



CITY OF PRINCE ALBERT

CITY COUNCIL REGULAR MEETING

MINUTES

**TUESDAY, SEPTEMBER 6, 2022, 5:03 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Terri Mercier, City Clerk
Sherry Person, City Manager
Kris Olsen, Fire Chief
Wes Hicks, Director of Public Works
Mitchell J. Holash, Q.C., City Solicitor
Kiley Bear, Director of Corporate Services
Jody Boulet, Director of Community Services
Ramona Fauchoux, Director of Financial Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor Dionne called the meeting to order.

2. PRAYER & MOMENT OF SILENCE

Mayor Dionne asked that all members stand and that the City Clerk offer the prayer.

Mayor Dionne requested that everyone in attendance remain standing following the Prayer and that a moment of silence be observed in recognition for those affected by the recent tragedy on the James Smith Cree Nation Reserve and Weldon, Saskatchewan on September 4, 2022.

3. APPROVAL OF AGENDA

0279. **Moved by:** Councillor Kilmer
Seconded by: Councillor Zurakowski

That the Agenda for this meeting be approved, with the following amendment, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

1. That Item No. 11.11 with respect to RPT 22-346 Bylaw No. 21 of 2022 – Rezoning 250 – 28th Street West from the R3 Zoning District to the CMU Zoning District be removed.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

4. PRESENTATIONS & RECOGNITIONS

5. DECLARATION OF CONFLICT OF INTEREST

- 5.1 Councillor Edwards – Item 11.4 – Member of the Carlton Park Community Club Board.
- 5.2 Councillor Lennox-Zepp – 11.12 – Spouse Employed by Canadian Union of Local Employees.

6. ADOPTION OF MINUTES

0280. **Moved by:** Councillor Miller
Seconded by: Councillor Edwards

That the Minutes of the Council Regular Meeting held August 8, 2022 and Special Meeting held August 22, 2022, be taken as read and adopted.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

7. NOTICE OF PROCLAMATIONS

- 7.1 International Literacy Day – September 8, 2022
7.2 World Patient Safety Day – September 17, 2022
7.3 Terry Fox Day – September 18, 2022
7.4 National Forest Week – September 18 – 24, 2022

8. PUBLIC HEARINGS

- 8.1 Bylaw No. 17 of 2022 – Rezoning 215 – 12th Street West from R4 to C2 (RPT 22-316)

Mayor Dionne declared the Hearing open.

Craig Guidinger, Director of Planning and Development Services, presented the matter of the Zoning Bylaw Amendment on behalf of Administration.

Mayor Dionne declared the Hearing closed.

0281. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Head

That Bylaw No. 17 of 2022 be given 2nd and 3rd readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0282. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Head

That Bylaw No. 17 of 2022 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0283. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Head

That Bylaw No. 17 of 2022 be read a third time and passed; and, that Bylaw No. 17 of 2022 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

9. DELEGATIONS

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.1 Development Permit Application – Post-Secondary School – 54 – 11th Street East (RPT 22-337)

0284. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Kilmer

That the Development Permit Application for a Post-Secondary School to be located at 54 – 11th Street East, legally described as Lot 9, Block E, Plan No. E, Extension 37, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.2 21st Avenue East Design (RPT 22-340)

0285. **Moved by:** Councillor Ogradnick
Seconded by: Councillor Edwards

1. That the Professional Services Agreement for Planning and Design for the 21st Avenue East roadway be awarded to AECOM Canada Ltd., for an estimated cost of \$82,200, including Provincial Sales Tax;
2. That the City Manager be authorized to approve additional expenditures if required for the 21st Avenue East Roadway Design, to a maximum of the overall approved Capital Budget of \$200,000;
3. That the Land Fund approved budget of \$200,000 remain until the project is completed; and,
4. That the Mayor and City Clerk be authorized to execute the Agreement, and any other necessary documents on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.3 Riverside Drive Paving – Agreement (RPT 22-350)

0286. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Miller

1. That the Contribution and Detour Agreement between The City and the Ministry of Highways and Infrastructure be approved to fund the Project on the essential terms, as follows:
 - a. The Project limits shall be Riverside Drive from 3rd Avenue North West to the West Corporate Limits of the City of Prince Albert; and,
 - b. The Ministry's financial contribution will be fifty percent (50%) of the Project cost up to \$350,000;
2. That the Project be approved to be included in the 2023 Roadways Recapping Capital Budget; and,

3. That the Mayor and City Clerk be authorized to execute the Agreement and any other necessary documents on behalf of The City.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.4 Carlton Park Community Club Pave the Way Fundraiser Update (RPT 22-322)

0287. **Moved by:** Councillor Kilmer
Seconded by: Councillor Ogrodnick

That the Carlton Park Community Club be authorized to formalize Sponsorship Agreements with sponsors as part of the Pave the Way Fundraising Campaign.

In Favour: Councillors: Cody, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

Absent – Declared Conflict of Interest: Councillor Edwards

CARRIED UNANIMOUSLY

11.5 Rental Agreement – Prince Albert Sharks Swim Club (RPT 22-323)

0288. **Moved by:** Councillor Head
Seconded by: Councillor Lennox-Zepp

1. That the Rental Agreement for Pool Time at the Frank J. Dunn Swimming Pool between The City and the Prince Albert Sharks Swim Club Inc. be approved for a two (2) year term, commencing September 1, 2022 to August 31, 2024;
2. That the annual base rent for the term be set at \$11,220 for 2022-2023 and \$11,444 for 2023-2024; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.6 Tender 32/22 – Security Services (RPT 22-330)

0289. **Moved by:** Councillor Cody
Seconded by: Councillor Head

1. That Tender No. 32 of 2022 for Security Services be awarded to The Canadian Corps of Commissionaires Company North Saskatchewan Division for a four (4) year term, commencing January 1, 2023 to December 31, 2026, as per the terms and conditions outlined within the tender document; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement or any other necessary documents on behalf of The City, if required.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.7 15th Street Parking Removal (Update) (RPT 22-343)

0290. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Head

That the removal of all On-Street Parking, including fourteen (14) metered Parking Stalls and an Unloading Zone on 15th Street between 1st Avenue West and 1st Avenue East, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Ogrodnick, Zurakowski and Mayor Dionne

Against: Councillor: Miller

CARRIED (8 to 1)

11.8 Naming of City Park Spaces (RPT 22-344)

0291. **Moved by:** Councillor Ogrodnick
Seconded by: Councillor Miller

That the Naming of City Park Spaces, as identified on the Map attached to RPT 22-317, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Miller, Ogrodnick, Zurakowski and Mayor Dionne

Against: Councillor: Lennox-Zepp

CARRIED (8 to 1)

11.9 Responsible Pet Ownership Bylaw – Wild Birds (RPT 22-327)

0292. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Edwards

That Bylaw No. 19 of 2022 be introduced and given three (3) readings.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0293. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Edwards

That Bylaw No. 19 of 2022 be introduced and read a first time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0294. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Edwards

That Bylaw No. 19 of 2022 be read a second time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0295. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Edwards

That leave be granted to read Bylaw No. 19 of 2022 a third time.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

0296. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Edwards

That Bylaw No. 19 of 2022 be read a third time and passed; and, that Bylaw No. 19 of 2022 be now adopted, sealed and signed by the Mayor and City Clerk.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.10 Downtown Improvement Reserve Policy – Security Cameras (RPT 22-334)

0297. **Moved by:** Councillor Kilmer
Seconded by: Councillor Edwards

That the Prince Albert Downtown Business Improvement District be authorized to utilize \$1,983.57 from the Downtown Business Improvement Reserve in order to purchase and install Security Cameras within the downtown area.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.12 CUPE 882 Letter of Understanding #2022-06 – City Hall Restructure (RPT 22-341)

0298. **Moved by:** Councillor Kilmer
Seconded by: Councillor Miller

1. That the Letter of Understanding No. 2022-06 between The City and Canadian Union of Public Employees Local No. 882, as attached to RPT 22-341, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Letter of Understanding on behalf of The City, once prepared.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Miller, Ogrodnick, Zurakowski and Mayor Dionne

Absent – Declared Conflict of Interest: Councillor Lennox-Zepp

CARRIED UNANIMOUSLY

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

14.1 Councillor Zurakowski – Speed Indicators

Can Administration advise Councillors regarding the Speed Indicators in each Ward to make sure we are still on the right track with the original intent of the indicators.

15. INQUIRY RESPONSES

15.1 August 8, 2022 City Council Meeting Inquiry Responses (INQ 22-8)

0299. **Moved by:** Councillor Ogrodnick
Seconded by: Councillor Edwards

That INQ 22-8 be received as information and filed.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

16. NOTICE OF MOTION

16.1 Councillor Lennox-Zepp – Parks and Street Naming Policy Changes – Gender Equity

That Administration review the Parks Naming Policy and Street Naming Policy and bring forward language that enables diversity and gender equity to be a part of the naming selection process.

16.2 Councillor Miller – Proposed Shopping Carts Pick-up Policy

That Administration bring forward a Policy regarding having City staff pick up and bring stray shopping carts to City Yards to enable businesses to pick them up.

17. MOTIONS

17.1 Motion – Councillor Lennox-Zepp – Additional Swimming Lesson Spaces (MOT 22-10)

0300. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Miller

That City Administration provide a report regarding the feasibility of the City offering more swimming lesson spaces in categories of lessons where families experience a lack of spaces for consideration at an upcoming Executive Committee meeting.

Councillor Zurakowski rose on a Point of Order requesting whether the Motion asking for an Administrative report was proceeding for consideration or if Administration was already verbally reporting through the continual questioning on the request without consideration by members of Council.

Mayor Dionne ruled the Motion **IN ORDER**, and requested Councillor Lennox-Zepp proceed with closing the debate without further questions.

In Favour: Councillors: Head, Kilmer, Lennox-Zepp, Miller and Ogradnick

Against: Councillors: Cody, Edwards, Zurakowski and Mayor Dionne

CARRIED (5 to 4)

0301. **Moved by:** Councillor Ogradnick
Seconded by: Councillor Edwards

That the previous Motion regarding Additional Swimming Lesson Spaces be reconsidered at this time.

In Favour: Councillors: Cody, Edwards, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

Against: Councillor: Head

CARRIED (8 to 1)

0302. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Miller

That City Administration provide a report regarding the feasibility of the City offering more swimming lesson spaces in categories of lessons where families experience a lack of spaces for consideration at an upcoming Executive Committee meeting.

In Favour: Councillors: Head, Kilmer, Lennox-Zepp and Miller

Against: Councillors: Cody, Edwards, Ogradnick, Zurakowski and Mayor Dionne

MOTION DEFEATED (4 to 5)

- 17.2 Motion – Councillor Lennox-Zepp – Keeping Kinsmen Water Park Open Until End of August (MOT 22-11)

0303. **Moved by:** Councillor Lennox-Zepp
Seconded by: Councillor Head

That City Administration provide a report on the feasibility of keeping the Kinsmen Water Park open to the public to the end of August for the 2023 season, and the feasibility of offering night swimming.

In Favour: Councillors: Head, Lennox-Zepp and Miller

Against: Councillors: Cody, Edwards, Kilmer, Ogradnick, Zurakowski and Mayor Dionne

MOTION DEFEATED (3 to 6)

- 17.3 Motion – Councillor Head – Improve the Boat Launch Area and Parking (MOT 22-12)

0304. **Moved by:** Councillor Head
Seconded by: Councillor Zurakowski

That Administration review options and costs to improve the Boat Launch Area and parking along the river for consideration in the 2023 Budget.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

18. PUBLIC FORUM

19. ADJOURNMENT – 7:06 P.M.

0305. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That this Council do now adjourn.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller,
Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 26TH DAY OF SEPTEMBER, A.D. 2022.