFLECT & REFRESH

Reflecting on what has been accomplished, and planning for the next five years of the MCAP

As we entered the last half of the ten year Culture Plan in 2021, we decided it was time to reflect on our accomplishments and refresh our energy and enthusiasm for the next five years!

The addendum does not replace the Culture Plan, it's intent is to provide focus for the next few years.

The community was engaged to help set this direction and the priorities, and the changing environment was also considered. It was validated that all of the MCAP goals are relevant.

Prince Albert Municipal Cultural Action Plan  
2022 Budget Initiatives

Updated: Apr.12, 2022



2021 Action/Initiative	Theme/Goal Reference	Action/Initiative Detail	Timeline	2022 Budget	SaskCulture CCEP	Actual to Date
<b>EXPENSES</b>						
<b>Event Support - MCAP Event Micro Grant (that are not receiving other COPA supports i.e. Waiving of Fees; DMF; CGP)</b>	Our Heritage; The River & Natural Surroundings/Places; Performing, Visual & Mixed Arts; Supportive Infrastructure & Related Resources; Food and Food Related/Culinary Culture; All Ages - Activities, Amenities, Programming;	Support to new, emerging or developing special events that animate public spaces (includes virtual option). Events that are not receiving other COPA supports i.e. Waiving of Fees; DMF; CGP. \$500-\$750 max.	Ongoing	\$5,000.00		\$500.00
<b>Cultural Diversity, Equity and Inclusion Grant</b>	Bridging Nations; Our Heritage	This grant will support community initiatives and projects that ensure that equity, diversity and inclusion are thoughtfully considered and build intercultural awareness and understanding in the community	Ongoing	\$5,000.00		
<b>Culture Days Free Events</b>	Our Heritage; Bridging Nations; All Ages - Activities, Amenities, Programming; Performing, Visual & Mixed Arts; Industry, Business & Innovation; Food and Food Related/Culinary Culture	Support the Culture Days events for 2022. Theme is Culture Days 2022: Connecting, Caring, Celebrating. Sept.23-Oct.7, 2022.	Culture Days: September 23-October 7	\$7,000.00		\$250.00
<b>Marketing Prince Albert Positives &amp; Culture</b>	Our Heritage; The River & Natural Surroundings/Places; Performing, Visual & Mixed Arts; Supportive Infrastructure & Related Resources; Food and Food Related/Culinary Culture; All Ages - Activities, Amenities, Programming;	culturecatch monthly or more sharing positive news stories; Photography	Ongoing	\$1,500.00		
<b>Cultural Protocols</b>	Bridging Nations; Our Heritage	Funding for cultural protocol related expenses such as tobacco, cloth, Knowledge Keeper consultation meetings, etc.	Ongoing	\$1,500.00		
<b>Community Reconciliation initiatives</b>	Bridging Nations; Our Heritage	Canada Day Reconciliation Ceremony; Training/Education	July 1 - Canada Day Event	\$1,500.00		\$1,500.00
<b>Indigenous Naming Initiative</b>	Our Heritage; Bridging Nations	Name one space every 1-2 years. Next priority is focus on grandmothers.		\$4,000.00	Yes	\$1,089.60
<b>Diversity and Multicultural Awareness Initiatives</b>	Bridging Nations; Food Related/Culinary Culture	Cultural Celebrations sharing/education posts (\$3000); Integrating activities/supports for newcomers in City run programs and facilities; Newcomers & Indigenous relationship building through art; Anti-Racism initiatives; embracing differences project	Ongoing	\$4,000.00		\$535.56
<b>Support non-profit and cultural organizations training and networking opportunities (i.e. volunteers, grants,)</b>	Performing, Visual & Mixed Arts; Industry, Business & Innovation; All Ages - Activities, Amenities, Programming; Community Vitality & Networking	Training Topics: Diversity, Equity and Inclusion; Evaluation		\$1,500.00		
<b>Provide specialized/targeted funding for unique opportunities that create sense of place like moveable furniture; outdoor heritage/cultural signage; functional and/or portable public art.</b>	Supportive Infrastructure & Related Resources; Industry, Business & Innovation; Performing, Visual & Mixed Arts; Our Heritage; The River & Natural Surroundings/Places	Examples of projects (won't be all of them): 2nd Ave Public Art Project/Entrances public art (aluminum; lighting; painted plant pots); Crosswalk Art; Mural project with SCIC (postponed from 2021); Potential Partnership initiatives with business community - PA Tourism/PAREDA, PADBID, Chamber; Play in a Park (June 15)		\$12,000.00		\$4,584.72
<b>Little Red River Park master plan initiatives that grow the park's culture</b>	Our Heritage; The River & Natural Surroundings/Places; Performing, Visual & Mixed Arts; Supportive Infrastructure & Related Resources; Food and Food Related/Culinary Culture; All Ages - Activities, Amenities, Programming; Community Vitality & Networking	Install signage at Little Red (done last year)/Ceremony; Crokicurl?; Increased signage (especially wayfinding to park); LRRP Master Plan priorities?	Spring 2022	\$1,000.00		
<b>Supporting Professional and Developing Artists - Artists in Communities</b>	Performing, Visual & Mixed Arts; Industry, Business & Innovation; All Ages - Activities, Amenities, Programming; Community Vitality & Networking	Support professional Artists and community organizations to provide opportunity for community to engage with the arts through Artist lead projects. Goal to lead to residencies.		\$45,000.00		\$31,732.72

Supporting Professional and Developing Artists - Artists in Communities	Performing, Visual & Mixed Arts; Industry, Business & Innovation; All Ages - Activities, Amenities, Programming; Community Vitality & Networking	Mural Project with Sask Council for International Cooperation & Artist Bruno Hernani. COPA covered meals (3) for the one week workshop, SCIC paying all other costs (donation).				\$848.73
Develop a Riverbank Working Group and immediate actions	<del>Our Heritage; The River &amp; Natural Surroundings/Places; Performing, Visual &amp; Mixed Arts; Supportive Infrastructure &amp; Related Resources; Food and Food Related/Culinary Culture; All Ages - Activities, Amenities, Programming;</del>	Riverbank Working Group and initiatives; Connectivity to LRRP		\$0.00		
Work with the Transportation area of COPA Public Works and others to tackle barriers.	All Ages - Activities, Amenities, Programming; Community Vitality & Networking; Industry, Business & Innovation	Meet with the City's Transportation area of Public Works to discuss transportation barriers and issues and work towards solutions		\$0.00		
<b>OPERATIONAL ACTIONS</b>						
Cultural Inventory	Performing, Visual & Mixed Arts; Industry, Business & Innovation; All Ages - Activities, Amenities, Programming; Community Vitality & Networking; Supportive Infrastructure & Related Resources	Work with PAUIC, possibly CBYF and Prairie Wild to update the Cultural Inventory and add it to the COPA website	Spring	\$2,500.00	Yes	
MCAP continues promotion and awareness building	All Themes and Operational	Annual Report (4 page)	Ongoing	\$500.00		
Ongoing internal evaluation of the MCAP	Operational	Prairie Wild documentation/tracking/metrics development	Ongoing	\$2,500.00		\$1,155.00
MCAP continued communication, promotion, awareness building, and collaboration and support across community organizations	Operational	Working Group meeting costs such as coffee, lunch, etc. - 1-2 in person	Ongoing	\$500.00		\$259.40
<b>Total Expenses</b>				<b>\$95,000.00</b>		<b>\$42,455.73</b>
<b>REVENUE</b>						
COPA				\$40,000.00		\$40,000.00
SaskCulture CCEP Carry Over from 2021				\$0.00		\$0.00
SK Arts Artists in Communities Project Grant Carry Over From 2021				\$10,000.00		\$10,000.00
SK Arts Artists in Communities Project Grant Carry Over General				\$10,000.00		\$10,000.00
Community Initiatives Fund for Artists in Communities				\$25,000.00		\$20,000.00
SaskCulture Culture Days Sponsorship (NOT guaranteed)				\$5,000.00		\$5,000.00
SaskCulture CCEP Grant 2022 (NOT guaranteed)				\$5,000.00		\$3,750.00
Prince Albert Council for the Arts (Exhibition Honorarium - Artists in Communities)				\$0.00		\$200.00
<b>Total Revenue</b>				<b>\$95,000.00</b>		<b>\$88,950.00</b>

Prince Albert Municipal Cultural Action Plan  
2023 Budget Initiatives  
July 2022



Account Code Totals:

299	\$65,250.00
543	\$6,000.00
221	\$3,250.00
511	\$500.00
	\$75,000.00

2023 Action/Initiative	Theme/Goal Reference	Action/Initiative Detail	Timeline	2023 COPA Budget Request	Code	SaskCulture CCEP Grant Application	Actual to date
<b>EXPENSES</b>							
Event Support - MCAP Event Micro Grant (that are not receiving other COPA supports i.e. Waiving of Fees; DMF; CGP)	Our Heritage; The River & Natural Surroundings/Places; Performing, Visual & Mixed Arts; Supportive Infrastructure & Related Resources; Food and Food Related/Culinary Culture; All Ages - Activities, Amenities, Programming;	Support to new, emerging or developing special events that animate public spaces (includes virtual option). Events that are not receiving other COPA supports i.e. Waiving of Fees; DMF; CGP. \$500-\$750 max.	Ongoing	\$3,000.00	299		
Cultural Diversity, Equity and Inclusion Grant	Bridging Nations; Our Heritage	This grant will support community initiatives and projects that ensure that equity, diversity and inclusion are thoughtfully considered and build intercultural awareness and understanding in the community	Ongoing	\$3,000.00	299		
Culture Days Free Events	Our Heritage; Bridging Nations; All Ages - Activities, Amenities, Programming; Performing, Visual & Mixed Arts; Industry, Business & Innovation; Food and Food Related/Culinary Culture	Support the Culture Days events for 2022. Theme is Culture Days 2023.	Culture Days: September 23-October 7	\$7,000.00	\$5750 - 299; \$500 - 543; \$750 - 221		
Marketing Prince Albert Positives & Culture	Our Heritage; The River & Natural Surroundings/Places; Performing, Visual & Mixed Arts; Supportive Infrastructure & Related Resources; Food and Food Related/Culinary Culture; All Ages - Activities, Amenities, Programming;	culturecatch monthly or more sharing positive news stories; Photography; possibly Video	Ongoing	\$2,000.00	221		
Cultural Protocols	Bridging Nations; Our Heritage	Funding for cultural protocol related expenses such as tobacco, cloth, Knowledge Keeper consultation meetings, etc.	Ongoing	\$500.00	543		
Community Reconciliation initiatives	Bridging Nations; Our Heritage	Canada Day Reconciliation Ceremony; Training/Education	July 1 - Canada Day Event	\$2,000.00	299		
Indigenous Naming Initiative	Our Heritage; Bridging Nations	Name one space every 1-2 years.		\$2,500.00	299		
Diversity and Multicultural Awareness Initiatives	Bridging Nations; Food Related/Culinary Culture	Cultural Celebrations sharing/education posts (\$3000); Integrating activities/supports for newcomers in City run programs and facilities; Newcomers & Indigenous relationship building through art; Anti-Racism initiatives	Ongoing	\$1,000.00	299		
Support non-profit and cultural organizations training and networking opportunities (i.e. volunteers, grants,)	Performing, Visual & Mixed Arts; Industry, Business & Innovation; All Ages - Activities, Amenities, Programming; Community Vitality & Networking	Training offered to community. Topic(s) TBD.		\$500.00	299		
Provide specialized/targeted funding for unique opportunities that create sense of place like moveable furniture; outdoor heritage/cultural signage; functional and/or portable public art.	Supportive Infrastructure & Related Resources; Industry, Business & Innovation; Performing, Visual & Mixed Arts; Our Heritage; The River & Natural Surroundings/Places	Examples of projects (won't be all of them): 2nd Ave Public Art Project/Entrances public art (lighting, aluminum, painted plant pots); Crosswalk Art; Potential Partnership initiatives with PA Arts Board and/or business community - PA Tourism/PAREDA, PADBID, Chamber(June 15)		\$5,000.00	299		
Little Red River Park master plan initiatives that grow the park's culture	Our Heritage; The River & Natural Surroundings/Places; Performing, Visual & Mixed Arts; Supportive Infrastructure & Related Resources; Food and Food Related/Culinary Culture; All Ages - Activities, Amenities, Programming; Community Vitality & Networking	Feasibility study for river crossing and link to LRRP?; Crokicurl?; Increased signage (especially wayfinding to park); LRRP Master Plan priorities?	Spring 2022	\$2,500.00	299		

Supporting Professional and Developing Artists - Artists in Communities	Performing, Visual & Mixed Arts; Industry, Business & Innovation; All Ages - Activities, Amenities, Programming; Community Vitality & Networking	Support professional Artists and community organizations to provide opportunity for community to engage with the arts through Artist lead projects. Goal to lead to residencies.		\$35,000.00	\$30,000 - 299; \$5000 - 543		
Develop the Riverbank	Our Heritage; The River & Natural Surroundings/Places; Performing, Visual & Mixed Arts; Supportive Infrastructure & Related Resources; Food and Food Related/Culinary Culture; All Ages - Activities, Amenities, Programming;	Riverbank Working Group and initiatives; Connectivity to LRRP; Cook Shelter/Community Oven?		\$7,500.00	299		
Work with the Transportation area of COPA Public Works and others to tackle barriers.	All Ages - Activities, Amenities, Programming; Community Vitality & Networking; Industry, Business & Innovation	Continue to work with the City's Transportation area of Public Works to discuss transportation barriers and issues and work towards solutions		\$0.00	n/a		
<b>OPERATIONAL ACTIONS</b>							
MCAP continues promotion and awareness building	All Themes and Operational	Annual Report (4 page)	Ongoing	\$500.00	221		
Ongoing internal evaluation of the MCAP	Operational	Prairie Wild documentation/tracking/metrics development	Ongoing	\$2,500.00	299		
MCAP continued communication, promotion, awareness building, and collaboration and support across community organizations	Operational	Working Group meeting costs such as coffee, lunch, etc. - 1-2 in person	Ongoing	\$500.00	511		
<b>Total Expenses</b>				<b>\$75,000.00</b>			<b>\$0.00</b>
<b>REVENUE</b>							
COPA				\$40,000.00			
SaskCulture CCEP Carry Over from 2022				\$0.00			
SK Arts Artists in Communities Project Grant Carry Over From 2022				\$0.00			
Community Initiatives Fund for Artists in Communities				\$25,000.00			
SaskCulture Culture Days Sponsorship (NOT guaranteed)				\$5,000.00			
SaskCulture CCEP Grant 2023 (NOT guaranteed)				\$5,000.00			
<b>Total Revenue</b>				<b>\$75,000.00</b>			



plan is a working document and fluid plan, and is reviewed by the Working Group at each meeting. This plan is attached to this report.

In the Fall of 2017, the City contracted the Mann Art Gallery to do a Public Art Inventory for the City. In 2020, we contracted Jesse Campbell to update the inventory and put it in a more user friendly format. We also contracted the Mann Art Gallery (Tia Furstenberg) to complete a condition report. As noted in the plan, this is completed every two years to ensure our public art is reviewed for maintenance required. The Public Art Working Group reviews the maintenance priorities regularly and the Arts & Culture Coordinator organizes the completion of the required maintenance.

The initiatives in 2021 included:

- Planning for the major public art commission by Saskatoon artist Mary Longman for placement in Scarrow Plaza/Park, also near the Sisters in Spirit Monument Site on the Riverbank. This included soliciting grant funding.
- Facilitating a call for artists' designs and the installation of two Crosswalk Art projects.
- Promoting the Public Art Tour Brochure in print and on the City's website. A guided tour was provided as part of the 2021 Culture Days. (MCAP budget)
- Management of the Orange Shirt Day call for an Indigenous artist and design selection for Prince Albert's own Orange Shirt Day design used for T-shirts, and window and crosswalk stencils. (MCAP project)
- Completed public art inventory updates and maintenance on the public art including cleaning and removal of graffiti.
- Developed Public Art Donation Guidelines and a Public Art Donation Agreement.
- Worked with the Saskatchewan Council for International Cooperation (SCIC) on a mural donation project where the artist will work with Community Building Youth Futures (CBYF) youth in Prince Albert to create a mural to be hung downtown. This was unfortunately postponed a few days before the week long mural project workshop due to a family emergency of the artist. It was re-scheduled for summer 2022.
- Facilitated a call for artist concepts for a 2<sup>nd</sup> Avenue art installation, working with the Parks Manager and Public Art Working Group however this project was not approved.
- The Working Group discussed the new recreation development and recommend one percent of the development be used for public art.
- No Public Art Partnership Stimulus Fund grant applications have been received to date, however we have had some inquiries.

## **PROPOSED APPROACH AND RATIONALE:**

The 2022 Public Art initiatives completed or underway include:

- **Passage Home** public art commission – managing this commission of a bronze sculpture of a traditional travois carrier, which symbolically offers a safe passage for children to return to their families and territories of origin and to rest in peace by

Saskatoon artist Mary Longman for placement in Scarrow Plaza/Park, also near the Sisters in Spirit Monument Site on the Riverbank. Part of the project includes a Healing Garden. Passage Home will be a meaningful addition to the public art in Prince Albert and the Healing Garden will be a wonderful area for reflection, vigils, ceremonies, and events. We will also be developing an education component which will include a plaque, video project and photography through a grant secured from Canadian Heritage. This work will continue into 2023.

- New Five Year Plan - development of a new draft five year plan for 2023-2027, guided by the Public Art Working Group. This draft plan is attached to this report.
- SCIC Mural Donation Project - completion of the SCIC Mural Project including a week long mural workshop with CBYF youth (20 participants in total), and the installation and reveal of the mural.
- Maintaining Existing Public Art - facilitating the prioritized maintenance to existing public art through a contract with Tia Furstenberg.
- Crosswalk Art - coordination of crosswalk art at four streets as approved through the new Crosswalk Art Policy (Transportation), one in partnership with First Nations University of Saskatchewan. Also requested art stencils at specific sidewalk locations.

The budget and plan for 2023 is attached to this report. Draft plans include:

- Passage Home – completion of this commission and unveiling of the art and Healing Garden as well as completion of the education/documentation to be located on the City's website (video, photography).
- Maintaining Existing Public Art - Restoration of the Kenderdine painting in City Council Chambers.
- Public Art Stimulus Partnership Fund – revision of this grant program to be more inclusive and that assists to increase public art in our City. Implementation of this grant program.

## **CONSULTATIONS:**

- The Public Art Working Group has provided guidance and expertise with the Public Art Plan. This group includes Jesse Campbell, Wes Moore, Marcus Miller, Judy McNaughton, Lana Wilson, Roxanne Dicke, and Kristina Karpluk. This group adjudicates applications to the Public Art Stimulus Partnership Fund. The Public Art Working Group has met twice to date in 2022.
- Artist Mary Longman
- Tim Yeaman, Parks Manager
- SCIC, and the Mural Lead Artist Bruno Hernani
- Doug Vass, downtown business owner
- Evan Hastings, Transportation and Traffic Manager
- Janet Carriere, Prince Albert Indian and Metis Friendship Centre
- Community Building Youth Futures (CBYF)
- Alejandro Romero, Arts & Culture Consultant - Public Art, City of Saskatoon

**COMMUNICATION AND/OR ANNOUNCEMENT PLAN:**

Public Art Policy, Plan & Project communication includes:

- City of Prince Albert news releases
- City of Prince Albert website
- City of Prince Albert social media
- Implementation Initiatives
- Printed documents, i.e. Public Art Brochure
- Public Art Partnership Stimulus Grant
- With and through community and provincial partner organizations such as the Prince Albert Arts Board, Mann Art Gallery, Prince Albert Council for the Arts, Prince Albert Urban Indigenous Coalition, Community Network Coalition, Community Building Youth Futures, SaskCulture and the Saskatchewan Arts Board.

**POLICY IMPLICATIONS:**

- Public Art Policy
- Civic Arts Policy
- Municipal Cultural Action Plan
- Cultural Diversity & Protocol Policy
- Community Services Master Plan
- Truth & Reconciliation Commission Calls to Action (#83)

**FINANCIAL IMPLICATIONS:**

The draft 2023 budget plan is attached to this report. The 2023 funding request is \$30,000. Increased and/or new funding (i.e. grant programs/sponsorship) will be needed for future commissions including the new recreation development.

**STRATEGIC PLAN:**

Public Art supports the core values of the City of Prince Albert - innovative, entrepreneurial, and partnerships. It is related primarily to the goal of an active and caring community, as well as sustainable growth.

**OFFICIAL COMMUNITY PLAN:**

The Official Community Plan discusses public art as a possible business partnership as well as part of social development. Public art is a significant part of the Municipal Cultural Action Plan.

**OPTIONS TO RECOMMENDATION:**

There are no other options or considerations and no privacy implications to the City of Prince Albert.

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION:** PowerPoint pdf by Judy MacLeod Campbell

**ATTACHMENTS:**

1. Public Art Plan 2017-2022
2. 2023 Public Art Draft Budget
3. Public Art Plan 2023-2027

Written by: Judy MacLeod Campbell, Arts & Culture Coordinator

Approved by: Director of Community Services and City Manager

Developed: May 10, 2017

Updated: July 26, 2022

Public Art Working Group: Jesse Campbell, Judy McNaughton, Wes Moore, Lana Wilson, Roxanne Dicke, Kristina Karpluk, Marcus Miller, Judy MacLeod Campbell

**Purpose:**

The City of Prince Albert Public Art Plan will have a balance of small, partnership, community projects; larger commissions of public art that are a long term fit for our community; and, maintenance of existing public art.

**Vision:**

Public art in Prince Albert will be accessible to all and inspire optimism and creativity.

Revenue	2017		2018		2019		2020			2021			2022		
Item	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Detail	Budget	Actual	Detail	Budget	Actual	Detail
Carry Over - Public Art Reserve	n/a	n/a	\$27,000.00	\$27,000.00	\$44,789.81	\$44,789.81	\$55,000.00	\$57,381.89	As per city records	\$68,000.00	\$70,617.31		\$94,500.00	\$96,974.86	GST taken off
COPA	\$30,000.00	\$30,000.00	\$30,000.00	\$20,000.00	\$45,000.00	\$30,000.00	\$30,000.00	\$30,000.00		\$30,000.00	\$30,000.00		\$50,000.00	\$30,000.00	
Grant, Partner															
<b>Total Revenue</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>	<b>\$57,000.00</b>	<b>\$47,000.00</b>	<b>\$89,789.81</b>	<b>\$74,789.81</b>	<b>\$85,000.00</b>	<b>\$87,381.89</b>		<b>\$98,000.00</b>	<b>\$100,617.31</b>		<b>\$144,500.00</b>	<b>\$126,974.86</b>	
<b>Expenses</b>															
Item	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Detail	Budget	Actual	Detail	Budget	Actual	Detail
Inventory & Condition Report	\$3,000.00	\$3,000.00	\$0.00	\$0.00	n/a	n/a	\$1,000.00	\$2,519.23	MAG Condition Report; Cuneo re-hang; Inventory Contract	\$500.00	\$187.50	Condition report	\$0.00		
Maintenance to existing Public Art	\$3,000.00	\$0.00	\$0.00	\$0.00	\$50,000.00	\$17,492.00	\$17,700.00	\$16,587.90	Cuneo final payment & shipping				\$500.00		
Public Art Stimulus Partnership Fund	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00			\$2,000.00			\$2,000.00		
Commission of Public Art	n/a	n/a	n/a	n/a	n/a		n/a			\$2,500.00	\$2,500.00	Mary Longman proposal	\$123,000.00		Plus a \$100,000 Canada Council grant that Mary Longman received
Crosswalk Art										\$1,000.00	\$1,000.00	2 designs	\$1,000.00		
Working Group Meetings			\$250.00	\$210.19	\$500.00	\$283.10	\$300.00	\$141.64		\$100.00			\$300.00		
<b>Total Expenses</b>	<b>\$8,000.00</b>	<b>\$3,000.00</b>	<b>\$2,250.00</b>	<b>\$2,210.19</b>	<b>\$52,500.00</b>	<b>\$19,775.10</b>	<b>\$21,000.00</b>	<b>\$19,248.77</b>		<b>\$6,100.00</b>	<b>\$3,687.50</b>		<b>\$126,800.00</b>		
Carry Over	\$22,000.00	\$27,000.00	\$54,750.00	\$44,789.81	\$37,289.81	\$55,014.71	\$64,000.00	\$68,133.12		\$94,517.31	\$96,929.81		\$174.86		



## Public Art Budget 2023

Draft: August 4, 2022

### ACCOUNT: 1-2-75113

Budget Code Totals:	
212	\$3,500.00
299	\$11,250.00
511	\$250.00
Carry Over	\$15,000.00
	<b>\$30,000.00</b>

### Revenue

Item	Amount	Code	Detail
Carry Over - Public Art Reserve Fund	\$0.00		
2022 COPA	\$30,000.00		
<b>Total Revenue</b>	<b>\$30,000.00</b>		

### Expenses

Item	Amount	Code	Detail	Payee Name
Inventory and Condition Report	\$0.00			2024?
Maintenance	\$7,750.00	299 - \$4250; 212 - \$3500		Kenderdine restoration; shipping
Public Art Partnership Stimulus Fund	\$7,000.00	299		
Working Group Meetings	\$250.00	511		
Save for future acquisition	\$15,000.00			
<b>Total Expenses</b>	<b>\$30,000.00</b>			
<b>Difference</b>	<b>\$0.00</b>			



**Public Art Draft Plan 2023-2027**

**Draft Developed:** August 4, 2022      **Updated:**

**Public Art Working Group:** Jesse Campbell, Judy McNaughton, Wes Moore, Lana Wilson, Roxanne Dicke, Kristina Karpluk, Marcus Miller, Judy MacLeod Campbell

**Purpose:**

The City of Prince Albert Public Art Plan will have a balance of small, partnership, community projects; larger commissions of public art that are a long term fit for our community; and, maintenance of existing public art.

**Vision:**

Public art in Prince Albert will be accessible to all and inspire optimism and creativity.

Revenue	2023			2024			2025			2026			2027		
	Budget	Actual	Detail	Budget	Actual		Budget	Actual		Budget	Actual	Detail	Budget	Actual	Detail
Carry Over - Public Art Reserve	\$0.00			\$15,000.00			\$30,500.00			\$49,250.00			\$68,500.00		
COPA	\$30,000.00			\$30,000.00			\$30,000.00			\$30,000.00			\$30,000.00		
Grant, Partner															
<b>Total Revenue</b>	<b>\$30,000.00</b>			<b>\$45,000.00</b>	<b>\$0.00</b>		<b>\$60,500.00</b>	<b>\$0.00</b>		<b>\$79,250.00</b>			<b>\$98,500.00</b>		
<b>Expenses</b>															
Item	Budget	Actual	Detail				Budget	Actual		Budget	Actual	Detail	Budget	Actual	Detail
Inventory & Condition Report	\$0.00			\$1,750.00			\$0.00			\$0.00			\$1,750.00		
Maintenance to existing Public Art	\$7,750.00			\$2,500.00			\$1,000.00			\$500.00			\$500.00		
Public Art Stimulus Partnership Fund	\$7,000.00			\$10,000.00			\$10,000.00			\$10,000.00			\$10,000.00		
Commission of Public Art	\$0.00			\$0.00			\$0.00			\$0.00			\$85,000.00		
Small PA Project	\$0.00			\$0.00			\$0.00			\$0.00			\$0.00		
Working Group Meetings	\$250.00			\$250.00			\$250.00			\$250.00			\$250.00		
<b>Total Expenses</b>	<b>\$15,000.00</b>			<b>\$14,500.00</b>			<b>\$11,250.00</b>			<b>\$10,750.00</b>			<b>\$97,500.00</b>		
Carry Over	\$15,000.00			\$30,500.00			\$49,250.00			\$68,500.00			\$1,000.00		

**Other:**

New facility outside public art (2024 with grand opening)

\$50,000.00

New facility inside public art (2025 or 2026)

\$50,000.00

2029 - Attempt getting a significant acquisition through Canadian Heritage Legacy Fund (P.A.'s 125) (50%, max \$50,000) - save 2028-2029 money for or more if needed (carry over instead of 2027 acquisition)



systematic inspection process continues to identify priority locations and those that have the ability to wait.

Funding levels in the 2022 budgeting season provided for \$70,000 in operational dollars used to help maintain and improve current play space and capital investment dollars of \$130,000 helping us to achieve a brand new development of a basketball court and pickle ball court installation within the Carlton Community Club outdoor ice rink.

Partnerships have also continue to play an important part in seeing projects or enhancements to park space completed in 2022. The City was happy to partner with the Carlton Community Club through fundraising efforts on the Club's side to help raise approximately an additional \$30,000 to put towards the development as noted above.

Other important partnerships in 2022 allowed opportunity for the City to partner with Mr. Jenkins through his Family Foundation to bring an enclosed skate board park and enhanced basketball courts to the James Isbister Park located near West View Public School, and a brand new Water Spray Park in the Crescent Heights area.

Partnership with the Rotary Club of Prince Albert, Mr. Jenkins and the City were also achieved to bring the Rotary Adventure Park to Little Red River Park. The Rotary Adventure Park slated for opening in 2022 and by far one of the largest projects in this operating year is still under construction. The project certainly has presented its challenges and is currently behind schedule for opening in 2022. Do to delays at times beyond the city's control we continue to monitor and reset timelines to ensure we are being as realistic as possible to deliver a great product that will enhance the Little Red River Park system for years to come.

Partnerships and funding opportunities have and continue to be very important to the City in achieve milestones in playground and spray park development. These partnerships give the City of Prince Albert a competitive edge in providing newcomers and those looking for a place to invest and live a reason to look seriously at reasons why Prince Albert is a great investment for business, family and play.

## **PROPOSED APPROACH AND RATIONALE:**

Through Capital funding and partnerships the following was accomplished or in the process of being accomplished in the 2022 budget season.

### **2022**

#### ***Carlton Community Club***

Has benefitted from a City capital budget investment in the amount of \$130,000 and an additional \$30,000 in fundraising/partnership by the Community Club to add to this designated project. These dollars allowed for the conversion of an unpaved outdoor rink surface to a paved surface to accommodate for year round useable space. The surfacing improvements

have allowed for the accommodation of 3 outdoor Pickle Ball Courts as well as two basketball courts, new puck board, new netting above the rink boards, netting to divide the rink in half, garbage/recycle bins, picnic tables, player's benches, basketball poles, backboards, hoops, and basketballs.

This was a unique project as it did not require the need for a playground as space was limited and it was important to consult within the community to discuss ideas that fit with the space to bring a source of play for all ages.

### ***James Isbister Park***

Has benefitted from a City capital budget investment in the amount of \$100,000 and a partnership investment from Mr. Jenkins of \$200,000 to add to this designated project. These dollars allowed for a unique project seeing a first for the City with the introduction of a Musco Mini-Pitch to house a skate park and also the much needed improvement to the existing basketball court taking the space from 2 useable baskets to 6, increasing the playability of the site. Both projects were the recipients of new asphalt work and will see lighting upgrades, picnic tables, garbage/recycle bins, player's benches, new basketball poles, backboards, hoops and basketballs.

This unique project allowed for an out of the box strategy as West View School within close proximity already had a well laid out playground accessible to the community. This one of a kind project will serve as an opportunity to review how we use space moving forward, looking for those one of a kind projects to help in planning practices of how park space can be redesigned to help meet the needs of community.

### ***Crescent Heights Spray Park***

Benefitted from a City capital budget investment in the amount of \$120,000 and a partnership investment from Mr. Jenkins of \$230,000 to add to this designated project. These dollars allowed for a brand new spray park just north of the Crescent Heights Community Hall and West of the old paddling pool. The project has allowed for the install of some new spray park features not seen within the City before such as the Flash Flood, Mini Flash Flood, Aqua Gather Station, Whirl Flex, Tot Wellspring and Acrylic Tot Shower Dome.

These types of projects continue to help the City during the planning process to push the boundaries of water play can and could look like bringing hours of fun and inclusive play in a spray park setting.

### ***Rotary Adventure Park***

Has benefitted from a City capital budget investment in the amount of \$280,000 and partnership investments from the Rotary Club of Prince Albert in the amount of \$520,000 and Mr. Jenkins in the amount of \$400,000 to add to this designated project. These dollars are allowing for a one of a kind project to bring play like we have never seen before to the Little

Red River Park. Once complete this park will see the installation of swings, a parkour area, adult work-out center, children's play area, climbing equipment, accessible swings and zip line, (4) 100' zip lines, GSX challenge equipment, pathways, lighting, and a new camp kitchen.

This project has seen delays pushing back what we had hoped was a completion date within July. We continue to monitor this project working with the installer to ensure projected timelines moving forward are realistic and in-line with bringing a quality legacy building project to the park in which visitors can enjoy for years to come.

In the early days of the report we had noted that 75% of our playgrounds; were identified as being obsolete, what did that actually mean? Other than the playground supplier was no longer in business it also meant that parts for the playgrounds would be difficult to find but not impossible to obtain. Over the past five years (2017- 2022), we continually review and assess our playground improvement opportunities, prioritizing that work with an amazing \$4,357,165 in playground/play space dollars reinvested through important partnerships, grants and increased funding provided through council year-to-date. Through this same process we have seen an amazing investment in our spray parks from (2015-2022) totalling \$1,077,613. We continue to recognize that playground replacement priorities do change and will change from year-to-year and have identified a change in priorities for 2023 with one identified project being moved to the top of the list.

### ***Midtown Park***

After much review and consultation and taking into consideration many safety factors around this particular play space we believe moving Midtown up in the rankings by a year is necessary. Over the last 3-years we have been monitoring the space and have noted several concerning factors that make this play space difficult to access and increasing safety concerns for those that use it. Those concerns are as follows:

- Large poplar trees that line the East side of the park and the roots from those trees invading the play/spray park space, compromising safe play.
- The play space and spray pad sit directly next and within very close proximity (3 meters) to 6<sup>th</sup> Avenue East noting the higher flow and higher speed of traffic that utilizes this stretch of roadway.
- The play/spray park equipment, due to its close proximity to 6<sup>th</sup> Avenue East have been the recipient of overspray of salt and sand products during the winter months for several years. The efforts of snow clearing and products used have been large contributors to wear and tear and breakdown within some areas of the concrete surfacing and play equipment within the area.

- The play and spray park equipment are noted to be declining at a faster rate due to some of the challenges within the current location.

The plan for the 2023 operating year is to look at completing both the Spray Park and Playground development through grant funding and partnership. The department would like to see the play space pulled back to the West of its current development opening the new potential development to a broader range of ideas and considerations on how the space is to be reimagined.

Noting the state of the world we currently operate within and how that has resulted in increases across the board for materials and labor, the department is anticipating in pre-planning conversation with suppliers that we could see pricing for 2023 as follows:

- Removal of old spray pad and playground equipment - \$25,000
- Construction of a new Spray Pad - \$350,000 - \$400,000
- Construction of a new Playground - \$150,000 - \$200,000 (this would include consideration for new garbage cans, bench seating, picnic tables, lighting, security)
- \$20-\$30,000 asphalt pathway consideration

The department is working to obtain a visual concept and estimated pricing involved to bring this project forward during the 2023 budget deliberations. The Department is committed to sourcing additional funding partnerships, grants and funding opportunities to help support this important project.

By replacing the Spray Park at Midtown in 2023 this would leave for consideration the replacement of the paddling pool at Hazeldell Community Club resulting in all Spray Park and paddling pools being replaced by the end of 2024. A review of the status of the main building at the Hazeldell Community Club is required to determine the long term strategy for this site.

Being able to thoughtfully budget moving forward will allow Community Services to plan for a functional, well maintained playground system that offers something for everyone.

Public parks are an important place for formal and informal play. Especially amongst children, play is a foundational method for developing a number of skills that are necessary for later life. Through play, children develop skills associated with socialization, coordination, imagination, and cognition.

If we want to have a playground environment, we are proud of, that offers children, families, users the opportunity to experience play in a fun, unique and safe environments we believe steps have been, taken, ensuring that the City playgrounds are around for the long term by investing in today and reaping the benefits of that investment tomorrow.

**CONSULTATIONS:**

The City is committed to ongoing engagement with the community in decisions about parks and playgrounds. Documents like the Community Services Master Plan and tools such as 'Let's Talk Prince Albert' can be used to help guide and direct the City on how and when we engage the public for their feedback as well as how we can encourage users to take an active role in planning the future of our parks.

The Community Services Advisory Committee can also provide feedback and direction and be that voice for the community throughout this process.

**COMMUNICATION AND/OR ANNOUNCEMENT PLAN:**

Decisions based on future playground development and funding will flow through our Communication Department.

**FINACIAL IMPLICATIONS:**

Community Services would like to make the following options available to the Budget Committee for consideration in the 2023 budgeting process.

- That the current source of funding of \$130,000 be increased an additional \$20,000 bringing the total Capital playground investment to \$150,000 and that the \$70,000 in Operating remain the same. This would provide opportunity to continue with creating a single new play structure along with lighting improvements, furniture (garbage can, bench, bike rack, picnic table), and a security camera if required; and,
- That new capital investment from the City into spray pad & paddling pool replacement of \$200,000 be considered with a commitment from the Department to seek out matching dollars through partnerships, grant dollars and other funding opportunities to help make these projects a reality.

Community services is committed to seeking out external funding opportunities to assist with future playground and spray park opportunities whether that be refurbishment or replacement strategies.

**OTHER CONSIDERATIONS/IMPLICATIONS:**

There are no policy, privacy implications, or other considerations.

**STRATEGIC PLAN:**

This report supports the ability to be accountable and transparent while working to ensure all facets of City operations and projects are sustainable, operating with efficiency, mitigating risk, and utilizing transparent and realistic costing.

**OFFICIAL COMMUNITY PLAN:**

This report supports the Community Services Master Plan initiatives and addresses the goal of contributing to infrastructure and sustainability efforts through proper planning which can help preserve and maintain natural and built environments. Our connection to the natural world is important and must be, considered in the delivery of community services.

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION:**

PowerPoint Presentation – Timothy Yeaman, Parks Manager

**ATTACHMENTS:**

1. Parks Report Fully Merged
2. Playground PowerPoint Overview
3. Midtown Aerial Overview

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# State of the Playgrounds Report

## Research on Park Playground Planning & Management

*Creating communities where children feel  
welcome and included bodes well for the future  
of our City.*



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## 1. INTRODUCTION

Public parks are an important place for formal and informal play. Especially amongst children, play is a foundational method for developing a number of skills that are necessary for later life. Through play, children develop skills associated with socialization, coordination, imagination, and cognition.

The City of Prince Albert conducted an online public survey to gather the perspectives and opinions of local residents during the community engagement process when developing the Community Masterplan. One of the questions asked during the Community Services Masterplan process was, “Assuming that costs could be held at affordable levels, please indicate whether you support or oppose the following new and/or upgraded OUTDOOR facility components in Prince Albert”. Playgrounds was noted to be at the top of this list of out 35 different facility components and scored strong support at 59%, second to this was Natural Areas/Open Spaces which tied in support with Playgrounds at 59% and in third was Water/Spray Parks at 56%.

The Community Masterplan also asked, “From the list of options, what does your household consider as the TOP FIVE OUTDOOR priorities for the City of Prince Albert?” Water/Spray Parks scored a strong 38% out of 35 noted options and Playgrounds came in second at 33% support.

This report promotes effective playground planning and management. It seeks to identify key trends and better practices.

The report is divided into five major sections:

1. City of Prince Albert priorities
2. Parks Users and Playgrounds. An overview of park user profiles and requirements for playgrounds.
3. Benchmarked Playground planning & Management Indicators. This section is divided into seven groupings:
  - a. Playground Category per 36,000 of population
  - b. Playground Settings
  - c. Playground Maintenance & Audit Frequencies
  - d. Playground Life Periods
  - e. Soft Fall (Surfacing)
  - f. Playground Ageing
  - g. Playground Costs
4. Hints & Tips in Playground Planning and Management.
5. Case Studies & Publications.

## 1.1 Identified Playgrounds for this Report

Thirty playgrounds identified using four (4) different quadrants, North West, South West, North East and South East noting that the playgrounds range in age from late 1990s to present day.

North West	South West	North East	South East
James Isbister	Alfred Jenkins	Lakeland Ford	Dent Crescent
Parkland	High Noon Optimist	Albright	Hogeweide
Nordale	Kinmen	Miller	Elks
Hazeldell	Kinsmen Water Park	Midtown	Carlton
Mair	Optimist Tourist	Elks River	Erickson
Bernice Sayese Centre	Mahon	Little Red River	AC Howard
			South East
			Longworth
			Davis
			Agnew
			Muzzy Drive
			Barton Coombe
			Southwood

## 1.2 Playground Age and Supplier

Playground	Age	Supplier
AC Howard	2005	Blue Imp
Agnew	Early 2000's	Romperland
Albright	2007	Romperland
AJFH	2019	Playgrounds-R-U's
Barton Coombe	2015	Blue Imp
Bernice Sayese Centre	2008	Romperland
Carlton	2004 (Swings Only at this Playground)	Romperland
Crescent Acres (Muzzy Drive)	2019	Playgrounds-R-U's
Davis	Early 2000's	Romperland
Dent	2004	Blue Imp
Elks	2004	Romperland
Elks River	2004	Romperland
Erickson	2000	Blue Imp
Hazeldell	2002	Romperland
High Noon Optimist	2002	Romperland
Hogeweide	2002	Romperland

James Isbister	1998	Romperland
Kinsmen	2016	Playworks & Blue Imp
Kinsmen Water Park	2004	Romperland
Lakeland Ford Park	2011	Blue Imp
Longworth	2001	Romperland
Little Red River	2000	Blue Imp
Mahon	2011	Romperland
Mair	2004	Romperland
Midtown	Early to mid 2000's	Romperland
Miller Hill	2004	Romperland
<b>Playground</b>	<b>Age</b>	<b>Supplier</b>
Nordale (Structure #1)	2004	Romperland
Nordale (Structure #2)	2008	Romperland
Optimist Tourist	2000 (Swings only at this playground)	Romperland
Southwood	2004	Romperland

**\*Supplier "Romperland" is no longer in business making 75% of all our playground equipment obsolete.**

## 2. CITY OF PRINCE ALBERT PRIORITIES

**Figure 1. Challenges with Playgrounds**

Keeping Playgrounds Safe

Creating Distinctive & High Quality Playgrounds

Maintaining at an appropriate frequency

Providing a range of Play spaces in parks

Getting value for money with maintenance

Providing an appropriate number of playgrounds

Auditing playgrounds at an appropriate frequency

Encouraging playground use

Balance of Natural Play verses Manufactured

The Community Services Department looks to prioritize safe, distinctive and maintainable play settings that allow for development of socialization, coordination, imagination, and cognition skills. How can this be achieved within a municipal setting is another matter. Risk Management, cost and community drivers can often encumber the more ideal outcomes.

### KEEPING PLAYGROUNDS SAFE

“Safety is a key concern and this could relate to maintenance, use of play equipment, location and community attitudes”

“Keeping playgrounds safe is a key issue, especially in terms of responding to vandalism and the visibility of many playgrounds.”

“The City has a genuine commitment for community engagement and sometimes our best efforts in regard to appropriate play is stalled by parental concern in regard to risk taking.”

## What do Children want in their Outdoor Play Spaces?

Research shows that children would choose:

 Vegetation	 Water	 Mud, dirt, sand
 Creatures and insects	 Wildness	 Natural colour, diversity, change
 Loose parts	 Different levels, nooks and crannies	 Rocks, logs, stumps

Natural spaces are full of wonder, possibility and challenge.

**Anything less is second best!**

www.letthechildrenplay.net.au




### 3. ACCESS

Looking at access to parks within the City, there is indication that users may choose to bypass a number of closely available playground units in order to utilize their preferred facility (newer, bigger, better, variety of activities, etc.).

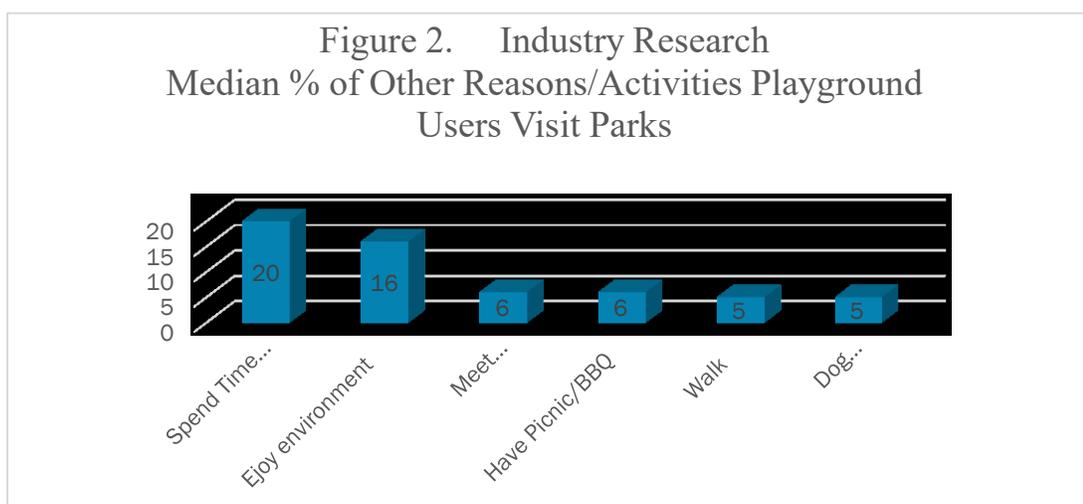
While looking at means of access, information from other Municipalities, it shows that in many communities over 47% of users will drive a car to the park, while 49% would prefer to walk and the other 1% would use public transit.

This same research shows that the median distance travelled is 1 km and median time travelled is 5 minutes, information from our own research here in Prince Albert seems to collaborate this information.

