

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
SEPTEMBER 27, 2010

5:00 P.M.

COUNCIL CHAMBER
CITY HALL

Items that were not forwarded in the Agenda Package of September 16, 2010 and Supplementary Agenda No. 1 of September 23, 2010, are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. SUBMISSION OF PECUNIARY INTEREST FORMS:

4. ADOPTION OF MINUTES:

Minutes of the Council Meeting held September 13, 2010, Special Council Meeting held September 7, 2010 and the Committee of the Whole Council Incamera Meeting held September 7, 2010, be taken as read and adopted.

5. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its September 20, 2010 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

6. NOTICE OF PROCLAMATIONS:

- 6.1 OLDER PERSONS DAY – OCTOBER 1, 2010.
- 6.2 HOMELESSNESS ACTION WEEK – OCTOBER 10 – 16, 2010.
- 6.3 NATIONAL VETERINARY TECHNICIAN WEEK – OCTOBER 10 – 16, 2010.
- 6.4 BREAST CANCER AWARENESS MONTH – OCTOBER, 2010.
- ▶ 6.5 FIRE PREVENTION WEEK – OCTOBER 3 – 9, 2010.

7. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

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- 7.1 Report from Planner 1 dated September 7, 2010, with respect to **Development Permit Application – Community Shopping Center – 210 – 15th Street West. (RPT#EDP-10-127)**

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Recommendation:

“That the Development Permit Application for a Community Shopping Center at 210 - 15th Street West, legally described as Lot A, Block 8, Plan No. CY3072, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit, on behalf of The City, subject to the following conditions:

- 1. The Applicant obtaining a Building Permit and required Municipal Fire/Building Safety Inspections to ensure the development meets necessary Fire/Building Safety Code requirements, subject to the following conditions:***
 - a. If the Applicant intends to use the lane for access, as indicated on the submitted site plan, then the Applicant shall submit a revised site plan for approval, which identifies the lane, along the west property line, as being paved from 15th Street West to the northerly property line, and that this work shall be done to The City of Prince Albert standards and to the satisfaction of the Director of Public Works;***
 - b. The crossing location on 2nd Avenue West shall be delineated by new curbing, from property line to the 2nd Avenue West curbing, which shall be a rolled curb to provide barrier free access to the public sidewalk and be parallel to 2nd Avenue West from the east property line, and the maximum width of this crossing shall be***

- 6.096 meters, and, that the Applicant shall submit a revised site plan for approval, which identifies the changes in curbing and crossing width;**
- c. The Applicant being responsible for replacing the old crossings which are the two existing crossings along 15th Street West that are no longer being utilized, to The City of Prince Albert's sidewalk and curbing standards, and the Applicant shall submit a revised site plan for approval, which indicates the replacement of the crossings, and, that the Applicant be advised that the Public Works Department is open to considering temporary construction methods for the crossing replacements, as future road improvements are planned at this intersection; and,**
 - d. The Applicant submitting a letter from a professional engineer providing evidence that the existing municipal services will be adequate in sizing to accommodate the proposed increase in units;**
- 2. If the Applicant intends to sell the newly created units as condominiums it will be necessary to install separate water meters and shut off valves for each unit;**
 - 3. If the Applicant intends to install new free standing signage or fascia signage it will be necessary to contact the Economic Development and Planning Department to determine if a sign permit is required;**
 - 4. The Applicant ensuring the existing fire hydrant along 15th Street West is protected from vehicle parking and the curbing identified on the submitted site plan may address this issue, however if vehicle encroachment can still interfere with the hydrant, further precast concrete bumpers or bollards shall be installed;**

5. ***The Applicant shall sign the crossing on 2nd Avenue West to inform vehicle traffic, within the parking lot, that this crossing shall not be used as an exit;***
6. ***The Applicant developing the subject property in accordance with the approved site plan and required modifications as set out in the Resolution, and, that any modifications to this plan shall require approval from the Economic Development and Planning Department;***
7. ***The Applicant ensuring that the planting of spruce trees, as shown on the submitted site plan, do not create sight line issues now, or when the trees have reached maturity; and,***
8. ***The Applicant obtaining new Development Permit approvals for any proposed use, which is different from the existing use on the property, which is a Restaurant, for the newly created units.”***

7.2 Report from Planner 1 dated September 8, 2010, with respect to **Development Permit Application – Community Shopping Center – 195 - 17th Street West. (RPT#EDP-10-126)**

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Recommendation:

“That the Development Permit Application for a Community Shopping Center at 195 – 17th Street West, legally described as Lots 49 – 55, Block 15, Plan No. 99PA23055 be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to the following conditions:

1. ***The Applicant obtaining a Building Permit and required Municipal Fire/Building Safety Inspections to ensure the development meets necessary Fire/Building Safety Code requirements;***
2. ***If the Applicant intends to sell the newly created units as condominiums, it will be necessary to install separate water meters and shut off valves for each unit;***

3. ***The Applicant developing the subject property in accordance with the approved site plan, and any modifications to this plan shall require approval from the Economic Development and Planning Department; and,***
4. ***The Applicant receiving new Development Permit approvals for any proposed use within newly created units.”***

7.3 Report from Planner 1 dated September 16, 2010, with respect to **Development Permit Application – Addition to Public/Quasi-Public Building – 3100 Dunn Drive. (RPT#EDP-10-138)**

238

Recommendation:

“That the Development Permit Application for an Addition to a Public/Quasi-Public Building at 3100 Dunn Drive, legally described as Parcel MR6, Plan No. 80PA17588, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit, on behalf of The City, subject to the following conditions:

1. ***The Applicant obtaining a Building Permit and required Municipal Fire/Building Safety Inspections to ensure the development meets necessary Fire/Building Safety code requirements; and,***
2. ***The Applicant providing the Public Works Department a Storm Water Management Plan, with geodetic elevations, which demonstrates that all hard surface runoff created by the addition will be retained onsite.”***

- 7.4 Report from Planner 1 dated September 20, 2010, with respect to **Development Permit Application – Restaurant – 2387 – 10th Avenue West. (RPT#EDP-10-139)** **246**

Recommendation:

“That the Development Permit Application for a Restaurant at 2387 – 10th Avenue West, legally described as Parcel H, Plan No. 101921622, Extension 0, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit, on behalf of The City, subject to the following conditions:

- 1. The Applicant obtaining a Building Permit and required Health and Municipal Fire/Building Safety Inspections to ensure the development meets the necessary Health and Fire/Building Safety Code requirements;***
- 2. The Applicant obtaining a Business License from the Economic Development and Planning Department prior to commencing operation of the proposed restaurant; and,***
- 3. The Applicant obtaining a Sign Permit for any new signage from the Economic Development and Planning Department.”***

8. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

No presentations or delegations have been registered at this time.

9. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)
Matters will be debated and referred.
“That the Communications/Petitions Package Items be referred, as indicated.”

- 9.1 Correspondence from Chairperson, Remembrance Day Committee 2010, Royal Canadian Legion, Saskatchewan Command, Branch No. 2, dated August 28, 2010, **requesting City Council’s support for the Annual Remembrance Day Service to be held November 11, 2010.** **1**

Suggested Disposition: Refer to Public Works, Police Service and Community Services.

9.2 **Media Releases:**

- a. **Southbound Lanes of 6th Avenue East between 13th and 15th Streets closed through weekend dated September 10, 2010.** **2**
- b. **Upcoming Free Week at Landfill dated September 10, 2010.** **3**

Suggested Disposition: Receive as Information and File.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

10. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 10.1 Report from Chief Clerk dated September 14, 2010, with respect to **Account List No. 16 of 2010 in the amount of \$3,819,996.25. (RPT#FIN-CC-10-17)** **4**

Recommendation: Receive as Information and File.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

11. REPORTS OF ADMINISTRATION & COMMITTEES:

- 11.1 Report from Executive Assistant dated August 27, 2010, with respect to **City Manager's Department Policies. (RPT#CM-10-29)** **14**

Executive Committee Recommendation: Refer back to Administration for further review.

- 11.2 Report from Operations Coordinator dated September 14, 2010, with respect to **Utility Easement Agreement – Parcel DD, Plan No. 101912149 and Parcel HH, Plan No. 102021859. (RPT#PW-10-85)** **55**

Recommendations:

- “1. That the Easement Agreement between Saskatchewan Power Corporation, Shaw Cablesystems Limited, Saskatchewan Telecommunications and The City of Prince Albert for the location legally described as Parcel DD, Plan No. 101912149, Extension 1, and Parcel HH, Plan No. 102021859, be approved;***
- 2. That the Mayor and City Clerk be authorized to execute the Easement Agreement, on behalf of The City; and,***
- 3. That Item No. 10.1 of City Council Resolution No. 0229 dated April 12, 2010, be rescinded.”***

- 11.3 Report from Planning Technician dated September 2, 2010, with respect to **Zoning Bylaw Amendment – Part of Parcel 109, Plan No. 00PA19034, Extension 0 – A1 – Agricultural to R2 – Large Single Dwelling and P – Park. (BYLAW NO. 32 OF 2010 – 1st Reading) (RPT#EDP-10-133)** **60**

Public Hearing: October 25, 2010.

Recommendations:

- “1 That Bylaw No. 32 of 2010 be given first reading;***
- 2. That Administration be authorized to undertake Public Notification to hold a Public Hearing, in accordance with the provisions of Section 207 of The Planning and Development Act, 2007; and,***
- 3. That consideration of Bylaw No. 32 of 2010 be laid on the table and brought up under the Order of Business “Introduction and Consideration of Bylaws”.”***

- 11.4 Report from Planning Manager dated September 7, 2010, with respect to **South East Industrial Land Annexation. (RPT#EDP-10-135)** **67**

Recommendations:

- “1. That Administration be authorized to proceed with the Notice of Intention to alter the boundaries of The City of Prince Albert;***
- 2. That Administration be authorized to apply to the Community Planning Branch of the Minister of Municipal Affairs to alter the boundaries of The City of Prince Albert by adding to The City of Prince Albert and withdrawing from the Rural Municipality of Prince Albert No. 461 all those portions of the following property:***
 - Lot 1, Block 44, Plan No. 00PA05141, Extension 0***
 - Parcel 54, Plan No. 101816939, Extension 166***

- **Parcel 49, Plan No. 101816939, Extension 128**
- **Parcel 44, Plan No. AK2420, Extension 127**
- **Parcel 45, Plan AK2420, Extension 1**
- **Parcel 52, Plan No. 101817165, Extension 4**
- **Parcel 43, Plan AK2420, Extension 2**
- **Parcel E, Plan No. BY2431, Extension 0**
- **Right-of-Way, as shown on the map attached to the Report from the Planning Manager date September 7, 2010, which is owned by Her Majesty the Queen in Right of Saskatchewan; and,**

3. ***That Administration be authorized to work with the Prince Albert District Planning Commission and the Rural Municipality of Prince Albert No. 461, to prepare a Bylaw Amendment removing the land noted in recommendation No. 2, from the Prince Albert Planning District Official Community Plan and the Rural Municipality of Prince Albert No. 461 Zoning Bylaw.***

- 11.5 Report from Planning Technician dated September 10, 2010, with respect to **Proposed Illuminated Sign – 1425 – 6th Avenue East. (RPT#EDP-10-132)**

146

Recommendation:

“That the Sign Permit Application for a Freestanding Illuminated Sign to be located at Prince Albert Brewing Company at 1425 - 6th Avenue East, be approved; and, that the Building Inspector be authorized to execute the Sign Permit, on behalf of The City, subject to the following conditions:

1. ***The brightness of the illumination is to be controlled and turned down if requested by The City;***
2. ***The Applicant providing an engineered foundation design; and,***
3. ***The sign may not be used for promotion of events, people, places, or things not related to Prince Albert Brewing Company, and, there shall be no third party advertising.”***

- 11.6 Report from Planning Manager dated September 13, 2010, with respect to **Draft Statements of Provincial Interest. (RPT#EDP-10-136)** **153**

Recommendation: Receive as Information and File.

- 11.7 Report from Development Coordinator dated September 14, 2010, with respect to **Proposed Promotional Signage – 800 – 15th Street East. (RPT#EDP-10-137)** **205**

Recommendation:

“That the Sign Permit Application for a Promotional Sign to be located at Value Village at 800 – 15th Street East, be approved for two (2) consecutive fourteen (14) day periods in October, 2010; and, that the Building Inspector be authorized to execute the Sign Permit, on behalf of The City.”

- 11.8 Report from Director of Community Services dated September 14, 2010, with respect to **Cooke Municipal Golf Course Master Plan Update. (RPT#COMM-10-41)** **212**

Recommendation: Receive as Information and File.

- 11.9 Report from Director of Community Services dated September 14, 2010, with respect to **Golf Course Master Plan Funding. (RPT#COMM-10-42)** **222**

Recommendations:

- “1. That the payment of \$23,625 to Puddicombe Golf Design & Construction, for the Golf Course Master Plan, be approved; and,***
- 2. That the funding for the Golf Course Master Plan Invoice No. 2049 from Puddicombe Golf Design & Construction, be funded from the Golf Course Reserve.”***

- 11.10 Report from Development Coordinator dated September 21, 2010, with respect to **Proposed Portable Sign – Kinsmen Arena. (RPT#EDP-10-143)**

254

Recommendation:

“That the Sign Permit Application for a Portable Sign to be located at Kinsmen Arena to advertise Prince Albert Icehawks Junior Hockey Club games, from September 28, 2010 to March 31, 2011, be approved; and, that the Building Inspector be authorized to execute the Sign Permit, on behalf of The City.”

12. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

The Mayor will assume the Chair.

13. MAYOR & COUNCILLORS FORUM:

14. INQUIRIES:

15. INTRODUCTION & CONSIDERATION OF BYLAWS:

- 15.1 Bylaw No. 32 of 2010, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone Part of Parcel 109, Plan No. 00PA19034, Extension 0, from A1 – Agricultural to R2 – Large Single Dwelling and P – Park. (1st Reading) **63**

1st Reading:

“That Bylaw No. 32 of 2010 be introduced and read a first time.”

16. UNFINISHED BUSINESS - BYLAWS:

17. GIVING NOTICE:

18. MOTIONS:

19. PUBLIC FORUM:

20. ADJOURNMENT: