



CITY OF PRINCE ALBERT

COMMUNITY SERVICES ADVISORY COMMITTEE REGULAR MEETING

AGENDA

**WEDNESDAY, FEBRUARY 9, 2022, 4:00 PM
CONFERENCE ROOM, 3RD FLOOR, CITY HALL**

1. CALL TO ORDER

2. APPROVAL OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

4. APPROVAL OF MINUTES

- 4.1 September 8, 2021 Community Services Advisory Committee Meeting Minutes for Approval (MIN 21-84)

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

- 6.1 2022 Community Services Advisory Committee Proposed Meeting Schedule (RPT 22-54)

- 6.2 2022 Work Plan - Community Services Advisory Committee (RPT 22-59)

Verbal Presentation: Jody Boulet, Director of Community Services

7. UNFINISHED BUSINESS

8. ADJOURNMENT



MIN 21-84

MOTION:

That the Minutes for the Community Services Advisory Committee Meeting held September 8, 2021, be taken as read and adopted.

ATTACHMENTS:

1. Minutes



CITY OF PRINCE ALBERT

COMMUNITY SERVICES ADVISORY COMMITTEE REGULAR MEETING

MINUTES

**WEDNESDAY, SEPTEMBER 8, 2021, 4:02 P.M.
MAIN BOARDROOM, 2ND FLOOR, CITY HALL**

PRESENT: Councillor Dennis Ogradnick
Landon Adams
Kim Conarroe
Peggy-Lynn Gatin
Rose Rothenburger
Robin Wildey

Sherry Person, City Clerk
Jody Boulet, Director of Community Services

1. CALL TO ORDER

Councillor D. Ogradnick, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0017. **Moved by:** P. Gatin

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

(Councillor T. Head, Jordan Carriere and Rishi Sankhla were absent for the vote.)

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0018. **Moved by:** R. Wildey

That the Minutes for the Community Services Advisory Committee Regular Meeting held June 23, 2021, be taken as read and adopted.

(Councillor T. Head, Jordan Carriere and Rishi Sankhla were absent for the vote.)

CARRIED

5. CORRESPONDENCE & DELEGATIONS

6. REPORTS OF ADMINISTRATION & COMMITTEES

6.1 2022 Rates & Fees – Community Services Department (RPT 21-406)

PowerPoint Presentation was provided by Jody Boulet, Director of Community Services.

0019. **Moved by:** R. Rothenburger

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

That the 2022 Rates and Fees Proposal, as attached to RPT 21-406, which forms the basis for the 2022 Budget, be forwarded to the Budget Committee for review during the 2022 Budget deliberations.

(Councillor T. Head, Jordan Carriere and Rishi Sankhla were absent for the vote.)

CARRIED

6.2 State of the Playgrounds 2021 (RPT 21-392)

Verbal Presentation was provided by Timothy Yeaman, Parks and Open Spaces Manager.

0020. **Moved by:** P. Gatin

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

That RPT 21-392 be forwarded to the Budget Committee for review during the 2022 Budget deliberations.

(Councillor T. Head, Jordan Carriere and Rishi Sankhla were absent for the vote.)

CARRIED

6.3 Culture Plan (MCAP) Update (RPT 21-378)

PowerPoint Presentation was provided by Judy MacLeod Campbell, Arts and Culture Coordinator.

0021. **Moved by:** K. Conarroe

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

That the Municipal Cultural Action Plan 2022 Budget Plan Draft, as attached to RPT 21-378, be forwarded to the Budget Committee for review during the 2022 budget deliberations.

(Councillor T. Head, Jordan Carriere and Rishi Sankhla were absent for the vote.)

CARRIED

6.4 Public Art Update (RPT 21-379)

Verbal Presentation was provided by Judy MacLeod Campbell, Arts and Culture Coordinator.

0022. **Moved by:** P. Gatin

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

That the Public Art 2022 Budget Plan Draft, as attached to RPT 21-379, be forwarded to the Budget Committee for review during the 2022 Budget deliberations.

(Councillor T. Head, Jordan Carriere and Rishi Sankhla were absent for the vote.)

CARRIED

6.5 Twining Project – Thorey en Plaine (RPT 21-346)

Verbal Presentation was provided by Judy MacLeod Campbell, Arts and Culture Coordinator.

0023. **Moved by:** R. Wildey

That the following be forwarded to an upcoming Executive Committee meeting for consideration:

That The City enter into a Friendship City Relationship/Partnership with the community of Thorey en Plaine, France.

(Councillor T. Head, Jordan Carriere and Rishi Sankhla were absent for the vote.)

CARRIED

7. UNFINISHED BUSINESS

8. ADJOURNMENT – 6:08 P.M.

0024. **Moved by:** L. Adams

That this Committee do now adjourn.

(Councillor T. Head, Jordan Carriere and Rishi Sankhla were absent for the vote.)

CARRIED

COUNCILLOR DENNIS OGRODNICK
CHAIRPERSON

TERRI MERCIER
SECRETARY

MINUTES ADOPTED THIS 9TH DAY OF FEBRUARY, A.D. 2022.



RPT 22-54

TITLE: 2022 Community Services Advisory Committee Proposed Meeting Schedule

DATE: January 31, 2022

TO: Community Services Advisory Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the 2022 Community Services Advisory Committee Meeting Schedule, as attached, be approved.

TOPIC & PURPOSE:

To establish a schedule of regular meetings in 2022 for the Community Services Advisory Committee.

BACKGROUND:

Subsection 78(8) of City Council's Procedure Bylaw No. 23 of 2021, states that at the first meeting, the Committee shall if required, decide the day and time for holding its regular meetings.

PROPOSED APPROACH AND RATIONALE:

In order to conduct business of the Community Services Advisory Committee, it is necessary to establish a regular meeting schedule. Therefore, the Committee is being requested to review the five (5) dates and times outlined in the proposed Meeting Schedule, as attached, and make amendments, as deemed necessary.

Please note, however, that meals and/or snacks will not be available at the meetings, as there is no current budget allocation for these types of incidentals.

In addition, please note, as stated in Subsection 78(17-20) of City Council's Procedure Bylaw, the Committee Chair may cancel its regularly scheduled meeting if there's a lack of agenda items or change the date, time and place of a regularly scheduled meeting.

CONSULTATIONS:

The Secretary, Chair, Vice-Chair and Advisory Official of the Committee discussed the proposed meeting schedule on January 27, 2022 as well as established the first meeting in 2022 to be held on February 9, 2022.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

The approved 2022 Committee Meeting Schedule will be included in the eAgenda website and posted on the Bulletin Board at City Hall.

As well, each Committee member, Advisory Official and member of Council will receive electronic meeting invitations from the City Clerk's Office.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no policy, financial or privacy implications, official community plan implementation strategies or options to the recommendation.

STRATEGIC PLAN:

The information contained in the report directly aligns with The City's Strategic Goal of Corporate Sustainability:

"The City recognizes that a well-functioning organization needs to be clear on the roles and functions of Administration and Council, understand the core principles and behaviors of good governance, and commit to continued improvement in governance and organization."

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

ATTACHMENTS:

1. 2022 Community Services Advisory Committee Proposed Meeting Schedule

Written by: Terri Mercier, Corporate Legislative Manager

Approved by: City Clerk & City Manager



CITY OF PRINCE ALBERT MEETING NOTICE

In accordance with Section 98 of *The Cities Act*, Meeting Notice is hereby given of the following meeting(s) of City Council's Committee(s):

COMMUNITY SERVICES ADVISORY COMMITTEE **2022 MEETING SCHEDULE**

MARCH

Tuesday, March 1, 2022

MAY

Wednesday, May 25, 2022

MARCH

Wednesday, March 30, 2022

SEPTEMBER

Wednesday, September 7, 2022

APRIL

Wednesday, April 27, 2022

**All meetings will be held at 4:00 p.m., in the 2nd Floor Main Boardroom, City Hall,
unless otherwise posted.**

For more information please contact:

City Clerk
City of Prince Albert
1084 Central Avenue
Prince Albert, SK S6V 7P3
Ph: 306-953-4305

Dated at Prince Albert this 10th day of February, 2022.



RPT 22-59

TITLE: 2022 Work Plan - Community Services Advisory Committee

DATE: February 1, 2022

TO: Community Services Advisory Committee

PUBLIC: X

INCAMERA:

RECOMMENDATION:

That the 2022 Work Plan for the Community Services Advisory Committee be forwarded to City Council for approval.

TOPIC & PURPOSE:

The purpose of the report is to outline the 2022 Work Plan initiatives for the Community Services Advisory Committee. City Council approval is required following the Committee meeting on February 9, 2022.

BACKGROUND:

The Community Services Advisory Committee members were appointed to a 2-year term by City Council at their meeting on January 25, 2021.

2022 will represent the 2nd year of the 2-year term.

Administration will provide a verbal presentation regarding the proposed 2022 Work Plan initiatives at the February 9, 2022 Community Services Advisory Committee meeting.