The Community Services Masterplan process engaged the community through the survey process by asking, “For each amenity listed below, please indicate how many times your household has used these OUTDOOR facilities in the past twelve months”. Community playgrounds was noted as having 21% of respondents indicate that they visit a community playground 21+ times per year out of 30 Outdoor Facility options, only second to the Rotary Trail which saw 41% of respondents indicate 21+ times per year.

Insights from industry professionals highlight why users attend playgrounds and consider possible travel to a larger setting if available. Factors include:

- A lack of diverse playground facilities in close playgrounds. Many smaller local playgrounds cater for a limited range of playground experiences. Anecdotal evidence indicates that children will quickly tire of a small playground unit. Smaller units may also have insufficient diversity to cater for differing age groups within a family or group of children.
- The “play” experience extends beyond the playground unit. The most popular playground settings feature adjoining facilities to cater for all ages (Kinsmen Park for example). Popular features associated with a playground setting include comfortable seats, picnic facilities, landscaping; open areas to kick/throw a ball, toilets, shade, parking, and potable water. These features provide for a wider array of recreational opportunities.
- Meeting friends and socializing is often an important activity for playground users and children. This requires travel to a predetermined location that is likely to be further than the closest playground.





### 3.3 Better Family & Service Provision

Areas that have been identified as opportunities to improve facility and service provision within the parks, while the biggest identified opportunities come with facility and service provisions associated with playground equipment and under surfacing, a number of other areas identified. They included shade and shelter, seats/tables, potable water, and fences and barriers.

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#### Better Service Provision Area

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**Playground** (upgrade, repair, undersurface)

**Shade & Shelter** (provide incorporated picnic areas and update existing)

**Seats/Tables** (more/provide and incorporate around park, keeping them clean and in good condition)

**Potable Water** (In areas where we can make it available, provide the opportunity for potable water options)

**Fences/Barriers** (Securing our playgrounds, fixing and installing fencing where it makes sense, near cars, major roadways, etc.)

**BBQ's** (Where provided, replace/fix)

**Garbage Bins** (Provide animal proof bins and increase the frequency of emptying)

**Access** (parking lots to provide for handicap parking, fix potholes, more parking considerations)

**Soft Landscape** (More trees, shrubs, cut and maintain grass, landscape and green space)

**General Maintenance** (Clean-up, dedicated staff in larger parks such as Kinsmen, removal of glass, sharps, paint where applicable, etc.)

In order to ensure better service provision, looking at housing density in areas and the importance of the number of playground units that exist cannot be understated. Playground units in multiple smaller local parks are costly to establish and maintain, given their likely levels of under-utilization, if playground units, are not integrated around other recreational opportunities. The practice of selecting and establishing “stand alone” playground units in multiple smaller local parks could be considered uneconomical when compared to the opportunity cost of utilizing capital funds to establish one larger playground setting in a centrally located area of the community.

## **4. BENCHMARKED PLAYGROUND PLANNING & MANGEMENT INDICATORS**

### **4.1 How to use this Data**

As we move forward on the development of our open spaces we want to show that the work outputs are aligned with the Community Services Masterplan, and are meeting community requirements, while being delivered in an efficient and effective manner. Quantifiable management indicators; should be used for monitoring and benchmarking. The indicators are to identify:

- Measurement of progress towards achieving desired outcomes
- Provision of information for addressing difficult questions
- Addressing (cause and effect)
- Directing Priorities
- Promoting accountability through transparency
- Drawing attention to negative trends
- Improving awareness of conflicts between goals
- Promoting adaptive management and continuous learning

Engaging the community helps identify and provide feedback on indicators, comparing that feedback to other organizations and, recent successes to help direct and shape the future of the Parks System as a whole can be one of the keys to promoting a healthy parks and playground system within the city.

### **4.2 How these Indicators have been selected**

Developed indicators should have the following considerations:

- Meaningful/relevant – important to the city
- Measurable
- Achievable/Feasible
- Understandable
- Predictable
- Valid

- Flexible

These indicators should also be:

- Part of the management cycle and not an end to themselves;
- Developed with all those involved in management cycle; and
- Focused on the use of information, not necessarily the gaining of it.

### 4.3 Playground Type

Benchmark for 30 playgrounds per 36,000 population based on 2016 census. Most of the playgrounds were designed for young children's play, although elements of toddlers and older children's play can be found at many of these locations. Teenager, access for all playgrounds and Natural Playgrounds are less prominent.

*Table 2. Playground Category per 36,000 - population census*

Playground Category	Age	Count	Location
Natural Playground	N/A	0	N/A
Toddlers & Young Children's Playground	18 months – 5 Years	22	Barton Coombe, Dent, Hazeldell, Kinsmen, Lakeland Ford, Nordale, AC Howard, Agnew, Albright, AJFH, Barton Coombe, Bernice Sayese, Muzzy Drive, Erickson, Hazeldell, High Noon Optimist, Hogeweide, Kinsmen, Nordale Lakeland, Miller & Southwood
Older Children's Playground	5-12 Years	22	AJFH, Bernice Sayese, Muzzy Drive, Davis, Dent, Elks Park, Elks River, Erickson, Hazeldell, High Noon Optimist, Hogeweide, James Isbister, Kinsmen, Kinsmen Water, Lakeland Ford, LRRP, Longworth, Mahon, Miller Hill, Mair, Midtown, Miller Hill, Nordale, Southwood

Teenager Playgrounds	13-19	0	N/A
Access for All Playgrounds	18 Month – 12 Years	1	AJFH

These figures, when broken down highlight that the majority of our playgrounds per 36,000 head of population cater to children aged 18 Months to five years and five years to 12 years of age. This provides the opportunity for the city to develop more integrated, strategically placed, extensive playground settings that reflect the needs of the community.

In general, we would like to see a balanced approach to the types of playgrounds offered.

#### 4.4 Playground’s Incorporating Setting Elements

There are a variety of perspectives around incorporating setting elements. When playgrounds are designed, park and recreation professionals may consider fencing as important, especially in cases where immediate hazards may be associated with the site. Visitors to the playground may see fencing as a means to create a more controlled environment for child supervision and protection, while enhancing opportunities for adult socializing and relaxation. On the other hand, others may feel that fencing creates a “fish bowl” which excludes opportunities for integrating play elements on either side of the boundary. Some industry research has shown that fencing of playgrounds can lead to less active parenting and temporary child abandonment in extreme cases.



“Inclusive”



“Natural”



“Teen/Adult  
Challenge Course”

*Table 3. Number of Playgrounds Incorporating Setting Elements*

Playground Setting Element	Parks with Setting Elements
Playgrounds with Seating	23
Partially Shaded Playgrounds (Trees, Man-made structures)	22
Playground with Drinking Water	2
Playgrounds within 50 meters to a public toilet	8
Fully Shaded Playgrounds	2
Partially Fenced Playgrounds	14
Fully Fenced Playgrounds	3
Playgrounds with Lighting	8

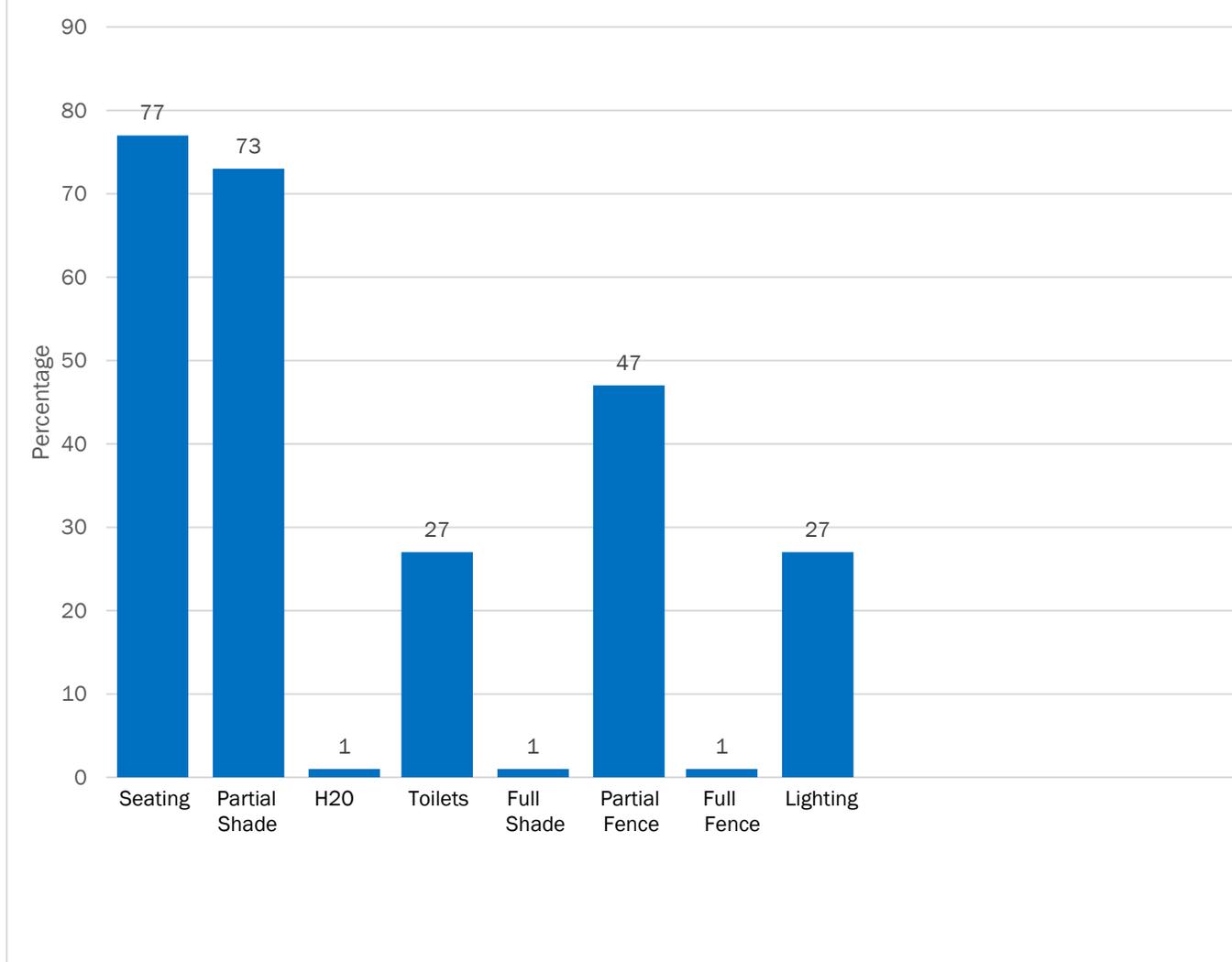


*“Bench Seating”*



*“Wind sails (Shade)”*

Figure 3. Percentage of City of Prince Albert playgrounds Incorporating Setting Elements



#### 4.5 Playground Maintenance & Audit Frequencies

Working towards a higher level of annual routine maintenance service frequencies and ongoing investment in **training** of staff is key to practical, hands-on experience when applying the CAN/CSA Z614 Children's Playspaces and Equipment Standards. Understanding these standards will help the City of Prince Albert set regular inspection requirements, identifying hazards and playground risk analysis and ensure equipment is compliant with an end goal to keep children safe.

*Table 4. Annual Playground Maintenance, Inspections & Audit Frequencies*

Type of maintenance	Current Frequency	Proposed Frequency
Routine Maintenance	Yearly	Monthly
Structural Inspection (Documented)	Yearly	Monthly
Playground Inspection (Documented)	Yearly	Monthly
Visual Inspection	Monthly	Weekly
Playground Audit (Documented)	Not being done	Yearly (end of season)



Mair Park



Kinsmen Park



Hazeldell Park



Carlton Park

## 4.6 Playground Life Periods

Playground life periods will vary according to a number of factors including:

- Usage Levels
- Quality of construction materials & practices
- Quality of design standards
- Use beyond design specifications
- Soil Movement
- Tree root expansion
- Quality of Maintenance
- Vandalism/accidental damage
- Natural disaster (e.g. fire, flood, tornadoes, plow winds, snow overload, etc.)

The median life period for metal and wood playground units is 15 years.

Table 5. Playground equipment Life period

Playground	Life expectancy (Years)	Year Built	Current Age	Proposed Replacement Year	Equipment Obsolete
AC Howard	15	2005	14	2020	No
Agnew	15	Early 2000's	17-18	2016-2018	Yes
Albright	15	2007	12	2022	Yes
AJFH	25+	2019	NEW	2044	No
Barton Coombe	15	2015	4	2030	No
Bernice Sayese Centre	15	2008	11	2023	Yes
Carlton	15	2004	15	2019	Yes
Crescent Acres (Muzzy)	25+	2019	NEW	2044	No
Davis	15	Early 2000's	17-18	2015-2018	Yes
Dent	15	2004	15	2019	No
Elks	15	2004	15	2019	Yes
Elks River	15	2004	15	2019	Yes
Hazeldell	15	2002	17	2016	Yes
Erickson	15	2000	19	2015	No
High Noon Optimist	15	2002	17	2017	Yes
Hogeweide	15	2002	17	2017	Yes
James Isbister	15	1998	21	2013	Yes
Kinsmen	15	2016	3	2031	No
Kinsmen Water Park	15	2004	15	2019	Yes
Lakeland Ford	15	2011	7	2025	No
Longworth	15	2001	18	2016	Yes
Little Red River	15	2000	19	2015	Yes
Mahon	15	2011	7	2025	Yes
Mair	15	2004	15	2019	Yes
Midtown	15	Early to Mid 2000's	17-18	2015-2018	Yes
Miller Hill	15	2004	15	2019	Yes
Nordale (Structure #1)	15	2004	15	2019	Yes
Nordale (Structure #2)	15	2008	11	2023	Yes
Optimist Tourist	15	2000	19	2016	Yes
Southwood	15	2004	15	2019	Yes

## 4.7 Playground Aging

Usually the older an asset item, the higher the level of maintenance (e.g. replacement or reconditioning of worn parts).

The percentages for the age of playgrounds varied from 10% for less than 5 years to 37% for above fifteen years. Unless the playground is refurbished and well maintained, playgrounds over fifteen years old may be considered passed their use – by industry standards. A notable exception to this rule are the structural components associated with some of the new equipment being developed and provided through companies like Playgrounds-R-Us and Blue IMP brands among others are engineered for longer life periods (25+ years).

*Table 6. Percentage of Age of Playgrounds*

Playground Age	Average	Count
Less than 5 Years Old	10%	4
5 - 10 Years of Age	3%	1
10 - 15 Years of Age	50%	15
Above 15 Years of Age	37%	11

## 4.8 Protective Surfacing

Significant variances occur within and between surfacing types including:

- Cost (e.g. synthetic surfacing is usually more expensive to install)
- Maintenance levels (e.g. sand & bark surfacing often require raking/topping up in high wear areas)
- Overheating (e.g. Black synthetic surfacing becomes too hot in warmer, unshaded conditions.
- Vandalism (e.g. Synthetic surfacing being ripped up or set on fire – costly to repair, sharps in sand/bark)
- Replacement life (e.g. Synthetic surfacing has a longer replacement life)
- Public perception
  - Aesthetics – a wide spectrum of opinion amongst users
  - Sharps risk (e.g. hidden glass & needles in sand & bark)
  - Cleanliness (e.g. bark can accumulate dirt and other fine particles)
  - Hygiene (e.g. sand being used for cat defecation)

Wood/bark mulch (47%) is the most commonly used loose fill product within our 30 playgrounds. According to the Canadian Safety Standards (CAN/CSA Z614-14), synthetic/rubber and engineered wood fibre (EWF) are considered the safest fall surface materials. For example, with 300 mm depth of material, EWF has critical fall height of more than 3 meters whereas wood/bark mulch has a critical fall height of up to three meters.

**Critical Fall Height** – “the maximum height from which a life threatening head injury would not be expected to occur. Therefore, the fall height of the equipment should not exceed the critical height of the surface in the design of playgrounds and the type and depth of surfacing used under the equipment.

*Table 9. Percentage of surfacing type in playgrounds*

Surfacing Type	Average	Count
Wood/Bark Mulch	47%	14
Sand	57%	17
Grass	7%	2
Synthetic/Rubber	7%	2
Mixed Types of surfacing	17%	5
No surfacing	0	0
Engineered wood fiber (EWF)	0	0



*“Synthetic Rubber Surfacing”*



*“Sand”*



*“Fiber/Wood Mulch”*

## 4.9 Playground Costs

The median annual playground repairs and maintenance expenditure per capita is \$.55 (\$20,000 per year), and playground capital replacement since 2015 has seen two full playground replacements at a cost of \$254,000. The new Alfred Jenkins Fieldhouse \$1,000,000 playground, has been completed in 2019 along with the Crescent Acres - Muzzy Drive Playground at a cost of \$128,969.00.



Kinsmen Playground



Muzzy Drive Playground



Barton Coombe Playground



Alfred Jenkins Playground

## 5. TIPS IN PLAYGROUND PLANNING & MANAGEMENT

Playground planning should recognize that each playground experience is unique to each child, and each playground (natural or commercial) is unique in its site features, layout, design components, and visual appeal. The information supplied below is in consultation with industry professionals.

### 5.1 Maintenance

- Do what can be done on-site, avoid leaving Repair work when it can, be done on-site.
- Carry a good supply of regularly required Spare-parts.
- Document maintenance systems, Standards and processes ensuring quality and Future planning.
- Have general park maintenance crews visually



Inspect playgrounds to make safe and report any observable failures.

- Acquire regular updates on maintenance standards for playgrounds.
- Ensure all appropriate documents provided during the handover period from developer (e.g. construction drawings, certificates of compliance, parts list/manual).
- Regularly update manufacturers, installers, spare part suppliers contact details.
- Keep an inventory of maintenance activities for insurance purposes.
- Monitor the costs of playground maintenance.
- Repair or when applicable remove damaged playground equipment as quickly as possible.

### 5.1.1 Parts

- Have the proper tools necessary to do the job
- Carry regularly required spare parts to avoid trips back to the supply compound
- Although warranty issues may be of concern, spare parts can, in some cases be obtained from alternative local suppliers for a much lower cost.
- At the time of awarding contracts, ensure that spare parts are readily available within a satisfactory timeframe.
- Ensure that playground parts are engineered for longevity. For example strong bearings and rust proof metals should be utilized rather than soft steel. Examining cheaper products often reveals inferior engineering that leads to shorter useable life.
- Ensure inventories are up to date so that spare parts are, ordered within allowable lead times when supplies are low.



## 5.2 Asset Replacement/Restoration/Refreshing

- Playgrounds, restored need only comply with the standards at the time of purchase in which the original playground was established.
- Where possible, playgrounds be restored on site using paint, spare parts etc. This saves the cost of removal, transportation and reinstallation with new (in these situations, equipment must be in good condition and meet the standards for the current time-period in consultation with the CAN/CSA Z614 standards).
- Older playground equipment that is still in good condition after 20+ years, consideration of restoration (using it in a different area, possibly painting it a different color and adding some new features) rather than replacement.
- There is good value in restoring as well as improving the recycling of materials.
- Continue playground inspections and audits after restoration.
- Establish a proactive and well-funded asset replacement program to minimize wear and tear failure.



## 5.3 Warranty

- Specify the warranty wanted, rather than the manufacturer's standard warranty
- Include an assessment of the manufacturer's warranties within the supply assessment process.
- Check to ensure that the supplier is able to fulfill their warranty obligations
- Ensure that the warranty obligations are fulfilled within a specific Time frame
- Check which parts are covered under warranty?
- Assess suppliers for business stability, given that if a specific supplier closes their business warranties are not able to be fulfilled.
- Do not be afraid to challenge a warranty

**LIFETIME WARRANTY**

WARRANTY  
LIMITED  
MATERIALS - WORKMANSHIP  
1982  
LIFETIME  
IMPACT ATTENUATION

100% GUARANTEE  
GUARANTEE  
100% GUARANTEE



City of  
**Prince Albert**

- Upon installation, have the manufacturer and installer warrant that the playground is designed and constructed according to standards.
- Retain warranty documentation

#### 5.4 Alternative Funding Sources

- Source grants, sponsorships and donations to raise money for playground location.
- Involve the community in the development of a playground location. Utilize their ideas to increase local ownership in the playground.
- Develop self-help models for the establishment and maintenance of playgrounds in communities.



#### 5.5 Encouraging Playground Use

- Provide a diverse array of age based play settings within the space
- Promote play spaces through brochures, media, and internet information.
- Provide direction signage to playgrounds.
- Have a playground where wireless internet connection so that older children can interact through a number of physical and social mediums.
- Integrate playground settings with other recreational settings like picnic facilities, ball-parks, soccer fields, etc.
- Facilitate education programs associated with the importance of play (thinking differently about how we use playground space in conjunction with our playground programming)
- Prepare media releases about new playgrounds and existing playgrounds.
- Invite Mayors, Councilor's, dignitaries to opening of playgrounds.
- Provide information to bloggers – e.g. external websites that focus on children's lay or parks.
- Encourage residents to write reviews and provide feedback through various medians.

- Look at benefits of using the playground during the winter months (year round play). Instead of abandoning the playground in the winter, get creative and safe with winter programming.



## 5.6 Planning & Development of Playgrounds

- Develop playgrounds away from dips and drainage Lines, to avoid poor drainage.
- Keep an inventory of shade, soft fall areas, equipment, Edging, pictures, etc.
- Specify soft fall areas only as required. Over-specification, although aesthetically interesting, Locations, can increase burden on capital and recurrent Expenditures.
- Understand that “off the shelf” (tires, logs, etc.) playground Settings meet only a part of the playground requirements, the whole setting should be, taken into consideration.
- Well-designed placement of rocks, pipes and timber steps, logs are still worthwhile considerations in play, developing play spaces with limited funds. This can promote “Natural/Creative Play”.
- Consolidation of smaller community parks into larger centralized locations to provide better “bang for the buck”.
- Natural areas provide abundant opportunities for play. Consideration of integrating natural areas near formal play spaces or vice versa can provide opportunities for more formalized and natural play.
- Keep community expectations reasonable by discussing available funding and what, can be achieved for that amount.



- “Off the shelf” (tires, logs, etc.) play equipment should be seen as part of a play setting; not as the total play setting.
- Whilst it may be more aesthetically pleasant to select color schemes for playgrounds that blend in, bright colors assist with the development of contrast definition for younger children, allowing them to identify and negotiate around play elements.
- An inclusive access playground should provide diverse play opportunity for children with mobility, vision, hearing, and intellectual and develop disabilities. A barrier-free accessible path of travel should link the playground and its equipment to the site entrance, other facilities and transport arrival points. Not every piece of play equipment is required to be fully accessible however the choice and layout of equipment and safety surfaces should provide access to a wide variety of play sensations – e.g. swinging, revolving, rocking, elevation, tactile, sensory, creative. The layout of equipment should facilitate social integration and engagement of children of many ages and abilities.

### 5.7 Risk Management

- Encourage families to use natural spaces as Places, to explore and play.
- Look at how people use a space. Document, Make right and/or manage the observed risks.
- Determine what level of risk the City is willing To accept.
- Minimize risk through regular visual playground Inspections thru weekly, monthly documented playground inspections and yearly documented audits. All inspections should be reviewed using playground manufacturer’s specifications and the CAN/CSA Z614-14 standard.
- Increase fencing where a playground is adjacent to roads, water bodies, etc.
- Higher color contrast also improves visual security as a risk management factor. A child in difficulty can be more easily identified and a perpetrator more likely to be observed.



### 5.8 Soft Fall/Surfacing

Falls are the leading cause of injury on the playground, therefore surfacing is extremely important for the safety of children and youth.

- Engineered Wood Fibre (EWF) is a viable alternative to other loose fill options as it is more resilient to scuffing and weather event displacement is, considered an accessible surface. It is less likely to degrade (dust up) compared to other loose fill options.
- Initially it is more expensive than other loose fill options but it last longer

- According to the standard CAN/CSA Z614-14, it has greater fall protection than wood chip/bark mulch, pea gravel and sand.
- EWF has a different appearance and feel to bark mulch with some saying that it feels sharp.
- Use of lighter colors when using synthetic surfacing to help in reducing the heat from direct sunlight.



*"Sand" (Loosefill)*



*"Synthetic Surfacing"*



*"Woodbark/Mulch"*

## 6. GLOSSARY

Category	Description
<b>Access for All Playground</b>	An access for all playground designed to suit a number of disability ranges. Typically, it consists of hard surface ramps suitable for wheel chair access, tactile facilities for the visually impaired, and a range of other disabled facilities (e.g. special swing(s) for disabled children). Accessibility to the playground (hard surfaces, curb cross overs etc.), to suit disability ranges, should also be considered. A synonymous term to Access for All playgrounds is Engagement for All playgrounds. This term reflects the inclusion of activities for disabled within the playground.
<b>Annual Recurrent Expenditure</b>	Ongoing expenditure over a financial year that is required to sustain regular organizational activities. Included is general maintenance and structural inspection.
<b>Children's Playground</b>	Equipment designed for the specific age group (5 – 12 years). The age grouping is indicative and may vary for a child's capability.
<b>Critical height</b>	the maximum height for a surfacing material that yields a peak deceleration of 200 g or a head injury criteria (HIC) of 1000; the maximum height from which a life-threatening head injury would not be expected to occur.
<b>Current Value</b>	The depreciated value of an item or group of items. It reflects the amount of value an asset loses over a period of time and after use.
<b>Fall Height</b>	The vertical distance between a designated play surface or a location otherwise specified in the standard and the protective surfacing beneath it.
<b>Formal Play</b>	Structured play that adheres to a set of predefined parameters.
<b>General Maintenance</b>	General Maintenance includes activities generally undertaken by a maintenance crew or person including cleaning, graffiti removal; patch up painting, minor structural repair, sand raking, and general visual inspections.
<b>Inclusive Play</b>	Inclusive play allows children of all abilities to grow together
<b>Informal Play</b>	Structured play that adheres to a set of predefined parameters.

<b>Intergenerational playground</b>	Facility containing equipment that caters for older adults (e.g. grandparents) taking children to parks along with playgrounds that contain coordination & balance equipment (e.g. balance beam for improving gross motor skills), seating and shade.
<b>Mixed Age Playground</b>	A playground setting that caters for a range of age groups.
<b>Natural Playground</b>	The <b>natural</b> play scape (or <b>natural playground</b> ) defined as a space with as little man made components as possible. Using native plants, rolling hills, trees; representing a <b>natural</b> place such as a forest. Design with the intent of bringing children and people back to nature.
<b>Park Playgrounds</b>	Playgrounds, located in parks within the City of Prince Albert city limits.
<b>Playground Inspection</b>	Observation and written evaluation of a playground
<b>Playground Supervisor</b>	A person (e.g. parent, caregiver, teacher) who supervises children using a playground.
<b>Playscape</b>	A designed and integrated set of playground equipment, often made of wood.
<b>Public Accessible Playgrounds</b>	Accessible to the public within the City of Prince Albert, this includes all parks managed by the City.
<b>Replacement Value</b>	The value of an item or group of items purchased and installed as new. This amount should be greater than or equal to its current value.
<b>Soft Fall</b>	A safety surface beneath and surrounding play apparatus
<b>Structural Inspection</b>	Structural Inspection is a specific task that tests the structural integrity of a facility (it is more thorough than a visual inspection associated with a normal general maintenance cycle). Playground structural inspections include assessing of conformance to Canadian Playground Safety Institute (CPSI) – CAN/CSA Z614-14 “Children’s Play Spaces and Equipment”.
<b>Teenage Playground</b>	A playground designed to suit older children who are in the 13 - 19 years. The age grouping is indicative and may slightly vary for a child or teen’s capability.
<b>Toddler/Pre-School Aged Playground</b>	Equipment designed for the specific age group (18 months – 5 years). The age grouping is indicative and may vary depending on a child’s capability.

CITY OF PRINCE ALBERT

# 2022 State of Playgrounds

BY: *TIM YEAMAN,*  
*PARKS MANAGER*  
*AND*  
*ERIN HURD,*  
*RECREATION PROGRAMMER*

DATE: August 18, 2022

# APPENDIX PLAYGROUNDS

Playground Name	Replacement Rating	Year of Suggested Replacement	Ward #
Midtown - Play/Spray	1	2023	3
Hazeldell - Play/Spray	2	2024	2
Miller Hill - Play/Spray	3	2025	1
Mair - Play/Spray	3	2026	4
Elks	3	2027	2
Longworth	3	2028	5
Southwood	6	2029	7
Davis	7	2030	5
Erickson	7	2031	6
High Noon Optimist	7	2032	8
Hogewiede	7	2033	6
Kinsmen Water Park	7	2034	7
Mahon	7	2035	8
Agnew	8	2036	5
Dent	8	2037	6
Elks River	8	2038	3
Nordale	8	2039	2
Albright	9	2040	4
Lakeland Ford	9	2041	2
Angus Merasty School Location (Potential site for future playground)			8
Optimist Tourist	10	(Completed in 2001)	8
Barton Coombe	10	(Completed in 2015)	6
Kinsmen	10	(Completed in 2017)	7
Muzzy Drive	10	(Completed in 2019)	5
Alfred Jenkins	10	(Completed in 2020)	1
Lions Park/Spray Park	10	(Completed in 2020)	1
A.C. Howard	10	(Completed in 2021)	6
Little Red River	10	(Completed in 2022)	2
Carlton	10	(Completed in 2022)	6
James Isbister	10	(Completed in 2022)	1

# APPENDIX SPRAY PARKS

<b>Spray Park Name</b>	<b>Replacement Rating</b>	<b>Year of Suggested Replacement</b>	<b>Ward #</b>
<b>Midtown</b>	<b>1</b>	<b>2023</b>	<b>3</b>
<b>Hazeldell</b>	<b>2</b>	<b>2024</b>	<b>2</b>
<b>Southwood Park (Potential Site for Spray Park)</b>			<b>7</b>
<b>West Hill</b>	<b>10</b>	<b>(Completed in 2015)</b>	<b>8</b>
<b>Crescent Acres</b>	<b>10</b>	<b>(Completed in 2018)</b>	<b>6</b>
<b>Ella Muzzy Kinsmen Park</b>	<b>10</b>	<b>(Completed in 2019)</b>	<b>7</b>
<b>Lions Park</b>	<b>10</b>	<b>(Completed in 2020)</b>	<b>1</b>
<b>Crescent Heights</b>	<b>10</b>	<b>(Completed in 2022)</b>	<b>5</b>

# TOTAL INVESTMENT INTO PLAYGROUNDS 2015 - 2022

- **\$4,357,165** Total investment in playgrounds.
- Investment includes refurbishment, replacement thru partnerships, grants and operational/capital budget investment.

# TOTAL INVESTMENT INTO SPRAY PARKS

## 2015 - 2022

- **\$1,077,613** Total investment in spray parks.
  - Investment includes refurbishment, replacement thru partnerships, grants and operational/capital budget investment.

# TOTAL INVESTMENT INTO PLAYGROUNDS 2022

**\$1,660,000** total investment in upgrades to playgrounds in 2022 with a highlighted note to Rotary Adventure Park, Carlton Community Club and James Isbister Park.

# TOTAL INVESTMENT INTO SPRAY PARKS 2022

**\$350,000** total investment in upgrades to spray parks in 2022 with a highlighted note to Crescent Heights Park being completed.

# Midtown Playground/Spray Park **2023**

540 9 STREET EAST, EARLY 2001, 10,183 SQ. FT.



## Recommendation

- **Replacement of playground within 4 years**
- **Replacement of spray park immediately**
- **Surfacing material – Sand**

**Replacement Rating: 1**

# Hazeldell Playground/Paddling Pool **2024**

325 3<sup>RD</sup> AVENUE NW, 2002, 3342 SQ. FT.



## Recommendation

- Replacement of playground in **2 years**  
&  
**Conversion of Paddling pool to spray park**
- Surfacing material – Post Peelings

**Replacement Rating: 2**

# Miller Hill Playground **2025**

200 MACDOWALL CRESCENT, 2004, 5078 SQ. FT.



## 2021 Improvements

- Rebuilt wooden structure as it was rotting for a total cost of \$7500. Wooden structure will be integrated into the 2023 design process and used as part of the playground expansion.

## Recommendation

- Replacement of Playground within 2 to 3 years
- Surfacing material – Mixture of Sand and Post Peelings

**Replacement Rating: 3**

# Mair Playground **2026**

11 AVE WEST AND RIVER STREET WEST, 2004, 1396 SQ. FT.



## Recommendation

- Replacement of playground within 2 years
- Surfacing material – Post Peelings

Replacement Rating: 2

# Elks Playground **2027**

20 STREET E. 3 AVENUE E., 2004, 2264 SQ. FT.



## Recommendation

- Replacement of playground in 2 to 3 years
- Surfacing material – Post Peelings

Replacement Rating: 3

# Longworth Playground **2028**

SIBBALD CRES AND 28 STREET E., 2001, 2366 SQ. FT.



## Recommendation

- Replacement of playground in 2 to 3 years
- Surfacing material – Post Peelings

**Replacement Rating: 3**

# Southwood Playground **2029**

SOUTHWOOD DRIVE, 2004, 1566 SQ. FT.



## Recommendation

- **Replacement of main play structure within 4 years**
- **Surfacing material – Post Peelings**

**Replacement Rating: 6**

# Davis Playground **2030**

DAVIS STREET, 2001, 2432 SQ. FT.



## Recommendation

- **Replacement of playground within 5 to 6 years**
- **Surfacing material – Post Peelings**

**Replacement Rating: 7**

# Erickson Playground **2031**

ERICKSON CRESCENT, 2000, 2601 SQ. FT.



## Recommendation

- Replacement of playground within 5 to 6 years
- Surfacing material – Post Peelings

Replacement Rating: 7

# High Noon Optimist Playground **2032**

PARK AVENUE, 2002, 3342 SQ. FT.



## Recommendation

- Replacement of playground within 5 to 6 years
- Surfacing material – Post Peelings

Replacement Rating: 7

# Hogeweide Playground **2033**

HOGeweide DRIVE, 2002, 5696 SQ. FT.



## Recommendation

- Replacement of playground within 5 to 6 years
- Surfacing material – Post Peelings

Replacement Rating: 7

# Kinsmen Water Park Playground **2034**

28 STREET AND 1 AVENUE W., 2004, 2899 SQ. FT.



## Recommendation

- **Replacement of playground in 5 to 6 years**
  - **Replacement of rubber surfacing as soon as possible**
- **Surfacing material – Rubber Mat Surfacing**

**Replacement Rating: 7**

# Mahon Playground **2035**

MAHON DRIVE, 2011, 2540 SQ. FT.



## Recommendation

- Replacement of playground within 5 to 6 years
- Surfacing material – Post Peelings

Replacement Rating: 7

# Agnew Playground **2036**

AGNEW STREET, 2002, 2147 SQ. FT.



## Recommendation

- Replacement of playground within 6 to 7 years
- Surfacing Material – Post Peelings

Replacement Rating: 8

# Dent Crescent Playground **2037**

DENT CRESCENT, 2004, 3761 SQ. FT.



## Recommendation

- **Replacement of playground within 6 to 7 years**
- **Surfacing material – Post Peelings**

**Replacement Rating: 8**

# Elks River Playground **2038**

8 AVENUE E. AND 1 STREET E., 2004, 1155 SQ. FT.



## Recommendation

- Replacement of playground in 6 to 7 years
- Surfacing material – Post Peelings

**Replacement Rating: 8**

# Nordale Playground **2039**

6 AVENUE NW AND 12 STREET NW, 2004 & 2008, 5422 SQ. FT.



## Recommendation

- **Replacement of playground within 6 to 7 years**
- **Surfacing material – Post Peelings**

**Replacement Rating: 8**

# Albright Playground **2040**

ALBRIGHT CRESCENT, 2007, 2379 SQ. FT.



## Recommendation

- Replacement of playground within 7 to 8 years
- Surfacing material – Post Peelings

Replacement Rating: 9

# Lakeland Ford Park Playground **2041**

15 STREET NE. AND 6 AVENUE NE., 2011, 5644 SQ. FT.



## Recommendation

- **Replacement of playground within 14 to 17 years**
- **Remove spring rocker with pile exposed**
  - **Replace border**
- **Surfacing Material – Post Peelings**

**Replacement Rating: 9**

# Angus Merasty Site

## FUTURE SITE DEVELOPMENT OPPORTUNITY



Picture for display purpose only

# Completed 2010 Optimist Tourist Park

2 AVENUE W. AND MARQUIS RD. W., 2000, 711 SQ. FT.



## Recommendation

- Double bay swing set at this location only.
- Replace when budget monies allow
- Small investment required to purchase and relocate new swing set and add protective surfacing within vicinity to meet CSA National standards for safety.
- Surfacing material – Post Peelings

**Replacement Rating: 10**

# Completed 2015 West Hill Spray Park

CENTRAL AVENUE AND 23 STREET E., 2015, 1100 SQ. FT.

Investment 2015 - \$**174,165**

Improvements included:

Spray park components, controls, bench, garbage bin, concrete surfacing, asphalt surfacing

## Recommendation

- Replacement of components or features within 20 to 25 years (2047)
- Surfacing material – Asphalt (resurfacing every 3-5 years as required)
- Repair Concrete Surfacing as required.



Moved to a Replacement Rating:  
10

# Completed 2015 Barton Coombe Playground

COOMBE DRIVE, 2015, 1926 SQ. FT.



**Investment 2017 - \$45,000**

## Recommendation

- **Replacement of components or features within 25 to 29 years (2042)**
- **Surfacing material – Pea gravel**
  - **Blue Imp equipment**



**Moved to a Replacement Rating:  
10**

# Completed 2017 Kinsmen Park Playground

CENTRAL AVENUE AND 23 STREET E., 2017, 8127 SQ. FT.



Investment 2017 - **\$90,000**

## Recommendation

- Replacement of components or features within 25 to 29 years (2042)
- Surfacing material – mixture of rubber/sand/post peelings
  - Blue Imp and Playworks equipment

**Replacement Rating: 10**

# Completed 2018 Crescent Acres Spray Park

OLIVE DIEFENBAKER DRIVE, 2018, 7980 SQ. FT.

Investment 2018 - **\$178,756**

Improvements included:

Spray park components, controls, bench, garbage bin, concrete surfacing, asphalt surfacing

## Recommendation

- Replacement of components or features within 20 to 25 years (2047)
- Surfacing material – Asphalt (resurfacing every 3-5 years as required)
- Repair Concrete Surfacing as required.



Moved to a Replacement Rating:  
10

# Completed 2019 Ella Muzzy Spray Park

CENTRAL AVENUE AND 23 STREET E., 2019, 4000 SQ. FT.

Investment 2019 - **\$166,500**

Improvements included:

Spray park components, controls, bench, garbage bin, concrete surfacing, asphalt surfacing



## Recommendation

- Replacement of components or features within 20 to 25 years (2047)
- Surfacing material – Asphalt (resurfacing every 3-5 years as required)
- Repair Concrete Surfacing as required.

Moved to a Replacement Rating:  
10

# Completed 2020 Muzzy Drive Playground

MUZZY DRIVE, 2019, 5961 SQ. FT.



Investment 2020 - **\$130,000**

## Recommendation

- Replacement of components or features within 25 to 29 years (2045)
- Surfacing material – Fibar
- Playgrounds-R-Us/LSI equipment

Moved to a Replacement Rating: 10

# Completed 2019/2020 AJFH Playground

2787 10 AVENUE WEST, 2019, 17,358 SQ. FT.



**The Largest accessible playground in Canada**

**Investment 2019/2020 – \$1,785,000**

## Recommendation

- **Replacement of components or features within 25 to 30 years (2045)**
  - **Surfacing material – Rubber**
- **Playgrounds-R-Us/LSI equipment**

**Replacement Rating: 10**

# Completed 2020 Lions Park Playground/Spray Park

1301 13 AVE WEST, 2020, 2770 SQ FT.



**Investment 2020 –**

**City \$207,164.91**

**Malcom Jenkins \$100,000**

## Recommendation

- Replacement of components or features within 25 to 30 years (2045)
- Surfacing material – Mixture of Rubber and Fibar
- Playgrounds-R-Us/LSI and 1 Stop Playgrounds equipment

**Moved to a Replacement  
Rating: 10**



# Completed 2021 AC Howard Playground

## BLISS CRESCENT



### 2021 Improvements

- Installed a new playground
    - Installed new furniture
  - Installed new light pole/led lighting
    - Installed new park signage
  - Through pruning of all trees in park to remove any hazards
- Investment 2021 –  
City \$**130,000**



### Recommendation

- Replacement of components or features within 25 to 30 years (2046)
- Surfacing material – Fibar

**Moved to a Replacement  
Rating: 10**

# Completed 2021 Party City Outdoor Gym

2787 – 10<sup>TH</sup> AVENUE WEST – 7000 SQUARE FEET



## 2021 Improvements

- Installed new outdoor gym workout equipment
  - Installed new furniture
- Installed new light poles/led lighting
  - Ninja Warrior theme
- Health Beat Work out section along with FitCore elements.

Investment: \$580,000

City - \$214,000

Malcolm Jenkins - \$300,000

## Recommendation

- Replacement of components or features within 25 to 30 years (2046)
- Surfacing material – Synthetic Turf

Moved to a Replacement  
Rating: 10



# Completed 2022 Rotary Adventure Park

LITTLE RED RIVER PARK HWY 55 – 89,921 SQUARE FEET

## 2022 Improvements

Installation of a Parkour area, Adult work-out center, childrens play area, climbing equipment, swings, accessible swings, accessible zip line, (4) 100' Ziplines, GSX challenge equipment, pathways, lighting, new camp kitchen



Investment: \$1,200,000

City - \$280,000

Rotary Club - \$520,000

Malcolm Jenkins - \$400,000

## Recommendation

Replacement of components or features within 25 to 30 years (2047)

Surfacing material – Asphalt,(resurfacing every 3-5 years as required) Fibar and Sand replacement as necessary



Moved to a Replacement Rating: 10

# Completed 2022 Carlton Community Club Park Basketball/Pickle Ball Courts

DUNN DRIVE – 16,194 SQ. FT.

## 2022 Improvements

- Installed new asphalt surfacing into outdoor rink
- Converted half of the rink to basketball courts
- Converted other half of rink to pickle ball courts
- New netting, basketball posts, backboards, hoops, baskets, benches, windscreen

Investment: \$150,000

City - \$120,000

Malcolm Jenkins - \$30,000

## Recommendation

- Replacement of basketball components or features within 10 to 15 years (2037)
- Surfacing material – Asphalt (resurfacing every 3-5 years as required)

Moved to a Replacement  
Rating: 10



# Completed 2022 James Isbister

## MACARTHUR DRIVE AND DONALDSON – 11,216 SQ. FT.



### 2022 Improvements

- Installed new asphalt surfacing for outdoor basketball courts and skate board park
- Installed Musco Mini-Pitch to house Skate Board Park Equipment
  - Installed lighting
- Installed benches, garbage bins, basketball poles, backboards, hoops

Investment: \$150,000

City - \$100,000

Malcolm Jenkins - \$200,000

### Recommendation

- Replacement of basketball components or features within 10 to 15 years (2037)
- Surfacing material – Asphalt (resurfacing every 3-5 years as required)

Moved to a Replacement  
Rating: 10

# Completed 2022 Crescent Heights

BRANION DRIVE & COOK DRIVE – 4000 SQ. FT.



## 2022 Improvements

- Installed new Flash Flood
- Installed new Mini Flash Flood
- Installed Aqua Gather Station
- Installed Whirl Flex, Acrylic Tot Shower Dome, Tot Wellspring & Aquavator

Investment: \$350,000

City - \$120,000

Malcolm Jenkins - \$230,000

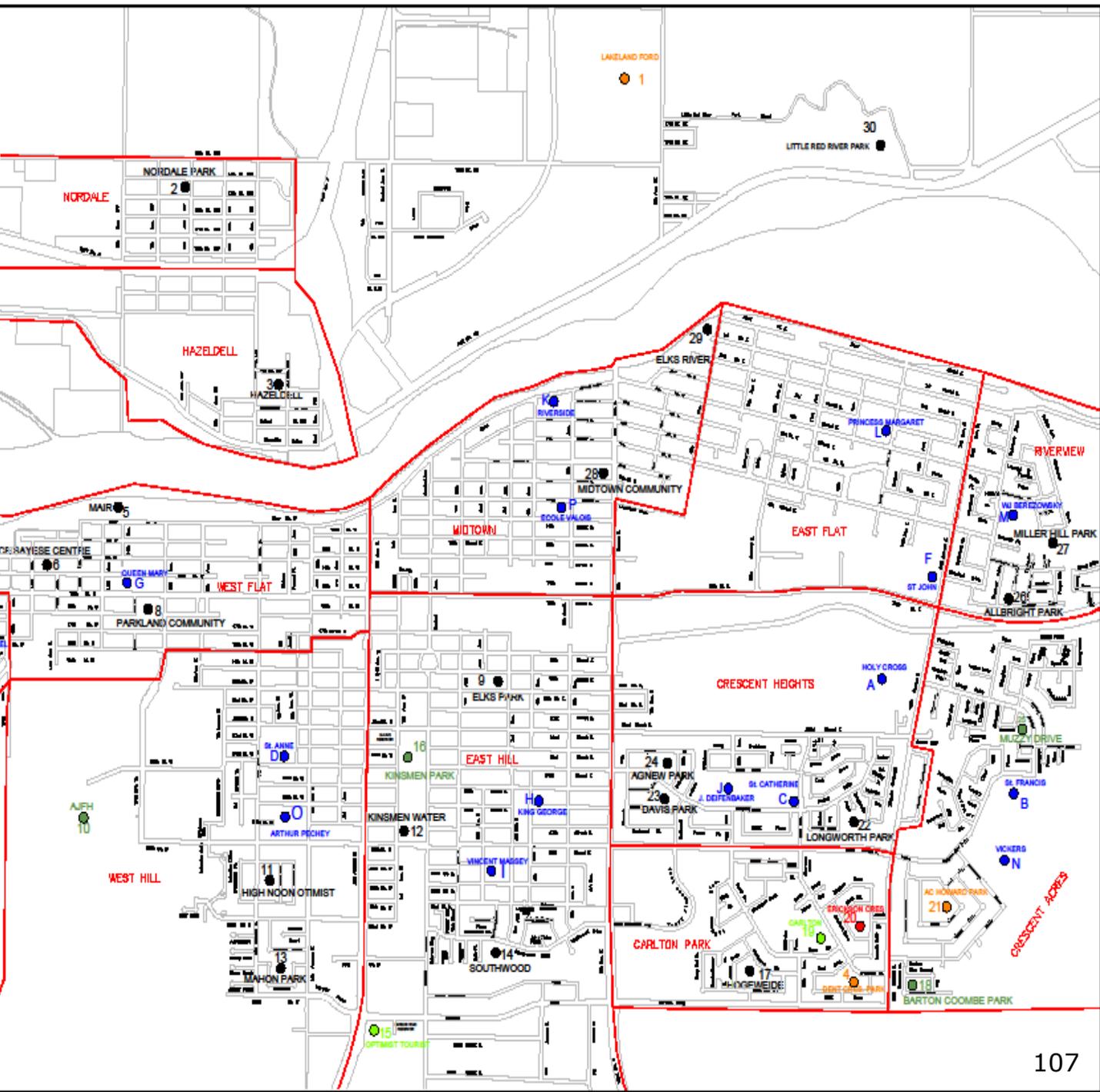
## Recommendation

- Replacement of spray park features within 20 to 25 years (2047)

Moved to a Replacement  
Rating: 10

**CITY PLAYGROUNDS YEAR AGE**

1. LAKELAND FORD PARK	2011	9
2. NORDALE PARK	2004	16
3. HAZELDELL PARK	2008	17
4. DENT CRESCENT PARK	2004	15
5. MAIR PARK	2004	16
6. BERNICE SAYESE CENTRE	2008	11
7. JAMES ISBISTER PARK	1988	21
8. PARKLAND COMMUNITY PARK	2004	16
9. ELKS PARK	2004	15
10. ALFRED JENKINS FIELD HOUSE	2019	NEW
11. HIGH NOON OPTIMIST PARK	2002	17
12. KINSMEN WATER PARK	2004	16
13. MAHON PARK	2011	9
14. SOUTHWOOD PARK	2004	16
15. OPTIMIST TOURIST PARK	2000	19
16. KINSMEN PARK	04/16	9-15
17. HOGSWEIDE PARK	2002	17
18. BARTON COOMBE PARK	2016	4
19. CARLTON PARK	2004	16
20. ERICKSON PARK	2000	19
21. AC HOWARD PARK	2005	14
22. LONGWORTH PARK	2001	18
23. DAVIS PARK	2000	19
24. ACNEW PARK	2000	18
25. MUZZY DRIVE	2018	NEW
26. ALLBRIGHT PARK	2007	12
27. MILLER HILL PARK	2004	15
28. MIDTOWN PARK	2000	19
29. ELKS RIVER PARK	2004	15
30. LITTLE RED RIVER PARK	2000	19



**CATHOLIC SCHOOLS**

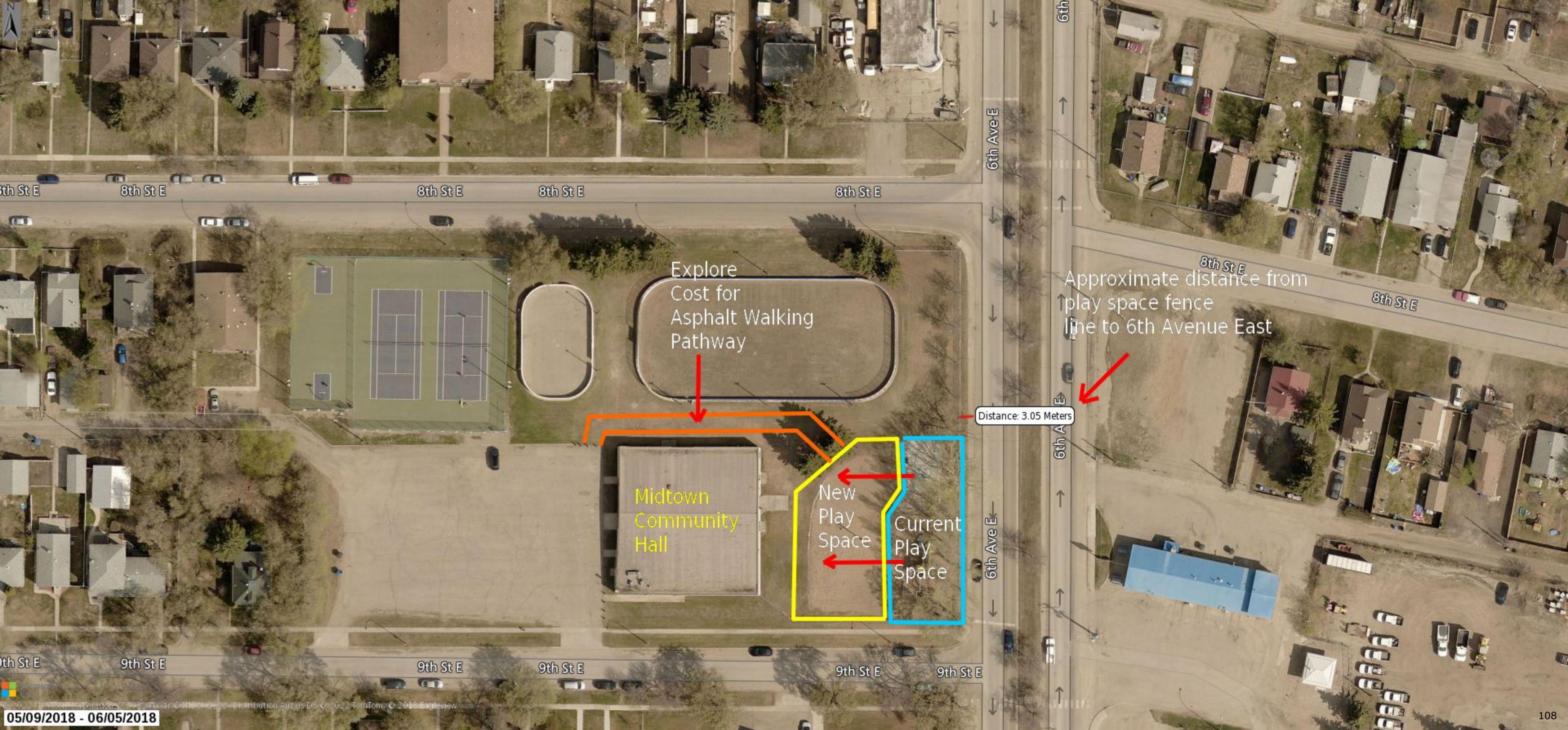
- A. HOLY CROSS SCHOOL
- B. ST. FRANCIS SCHOOL
- C. YUBRON SCHOOL
- D. SCHOOLS SA ANNE CATHOLIC SCHOOL
- E. ST. MICHAEL CATHOLIC SCHOOL
- F. ST. JOHN COMMUNITY SCHOOL

**PUBLIC SCHOOLS**

- H. QUISKY MART SCHOOL
- I. LEVIN GORDON SCHOOL
- J. VINCENT MASSEY SCHOOL
- K. JOHN ZIEFFMEYER SCHOOL
- L. AYLESBIDE SCHOOL
- M. ARTHUR PECHY SCHOOL
- N. PRINCESS MARGARET SCHOOL
- O. W.F. ABERNETHY SCHOOL
- P. VICARS SCHOOL
- Q. SCHOOLS VALOIS SCHOOL

**LEGEND**

- Obsolete
- Older than 2004. Require possible replacement. Considered worn but are safe and useable.
- 2004-2014. Possible refurbishment.
- 2014-2019. Currently in good condition.
- Swings only
- School Playgrounds
- Proposed locations - ?



Explore  
Cost for  
Asphalt Walking  
Pathway

Midtown  
Community  
Hall

New  
Play  
Space

Current  
Play  
Space

Approximate distance from  
play space fence  
line to 6th Avenue East

Distance: 3.05 Meters



**RPT 22-348**

**TITLE:** Rates & Fees - Community Services Department

**DATE:** August 30, 2022

**TO:** Community Services Advisory Committee

**PUBLIC:** X

**INCAMERA:**

---

**RECOMMENDATION:**

That the Rates and Fees Proposal forms the basis for the 2023 budget, and be forwarded to the Executive Committee for review prior to the 2023 budget deliberations.

**TOPIC & PURPOSE:**

To allow the Community Services Advisory Committee (CSAC) to review the Rates and Fees Proposal prior to forwarding it to the Executive Committee for review prior to the 2023 budget deliberations.

**BACKGROUND:**

Rates and fees for City facilities and programs are reviewed annually as part of the development of the Community Services Operating Budget.

The City of Prince Albert continues to prioritize subsidy levels for recreational and leisure services for youth. When looking at this investment from a City tax perspective, citizens who benefit from a good or service should pay in proportion to the benefit they receive. It is felt that investing in our community's youth benefits the community as a whole; therefore, the community as whole should contribute to this benefit.

We envision a city in which all community members have the opportunity to participate in affordable and accessible community services (including recreation, sports, arts, cultural, and physical activity) to enhance their personal well-being, the strength and well-being of the community, and the sustainability of the environment (natural and built).

On an annual basis it is important to balance our cost recovery with the benefits of City facilities

remaining accessible. By taking this approach, the City's cost recovery has increased from approximately 30% in the late 90's to approximately 40% in the early 2000's. The cost recovery increased to approximately 50% over the past 5 years with the exception of the disruption caused through the Covid pandemic.

### **PROPOSED APPROACH AND RATIONALE:**

For 2022 we had the following Rates and Fees Changes:

- 10% Increase on after Hour Rentals
- Price adjustment on swimmer 5/6 to bronze star
- Adjustment on cost from Swimmer 4 to Bronze Cross
- Addition of Frank J. Dunn facility rate
- Addition of batting cage rental fee at Alfred Jenkins Fieldhouse
- Change Youth Ice Fee and Adult Ice fee from August 1 to September 5.
- 2 percent increase to Ice Fees – Increase to costs such as Utilities.

The following is a summary of the changes to the 2023 Rates and Fees:

- The City of Prince Albert Rates and Fees will now show our fee plus applicable taxes
- Arenas – Ice Rentals – 2% Increase
- Arenas – Summer Rentals (ICE OUT) 2% Increase
- Arenas – Ches Leach Lounge – 10% Increase
- Arenas – New cost for Video Scoreclock
- Alfred Jenkins FieldHouse – New Cost for Turf Birthday Party
- Arts Centre – 2% increase to room rentals and \$5 increase to Shelf Rental
- EA Rawlinson Centre - Increase in Technician costs and 2% Rental Rate Increase
- Sportsfields – 2% increase for all Outdoor Sportsfields and Track Rentals

In addition to the changes outlined above for 2023, the Operating Model development for the New Aquatics & Arenas Facility will be finalized and included for review as part of the 2024 Budget deliberations. The Operating Model will include a proposed Staffing Structure, Policy Manual Development, Budget preparation & Rates & Fees. The potential for the implementation of a Non-Resident Rate Structure will be included as part of the review as directed by City Council.

One impact to the 2023 Rates and Fees will be the change to PST that will take effect October 1<sup>st</sup>, 2022. The City of Prince Albert will now show their Rates and Fees as the cost plus additional taxes.

**Changes that take place October 1<sup>st</sup>, 2022**

- Facility rental charges are not subject to PST.
- Charges for admission to a recreational facility, such as a swimming pool, field house, public skating are subject to PST.
- Fees for swimming lessons, art classes, sport classes or other recreation programs are NOT subject to PST when provided to children 17 years of age & under, or to individuals who are underprivileged, or to those with a disability. Fees charged to all others age 18 and older are subject to PST.
- The exemption in relation to admissions is for sales made by a public sector body for admission to places or facilities, such as museums, recreational complexes, theatres, and wildlife parks if the maximum amount charged is \$1.00 or less.

**CONSULTATIONS:**

The Rates and Fees proposal was developed through:

1. Feedback from City Recreation staff.
2. Feedback and research from other cities.
3. Review of any market adjustments & inflationary pressures.

**COMMUNICATION AND/OR ANNOUNCEMENT PLAN:**

Upon final approval of the Rates and Fees, all stakeholders will be notified of the new rates and fees and the effective date.

**FINANCIAL IMPLICATIONS:**

Upon receiving approval to proceed with the recommended Rates & Fees, Administration will proceed to finalize the 2023 Budget using the approved Rates & Fees to form the basis for the budget preparation.

As part of the proposed Rates & Fees for 2023, cost recovery is projected to be 56% overall.

Functional Area 2023	Revenue	Expenses	Cost Recovery
Alfred Jenkins Field House	\$625,150	\$836,530	75%
EA Rawlinson	\$830,900	\$1,263,200	66%
Frank J Dunn Pool	\$230,400	\$746,580	31%
Kinsmen Water Park	\$240,000	\$530,040	45%
Prime Ministers' Park	\$151,730	\$269,480	56%
Crescent Acres Park	\$10,480	\$50,700	21%
Class 'A' Playfields	\$47,200	\$84,490	38%
Art Hauser Centre	\$865,280	\$1,530,750	57%
Kinsmen Arena	\$338,510	\$536,540	63%
Dave G Steuart Arena	\$218,800	\$389,940	57%
Arts Centre	\$70,000	\$205,260	34%
<b>OVERALL</b>	<b>\$3,628,450</b>	<b>\$6,437,510</b>	<b>56%</b>

#### OTHER CONSIDERATIONS/IMPLICATIONS:

There are no other options to consider and no policy or privacy implications associated with the report.

#### STRATEGIC PLAN:

The rates and fees proposal supports the strategic goal of Fiscal Management and Accountability as rates are strategically structured to ensure taxpayers of Prince Albert are getting full value for the services being provided.

The proposal also supports the goal of Active and Caring Community as the City continues to provide quality services without a drastic increase in cost to the users and tax payers.

**OFFICIAL COMMUNITY PLAN:**

The objectives identified in the Rates and Fees proposal are in line with the Community Services Department's OCP strategy of providing sport, recreational and cultural opportunities for all members of our community.

**PUBLIC NOTICE:**

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

**PRESENTATION:** PowerPoint by Curtis Olsen, Sport & Recreation Manager

**ATTACHMENTS:**

1. Provincial Sales Tax on Admissions, Entertainment & Recreation
2. Provincial Sales Tax on Admissions, Entertainment & Recreation - Revision
3. Rates and Fees Presentation
4. Rates & Fees Manual

Written by: Curtis Olsen, Sport & Recreation Manager

Approved by: Director of Community Services & City Manager

## PROVINCIAL SALES TAX ACT

### ADMISSIONS, ENTERTAINMENT AND RECREATION

This bulletin has been prepared to help you apply and collect the Provincial Sales Tax (PST) and to assist you in understanding your obligations under *The Provincial Sales Tax Act*. It is a general guide and not a substitute for the legislation.

The contents of this bulletin are presented under the following sections:

- A. General Information
- B. Registration Requirements
- C. Definitions
- D. Taxable Admissions, Entertainment and Recreation
- E. Exempt Admissions, Entertainment and Recreation
- F. Promotional Tickets
- G. Real Property Rentals
- H. Equipment Rentals
- I. Exempt Sales
- J. General PST Requirements for Businesses
- K. Saskatchewan eTax Services (SETS)

*Appendix – Q&As*

#### **A. GENERAL INFORMATION**

**Effective October 1, 2022**, PST applies to the total charge for taxable admissions, entertainment and certain recreation in relation to a place or facility, or a seminar, activity or event in Saskatchewan.

PST must be collected on admission fees, participation fees, activity fees, membership fees, administration, and service fees, etc., but not the Goods and Services Tax (GST).

PST applies on the same basis as the GST for admissions and entertainment, therefore when tax applies for GST purposes, PST also applies.

PST applies to recreation fees and charges as outlined in the sections below.

## B. REGISTRATION REQUIREMENTS

All businesses and organizations selling taxable admissions, entertainment and recreation in or relating to Saskatchewan are required to become registered with the Ministry of Finance as a Licensed Vendor for the purpose of collecting and remitting PST on taxable sales.

This includes businesses and organizations operating inside and outside Saskatchewan and any marketplace facilitator selling taxable admissions, entertainment and recreation through an online platform. For further information regarding marketplace facilitators please see Information Notice [IN, 2020-08, Electronic Distribution Platforms, Online Accommodation Platforms and Marketplace Facilitators](#).

Businesses and organizations required to become registered as a Licensed Vendor that currently have a registered consumer number with Finance, are advised to contact our office at 1-800-667-6102 or by email to [sasktaxinfo@gov.sk.ca](mailto:sasktaxinfo@gov.sk.ca).

Businesses and organizations that qualify as small suppliers for GST purposes and, as such, do not collect GST on taxable sales of admissions, entertainment and recreation, are also exempt from the collection of PST on these sales. These businesses and organizations are still required to be registered with a PST number for the purpose of reporting any tax payable on goods and services for own use, as well as for the collection of PST on any other taxable sales, such as prepared food and beverages, merchandise, etc.

Businesses and organizations that qualify as small suppliers for GST purposes, however choose to be registered to collect GST, must also register to collect and remit PST as applicable.

**The GST small supplier rules do not apply and do not provide relief from the collection of PST on any other taxable sales or from the requirement to pay PST on taxable goods and services for own use.**

To determine if you are a small supplier for GST purposes, please contact Canada Revenue Agency (CRA) at 1-800-959-5525, or visit the [CRA website](#).

For information regarding Licenced Vendor responsibilities and tax return filing, please see Information Bulletin [PST-5, General Information](#).

### **How to Apply**

Businesses may apply for a PST Licence using one of the following methods:

1. Register Online using SETS which is an online service that offers a secure, fast and convenient way to register your business to collect and report provincial taxes.
  - New Businesses may submit their application by completing the online [New Business Registration](#) form to apply for a PST, LCT, VPT, BCP and/or IFTA Licence.
  - Businesses that are already registered under another tax program may apply for a PST Licence by logging into their SETS account and submitting a Service Request to 'Add Account'.

For further SETS instruction please visit [SETS Learning](#).

2. Mail-in:

- New or Existing Businesses may complete and submit a [Registration Form](#) by email to [SaskTaxInfo@gov.sk.ca](mailto:SaskTaxInfo@gov.sk.ca), or mail to:

Ministry of Finance  
Revenue Division  
PO Box 200  
Regina SK S4P 2Z6

C. **DEFINITIONS**

**‘Public sector body’** means a government or a public service body.

**‘Public service body’** means a charity, non-profit organization, municipality, university, public college, school authority, or hospital authority.

**‘Charity’** means a registered charity or registered Canadian amateur athletic association for income tax purposes but does not include a public institution. A charity can issue official donation receipts for income tax purposes.

**‘Public institution’** means a registered charity for income tax purposes that is a school authority, a public college, a university, a hospital authority or a local authority determined by the Minister of National Revenue to be a municipality.

**‘Non-profit organization’** means a person (other than an individual, estate, trust, charity, public institution, municipality, or government) that meets both of the following conditions:

- It is organized and operated solely for non-profit purposes.
- It does not distribute or make available any of its income for the personal benefit of any proprietor, member, or shareholder, unless the proprietor, member, or shareholder is a club, a society, or an association that has, as its primary purpose and function, the promotion of amateur athletics in Canada.

**‘Professional’** means the performers, athletes or competitors are paid directly or indirectly.

D. **TAXABLE ADMISSIONS, ENTERTAINMENT AND RECREATION**

Examples of admissions, entertainment, and recreation that are subject to PST include the following, **please see Section E for exemptions**:

- Admissions to sporting/athletic events
- Admissions to concerts and shows
- Admissions to movie theatres, museums, zoos, historical sites, etc.
- Admissions to fairs, rodeos, trade shows, art and craft shows, etc.
- Admissions to a place where bets are placed, such as a casino or bingo hall
- Professional theatre tickets and subscriptions
- Admissions to public seminars and events

- Admissions to entertainment venues such as escape rooms, batting cages, go kart tracks, rope courses, ziplining, rock climbing, trampoline parks, waterparks, etc.
- Admissions to swimming pools and public skating venues
- Admissions to mini-golf venues
- Admissions to ski hills
- Driving range fees
- Fees and league or club memberships for sporting activities including golf, curling, hockey, tennis, bowling, basketball, soccer, and similar sports for an individual age 18 and older, where the individual or team participates in a round, game or match
- Hunting, fishing and tour guide fees
- Park entry fees
- Bingo event admissions and bingo card sales
- Arcade and pool hall admissions and ticket sales (Note: PST does not apply to the purchase of a cash card similar to a gift card, PST applies to the game/table usage charges at the time of use).

#### E. EXEMPT ADMISSIONS, ENTERTAINMENT AND RECREATION

The following admissions, entertainment, and recreation are not subject to PST (according to GST exemptions):

- Sales made by a public sector body for admission to places or facilities, such as museums, recreational complexes, theatres, and wildlife parks if the **maximum amount** charged is \$1.00 or less.  
**Example:** A non-profit organization sells admissions to a museum where the adult admission is \$5.00 and child admission is \$0.50. Both admissions are subject to PST as the maximum admission charged is greater than \$1.00.
- Sales made by a public sector body for admission to be a spectator of a performance, athletic or competitive event where 90% or more of the performers, athletes, or competitors are not paid directly or indirectly for their participation other than by government and municipal grants, and reasonable amounts as gifts, prizes, or compensation for travel or other incidental costs.
  - Admissions will not be exempt if they are for events specifically advertised as featuring paid participants or for events at which professional athletes compete for cash prizes.**Example:** Admissions to a school, university or minor league sports event are not subject to PST as they are supplied by a “public sector body” and do not feature paid participants.  
**Example:** Admission to a non-profit organization’s amateur theatre production is not subject to PST as it is supplied by a “public sector body” and does not feature paid participants.
- Sales made by a public sector body for admission to gambling events, sales of bingo cards, or bets taken during the event, where both of the following conditions are met:
  - Volunteers run the event and take the bets, and
  - For bingo or casino events, the games are not held in a commercial hall or temporary structure (such as bingo tent put up on a fair ground) used mainly for gambling activities.

The admission and sales of bingo cards and bets taken are taxable if run by the operator of a commercial bingo hall.

**Example:** A non-profit organization operates a bingo in the basement of a church as a fundraising activity. The bingo is run by volunteers who sell bingo cards and charge an admission fee. The admission fee is exempt from PST as the event is not run in a place used primarily for gambling activities. The sale of bingo cards is also exempt as the non-profit organization has the licence to operate the event.

- Sales made by a charity or public institution for admission to a fundraising dinner, ball, concert, show or similar fundraising event where the charity is permitted to issue a donation receipt for income tax purposes for part of the admission price. This exemption does not require a charity to issue a donation receipt.

