CITY OF PRINCE ALBERT

CITY COUNCIL
REGULAR MEETING

MINUTES

MONDAY, JANUARY 22, 2018 5:00 P.M.
COUNCIL CHAMBER, CITY HALL

PRESENT: Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Don Cody
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Dennis Nowoselsky
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jason Everitt, Acting City Manager
Wes Hicks, Acting Director of Public Works
Steve Brown, Director of Financial Services
Jody Boulet, Director of Community Services
Terri Mercier, Corporate Legislative Manager
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Mayor G. Dionne called the meeting to order.

2. PRAYER & MOMENT OF SILENCE

Mayor G. Dionne asked that all members stand and that the City Clerk offer the prayer.

Mayor G. Dionne requested that everyone in attendance remain standing and that a moment of silence be observed in recognition of the passing of former Councillor Jim Bristowe.

3. APPROVAL OF AGENDA

0004. **Moved by:** Councillor D. Cody
Seconded by: Councillor T. Zurakowski

That the Agenda for this meeting be approved, with the following amendment, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor:

1. That Correspondence from Arnold Chester received January 18, 2018, be included for consideration under Item No. 11.31.

(Councillor E. Botha was absent for the vote.)

CARRIED

4. DECLARATION OF CONFLICT OF INTEREST

5. ADOPTION OF MINUTES

0005. **Moved by:** Councillor C. Miller
Seconded by: Councillor D. Ogrodnick

That the Minutes of the Council Meeting held December 11, 2017 and the Special City Council Meetings held December 18 and 19, 2017 and January 8, 2018, be taken as read and adopted.

(Councillor E. Botha was absent for the vote.)

CARRIED

6. NOTICE OF PROCLAMATIONS

6.1 Family Literacy Day – January 27, 2018

7. PRESENTATIONS & RECOGNITIONS

8. PUBLIC HEARINGS

9. DELEGATIONS

9.1 Traffic Calming – Nordale (RPT 18-42)

9.1.1 Signage in Nordale (CORR 18-16)

Verbal Presentation was provided by Lance Alexander.

0006. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor D. Nowoselsky

That Administration prepare a report regarding the feasibility of the following, for consideration at the February 12, 2018 City Council meeting:

1. That Four Way Stop signage be placed at the intersection of 5th Avenue North West;

2. That a Yield Sign be installed for each street approaching 5th Avenue North West from East or West bound;

3. That a Stop Sign be installed on each Avenue approaching 15th Street North West; and,

4. That the Yield Sign located South bound to 15th Street North West be changed to a Stop Sign.

(Councillor E. Botha was absent for the vote.)

CARRIED

10. COMMUNICATIONS

11. REPORTS OF ADMINISTRATION & COMMITTEES

11.1 Locomotive 5080 Transfer of Ownership (RPT 2017-316)

0007. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor C. Miller

1. That the Transfer of Ownership Agreement between The City and Aspen Crossing Railway Corporation for the Canadian National Railway Steam Locomotive 5080, be approved;

2. That all transportation, insurance, maintenance and rebuild costs being the responsibility of Aspen Crossing Railway Corporation; and,

3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

(Councillor E. Botha was absent for the vote.)

CARRIED UNANIMOUSLY

11.2 Council Record of Attendance during 2017 (RPT 2017-326)

0008. **Moved by:** Councillor C. Miller
Seconded by: Councillor D. Ogrodnick

That the 2017 Record of Attendance for City Council, and Executive Committee Public and Incamera Meetings, as attached to RPT 2017-326, be received as information and filed.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.3 Code of Ethics Bylaw Amendment – Representation at Gatherings and Meetings (RPT 2017-337)

0009. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor D. Nowoselsky

That the Code of Ethics Bylaw be referred to the Acting City Solicitor for review and report regarding whether the amending Bylaw is legal and binding, for consideration at an upcoming City Council meeting.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.4 Community Services Advisory Committee Appointment (RPT 18-10)

0010. **Moved by:** Councillor T. Lennox Zepp

That Marcie Garinger be appointed, as a member at large, to the Community Services Advisory Committee.

MOTION LOST WITHOUT SECONDER

0011. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor D. Cody

That Dylan DiMarco be appointed, as a member at large, to the Community Services Advisory Committee.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.5 Saskatchewan Association for Resource Recovery Corp. Agreement Extension (RPT 2017-285)

0012. **Moved by:** Councillor D. Nowoselsky
Seconded by: Councillor C. Miller

1. That the Renewal Agreement between The City and the Saskatchewan Association for Resource Recovery Corporation for the collection of used motor oil, filters and antifreeze from the Used Oil Collection Eco-Centre at the landfill, at an estimated revenue of $14,000 per year, be approved; and,

2. That the Mayor and City Clerk be authorized to execute the Agreement Renewal on behalf of The City, once prepared.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.6 22nd Street West Sidewalk – 1st Avenue to 2nd Avenue (RPT 18-16)

0013. **Moved by:** Councillor T. Zurakowski
Seconded by: Councillor D. Ogrodnick

That the Public Works Department proceed with the construction of new curb, gutter, sidewalk and bus stop realignment on the south side of 22nd Street West between 1st and 2nd Avenue West, in front of the 2nd Avenue Reservoir property.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.7 Request for Bagged Meters for Extended Period (RPT 2017-327)

0014. **Moved by:** Councillor B. Edwards
Seconded by: Councillor C. Miller

1. That Meters No. 7, 8 and 9 on 11th Street East continue to be bagged until July 31, 2018, for the Ministry of Central Services; and,

2. That the Ministry of Central Services be responsible for the $11.25 per stall, per weekday, cost to bag the meters for the requested time period.

(Councillor E. Botha was absent for the vote.)

MOTION DEFEATED

0015. **Moved by:** Councillor B. Edwards
Seconded by: Councillor C. Miller

That Administration prepare an amendment to the Permanent and Temporary Parking Changes Policy to increase the cost of bagging meters to reflect the recent increase in Parking Meter Rates, for consideration at an upcoming meeting.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.8 Request to Install a Bicycle Rack at 938 Central Avenue (RPT 2017-304)

0016. **Moved by:** Councillor D. Nowoselsky
Seconded by: Councillor C. Miller

That Fresh Air Experience be authorized to install a Bike Rack in front of their building, located at 938 Central Avenue, at the business owners' expense.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.9 Repair Café in Prince Albert (RPT 2017-309)

0017. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor B. Edwards

1. That the concept of a Repair Café in Prince Albert be approved in order to help waste diversion from the landfill;

2. That the Repair Café be authorized to utilize the Margo Fournier Center for free to hold its event once a month on Saturdays for four (4) hours; and,

3. That Administration provide an update on the Repair Café in eight (8) months for consideration by members of Council.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.10 Landfill Compactor Tender No. 131 of 2017 (RPT 18-11)

0018. **Moved by:** Councillor D. Nowoselsky
Seconded by: Councillor B. Edwards

1. That Tender No. 131 of 2017 for the purchase of a new Landfill Compactor be awarded to Finning Canada, at a cost of $931,954, plus applicable taxes, to be funded from the Equipment Replacement Reserve; and,

2. That the Mayor and City Clerk be authorized to execute any applicable documents on behalf of The City, if necessary.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.11 Transit Vehicle Lease Agreement (RPT 18-17)

0019. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

1. That a Lease Agreement between The City and First Canada ULC for eight (8) City owned Transit Vehicles to be utilized for the City of Prince Albert Public Transit Services for the term of the current Transit Service Contract at an annual rental rate of $1, be approved; and,

2. That the Mayor and City Clerk be authorized to execute the Lease Agreement on behalf of The City, once prepared.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.12 13th Street East Parking Lot Lease (RPT 18-22)

0020. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor C. Miller

1. That a Lease Agreement between The City and the Government of Saskatchewan for thirty (30) stalls in the 13th Street East Parking Lot for a term of twelve (12) months commencing February 1, 2018, with the ability to renew for a further consecutive period of twelve (12) months, be approved;

2. That the annual rental rate of $676.40, per year, per stall, amounting to $20,292 for thirty (30) stalls, per year, be approved; and,

3. That the Mayor and City Clerk be authorized to execute the Lease Agreement on behalf of The City, once prepared.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.13 SaskPower Easement – Water Treatment Plant Reservoir (RPT 18-27)

0021. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor D. Cody

1. That the Consent and Easement Agreement between The City and Saskatchewan Power Corporation be approved for the Water Treatment Plant Reservoir properties, legally described as:

   a. Block/Parcel B, Plan No. 101393940, Extension 115, Surface Parcel No. 146852400; and,

   b. Block/Parcel E, Plan No. 101785394, Extension 109, Surface Parcel No. 146852499, be approved; and,

2. That the Mayor and City Clerk be authorized to execute the Consent and Agreements and the Utility Easement Agreements with the respective parties and other Crown Utility and/or Cable System providers, if applicable, on behalf of The City, once prepared.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.14 SaskTel Easement – Little Red River Park (RPT 18-30)

0022. **Moved by:** Councillor B. Edwards
Seconded by: Councillor C. Miller

1. That the Easement Agreement between The City and SaskTel be approved for the Little Red River Park, legally described as:

   a. SE 15-49-26-W2nd, Extension 121, Surface Parcel No. 152886831; and,

   b. Block/Parcel K, Plan No. O3372, Extension 1, Surface Parcel No. 161627924; and,

2. That the Mayor and City Clerk be authorized to execute the Easement Agreement Card on behalf of The City.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.15 Grant of Access Right-of-Way Easement Agreement – 1499 – 10th Avenue East (RPT 2017-262)

0023. **Moved by:** Councillor T. Zurakowski
Seconded by: Councillor D. Cody

1. That the Grant of Access Right-of-Way Easement Agreement between The City and Reynolds Properties Ltd., located at 1499 – 10th Avenue East, legally described as Parcel X, Plan No. 102186323, Extension 0, be approved; and,

2. That the Mayor and City Clerk be authorized to execute the Grant of Access Right-of-Way Easement Agreement on behalf of The City, once prepared.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.16 District Official Community Plan – Bylaw No. 3 of 2018 (RPT 18-20)

0024. **Moved by:** Councillor C. Miller
Seconded by: Councillor D. Ogrodnick

1. That Bylaw No. 3 of 2018 receive first reading;

2. That Bylaw No. 3 of 2018 be referred to the public and agencies for comment; and,

3. That Administration provide notification to hold a Public Hearing during the City Council meeting on March 5, 2018.

(Councillor E. Botha was absent for the vote.)

CARRIED

0025. **Moved by:** Councillor C. Miller
Seconded by: Councillor D. Ogrodnick

That Bylaw No. 3 of 2018 be introduced and read a first time.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.17 Development Permit Application for Offices and a Day Care Centre at 900 – 1st Avenue East (RPT 18-25)

0026. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor B. Edwards

That the Discretionary Use Development Permit Application for Offices and a Day Care Centre at 900 – 1st Avenue East, legally described as Lots 16 to 19, Block D, Plan No. A215, Extension 0, be approved.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.18 Development Permit Application for a Restaurant at 1607 – 2nd Avenue West (RPT 18-29)

0027. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor B. Edwards

That the Discretionary Use Development Permit Application for a Restaurant at 1607 – 2nd Avenue West, legally described as Lot 47, Block 13, Plan No. 101843760, Extension 0, be approved, subject to the following condition:

1. Applicant providing a final Site Plan, to be approved by the Planning and Development Services Department.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.19 Head Start on a Home Application for Unit 102, 1501 – 15th Street East (RPT 18-28)

0028. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor D. Cody

1. That Ashley Henry at Unit 102, 1501 – 15th Street East, legally described as Condominium Plan No. 102207686, be approved for the Head Start on a Home Program in the amount of $2,500; and,

2. That the Mayor and City Clerk be authorized to execute any necessary Agreement on behalf of The City, if required.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.20 2019 Community Grant Program Application (RPT 18-31)

0029. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor C. Miller

1. That The City submit an Application Form for Funds through the Saskatchewan Lotteries Community Grant Program for Sports, Culture and Recreation; and,

2. That the Mayor and City Clerk be authorized to execute the 2019 Application Form and any other required documentation on behalf of The City, once prepared.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.21 Marion Aquatics (RPT 18-43)

0030. **Moved by:** Councillor D. Cody
Seconded by: Councillor B. Edwards

1. That a Funding Agreement between The City and Rivier Manor Ltd., in support of the Marion Aquatics Pool, be approved for three (3) years from July 1, 2018 to June 30, 2021 for a total amount of $429,000;

2. That the funding request for 2018, in the amount of $71,500, in support of the Marion Aquatics Pool Operation, beginning July 1, 2018, be approved and funded through a Positive Variance in The City's 2018 Budget;

3. That following amounts of funding be approved for the remaining term of the Agreement:

   a. 2019 - $143,000;
   b. 2020 - $143,000; and,
   c. 2021 - $71,500; and,

4. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

0031. **Moved by:** Councillor T. Lennox-Zepp

That the above motion be amended as follows:

1. That the Agreement between The City and Rivier Manor Ltd. be negotiated and the proposed Agreement be brought back to City Council for approval.

MOTION LOST WITHOUT SECONDER

0032. **Moved by:** Councillor D. Cody
Seconded by: Councillor B. Edwards

1. That a Funding Agreement between The City and Rivier Manor Ltd., in support of the Marion Aquatics Pool, be approved for three (3) years from July 1, 2018 to June 30, 2021 for a total amount of $429,000;

2. That the funding request for 2018, in the amount of $71,500, in support of the Marion Aquatics Pool Operation beginning July 1, 2018, be approved and funded through a Positive Variance in The City's 2018 Budget;

3. That following amounts of funding be approved for the remaining term of the Agreement:

   a. 2019 - $143,000;
   b. 2020 - $143,000; and,
   c. 2021 - $71,500; and,

4. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

Councillor D. Nowoselsky requested a Recorded Vote.

RECORDED VOTE:

YES	**NO**
Mayor G. Dionne	Councillor C. Miller
Councillor D. Cody	Councillor T. Lennox-Zepp
Councillor D. Ogrodnick	
Councillor B. Edwards	
Councillor D. Nowoselsky	
Councillor T. Zurakowski	

(Councillor E. Botha was absent for the vote.)

CARRIED

0033. **Moved by:** Councillor T. Zurakowski
Seconded by: Councillor D. Cody

That the Funding Agreement between The City and Rivier Manor Ltd., in support of the Marion Aquatics Pool, be contingent on the Sale of the Building.

(Councillor E. Botha was absent for the vote.)

MOTION DEFEATED

0034. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor D. Nowoselsky

That the Funding Agreement between the City and Rivier Manor Ltd. in the amount of $429,000 over three (3) years, in support of the Marion Aquatics Pool, be negotiated for terms and conditions of the operations and the proposed Agreement be brought back to City Council for consideration.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.22 Bylaw 37 of 2017 – Water Services Bylaw (RPT 2017-339)

0035. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

1. That Bylaw No. 37 of 2017 be amended as follows to allow for monthly utility billing:

   a. That the first paragraph of Subsection 9(b) be deleted and the following paragraph be inserted:

      "Except with respect to water supplied by water crane, under Custom Work Order, pursuant to Subsection (d), water accounts shall be prepared approximately every 3 months and/or monthly under the direction of the Director of Financial Services."; and,

2. That Bylaw No. 37 of 2017, as amended, be given third and final reading.

(Councillor E. Botha was absent for the vote.)

CARRIED

0036. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

That Bylaw No 37 of 2017 be amended as follows:

That the first paragraph of Subsection 9(b) be deleted and the following paragraph be inserted:

"Except with respect to water supplied by water crane, under Custom Work Order, pursuant to Subsection (d), water accounts shall be prepared approximately every 3 months and/or monthly under the direction of the Director of Financial Services."

(Councillor E. Botha was absent for the vote.)

CARRIED

0037. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

That Bylaw No 37 of 2017, as amended, be read a third time and passed; and, that Bylaw No. 37 of 2017 be now adopted, sealed and signed by the Mayor and City Clerk.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.23 Prince Albert Municipal Buying Group Participation Agreement (RPT 18-19)

0038. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

1. That a Supplier Use Agreement between The City and the Town of Wynyard for Prince Albert Buying Group Participation in the amount of $3,500, from January 1, 2018 to December 31, 2018, be approved; and,

2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.24 Amended Travel/Meal/Accommodation/Vehicle Policy (RPT 18-12)

0039. **Moved by:** Councillor C. Miller
Seconded by: Councillor B. Edwards

That the Travel/Meal/Accommodation/Vehicle Policy, as attached to RPT 18-12, be approved.

(Councillors E. Botha and T. Lennox-Zepp were absent for the vote.)

CARRIED

11.25 Workforce Management Application – Request for Proposal No. 128 of 2017 Results (RPT 18-32)

0040. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

1. That the Request for Proposal No. 128 of 2017 for the purchase of a Workforce Management Application be awarded to Synerion North America Inc., in the amount of $159,404.40 for the software, implementation services and hardware; and,

2. That Administration provide an update regarding the Application in one (1) year for consideration by members of Council.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.26 Lexcom Contract (RPT 18-18)

0041. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Lennox-Zepp

1. That the Agreement between The City and Lexcom Systems Group to supply Information Technology Services Support until June 30, 2018, at a cost of $40,000, be approved; and,

2. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City, once prepared.

(Councillors E. Botha and D. Ogrodnick were absent for the vote.)

CARRIED

11.27 Out of Country Travel Request – FIRE (RPT 18-6)

0042. **Moved by:** Councillor D. Cody
Seconded by: Councillor C. Miller

That the Out of Country Travel Request for Kris Olsen, Joel Perreault and Mike Trudel to attend the Rosenbauer Aerial Plant in Lyons, South Dakota, from February 13 to 16, 2018, for the purpose of a pre-construction meeting to initiate the Apparatus Replacement Project for the Prince Albert Fire Department, at an estimated cost of $500, be approved.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.28 Amendments to Building Bylaw – Bylaw No. 11 of 2003 (RPT 18-36)

0043. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

That Bylaw No. 1 of 2018 be introduced and given three (3) readings.

(Councillor E. Botha was absent for the vote.)

CARRIED

0044. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

That Bylaw No. 1 of 2018 be introduced and read a first time.

(Councillor E. Botha was absent for the vote.)

CARRIED

0045. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

That Bylaw No. 1 of 2018 be read a second time.

(Councillor E. Botha was absent for the vote.)

CARRIED

0046. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

That leave be granted to read Bylaw No. 1 of 2018 a third time.

(Councillor E. Botha was absent for the vote.)

CARRIED UNANIMOUSLY

0047. **Moved by:** Councillor B. Edwards
Seconded by: Councillor T. Zurakowski

That Bylaw No. 1 of 2018 be read a third time and passed; and, that Bylaw No. 1 of 2018 be now adopted, sealed and signed by the Mayor and City Clerk.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.29 Park Design Standards (RPT 18-36)

0048. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor C. Miller

1. That the 2018 Community Services Parks and Open Space Design Standards be implemented within The City's Design Standards as developed by the Public Works Department in September of 2015; and,

2. That the Director of Community Services be authorized to make minor annual updates to the Design Standards, Standard Detail Drawings and Master Specifications as they pertain to new regulations, best parks practices, grammar and spelling.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.30 Project Budget Contingencies (RPT 18-37)

0049. **Moved by:** Councillor D. Cody
Seconded by: Councillor D. Nowoselsky

1. That all Capital Construction projects include a post tender contingency and that depending on the complexities and the dollar value, all projects shall carry five to ten percent (5% to 10%) contingency; and,

2. That in order to manage a project without unnecessary delays that result in further cost, Administration have the authority to approve change orders up to the following limits:

   a. Managers up to $10,000;

   b. Senior Managers up to $25,000;

   c. Directors up to $50,000; and,

   d. City Manager up to $100,000.

3. That when a Consultant is involved in the project and there is an error in the drawings or specifications that results in extra cost or delay due to the correction of a design or other deficiency by the Engineer or Consultant, the cost of the Change Order is, the responsibility of the Engineer or Consultant.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.31 Country Residential Tax Reduction (RPT 18-33)

11.31.1 Nordale Taxes (PRESENTED AT MEETING) (CORR 18-22)

Councillor T. Lennox-Zepp assumed the Chair.

0050. **Moved by:** Mayor G. Dionne
Seconded by: Councillor B. Edwards

That the City implement the following Country Residential Tax Reduction Program with the goal to have all Country Residential properties, located north of the river, taxed at the same General Mill Rate as the Rural Municipality of Buckland's General Mill Rate:

1. The Program only affects the municipal general levy;

2. Any new house construction will automatically be taxed at the Rural Municipality of Buckland's General Mill Rate as an incentive to sell acreages and to spark construction;

3. At the end of every year starting in 2018, any properties that sell will reduce the taxation on the existing properties; and,

4. Once all properties are being taxed at the Rural Municipality of Buckland's General Mill Rate, the Program will be concluded as the goal for the Program will be achieved.

Mayor G. Dionne requested a Recorded Vote.

RECORDED VOTE:

YES	**NO**
Councillor D. Cody	Councillor C. Miller
Councillor D. Ogrodnick	Councillor T. Lennox-Zepp
Councillor B. Edwards	
Councillor D. Nowoselsky	
Councillor T. Zurakowski	
Mayor G. Dionne	

(Councillor E. Botha was absent for the vote.)

CARRIED

Mayor G. Dionne resumed the Chair.

11.32 Update on Outstanding Reports (RPT 18-38)

0051. **Moved by:** Councillor T. Lennox-Zepp
Seconded by: Councillor B. Edwards

That the Council Issue Tracking System be updated as indicated on the Issue Tracking Open Issues document, as attached to RPT 2017-247, with the following amendments:

1. That the due date for Issue No. COM1 – Motion – Mayor G. Dionne – Himalayan Balsam be changed to March 31, 2018;

2. That Issue No. COM11 – Prince Albert Golf and Curling Club Incorporated and Diefenbaker Trust Fund be closed;

3. That Issue No. PW7 – Closing of Old City Yards and Consolidation of Municipal Service Centre be moved to the Financial Services Department;

4. That Issue No. PW14 – Parking Lot Rates be moved to the Financial Services Department; and,

5. That the due date for Issue No. FIN14 – Inquiry – Councillor M. Ring – New Funds for North Central Saskatchewan Waste Management be changed to March 31, 2018.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.33 Garbage and Recycle Bin Conversion Process (RPT 18-39)

0052. **Moved by:** Councillor B. Edwards
Seconded by: Councillor C. Miller

1. That the Garbage and Recycle Bins conversion process be approved for the Midtown area without the requirement of a petition;

2. That Administration consult with the homeowners in the Midtown area to determine whether the residents in each block choose either front or back pickup, wherever it is feasible; and,

3. That Administration consult and bring forward a report regarding bin conversion for the remainder of the City for consideration at an upcoming meeting.

(Councillor E. Botha was absent for the vote.)

CARRIED

11.34 Destination Marketing Levy Policy – Amended as per Event Recruitment Initiatives (RPT 2017-321)

0053. **Moved by:** Councillor D. Ogrodnick
Seconded by: Councillor D. Cody

That the Destination Marketing Levy Policy, as attached to RPT 2017-61, be approved.

(Councillor E. Botha was absent for the vote.)

CARRIED

12. UNFINISHED BUSINESS

13. MAYOR & COUNCILLORS FORUM

14. INQUIRIES

14.1 Councillor C. Miller – New Office and Police Officer at Victoria Hospital

A resident has told me that she would like to know who is paying for the new office and Police Officer at the Victoria Hospital.

The Mayor, in responding to this Inquiry, advised that there is a room located in the Victoria Hospital that is designated as a holding area for patients who are under Police Supervision. It has been communicated to the Prince Albert Health District that if they wish to have a Police Officer stationed at the Hospital on a permanent basis, the Health District would have to pay for the Officer.

15. INQUIRY RESPONSES

16. NOTICE OF MOTION

16.1 Councillor B. Edwards – Dangerous Weapons Bylaw Amendment

That Administration bring forward an update to the Dangerous Weapons Bylaw No. 19 of 1961 to include the following wording changes:

1. Knives, machetes, tasers and bear spray should be clearly indicated within the Bylaw as a dangerous weapon, and;

2. Section 2 of the Bylaw should be replaced with the following wording:

   "A person guilty of a violation of this bylaw is, upon summary conviction be liable to a maximum fine of $1,000 and in default of payment, a warrant within the radius of Prince Albert be issued for the offender who may be imprisoned for a minimum term of thirty (30) days."

16.2 Councillor B. Edwards – Sherman Drive Walkway Closure

That Planning and Development Services Department bring forward a Bylaw to close the Walkway between 3065 and 3067 Sherman Drive, and that the Walkway be offered for sale to the abutting property owner(s).

16.3 Councillor B. Edwards – Repeat Nuisance Properties

1. That Administration bring forward a report and bylaw that targets nuisance residential and commercial properties that are repeat offenders for utilizing City resources, such as the Police Service, Bylaw Enforcement and Fire Department, including options for fines and penalties that the City could administer for Departments that are repeatedly called to the same property; and,

2. That the primary focus of the Bylaw is to be cost recovery for services and reducing repeat problematic behavior.

16.4 Councillor T. Zurakowski – Drive-Thru Establishments

1. That effective immediately, the establishment of any additional drive-thru liquor establishments within the City be banned; and,

2. That Administration bring forward any and all planning documents, bylaws and zoning requirements that require approval of City Council to implement the ban.

17. MOTIONS

Councillor T. Lennox-Zepp assumed the Chair.

17.1 Motion – Mayor G. Dionne – Estimated Tax Statement – Building Permit (MOT 2017-23)

0054. **Moved by:** Mayor G. Dionne
Seconded by: Councillor T. Zurakowski

1. That Administration provide an estimated Tax Statement with appropriate Building Permit approvals which clearly advises the property owner of the expected property taxes once building and/or renovation is complete; and,

2. That the Director of Planning and Development Services develop an appropriate list of the owners who should receive the tax notices.

(Councillor E. Botha was absent for the vote.)

CARRIED

17.2 Motion – Mayor G. Dionne – Piling Snow (MOT 2017-24)

0055. **Moved by:** Mayor G. Dionne
Seconded by: Councillor B. Edwards

1. That Administration bring forward a report to allow The City to enforce that Businesses who pile snow on a commercial property must ensure that it is contained on their own property, otherwise it must be removed before the spring thaw; and,

2. Subject to the above, following notice to the property owner, the City will remove the snow at the businesses expense.

(Councillor E. Botha was absent for the vote.)

CARRIED

17.3 Motion – Mayor G. Dionne – Riverside Drive Overpass (MOT 2017-25)

0056. **Moved by:** Mayor G. Dionne
Seconded by: Councillor B. Edwards

"That Administration bring back a report by the first meeting in March, 2018 with two (2) options:

1. Cost(s) to build two crash bar structures to protect the Riverside Drive Overpass; and,

2. Feasibility to dig down under the Overpass to provide the correct clearing."

(Councillor E. Botha was absent for the vote.)

CARRIED

Mayor G. Dionne resumed the Chair.

18. PUBLIC FORUM

19. ADJOURNMENT – 8:28 P.M.

0057. **Moved by:** Councillor T. Zurakowski
Seconded by: Councillor T. Lennox-Zepp

That this Council do now adjourn.

(Councillor E. Botha was absent for the vote.)

CARRIED

MAYOR GREG DIONNE CITY CLERK

MINUTES ADOPTED THIS 12TH DAY OF FEBRUARY, A.D. 2018.