CITY OF PRINCE ALBERT

EXECUTIVE COMMITTEE
REGULAR MEETING

MINUTES

MONDAY, JANUARY 8, 2018, 4:02 P.M.
COUNCIL CHAMBER, CITY HALL

PRESENT: Mayor Greg Dionne
Councillor Charlene Miller
Councillor Terra Lennox-Zepp
Councillor Evert Botha
Councillor Dennis Ogrodnick
Councillor Blake Edwards
Councillor Ted Zurakowski

Sherry Person, City Clerk
Jim Toye, City Manager
Jason Everitt, Fire Chief
Kiley Bear, Communications Manager
Wes Hicks, Acting Director of Public Works
Steve Brown, Director of Financial Services
Kerri Kristian, Human Resources Consultant
Terri Mercier, Corporate Legislative Manager
Jody Boulet, Director of Community Services
Craig Guidinger, Director of Planning and Development Services

1. CALL TO ORDER

Councillor E. Botha, called the meeting to order.

2. APPROVAL OF AGENDA

0001. **Moved by:** Mayor G. Dionne

That the Agenda for this meeting be approved, with the following amendments, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Chair:

1. Move Item No. 7.4 to be considered as the last item within the Delegations Section;

2. Move Item Nos. 6.1, 6.2 and 6.3 to be considered along with Item No. 7.4; and,

3. Add Correspondence and Speaking Notes from Dave Mulhall dated January 4, 2018, to be considered with Item No. 7.4.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

3. DECLARATION OF CONFLICT OF INTEREST

4. ADOPTION OF MINUTES

0002. **Moved by:** Councillor C. Miller

That the Minutes for the Executive Committee Public and Incamera Meetings held November 27, 2017, be taken as read and adopted.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

5. DELEGATIONS

5.1 Homelessness Partnering Strategy (CORR 2017-36)

Verbal Presentation was provided by Brian Howell, River Bank Development Corporation.

0003. **Moved by:** Councillor B. Edwards

That CORR 2017-36 be received as information and filed.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

5.2 Non Profit Medical Facility – Medicinal Cannabis Use (CORR 18-3)

Verbal Presentation was provided by Mark McCaul.

0004. **Moved by:** Mayor G. Dionne

That CORR 18-3 be received and referred to the Planning and Development Services Department.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

5.3 Smoking in Public Places Bylaw (RPT 2017-332)

5.3.1 Smoking in Public Places Bylaw (CORR 18-6)

Verbal Presentation was provided by Jody Boulet, Director of Community Services.

PowerPoint Presentation was provided by Donna Pasiechnik, Manager, Tobacco Control, Media and Government Relations, Canadian Cancer Society.

0005. **Moved by:** Mayor G. Dionne

That the draft Smoking in Public Places Bylaw be forwarded to an upcoming City Council meeting for consideration.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

5.4 Yard Waste Update and Contracting Out (RPT 2017-331)

5.4.1 Contracting Out the Compost Program (CORR 18-7)

Verbal Presentations were provided by Mohammad Kraishan, Operations Manager and Mike Huxley, Vice President, Canadian Union of Public Employees Local No. 160.

0006. **Moved by:** Mayor G. Dionne

That the update on the Yard Waste Program for 2017 be received as information and filed.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

7.4 Garbage and Recycle Bin Conversion Process (RPT 2017-313)

6.1 Midtown Garbage Bin Issue (CORR 18-1)

6.2 236 – 11th Street East Garbage Cans (CORR 18-2)

6.3 Midtown Apartments 400 Block, 12th Street East (CORR 18-11)

7.4.1 Midtown Garbage Bins (CORR 18-14) (PRESENTED AT MEETING)

Verbal Presentations were provided by Nisar Ghani, Sanitation Manager and Dave Mulhall.

0007. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration.

1. That the Garbage and Recycle Bins conversion process be approved for the Midtown area without the requirement of a petition; and,

2. That Administration consult and bring forward a report regarding bin conversion for the remainder of the City at an upcoming meeting.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

0008. **Moved by:** Councillor T. Zurakowski

That the Committee recess for five (5) minutes.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

The meeting reconvened at 6:33 p.m.

6. CONSENT AGENDA

6.4 Nordale Area – Sewage Septic (CORR 18-4)

That CORR 18-4 be received and referred to the City Solicitor for review and report.

6.5 Saskatchewan Housing Corporation – Request for Proposal – Construction of Affordable Rental Units (CORR 18-8)

That CORR 18-8 be received and referred as follows:

1. Planning Advisory Committee; and,

2. Planning and Development Services Department for forwarding to housing affiliates.

6.7 The Education Property Tax Act and The Education Property Tax Regulations (CORR 18-10)

That CORR 18-10 be received as information and filed.

6.10 October Bylaw Unit Activity Report (RPT 18-4)

That RPT 18-4 be received as information and filed.

6.11 November Bylaw Unit Activity Report (RPT 18-5)

That RPT 18-5 be received as information and filed.

6.12 November 29, 2017 Planning Advisory Committee Meeting Minutes (MIN 2017-38)

That MIN 2017-38 be received as information and filed.

6.13 December 12, 2017 Planning Advisory Committee Meeting Minutes (MIN 2017-40)

That MIN 2017-40 be received as information and filed.

6.14 December 14, 2017 Destination Marketing Levy Advisory Committee Meeting Minutes (MIN 2017-43)

That MIN 2017-43 be received as information and filed.

6.15 December 20, 2017 Community Services Advisory Committee Meeting Minutes (MIN 2017-45)

That MIN 2017-45 be received as information and filed.

0009. **Moved by:** Councillor C. Miller

That the Consent Agenda Item Nos. 6.4, 6.5, 6.7 and 6.10 to 6.15 be received as information and referred, as indicated.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

6.6 Loading Zone – Hope Health Pharmacy – 1135 Central Avenue (CORR 18-9)

0010. **Moved by:** Councillor T. Zurakowski

That CORR 18-9 be received and referred to the Public Works Department.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

6.8 Water Bill – 413 – 12th Street West (CORR 18-12)

0011. **Moved by:** Councillor B. Edwards

That CORR 18-12 be received and referred to the Financial Services Department.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

6.9 Leaky Water Meter Damages – 235 – 14th Street West (CORR 18-13)

0012. **Moved by:** Councillor T. Zurakowski

That CORR 18-13 be received and referred to the Mayor's Office.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

7. REPORTS OF ADMINISTRATION & COMMITTEES

7.1 Update on Outstanding Reports (RPT 2017-325)

0013. **Moved by:** Councillor C. Miller

That the following be forwarded to an upcoming City Council meeting for consideration:

That the Council Issue Tracking System be updated as indicated on the Issue Tracking Open Issues document, as attached to RPT 2017-247, with the following amendments:

1. That the due date for Issue No. COM1 – Motion – Mayor G. Dionne – Himalayan Balsam be changed to March 31, 2018;

2. That Issue No. COM11 – Prince Albert Golf and Curling Club Incorporated and Diefenbaker Trust Fund be closed;

3. That Issue No. PW7 – Closing of Old City Yards and Consolidation of Municipal Service Centre be moved to the Financial Services Department;

4. That Issue No. PW14 – Parking Lot Rates be moved to the Financial Services Department; and,

5. That the due date for Issue No. FIN14 – Inquiry – Councillor M. Ring – New Funds for North Central Saskatchewan Waste Management be changed to March 31, 2018.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

7.2 Lead Service Connections (RPT 2017-291)

PowerPoint Presentation was provided by Jeff Da Silva, Engineering Services Manager.

0014. **Moved by:** Councillor T. Lennox-Zepp

That Administration research and develop options for the replacement of Lead Service Connections and the mitigation of potential impacts to end users.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

7.3 Project Budget Contingencies (RPT 2017-317)

PowerPoint Presentation was provided by Wes Hicks, Manager of Capital Projects.

0015. **Moved by:** Councillor B. Edwards

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That all Capital Construction projects include a post tender contingency and that depending on the complexities and the dollar value, all projects shall carry five to ten percent (5% to 10%) contingency; and,

2. That in order to manage a project without unnecessary delays that result in further cost, that Administration have the authority to approve change orders up to the following limits:

    a. Managers up to $10,000;

    b. Senior Managers up to $25,000;

    c. Directors up to $50,000; and,

    d. City Manager up to $100,000.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

7.5 Amendments to Waste Collection and Disposal Bylaw No. 40 of 2015 (RPT 2017-323)

PowerPoint Presentation was provided by Nisar Ghani, Sanitation Manager.

0016. **Moved by:** Mayor G. Dionne

1. That Administration forward the amended Waste Collection and Disposal Bylaw No. 41 of 2018 to an upcoming City Council meeting for consideration; and,

2. That Administration proceed with consulting with the community businesses and property owners that are currently excluded from recycling collection to discuss the necessary arrangements for having a separate recycling bin through their waste service provider that is proposed to begin in 2018.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

7.6 Amendments to Building Bylaw, Bylaw No. 11 of 2003 (RPT 2017-82)

Verbal Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0017. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

That Bylaw No. 1 of 2018 be introduced and given three (3) readings.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

7.7 Park Design Standards (RPT 2017-335)

Verbal Presentation was provided by Tim Yeaman, Parks Manager.

0018. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That the 2018 Community Services Parks and Open Space Design Standards be implemented within The City's Design Standards as developed by the Public Works Department in September of 2015; and,

2. That the Director of Community Services be authorized to make minor annual updates to the Design Standards, Standard Detail Drawings and Master Specifications as they pertain to new regulations, best parks practices, grammar and spelling.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

7.8 Country Residential Tax Reduction (RPT 2017-334)

Verbal Presentation was provided by Steve Brown, Director of Financial Services.

0019. **Moved by:** Councillor T. Zurakowski

That RPT 2017-334 be received as information and filed.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

MOTION DEFEATED

0020. **Moved by:** Mayor G. Dionne

That the following be forwarded to an upcoming City Council meeting for consideration:

1. That The City implement a program whereby new Country Residential Taxes generated from the General Mill Rate on construction north of the river in City limits be used to reduce taxes of the existing Country Residential Property owners north of the river via an annual abatement by City Council; and,

2. That any new Country Residential construction north of the river be taxed at the Rural Municipality of Buckland's General Mill Rate and adjusted accordingly via an annual abatement.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

7.9 District Official Community Plan Approval (RPT 2017-290)

PowerPoint Presentation was provided by Craig Guidinger, Director of Planning and Development Services.

0021. **Moved by:** Councillor C. Miller

That Administration prepare a report for first reading of a Bylaw to approve the Prince Albert District Official Community Plan.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

8. UNFINISHED BUSINESS

9. ADJOURNMENT – 9:01 P.M.

0022. **Moved by:** Councillor T. Zurakowski

That this Committee do now adjourn.

(Councillors D. Cody and D. Nowoselsky were absent for the vote.)

CARRIED

COUNCILLOR TERRA LENNOX-ZEPP
CHAIRPERSON

A/CITY CLERK

MINUTES ADOPTED THIS 29TH DAY OF JANUARY, A.D. 2018.