**Example:** A charity sells tickets to a fundraising show for \$100 where \$75 of the ticket price qualifies for a charitable donation receipt for income tax purposes. PST does not apply to any part of the admission/ticket price.

- Sales made by a charity for admissions sold in the course of a fundraising activity except where the admissions entitle the purchaser to receive admissions on a regular or continuous basis throughout the year or a significant part of the year.
- Sales made by a school authority for services or admissions made primarily to elementary or secondary school students during the course of extra-curricular activities organized under the responsibility of the school authority.

**Example:** Admission to a school dance primarily for the students of the school (and a guest) organized under the authority and responsibility of the school authority are not subject to tax.

In addition, the following recreational fees and charges are exempt from PST:

- Fees and league or club memberships for sporting activities including golf, curling, hockey, tennis, bowling, basketball, soccer, and similar sports for an individual age 17 years and under, where the individual or team participates in a round, game or match.
- Gym memberships or fitness facility memberships or classes (all ages). This includes activities such as yoga, pilates, cross-fit, aerobics, spin, aquacise, fitness circuit training, personal fitness training etc.
- Fees and charges for the instruction or supervision of individuals in a recreational or athletic class or lesson (all ages). This includes all charges for classes or lessons in art, music, dance, acting, photography, cooking, skating, gymnastics, boxing, martial arts, golf, skiing, etc.

**Note:** Leisure passes and punch passes for recreational centres that provide access to gym or fitness facilities and classes are exempt from PST (all ages). Punch passes for taxable admissions, entertainment, and recreation, such as for golf green fees age 18 and older, are subject to tax.

#### F. PROMOTIONAL TICKETS

Businesses must account for PST on the value of promotional tickets given away free of charge. PST must be self-assessed and remitted directly to Finance on your regular PST return form, on the value of any taxable admissions, entertainment or recreation given away.

**G. REAL PROPERTY RENTALS**

Facility rental charges such as charges to book a skating rink, tennis court, baseball diamond, recreation hall, picnic shelter, or other facility is a rental of real property and is not subject to PST. However, charges for admission to a recreational facility, such as a swimming pool or public skate, are taxable.

Campsite fees are not subject to PST, however PST applies to park entry fees.

Boat launch fees and mooring/slip rentals are not subject to PST.

**H. EQUIPMENT RENTALS**

Charges for equipment rentals such as golf clubs, golf carts, ski equipment, canoes, kayaks, racquets, bowling shoes, etc. are subject to PST.

Businesses may purchase their equipment rental inventory exempt from PST by quoting their vendor's licence number to the supplier. Repairs to rental inventory may also be purchased exempt from tax. If the customer is billed for the repair, PST must be collected on the charge.

**I. EXEMPT SALES**

Sales of taxable goods and services to the following are exempt from tax:

- Federal government departments and agencies (**Note:** Federal government crown corporations and provincial government ministries, agencies and crown corporations are not exempt from paying PST).
- Other vendors for resale providing their vendor's licence number is recorded.
- Status Indians, Indian bands and non-commercial band-empowered entities providing the event or services are held or performed on the reserve and the *Certificate of Indian Status Identification Card* number or band number is recorded on the invoice. The complete 10-digit card number must be recorded on the invoice. If the federal identification card number is only three to five digits, record the number and the name of the band on the sales invoice.

**J. GENERAL PST REQUIREMENTS FOR BUSINESSES**

**Goods and Services for Your Own Use**

Businesses are required to pay tax on purchases of new and used equipment, supplies and taxable services purchased for use in their business operations. Tax is payable as follows:

- When purchased from a licensed supplier, the tax must be paid to the supplier at the time of purchase.
- When purchased from a supplier who did not collect the tax, or when taken from an exempt resale inventory, the tax must be self-assessed and remitted with the regular tax return. This includes goods taken for personal or business use.

- When purchased from an unlicensed supplier located outside Saskatchewan, the tax must be self-assessed and remitted with the regular tax return on the laid down cost, which includes currency exchange, transportation charges, customs and excise duties, and importation charges; but not the GST.

### **Sales of Used Business Assets**

Businesses are required to collect tax on the sale of used assets, such as taxable vehicles and equipment. When used assets are being sold as part of the closure of a business, the purchaser is required to self-assess and report the tax.

For further information, please refer to Information Bulletin [PST-58, Used Goods](#).

## **K. SASKATCHEWAN eTAX SERVICES (SETS)**

Finance has made it possible to report and remit tax electronically through a secure, fast, easy and convenient online self-service portal. Several services are currently available to businesses through SETS:

- Register for secure, self-managed access to all your tax accounts.
- Apply for a new tax account.
- File and pay returns and amend previously filed returns.
- Make payments on account, including post-dated payments.
- View account balance and statement information.
- Authorize employees or accountants to file on your behalf.
- Receive notifications by email when a tax return should be filed. This replaces the paper forms usually sent in the mail.
- Submit a service request to update the mailing address or add a new business location.
- Submit a service request to receive tax information, interpretations or rulings related to your specific business activities.
- View and download up-to-date tax information promptly.
- Subscribe to receive email notifications when new and revised tax publications are available.

### **FOR FURTHER INFORMATION**

Write: Ministry of Finance  
Revenue Division  
PO Box 200  
REGINA SK S4P 2Z6

Telephone: Toll Free 1-800-667-6102  
Regina 306-787-6645

Email: [sasktaxinfo@gov.sk.ca](mailto:sasktaxinfo@gov.sk.ca)

Internet: Tax bulletins, forms and information are available at [www.sets.saskatchewan.ca/taxinfo](http://www.sets.saskatchewan.ca/taxinfo).

To receive automatic email notifications when this or any other bulletin is revised, go to [www.sets.saskatchewan.ca/subscribe](http://www.sets.saskatchewan.ca/subscribe).

To provide feedback or suggest changes to this bulletin, please complete a [Bulletin Survey](#).

Government website: [Saskatchewan.ca](http://Saskatchewan.ca)

## Appendix

### Questions and Answers

**Note:** The collection of PST on taxable admissions, entertainment, and recreation is subject to eligibility as a small supplier for GST purposes – Please see Section B.

- 1. Does PST apply to admissions to a professional or semi-professional sporting event such as a Canadian Football League, Western Hockey League, National Lacrosse League game, and National and International Curling Championship games?**

Yes, admissions to these events are subject to PST.

- 2. Does PST apply to admissions to amateur sporting events such as a Saskatchewan Junior Hockey League (SJHL) game, or school or university level games?**

No, admissions to these events are exempt from PST as 90% of the players are not paid for their participation.

- 3. Does PST apply to fees charged by private groups or clubs, such as a senior's centre or other non-profit community or cultural association or club for event admission fees, such as a dance, movie night or festival?**

Yes, these fees are subject to PST unless the organization is a non-profit organization and all fees are under \$1.00. The collection of PST is subject to eligibility as a small supplier for GST purposes, please see Section B for registration requirements.

- 4. Does PST apply to admission fees for events charged by small community groups or facilities such as rinks, halls, etc.?**

Yes, unless the organization is a non-profit organization and all fees are under \$1.00. The collection of PST is subject to eligibility as a small supplier for GST purposes, please see Section B for registration requirements.

- 5. Does PST apply to charges for entry to exhibitions, fairs, or carnivals?**

Yes, entry fees are subject to PST. The collection of PST is subject to eligibility as a small supplier for GST purposes, please see Section B for registration requirements.

- 6. Does PST apply to charges for golf or ski lessons provided by a for-profit organization?**

No, PST does not apply to any charges for the instruction or supervision of individuals in any recreational or athletic class or lesson, regardless of the age of the participant or the type of organization providing the lessons.

Golf green fees and memberships are taxable to individuals age 18 and older, and exempt for ages 17 and under.

Admissions to a ski hill are taxable regardless of age. For PST purposes these fees are considered an admission to a place of amusement and are subject to tax. The exemption for individuals age 17 and under is only in relation to fees for activities where an individual or team participates in a round, game or match. Admissions to venues such as waterparks and swimming pools are also subject to tax regardless of age.

**7. Does PST apply to bowling lane rental charges?**

Bowling lane rental charges that include an adult participant(s) age 18 and older are subject to PST. If all participants are children age 17 and under, PST does not apply. This includes bowling lane rentals for children's birthday parties.

"Per game" or league fee charges are subject to tax for participants age 18 and older, and exempt for age 17 and under.

**8. Does PST apply to charges for children's arts or sports camps?**

No, PST does not apply. As these camps are generally considered instruction or supervision services, charges for arts, sports or other types of camps are not subject to tax regardless of the age of the participants.

**9. Does PST apply to fees charged for guided or self-guided tours or to sightseeing and scenic tours?**

Yes, these fees are subject to PST. The collection of PST is subject to eligibility as a small supplier for GST purposes, please see Section B for registration requirements.

**10. Does PST apply to admission to a professional or non-profit organization's annual convention?**

No, admission to an organization's annual convention is not taxable. Admissions to seminars and events open to the general public are subject to PST.

## PROVINCIAL SALES TAX ON ADMISSIONS, ENTERTAINMENT AND RECREATION

**Effective October 1, 2022**, PST applies to the total charge for taxable admissions, entertainment, and certain recreation in relation to a place or facility, or a seminar, activity, or event in Saskatchewan.

PST must be collected on admission fees, participation fees, activity fees, membership fees, administration, and service fees etc., but not the Goods and Services Tax (GST).

As announced on August 23, 2022, PST will not apply to the following:

- Fees and league or club memberships for sporting activities including golf, curling, hockey, tennis, bowling, basketball, soccer, and similar sports for an individual age 17 years and under, where the individual or team participates in a round, game or match.
- Gym memberships or fitness facility memberships or classes (all ages). This includes activities such as yoga, pilates, cross-fit, aerobics, spin, aquacise, fitness circuit training, personal fitness training etc.
- Fees and charges for the instruction or supervision of individuals in a recreational or athletic class or lesson (all ages). This includes all charges for classes or lessons in art, music, dance, acting, photography, cooking, skating, gymnastics, boxing, martial arts, golf, skiing, etc.

For further information please see Information Bulletin [PST-76, Admissions, Entertainment and Recreation](#).

### Transition Rules

PST does not apply to any payments for admissions, entertainment and recreation that are made or become payable prior to October 1, 2022, even if they relate to admissions, entertainment and recreation occurring on or after October 1, 2022, or spanning October 1, 2022.

PST applies to all payments for taxable admissions, entertainment and recreation that are made or become payable on or after October 1, 2022, for taxable admissions, entertainment and recreation occurring on or after October 1, 2022.

Payments for admissions, entertainment and recreation that occurred prior to October 1, 2022, are not subject to PST regardless of the billing or payment date.

### FOR FURTHER INFORMATION

Write: Ministry of Finance  
Revenue Division  
PO Box 200  
REGINA SK S4P 2Z6

Telephone: Toll Free 1-800-667-6102  
Regina 306-787-6645

Email: [sasktaxinfo@gov.sk.ca](mailto:sasktaxinfo@gov.sk.ca)

Internet: Tax bulletins, forms and information are available at [www.sets.saskatchewan.ca/taxinfo](http://www.sets.saskatchewan.ca/taxinfo).

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Government website: [Saskatchewan.ca](http://Saskatchewan.ca)

CITY OF PRINCE ALBERT

# 2023 Rates and Fees Proposal

## Community Services Department

Curtis Olsen - Sport & Recreation Manager

# Community Services - Vision

We envision a city in which **all community members have the opportunity to participate** in affordable and accessible community services (including recreation, sports, arts, cultural, and physical activity) to enhance their personal well-being, the strength and well-being of the community, and the sustainability of the environment (natural and built).



# Background

- Rates and fees for City facilities and programs are reviewed annually as part of the development of the Community Services Operating Budget
- Like many other municipalities, recreational and leisure services for youth are more heavily subsidized than services for adults
- Census data suggests that PA faces greater socioeconomic barriers compared to the rest of the province which helps justify the need for affordable, accessible and inclusive programs and facilities

# Background

- General Admissions and Memberships – Youth and Seniors pay 60% of the Adult rate.
- Facility Rentals – Youth will pay 70% of the Adult rate at ALL facilities with the final goal being 60% by 2024
- Margo Fournier Centre has been removed from our Rate and Fee Structure.
- The City has the same age classifications for all facilities. (Pre-school 1-5, Youth 6-17, Adult 18-59, Senior 60+)
- All children under the age of 6 will continue to have free access to facilities. (Previously age 2 in Aquatics)

# Background

- **2022 Rates and Fees Changes and Increases**

- 10% Increase on after Hour Rentals
- Price adjustment on swimmer 5/6 to bronze star
- Adjustment on cost from Swimmer 4 to Bronze Cross
- Addition of Frank J. Dunn facility rate
- Addition of batting cage rental fee at Alfred Jenkins Fieldhouse
- Change Youth Ice Fee and Adult Ice fee from August 1 to September 5.
- 2% increase to Ice Fees – This is based off cost increases such as Utilities

## **Government of Saskatchewan change to PST**

One impact to the 2023 Rates and Fees will be the change to PST that will take effect October 1<sup>st</sup>, 2022.

The City of Prince Albert Rates and Fees will now show our fee plus applicable taxes.

### **Changes that take place October 1<sup>st</sup>, 2022**

- Facility rental charges are not subject to PST.
- Charges for admission to a recreational facility, such as a swimming pool, field house, public skating are subject to PST.
- Fees for swimming lessons, art classes, sport classes or other recreation programs are NOT subject to PST when provided to children 17 years of age or under, or to individuals who are underprivileged, or to those with a disability. Fees charged to all others age 18 and older are subject to PST.
- The exemption in relation to admissions is for sales made by a public sector body for admission to places or facilities, such as museums, recreational complexes, theatres, and wildlife parks if the maximum amount charged is \$1.00 or less.

# Budget Implications



Functional Area 2023	Revenue	Expense	Cost Recovery
Alfred Jenkins Field House	\$625,150	\$836,530	75%
EA Rawlinson	\$830,900	\$1,263,200	66%
Frank J Dunn Pool	\$230,400	\$746,580	31%
Kinsmen Water Park	\$240,000	\$530,040	45%
Prime Ministers' Park	\$151,730	\$269,480	56%
Crescent Acres Park	\$10,480	\$50,700	21%
Class 'A' Playfields	\$47,200	\$84,490	38%
Art Hauser Centre	\$865,280	\$1,530,750	57%
Kinsmen Arena	\$338,510	\$536,540	63%
Dave G Steuart Arena	\$218,800	\$389,940	57%
Arts Centre	\$70,000	\$205,260	34%
<b>OVERALL</b>	<b>\$3,628,450</b>	<b>\$6,437,510</b>	<b>56%</b>

# Increases and Adjustments for 2023

## AQUATICS – NO INCREASES FOR 2023

- No increases as in 2019 significant changes were made:
    - Kinsmen Water Park summer memberships were reduced 6% and are now the same price as a 3-month Recreation Price. (initiative to sell more memberships)
    - 5% increase to swimming lessons (3.5% market adjustment) and 1.5% wage increase adjustment)
    - 10% increase to after hour rentals at the Kinsmen Water Park
- In 2022

# Increases and Adjustments for 2023

## ARENAS – ICE RENTALS – 2 % INCREASE

Art Hauser Centre				
Hourly Rates	Cost	GST	Total	2 % increase from 2022
Youth Prime Time	\$138.70	\$7.30	\$146.00	
Adult Prime Time	\$197.60	\$10.40	\$208.00	
Non-Prime Time	\$124.93	\$6.57	\$131.50	
Youth Prime Time Aug 1 to Sept 5	\$186.20	\$9.80	\$196.00	
Adult Prime Time Aug 1 to Sept 5	\$266.48	\$14.02	\$280.50	
Adult Rec Hockey	\$157.50	\$8.50	\$166.00	
Rush Ice	n/a	n/a	n/a	
Kinsmen Arena / Dave Steuart Arena				
Hourly Rates	Cost	GST	Total	2 % increase from 2022
Youth Prime Time	\$132.05	\$6.95	\$139.00	
Adult Prime Time	\$188.10	\$9.90	\$198.00	
Non-Prime Time	\$118.28	\$6.22	\$124.50	
Youth Prime Time Aug 1 to Sept 5	n/a	n/a	n/a	
Adult Prime Time Aug 1 to Sept 5	n/a	n/a	n/a	
Adult Rec Hockey	\$150.10	\$7.90	\$158.00	
Rush Ice	\$11.88	\$0.62	\$12.50	

# Increases and Adjustments for 2023

## ARENAS – SUMMER RENTALS (ICE OUT) 2 % INCREASE

Kinsmen Arena / Dave Steuart Arena				
Hourly Rates	Cost	GST	Total	2 % increase from 2022
Youth Prime Time	\$66.03	\$3.47	\$69.50	
Adult Prime Time	\$94.05	\$4.95	\$99.00	
Non-Prime Time	\$59.38	\$3.12	\$62.50	

# Increases and Adjustments for 2023

## ARENAS – BANQUET AND MULTI-PURPOSE ROOMS – ART HAUSER CENTRE

- Through market comparisons and with no increases in over 5 years, a 10 % increase is being recommended for the Ches Leach Lounge.

Ches Leach Lounge				
Rates	Cost	GST	Total	10% increase from 2022
Daily Rate	\$1045.00	\$55.00	\$1100.00	
Half Day	\$520.13	\$27.37	\$547.50	

# Increases and Adjustments for 2023

## ARENAS – NEW COST

- With the addition of the new scoreclock at the Art Hauser Centre in 2019, a cost was formally approved by City Council.
- Use of the clock was charged on a cost recovery basis.
- For 2023, a rate of \$250/tournament or \$50/game is recommended.

# Increases and Adjustments for 2023

## ALFRED JENKINS FIELDHOUSE – NEW COST FOR TURF BIRTHDAY PARTY

In 2019 we had an increase to general admission and bulk pass rates at the AJFH, FJD Pool and Margo Fournier Centre (\$.50 cents for adults and \$.25 cents for youth/seniors).

4% increase to multi-purpose room rental rates was also applied (market adjustment).

The only recommendation we are making is to add a Turf birthday party package to the rates and fees. This package would consist of 2.5 hours on the Turf and access to either the Malhotra or AODBT room. The cost would be \$136.50.

# Increases and Adjustments for 2023

ARTS CENTRE – 2% INCREASE TO ROOM RENTALS AND \$5 INCREASE TO SHELF RENTAL

The Arts Centre has 4 areas to rent (Studio, Heritage Room, Boardroom and Pottery Studio). The 2 Percent increase bring it more closer to Room Rental Rates at the Alfred Jenkins Fieldhouse.

A \$5 increase to Shelf Rental. The cost is \$10.00 per month after punch card membership expiry.

# Increases and Adjustments for 2023

ARTS CENTRE – 2% INCREASE – REGULAR RATES - HOURLY

Arts Centre – Rooms Rental Rates				
Regular Rates – Hourly Rate				
Rate Type	Cost	GST	Total	
Studio	\$16.72	\$0.88	\$17.60	
Heritage Room	\$16.72	\$0.88	\$17.60	
Boardroom	\$16.72	\$0.88	\$17.60	
Pottery	\$16.72	\$0.88	\$17.60	

# Increases and Adjustments for 2023

ARTS CENTRE – 2% INCREASE – REGULAR RATES - DAILY

Arts Centre – Rooms Rental Rates				
Regular Rates – Daily Rate				
Rate Type	Cost	GST	Total	
Studio	\$99.27	\$5.23	\$104.50	
Heritage Room	\$99.27	\$5.23	\$104.50	
Boardroom	\$99.27	\$5.23	\$104.50	
Pottery	\$99.27	\$5.23	\$104.50	

# Increases and Adjustments for 2023

ARTS CENTRE – 2% INCREASE – GROUPS AND GUILDS - HOURLY

Arts Centre – Rooms Rental Rates				
Groups and Guilds Rates - Hourly				
Rate Type	Cost	GST	Total	
Studio	\$11.64	\$0.61	\$12.25	
Heritage Room	\$11.64	\$0.61	\$12.25	
Boardroom	\$11.64	\$0.61	\$12.25	
Pottery	\$11.64	\$5.23	\$12.25	

# Increases and Adjustments for 2023

ARTS CENTRE – 2% INCREASE - GROUPS AND GUILDS - DAILY

Arts Centre – Rooms Rental Rates				
Groups and Guilds Rates - Daily				
Rate Type	Cost	GST	Total	
Studio	\$69.82	\$3.68	\$73.50	
Heritage Room	\$69.82	\$3.68	\$73.50	
Boardroom	\$69.82	\$3.68	\$73.50	
Pottery	\$69.82	\$3.68	\$73.50	

# Increases and Adjustments for 2023

EA RAWLINSON CENTRE FOR THE ARTS – 2 % INCREASE ON ALL RATES AND FEES

- The EA Rawlinson Centre For The Arts increased all Rates and Fees by 2 %.
- This was due to increasing costs.
- The last adjustment on Rates and Fees for the EA Rawlinson Centre for the Arts was prior to 2019.
- An increase to the charge for Technician Services was also included to reflect the actual staff time for events.

