



CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE REGULAR MEETING

MINUTES

**MONDAY, MAY 27, 2019, 4:03 P.M.
COUNCIL CHAMBER, CITY HALL**

PRESENT:

Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Evert Botha
Councillor Don Cody
Councillor Dennis Ogradnick
Councillor Blake Edwards (Attended at 4:13 p.m.)
Councillor Dennis Nowoselsky
Councillor Ted Zurakowski

Sherry Person, City Clerk
Craig Guidinger, Acting City Manager
Alex Paul, Acting Deputy Fire Chief
Wes Hicks, Director of Public Works
Mitchell J. Holash, Q. C, City Solicitor
Kiley Bear, Communications Manager
Ken Leclair, Director of Corporate Services
Jody Boulet, Director of Community Services
Cheryl Tkachuk, Director of Financial Services

1. CALL TO ORDER

Councillor D. Cody, Chairperson, called the meeting to order.

2. APPROVAL OF AGENDA

0133. **Moved by:** Councillor C. Miller

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair.

(Councillor B. Edwards was absent for the vote.)

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0134. **Moved by:** Councillor T. Zurakowski

That the Minutes for the Executive Committee Public and Incamera Meetings held May 6, 2019, be taken as read and adopted.

(Councillor B. Edwards was absent for the vote.)

CARRIED

5. DELEGATIONS

5.1 Proposal – Elks Lodge to make Annual Payment to Community Project in Lieu of Property Taxes (CORR 19-50)

Verbal Presentation was provided by Grant Ursaki, Secretary/Treasurer and Don Bernier, Prince Albert Elks Lodge No. 58.

0135. **Moved by:** Mayor G. Dionne

That CORR 19-50 be received and referred to the Financial Services Department for review and report.

CARRIED

6. CONSENT AGENDA

6.1 Infrastructure Asset Management – New Funding Opportunity (CORR 19-55)

That CORR 19-55 be received as information and filed.

6.2 La Colle Falls Lock and Dam Site (CORR 19-56)

That CORR 19-56 be received as information and filed.

6.5 Care Homes Tax Tools Options (RPT 19-206)

That RPT 19-206 be received as information and filed.

6.7 April 30, 2019 Planning Advisory Committee Meeting Minutes (MIN 19-29)

That MIN 19-29 be received as information and filed.

6.8 May 9, 2019 Golf Course Advisory Committee Meeting Minutes (MIN 19-34)

That MIN 19-34 be received as information and filed.

0136. **Moved by:** Mayor G. Dionne

That the Consent Agenda Item Nos. 6.1, 6.2, 6.5, 6.7 and 6.8 be received as information and referred, as indicated.

CARRIED

6.3 Eastview Plaza Digital Outdoor Billboard Request (CORR 19-57)

0137. **Moved by:** Councillor B. Edwards

That CORR 19-57 be received and referred to the Planning and Development Services Department for review and report.

CARRIED

6.4 Annual update to City Council on the Building Our Tax Base Programs (RPT 19-229)

0138. **Moved by:** Councillor E. Botha

That RPT 19-229 be received as information and filed.

CARRIED

6.6 April 2019 Bylaw Unit Activity Report (RPT 19-272)

0139. **Moved by:** Councillor E. Botha

That RPT 19-272 be received as information and filed.

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 Disaster Mitigation and Adaption Fund – Prince Albert Fire Smart Planning (RPT 19-273)

PowerPoint Presentation was provided by Larry Fremont, Education and Prevention Coordinator, Government of Saskatchewan, Wildfire Management Branch.

0140. **Moved by:** Councillor D. Nowoselsky

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That The City provide the Saskatchewan Wild Fire Branch with an immediate letter of support to secure the applied for Grant Dollars through the Infrastructure Canada Disaster Mitigation and Adaption Fund to indicate City financial commitment in the 2020 budget; and,
2. That a financial commitment in the amount of \$432,000 over the lifetime of the project, a five (5) year period from 2020 – 2025, be provided and a total cost share of \$86,400 per year be set aside starting in the 2020 Budget year to provide such services.

CARRIED

7.2 Report Extension Requests (RPT 19-279)

Verbal Presentation was provided by Sherry Person, City Clerk.

0141. **Moved by:** Mayor G. Dionne

That the due date for the following report requests be extended as indicated:

1. Administration Matters and Bylaw Review – June 17, 2019 Executive Committee meeting; and,
2. Toll on Bridge – July 22, 2019 Executive Committee meeting.

CARRIED

7.3 Water Treatment Plant and Waste Water Treatment Plant Assistant Environmental Manager (RPT 19-226)

Verbal Presentation was provided by Jeff Da Silva, Engineering Services Manager.

0142. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the creation of a Water Treatment Plant and Waste Water Treatment Plant Assistant Environmental Manager position as an Out of Scope position for the Public Works Department to assist with the Operations, Regulatory Reporting and Preventative Maintenance Scheduling of the Water Treatment and Wastewater Treatment Facilities; and,
2. That this position be funded by the Water and Sewer Utility and that the cost of the position be offset by the savings in the vacated Modified Duties Operator position.

CARRIED

7.4 Diefenbaker Trust Fund (RPT 19-269)

Verbal Presentation was provided by Jody Boulet, Director of Community Services and Cheryl Tkachuk, Director of Financial Services.

0143. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the Management of the Diefenbaker Trust Fund be transferred from the Prince Albert and Area Community Foundation to The City of Prince Albert; and,
2. That the Diefenbaker Trust Fund Policy be referred back to Administration for further review and report.

CARRIED

7.5 Organic Composting Update (RPT 19-241)

Verbal Presentation was provided by Mohammad Kraishan, Operations Manager.

0144. **Moved by:** Councillor T. Lennox-Zepp

That Administration provide a further report regarding the financial costs and savings of an Organic Composting Pickup Program to an upcoming Executive Committee meeting for consideration.

CARRIED

0145. **Moved by:** Councillor T. Lennox-Zepp

That Administration prepare a report on ways that The City could extend the lifespan of the Cells at the Landfill for consideration at an upcoming Executive Committee meeting.

CARRIED

8. UNFINISHED BUSINESS

9. ADJOURNMENT – 6:03 P.M.

0146. **Moved by:** Councillor T. Zurakowski

That this Committee do now adjourn.

CARRIED


COUNCILLOR DON CODY
CHAIRPERSON


CITY CLERK

MINUTES ADOPTED THIS 17TH DAY OF JUNE, A.D. 2019.