PROPOSED APPROACH AND RATIONALE:

The attached Work Plan provides an outline of the main areas of consideration for the Community Services Advisory Committee, as follows:

- Community Grant Program
- Truth & Reconciliation – Calls to Action
- Public Art Plan
- Off Leash Dog Parks
- Twinning Project – Thorey En Plaine, France
- Beautification Initiatives
- Culture Plan
- Urban Forestry Management Plan
- Little Red River Park Master Plan
- Improvement Plan for Playgrounds & Park Amenities
- Rates & Fees

The Work Plan provides actions, resources, team lead and timeline information. Additional resources may be required from time to time to include key stakeholders and public consultations in specific areas of interest.

CONSULTATIONS:

The Work Plan includes various opportunities where Public and Stakeholder involvement will be undertaken in each of the areas.

COMMUNICATION AND/OR ANNOUNCEMENT PLAN:

Following approval by the Community Services Advisory Committee a recommendation will be provided to City Council for approval at their February 15, 2022 meeting.

OTHER CONSIDERATIONS/IMPLICATIONS:

There are no options for consideration or any policy, financial or privacy implications.

STRATEGIC PLAN:

Fiscal Management and Accountability: The Community Services Advisory Committee serves as a community based advisory group that considers relevance and efficiency.

Corporate Sustainability: Administration and City Council depend on a resilient and robust reference groups to enhance decision-making.

Sustainable Growth: The Community Services Advisory Committee assists in providing advice to support sustainable initiatives.

OFFICIAL COMMUNITY PLAN:

The Decision Making Section of the Official Community Plan highlights the importance of a community based advisory group and support initiatives outlined in the Plan.

In addition, Section 5, Sustainability outlines the goal to embrace a collaborative planning process that involves all stakeholders.

PUBLIC NOTICE:

Public Notice pursuant to the Public Notice Bylaw No. 24 of 2015 is not required.

PRESENTATION: Verbal – Jody Boulet, Director of Community Services

ATTACHMENTS:

1. 2022 Work Plan - Community Services Advisory Committee

Written by: Jody Boulet, Director of Community Services

Approved by: City Manager

City of Prince Albert
Community Services Advisory Committee (CSAC) 2022 Work Plan

<i>Deliverable (What)</i>	<i>Action (How)</i>	<i>Resources (Who)</i>	<i>Lead</i>	<i>Estimated Completion Date (When)</i>	<i>Update on Status of Project/Tasks</i>
Community Grant Program	1. Recommendations for the 2022 Community Grant Program recipients.	CSAC Sport & Recreation Manager	CS Dept.	1. March 1, 2022	1.
Truth & Reconciliation – Calls to Action	1. City Council has directed a report be prepared regarding the implementation of the Calls to Action for Municipalities.	CSAC Arts & Culture Coordinator	CS Dept.	1. March 1, 2022	1.
Public Art Plan	1. Presentation regarding the 2022 initiatives. 2. Proposed priorities for 2023.	CSAC Public Art Working Group Arts & Culture Coordinator	CS Dept.	1. March 1, 2022 2. September 7, 2022	
Off Leash Dog Parks	1. Recommendation for priorities in 2022.	CSAC Parks Manager	CS Dept.	1. March 30, 2022	1.
Twining Project Thorey En Plaine, France	1. Update regarding next steps & Prince Albert Committee representation.	CSAC Arts & Culture Coordinator Historical Society	CS Dept.	1. March 30, 2022	1.
Beautification Initiatives	1. Presentation regarding proposed improvements for 2022.	CSAC Parks Manager Public Works	CS Dept.	1. April 27, 2022	1.

City of Prince Albert
Community Services Advisory Committee (CSAC) 2022 Work Plan

<i>Deliverable (What)</i>	<i>Action (How)</i>	<i>Resources (Who)</i>	<i>Lead</i>	<i>Estimated Completion Date (When)</i>	<i>Update on Status of Project/Tasks</i>
Culture Plan	1. Presentation regarding the 2022 initiatives. 2. Proposed priorities for 2023.	CSAC MCAP Working Group Arts & Culture Coordinator	CS Dept.	1. April 27, 2022 2. September 7, 2022	1. 2.
Urban Forestry Management Plan	1. Review of Implementation Phases.	CSAC Parks Manager	CS Dept.	1. May 25, 2022	1.
Little Red River Park Master Plan	1. Review of Implementation Phases	CSAC Parks Manager	CD Dept.	1. May 25, 2022	1.
Improvement Plan for Playgrounds & Park Amenities	1. Presentation on the status of the Improvement Plan. 2. Recommendations for 2023.	CSAC Parks Manager	CS Dept.	1. September 7, 2022	1. 2.
Rates & Fees	1. Review and Approval of the Rates & Fees for City Parks, Recreation, Arts & Culture Facilities.	CSAC Sport & Recreation Manager	CS Dept.	1. September 7, 2022	1.