

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
OCTOBER 25, 2010

5:00 P.M.

COUNCIL CHAMBER
CITY HALL

Items that were not forwarded in the Agenda Package of October 14, 2010, and Supplementary Agenda No. 1 of October 21, 2010, are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. SUBMISSION OF PECUNIARY INTEREST FORMS:

4. ADOPTION OF MINUTES:

Minutes of the Council Meeting held October 12, 2010, Special Council Meeting held October 4, 2010 and the Committee of the Whole Council Incamera Meeting held October 4, 2010, be taken as read and adopted.

5. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its October 18, 2010 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

6. NOTICE OF PROCLAMATIONS:

6.1 HONOUR DIWALI DAY – NOVEMBER 3, 2010.

7. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	Page No.
7.1 Report from Planning Technician dated October 2, 2010, along with the following, all with respect to Zoning Bylaw Amendment – Part of Parcel 109, Plan No. 00PA19034, Extension 0 – A1 – Agricultural to R2 - Large Single Dwelling and P - Park. (BYLAW NO. 32 OF 2010) (RPT#EDP-10-153)	28
• Public Notice dated October 2, 2010.	37
• Public Notice dated October 9, 2010.	38

Suggested Disposition: Refer back to Economic Development and Planning for review.

8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Mayor will invite individuals by name to come forward and be heard.

- 8.1 Correspondence from Robyn Hueser and Emily Frost, Students, First Nations University, College of Nursing, dated October 8, 2010, **requesting permission to make a presentation regarding Safe Injection Sites.** **7**

Suggested Disposition: Receive as Information and File.

- 8.2 Correspondence from Dr. J.C. Steel, Dentist/Instructor, National School of Dental Therapy, dated October 18, 2010, **requesting urgent support from City Council in efforts to keep the National School of Dental Therapy program in Prince Albert.** **92**

Suggested Disposition: Refer to City Council for Direction.

- ▶ 8.3 Correspondence from Ann Arcand dated October 24, 2010, along with the following, both with respect to **Residential Parking Permit Zone – Westview School.** **118**

- Report from Transportation Project Manager dated September 23, 2010. **(RPT#PW-10-87)** **25**

Recommendation:

“That Administration review the need for a residential parking zone, in the area across from the Westview School, in one (1) year.”

9. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)
Matters will be debated and referred.
“That the Communications/Petitions Package Items be referred, as indicated.”

- 9.1 Correspondence from Manager, Prince Albert Share a Meal/Food Bank Inc., dated September 22, 2010, forwarding details of the 2010 Summer Snack Program and Community Garden Program. 1

Suggested Disposition: Receive as Information and File.

- 9.2 Correspondence from Membership Director, Massage Therapy Association of Saskatchewan, dated October 1, 2010, requesting that a Bylaw be adopted to ensure Massage Therapists have the appropriate Credentials, obtained from an accredited school for Massage Therapy, when requesting a Business Licence in Prince Albert. 4

Suggested Disposition: Refer to Economic Development and Planning.

- 9.3 Media Releases:
- a. Southbound Access Now Open on 6th Avenue East between 15th and 14th Streets dated October 7, 2010. 8
 - b. Civic Services & Facilities Schedules During Thanksgiving Holiday dated October 7, 2010. 9

c.	Access Restricted on 15th Street East from 15th Avenue to 10th Avenue dated October 12, 2010.	11
d.	Building Permit Numbers up 61% Over Last Year dated October 12, 2010.	12
e.	Road Closure on 6th Avenue West at 26th Street Intersection dated October 12, 2010.	13
f.	Cooke Municipal Golf Course to Conclude Season Sunday dated October 13, 2010.	14
g.	Road Closure on 13th Street between Central and 1st Avenue East dated October 14, 2010.	93
h.	Prince Albert Exceeding Expectations on Housing Issues dated October 15, 2010.	94
i.	Restricted Access on 15th Street East from 10th to 6th Avenues beginning Monday dated October 15, 2010.	95
j.	Prince Albert Fourth in Canada's Top Entrepreneurial Cities up from Tenth position in 2009 dated October 18, 2010.	96
k.	Incorrect Advertisement for Report Concerning Zoning Bylaw Amendment/Subdivision Application and Development Permit Bylaw dated October 19, 2010.	98
l.	Society for the Prevention of Cruelty to Animals Filled to the Max dated October 19, 2010.	99

Suggested Disposition: Receive as Information and File.

Council will resolve into Committee of the Whole Council.

"That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business."

The Deputy Mayor will assume the Chair.

10. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 10.1 Report from Planning Manager dated October 12, 2010, with respect to **Appeal No. 6 of 2010 – 1360 – 7th Street East. (RPT#EDP-10-157)** **65**

Recommendation: Receive as Information and File.

