

CITY OF PRINCE ALBERT

COUNCIL AGENDA



TUESDAY,
MAY 25, 2010

7:00 P.M.

COUNCIL CHAMBER
CITY HALL

The Public is hereby advised that at 4:00 p.m., Committee of the Whole Council Incamera will convene in a closed session Meeting, where the following confidential items will be considered:

- Land;
- Legal;
- Labour; and,
- Advice from Administration.

Following the Incamera session, Council will convene in a Special Council meeting at approximately 4:30 p.m. or later (public session) to ratify the Committee of the Whole Council's recommendations.

Items that were not forwarded in the Agenda Package of May 13, 2010, and Supplementary Agenda No. 1 of May 20, 2010, are indicated with a symbol (▶) at the beginning of each number.

1. CALL TO ORDER:

Mayor J. Scarrow will call the meeting to Order.

2. PRAYER:

The City Clerk will offer the prayer.

3. RECOGNITION & PRESENTATION:

3.1 2010 Prince Albert Municipal Heritage Award.

4. SUBMISSION OF PECUNIARY INTEREST FORMS:

5. ADOPTION OF MINUTES:

Minutes of the Council Meeting held May 10, 2010, Special Council Meetings held May 10 and 17, 2010, and the Committee of the Whole Council Incamera Meeting held May 10, 2010, be taken as read and adopted.

6. APPROVAL OF AGENDA:

The Executive Committee having considered the items on the Executive Committee Agenda at its May 17, 2010 meeting, approved a motion to forward the Agenda, along with the noted amendments, to City Council for approval.

Approval of Agenda & Supplemental Package:

“That the Agenda for this meeting be approved, as presented, and, that the presentations, delegations and speakers listed on the Agenda be heard when called forward by the Mayor.”

7. NOTICE OF PROCLAMATIONS:

7.1 DAY OF THE HONEY BEE – MAY 29, 2010.

7.2 NATIONAL HUNGER AWARENESS DAY – JUNE 1, 2010.

7.3 HONOURING OUR SISTERS & BROTHERS MEMORIAL WALK DAY – JUNE 10, 2010.

▶ 7.4 PROUD TO BE PRINCE ALBERT DAY – JUNE 27, 2010.

7.5 RELAY FOR LIFE WEEK – MAY 30 – JUNE 4, 2010.

7.6 PRINCE ALBERT TOURISM AWARENESS WEEK – JUNE 6 – 12, 2010.

7.7 RECREATION AND PARKS MONTH – JUNE, 2010.

8. PUBLIC HEARINGS & APPEALS:

The Mayor will invite anyone wishing to address City Council respecting each item for Public Hearing or Appeal to come forward and be heard as each item is presented.

	Page No.
8.1 Report from Planner 1 dated April 28, 2010, along with the following, all with respect to Zoning Bylaw Amendment – Green Industrial Zone. (BYLAW NO. 47 OF 2009) (RPT#EDP-10-62)	41
• Public Notice dated May 8, 2010.	89
• Public Notice dated May 15, 2010.	281

Recommendations:

- “1. That Bylaw No. 47 of 2009 receive second and third readings; and,***
- 2. That consideration of Bylaw No. 47 of 2009 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”***

8.2 Report from Planner 1 dated May 5, 2010, with respect to Development Permit Application – Automotive/Recreational Vehicle Service Use - Bay #2, 45 – 12th Street West. (RPT#EDP-10-67)	90
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Recommendation:

“That the Development Permit Application for an Automotive/Recreational Vehicle Service Use at Bay #2, 45 – 12th Street West, legally described as Lots 1 & 2, Block K, Plan E, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City subject to:

- 1. The Applicant obtaining a Building Permit and required Municipal Fire/Building safety***

inspections to ensure the development meets necessary fire/building safety code requirements;

2. *The Applicant obtaining a City of Prince Albert Business Licence;*
3. *A Sign Permit being obtained, if the Applicant is proposing to erect any signage; and,*
4. *An interceptor pit being installed in accordance with The City's standards, if the Applicant is proposing to wash vehicles on the subject property."*

