



CITY OF PRINCE ALBERT

CITY COUNCIL REGULAR MEETING

MINUTES

**MONDAY, JANUARY 24, 2022, 5:05 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp (Attended via video conferencing)
Councillor Tony Head
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards
Councillor Dawn Kilmer
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager (Attended via video conferencing)
Kris Olsen, Fire Chief (Attended via video conferencing)
Wes Hicks, Director of Public Works (Attended via video conferencing)
Mitchell J. Holash, Q.C., City Solicitor (Attended via video conferencing)
Jody Boulet, Director of Community Services
Terri Mercier, Corporate Legislative Manager
Cheryl Tkachuk, Director of Financial Services (Attended via video conferencing)
Kiley Bear, Acting Director of Corporate Services (Attended via video conferencing)
Craig Guidinger, Director of Planning and Development Services (Attended via video conferencing)

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

2. PRAYER

Mayor G. Dionne asked that all members stand and that the City Clerk offer the prayer.

3. APPROVAL OF AGENDA

0001. **Moved by:** Councillor Head
Seconded by: Councillor Ogrodnick

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

5. ADOPTION OF MINUTES

0002. **Moved by:** Councillor Miller
Seconded by: Councillor Kilmer

That the Minutes of the Council Regular Meeting held December 13, 2021 and Special Meeting held December 15, 2021 be taken as read and adopted.

CARRIED

6. NOTICE OF PROCLAMATIONS

- 6.1 Wear Red Canada Day – February 13, 2022

7. PRESENTATIONS & RECOGNITIONS

8. PUBLIC HEARINGS

- 8.1 Bylaw No. 24 of 2021 – Rezoning 585 – 19th Street East from R3 – Medium Density Residential to CMU – Commercial Mixed Use (RPT 21-581)

Mayor G. Dionne declared the Hearing open.

Mayor G. Dionne declared the Hearing closed.

0003. **Moved by:** Councillor Head
Seconded by: Councillor Miller

That Bylaw No. 24 of 2021 be given 2nd and 3rd readings.

CARRIED UNANIMOUSLY

0004. **Moved by:** Councillor Head
Seconded by: Councillor Miller

That Bylaw No. 24 of 2021 be read a second time.

CARRIED

0005. **Moved by:** Councillor Head
Seconded by: Councillor Miller

That Bylaw No. 24 of 2021 be read a third time and passed; and, that Bylaw No. 24 of 2021 be now adopted, sealed and signed by the Mayor and City Clerk.

CARRIED

- 8.2 Bylaw No. 26 of 2021 – Rezoning 1460 – 7th Street East from CMU – Commercial Mixed Use to R4 – High Density Residential (RPT 21-582)

Mayor G. Dionne declared the Hearing open.

Mayor G. Dionne declared the Hearing closed.

0006. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

That Bylaw No. 26 of 2021 be given 2nd and 3rd readings.

CARRIED

0007. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

That Bylaw No. 26 of 2021 be read a second time.

CARRIED

0008. **Moved by:** Councilor Cody
Seconded by: Councillor Kilmer

That Bylaw No. 26 of 2021 be read a third time and passed; and, that Bylaw No. 26 of 2021 be now adopted, sealed and signed by the Mayor and City Clerk.

CARRIED

9. DELEGATIONS

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.10 License Agreement for the use of Municipal Reserve Land – 1780 Blackwood Drive (RPT 21-584)

11.10.1 Leasing Municipal Reserve Land – 1780 Blackwood Drive (CORR 22-10)

0009. **Moved by:** Councillor Cody
Seconded by: Councillor Head

1. That the License Agreement between The City and Dennis Teichroeb and Cindy Teichroeb, for the use of a portion of Municipal Reserve land located adjacent to 1780 Blackwood Drive, legally described as MR5, Plan No. 89PA10958, Extension 1, as shown on the attached Schedule "A" to RPT 21-584, be approved, subject to the following:
 - a. That the term of the License Agreement be for three (3) years, starting on February 1, 2022; and,
 - b. That the annual Lease Rate be \$250, plus Goods and Services Tax; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

CARRIED

11.1 Development Permit Application – Personal Service Establishment – 305 – 38th Street East (RPT 22-25)

0010. **Moved by:** Councillor Kilmer
Seconded by: Councillor Head

That the Development Permit Application for a Personal Service Establishment to be located at 305 – 38th Street East, legally described as Lot 8, Block D, Plan No. 80PA11701, Extension 0, be approved.

CARRIED

11.2 Development Permit Application – Shelter – 107 – 8th Street East (RPT 22-27)

0011. **Moved by:** Councillor Head
Seconded by: Councillor Zurakowski

That the Development Permit Application for a Shelter to be located at 107 – 8th Street East, legally described at Lots 17 and 18, Block C, Plan No. D3848, be approved until April 30, 2022.

CARRIED UNANIMOUSLY

11.3 Renewal of the Agreement with the Saskatchewan Association for Resource Recovery Corporation (RPT 21-588)

0012. **Moved by:** Councillor Cody
Seconded by: Councillor Kilmer

1. That the Renewal Agreement between The City and the Saskatchewan Association for Resource Recovery Corporation for the operation of an EcoCentre to collect used motor oil, oil filters, antifreeze and containers, be renewed for a five (5) year term from January 1, 2022 to December 26, 2026; and,
2. That the Mayor and City Clerk be authorized to execute the Renewal Agreement on behalf of The City, once prepared.

CARRIED

11.4 Water Treatment Plant – PLC & SCADA Upgrades (RPT 22-17)

0013. **Moved by:** Councillor Kilmer

Seconded by: Councillor Ogradnick

1. That the Firm Quotation from Delco Automation for the Upgrades to the Programmable Logic Controls and Supervisory Control and Data Acquisition at the Water Treatment Plant in the amount of \$387,866.75, including taxes, be approved; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement and any other necessary documents on behalf of The City, once prepared.

CARRIED

11.5 Prince Albert Airport – Airfield Electrical Rehabilitation (RPT 22-31)

0014. **Moved by:** Councillor Ogradnick

Seconded by: Councillor Edwards

1. That the Prince Albert Airport Airfield Electrical Project be approved for a total cost of \$3,059,663.96, including Provincial Sales Taxes;
2. That the Prince Albert Airport Airfield Electrical Rehabilitation Tender be awarded to Signal Electric for \$2,524,349.96, including Provincial Sales Tax; and,
3. That the Mayor and City Clerk be authorized to execute the Agreement and any other applicable documents on behalf of The City, once prepared.

CARRIED

11.6 2021 Recreation Facility Grant Program – 2nd Intake (RPT 22-22)

0015. **Moved by:** Councillor Head

Seconded by: Councillor Ogradnick

That the following be approved under the 2nd intake of the 2021 Recreation Facility Grant Program and funded from the Community Services Building Reserve:

1. East End Community Club receive \$3,885.98 for the removal and installation of the North Entry Door along with Maintenance on the Ice Plant, Electrical and other Minor Maintenance in the in rink;
2. Midtown Community Club receive \$5,000 for repair to the Boiler System; and,

3. Hazeldell Community Club receive \$4,451 for upgrades to the lighting system and changing to LED lighting on the Outdoor Rink.

CARRIED

11.7 2023 Community Grant Program Application to Saskatchewan Lotteries (RPT 22-5)

0016. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Ogradnick

1. That The City submit an Application Form for Funds through the Saskatchewan Lotteries Community Grant Program for Sports, Culture and Recreation; and,
2. That the Mayor and City Clerk be authorized to execute the 2023 Application Form and any other required documentation on behalf of The City.

CARRIED

11.8 Bylaw No. 3 of 2022 – Amendment to Bylaw No. 22 of 2021 (RPT 22-4)

0017. **Moved by:** Councillor Edwards
Seconded by: Councillor Head

That Bylaw No. 3 of 2022 be introduced and given three (3) readings.

CARRIED UNANIMOUSLY

0018. **Moved by:** Councillor Edwards
Seconded by: Councillor Head

That Bylaw No. 3 of 2022 be introduced and read a first time.

CARRIED UNANIMOUSLY

0019. **Moved by:** Councillor Edwards
Seconded by: Councillor Head

That Bylaw No. 3 of 2022 be read a second time.

CARRIED

0020. **Moved by:** Councillor Edwards
Seconded by: Councillor Head

That leave be granted to read Bylaw No. 3 of 2022 a third time.

CARRIED UNANIMOUSLY

0021. **Moved by:** Councillor Edwards
Seconded by: Councillor Head

That Bylaw No. 3 of 2022 be read a third time and passed; and, that Bylaw No. 3 of 2022 be now adopted, sealed and signed by the Mayor and City Clerk.

CARRIED

11.9 City Auction Policy (#96) (RPT 22-9)

0022. **Moved by:** Councillor Miller
Seconded by: Councillor Head

That the City Auction Policy No. 96, as attached to RPT 22-9, be rescinded.

CARRIED

11.11 Tax Title Lands – Disposal of 551 – 6th Street East and 56 – 18th Street West (RPT 22-11)

0023. **Moved by:** Councillor Kilmer
Seconded by: Councillor Edwards

1. That the following Tax Title Lands be offered for public tender:
 - a. 551 – 6th Street East, legally described as Lot 39, Block 6, Plan No. B400, Extension 0; and,
 - b. 56 – 18th Street West, legally described as Lot 38, Block 8, Plan No. E, Extension 0; and,
2. That upon completion of the public notice and bid process, Administration forward a report to City Council for consideration with a recommendation regarding the results of the bid process and next steps.

CARRIED

11.12 Housing Reserve Programs (RPT 22-21)

0024. **Moved by:** Councillor Kilmer
Seconded by: Councillor Miller

1. That the First Time Home Buyer Program, as attached to RPT 22-21, and identified as the Down Payment Assistance Program Application and Attachments, funded from the Housing Reserve, be approved subject to finalization by Administration; and,
2. That Administration proceed with preparing the Residential Renovation Program for consideration at an upcoming Planning Advisory Committee and Executive Committee meeting.

CARRIED

11.13 RCMP Temporary Lease – 188 Veteran’s Way – Prince Albert Airport (Glass Field) (RPT 22-24)

0025. **Moved by:** Councillor Kilmer
Seconded by: Councillor Cody

1. That the Lease Agreement between The City and the Royal Canadian Mounted Police for the temporary use of a Portion of Lot 9, Block 103, Plan No. 79PA07887, as shown on the Location Plan, attached to RPT 22-24, be approved, subject to the following:
 - a. That the Development Permit and Building Permit for the temporary Office be approved;
 - b. That the term of the Lease Agreement be for four (4) years, starting February 1, 2022; and,
 - c. That the Annual Fee be \$2,595.45; and,
2. That the Mayor and City Clerk be authorized to execute the Agreement and any other necessary documentation on behalf of The City, once prepared.

CARRIED

11.14 Obstructive Solicitation Bylaw Approval (RPT 22-28)

0026. **Moved by:** Councillor Edwards
Seconded by: Councillor Cody

That Bylaw No. 4 of 2022 be introduced and given three (3) readings.

CARRIED

0027. **Moved by:** Councillor Edwards
Seconded by: Councillor Cody

That Bylaw No. 4 of 2022 be introduced and read a first time.

CARRIED

0028. **Moved by:** Councillor Edwards
Seconded by: Councillor Cody

That Bylaw No. 4 of 2022 be read a second time.

Councillor T. Zurakowski requested a Recorded Vote.

In Favour: Councillors: Cody, Ogradnick, Edwards, Kilmer, Zurakowski and Mayor Dionne

Against: Councillors: Miller, Lennox-Zepp and Head

CARRIED (6 to 3)

0029. **Moved by:** Councillor Edwards
Seconded by: Councillor Cody

That leave be granted to read Bylaw No. 4 of 2022 a third time.

MOTION DEFEATED

11.15 Bylaw No. 15 of 2021 – The Fire Services Bylaw – 3rd Reading (RPT 21-579)

0030. **Moved by:** Councillor Miller
Seconded by: Councillor Cody

1. That Bylaw No. 15 of 2021 be amended as follows:

That Section 36(c) be deleted in its entirety and replaced with the following:

No person shall discharge Low-Hazard fireworks, or ignite sky lanterns or any variant at any time, except on private property with the owner's consent on December 31 – January 1 or July 1 each year, at any other location within the municipal boundaries of the City of Prince Albert; and,

2. That Bylaw No. 15 of 2021, as amended, be given third and final reading.

CARRIED

0031. **Moved by:** Councillor Miller
Seconded by: Councillor Edwards

That Administration bring forward the proper wording to amend the Fire Services Bylaw to allow for fireworks on New Year's Eve and Canada Day.

CARRIED

The meeting recessed at 7:34 p.m.

The meeting reconvened at 7:41 p.m.

11.16 Procedure Bylaw No. 23 of 2021 – 3rd Reading (RPT 21-580)

0032. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Cody

That Bylaw No. 23 of 2021 be given third and final reading.

CARRIED

0033. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Cody

That Bylaw No. 23 of 2021 be read a third time and passed; and, that Bylaw No. 23 of 2021 be now adopted, sealed and signed by the Mayor and City Clerk.

CARRIED

11.17 2021 City Council and Executive Committee Record of Attendance (RPT 21-587)

0034. **Moved by:** Councillor Miller
Seconded by: Councillor Kilmer

That RPT 21-587 be received as information and filed.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.18 2022 Saskatchewan Urban Municipalities Association Convention Resolutions (RPT 22-18)

0035. **Moved by:** Councillor Kilmer
Seconded by: Councillor Miller

That the following Resolutions, as attached to RPT 22-18, be forwarded to the Saskatchewan Urban Municipalities Association's Resolution Committee for consideration at the 2022 Convention being held on April 3 to 6, 2022:

1. Changes to Revaluation Cycle for Cities;
2. Timelines for Amendments to the Local Government Election Act;
3. Endorse Municipal Election Date for Cities to May of 2025;
4. Clean Up of Abandoned Hydro-Carbon Sites;
5. Addictions & Homelessness;
6. Removal of Administrative Fee on Funding Grants; and,
7. Additional Administrative Fee for Assessment Appeals.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.19 Aquatic and Arenas Recreation Project – Parking Lot (RPT 22-32)

0036. **Moved by:** Councillor Kilmer
Seconded by: Councillor Edwards

That the Parking Lot Design Concept Option No. 2, which includes 3.0 meter (10 feet) wide parking stalls for the Aquatic and Arenas Recreation Centre, as identified in RPT AARP-SC 2021-8, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.20 Aquatic and Arenas Recreation Project – Handicap Parking Options (RPT 22-33)

0037. **Moved by:** Councillor Zurakowski
Seconded by: Councillor Kilmer

That the Handicap Parking Lot Design Concept Option No. 3, which includes a total of thirty (30) handicap parking stalls, nine (9) at the Aquatic and Arenas Recreation Centre and twenty-one (21) handicap parking stalls at the Event Centre, as identified in RPT AARP-SC 2021-7, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.21 Aquatic and Arenas Recreation Project – Aquatic Competition Pool Access (RPT 22-34)

0038. **Moved by:** Councillor Kilmer
Seconded by: Councillor Cody

That the Competition Pool Access with the design concept of stairs and a lift davit to meeting the accessibility specifications code, represented as Option 2, as identified in RPT AARP-SC 2021-9, be approved.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogrodnick, Zurakowski and Mayor Dionne

CARRIED UNANIMOUSLY

11.22 Prince Albert Recreation Centre – Approval to Proceed to Tender and Pre-Qualifications of General Contractors (RPT 22-37)

0039. **Moved by:** Councillor Kilmer
Seconded by: Councillor Edwards

1. That the 75% Detailed Design Presentation of the new Aquatic and Arenas Recreation Centre, as attached to RPT AARP-SC 2022-02 and illustrated as Prince Albert Recreation Centre, be approved;
2. That the Architects proceed to Tender ready Drawings and Specifications; and,
3. That the Project Team proceed with Pre-Qualifications of General Contractors for the new Aquatic and Arenas Recreation Centre, illustrated as the Prince Albert Recreation Centre.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Ogrodnick, Zurakowski and Mayor Dionne

Against: Councillor Miller

CARRIED (8 to 1)

11.23 Prince Albert Event Centre – Schematic Design Presentation (RPT 22-38)

0040. **Moved by:** Councillor Edwards
Seconded by: Councillor Kilmer

1. That the Schematic Design Presentation of the Prince Albert Event Centre, as attached to RPT AARP-SC 2022-01, be approved; and,
2. That the Architects be approved to proceed to Detailed Design of the Prince Albert Event Centre.

In Favour: Councillors: Cody, Edwards, Kilmer, Ogrodnick, Zurakowski and Mayor Dionne

Against: Councillors: Head, Lennox-Zepp and Miller

CARRIED (6 to 3)

11.24 Action Items from City Council, Executive Committee and Budget Committee (RPT 22-23)

0041. **Moved by:** Councillor Edwards
Seconded by: Councillor Cody

That the Action Items be updated as indicated in the Open Items document, as attached to RPT 21-549.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne.

CARRIED UNANIMOUSLY

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

14.1 Councillor Miller – Tickets Handed Out

How many tickets have issued with respect to the City's Spitting, Urination and Defecation Prohibiting Bylaw No. 36 of 2020 and the City's Alley Access Bylaw No. 8 of 2020.

14.2 Councillor Miller – Snow Removal Infrastructure

How much money was used for Snow Removal and Infrastructure from the Base Tax each year from 2018 to 2021.

15. INQUIRY RESPONSES

16. NOTICE OF MOTION

16.1 Councillor Head – Replacement of Lead Service Connections

That Administration provide a report to members of Council outlining the practices established in other Saskatchewan Municipalities to replace Lead Service Connections for citizens.

16.2 Councillor Kilmer – Snow Removal and Road Conditions

That the Public Works Department provide a report regarding Snow Removal and Road Conditions during this past year that outlines the following for consideration by members of council at an upcoming meeting:

1. Efficiencies and challenges faced by the Department;
2. The number of calls/emails received by the Department;
3. Response times for the City crews to address the call/email requests received; and,
4. Necessary changes required to Policy No. 8.2 – Snow Removal and Ice Control Policy, website information and/or Communication to the public that would increase the efficiency of snow removal and residential support.

17. MOTIONS

17.1 Motion – Councillor Head – Contribute Funding to our Day Shelter/Moose Lodge (MOT 21-22)

0042. **Moved by:** Councillor Head
Seconded by: Councillor Miller

That The City contribute \$10,000 in funding to assist in the operations of Prince Albert's Day Shelter/Moose Lodge which is ran by the Prince Albert Grand Council Urban Services.

In Favour: Councillors: Head, Lennox-Zepp and Miller

Against: Councillors: Cody, Edwards, Kilmer, Ogradnick, Zurakowski and Mayor Dionne

MOTION DEFEATED (6 to 3)

18. PUBLIC FORUM

19. ADJOURNMENT – 8:58 P.M.

0043. **Moved by:** Councillor Kilmer
Seconded by: Councillor Zurakowski

That this Council do now adjourn.

In Favour: Councillors: Cody, Edwards, Head, Kilmer, Lennox-Zepp, Miller, Ogradnick, Zurakowski and Mayor Dionne.

CARRIED UNANIMOUSLY


MAYOR GREG DIONNE


CITY CLERK

MINUTES ADOPTED THIS 15TH DAY OF FEBRUARY, A.D. 2022.