

COUNCIL MINUTES:

OCTOBER 12, 2010

Minutes of a meeting of the Council of The City of Prince Albert held in the Council Chamber, City Hall, on the above date at 5:00 p.m.

1. CALL TO ORDER:

Mayor J. Scarrow called the meeting to order:

PRESENT: Mayor Jim Scarrow

Councillors: Charlene Miller
Greg Dionne
Jayne Remenda
Cheryl Ring
Martin Ring
L. Darren Whitehead
Ted Zurakowski

- AND -

Cliff Skauge, City Clerk
Robert Cotterill, City Manager
Ken Paskaruk, City Solicitor
Sherry Person, Assistant City Clerk
Colin Innes, Director of Public Works
Kiley Bear, Communications Manager
Joe Day, Director of Financial Services
Chris Cvik, Director of Corporate Services
Greg Zeeben, Director of Community Services
Les Karpluk, Director of Fire and Emergency Services
(Excused at 5:45 p.m.)
Joan Corneil, Director of Economic Development and
Planning

2. PRAYER:

Mayor J. Scarrow asked that all members stand and that the City Clerk offer the prayer.

3. SUBMISSION OF PECUNIARY INTEREST FORMS:

4. ADOPTION OF MINUTES:

0678. Moved by Councillor C. Ring, Seconded by
Councillor G. Dionne, AND RESOLVED:

That the Minutes of the Council Meeting held September 27, 2010, Special Council Meeting held September 20, 2010, and the Committee of the Whole Council Incamera Meeting held September 20, 2010, be taken as read and adopted.

5. APPROVAL OF AGENDA:

0679. Moved by Councillor J. Remenda, Seconded by
Councillor C. Miller, AND RESOLVED:

That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.

6. NOTICE OF PROCLAMATIONS:

6.1 SASKATCHEWAN LIBRARY WEEK – OCTOBER 18 – 25, 2010.

6.2 WASTE REDUCTION WEEK – OCTOBER 18 – 24, 2010.

7. PUBLIC HEARINGS & APPEALS:

- 7.1 Report from Planner 1 dated September 20, 2010, along with Public Notices dated September 18 and 25, 2010, all with respect to Zoning Bylaw Amendment and Development Permit Application – 333 – 15th Street North West – R6 – Restricted Residential to C – Contract Zone. (BYLAW NO. 29 OF 2010) (RPT#EDP-10-131)

0680. Moved by Councillor G. Dionne, Seconded by
Councillor M. Ring, AND RESOLVED:

That the Report from Planner 1 dated September 20, 2010, along with Public Notices dated September 18 and 25, 2010, all with respect to Zoning Bylaw Amendment and Development Permit Application – 333 – 15th Street North West – R6 – Restricted Residential to C – Contract Zone – Bylaw No. 29 of 2010, be received; and, that the following recommendations of the Planner 1, as contained therein, be approved:

- "1. That the Development Permit Application for Outdoor Storage of Automotive Vehicles and Recreation Vehicles, Indoor Storage of household items, and Catering Services at 333 – 15th Street North West, legally described as Parcels L and M, Plan No. BQ719, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit, on behalf of The City, subject to:
 - a. Approval of second and third readings of Bylaw No. 29 of 2010;
 - b. If the Applicant intends to install site lighting, it shall be designed in a manner which does not unduly interfere with neighboring properties or road right-of-ways;
 - c. A Sign Permit being obtained, if the Applicant intends to install free standing signage;
 - d. If the Applicant intends to hard surface with concrete or asphalt a Storm Water Management Plan must be submitted to the Public Works Department for approval;

- e. The Applicant shall landscape along the west property line to provide visual screening from the adjacent property and prior to commencing the landscaping a Landscape Plan is to be approved by the Community Services Department, and, shall include the size, type and location of the proposed plantings; and,
- f. The Applicant obtaining a Business License from the Economic Development and Planning Department;

- 2. That the Mayor and City Clerk be authorized to execute the Contract Zoning Agreement between The City and the property owner for a period of Ten (10) years commencing on the date the Agreement is signed;
- 3. That Bylaw No. 29 of 2010 receive second and third reading; and,
- 4. That consideration of Bylaw No. 29 of 2010 be laid on the table and brought up under the Order of Business "Unfinished Business – Bylaws".