- 8.3 Report from Planner 1 dated May 5, 2010, with respect to **Development Permit Application – Retail Food Store and Retail/Office Building - 777 – 15th Street East.** (RPT#EDP-10-64)

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Recommendation:

“That the Development Permit Application for a Retail Food Store and Retail/Office Building at 777 – 15th Street East, legally described as Lot 4, Block 102, Plan 101896128, be approved; and, that the Director of Economic Development and Planning be authorized to execute the Development Permit on behalf of The City subject to:

1. ***The Applicant obtaining a Building Permit and required Municipal Fire/Building safety inspections to ensure the development meets necessary fire/building safety code requirements, and that prior to obtaining a Building Permit the Applicant shall comply with the following:***
 - a. ***Submitting and receiving approval for a revised site plan from the Public Works Department which addresses:***
 - i. ***Providing a traffic median at the westerly crossing; and,***
 - ii. ***Providing grading information to ensure the proposed storm water collection system meets The City's standards;***

- b. The Applicant submitting a change of address for its City of Prince Albert Business Licence; and,**
- c. The Applicant developing the subject property in accordance with the approved Site Plan and any modifications to the plan shall require approval from the Economic Development and Planning Department.”**

8.4	Report from Planning Technician dated May 6, 2010, along with the following, all with respect to Zoning Bylaw Amendment - A1 – Agricultural to R7 – Country Residential – Part of Parcel A, Plan No. BW2503, Extension 1. (BYLAW NO. 15 OF 2010) (RPT#EDP-10-71)	105
	• Public Notice dated May 8, 2010.	116
	• Public Notice dated May 15, 2010.	282
	• Correspondence from Denton and Erin Yeo dated May 18, 2010.	283

Recommendations:

- “1. That the Applicant enter into a Subdivision and Development Agreement with The City, and that the Mayor and City Clerk be authorized to execute the Agreement on behalf of The City;***
- 2. That Bylaw No. 15 of 2010 receive second and third reading; and,***
- 3. That consideration of Bylaw No. 15 of 2010 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”***

9. PRESENTATIONS, DELEGATIONS & RELATED REPORTS:

The Mayor will invite individuals by name to come forward and be heard.

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| 9.1 | Report from Planning Manager dated May 12, 2010, along with the following, all with respect to Development Permit Application - Parking Lot - 214 – 14th Street West – Site Plan Updates. (RPT#EDP-10-72) | 153 |
| | <ul style="list-style-type: none"> • Correspondence from Owner, Belly Up Pub and Grill, dated May 19, 2010. | 318 |
| | <ul style="list-style-type: none"> • Correspondence from Gerard Page received May 20, 2010. | 362 |
| | <ul style="list-style-type: none"> ▶ Correspondence from Doug Simonite dated May 25, 2010. | |
| | <ul style="list-style-type: none"> ▶ Correspondence from President/Chairperson, Columbian Centre, dated May 25, 2010. | |
| | <ul style="list-style-type: none"> ▶ Correspondence to Josef Tesar from Mid Con Engineering Ltd. dated May 25, 2010. | |

Executive Committee Recommendation:

Postpone pending the Applicant providing clarification regarding what constitutes a sound barrier and if a higher fence would significantly contribute to reducing noise.

10. COMMUNICATIONS/PETITIONS PACKAGE:

The Communications/Petitions Package is a listing of all correspondence directed to the Mayor and City Council. The City Clerk has indicated the suggested disposition, however, any item can be removed and dealt with separately.

“That the Communications/Petitions Package Items be referred, as indicated.” (no vote at this point.)

Matters will be debated and referred.

“That the Communications/Petitions Package Items be referred, as indicated.”

