

# Condominium Conversion Application

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**Applicant Information:****CC No.**

Name of Applicant: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
Street Name City Province Postal CodePhone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_ Email: \_\_\_\_\_  
\_\_\_\_\_

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**Registered Owner (If different from above):**Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_  
\_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
Unit # Street Name City Province Postal Code

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**Description of Proposed Condo Building:**

Subject Property: \_\_\_\_\_

\_\_\_\_\_  
Unit # Street Name\_\_\_\_\_  
Lot(s) Block/Parcel Plan

Number of units in the building: \_\_\_\_\_ Zone: \_\_\_\_\_

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**Please note:**

The application fee (\$500+\$300 for advertising) and the results throughout the conversion as stated in the Condominium Conversion Policy must be submitted with application. Application review and processing can take 4 to 8 weeks for the approval process if all required information is submitted.

**The application and any related documentation can be submitted to [solutions@citypa.com](mailto:solutions@citypa.com) or by mail or in person at the Community Development Department, City Hall, 1084 Central Avenue, Prince Albert SK S6V 7P3.**

Amount Paid: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Receipt No.: \_\_\_\_\_

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**Declaration of Applicant**

I hereby certify that all the above statements contained within this application are true, and I make the solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of *The Canadian Evidence Act*.

I agree to comply with the conditions of approval and the Zoning Bylaw and/or other City Bylaws.

Signature of Owner or Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_  
\_\_\_\_\_

The City of Prince Albert is committed to protecting your privacy. Personal information collected on this form is in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act (LAFOIP)* and will only be used for the purpose for which it was collected. Personal information will not be shared or used for any other purpose without your express consent pursuant to *LAFOIP* and the City of Prince Albert's policies. Please contact The City Clerk's Office, 1084 Central Avenue, Prince Albert SK, via email [cityclerk@citypa.com](mailto:cityclerk@citypa.com) or call 306-953-4305 for questions about the access, use, and disclosure of your personal information.

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**Conditions of Approval:** \_\_\_\_\_