

CITY OF PRINCE ALBERT

COUNCIL AGENDA



MONDAY,
JUNE 28, 2010

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 5:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 5:10 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of June 17, 2010, Supplementary Agenda No. 1 of June 24 are indicated with a symbol (►) at the beginning of each number.

1. **CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. RECOGNITION AND PRESENTATION:

- 3.1 Girl Guides Canada Cord Award Recipients – Julie Weinberger and Shendaia Benson.

4. SUBMISSION OF PECUNIARY INTEREST FORMS:

5. ADOPTION OF MINUTES:

Minutes of the Council Meeting held June 14, 2010, Special Council Meetings held June 14 and 21, 2010 and the Committee of the Whole Council Incamera Meetings held June 14 and 21, 2010, be taken as read and adopted.

6. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its June 21, 2010 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

7. NOTICE OF PROCLAMATIONS:

- 7.1 CANADA WEEK – JUNE 28 – JULY 1, 2010.

8. **PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	Page No.
8.1 Report from Planner 1 dated June 3, 2010, along with the following, all with respect to Zoning Bylaw Amendment and Development Permit Application – Restaurant and Retail/Office Units – 2640 – 2nd Avenue West, 188 and 166 – 27th Street West. (BYLAW NO. 24 OF 2009) (RPT#EDP-10-77)	232
• Correspondence from Vera Culy dated September 11, 2009.	267
• Correspondence from Maureen Lafond dated September 11, 2009.	268
• Correspondence from Warren Nagy dated September 11, 2009.	269
• Correspondence from Darla Ethier dated September 11, 2009.	270
• Correspondence from Rudolph and Lena Mazurkewich dated September 11, 2009.	271
• Correspondence from Wendy Nicholson dated September 18, 2009.	272
• Correspondence from Larry Smytaniuk dated September 19, 2009.	274
• Correspondence from Teena Logodin dated September 21, 2009.	275

Recommendation:

“That the Development Permit Application for a Restaurant and Retail/Office Units at 2640 – 2nd Avenue West, 188 and 166 – 27th Street West, legally described as Lots 12, 13 and 14, Block 3, Plan No. B668 be approved; and, that the Director of Economic

Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to:

- 1. Bylaw No. 24 of 2009 receiving second and third readings;**
- 2. The Owner obtaining a Building Permit and required municipal fire/building safety inspection, and meeting the necessary fire and building safety code requirements;**
- 3. Supplying and obtaining approval of a Site Grading Plan and Storm Water Drainage Plan from the Public Works Department; and, that the Grading Plan indicate the required service location and size, including invert elevations of the sanitary and storm connections of the property;**
- 4. Providing a Buffer Strip consisting of suitable screening and fencing, to be installed and maintained by the Owner, in accordance with Section 4.14 of City Council's Zoning Bylaw No. 1 of 1987, as amended;**
- 5. The parking area being surfaced with asphalt or concrete and bounded by poured-in-place concrete curbing, and the parking spaces being clearly designated by painted lines, in accordance with Section 15.3 of City Council's Zoning Bylaw No. 1 of 1987, as amended;**
- 6. Providing a Landscape Plan and Irrigation Plan to be reviewed and approved by the Director of Community Services, and, that the Mayor and City Clerk be authorized to execute the Landscaping Agreement, on behalf of The City;**
- 7. The Owner being advised that in accordance with Section 15.9 of City Council's Zoning Bylaw No. 1 of 1987, as amended, the design, character and appearance of a Commercial Building being compatible to the surrounding area;**
- 8. A Sign Permit being obtained, if the Owner is proposing to erect any signage;**

9. ***That consideration of Bylaw No. 24 of 2009 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.***

8.2 Report from Planner 1 dated June 8, 2010, with respect to **147**
Development Permit Application – Office Building
Addition - 298 – 15th Street East. (RPT#EDP-10-86)

Recommendation:

“That the Development Permit Application for an Addition to an Office Building at 298 – 15th Street East, legally described as Lot 29, Block 20, Plan No. 91PA20349, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to:

1. ***The Applicant obtaining a Building Permit and required municipal fire/building safety inspections, to ensure the development meets necessary fire/building safety code requirements;***
2. ***The Applicant ensuring that the roof drainage from the building addition is drained to the front portion of the existing building;***
3. ***The Applicant ensuring that storm water is contained onsite and does not drain overland onto neighbouring properties; and,***
4. ***The Applicant being advised that the Permit is approved on the basis that the existing crossing is not being relocated or modified, and, if any modifications are proposed, prior approval shall be obtained from the Public Works Department.”***

9. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Mayor will invite individuals by name to come forward and be heard.

