

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**TUESDAY,**  
**OCTOBER 12, 2010**

**5:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

Items that were not forwarded in the Agenda Package of September 30, 2010, and Supplementary Agenda No. 1 Package of October 7, 2010, are indicated with a symbol (▶) at the beginning of each number.

**1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. SUBMISSION OF PECUNIARY INTEREST FORMS:**

**4. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held September 27, 2010, Special Council Meeting held September 20, 2010, and the Committee of the Whole Council Incamera Meeting held September 20, 2010, be taken as read and adopted.

**5. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its October 4, 2010 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

***“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**6. NOTICE OF PROCLAMATIONS:**

6.1 SASKATCHEWAN LIBRARY WEEK – OCTOBER 18 – 25, 2010.

6.2 WASTE REDUCTION WEEK – OCTOBER 18 – 24, 2010.

**7. PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	<b>Page No.</b>
7.1 Report from Planner 1 dated September 20, 2010, along with the following, all with respect to <b>Zoning Bylaw Amendment and Development Permit Application – 333 – 15<sup>th</sup> Street North West – R6 – Restricted Residential to C – Contract Zone. (BYLAW NO. 29 OF 2010) (RPT#EDP-10-131)</b>	<b>50</b>
• Public Notice dated September 18, 2010.	<b>60</b>
• Public Notice dated September 25, 2010.	<b>61</b>

***Recommendations:***

***“1. That the Development Permit Application for Outdoor Storage of Automotive Vehicles and Recreation Vehicles, Indoor Storage of household items, and Catering Services at 333 – 15<sup>th</sup> Street***

**North West, legally described as Parcels L and M, Plan No. BQ719, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit, on behalf of The City, subject to:**

- a. **Approval of second and third readings of Bylaw No. 29 of 2010;**
  - b. **If the Applicant intends to install site lighting, it shall be designed in a manner which does not unduly interfere with neighboring properties or road right-of-ways;**
  - c. **A Sign Permit being obtained, if the Applicant intends to install free standing signage;**
  - d. **If the Applicant intends to hard surface with concrete or asphalt a Storm Water Management Plan must be submitted to the Public Works Department for approval;**
  - e. **The Applicant shall landscape along the west property line to provide visual screening from the adjacent property and prior to commencing the landscaping a Landscape Plan is to be approved by the Community Services Department and shall include the size, type and location of the proposed plantings; and,**
  - f. **The Applicant obtaining a Business License from the Economic Development and Planning Department;**
2. **That the Mayor and City Clerk be authorized to execute the Contract Zoning Agreement between The City and the property owner for a period of Ten (10) years commencing on the date the Agreement is signed; and,**
  3. **That consideration of Bylaw No. 29 of 2010 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.**

- 7.2 Report from Planner 1 dated September 27, 2010, along with the following, all with respect to **Zoning Bylaw Amendment – Projections Over Yards for Landings, Wheelchair Ramps and Wheelchair Lifts. (BYLAW NO. 30 OF 2010) (RPT#EDP-10-149)** **75**
- Public Notice dated September 25, 2010. **81**
  - Public Notice dated October 2, 2010. **118**

**Recommendations:**

- “1. That Bylaw No. 30 of 2010 receive second and third reading; and,**
- 2. That consideration of Bylaw No. 30 of 2010 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”**

**8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

No presentations or delegations have been registered at this time.

**9. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

**“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)**  
  
*Matters will be debated and referred.*  
  
**“That the Communications/Petitions Package Items be referred, as indicated.”**

9.1 **Media Releases:**

- |    |  |            |
|----|--|------------|
| a. | <b>Traffic Detours due to Median Installations - September 22 – September 23, 2010</b> dated September 22, 2010.                                 | <b>1</b>   |
| b. | <b>Minor Changes to the 15<sup>th</sup> Street Shuttle Route</b> dated September 22, 2010.   | <b>2</b>   |
| c. | <b>Asphalt Work on 28<sup>th</sup> Street West</b> dated September 24, 2010.   | <b>3</b>   |
| d. | <b>Province Expands City's Application for Disaster Assistance from July 2<sup>nd</sup> Storm to Include Plow Wind</b> dated September 27, 2010. | <b>4</b>   |
| e. | <b>15<sup>th</sup> Street East Traffic Restricted Wednesday September 29, 2010</b> dated September 28, 2010.                                     | <b>5</b>   |
| f. | <b>Nominations Now Open for Heritage Awards</b> dated September 29, 2010.  | <b>6</b>   |
| g. | <b>Lane Closures on 2<sup>nd</sup> Avenue West</b> dated October 1, 2010.  | <b>119</b> |
| h. | <b>Terry Fox Award – Nominations being Accepted</b> dated October 5, 2010.   | <b>120</b> |
| i. | <b>2011 Community Grant Program</b> dated October 5, 2010.   | <b>121</b> |
| j. | <b>Restricted Access at 6<sup>th</sup> Avenue East between 15<sup>th</sup> and 14<sup>th</sup> Streets</b> dated October 6, 2010.                | <b>122</b> |
| k. | <b>Civic Services and Facilities Schedules During Thanksgiving Holiday</b> dated October 6, 2010.  | <b>123</b> |

***Suggested Disposition: Receive as Information and File.***

- 9.2 Correspondence from General Manager, Prince Albert Icehawks Junior Hockey Club, dated September 24, 2010, **requesting that The City reconsider the Marketing Rights at the Kinsmen Arena.** **125**

***Suggested Disposition: Refer to Community Services.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

**10. CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 10.1 Report from City Clerk dated September 29, 2010, with respect to **Board and Committee Advertising. (RPT#CORP-CLK-10-21)** **7**

***Recommendation: Receive as Information and File.***

- 10.2 Report from Chief Clerk dated September 28, 2010, with respect to **Account List No. 17 of 2010 in the amount of \$2,489,003.20. (RPT#FIN-CC-10-18)** **15**

***Recommendation: Receive as Information and File.***

- 10.3 Report from Development Appeals Board dated September 23, 2010, with respect to **Notice of Decision - Appeal No. 5 of 2010 – 7 Gillingham Crescent.** **26**

***Recommendation: Receive as Information and File.***

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

## **11. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 11.1 Report from Executive Assistant dated September 21, 2010, with respect to **Council Issue Tracking. (RPT#CM-10-31)** **34**

***Executive Committee Recommendations:***

- “1. That the list of Overdue Issues be received as information and filed; and,***
- 2. That all Council Inquiries and Motions resulting from a Notice of Motion, from previous members of Council, be removed from the Council Issue Tracking System, with the exception of the Landscaping and Maintenance of Right-of-Ways Motion established by Council Resolution No. 0517 dated July 20, 2009.”***

- 11.2 Report from City Clerk dated September 28, 2010, with respect to **Deputy Mayor Appointments. (RPT#CORP-CLK-10-18)** 44

**Recommendation:**

***“That members of Council be appointed for Deputy Mayor duties from November 1, 2010 to October 31, 2011, as follows:***

<i>November 1, 2010 – December 15, 2010</i>	<i>Councillor G. Dionne</i>
<i>December 16, 2010 – January 31, 2011</i>	<i>Councillor L. Atkinson</i>
<i>February 1, 2011 – March 15, 2011</i>	<i>Councillor L.D. Whitehead</i>
<i>March 16, 2011 – April 30, 2011</i>	<i>Councillor C. Ring</i>
<i>May 1, 2011 – June 15, 2011</i>	<i>Councillor J. Remenda</i>
<i>June 16, 2011 – July 31, 2011</i>	<i>Councillor T. Zurakowski</i>
<i>August 1, 2011 – September 15, 2011</i>	<i>Councillor C. Miller</i>
<i>September 16, 2011 – October 31, 2011</i>	<i>Councillor M. Ring.”</i>

- 11.3 Report from Transportation Project Manager dated September 14, 2010, with respect to **Northern Lights Casino Pow-Wow Parade. (RPT#PW-10-86)** 47

**Recommendation:**

***“That the Northern Lights Casino be notified of the requirement to contact The City to discuss parade routing prior to August 1, 2011, for the 2011 Northern Lights Casino Pow-Wow Parade.”***

- 11.4 Report from Planner 1 dated September 20, 2010, with respect to **Zoning Bylaw Amendment – 1204 – 3<sup>rd</sup> Avenue West – R5 – Multiple Unit Dwelling to C5 – Neighbourhood Commercial. (BYLAW NO. 33 OF 2010 – 1<sup>ST</sup> Reading) (RPT#EDP-10-140)** 62

***Public Hearing: November 8, 2010.***

**Recommendations:**

- “1. That Bylaw No. 33 of 2010 be given first reading;**
- 2. That Administration be authorized to undertake Public Notification to hold a Public Hearing, in accordance with the provisions of Section 207 of The Planning and Development Act, 2007; and,**

3. That consideration of Bylaw No. 33 of 2010 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”

- 11.5 Report from Planning Technician dated September 23, 2010, with respect to **Plan of Survey for Lot Consolidation. (RPT#EDP-10-146)** 70

***Recommendations:***

- “1. ***That the Subdivision Application for the lands, legally described as Lots 51 to 53, Block 7, Plan No. E; Lots 66 to 69, Block 7, Plan No. 101359199; and, Lot 83, Block 7, Plan No. 101359302, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Application, on behalf of The City; and,***
2. ***That the Mayor and City Clerk be authorized to execute the Plan of Survey, and any other related documents, on behalf of The City, once prepared.”***

- 11.6 Report from Senior Payroll Officer dated September 22, 2010, with respect to **Request for Proposal No. 110 of 2010 - Group Insurance Consultant. (RPT#FIN-10-53)** 82

***Recommendations:***

- “1. ***That Request for Proposal No. 110 of 2010 for Group Insurance Consulting Services be awarded to Morneau Sobeco Consulting for the term of five (5) years, for the period from October 12, 2010 to October 11, 2015, with an option for a two (2) year extension; and, that the Consultant be immediately mandated to negotiate the annual renewal of The City of Prince Albert’s Group Benefit Programs; and,***
2. ***That the Mayor and City Clerk be authorized to execute any necessary Agreement(s), on behalf of The City, once prepared.”***

- 11.7 Report from City Assessor dated September 24, 2010, with respect to **Tax Penalty Write-Off - 634 – 19<sup>th</sup> Street West. (RPT#FIN-10-54)** **90**

***Recommendation:***

***“That the write-off of tax penalties, in the amount \$479.52, that have accumulated against the residence at 634 – 19<sup>th</sup> Street West, due to a clerical error in not changing ownership information, be approved.”***

- 11.8 Report from City Assessor dated September 25, 2010, along with the following, both with respect to **Exemption Agreement – High Noon Optimist Centre Inc. (RPT#FIN-10-55)** **94**

- Report from Director of Financial Services dated October 5, 2010. **(RPT#FIN-10-56)** **126**

***Recommendations:***

- “1. That a five (5) year Tax Exemption Agreement between The City of Prince Albert and the Prince Albert High Noon Optimist Center Inc., for the tax years 2011 to 2015, be approved, subject to receiving approval from the other taxing authorities indicating agreement and approval to the exemptions; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Tax Exemption Agreement(s), on behalf of The City, once prepared.”***

- 11.9 Report from Mechanical and Building Maintenance Manager dated October 7, 2010, with respect to **Tender No. 130 of 2010 – Airport Maintenance Garage Addition. (RPT#PW-10-91)** **129**

**Recommendations:**

- “1. That Tender No. 130 of 2010 - Airport Maintenance Garage Addition Phase 1 be awarded to RNF Ventures Ltd., in the amount of \$289,723, plus Goods and Services Tax, including the unsolicited option for the deletion of the steel studs behind the liner panel; and,**
- 2. That Phase 1 and Phase 2 of the Airport Maintenance Garage Addition Project be funded as follows:**
  - a. \$232,374 - from 8-2-50061-606 Maintenance Garage Expansion;**
  - b. \$119,580 - from 8-2-50045-606 Airside Field Electric Roof;**
  - c. \$12,769 - included as a 2011 Capital Budget Item; and,**
  - d. \$364,723 – Total projected Costs for Phase 1 and Phase 2.”**

**12. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

***“That this Committee rise and report.”***

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

***“That the Report of the Committee of the Whole be adopted.”***

*The Mayor will assume the Chair.*

**13. MAYOR & COUNCILLORS FORUM:**

**14. INQUIRIES:**

**15. INTRODUCTION & CONSIDERATION OF BYLAWS:**

- 15.1 Bylaw No. 33 of 2010, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone 1204 – 3<sup>rd</sup> Avenue West from R5 – Multiple Unit Residential to C5 – Neighbourhood Commercial. (1<sup>st</sup> Reading) 68

1<sup>st</sup> Reading:

***“That Bylaw No. 33 of 2010 be introduced and read a first time.”***

**16. UNFINISHED BUSINESS - BYLAWS:**

- 16.1 Bylaw No. 29 of 2010, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Parcels L and M, Plan No. BQ719, excepting the most westerly 3.048 meters in perpendicular width throughout Parcel L, from R6 - Restricted Residential to C -Contract Zone. (2<sup>nd</sup> and 3<sup>rd</sup> Reading) 58

- 16.2 **Bylaw No. 30 of 2010, a Bylaw to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to amend Section 6.12, to allow Projections Over Yards for Landings, Wheelchair Ramps and Lifts, and Section 33 – Glossary. (2<sup>nd</sup> and 3<sup>rd</sup> Reading)** **79**

2<sup>nd</sup> Reading:

*“That Bylaw Nos. 29 and 30 of 2010, be now read a second time.”*

3<sup>rd</sup> Reading:

*“That Bylaw Nos. 29 and 30 of 2010, be read a third time and passed; and, that Bylaw Nos. 29 and 30 of 2010, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**17. GIVING NOTICE:**

**18. MOTIONS:**

- 18.1 **Mayor J. Scarrow’s Motion that the property along the southside of 15<sup>th</sup> Street East, legally described as Block 102, Plan No. 00PA19030, in front of Saskatchewan Institute of Applied Science and Technology, be rezoned from Commercial/Industrial to Park, to maintain and create a natural green space/park.** **128**

**19. ADJOURNMENT:**