



CITY OF PRINCE ALBERT

BUDGET COMMITTEE REGULAR MEETING

MINUTES

**TUESDAY, NOVEMBER 21, 2017, 4:33 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Evert Botha
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dennis Nowoselsky
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager
Jason Maier, Finance Manager
Amjad Khan, Director of Public Works
Kiley Bear, Communications Manager
Steve Brown, Director of Financial Services
Cheryl Tkackuk, Assistant Director of Financial Services
Melodie Boulet, Executive Assistant, City Manager's Office
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

2. APPROVAL OF AGENDA

0524. **Moved by:** Councillor E. Botha

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

5. REPORTS OF ADMINISTRATION & COMMITTEES

5.1 2018 Water Utility Fund Operating and Capital Budgets (RPT 2017-214)

5.1.1 Assistant Manager/Environmental Coordinator Position for the Water Treatment Plant and Wastewater Treatment Plant (RPT 2017-204)

PowerPoint Presentation was provided by Steve Brown, Director of Financial Services.

0525. **Moved by:** Councillor C. Miller

That the Administration Billing and Meter Maintenance Functional Area of the 2018 Operating Budget be amended as follows:

1. Transfer of an additional position from the Financial Services Department be increased in the amount of \$12,980.

CARRIED

0526. **Moved by:** Councillor D. Cody

1. That The City complete the Water Meter Replacement Program over the next two (2) years, with the funding to be borrowed by the Water Utility Fund from Fiscal Stabilization; and,
2. That Administration provide a report for consideration by members of Council following the first year of implementation of the Program to identify the leakage of water found to date.

CARRIED

0527. **Moved by:** Councillor T. Lennox-Zepp

That Operating Issue WU-01 with respect to 1% Salary and Wage Increase for Canadian Union of Public Employees Local No. 882 and 160 and Out of Scope Staff for 2018, be approved at a cost of \$45,300.

CARRIED

5.1.2 Water Meter Replacement Program (RPT 2017-200)

Verbal Presentation was provided by Steve Brown, Director of Financial Services.

0528. **Moved by:** Councillor E. Botha

That Capital Item No. UC-01 with respect to Water Meter Replacement be approved at a cost of \$1,700,000 funded from Fiscal Stabilization.

CARRIED

0529. **Moved by:** Councillor D. Cody

1. That Administration issue a Request for Proposal to replace outdated water meters in the City, setup an Automated Meter Information System and install pressure monitoring devices in various water zones throughout the City;
2. That Administration develop a Communications Plan for rolling out a new Automated Meter Information System, along with the responses received from the Water Meter Request for Proposal, for consideration by members of City Council at an upcoming Executive Committee meeting; and,
3. That Administration develop an Incentive Program for customers who pay their water bills online for consideration by members of City Council at an upcoming Executive Committee meeting.

CARRIED

5.2 2018 Sanitation Fund Operating and Capital Budgets (RPT 2017-222)

5.2.1 Yard Waste Contracting Out (RPT 2017-220)

5.2.2 New Scale and Scale House at Landfill (RPT 2017-221)

0530. **Moved by:** Councillor T. Lennox-Zepp

That Operating Issue SU-01 with respect to 1% Salary and Wage Increase for Canadian Union of Public Employees Local No. 160 and Out of Scope Staff for 2018, be approved at a cost of \$9,540.

CARRIED

0531. **Moved by:** Councillor B. Edwards

1. That the 2018 Sanitation Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$4,598,560;
 - b. Operating expenses of \$3,416,480;
 - c. Capital and Interfund Transfers of \$272,270; and,
 - d. A surplus of \$909,810 to fund Capital Projects and Reserve Transfers;
2. That the 2018 Sanitation Fund Capital expenditures of \$1,750,000, as identified as SC-01 to SC-02 in RPT 2017-222, be approved;
3. That the 2019 – 2022 Sanitation Fund Capital expenditures, as attached to RPT 2017-222, be approved in principle, subject to final approval of the annual Budget for each year;
4. That the 2018 Functional Areas as approved by the Budget Committee be adjusted as reflected in the above motion for forwarding to City Council for approval; and,
5. That The City of Prince Albert 2018 Sanitation Fund Operating and Capital Budgets, as amended, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

CARRIED

5.1 2018 Water Utility Fund Operating and Capital Budgets

0532. **Moved by:** Councillor D. Ogrodnick

1. That the 2018 Water Utility Fund Operating Budget be approved as follows:
 - a. Operating revenues of \$17,981,710;
 - b. Operating expenses of \$12,549,230;
 - c. Capital and Interfund Transactions of \$759,850; and,
 - d. A surplus of \$4,672,630 to fund Capital Projects and Loan Principal Payments;
2. That the 2018 Water Utility Fund Capital expenditures of \$8,513,000 and Loan Principal Payments of \$2,016,300, as identified as UC-01 to UC-13 in RPT 2017-214, be approved;
3. That the 2019 – 2022 Water Utility Fund Capital expenditures, as attached to RPT 2017-214, be approved in principle, subject to final approval of the annual Budget for each year;
4. That the 2018 Functional Areas as approved by the Budget Committee be adjusted as reflected in the above motions for forwarding to City Council for approval; and,
5. That The City of Prince Albert 2018 Water Utility Fund Operating and Capital Budgets, as amended, along with the Resolutions of the Budget Committee, and a final covering report from the Director of Financial Services, be forwarded to City Council for final approval.

CARRIED

6. ADJOURNMENT – 7:29 P.M.

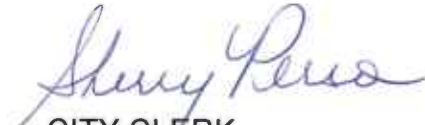
0533. **Moved by:** Councillor T. Zurakowski

That this Committee do now adjourn until Thursday, November 23, 2017 at 4:30 p.m.

CARRIED



MAYOR GREG DIONNE



CITY CLERK

MINUTES ADOPTED THIS 7TH DAY OF NOVEMBER, A.D. 2018.