- 10.2 Report from Chief Clerk dated October 12, 2010, with respect to **Account List No. 18 of 2010 in the amount of \$2,866,032.82. (RPT#FIN-CC-10-19)** **15**

Recommendation: Receive as Information and File.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

11. REPORTS OF ADMINISTRATION & COMMITTEES:

- 11.1 Report from Human Resources Consultant dated October 7, 2010, with respect to **Long Service and Retirement Recognition Policy. (RPT#CORP-HR-10-18)** **70**

Recommendations:

- “1. That an amended Employee Recognition Program that provides recognition awards equivalent to \$10 per year of service to employees who have completed 15, 20 and 25 years of service, be approved;***

2. ***That an amended Retirement Recognition Program that provides a retirement award for employees retiring after a minimum ten years of service, be approved; and,***
3. ***That the Long Service and Retirement Recognition Policy, as attached to the Report from the Human Resources Consultant dated October 7, 2010, be approved.”***

- 11.2 Report from Planner 1 dated October 13, 2010, with respect to **Zoning Bylaw Amendment – 1210 – 3rd Avenue West – R5 – Multiple Unit Residential to C – Contract Zone. (BYLAW NO. 36 OF 2010 – 1st Reading) (RPT#EDP-10-154)** **39**

Public Hearing: November 22, 2010.

Recommendations:

- “1. ***That Bylaw No. 36 of 2010 be given first reading;***
2. ***That Administration be authorized to undertake Public Notification to hold a Public Hearing, in accordance with the provisions of Section 207 of The Planning and Development Act, 2007; and,***
3. ***That consideration of Bylaw No. 36 of 2010 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 11.3 Report from Recreation Manager dated October 13, 2010, with respect to **2011 Rates and Fees. (RPT#COMM-10-46)** **76**

Recommendations:

- “1. ***That 2011 Rates and Fees Schedule, as attached to the Report from the Recreation Manager dated October 13, 2010, be approved; and,***
2. ***That the Rates form the basis of the Rates and Fees for the 2011 Budget preparation.”***

- 11.4 Report from Golf Course Advisory Committee dated October 8, 2010, with respect to **2011 Proposed Marketing Programs – Cooke Municipal Golf Course.** **49**

Recommendations:

- “1. That the Cooke Municipal Golf Course provide a Christmas promotion, as outlined in the Report from the Golf Course Advisory Committee dated October 8, 2010; and,***
- 2. That the 2011 proposed Charitable Round Gifting Procedure for Cooke Municipal Golf Course, as outlined in Attachment “B”, to the Report from the Golf Course Advisory Committee dated October 8, 2010, be approved.”***

- 11.5 Report from Golf Course Advisory Committee dated October 8, 2010, with respect to **2011 Cooke Municipal Golf Course Fees.** **54**

Recommendation:

“That the 2011 Fee Schedule for Cooke Municipal Golf Course, as attached to the Report from the Golf Course Advisory Committee dated October 8, 2010, be approved.”

- 11.6 Report from Mayor J. Scarrow dated October 20, 2010, with respect to **Mayor and Councillors’ Travel Policy.** **100**

Recommendation: Receive as Information and File.

- 11.7 Report from City Manager dated October 20, 2010, with respect to **Retail Terminal Processing Agreement. (RPT#CM-10-33)** **105**

Recommendations:

- “1. That the Retail Terminal Processing Agreement between The City of Prince Albert and 101001843 Saskatchewan Ltd. be approved; and,***

- 2. ***That the Mayor and City Clerk be authorized to execute the Retail Terminal Processing Agreement between The City of Prince Albert and 101001843 Saskatchewan Ltd., for the provision of an Automated Teller Machine at the Prince Albert Municipal Airport, from the date of signing, for a period of five (5) years, and will automatically renew for three (3) years at the end of the initial term, and, at the end of each renewal, as outlined in Section 7 of the Agreement, as attached to the Report from the City Manager dated October 20, 2010.***

12. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

The Mayor will assume the Chair.

13. MAYOR & COUNCILLORS FORUM:

14. INQUIRIES:

15. INTRODUCTION & CONSIDERATION OF BYLAWS:

- 15.1 **Bylaw No. 36 of 2010, to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Lots 36 to 39, Block 4, Plan 101685551, from R5 – Multiple Unit Residential to C – Contract Zone. (1st Reading)**

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1st Reading:

“That Bylaw No. 36 of 2010 of 2010 be introduced and read a first time.”

16. UNFINISHED BUSINESS - BYLAWS:

17. GIVING NOTICE:

18. MOTIONS:

- 18.1 Councillor C. Ring's Motion that Councillor C. Ring be authorized to attend the Sustainable Suburbs Conference taking place in Toronto in December of 2010, with costs of the Conference to be paid for from the remaining funds in the respective 2010 Travel Budget Allocation with any over expenditures to be paid personally by Councillor C. Ring. 117

19. PUBLIC FORUM:

20. ADJOURNMENT: