

# CITY OF PRINCE ALBERT

## COUNCIL AGENDA



**MONDAY,**  
**JUNE 14, 2010**

**7:00 P.M.**

**COUNCIL CHAMBER**  
**CITY HALL**

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of June 3, 2010, Supplementary Agenda No. 1 of June 7, 2010, and Supplementary Agenda No. 2 of June 10, 2010, are indicated with a symbol (►) at the beginning of each number.

### **1. CALL TO ORDER:**

Mayor J. Scarrow will call the meeting to Order.

**2. PRAYER:**

The City Clerk will offer the prayer.

**3. RECOGNITION AND PRESENTATION:**

3.1 Saskatchewan Youth Award Recipient – Dane Sanderson.

3.2 Girl Guides Chief Commissioners Gold Award Recipients – Lindsay Gyoerick and Alicia Vandale.

**4. SUBMISSION OF PECUNIARY INTEREST FORMS:**

**5. ADOPTION OF MINUTES:**

Minutes of the Council Meeting held May 25, 2010, Special Council Meeting held May 25, 2010 and the Committee of the Whole Council Incamera Meeting held May 25, 2010, be taken as read and adopted.

**6. APPROVAL OF AGENDA:**

The Executive Committee having considered the items on the Executive Committee Agenda at its June 7, 2010 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

**Approval of Agenda & Supplemental Package:**

***“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”***

**7. NOTICE OF PROCLAMATIONS:**

7.1 NATIONAL ABORIGINAL DAY – JUNE 21, 2010.

## **8. PUBLIC HEARINGS & APPEALS:**

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

**Page No.**

- 8.1 Report from Planner 1 dated May 20, 2010, with respect to **Development Permit Application – Community Shopping Center – 701 – 801 – 15<sup>th</sup> Street East. (RPT#EDP-10-75)**

**84**

***Recommendation:***

***“That the Development Permit Application for a Community Shopping Center for the property legally described as Lot 9, Block 102, Plan 101954503 be approved; and, that the Director of the Economic Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to the following conditions:***

- 1. The Applicant obtaining a Building Permit and required municipal fire/building safety inspections to ensure the development meets necessary fire/building safety code requirements;***
- 2. That prior to obtaining a Building Permit the Applicant shall comply with the following:***
  - a. Confirm if the proposed building location interferes with the location of an existing gas line or gas line right of way, and, if this encroachment exists the applicant shall submit a revised site plan to the Economic Development and Planning Department for approval, which plan rectifies any encroachment issues;***
  - b. Applying to the Economic Development and Planning Department for a separate sign permit for any proposed freestanding signage; and,***
  - c. Submitting and receiving approval from the Public Works Department for a revised***

***servicing plan, which identifies the location and distances of proposed storm water services in relation to the proposed building locations;***

- 3. The Applicant is advised that The City of Prince Albert will decrease the existing twelve (12) meter Public Utility Easement, as identified on the title of the property as Interest # 145521086, to a width of nine (9) meters. However, if in the future any loss of hard or soft landscaping, within this Utility Right of Way occurs due to utility installation, or maintenance, the applicant shall be responsible for all costs to repair or replace the Public Utility Easement to its original state;***
- 4. The Applicant submitting and receiving approval of an irrigation plan from the Community Services Department prior to the installation of any hard or soft landscaping, and, if the Applicant is proposing to utilize the City of Prince Albert's municipal water service in the 15<sup>th</sup> Street East boulevard for irrigation purposes, then the applicant shall enter into a Landscape Agreement with The City of Prince Albert; and,***
- 5. The Applicant developing the subject property in accordance with the approved site plan and any modifications to this plan shall require approval from the Economic Development and Planning Department."***

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|-----|--|----------------|
| 8.2 | Report from Planner 1 dated May 25, 2010, along with the following, all with respect to <b>Prince Albert Planning District Official Community Plan. (BYLAW NO. 10 OF 2010) (RPT#EDP-10-76)</b> | 93             |
|     | <ul style="list-style-type: none"><li>• Public Notice dated May 15, 2010.</li><li>• Public Notice dated May 22, 2010.</li></ul>  | <br>175<br>176 |

***Recommendations:***

- "1. That Bylaw No. 10 of 2010 receive second and third readings; and,***
- 2. That consideration of Bylaw No. 10 of 2010 be laid***

***on the table and brought up under the Order of Business “Unfinished Business – Bylaw”.***

- 8.3 Report from Planning Technician dated May 26, 2010, along with the following, all with respect to **Zoning Bylaw Amendment and Subdivision Application - A1 - Agricultural to R7 – Country Residential – Subdivision Off of Cloverdale Road. (BYLAW NO. 20 OF 2010) (RPT#EDP-10-79)** 177
- Public Notice dated May 22, 2010. 196
  - Public Notice dated May 29, 2010. 197

***Recommendations:***

- “1. That Bylaw No. 20 of 2010 receive second and third readings;***
- 2. That the Subdivision Application be approved, for the lands legally described as:***

***NW 24-49-26 W2M Ext. 41  
NE 24-49-26 W2M Ext. 1  
NE 24-49-26 W2M Ext. 2***

***and, that the Director of Economic Development and Planning be authorized to execute the application on behalf of The City, subject to the following conditions:***

- a. The Applicant submitting a final Plan of Survey; and, that the Mayor and City Clerk be authorized to execute same, along with any other necessary documents on behalf of The City; and,***
  - b. That the Applicant entering into a Subdivision, Development and Servicing Agreement with The City; and, that the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City once prepared; and,***
- 3. That consideration of Bylaw No. 20 of 2010 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.***

- 8.4 Report from Planner 1 dated May 26, 2010, with respect to **Development Permit Application – Addition to Public/Quasi Public Building – 64 – 11<sup>th</sup> Street East. (RPT#EDP-10-78)**

**198**

***Recommendation:***

***“That the Development Permit Application for an Addition to a Public/Quasi-Public Building at 64 – 11<sup>th</sup> Street East, legally described as Lot 8, Block E, Plan RL78, be approved; and, that the Director of the Economic Development and Planning be authorized to execute the Development Permit on behalf of The City, subject to the following conditions:***

- 1. The Applicant obtaining a Building Permit and required municipal fire/building safety inspections, to ensure the development meets necessary fire/building safety code requirements;***
- 2. If the Applicant wishes to provide parking on the North side of the existing building, a concreted parking barrier shall be installed to prevent vehicle encroachment onto the public sidewalk on 1<sup>st</sup> Avenue East, and also only one parking stall shall be permitted in this area to prevent dangerous parking maneuvering that may affect lane traffic; and,***
- 3. The Applicant shall relocate the recycled waste containers to a location that does not require the collection truck to back up into a public street or lane.”***

**9. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:**

The Mayor will invite individuals by name to come forward and be heard.

9.1 Correspondence from Robert Loucks dated June 10, 2010, along with the following, both with respect to **Removal of Power Box on Light Post - 22<sup>nd</sup> Street and 6<sup>th</sup> Avenue West.** 331

- Report from Transportation Project Manager dated May 31, 2010. **(RPT#PW-10-17)** 81

***Recommendation:***

***“That the Pedestrian Half Signal, along with the Power Box, be removed at 22<sup>nd</sup> Street and 6<sup>th</sup> Avenue West.”***

**10. COMMUNICATIONS/PETITIONS PACKAGE:**

*The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.*

***“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)***

*Matters will be debated and referred.*

***“That the Communications/Petitions Package Items be referred, as indicated.”***

10.1 Correspondence from General Manager, Prince Albert Icehawks Junior Hockey Club, dated May 5, 2010, requesting permission to use the Art Hauser Centre from April 19 – 22, 2012, to host the 2012 Keystone Cup – Western Canadian Junior B Championship. 1

***Executive Committee Recommendation: Refer to Community Services for dialogue with the Prince Albert Raiders Hockey Club.***

- 10.2 Correspondence from President and Vice President, Sherwood Place Condominiums, dated May 11, 2010, **requesting the installation of signage for the front of Sherwood Place Condominiums at 42 – 27<sup>th</sup> Street East, for loading and unloading of Residents requiring Special Needs Transportation.** 2

***Suggested Disposition: Refer to Public Works.***

- 10.3 Correspondence from Program Director, Indian Metis Friendship Centre of Prince Albert, dated May 19, 2010, **requesting that fees be waived for the use of the Mobile Stage at Kinsmen Park for National Aboriginal Day Celebrations to be held on June 21, 2010.** 3

***Suggested Disposition: Refer to Community Services.***

- 10.4 Correspondence from Chairman, District 32 Agriculture, Development and Diversification Board, dated May 25, 2010, **advising The City of the Agriculture, Development and Diversification Board’s Black Fly Control Program Boat Tour & Information Day and inviting attendance of up to four City Representatives.** 4

***Suggested Disposition: Receive as Information and File.***

- 10.5 Correspondence from Director of Urban Services, Prince Albert Grand Council, dated May 31, 2010, **requesting use of the Dave G. Steuart Park and Facilities for the 2010 Prince Albert Urban Treaty Day Celebrations to be held on June 11, 2010.** 6

***Suggested Disposition: Refer to Community Services.***

10.6 **Media Releases:**

- a. **Macarthur Drive closed between Spence Street and Knowles Place** dated May 20, 2010. 9
- b. **7<sup>th</sup> Street East closed between 8<sup>th</sup> and 10<sup>th</sup> Avenues for the Extension of Sanitary Sewer Main** dated May 20, 2010. 10

c.	<b>Closure of 7<sup>th</sup> Street East between 8<sup>th</sup> and 10<sup>th</sup> Avenues for the Extension of Sanitary Sewer Main rescheduled to May 26<sup>th</sup></b> dated May 21, 2010.	<b>11</b>
d.	<b>Macarthur Drive closed between Spence Street and Knowles Place rescheduled to May 26<sup>th</sup></b> dated May 25, 2010.	<b>12</b>
e.	<b>Emergency Repair Restricts Traffic to one Lane at 15<sup>th</sup> Street and 4<sup>th</sup> Avenue East</b> dated May 27, 2010.	<b>13</b>
f.	<b>New Low Floor Bus Goes Into Service</b> dated May 27, 2010.	<b>14</b>
g.	<b>National Clean Air Day – June 2<sup>nd</sup></b> dated May 27, 2010.	<b>15</b>
h.	<b>City Advises Residents to Prepare for Street Oiling</b> dated May 28, 2010.	<b>16</b>
i.	<b>Young Women’s Christian Association and City of Prince Albert Release Our House Shelter Report</b> dated May 31, 2010.	<b>17</b>
j.	<b>Residential Property Reinspection Program Set To Get Underway</b> dated May 31, 2010.	<b>18</b>
k.	<b>Preparing For The Tree Worm Problem</b> dated May 31, 2010.	<b>19</b>
l.	<b>Opening Day for Kinsmen Water Park set for June 4, 2010</b> dated May 31, 2010.	<b>20</b>
m.	<b>Kinsmen Water Park Set To Open For Season</b> dated June 1, 2010.	<b>21</b>
n.	<b>Closure of 28<sup>th</sup> Street and Central Avenue Intersection</b> dated June 1, 2010.	<b>22</b>
o.	<b>Closure of 1<sup>st</sup> Avenue East and 8<sup>th</sup> Street Intersection</b> dated June 1, 2010.	<b>23</b>
p.	<b>2010 Municipal Heritage Award</b> dated June 1, 2010.	<b>24</b>

- q. **Weekly Garbage Collection to Resume** dated June 4, 2010. **310**
- r. **Alfred Jenkins Field House Official Opening – June 4<sup>th</sup> and 5<sup>th</sup>** dated June 4, 2010. **311**
- s. **2010 Urban Aboriginal Community Grant Program Applications now accepted** dated June 7, 2010. **312**
- t. **Society for the Prevention of Cruelty to Animals to Hold Fundraiser Pancake Breakfast at Humpty’s Family Restaurant** dated June 7, 2010. **313**
- u. **Little Red River Park – Water Level** dated June 8, 2010. **314**

***Suggested Disposition: Receive as Information and File.***

- 10.7 Correspondence from Committee Members, Prince Albert Society for the Prevention of Cruelty to Animals Incorporated, dated June 3, 2010, **requesting that Green Fees at the Cooke Municipal Golf Course be waived for the “Fore For Pets” Celebrity Golf Tournament to be held on July 22, 2010.** **315**

***Suggested Disposition: Refer to Community Services.***

Council will resolve into Committee of the Whole Council.

***“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”***

The Deputy Mayor will assume the Chair.

## 11. **CONSENT AGENDA:**

*The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.*

- 11.1 Report from Operations Coordinator dated May 17, 2010, with respect to **Utility Easement Agreement - Unit Block of 15<sup>th</sup> Street East – South Side. (RPT#PW-10-49)** **25**

***Recommendations:***

- “1. That the Utility Easement Agreement between Saskatchewan Power Corporation and The City of Prince Albert for the location at Lot L, Block 6, Plan No. 95PA00859, Extension 0, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Utility Easement Agreement on behalf of The City.”***

- 11.2 Report from Operations Coordinator dated June 1, 2010, with respect to **Utility Easement Agreement - Raider Bay – Municipal Reserve. (RPT#PW-10-54)** **28**

***Recommendations:***

- “1. That the Utility Easement Agreement between Saskatchewan Power Corporation, Shaw Cablesystems Limited, Saskatchewan Telecommunications, Saskenergy Incorporated and The City of Prince Albert for the location at, all that portion of Municipal Reserve MR1, Plan No. 101991450 Prince Albert, Surface Parcel 164501669, shown as an Easement Right-of-Way on Registered Plan No. 102024267, Feature No. 100205356, be approved; and,***
- 2. That the Mayor and City Clerk be authorized to execute the Utility Easement Agreement on behalf of The City.”***

- 11.3 Report from Chief Clerk dated May 18, 2010, with respect to **Account List No. 9 of 2010 in the amount of \$2,976,712.52. (RPT#FIN-CC-10-10)** **34**

***Recommendation: Receive as information and file.***

- 11.4 Report from Chief Clerk dated June 1, 2010, with respect to **Account List No. 10 of 2010 in the amount of \$2,624,551.07. (RPT#FIN-CC-10-11)** **43**

***Recommendation: Receive as information and file.***

***“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”***

**Removed Items from Consent Agenda:**

*Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.*

**12. REPORTS OF ADMINISTRATION & COMMITTEES:**

- 12.1 Report from City Clerk dated March 23, 2010, with respect to **Electronic Agenda Review Project. (RPT#CORP-CLK-10-03)** **53**

***Recommendation:***

***“That the City Clerk be authorized to review the options available for providing Electronic Agendas for Members of Council and provide a report prior to consideration of the 2011 Budget.”***

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| 12.2 | Report from Public Works Operations Manager dated May 10, 2010, along with the following, all with respect to <b>Tender No. 182 of 2009 – Septic Tank Pumpout Services. (RPT#PW-10-48)</b>  | <b>61</b>   |
|      | <ul style="list-style-type: none"> <li>• Report from Public Works Operations Manager dated June 3, 2010. <b>(RPT#PW-10-55)</b></li> <li>• Report from Director of Financial Services dated May 19, 2010. <b>(RPT#FIN-10-30)</b></li> <li>• Report from Director of Financial Services dated June 9, 2010. <b>(RPT#FIN-10-34)</b></li> </ul> | <p><b>292</b></p> <p><b>306</b></p> <p><b>317</b></p> |

**Note: City Council at its May 25, 2010 meeting, postponed this matter to its next meeting.**

***Recommendation:***

***“That Tender No. 182 of 2009 – Septic Tank Pumpout Services be awarded to PR Septic Services (1997) Ltd, for the period from January 1, 2010 to December 31, 2011, at an estimated amount of \$86,000, plus applicable taxes.”***

- |      |   |           |
|------|---|-----------|
| 12.3 | Report from Sanitation Manager dated May 27, 2010, with respect to <b>Collection and Disposal Agreement for Recycling – Tender No. 81 of 2010. (RPT#PW-10-50)</b> | <b>66</b> |
|------|---|-----------|

***Recommendations:***

- “1. That Tender No. 81 of 2010 be awarded to the low bidder, Waste Management of Western Canada, in the amount of \$13.25, plus Goods and Service Tax, for a total cost of \$13.91, per container, per pick up;***
- 2. That the Collection and Disposal Agreement between Waste Management of Western Canada and The City of Prince Albert for recycling, for the period from June 1, 2010 to December 31, 2012, subject to renewal, as outlined in the Agreement be approved; and,***
- 3. That the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City.”***

- 12.4 Report from Transportation Project Manager dated May 31, 2010, with respect to **Transit Promotion with Street Fair. (RPT#PW-10-53)** **78**

***Recommendation:***

***“That Transit Fares be free on Saturday, June 19, 2010, to promote the use of the Transit System to attend the annual Downtown Street Fair.”***

- 12.5 Report from Director of Economic Development and Planning dated May 28, 2010, along with the following, all with respect to **Parking Lot – 214 – 14<sup>th</sup> Street West. (RPT#EDP-10-81)** **206**

- Omitted Page for Report from Planning Manager dated May 12, 2010 intended to be after Page 278 of Agenda. **309**
- Report from Director of Economic Development and Planning dated June 7, 2010. **(RPT#EDP-10-84)** **320**
- ▶ Correspondence from Owner, Belly Up Pub and Grill, dated June 11, 2010. **334**
- ▶ Report from Planning Manager dated June 14, 2010. **(RPT#EDP-10-90)** **344**
- ▶ Memo from Director of Public Works dated June 14, 2010. **350**

***Recommendation:***

***“That City Council Resolution No. 0006 of January 12, 2010, be amended as follows:***

1. ***That Condition No. 4 be deleted in its entirety; and, replaced as follows:***

***“4. The Developer submit to the City:***

- a. ***Labeled with geodetic elevations, a detailed contour map depicting the finished pavement surface with a contour interval of no less than 0.1 m and preferably 0.05 m; or, the labeled points of a triangulated irregular***

*network surface printout depicting the geometric shape of the finished pavement surface; and, that either option must depict sufficient dishing to fulfill the agreed onsite-storage function that can contain the design rainfall; and,*

*b. The storage volume calculations and runoff generation calculations for the parking lot, applicable to the 1 in 5 year 24-hour rainfall.”; and,*

**2. That Condition No. 7 be deleted in its entirety.”**

12.6 Report from Recreation Coordinator dated May 27, 2010, with respect to **2010 Recreation Facilities Program Grant – 1<sup>st</sup> Intake. (RPT#COMM-10-31)** **295**

**Recommendations:**

**“1. That the East Hill Community Club receive a grant in the amount of \$3,000, for the installation of a four hundred (400) amp single phase underground service wiring, to accommodate the basement facility upgrades, at the East Hill Indoor Rink; and,**

**2. That the East End Community Club receive a grant in the amount of \$9,704.63, for the supply and installation of two (2) new roof top air conditioning units, at the East End Community Hall.”**

12.7 Report from Planning Manager dated June 3, 2010, with respect to **Appeal No. 3 of 2010 – 1367 – 3<sup>rd</sup> Street East. (RPT#EDP-10-83)** **324**

**Recommendation: Receive as information and file.**

**13. UNFINISHED BUSINESS:**

*Motion for Committee to rise and report (no seconder required):*

.....  
“That this Committee rise and report.”  
.....

*Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):*

***“That the Report of the Committee of the Whole be adopted.”***

*The Mayor will assume the Chair.*

**14. MAYOR & COUNCILLORS FORUM:**

**15. INQUIRIES:**

**16. INTRODUCTION & CONSIDERATION OF BYLAWS:**

**17. UNFINISHED BUSINESS - BYLAWS:**

17.1 Bylaw No. 10 of 2010, to adopt the Prince Albert Planning District Official Community Plan. (2<sup>nd</sup> and 3<sup>rd</sup> Readings) 103

17.2 Bylaw No. 20 of 2010, to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone NW 24-49-26 W2M, Extension 41; NE 24-49-26 W2M, Extension 1; and, NE 24-49-26 W2M, Extension 2, from A1 – Agricultural to R7 – Country Residential. (2<sup>nd</sup> and 3<sup>rd</sup> Readings) 186

2<sup>nd</sup> Reading:

***“That Bylaw Nos. 10 and 20 of 2010, be now read a second time.”***

3<sup>rd</sup> Reading:

*“That Bylaw Nos. 10 and 20 of 2010, be read a third time and passed; and, that Bylaw Nos. 10 and 20 of 2010, be now adopted, sealed and signed by the Mayor and City Clerk.”*

**18. GIVING NOTICE:**

**19. MOTIONS:**

- 19.1 Councillor L.D. Whitehead’s Motion that Administration investigate the possibility of bringing a Hospice to the City of Prince Albert. **330**

**20. ADJOURNMENT:**