- 10.1 Correspondence from Chairperson, Prince Albert Grand Council Women’s Commission, received April 28, 2010, **requesting that City Council proclaim June 10, 2010, as Honouring Our Sisters & Brothers Memorial Walk, as well as, requesting a Parade, Placing of Stakes and a Half-Mast Flag Raising.** 2

Amended Suggested Disposition:

1. ***Proclamation – Refer to Mayor’s Office.***
2. ***Parade and Placing of Stakes Request – Refer to Public Works.***
3. ***Half-Mast Flag Raising – Refer to City Manager and Community Services.***

- 10.2 Correspondence from General Manager, Prince Albert Icehawks, dated April 30, 2010, **requesting permission for a Community Event Permit in conjunction with the Organization’s Concert to be held on July 9, 2010, at the Art Hauser Centre.** 1

Suggested Disposition: Approval Recommended.

- 10.3 **Media Releases:**
- a. **Crack Sealing Along Rotary Trail to Begin** dated May 7, 2010. 7

b.	Lead Service Connection Replacement Program dated May 10, 2010.	8
c.	Sanitary Sewer Service Replacement closes 7th Street East between 11th and 12th Avenues dated May 10, 2010.	9
d.	Fire Department Youth Mentoring Program Receives Northern Lights Community Development Corporation Grant dated May 11, 2010.	10
e.	Installation of Storm Sewer for St. Anne's School Project closes 6th Avenue West between 22nd and 23rd Streets dated May 12, 2010.	285
f.	Fire Department to Conduct Wild Fire Investigation Course dated May 13, 2010.	286
g.	Skateboard Park Clean-Up, BBQ, and Skate Jam dated May 13, 2010.	287
h.	City's Annual Spring Auction Sale dated May 13, 2010.	288
i.	Closure of 4th Street East, between 13th and 14th Avenues dated May 14, 2010.	289
j.	Closure of 4th Street East, between 10th and 11th Avenues dated May 14, 2010.	290
k.	Spring Dandelion Control Program Set To Resume dated May 14, 2010.	291
l.	City's Anti-Graffiti Paint Program Returns dated May 14, 2010.	292
m.	Farmer's Market Returns dated May 18, 2010.	293
n.	Closure of 6th Avenue West between 22nd and 23rd Streets extended for an additional day dated May 18, 2010.	294
o.	Closure of Marquis Road – Central to 2nd Avenue West for Street Repair dated May 18, 2010.	295

- p. **Civic Services & Facilities Schedules During Victoria Day Holiday** dated May 19, 2010. **296**
- q. **Free Week at the Landfill for Local Residents – Second Free Week is May 24 - 29, 2010** dated May 19, 2010. **298**
- r. **Street Sweeping in Residential Areas** dated May 19, 2010. **299**
- s. **Southbound traffic restricted to one lane on 2nd Avenue West between 13th and 14th Streets** dated May 19, 2010. **300**

Suggested Disposition: Receive as Information and File.

- 10.4 Correspondence from Saskatchewan Minister of Municipal Affairs dated May 10, 2010, **advising The City of the New West Partnership.** **301**

Suggested Disposition: Receive as Information and File.

- 10.5 Correspondence from Sheila Hryniuk, on behalf of Provincial Recreation Education Task Group, dated May 12, 2010, **requesting support to urge the Government of Saskatchewan to continue full funding for a two-year Curriculum Recreation Program in the Province.** **312**

Suggested Disposition: Refer to City Council for disposition.

Council will resolve into Committee of the Whole Council.

“That this Council resolve into Committee of the Whole to consider the Consent Agenda, Reports of Administration & Committees and Unfinished Business.”

The Deputy Mayor will assume the Chair.

11. CONSENT AGENDA:

The Consent Agenda is a listing of routine reports which are normally items for information purposes or matters for approval that are included in the current budgets.

- 11.1 Report from Chief Clerk dated May 4, 2010, with respect to **Account List No. 8 of 2010 in the amount of \$2,563,198.86. (RPT#FIN-CC-10-09)** **11**

Recommendation: Receive as Information and File.

- 11.2 Report from Director of Financial Services dated April 28, 2010, with respect to **Credit Card use at the Alfred Jenkins Field House. (RPT#FIN-10-26)** **117**

Recommendation: Receive as Information and File.

- 11.3 Report from Street Naming Advisory Committee dated May 6, 2010, with respect to **Street Naming Policy Amendment – Last Names for Street Naming. (RPT#EDP-10-68)** **122**

Recommendation:

“That the Street Naming Policy be amended by inserting Section 7.3, as follows:

The Street Naming Advisory Committee shall use only last names of persons in the selection of approved street names. The only circumstance in which a person’s first name may be used in conjunction with their last name is to prevent confusion to the general public or emergency services. The determination if there will be potential confusion due to similar pronunciation or spelling between perspective street names and existing street names shall be at the discretion of the Street Naming Advisory Committee. If necessary the Street Naming Advisory Committee may also recommend to deny the use of a street name if it is deemed to have the potential of creating confusion.”

- 11.4 Report from Street Naming Advisory Committee dated May 7, 2010, with respect to **List of Approved Street Names – New Categories. (RPT#EDP-10-70)** **128**

Recommendation: Receive as Information and File.

- 11.5 Report from Street Naming Advisory Committee dated May 7, 2010, with respect to **Request for Name Change – 2nd Avenue West. (RPT#EDP-10-50)** **142**

Recommendation:

“That the request to rename 2nd Avenue West to Waskesiu Trail received from Dennis Ogradnick and Lorraine Morhart dated March 11, 2010, be denied.”

- 11.6 Report from Street Naming Advisory Committee dated May 7, 2010, with respect to **Request for Spelling Change. (RPT#EDP-10-52)** **148**

Recommendation:

“That the List of Approved Street Names be amended to change the spelling of Cochrane to Cochran.”

“That the Consent Agenda and the recommendations contained therein be approved, as indicated.”

Removed Items from Consent Agenda:

Items removed from the Consent Agenda will be dealt with at the beginning of the Reports of Administration & Committees.

12. REPORTS OF ADMINISTRATION & COMMITTEES:

- 12.1 Report from City Clerk dated May 11, 2010, with respect to **Street Oiling Bylaw – 3rd Reading. (BYLAW NO. 18 OF 2010) (RPT#CORP-CLK-10-13)** **20**

Recommendations:

- “1. That Bylaw No. 18 of 2010 be given third reading; and,**
- 2. That consideration of Bylaw No. 18 of 2010 be laid on the table and brought up under the Order of Business “Unfinished Business – Bylaws”.”**

12.2 Report from Public Works Operations Manager dated May 10, 2010, along with the following, both with respect to **Tender No. 182 of 2009 - Septic Tank Pumpout Services. (RPT#PW-10-48)** **36**

- Report from Director of Financial Services dated May 19, 2010. **(RPT#FIN-10-30)** **315**

Recommendation:

“That Tender No. 182 of 2009 – Septic Tank Pumpout Services be awarded to PR Septic Services (1997) Ltd. for a two (2) year term from January 1, 2010 to December 31, 2011, for an estimated value of \$86,000, plus applicable taxes.”

12.3 Report from Social Development Manager dated May 5, 2010, with respect to **Homelessness Individuals and Families Information System – Our House Shelter. (RPT#COMM-10-29)** **163**

Recommendations:

- “1. That the launch of the Our House 2008-2009 Shelter Report, in late May 2010, and its placement on the Social Development website of The City of Prince Albert, be approved; and,***
- 2. That the Our House 2008-2009 Shelter Report be presented to The City’s Housing Advisory Committee.”***

12.4 Report from Assistant Director of Financial Services dated May 12, 2010, with respect to **Banking Services Agreement. (RPT#FIN-10-28)** **120**

Recommendations:

- “1. That a one (1) year extension of the Banking Services Agreement between the Bank of Montreal and The City of Prince Albert, for the period commencing October 1, 2010, to September 30, 2011, be approved;***

2. ***That a report be provided with respect to a new five (5) year Banking Services Agreement prior to September 30, 2011; and,***
3. ***That the Mayor and City Clerk be authorized to execute the Amending Agreement, on behalf of The City, once prepared.”***

- 12.5 Report from Economic Development Manager dated May 11, 2010, with respect to **Letter of Support – Funding Proposal – New Five (5) Year Economic Development Strategic Plan – North Central Saskatchewan – 2011 - 2016. (RPT#EDP-10-74)** **319**

Recommendation:

“That a Letter of Support be forwarded to the Community Development Trust Fund Program for a North Central Saskatchewan Five (5) Year Economic Development Strategic Plan.”

- 12.6 Report from Recreation Coordinator dated May 18, 2010, with respect to **Tender No. 63 of 2010 – Supply & Delivery of Supplies for City Concessions. (RPT#COMM-10-30)** **331**

Recommendations:

- “1. ***That Part A - Meats for \$55,639.17; Part B - Dairy for \$6,744.28, Part F - Groceries for \$29,068.29; and, Part K - Bottled Water for \$6,235, of Tender No. 63 of 2010, be awarded to Sysco Food Service of Regina for a total of \$97,686.74, plus applicable taxes;***
2. ***That Parts C - Produce for \$886.40; Part E - Paper Etc. for \$26,679.30; Part H - Candy/Confectionery for \$31,859.50; Part I - Cleaning Supplies for \$1,497.25; and, Part J - Baking Supplies for \$8,863.15, of Tender No. 63 of 2010, be awarded to Northern Grocers Inc. of Prince Albert for a total of \$69,785.60, plus applicable taxes;***
3. ***That Part D - Hockey Tape of Tender No. 63 of 2010, be awarded to Gene’s Cycle and Sports of Prince Albert for a total of \$975, plus applicable taxes; and,***

4. ***The Part G - Chips/Peanuts of Tender No. 63 of 2010, be awarded to Old Dutch Foods Ltd of Prince Albert for a total of \$6,607.20, plus applicable taxes.***

13. UNFINISHED BUSINESS:

Motion for Committee to rise and report (no seconder required):

“That this Committee rise and report.”

Chair will make the motion that the Report of Committee of the Whole be adopted (seconder required):

“That the Report of the Committee of the Whole be adopted.”

The Mayor will assume the Chair.

14. MAYOR & COUNCILLORS FORUM:

15. INQUIRIES:

16. INTRODUCTION & CONSIDERATION OF BYLAWS:

17. UNFINISHED BUSINESS - BYLAWS:

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| 17.1 | Bylaw No. 47 of 2009, to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to develop a new M5 – Green Industrial Zone and Airport Overlay Regulations. (2nd and 3rd Readings) | 61 |
| 17.2 | Bylaw No. 15 of 2010, to amend City Council’s Zoning Bylaw No. 1 of 1987, as amended, to rezone Part of Parcel A, Plan No. BW2503, Extension 1, from A1 – Agricultural to R7 – Country Residential. (2nd and 3rd Readings) | 110 |

- 17.3 **Bylaw No. 18 of 2010, to establish the 2010 charge for placing and maintaining a dustless surface or partially dustless surface in streets and lanes. (3rd Reading)** **29**

2nd Reading:

“That Bylaw No. 47 of 2009 and Bylaw No. 15 of 2010, be now read a second time.”

3rd Reading:

“That Bylaw No. 47 of 2009, and Bylaw Nos. 15 and 18 of 2010, be read a third time and passed; and, that Bylaw No. 47 of 2009, and Bylaw Nos. 15 and 18 of 2010, be now adopted, sealed and signed by the Mayor and City Clerk.”

18. GIVING NOTICE:

19. MOTIONS:

- 19.1 **Councillor T. Zurakowski’s Motion that 2012 be the final year that The City of Prince Albert pours oil on City Streets for the purpose of dust control.** **360**
- 19.2 **Mayor J. Scarrow’s Motion that the City Clerk review the current schedule of the Executive Committee, City Council, and Committee of the Whole Council Incamera meetings.** **361**

20. PUBLIC FORUM:

21. ADJOURNMENT: