

CITY OF PRINCE ALBERT HOMEOWNER LEAD SERVICE CONNECTION REPLACEMENT PROGRAM

The Homeowner Lead Service Connection Replacement Program was established to assist eligible property owners with the replacement of their lead water piping located on their Private Property between the City Right-of-way and the Homeowner's water meter.

Eligible property owners will be reimbursed for 100 % of the cost of the replacement of their lead water service, to a **maximum reimbursement of \$2,000.00 per property**. Property owners are eligible for reimbursement, with priority given to property owners that have had the City portion of the lead water service previously replaced within the City Right-of-way from the water main to the property line, and have evidence of lead water piping below the water meter. **The Homeowner Lead Service Connection Replacement Program** is also available to all commercial properties that meet program criteria.

The water service replacement must be installed by a licensed plumbing contractor and requires an approved Homeowner Lead Service Connection Replacement Permit, issued by the City of Prince Albert. All installations must pass inspection, prior to backfilling, by the City of Prince Albert Project Manager, Utilities, or a designate. **Check your local yellow pages for the listing of licensed plumbing contractors.**

Eligibility

Property owners may be eligible for reimbursement under the Homeowner Lead Service Connection Replacement Program as determined by the City of Prince Albert if:

- § The City of Prince Albert's records indicate that the City portion of the lead water service has been previously replaced. **Note: All Property Owners are eligible for the program; preference will be given to the above noted properties.**
- § The inspection of the existing piping below the services water meter indicates lead piping.
- § The existing lead water service is replaced from the City Right-of-way to the water meter.
- § The existing water service from the property line to the water meter is lead piping material.
- § The procedures outlined below have been followed to the satisfaction of the Program Administrator:
 - A Home Owner with multiple properties must apply individually for each service connection.

- *Should the inspected lead water service not be comprised completely of lead water piping from the property line to the water meter, the rebate will be pro-rated based on a percentage of lead piping existing.*

Reimbursement will NOT be granted where:

- § The existing homeowner's service connection is not composed of lead material.
- § The replaced section of the water connection does not span from the property line to the water meter.
- § The property owner/licensed contractor does not get the required permits and approvals **in advance** of the work being undertaken.
- § Installations do not pass inspection by the Project Manager, Utilities or designate; or
- § The required documentation is not submitted by the deadline of **5:00 pm on December 31, 2012.**

Eligible Costs (to a maximum of \$2,000.00)

Assessment costs (site visited by selected plumber)
Labour costs
Compression couplings
Concrete cutting and replacing
Backfill materials
Cathodic protection devices
Stainless steel inserts
Surface repairs
GST and PST

Procedure:

Eligible homeowners must follow this procedure:

- 1. Write a letter to the City of Prince Albert to apply for the Lead Service Replacement Program.**

A letter must be received by the City for the property owner to be eligible for reimbursement. The correspondence must identify all registered property owners listed with the civic address. The correspondence must also be signed by all the registered property owners for the civic address.

2. Obtain a detailed work estimate from one or more Prince Albert based, licensed Plumbing contractors.

A licensed plumbing contractor, **holding a current Contractor's License or Business License with the City of Prince Albert**, must assess the property and recommend the installation.

The City of Prince Albert is not responsible for defective, incomplete, or warranty work performed by the contractor.

3. Apply for a City of Prince Albert Homeowner Lead Service Replacement Permit.

The homeowner must apply to the City of Prince Albert for a Homeowner Lead Service Replacement Permit and have the pre-inspection completed prior to undertaking the service replacement.

4. Carry out of work.

All installation work must be completed and applications for reimbursement received by the Program Administrator **no later than 5:00 PM on December 31, 2012.**

This includes all required plumbing, backfilling, surface repairs, and landscaping.

5. Arrange for a City inspection.

The homeowner or contractor must have the service inspected after it has been exposed and after it has been replaced, prior to backfilling the excavation. The City will make every attempt to inspect the site within 5 working days of receiving a request.

It is the responsibility of the homeowner and contractor to secure the site during construction to ensure the public's safety. All excavations must meet the Provincial OH&S Standards prior to any City Inspector entering the site or undertaking an inspection.

If the installation is satisfactory, the manager or his designate will complete the original Permit and return it to the Public Works Department for our files. A copy of the completed permit will be sent to the homeowner. When inspections do not receive approval, the Homeowner will be given a written response and a list of the required violations and procedure to rectify each situation.

6. Complete the Acknowledgement Form.

The form must be completed and signed by the property owner and returned to the Public Works Department prior to a permit being taken.

7. Submit the following documents to the Program Administrator.

Original itemized invoice from the licensed plumbing contractor for the work completed (keep a copy for your records) **and a copy of their Contractor or Business License** and the original permit.

It is the sole responsibility of the authorized homeowner or contractor to pay their contractor or sub-trades. The City will not cover any interest charges that may compound from late payments, nor will the City accept interest payments as a part of the rebate.

8. Wait for payment.

The Program Administrator will determine which portion of the invoice qualifies for reimbursement.

The City is willing to pay contractors or insurers directly for eligible costs and will make the reimbursement cheque payable to the individual or business named by the homeowner. This information must be submitted on the Technical Form.

Eligible payments should be received within six to eight weeks. The City does not guarantee payment within this period, should unforeseen situations arise.

Should the property be sold prior to the completion of the closing of the permit, the permit holder will receive the rebate. Approved permits are non-transferable.

Deadlines

The Program Administrator must receive applications for reimbursement **no later than 5:00 PM December 31, 2012.**