9.1 Correspondence from Joel Perreault dated June 13, 2010, along with the following, both **requesting a Walkway Closure abutting 3065 and 3067 Sherman Drive, which connects Sherman Drive to Dent Park.** **17**

- Speaking Notes dated June 21, 2010. **277**

Suggested Disposition: Refer to Economic Development and Planning.

9.2 Report from Planning Manager dated June 24, 2010, along with the following, both with respect to **Parking Lot – 214 – 14th Street West. (RPT#EDP-10-100)** **310**

- Correspondence from Josef Tesar Sr. dated June 17, 2010. **316**

Recommendation:

“That the Updated Site Plan from Mid Con Engineering Ltd. dated June 17, 2010, for the Parking Lot at 214 – 14th Street West, be approved, subject to:

- 1. The existing water and sewer connections must be terminated at the Owner’s expense through a Custom Work Order;***
- 2. Satisfying the Public Works Department on how the onsite water storage will be handled;***
- 3. Any illumination shall be shielded to direct the light away from an adjacent residential dwellings;***
- 4. A Buffer Strip and appropriate screening to be installed and maintained by the Owner, in accordance with Section 4.14 of City Council’s Zoning Bylaw No. 1 of 1987, as amended, which must consist of fencing and an unbroken planting of shrubs and trees, and a new fence be installed, along the west property line instead of using the existing fence installed by the Owner at 220 – 14th***

Street West, and that The City register an interest on the property to that effect;

5. ***Hiring a Security Firm to be on site in the Parking Lot on Friday and Saturday nights, to ensure that there is no disruptive noise or disturbance to the neighbourhood emanating from patrons of the bar utilizing the parking lot;***
6. ***Provide signage in both the parking lot and within the premises, advising the Belly Up Pub patrons that any patrons engaging in noisy or disorderly conduct outside the bar will be barred from the Belly Up Pub; and,***
7. ***Providing clarification from a qualified engineer specializing in sound, with respect to the provision of adequate sound barriers.”***

10. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

- 10.1 Correspondence from Joseph Ardell dated June 7, 2010, requesting that the Riverbank and Downtown Core be made user friendly, safe and accessible for everyone.

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Suggested Disposition: Receive as Information and File.

10.2 **Media Releases:**

- | | | |
|----|---|------------|
| a. | Closure of 100 Block of 13th Street East dated June 11, 2010. | 21 |
| b. | Traffic Restricted on 2nd Avenue West between 22nd and 28th Streets dated June 14, 2010. | 22 |
| c. | North Leg of Grey Owl Crescent Closed for Sanitary Sewer Main Repair dated June 14, 2010. | 23 |
| d. | New Link on City Website dated June 14, 2010. | 24 |
| e. | Ash Trees Affected by Weather Conditions dated June 15, 2010. | 25 |
| f. | Rotary Trail to be Extremely Busy During Summit Run – June 20th dated June 15, 2010. | 26 |
| g. | City to Offer Free Bus Service to Street Fair dated June 16, 2010. | 27 |
| h. | City Website Down for Maintenance dated June 17, 2010. | 28 |
| i. | Application Deadline for the 2010 Urban Aboriginal Community Grant Program Extended to June 30, 2010 dated June 17, 2010. | 280 |
| j. | Open House to View Prince Albert Area Transportation Planning Study dated June 18, 2010. | 281 |
| k. | Traffic Restriction on 2nd Avenue West between 22nd and 28th Streets Continues through Next Week dated June 18, 2010. | 282 |
| l. | City Receives Funding from Pehonan Parkway Board dated June 21, 2010. | 283 |
| m. | Proud to Be Prince Albert Day – June 27, 2010 dated June 22, 2010. | 284 |
| n. | Southbound on Bridge Reduced to One Lane for 1 Hour - Thursday, June 24, 2010 dated June 23, 2010. | 286 |

- o. **Water and Sewer Rates Receive Ministerial Approval** dated June 24, 2010. **287**
- p. **City's Anti-Graffiti Paint Program Available to Home and Business Owners** dated June 24, 2010. **288**
- q. **Free Parking for Out-of-Province Vehicles for Summer** dated June 24, 2010. **289**

Suggested Disposition: Receive as Information and File.

- 10.3 Correspondence from Manager, Prince Albert Society for the Prevention of Cruelty to Animals Incorporated, dated June 16, 2010, along with the following, both **forwarding a Proposal for a Subsidized Spay Program for Low Income Families in Prince Albert.** **1**
 - Speaking Notes received June 16, 2010. **13**

Executive Committee Recommendation: Refer to City Manager for review and report.

- 10.4 Correspondence from Coordinator, Canada Day Celebrations, Prince Albert Multicultural Council, dated June 18, 2010, **requesting permission to use the Dave G. Steuart Park on the Riverbank and City Equipment and Services for the Canada Day Celebrations to be held July 1, 2010.** **290**

Suggested Disposition: Refer to Community Services.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

11. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 11.1 Report from Manager of Capital Projects and Planning dated June 11, 2010, with respect to **Funding of Bridge Inspection Proposal. (RPT#PW-10-58)** **112**

Recommendations:

- “1. That the funding of the Bridge Inspection Proposal be increased with the allocation of \$43,900 in Capital Carry-Forward Funds previously designated for Bridge Inspections be approved; thereby increasing the total project budget from \$152,700 to \$196,600, as identified in the report from the Manager of Capital Projects and Planning dated June 11, 2010; and,***
- 2. That the Mayor and City Clerk be authorized to execute any necessary Amending Agreement(s), between Stantec Consulting Ltd. and The City, once prepared.”***

- 11.2 Report from Chief Clerk dated June 15, 2010, with respect to **Account List No. 11 of 2010 in the amount of \$3,304,337.69. (RPT#FIN-CC-10-12)** **29**

Recommendation: Receive as information and file.

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

12. REPORTS OF ADMINISTRATION & COMMITTEES:

- 12.1 Report from Development Coordinator dated June 9, 2010, with respect to **Permanent Sign – 33 River Street East. (RPT#EDP-10-88)** **155**

Recommendations:

- “1. That the replacement of the existing sign located at 33 River Street East, be approved; and,***
- 2. That the Director of Economic Development and Planning be authorized to execute the Sign Permit on behalf of The City, subject to:***
 - a. The Owner requesting service locations from the Public Works Department, prior to construction; and,***
 - b. The Owner providing a plan of the plant material to be used around the Sign to the Community Services Department, for approval.”***

- 12.2 Report from City Solicitor dated June 10, 2010, along with the following, all with respect to **Boarded Up and/or Abandoned Buildings. (RPT#CM-CS-10-05)** **38**

- Report from Building Inspector I dated June 23, 2010, with respect to **Permit Requirements. (RPT#EDP-10-97)** **291**
- Statistical Information from Bylaw Enforcement received June 23, 2010. **294**

Recommendation: Receive as information and file.

- 12.3 Report from City Clerk dated June 10, 2010, with respect to **Executive Committee, City Council and Committee of the Whole Council Incamera Meeting Commencement Times.** (RPT#CORP-CLK-10-15) **223**

Executive Committee Recommendations:

- “1. That Committee of the Whole Council Incamera meetings be scheduled at 4:30 p.m. or later, on the same day as the Executive Committee meetings;***
- 2. That ratification of Committee of the Whole Council recommendations be continued by scheduling a Special City Council meeting immediately following the Incamera meeting, as has been the practice for the last number of years;***
- 3. That the commencement time of City Council meetings be established at 5:00 p.m., based on the current 2010 schedule, except for the months of July and August, which meetings will be held at 4:00 p.m; and,***
- 4. That the City Clerk be authorized to forward a further report, along with the necessary amendments to City Council’s Procedure Bylaw No. 10 of 2005, as amended, to include the new meeting commencement times, for consideration by City Council.”***

- 12.4 Report from Manager of Capital Projects and Planning dated June 14, 2010, with respect to **West Hill Infrastructure Roadway Condition.** (RPT#PW-10-59) **123**

Recommendation: Receive as information and file.

- 12.5 Report from Manager of Capital Projects and Planning dated June 15, 2010, with respect to **Infrastructure and Street Paving – 500 Block of 12th Street West.** (RPT#PW-10-60) **132**

Recommendation: Receive as information and file.

- 12.6 Report from Manager of Capital Projects and Planning dated June 16, 2010, with respect to **West Hill Storm Water Retention Pond Aeration. (RPT#PW-10-61)** **140**

Recommendation:

“That \$50,000 currently allocated within the Storm Pond Aeration Fountain Project in the 2010 Capital Budget, be reallocated to the 6th Avenue East Pipe Bursting Project.”

- 12.7 Report from Transportation Project Manager dated June 16, 2010, with respect to **Changing Traffic Patterns – 24th and 25th Streets East. (RPT#PW-10-27)** **144**

Suggested Disposition: Administration requested that this matter be postponed until the July 12, 2010 City Council meeting.

- 12.8 Report from Director of Financial Services and Director of Economic Development and Planning dated June 9, 2010, with respect to **2010 Land Fund Budget. (RPT#FIN-10-29)** **164**

Recommendations:

- “1. That the 2010 Land Fund Cash Budget, Categories 1 – 5, as attached to the Report from the Director of Financial Services and Director of Economic Development and Planning dated June 9, 2010, with expenditures in the amount of \$1,694,700; externally funded expenditures in the amount of \$3,158,800; Provisions for Reserves totaling \$761,700; and Revenues of \$2,569,200, be approved;***
- 2. That the 2010-2014 Land Fund Cash Budget, Categories 1 – 5, as attached to the Report from the Director of Financial Services and Director of Economic Development and Planning dated June 9, 2010, with expenditures in the amount of \$5,059,500; externally funded expenditures in the amount of \$3,760,800; Provisions for Reserves, in the amount of \$2,907,800; and Revenues of \$9,845,800, be approved, in principle; and,***

3. ***That the 2010-2014 Land Fund Cash Budget, Category 6, as attached to the Report from the Director of Financial Services and Director of Economic Development and Planning dated June 9, 2010, with expenditures in the amount of \$7,184,800 be received as information and filed.***

12.9 Report from Transit Advisory Committee dated May 20, 2010, with respect to **Transit Improvement Options. (RPT#PW-10-52)** 211

Executive Committee Recommendations:

- “1. ***That the Transit Service Hours for Prince Albert Transit be extended from the current period of 6:55 a.m. – 6:55 p.m., to 6:45 a.m. – 7:15 p.m. by September 1, 2010;***
2. ***That the 15th Street shuttle be implemented by September 1, 2010, using split run times of 6:45 a.m. – 9:45 a.m., and 3:15 p.m. – 7:15 p.m., on a trial basis to determine if the service is feasible;***
3. ***That Adult Cash Fares be increased to \$2.25, Adult Books of 10 tickets increase to \$20.25, and Adult Monthly Pass Fares increase to \$67.50, effective September 1, 2010;***
4. ***That Seniors/Youth Cash Fares be increased to \$1.75, Seniors/Youth Books of 10 tickets increase to \$15.75, and Seniors/Youth Monthly Pass Fares increase to \$52.50, effective September 1, 2010;***
5. ***That Child Cash Fares remain at \$1.25, Child Books of 10 tickets remain at \$11.25, and Child Monthly Pass Fares remain at \$35.00;***
6. ***That Post Secondary Passes increase to \$55.00, effective September 1, 2010; and,***
7. ***That the proposed improvements to the Transit System, at a net cost of \$20,799, be approved.”***

- 12.10 Report from Transportation Project Manager dated June 23, 2010, with respect to **Gas Tax/New Deal Funding – Transit Transfer Station. (RPT#PW-10-63)** **302**

Recommendation:

“That the Mayor and City Clerk be authorized to execute the Gas Tax/New Deal Application for funding, which funds are to be utilized for completing the Transit Transfer Station.”

- 12.11 Report from Planning Technician dated June 17, 2010, with respect to **Plan of Survey for Lot Consolidation – Lots 27 to 32, Block H, Plan No. A215 and Part of Parcel A, Plan No. 101464691 – 14th Street East. (RPT#EDP-10-92)** **296**

Recommendations:

- “1. That the Subdivision Application for the land, legally described as Lots 27 to 32, Block H, Plan No. A215, and Part of Parcel A, Plan No. 101464691, be approved;***
- 2. That the Director of Economic Development and Planning be authorized to execute the Application on behalf of The City; and,***
- 3. That the Mayor and City Clerk be authorized to execute the submitted Plan of Survey, on behalf of The City.”***

13. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

The Mayor will assume the Chair.

14. MAYOR & COUNCILLORS FORUM:

15. INQUIRIES:

16. INTRODUCTION & CONSIDERATION OF BYLAWS:

17. UNFINISHED BUSINESS - BYLAWS:

- 17.1 Bylaw No. 24 of 2009, a Bylaw to amend City Council's Zoning Bylaw No. 1 of 1987, as amended, to rezone Lots 12, 13 and 14, Block 3, Plan B668, from R5 – Multiple Unit Dwelling to C4 - Highway Commercial. (2nd and 3rd Reading)

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2nd Reading:

“That Bylaw No. 24 of 2009, be now read a second time.”

3rd Reading:

“That Bylaw No. 24 of 2009, be read a third time and passed; and, that Bylaw No. 24 of 2009, be now adopted, sealed and signed by the Mayor and City Clerk.”

18. **GIVING NOTICE:**

19. **MOTIONS:**

20. **PUBLIC FORUM:**

21. **ADJOURNMENT:**