7.2 Report from Planner 1 dated September 27, 2010, along with Public Notices dated September 25 and October 2, 2010, all with respect to Zoning Bylaw Amendment – Projections Over Yards for Landings, Wheelchair Ramps and Wheelchair Lifts. (BYLAW NO. 30 OF 2010) (RPT#EDP-10-149)

0681.

Moved by Councillor M. Ring, Seconded by
Councillor L.D. Whitehead, AND RESOLVED:

That the Report from Planner 1 dated September 27, 2010, along with Public Notices dated September 25 and October 2, 2010, all with respect to Zoning Bylaw Amendment – Projections Over Yards for Landings, Wheelchair Ramps and Wheelchair Lifts – Bylaw No. 30 of 2010, be received; and, that the following recommendations of the Planner 1, as contained therein, be approved:

- "1. That Bylaw No. 30 of 2010 receive second and third reading; and,

2. That consideration of Bylaw No. 30 of 2010 be laid on the table and brought up under the Order of Business "Unfinished Business – Bylaws".

8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

9. COMMUNICATIONS/PETITIONS PACKAGE:

0682. Moved by Councillor M. Ring, Seconded by
Councillor C. Miller,

That the Communications/Petitions Package Item Nos. 9.1 and 9.2 be referred, as indicated.

9.1 Media Releases:

- a. Traffic Detours due to Median Installations - September 22 – September 23, 2010 dated September 22, 2010.
- b. Minor Changes to the 15th Street Shuttle Route dated September 22, 2010.
- c. Asphalt Work on 28th Street West dated September 24, 2010.
- d. Province Expands City's Application for Disaster Assistance from July 2nd Storm to Include Plow Wind dated September 27, 2010.
- e. 15th Street East Traffic Restricted Wednesday September 29, 2010 dated September 28, 2010.
- f. Nominations Now Open for Heritage Awards dated September 29, 2010.
- g. Lane Closures on 2nd Avenue West dated October 1, 2010.
- h. Terry Fox Award – Nominations being Accepted dated October 5, 2010.
- i. 2011 Community Grant Program dated October 5, 2010.
- j. Restricted Access at 6th Avenue East between 15th and 14th Streets dated October 6, 2010.

- k. Civic Services and Facilities Schedules During Thanksgiving Holiday dated October 6, 2010.

That the Media Releases with respect to Traffic Detours due to Median Installations - September 22 – September 23, 2010 dated September 22, 2010; Minor Changes to the 15th Street Shuttle Route dated September 22, 2010; Asphalt Work on 28th Street West dated September 24, 2010; Province Expands City's Application for Disaster Assistance from July 2nd Storm to Include Plow Wind dated September 27, 2010; 15th Street East Traffic Restricted Wednesday September 29, 2010 dated September 28, 2010; Nominations Now Open for Heritage Awards dated September 29, 2010; Lane Closures on 2nd Avenue West dated October 1, 2010; Terry Fox Award – Nominations being Accepted dated October 5, 2010; 2011 Community Grant Program dated October 5, 2010; Restricted Access at 6th Avenue East between 15th and 14th Streets dated October 6, 2010; and, Civic Services and Facilities Schedules During Thanksgiving Holiday dated October 6, 2010, be received as information and filed.

- 9.2 Correspondence from General Manager, Prince Albert Icehawks Junior Hockey Club, dated September 24, 2010, requesting that The City reconsider the Marketing Rights at the Kinsmen Arena.

0683. Moved by Councillor G. Dionne, Seconded by
Councillor C. Miller, AND RESOLVED:

That the Correspondence from General Manager, Prince Albert Icehawks Junior Hockey Club, dated September 24, 2010, requesting that The City reconsider the Marketing Rights at the Kinsmen Arena be received and referred to the Community Services Department.

0684. Moved by Councillor M. Ring, Seconded by
Councillor C. Miller, AND RESOLVED:

That the Communications/Petitions Package Item Nos. 9.1 and 9.2 be referred, as indicated.

0685. Moved by Councillor M. Ring, Seconded by
Councillor G. Dionne, AND RESOLVED:

That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.

COUNCIL WENT INTO COMMITTEE OF THE WHOLE:
Councillor L.D. Whitehead assumed the Chair at 5:12 p.m.

10. CONSENT AGENDA:

- 10.1 Report from City Clerk dated September 29, 2010, with respect to Board and Committee Advertising. (RPT#CORP-CLK-10-21)

That the Report from City Clerk dated September 29, 2010, with respect to Board and Committee Advertising be received as information and filed.

- 10.2 Report from Chief Clerk dated September 28, 2010, with respect to Account List No. 17 of 2010 in the amount of \$2,489,003.20. (RPT#FIN-CC-10-18)

That the Report from Chief Clerk dated September 28, 2010, with respect to Account List No. 17 of 2010 in the amount of \$2,489,003.20 be received as information and filed.

- 10.3 Report from Development Appeals Board dated September 23, 2010, with respect to Notice of Decision - Appeal No. 5 of 2010 – 7 Gillingham Crescent.

That the Report from Development Appeals Board dated September 23, 2010, with respect to Notice of Decision - Appeal No. 5 of 2010 – 7 Gillingham Crescent be received as information and filed.

0686. Moved by Councillor G. Dionne, AND RESOLVED:

That the Consent Agenda Item Nos. 10.1 to 10.3 and the recommendations contained therein be approved, as indicated.

11. REPORTS OF ADMINISTRATION & COMMITTEES:

11.1 Report from Executive Assistant dated September 21, 2010, with respect to Council Issue Tracking. (RPT#CM-10-31)

0687. Moved by Councillor M. Ring, AND RESOLVED:

That the Report from Executive Assistant dated September 21, 2010, with respect to Council Issue Tracking be received; and, that the following recommendations of the Executive Committee, be approved:

1. That the list of Overdue Issues be received as information and filed; and,
2. That all Council Inquiries and Motions resulting from a Notice of Motion, from previous members of Council, be removed from the Council Issue Tracking System, with the exception of the Landscaping and Maintenance of Right-of-Ways Motion established by Council Resolution No. 0517 dated July 20, 2009.

11.2 Report from City Clerk dated September 28, 2010, with respect to Deputy Mayor Appointments. (RPT#CORP-CLK-10-18)

0688. Moved by Councillor C. Ring, AND RESOLVED:

That the Report from City Clerk dated September 28, 2010, with respect to Deputy Mayor Appointments be received; and, that the following recommendation of the City Clerk, as contained therein, be approved:

"That members of Council be appointed for Deputy Mayor duties from November 1, 2010 to October 31, 2011, as follows:

November 1, 2010 – December 15, 2010	Councillor G. Dionne
December 16, 2010 – January 31, 2011	Councillor L. Atkinson
February 1, 2011 – March 15, 2011	Councillor L.D. Whitehead
March 16, 2011 – April 30, 2011	Councillor C. Ring
May 1, 2011 – June 15, 2011	Councillor J. Remenda
June 16, 2011 – July 31, 2011	Councillor T. Zurakowski
August 1, 2011 – September 15, 2011	Councillor C. Miller
September 16, 2011 – October 31, 2011	Councillor M. Ring."

- 11.3 Report from Transportation Project Manager dated September 14, 2010, with respect to Northern Lights Casino Pow-Wow Parade. (RPT#PW-10-86)

0689. Moved by Councillor J. Remenda, AND RESOLVED:

That the Report from Transportation Project Manager dated September 14, 2010, with respect to Northern Lights Casino Pow-Wow Parade be received; and, that the following recommendation of the Transportation Project Manager, as contained therein, be approved:

"That the Northern Lights Casino be notified of the requirement to contact The City to discuss parade routing prior to August 1, 2011, for the 2011 Northern Lights Casino Pow-Wow Parade."

- 11.4 Report from Planner 1 dated September 20, 2010, with respect to Zoning Bylaw Amendment – 1204 – 3rd Avenue West – R5 – Multiple Unit Dwelling to C5 – Neighbourhood Commercial. (BYLAW NO. 33 OF 2010 – 1ST Reading) (RPT#EDP-10-140)

0690. Moved by Mayor J. Scarrow, AND RESOLVED:

That the Report from Planner 1 dated September 20, 2010, with respect to Zoning Bylaw Amendment – 1204 – 3rd Avenue West – R5 – Multiple Unit Dwelling to C5 – Neighbourhood Commercial – Bylaw No. 33 of 2010, be received; and, that the following recommendations of the Planner 1, as contained therein, be approved:

- "1. That Bylaw No. 33 of 2010 be given first reading;
2. That Administration be authorized to undertake Public Notification to hold a Public Hearing, in accordance with the provisions of Section 207 of The Planning and Development Act, 2007; and,
3. That consideration of Bylaw No. 33 of 2010 be laid on the table and brought up under the Order of Business "Introduction and Consideration of Bylaws"."

- 11.5 Report from Planning Technician dated September 23, 2010, with respect to Plan of Survey for Lot Consolidation. (RPT#EDP-10-146)

0691. Moved by Councillor C. Ring, AND RESOLVED:

That the Report from Planning Technician dated September 23, 2010, with respect to Plan of Survey for Lot Consolidation be received; and, that the following recommendations of the Planning Technician, as contained therein, be approved:

- "1. That the Subdivision Application for the lands, legally described as Lots 51 to 53, Block 7, Plan No. E; Lots 66 to 69, Block 7, Plan No. 101359199; and, Lot 83, Block 7, Plan No. 101359302, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Application, on behalf of The City; and,
2. That the Mayor and City Clerk be authorized to execute the Plan of Survey, and any other related documents, on behalf of The City, once prepared."

- 11.6 Report from Senior Payroll Officer dated September 22, 2010, with respect to Request for Proposal No. 110 of 2010 - Group Insurance Consultant. (RPT#FIN-10-53)

0692. Moved by Councillor M. Ring, AND RESOLVED:

That the Report from Senior Payroll Officer dated September 22, 2010, with respect to Request for Proposal No. 110 of 2010 - Group Insurance Consultant be received; and, that the following recommendations of the Senior Payroll Officer, as contained therein, be approved:

- "1. That Request for Proposal No. 110 of 2010 for Group Insurance Consulting Services be awarded to Morneau Sobeco Consulting for the term of five (5) years, for the period from October 12, 2010 to October 11, 2015, with an option for a two (2) year extension; and, that the Consultant be immediately mandated to negotiate the annual renewal of The City of Prince Albert's Group Benefit Programs; and,

2. That the Mayor and City Clerk be authorized to execute any necessary Agreement(s), on behalf of The City, once prepared."

11.7 Report from City Assessor dated September 24, 2010, with respect to Tax Penalty Write-Off - 634 – 19th Street West. (RPT#FIN-10-54)

0693. Moved by Councillor J. Remenda, AND RESOLVED:

That the Report from City Assessor dated September 24, 2010, with respect to Tax Penalty Write-Off - 634 – 19th Street West be received; and, that the following recommendation of the City Assessor, as contained therein, be approved:

"That the write-off of tax penalties, in the amount \$479.52, that have accumulated against the residence at 634 – 19th Street West, due to a clerical error in not changing ownership information, be approved."

11.8 Report from City Assessor dated September 25, 2010, along with Report from Director of Financial Services dated October 5, 2010, both with respect to Exemption Agreement – High Noon Optimist Centre Inc. (RPT#FIN-10-55 and RPT#FIN-10-56)

0694. Moved by Councillor T. Zurakowski, AND RESOLVED:

That the Report from City Assessor dated September 25, 2010, along with Report from Director of Financial Services dated October 5, 2010, both with respect to Exemption Agreement – High Noon Optimist Centre Inc. be received; and, that the following recommendations of the City Assessor, as contained therein, be approved:

- "1. That a five (5) year Tax Exemption Agreement between The City of Prince Albert and the Prince Albert High Noon Optimist Center Inc., for the tax years 2011 to 2015, be approved, subject to receiving approval from the other taxing authorities indicating agreement and approval to the exemptions; and,
2. That the Mayor and City Clerk be authorized to execute the Tax Exemption Agreement(s), on behalf of The City, once prepared."

- 11.9 Report from Mechanical and Building Maintenance Manager dated October 7, 2010, with respect to Tender No. 130 of 2010 – Airport Maintenance Garage Addition. (RPT#PW-10-91) (PRESENTED AT MEETING)

0695. Moved by Mayor J. Scarrow, AND RESOLVED:

That the Report from Mechanical and Building Maintenance Manager dated October 7, 2010, with respect to Tender No. 130 of 2010 – Airport Maintenance Garage Addition be received; and, that the following recommendations of the Mechanical and Building Maintenance Manager, as contained therein, be approved:

- "1. That Tender No. 130 of 2010 - Airport Maintenance Garage Addition Phase 1 be awarded to RNF Ventures Ltd., in the amount of \$289,723, plus Goods and Services Tax, including the unsolicited option for the deletion of the steel studs behind the liner panel;
2. That Phase 1 and Phase 2 of the Airport Maintenance Garage Addition Project be funded as follows:
 - a. \$232,374 - from 8-2-50061-606 Maintenance Garage Expansion;
 - b. \$119,580 - from 8-2-50045-606 Airside Field Electric Roof;
 - c. \$12,769 - included as a 2011 Capital Budget Item; and,
 - d. \$364,723 – Total projected Costs for Phase 1 and Phase 2; and,
3. That the Mayor and City Clerk be authorized to execute any necessary Agreement(s), on behalf of The City."

12. UNFINISHED BUSINESS:

0696. Moved by Councillor G. Dionne, AND RESOLVED:

That this Committee rise and report.

Mayor J. Scarrow resumed the Chair at 5:31 p.m.

0697. Moved by Councillor L.D. Whitehead, Seconded by
Councillor G. Dionne, AND RESOLVED:

That the Report of the Committee of the Whole be adopted.

13. MAYOR & COUNCILLORS FORUM:

14. INQUIRIES:

Councillor G. Dionne to the Director of Economic Development and Planning.

"What kind of Agreement does The City have with the Developers of the Townhouses being constructed at 20th Street West and 2nd Avenue, with respect to the original trees remaining as a buffer."

The Director of Economic Development and Planning, in responding to the Inquiry, advised that the request would be reviewed.

0698. Moved by Councillor G. Dionne, Seconded by
Councillor T. Zurakowski, AND RESOLVED:

That Administration provide a report regarding the details of the Agreement The City has with the Developers of the Townhouses at 20th Street West and 2nd Avenue, with respect to the original trees remaining as a buffer.

Councillor C. Ring to the Director of Community Services.

"Can the empty lots that are overgrown with weeds behind the new Condo/Townhouses on Muzzy Drive be cleaned up."

Councillor C. Ring to the Director of Public Works.

"Can the back alley between 21st and 22nd Streets East be repaired."

Councillor C. Ring to the Director of Public Works.

"Could the sidewalk on the north side of Branion Drive between the residences at 672 and 682 be reviewed due to the depressed and tilted portions and advise if the area qualifies for repairs."

Councillor C. Ring to the Director of Public Works.

"Could the sidewalk in front of 1115 Knox Place be reviewed as it is broken and starting to heave."

Councillor C. Ring to the Director of Public Works.

"Could we request that the owners of the 7-11 at 6th Avenue East and Branion Drive remove the water in the south east corner of their Parking Lot."

Councillor L.D. Whitehead to the Director of Public Works.

"Can the installation of arrows on the lights at the intersection of 28th Street and Central Avenue be considered during the upcoming Budget deliberations."

Councillor C. Miller to the Director of Public Works.

"What is the status of the request regarding the No Parking Zone at Westview School."

The Director of Public Works, in responding to the Inquiry, indicated the report will be on the next Executive Committee Agenda for consideration.

Councillor T. Zurakowski to the Director of Public Works.

"Can we improve the safety/lighting in the Walkway between 6th Avenue West and 6A Avenue West on 27th Street."

Councillor T. Zurakowski to the Director of Public Works.

"Can the rear lane between 65 – 11th Street East and Wesley United Church be graded and graveled."

Councillor L.D. Whitehead to the Director of Public Works.

"Can we look at options to improve the Crosswalk between the Carlton Comprehensive High School and Carlton Court Plaza for safety."

15. INTRODUCTION & CONSIDERATION OF BYLAWS:

- 15.1 Bylaw No. 33 of 2010, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone 1204 – 3rd Avenue West from R5 – Multiple Unit Residential to C5 – Neighbourhood Commercial.

0699. Moved by Councillor M. Ring, Seconded by
Councillor G. Dionne, AND RESOLVED:

That Bylaw No. 33 of 2010 be introduced and read a first time.

FIRST READING OF BYLAW

16. UNFINISHED BUSINESS - BYLAWS:

- 16.1 Bylaw No. 29 of 2010, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone Parcels L and M, Plan No. BQ719, excepting the most westerly 3.048 meters in perpendicular width throughout Parcel L, from R6 - Restricted Residential to C -Contract Zone.

16.2 Bylaw No. 30 of 2010, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to amend Section 6.12, to allow Projections Over Yards for Landings, Wheelchair Ramps and Lifts, and Section 33 – Glossary.

0700. Moved by Councillor G. Dionne, Seconded by
Councillor M. Ring, AND RESOLVED:

That Bylaw Nos. 29 and 30 of 2010 be read a second time.

SECOND READING OF BYLAW

0701. Moved by Councillor G. Dionne, Seconded by
Councillor M. Ring, AND RESOLVED:

That Bylaw Nos. 29 and 30 of 2010 be read a third time and passed; and, that Bylaw Nos. 29 and 30 of 2010 be now adopted, sealed and signed by the Mayor and City Clerk.

THIRD READING OF BYLAW

17. GIVING NOTICE:

17.1 Councillor C. Ring served the following Notice of Motion upon members of Council for consideration at the next City Council meeting.

"That Councillor C. Ring be authorized to attend the Sustainable Suburbs Conference taking place in Toronto in December of 2010, with costs for the Conference to be paid for from the remaining funds in the respective 2010 Travel Budget Allocation with any over expenditures to be paid personally by Councillor C. Ring."

18. MOTIONS:

- 18.1 Mayor J. Scarrow's Motion that the property along the southside of 15th Street East, legally described as Block 102, Plan No. 00PA19030, in front of Saskatchewan Institute of Applied Science and Technology, be rezoned from Commercial/Industrial to Park, to maintain and create a natural green space/park.

Councillor L.D. Whitehead assumed the Chair at 5:54 p.m.

0702. Moved by Mayor J. Scarrow, Seconded by
Councillor M. Ring, AND RESOLVED:


That the property along the southside of 15th Street East, in front of Saskatchewan Institute of Applied Science and Technology, legally described as Block 102, Plan No. 00PA19030, be rezoned from Commercial/Industrial to Park, to maintain and create a natural green space/park.

Mayor J. Scarrow resumed the Chair at 6:01 p.m.

19. ADJOURNMENT – 6:03 P.M.:

0703. Moved by Councillor L.D. Whitehead, Seconded by
Councillor M. Ring, AND RESOLVED:

That this Council do now adjourn.


MAYOR J. SCARROW


CITY CLERK

MINUTES ADOPTED THIS 25TH DAY OF OCTOBER, A.D. 2010