# Increases and Adjustments for 2023

SPORTSFIELDS – 2 % INCREASE FOR ALL OUTDOORS SPORTSFIELDS RATES

- **Class ‘A’ Facilities – Baseball/Softball/Slo-Pitch Diamonds and Multi-Purpose Fields**

Adult Base Rate			
Rates	Cost	GST	Total
Practice Rate	\$19.43	\$0.97	\$20.40
Game Rate (Soccer/Baseball/Softball)	\$48.57	\$2.43	\$51.00
Game Rate (Football/Rugby)	\$58.29	\$2.91	\$61.20
Day Rate	\$194.29	\$9.71	\$204.00
Lights Surcharge (Bookings after 8:30pm)	\$32.06	\$1.60	\$33.66
Field Prep Surcharge (Practices Only)	\$15.54	\$0.78	\$16.32
Staff Surcharge (Rate per additional staff)	\$208.86	\$10.44	\$219.30
Youth Base Rate			
Rates	Cost	GST	Total
Practice Rate	\$12.14	\$0.61	\$12.75
Game Rate (Soccer/Baseball/Softball)	\$30.60	\$1.53	\$32.13
Game Rate (Football/Rugby)	\$38.13	\$1.91	\$40.04
Day Rate	\$122.40	\$6.12	\$128.52
Lights Surcharge (Bookings after 8:30pm)	\$21.13	\$1.06	\$22.19
Field Prep Surcharge (Practices Only)	\$10.20	\$0.51	\$10.71
Staff Surcharge (Rate per additional staff)	\$136.00	\$6.80	\$142.80



City of  
**Prince Albert**

# Increases and Adjustments for 2023

SPORTSFIELDS – 2 % INCREASE FOR ALL OUTDOORSPORTSFIELDS RATES

## BEACH VOLLEYBALL & OUTDOOR BASKETBALL COURTS – ALFRED JENKINS FIELD HOUSE

Adult Base Rate			
Rates	Cost	GST	Total
<b>Court Hourly Rate</b>	\$26.43	\$1.32	\$27.75
<b>Complex Hourly Rate (4 Courts)</b>	\$79.29	\$3.96	\$83.25
Youth Base Rate			
Rates	Cost	GST	Total
<b>Court Hourly Rate</b>	\$18.57	\$0.93	\$19.50
<b>Complex Hourly Rate (4 Courts)</b>	\$55.71	\$2.79	\$58.50

# Increases and Adjustments for 2023

SPORTSFIELDS – 2 % INCREASE FOR ALL OUTDOORSPORTSFIELDS RATES

- **Harry Jerome Track - Rental Rates**
- Hourly Rental

<b>Adult</b>			
<b>Rate</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
<b>Entire Track &amp; Field Complex</b>	\$63.14	\$3.16	\$66.30
<b>Track Only</b>	\$32.06	\$1.60	\$33.66
<b>Throwing Complex (Shot Put, Javelin, Discus)</b>	\$16.51	\$0.83	\$17.34
<b>Lights Surcharge (Applied to Bookings after 8:30pm)</b>	\$32.06	\$1.60	\$33.66
<b>Youth</b>			
<b>Rate</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
<b>Entire Track &amp; Field Complex</b>	\$41.05	\$2.05	\$43.10
<b>Track Only</b>	\$20.65	\$1.03	\$21.68
<b>Throwing Complex (Shot Put, Javelin, Discus)</b>	\$10.45	\$0.52	\$10.97
<b>Lights Surcharge (Applied to Bookings after 8:30pm)</b>	\$21.13	\$1.06	\$22.19

# Increases and Adjustments for 2023

SPORTSFIELDS – 2 % INCREASE FOR ALL OUTDOORSPORTSFIELDS RATES

- **Harry Jerome Track - Rental Rates**
- Daily Rentals

<b>Adult</b>			
<b>Rates</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
<b>Entire Track Complex</b>	\$374.00	\$18.70	\$392.70
<b>Track Only</b>	\$184.57	\$9.23	\$193.80
<b>Local School Division Track Meets</b>	n/a	n/a	n/a
<b>Lights Surcharge</b> (Applied to Bookings after 8:30pm)	\$32.06	\$1.60	\$33.66
<b>Youth</b>			
<b>Rates</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
<b>Entire Track Complex</b>	\$246.26	\$12.31	\$258.57
<b>Track Only</b>	\$123.13	\$6.16	\$129.29
<b>Local School Division Track Meets</b>	\$179.71	\$8.99	\$188.70
<b>Lights Surcharge</b> (Applied to Bookings after 8:30pm)	\$21.13	\$1.06	\$22.19

# Increases and Adjustments for 2023

## 2023 RATES AND FEES CHANGES AND INCREASES

- **2023 Rates and Fees Changes and Increases**
- The City of Prince Albert Rates and Fees will now show our fee plus applicable taxes
- Arenas – Ice Rentals – 2 % Increase
- Arenas – Summer Rentals (Ice Out) 2 % Increase
- Arenas – Ches Leach Lounge – 10 % Increase
- Arenas – New cost for Video Scoreclock
- Alfred Jenkins FieldHouse – New Cost for Turf Birthday Party
- Arts Centre – 2% increase to room rentals and \$5 increase to Shelf Rental
- EA Rawlinson Centre - Increase in Technician costs & 2% increase to Rentals
- Sportsfields – 2 % increase for all Outdoor sports field and Track Rentals
- Analysis of Rates & Fees Schedule for new Aquatics & Arenas Facility

# Questions and Feedback

# 2023 Rates and Fees

## Community Services Department



City of  
**Prince Albert**

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## RECREATION FACILITIES

### Recreation Facility - Admission Rates

Alfred Jenkins Field House and Frank J. Dunn Pool

\*Rates effective January 1, 2023 for Alfred Jenkins Field House and Frank J. Dunn Pool

Pre-School (1-5 yrs)				
Rate Type	Cost	GST	Total	PST As of Oct 1/22
Single Admission	FREE	n/a	FREE	n/a
Group Rates	FREE	n/a	FREE	n/a
Bulk Passes (5)	FREE	n/a	FREE	n/a
Bulk Passes (10)	FREE	n/a	FREE	n/a
Monthly Membership (single facility – AJFH or FJD)	n/a	n/a	n/a	n/a
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	n/a	n/a	n/a	n/a
Drop-in Fitness Classes	n/a	n/a	n/a	n/a
Youth (6-17 yrs) / Senior (60+)				
Rate Type	Cost	GST	Total	PST As of Oct 1/22
Single Admission	\$5.00	\$0.25	\$5.25	\$0.30
Group Rates	\$4.05	\$0.20	\$4.25	n/a
Bulk Passes (5)	\$20.00	\$1.00	\$21.00	\$1.20
Bulk Passes (10)	\$35.00	\$1.75	\$36.75	\$2.10
Monthly Membership (single facility – AJFH or FJD)	\$22.86	\$1.14	\$24.00	\$1.37
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	\$25.71	\$1.29	\$27.00	\$1.54
Drop-in Fitness Classes	\$5.00	\$0.25	\$5.25	\$0.30
Adult (18 – 59 yrs)				
Rate Type	Cost	GST	Total	PST As of Oct 1/22
Single Admission	\$8.33	\$0.42	\$8.75	\$0.50
Group Rates	\$7.38	\$0.37	\$7.75	n/a

Bulk Passes (5)	\$33.33	\$1.67	\$35.00	\$2.00
Bulk Passes (10)	\$58.33	\$2.92	\$61.25	\$3.50
Monthly Membership (single facility – AJFH or FJD)	\$38.10	\$1.90	\$40.00	\$2.29
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	\$42.86	\$2.14	\$45.00	\$2.57
Next Step Monthly Membership	\$21.90	\$1.10	\$23.00	\$1.31
Drop-in Fitness Classes	\$8.33	\$0.42	\$8.75	\$0.50
<b>Family Rate</b>				
<b>Rate Type</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>	<b>PST As of Oct 1/22</b>
Single Admission	\$16.66	\$0.84	\$17.50	\$1.00
Bulk Passes (5)	\$66.67	\$3.33	\$70.00	\$4.00
Bulk Passes (10)	\$116.67	\$5.83	\$122.50	\$7.00
Monthly Membership (single facility – AJFH or FJD)	\$42.85	\$2.15	\$45.00	\$2.57
Monthly Recreation Pass (drop-in access to all 2 facilities and lane swimming/aquasize at KWP)	\$85.72	\$4.29	\$90.00	\$5.14
Drop-in Fitness Classes	\$16.66	\$0.84	\$17.50	\$1.00

#### Additional Membership Benefits

- 30% discount on registered programs
- \$5.00 drop-in fee for registered programs that are not full.

*\*Family is defined as 6 individuals related by birth, legal status or marriage with a minimum of one adult and maximum of two adults. Additional family members are subject to regular rates*

*\*Groups must have a minimum of 10 people and must contact the facility to book in advance*

*\*High School and Post-Secondary students are eligible for the youth rate with proof of valid Student ID*

*\*Bulk Passes are only redeemable at the facility they were purchased*

#### Additional Admission Rates – Alfred Jenkins Field House

*\*Rates effective January 1, 2023\**

Rate Type	Cost	GST	Total	PST As of Oct 1/22
Seniors Walking Program (Monthly)	\$14.29	\$0.71	\$15.00	n/a

Toddler Turf Time	\$2.38	\$0.12	\$2.50	\$0.14
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## Recreation Facility – Rental Options

\*Rates effective January 1, 2023\*

### Hourly Rentals

Adult			
Rental Areas	Cost	GST	Total
Multi-Purpose Room	\$23.81	\$1.19	\$25.00
Gymnasium	\$52.38	\$2.62	\$55.00
Gymnasium with Cages	\$71.43	\$3.57	\$75.00
Gymnasium Charging Admission	\$64.29	\$3.01	\$67.50
Turf Field (Full Field)	\$166.67	\$8.33	\$175.00
Turf Field (Half Field)	\$83.33	\$4.17	\$87.50
Indoor Track	\$42.86	\$2.14	\$45.00
Climbing Wall (Per person, Per hour)	\$8.33	\$0.42	\$8.75
Batting Cage	\$71.43	3.57	\$75.00
Youth/Senior			
Rental Areas	Cost	GST	Total
Multi-Purpose Room	\$19.05	\$0.95	\$20.00
Gymnasium	\$35.48	\$1.77	\$37.25
Gymnasium with Cages	\$42.86	\$2.14	\$45.00
Gymnasium Charging Admission	\$52.38	\$2.62	\$55.00
Turf Field (Full Field)	\$110.95	\$5.55	\$116.50
Turf Field (Half Field)	\$55.48	\$2.77	\$58.25
Indoor Track	\$28.09	\$1.41	\$29.50

Climbing Wall (Per person, Per hour)	\$5.00	\$0.25	\$5.25
Batting Cage	\$42.86	\$2.14	\$45.00

## Daily Rentals

Adult			
Rental Areas	Cost	GST	Total
Multi-Purpose Room	\$142.86	\$7.14	\$150.00
Gymnasium	\$314.29	\$15.71	\$330.00
Gymnasium Charging Admission	\$385.71	\$19.29	\$405.00
Gymnasium Non-Prime Time	\$33.57	\$1.68	\$35.25
Turf Field (Full Field)	\$1,000.00	\$50.00	\$1,050.00
Turf Field (Half Field)	\$500.00	\$25.00	\$525.00
Youth/Senior			
Rental Areas	Cost	GST	Total
Multi-Purpose Room	\$114.29	\$5.71	\$120.00
Gymnasium	\$212.86	\$10.64	\$223.50
Gymnasium Charging Admission	\$314.29	\$15.71	\$330.00
Gymnasium Non-Prime Time	\$33.57	\$1.68	\$35.25
Turf Field (Full Field)	\$665.71	\$33.29	\$699.00
Turf Field (Half Field)	\$332.86	\$16.64	\$349.50

*\*The hourly rental fee for Turf Fields include a \$10.00 facility improvement fee for full field rentals and \$5.00 for half field rentals. Daily turf rentals have a \$60.00 facility fee. The revenue generated from this fee is directed towards the future replacement of the indoor turf.*

*\*Bookings for multi-purpose rooms include standard meeting set-up of up to 25 chairs and 4 tables set up in theatre, boardroom or classroom style.*

*\*Additional charges may apply for setup, cleanup and repair to any rented facility. These fees will be assessed by the Facility Manager and may be billed post event if necessary.*

## Prince Albert Youth Soccer Association Annual Lease Rate

- \$80,000.00 (\$30,000.00 is put towards future replacement of the indoor turf fields)

## AQUATICS

### Kinsmen Water Park - Admission Rates

\*Rates effective April 1, 2023\*

Pre-School (Under 5 yrs)				
Rate Type	Cost	GST	Total	PST As of Oct 1/22
Single Admission (Before 6pm)	FREE	n/a	FREE	n/a
Last Hour Promotion (6pm – 7pm)	FREE	n/a	FREE	n/a
Group Rate	FREE	n/a	FREE	n/a
Bulk Passes (5)	FREE	n/a	FREE	n/a
Bulk Passes (10)	FREE	n/a	FREE	n/a
Summer Membership (June, July, August)	n/a	n/a	n/a	n/a
Monthly Recreation Pass (drop-in access to all 3 facilities and lane swimming/aquasize at KWP)	n/a	n/a	n/a	n/a
Youth (5-17 yrs) / Senior (60+)				
Rate Type	Cost	GST	Total	PST As of Oct 1/22
Single Admission (Before 6pm)	\$6.19	\$0.31	\$6.50	\$0.37
Last Hour Promotion (6pm – 7pm)	\$3.10	\$0.15	\$3.25	\$0.19
Group Rate	\$5.24	\$0.26	\$5.50	\$0.31
Bulk Passes (5)	\$24.76	\$1.24	\$26.00	\$1.49
Bulk Passes (10)	\$43.33	\$2.17	\$45.50	\$2.60
Summer Membership (June, July, August)	\$77.14	\$3.86	\$81.00	\$4.63
Monthly Recreation Pass (drop-in access to all 3 facilities and lane swimming/aquasize at KWP)	\$25.71	\$1.29	\$27.00	\$1.54

<b>Adult</b>				
<b>Rate Type</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>	<b>PST As of Oct 1/22</b>
Single Admission (Before 6pm)	\$10.48	\$0.52	\$11.00	\$0.63
Last Hour Promotion (6pm – 7pm)	\$5.24	\$0.26	\$5.50	\$0.31
Group Rate	\$9.52	\$0.48	\$10.00	\$0.57
Bulk Passes (5)	\$41.90	\$2.10	\$44.00	\$2.51
Bulk Passes (10)	\$73.33	\$3.67	\$77.00	\$4.40
Summer Membership (June, July, August)	\$128.57	\$6.43	\$135.00	\$7.71
Monthly Recreation Pass (drop-in access to all 3 facilities and lane swimming/aquasize at KWP)	\$42.86	\$2.14	\$45.00	\$2.57
<b>Family</b>				
<b>Rate Type</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>	<b>PST As of Oct 1/22</b>
Single Admission (Before 6pm)	\$20.95	\$1.05	\$22.00	\$1.26
Last Hour Promotion (6pm – 7pm)	\$10.48	\$0.52	\$11.00	\$0.63
Group Rate	n/a	n/a	n/a	n/a
Bulk Passes (5)	\$83.81	\$4.19	\$88.00	\$5.03
Bulk Passes (10)	\$146.67	\$7.33	\$154.00	\$8.80
Summer Membership (June, July, August)	\$257.14	\$12.86	\$270.00	\$15.43
Monthly Recreation Pass (drop-in access to all 3 facilities and lane swimming/aquasize at KWP)	\$85.71	\$4.29	\$90.00	\$5.14

*\*All general admission rates include a \$1.00 facility improvement fee which is used exclusively for future repairs and maintenance at the water park.*

*\*Family is defined as 6 individuals related by birth, legal status or marriage with a minimum of one adult and maximum of two adults. Additional family members are subject to regular rates.*

*\*Groups must have a minimum of 10 people and must contact the facility to book in advance. There is no charge for Group supervisors if not wearing swim attire.*

*\*High School and Post-Secondary students are eligible for the youth rate with proof of valid Student ID.*

**Kinsmen Water Park – After Hour Facility Rentals**

*\*Rates effective April 1, 2023\**

Entire Facility				
	Cost	GST	Total	Base Price + Admin
Base Rental (charged on all rentals)	47.62	\$2.38	\$50.00	
0 – 60 People (6 Lifeguards Required)	\$288.57	\$14.43	\$303.00	\$353.00
61 – 120 People (7 Lifeguards Required)	\$340.95	\$17.05	\$358.00	\$408.00
121 – 180 People (8 Lifeguards Required)	\$398.10	\$19.90	\$418.00	\$468.00
181 – 240 People (9 Lifeguards Required)	\$440.00	\$22.00	462.00	\$512.00
241+ People (10 Lifeguards Required)	\$492.38	\$24.62	517.00	\$567.00
Concession Fee (Optional)	\$23.81	\$1.19	25.00	

**Frank J. Dunn – Facility Rentals**

	Cost	GST	Total	Base Price + Admin
Base Rental (charged on all rentals)	\$28.57	\$1.43	\$30	
0 – 24 People	\$114.29	\$5.71	\$120	\$150
25 – 49 People	\$152.38	\$7.62	\$160	\$190
50 -74 People	\$190.48	\$9.52	\$200	\$230
75 – 99 People	\$228.57	\$11.43	\$240	\$270
100 – 150 People	\$266.67	\$13.33	\$280	\$310

*\*The rental charge is a facility improvement fee which is used exclusively for future repairs and maintenance at the water park.*

*\*Rentals are available throughout the Water Park season from 7:30pm to 9:00pm*

*\*Groups must book for entire period*

*\*The regulated lifeguard to swimmer ratio in the main pool is 1 : 25*

*\*Spectators not wearing swim attire are not considered in the final number count*

### **Paddling Pool Rentals**

<b>Options</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
1 Playground Leader	\$54.29	\$2.71	\$57.00
2 Playground Leaders	\$80.95	\$4.05	\$85.00

### **Swimming and Advanced Course Rates – Frank J. Dunn Pool / Kinsmen Water Park**

*\*Rates effective April 1, 2023\**

<b>Lifesaving Society</b>				
<b>Rate Type</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>	<b>PST As of Oct 1/22</b>
Parent & Tot 1-3	\$50.95	\$2.55	\$53.50	n/a
Preschool 1-5	\$50.95	\$2.55	\$53.50	n/a
Swimmer 1-4	\$50.95	\$2.55	\$53.50	n/a
Swimmer 5-6	\$58.10	\$2.90	\$61.00	n/a
Canadian Swim Patrol Rookie, Ranger, Star Patrol	\$65.71	\$3.29	\$69.00	n/a
Sport Level 1	\$60.95	\$3.05	\$64.00	n/a
Sport Level 2	\$65.71	\$3.29	\$69.00	n/a
Sport Level 3	\$70.48	\$3.52	\$74.00	n/a
Sport Level 4	\$75.24	\$3.76	\$79.00	n/a
Sport Level 5	\$80.00	\$4.00	\$84.00	n/a
Adult 1-3	\$66.43	\$3.32	\$69.75	\$3.99
5 x 30 minute classes	\$39.05	\$1.95	\$41.00	n/a
5 x 45 minute classes	\$46.90	\$2.35	\$49.25	n/a
<b>Advance Courses</b>				
<b>Rate Type</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>	<b>PST As of Oct 1/22</b>

Bronze Star	\$66.67	\$3.33	\$70.00	n/a
Bronze Medallion	\$168.10	\$8.40	\$176.50	n/a
Bronze Cross	\$181.90	\$9.10	\$191.00	n/a
National Lifeguard - Pool	\$295.00	\$14.75	\$309.75	\$17.70
National Lifeguard - Pool Recertification	\$98.10	\$4.90	\$103.00	\$5.89
National Lifeguard - Waterpark	\$147.62	\$7.38	\$155.00	\$8.86
Lifesaving Instructor	\$335.00	\$16.75	\$351.75	\$20.10
Lifesaving Sport Coach Level 1	\$184.05	\$9.20	\$193.25	\$11.04
Aquatic Supervisor Training	\$131.90	\$6.60	\$138.50	\$7.91
Standard First Aid	\$145.00	\$7.25	\$152.25	\$8.70
Standard First Aid Recertification	\$90.00	\$4.50	\$94.50	\$5.40
CPR-HCP Recertification	\$55.00	\$2.75	\$57.75	\$3.30

*\*All swimming lessons and advanced courses include a \$7.00 staff training fee which is directed towards the costs of ensuring all Aquatics staff are properly trained and certified.*

## **OUTDOOR SPORTS & EVENTS**

### **Outdoor Sport Field - Rental Rates**

\*Rates effective April 1, 2023\*

#### **Class 'A' Facilities – Baseball/Softball/Slo-Pitch Diamonds and Multi-Purpose Fields**

Adult Base Rate			
Rates	Cost	GST	Total
Practice Rate	\$19.43	\$0.97	\$20.40
Game Rate (Soccer/Baseball/Softball)	\$48.57	\$2.43	\$51.00
Game Rate (Football/Rugby)	\$58.29	\$2.91	\$61.20

Day Rate	\$194.29	\$9.71	\$204.00
Lights Surcharge (Bookings after 8:30pm)	\$32.06	\$1.60	\$33.66
Field Prep Surcharge (Practices Only)	\$15.54	\$0.78	\$16.32
Staff Surcharge (Rate per additional staff)	\$208.86	\$10.44	\$219.30
<b>Youth Base Rate</b>			
<b>Rates</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
Practice Rate	\$12.14	\$0.61	\$12.75
Game Rate (Soccer/Baseball/Softball)	\$30.60	\$1.53	\$32.13
Game Rate (Football/Rugby)	\$38.13	\$1.91	\$40.04
Day Rate	\$122.40	\$6.12	\$128.52
Lights Surcharge (Bookings after 8:30pm)	\$21.13	\$1.06	\$22.19
Field Prep Surcharge (Practices Only)	\$10.20	\$0.51	\$10.71
Staff Surcharge (Rate per additional staff)	\$136.00	\$6.80	\$142.80

*\*The Light Surcharge is applied for all bookings after 8:30pm (if lights are available)*

*\*The Field Prep Surcharge is applied when there are requests for diamond/field prep prior to practices. There is no charge for games and day rates*

*\*1 City staff is provided for diamond/field maintenance with the day rate. Additional staff requests are subject to the Staff Surcharge*

### **Beach Volleyball & Outdoor Basketball Courts – Alfred Jenkins Field House**

<b>Adult Base Rate</b>			
<b>Rates</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
Court Hourly Rate	\$26.43	\$1.32	\$27.75
Complex Hourly Rate (4 Courts)	\$79.29	\$3.96	\$83.25
Court Daily Rate	\$475.71	\$23.79	\$499.50
<b>Youth Base Rate</b>			

Rates	Cost	GST	Total
Court Hourly Rate	\$18.57	\$0.93	\$19.50
Complex Hourly Rate (4 Courts)	\$55.71	\$2.79	\$58.50
Court Daily Rate	\$334.29	\$16.71	\$351.00

### Harry Jerome Track - Rental Rates

\*Rates effective April 1, 2023\*

#### Hourly Rentals

Adult			
Rate	Cost	GST	Total
Entire Track & Field Complex	\$63.14	\$3.16	\$66.30
Track Only	\$32.06	\$1.60	\$33.66
Throwing Complex (Shot Put, Javelin, Discus)	\$16.51	\$0.83	\$17.34
Lights Surcharge (Applied to Bookings after 8:30pm)	\$32.06	\$1.60	\$33.66
Youth			
Rate	Cost	GST	Total
Entire Track & Field Complex	\$41.05	\$2.05	\$43.10
Track Only	\$20.65	\$1.03	\$21.68
Throwing Complex (Shot Put, Javelin, Discus)	\$10.45	\$0.52	\$10.97
Lights Surcharge (Applied to Bookings after 8:30pm)	\$21.13	\$1.06	\$22.19

#### Daily Rentals

Adult			
Rates	Cost	GST	Total
Entire Track Complex	\$374.00	\$18.70	\$392.70
Track Only	\$184.57	\$9.23	\$193.80

Local School Division Track Meets	n/a	n/a	n/a
Lights Surcharge (Applied to Bookings after 8:30pm)	\$32.06	\$1.60	\$33.66
<b>Youth</b>			
<b>Rates</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
Entire Track Complex	\$246.26	\$12.31	\$258.57
Track Only	\$123.13	\$6.16	\$129.29
Local School Division Track Meets	\$179.71	\$8.99	\$188.70
Lights Surcharge (Applied to Bookings after 8:30pm)	\$21.13	\$1.06	\$22.19

### Outdoor Special Events

\*Rates effective April 1, 2023\*

### Mobile Stage, Portable Stage and Amphitheatre Cover Rental Rates

Setup Rate			
Rate	Cost	GST	Total
Business Hours Mon to Fri -8am to 4:30pm	\$325.00	\$15.48	\$309.52
Non-Business Hours	\$485.00	\$23.10	\$461.90
Takedown Rate			
Rate	Cost	GST	Total
Business Hours Mon to Fri -8am to 4:30pm	\$325.00	\$15.48	\$309.52
Non-Business Hours	\$485.00	\$23.10	\$461.90

## ARENAS

### Arena – Rental Rates

\*Rates effective April 15, 2023

### Ice Rentals

Art Hauser Centre
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Hourly Rates	Cost	GST	Total
Youth Prime Time	\$138.70	\$7.30	\$146.00
Adult Prime Time	\$197.60	\$10.40	\$208.00
Non-Prime Time	\$124.93	\$6.57	\$131.50
Youth Prime Time Aug 1 to Sept 5	\$186.20	\$9.80	\$196.00
Adult Prime Time Aug 1 to Sept 5	\$266.48	\$14.02	\$280.50
Adult Rec Hockey	\$157.50	\$8.50	\$166.00
Rush Ice	n/a	n/a	n/a
Kinsmen Arena / Dave Steuart Arena			
Hourly Rates	Cost	GST	Total
Youth Prime Time	\$132.05	\$6.95	\$139.00
Adult Prime Time	\$188.10	\$9.90	\$198.00
Non-Prime Time	\$118.28	\$6.22	\$124.50
Youth Prime Time Aug 1 to Sept 5	n/a	n/a	n/a
Adult Prime Time Aug 1 to Sept 5	n/a	n/a	n/a
Adult Rec Hockey	\$150.10	\$7.90	\$158.00
Rush Ice	\$11.88	\$0.62	\$12.50

### Summer Rentals (Ice Out)

Kinsmen Arena / Dave Steuart Arena			
Hourly Rates	Cost	GST	Total
Youth Prime Time	\$66.03	\$3.47	\$69.50
Adult Prime Time	\$94.05	\$4.95	\$99.00
Non-Prime Time	\$59.38	\$3.12	\$62.50

*\*All hourly rental rates include a \$2.00 facility improvement fee which is used exclusively for future repairs and maintenance at City operated arenas.*

**Prime Time Hours:** Mon - Fri (6am-7am) (3:30pm-11pm) / Sat - Sun (All Day) / Stat Holidays (All day)

**Non-Prime Time Hours:** Mon - Fri (7am – 3:30pm)

## Public Skating

\*Rates effective April 15, 2023\*

General Admission			
Rate	Cost	GST	Total
Pre-School (0-5 yrs)	FREE	n/a	FREE
Youth (6-17 yrs) & Senior (60+)	\$2.86	\$0.14	\$3.00
Adult (18-59 yrs)	\$4.76	\$0.24	\$5.00
Family Rate	\$9.52	\$0.48	\$10.00

## Arena – Special Event Rental Rates

\*Rates effective April 15, 2023\*

Art Hauser Centre			
Hourly Rates	Cost	GST	Total
Concert Base Rate (Ice In)	\$10,133.33	\$506.67	\$10,640.00
Concert Base Rate (Ice Out)	\$6,285.71	\$314.29	\$6,600.00
Concert All-Inclusive Rate (Ice In)	\$11,923.81	\$596.19	\$12,520.00
Concert All-Inclusive Rate (Ice Out)	\$8,190.48	\$409.52	\$8,600.00
High School Graduations	\$4,357.17	\$217.86	\$4,575.00
Annual Pow Wow	\$11,380.95	\$569.05	\$11,950.00
Annual PBR Event	\$12,809.52	\$640.48	\$13,450.00
Special Event Daily Rate (Ice Out)	\$2,857.14	\$142.86	\$3,000.00
Special Event Daily Rate (Ice In)	\$3,809.52	\$190.48	\$4,000.00
Parking Lot Daily Rate	\$523.81	\$26.19	\$550.00

Tri-Height Stage Rental	\$780.95	\$39.05	\$820.00
Video Score Clock Per Tournament	\$238.10	\$11.90	\$250.00
Video Score Clock Per Game	\$47.62	\$2.38	\$50.00
<b>Kinsmen &amp; Steuart Arena</b>			
<b>Hourly Rates</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
Special Event Daily Rate (Ice In)	\$1,285.71	\$64.29	\$1,350.00

*\*All special event rates include a \$250.00 to \$500.00 facility improvement fee which is used exclusively for future repairs and maintenance at City operated arenas.*

### **Banquet and Multi-Purpose Rooms – Art Hauser Centre**

\*Rates effective April 15, 2023\*

<b>Ches Leach Lounge</b>			
<b>Rates</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
Daily Rate	\$1,045.00	\$55.00	\$1,100.00
Half Day	\$520.13	\$27.37	\$547.50
Hourly Rate	n/a	n/a	n/a
Corkage Per Person	\$3.57	\$0.18	\$3.75
<b>Kinsmen Room</b>			
<b>Rates</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
Daily Rate	\$248.57	\$12.43	\$261.00
Half Day	\$124.29	\$6.21	\$130.50
Hourly Rate	n/a	n/a	n/a
Corkage	n/a	n/a	n/a
<b>Steve Ruznisky Boardroom</b>			
<b>Rates</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
Daily Rate	\$114.29	\$5.71	\$120.00

Half Day	\$57.14	\$2.86	\$60.00
Hourly Rate	\$19.05	\$0.95	\$20.00
Corkage	n/a	n/a	n/a
<b>Johnny Bower Lobby / SHOF</b>			
<b>Rates</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
Daily Rate	\$314.29	\$15.71	\$330.00
Half Day	\$157.14	\$7.86	\$165.00
Hourly Rate	\$52.38	\$2.62	\$55.00
Corkage	n/a	n/a	n/a

*\*All banquet and multi-purpose room rates include a \$25.00 to \$50.00 facility improvement fee which is used exclusively for future repairs and maintenance at City operated arenas.*

## ARTS AND CULTURE

### Prince Albert Arts Centre – Room Rental Rates

\*Rates effective January 1, 2023\*

Regular Rates – Hourly Rate			
	Cost	GST	Total
Studio, Heritage Room, Boardroom, Pottery Studio	\$16.72	\$0.88	\$17.60
Regular Rates – Daily Rate			
	Cost	GST	Total
Studio, Heritage Room, Boardroom, Pottery Studio	\$99.27	\$5.23	\$104.50
Groups & Guilds Rates – Hourly Rate			
	Cost	GST	Total
Studio, Heritage Room, Boardroom, Pottery Studio	\$11.64	\$0.61	\$12.25
Groups & Guilds Rates – Daily Rate			

Rate Type	Cost	GST	Total
Studio, Heritage Room, Boardroom, Pottery Studio	\$69.82	\$3.68	\$73.50

*\*Bookings outside of our regular hours may be available and are an additional \$20.00/hour.*

*\*Hollander (Paper Maker) Rental – The Hollander can be rented through a Heritage Room rental at the Groups & Guilds Rates. The renter must be oriented to the machine.*

*\*Piano Rental – There are two pianos that can be rented by the half hour (Room Groups & Guilds rates as above) as available.*

*\*Sandblaster Rental – The Sandblaster can be rented by the half hour (Room Groups & Guilds rates as above). The renter must be familiar with the machine.*

### **Groups/Schools Pottery Classes (Weekdays from Sept-June)**

*\*Rates effective January 1, 2023\**

#### **Hand Building – Clay Included**

*\*Pieces are bisque fired and ready for pickup in approximately one week*

<b>1-10 Participants/Students</b>			
	Cost	GST	Total
One Time Visit - 1 hour hand building (or glazing) class	\$119.05	\$5.95	\$125.00
One Time Visit - 1.5 hour hand building class	\$166.67	\$8.33	\$175.00
Two Time Visit - 1 hour hand building and 1 hour glazing class	\$214.29	\$10.71	\$225.00
<b>11-18 Participants/Students</b>			
	Cost	GST	Total
One Time Visit - 1 hour hand building (or glazing) class	\$166.67	\$8.33	\$175.00
One Time Visit - 1.5 hour hand building class	\$238.10	\$11.90	\$250.00
Two Time Visit - 1 hour hand building and 1 hour glazing class	\$285.71	\$14.29	\$300.00
<b>Over 18, Add for Instructor Assistant</b>			
	Cost	GST	Total
One Time Visit - 1 hour hand building (or glazing) class	\$38.10	\$1.90	\$40.00
One Time Visit - 1.5 hour hand building class	\$47.62	\$2.38	\$50.00

Two Time Visit - 1 hour hand building and 1 hour glazing class	\$76.19	\$3.81	\$80.00
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**Note: Bookings are dependent on Instructor availability. A minimum 1 week notice is required for a cancellation. All supplies included.**

### Screen Printing – BRING YOUR OWN T-SHIRT

*Bring your own t-shirts or other garment (as long as it is 50% or more cotton) and send us a design and print with your group. Designs must be sent min. 1 week prior to program to [kwirtz@citypa.ca](mailto:kwirtz@citypa.ca)*

8-11 Participants/Students			
	Cost	GST	Total
One Time Visit – 1-1.5 hour Screen Printing Program (Bring your own t-shirts/garments)	\$38.10	\$1.90	\$40.00
12-18 Participants/Students			
	Cost	GST	Total
One Time Visit – 1-1.5 hour Screen Printing Program (Bring your own t-shirts/garments)	\$38.10	\$1.90	\$40.00
Over 18, Add for Instructor Assistant			
	Cost	GST	Total
One Time Visit – 1-1.5 hour Screen Printing Program (Bring your own t-shirts/garments)	\$38.10	\$1.90	\$40.00

**Note: Bookings are dependent on Instructor availability. A minimum 1 week notice is required for a cancellation. Bring your own shirts, all other supplies are included.**

### Pottery Studio Fees

\*Rates effective January 1, 2023\*

You may use the pottery studio during regular Arts Centre hours but not when programs/classes are in progress. Please call (306) 953-4811 to check studio availability.

For individuals who are registered in a class – You pay for clay and fire & glaze fees only. Costs for studio time, shelf rental, and kiln loading & unloading are included.

For individual potters - individuals not registered in a class – You can choose from the following options. Clay must be purchased at the Arts Centre or firing fees also apply (as listed below).

Pottery Studio Fees			
Options	Cost	GST	Total
Per Hour	\$4.76	\$0.24	\$5.00
Per Day (Includes kiln loading and unloading)	\$9.05	\$0.45	\$10.00

<b>Punch Card</b> (Includes 10 punches/10 hours, shelf rental for one month max, kiln loading and unloading)	\$28.57	\$1.43	\$30.00
<b>Shelf Rental</b> (\$5.00 per month after punch card expiry membership)	\$4.76	\$0.24	\$5.00
<b>Monthly Membership</b> (Includes unlimited access when programs are not in progress, shelf rental for one month max, kiln unloading and loading)	\$66.67	\$3.33	\$70.00

## Clay

<b>Half Box (Clay, Glaze and Firing Fee)</b>			
<b>Options</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
M340	\$36.10	\$1.90	\$38.00
M350; M390	\$37.05	\$1.95	\$39.00
M370; L212; F78G	\$40.85	\$2.15	\$43.00
M390	\$38.47	\$2.03	\$40.50
L212; F78G	\$39.42	\$2.08	\$41.50
Coffee Clay	\$42.75	\$2.25	\$45.00
Reclaim Log (Approx. size of ¼ box – as available)	\$14.29	\$0.71	\$15.00
<b>Full Box (Clay, Glaze and Firing Fee)</b>			
<b>Options</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
M340	\$72.38	\$3.62	\$76.00
M350; M390	\$74.29	\$3.71	\$78.00
M370; L212; F78G	\$81.90	\$4.10	\$86.00
M390	\$77.14	\$3.83	\$81.00
L212; F78G	\$75.24	\$3.76	\$79.00
Coffee Clay	\$85.71	\$4.29	\$90.00

## Firing Fees

For clay not purchased at the Arts Centre (includes both bisque and glaze firing).

Firing Fee – Per Piece, 2 Firings (Approx. Mug size)			
Rate	Cost	GST	Total
Per Piece	\$4.76	\$0.24	\$5.00
Per Half Kiln	\$28.57	\$1.43	\$30.00
Per Full Kiln	\$57.14	\$2.86	\$60.00
Re-fire – 1 Item			
Per Half Kiln	\$2.50 - \$10.00/Item (Pottery Studio Technician discretion based on size of item)		

## OPEN ART STUDIO (16+)

**Mondays from 6:00 to 9:00 p.m.** Come and use the Studio room to create your art! You can choose from the following options:

Rate	Cost	GST	Total
Per hour	\$4.76	\$0.24	\$5.00
Per evening	\$9.52	\$0.48	\$10.00
Punch Card 10 punches/10 hours	\$28.57	\$1.43	\$30.00

## EA RAWLINSON CENTRE

### Rental Rates Community Users

\*Rates effective January 1, 2023\*

\* All prices are increased 2 times on all statutory holidays.\*

### Theatre Rental

Includes:

- Theatre with standard lights and sound
- Lobby – with Bar Service, Dressing rooms, Servery and Green room
- Front of House Captain and volunteers
- 2 Technicians and a Duty Manager (up to 5 hours)

## Community Non-Profit Rate

Options	Cost	GST	Total
Performance Time (Up to 5 Hours)	\$692.69	\$3.31	\$696.00
Same Day 2 <sup>nd</sup> Performance	\$387.62	\$19.38	\$407.00
Additional Set-up/Rehearsal Time Rate is Per Hour (Same Day, Max 5 Hours)	\$40.95	\$2.05	\$43.00
Additional Set-up/Rehearsal Day (Max 5 Hours)	\$459.05	\$22.95	\$482.00
Time Required over 5 Hours Rate is Per Hour	\$40.95	\$2.05	\$43.00
Technicians	Included in the 5 hour rental block		
Technicians – Per Hour (Additional Hours up to the 8 <sup>th</sup> Hour)	\$47.62	\$2.38	\$50.00
Technicians – Per Hour (Additional Hours after the 8 <sup>th</sup> Hour)	\$95.24	\$4.76	\$100

## Ticket Service Charges (Facility Fees)

A total of \$5.00 plus GST (& PST as of October 1, 2022) in Facility Fees will be added to your ticket price:

- Capital Building Levy - \$2.00 plus GST
- Stabilization Fee – \$2.00 plus GST
- Youth Access Fee – \$1.00 plus GST

Non-Profit/Not For Profit Set-up Fee per event/session is \$75.00.

Ticket Sales Reports will be sent out on Mondays. If you require additional Sales Reports you will be charged \$25.00 per report.

## Concession/Merchandise Fees

Options	Cost	GST	Total
When any area of the Centre is used as a Concession or for the Sale of Merchandise Rate is Per Day	\$255.24	\$12.76	\$268.00
Cleaning Fee (If used, the servery is expected to be left clean. Failure to do so will result in a cleaning fee.)	\$81.90	\$4.10	\$86.00
Additional cleaning/sanitation visits required or requested Rate is Per Visit	\$51.42	\$2.58	\$54.00

## Festival Rental

Includes:

- Use of Theatre, Lobby, Green Room, Dressing Rooms, Multipurpose Area, Loading Room, Laundry Room, Coat Check and Servery
- Set-up of Centre's tables and chairs as required
- Front of House Captain and volunteers
- 2 Technicians and a Duty Manager

## Community Non-Profit Rate

Options	Cost	GST	Total
12 hours (9:00am – 11:00pm) Including 2 one hour breaks	\$1,325.71	\$66.29	\$1,392.00
Meal Break Penalty 6 hours without a one hour meal break	\$203.81	\$10.19	\$214.00
Additional Set-up – Per Hour	\$51.43	\$2.57	\$54.00

## Commercial Festival Rate

Options	Cost	GST	Total
12 hours (9:00am – 11:00pm) Including 2 one hour breaks	\$2,447.62	\$122.38	\$2,570.00
Meal Break Penalty 6 hours without a one hour meal break	\$203.81	\$10.19	\$214.00

## Non-Ticketed Seminars, Meetings and Conferences

Includes:

- Theatre, Lobby, Servery, Tables, and Chairs set-up as required
- 2 Technicians, Duty Manager or Security Guard

## Commercial Rate

Options	Cost	GST	Total
9:00am – 5:00pm or 4:00pm – 12:00am (8 hours)	\$1,223.80	\$61.20	\$1,285.00
Additional Hours – Per Hour	\$51.43	\$2.57	\$54.00

## Non-Profit Rate

Options	Cost	GST	Total
9:00am – 5:00pm or 4:00pm – 12:00am (8 hours)	\$1,137.14	\$56.36	\$1,194.00
Additional Hours – Per Hour	\$51.43	\$2.57	\$54.00

## Lobby Functions

Includes:

- Lobby, Servery, Tables and Chairs
- Duty Manager or Security Guard

Options	Cost	GST	Total
5 Hours (Including set-up time)	\$484.76	\$24.24	\$509.00
Additional Hours – Per Hour	\$51.43	\$2.57	\$54.00

## Multipurpose Space Rental

Options	Cost	GST	Total
All groups – 8 Hours (Including set-up time)	\$229.52	\$11.48	\$241.00
Additional Hours – Per Hour	\$51.43	\$2.57	\$54.00

## Marketing Fees/Packages

Options	Cost	GST	Total
Printing of 60 Posters	\$76.19	\$3.81	\$80.00
Poster Distribution on our Regular Poster Runs	\$76.19	\$3.81	\$80.00
Full Marketing/Promotion (Includes printing of 60 posters, distribution on regular poster runs, newsletter and eblasts to our ticket base)	\$255.24	\$12.76	\$268.00

## Rental Rates Commercial Users

\*Rates effective January 1, 2023\*

\* All prices are increased 2 times on all statutory holidays.\*

## Theatre Rental

Includes:

- Theatre with standard lights and sound
- Lobby —standard set-up of tables and chairs
- Dressing rooms, Green room
- Front of House Captain and volunteers
- Coat Check
- Bar Service (optional)

## Commercial Presenters Rate

Options	Cost	GST	Total
Performance time (Up to 5 hours)	\$1,407.62 or 10% of total sales net tax and ticket service charges - Whichever is greater	\$70.38	\$1,478.00
Same Day 2 <sup>nd</sup> Performance (Up to 5 hours)	\$1,407.62 or 10% of total sales net tax and ticket service charges - Whichever is greater		\$1,478.00
*Commercial Renters shall pay all labour costs, minimum Crew of 2 Technicians			
Crew Regular Rate Per Hour	\$51.43	\$2.57	\$54.00
Time Over 8 Hours and Regular Time on Stat Holidays – Per Hour	\$95.24	\$4.76	\$100.00
Time Over 8 Hours on Stat Holidays Per Hour	\$122.86	\$6.14	\$129.00

Merchandise Fee: Licensee or Renter 85%. Centre 15%.

## Ticket Service Charges (Facility Fees)

A total of \$5.00 plus GST in Facility Fees will be added to your ticket price:

- Captial Building Levy - \$2.00 plus GST
- Stabilization Fee – \$2.00 plus GST
- Youth Access Fee – \$1.00 plus GST

Commercial Set-up Fee per event/session is \$127.50 (GST Included) plus 2.5% from all credit/debit card transactions.

Ticket Sales Reports will be sent out on Mondays. If you require additional Sales Reports you will be charged \$25.00 per report.

## Lobby Functions

Includes:

- Lobby, Servery, Tables and Chairs
- Venue Technician or Security Guard

Options	Cost	GST	Total
8 Hours (Including set-up/take down time)	\$479.05	\$23.95	\$503.00
Additional Hours – Per Hour	\$51.43	\$2.57	\$54.00
Bar Tender – Per Hour (Minimum 3 hours)	\$20.00	\$1.02	\$21.00

## Multipurpose Space Rental

Options	Cost	GST	Total
All groups – 8 Hours (Including set-up time)	\$229.52	\$11.48	\$241.00
Additional Hours – Per Hour	\$51.43	\$2.57	\$54.00

## Concession/Merchandise Fees

Options	Cost	GST	Total
When any area of the Centre is used as a Concession or for the Sale of Merchandise Rate is Per Day	\$255.24	\$12.76	\$268.00
Cleaning Fee (If used, the servery is expected to be left clean. Failure to do so will result in a cleaning fee.)	\$81.90	\$4.10	\$86.00
Additional cleaning/sanitation visits required or requested Rate is Per Visit	\$51.42	\$2.58	\$54.00

## Marketing Fees/Packages

Options	Cost	GST	Total
Printing of 60 Posters	\$76.19	\$3.81	\$80.00
Poster Distribution on our Regular Poster Runs	\$76.19	\$3.81	\$80.00
Full Marketing/Promotion (Includes printing of 60 posters, distribution on regular poster runs, newsletter and eblasts to our ticket base)	\$255.24	\$12.76	\$268.00

## BIRTHDAY/GROUP PACKAGES

### Party Packages

\*Rates effective January 1, 2023\*

#### Prince Albert Arts Centre

Options	Cost	GST	Total
Pottery or Arts/Craft Class Per Person (minimum 8 people)	\$14.29	\$0.71	\$15.00
Pottery or Arts/Craft Class (10-12 children/youth)	\$142.86	\$7.14	\$150.00
Pottery or Arts/Craft Class Per Person (13+ children/youth)	\$14.29	\$0.71	\$15.00
Room Rental Only Per Hour	\$16.43	\$0.82	\$17.25
Children's Art Supplies from the Arts Centre Per Person(with room booking)	\$1.90	\$0.10	\$2.00

#### Create Your Own Program (any age group)

Options	Cost	GST	Total
1-1.5 hour Screen Printing Program Rate is Per Person (Bring your own shirt/garment) (All Ages, minimum 8, maximum 30)	\$14.29	\$0.71	\$15.00 Plus \$10.00 Screen Setup Fee
1.5 hour Pottery Class Rate is Per Person (Hand Building or Wheel for ages 10+) (Minimum 6, maximum 12)	\$28.57	\$1.43	\$30.00
1.5 hour Painting Class Rate is Per Person (All supplies included) (Minimum 6, maximum 18)	\$28.57	\$1.43	\$30.00
1.5 hour Arts Activity Rate is Per Person (i.e. Painting, Cooking/Little Chefs, Drawing) (Minimum 6, maximum 12)	\$23.81	\$1.19	\$25.00
2 Pottery Classes (1.5 hr. as above + 1 hr. Glazing) (Minimum 6, maximum 12)	\$47.62	\$2.38	\$50.00

*Note: Parties are dependent on Instructor availability. A minimum 1 week notice is required for a cancellation. All supplies included.*

### **Alfred Jenkins Field House**

<b>Options</b>	<b>Cost</b>	<b>GST</b>	<b>Total</b>
Gymnasium/Multi-Purpose Room (Gym, and Room for 2 hrs)	\$89.76	\$4.49	\$94.25
Turf B-day Party	\$130.00	\$6.50	\$136.50
Climbing Wall/ Multi-Purpose Room (Climbing Wall and in Room for 2hrs)	\$38.10 \$5.00	\$1.90 \$0.25	\$40 plus \$5.25/child
Bouncy Castle Rental/Multi-Purpose Room (Gym, bouncy castle and room for 2 hrs)	\$211.43	\$10.57	\$222.00